



DEVELOPMENT APPLICATION CHECKLIST

Demolition

This checklist has been prepared in order to assist both the applicant and Council's Customer Service Staff to ensure that the development application to be submitted is complete. Failure to provide the requested information will delay processing of the development application and may result in the application being returned to you for completion.

When required:

This checklist is required to be submitted as part of the development application when:

The proposal involves demolition of a building/structure (or part of) where the area (or any combined areas) to be demolished is greater than 5 sqm or the part to be demolished is greater than 6 metres in height.

Note: This checklist is not required for any demolition that is "exempt" development in accordance with State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

Applicant to tick	Item	No. copies	DA Guide Appendix reference	CSO (office use only)
Fees and Administration				
<input type="checkbox"/>	Completed Development Application Form	1	p11	
<input type="checkbox"/>	Payment of Application Fees	-	-	
<input type="checkbox"/>	Owners Consent (including ASIC search for company ownership)	-	p12	
<input type="checkbox"/>	Developer Contributions and Developer Charges I understand that my consent may be subject to the requirement to pay monetary contributions under the provisions of Section 7.11 of the Environmental Planning and Assessment Act 1979.	-	P17	
Always Required				
<input type="checkbox"/>	Statement of Environmental Effects	3	3	
<input type="checkbox"/>	Demolition Plan	3	2.8	
<input type="checkbox"/>	Reduced Plans and Documents (A4 or A3) or Electronic Copy	1	2.9	
May Be Required				
<input type="checkbox"/>	Plans, Elevations and Sections to scale of 1:100 or 1:200 When: partial demolition is proposed	3	2.3	
<input type="checkbox"/>	Landscape Plan to scale 1:100 or 1:200 When: significant alterations are proposed to existing landscaped areas	3	2.5	

<input type="checkbox"/>	Soil and Water Management Plans When: new development involving construction or civil works, substantial alterations and additions or any significant excavation works	3	2.6	
<input type="checkbox"/>	Land Contamination Report When: In accordance with requirements of SEPP 55	3	2.11	
<input type="checkbox"/>	Statement of Heritage Impact When: development is of a certain type and involves an item of environmental heritage, is located within the conservation area or is within the vicinity of an item of environmental heritage	3	2.13	
<input type="checkbox"/>	Demolition Report When: demolition of a building in the Conservation Area	3	2.14	

Applicants Declaration

I/We declare to the best of my/our knowledge and belief, that the particulars stated on this checklist are correct in every detail and that the information required has been supplied. I/We acknowledge that the development application may be returned to me/us if information is found to be missing or inadequate.

Applicant's name/s (Printed)	
Applicant's signature/s	
Date	

Important Notes:

- Please reference Appendix 2 of the DA Guide to ensure that all documents/plans required to be submitted are correct and include the necessary information.
- If you believe that a particular item is not required in relation to your development proposal due to specific circumstances, please discuss this matter with a development assessment officer prior to lodgement of the application.
- You will need to complete multiple checklists for the Development Application where more than one checklist is relevant to the development/works that are proposed.
- Where multiple DA checklists are required to be completed, additional copies of the required plans/documents will not be required for each checklist submitted.