

Meeting commenced at 3.15pm.

BUSINESS:

- 1) Mayoral Minute
- 2) Apologies
- 3) Declarations of Interest.
- 4)
 - a. Confirmation of Minutes of the Meeting held 21st December, 2023.
 - b. Matters arising out of Minutes. (Not elsewhere reported)
- 5) Correspondence
 - a. Agenda A (Information Only)
 - b. Agenda B
- 6) General Manager's Report
 - 6.1 General Manager's Report
 - 6.2 Executive Manager, Corporate & Community Services' Report
 - 6.3 Executive Manager, Engineering & Technical Services' Report
 - 6.4 Executive Manager, Development & Environmental Services' Report
- 7) Reports: Delegates/Mayor/Councillors

PRESENT: Clr David McCann, Clr Alan White, Clr Bronwyn Hatty, Clr Wayne Lewis, Clr Jeremy Crocker, Clr Bruce Hutcheon and Clr Garth Perkin.

STAFF: Tony Donoghue, General Manager
Tony Kelly, Executive Manager, Engineering & Technical Services.
Colby Farmer, Executive Manager, Development & Environmental Services

APOLOGIES: Clr Kathy Maslin, Clr Colin McKinnon, and Courtney Armstrong, Executive Manager, Corporate & Community Services.

..........

MAYOR

..........

GENERAL MANAGER.

1) MAYORAL MINUTE

1) CONDOLESCENCE MOTION – MICHAEL ELLIS

It is with great sadness that I advise that an employee of Coolamon Shire Council Mr. Michael Ellis has passed away suddenly. Michael or 'Mick' as he was known, was our Mobile Library Supervisor and a dedicated member of the Riverina Regional Library (RRL) Team for almost eight years. Prior to this role Michael held a position as a horticulturalist for over 21 years working with Wagga Wagga City Council.

As you may know, Coolamon Shire Council is now the Executive Council for the RRL and as such Mick was employed by this Council.

It was with unreserved enthusiasm that Mick assisted the RRL initially as a relief driver of the Mobile Library before he leapt at the chance to take on the role full time when it became available in 2016.

His passion for the role never waned, Mick was devoted to the Mobile Library and to the people in the Communities he visited. He was vastly aware of how important the service was, especially to the Communities in Remote and Rural areas. He knew all the regulars by name and provided an almost bespoke service to each and every one of them by recommending new titles he thought they might like. Mobile Library customers always spoke very highly of him and I am certain that they will be, as we are, deeply saddened by this news.

On behalf of the Coolamon Shire Council and the RRL I would like to extend my condolences to Michael's family, his many friends and workmates.

David McCann, OAM, OAM(Mil)

Mayor

Coolamon Shire Council

2) MAYORAL MINUTE - RENEWAL OF GENERAL MANAGER'S EMPLOYMENT CONTRACT

It is always prudent for Council to ensure the ongoing stability of Council's functions, and to provide assurance to the senior management team. Accordingly I have sought the interest of our General Manager as to whether he would consider renewing his contract, to which he agreed. Therefore I have undertaken the process to renew the employment contract for the General Manager.

This process has involved discussions with the General Manager and consultation with the General Managers Performance Review Committee. I have also sought advice from an external consultant. From this, I have determined that the local government sector has limited suitable candidates with the qualities of our current General Manager and it is most likely that undertaking a recruitment process for a new General Manager would be costly and potentially disruptive to the stability of Council.

The General Manager commenced a fixed term contract of five years in 2022. It is therefore appropriate that as we approach the mid-term of that Contract that action be taken to offer a contract renewal of five years which will provide security of employment until 2029.

The General Manager has constantly exceeded expectations of Council and this is supported by constantly receiving a 'Better than Satisfactory' review during the past five performance appraisals. The General Manager has effectively managed a number of major projects which have required significant amount of time and the delivery of these projects have directly benefited communities across the Coolamon Shire. Furthermore, the General Manager has demonstrated his managerial skills by negotiating considerable hurdles to ensure Allawah Lodge remains in Council hands and a viable aged care option for our community.

All legislative requirements have been considered and support Council approving the offer to the General Manager of a five (5) year employment contract.

In determining the Total Remuneration Package (TRP), I am mindful of the economic environment and the moratorium on Statutory and Other Officers Remuneration Tribunal (SOORT) salary increase until 30 June 2024 and I am pleased to report that agreement has been reached that the TRP will remain the same as the current agreed contract.

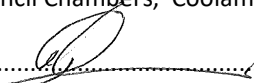
Coolamon Shire Council are fortunate to have a General Manager who, supported by a strong Senior Management Team is so invested in our community and we are very much looking forward to a strong future under the General Manager's stewardship

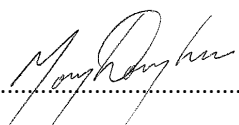
David McCann, OAM, OAM(Mil)
Mayor
Coolamon Shire Council

Recommendation

That the delegated actions of the Performance Review Committee, Chaired by the Mayor, be endorsed.

RESOLVED on the motion of Clr Crocker and seconded by Clr Hutcheon that the delegated actions of the Performance Review Committee, Chaired by the Mayor, be endorsed. 01/02/2024

..... MAYOR

.....GENERAL MANAGER.

2) APOLOGIES

RESOLVED on the motion of Clr White and seconded by Clr Lewis that the apologies of Kathy Maslin, Clr Colin McKinnon and Courtney Armstrong, Executive Manager, Corporate & Community Services be received and noted. 02/02/2024

3) DECLARATIONS OF INTEREST

- Clr Crocker declared a non-pecuniary interest in Report GM6 due to his personal relationship.
- Tony Donoghue, General Manager declared a non-pecuniary interest in Report HS2 due to his personal relationship with the applicant.

4a) CONFIRMATION OF MINUTES OF THE MEETING HELD 21ST DECEMBER 2023

RESOLVED on the motion of Clr Hatty and seconded by Clr Perkin that the Minutes of the Meeting held 21st December 2023 as circulated be confirmed and adopted. 03/02/2024

4b) MATTERS ARISING OUT OF THE MINUTES

Nil.

5) CORRESPONDENCE

AGENDA A (FOR INFORMATION ONLY)

1a) ACTIVITY REPORTS

- 1) Operating Statistics of the Coolamon Shire Library for December 2023 and January 2024. Attachment No. 1.1
- 2) Community Development Officer's Report for December 2023 and January 2024. Attachment No. 1.2
- 3) Tourism and Business Development Officer's Report for December 2023 and January 2024. Attachment No. 1.3

- 4) Road Safety Officer's Report for December 2023 and January 2024.
Attachment No. 1.4
- 5) Allawah Community Care Report for December 2023 and January 2024.
Attachment No. 1.5
- 6) Allawah Lodge Quarterly Report for the period October 2023 – December 2023. Attachment No. 1.6

General Manager's Note

The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only.

2a) INFORMATION PAPERS

➔ The following papers have been distributed with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed, then that can be raised with the General Manager.

- 1) Minutes of the Advance Ardlethan Committee Meeting held 5th February 2024. Attachment No. 2.1
- 2) Minutes of the Advance Matong Committee Meeting held 12th February 2024. Attachment No. 2.2
- 3) Letter from the NSW Police Force introducing the new Region Commander for the Southern Region, Assistant Commissioner Joe Cassar.
Attachment No. 2.3

Note: The Minutes of the Section 355 Committees are for notation only and this does not necessarily mean any action recommended has been endorsed by Council. The Section 355 Committee will need to follow the appropriate due process to action any recommendations.

AGENDA B

1b) TELSTRA SUBMISSION UNDER RCP3 (T.02-01, SC412)

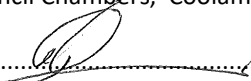
The Federal Government has announced the outcomes of the Mobile Blackspot Program Round 7 (MBSP7) and Regional Connectivity Program Round 3 (RCP3).

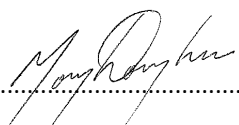
I am pleased to advise that Telstra's submission under RCP3 to provide improved coverage to Cowabbie & Aria Park (Burley Griffin Way) has been successful.

General Manager's Note

- A copy of the full list of funded locations is attached to Councillors information papers. Attachment No. 3

RESOLVED on the motion of Clr Alan White and seconded by Clr Perkin that the Correspondence listed in Agenda A and Agenda B be noted. 04/02/2024

.......... MAYOR

..........GENERAL MANAGER.

6) GENERAL MANAGER'S REPORT

6.1 GENERAL MANAGER REPORTS

GM1) NEW YEARS EVE (E.07-02, SC492)

Another successful New Year's Eve event was held this year which saw a significant increase in participants from previous years.

It is estimated that the crowd was in excess of 5,000 people with a record number of children's wristbands sold, being 620. By comparison, we normally sell about 300 for a crowd of approximately 2,500. Whilst it was an extremely enjoyable night and the feedback has been predominately positive, these numbers may need Council to rethink how to run the event and provide appropriate facilities to ensure that the event continues to grow and be a success.

This event is run by Council Staff with limited volunteer input, generally being sourced through the Lions and Rotary Clubs.

This year saw the trial of two launch sites for the fireworks in order to gain a better visual display to those in the main street, however this caused some traffic delays and it thought best to return to the one launch pad for next year's event.

The increase in numbers was attributed to limited options within the wider region and the outcome was that food vendors were not able to meet the demand.

Council staff will provide a budget and proposal for next year's event and these can be considered in the annual budget considerations.

Recommendation

For Council's consideration

RESOLVED on the motion of Clr Lewis and seconded by Clr White that Council Staff be congratulated on the success of the event. 05/02/2024

GM2) AUSTRALIA DAY 2024 (A.13-18, SC1467)

The 2024 Australia Day Awards were conducted in Matong and coincided with the opening of the new Matong Hall. There was a large turnout with the new hall proving to be successful in providing a community space for gatherings.

The Australia Day Ambassador Sandra Ireson spoke to the crowd in her Australia Day address and Steph Cooke was on hand to formally open the new hall.

The following award recipients were honoured:

- Citizen of the Year: Stephen Hatty
- Young Citizen of the Year: Edward Hatty
- Shane Till Memorial Award for Sporting Achievement: Peter Corbett
- Young Sportsman of the Year: Riley Bradshaw
- Community Event/Community Group of the Year: Advance Matong Committee

Council extends its congratulations to these winners and thanks all those who nominated people, and attended the event.

→ Council will now need to determine where the Australia Day celebrations will be held for 2025. A list of previous communities to hold the event has been attached together with the draft future locations. Attachment No. 4

Council staff will need to liaise with the community chosen to hold the Australia Day event.

Recommendation

That Council nominate where to hold the 2025 Australia Day Event.

RESOLVED on the motion of Clr Lewis and seconded by Clr Perkin that Council:

- 1) Hold the 2025 Australia Day Event in Beckom.**
- 2) Provide a report to a future meeting highlighting the significant milestones Towns may be approaching in the next ten years.** 06/02/2024

GM3) SECTION 355 COMMITTEES (C.09-01, SC113)

- Coolamon Shire Council has been approached by a resident to consider establishing an Advance Coolamon Committee. A copy of the correspondence has been provided for your information. [Attachment No. 5](#)

All of the other five towns and villages in the Shire have a similar Advance Committee that is tasked with representing that town in relation to Council matters. In addition, the other Advance Committees also manage a public building and undertake fundraising events to manage and operate it.

This committee would operate under the Section 355 of the Local Government Act and Council already has a handbook and Charter for the operation of these committees.

Council's General Manager is happy to attend the meeting and provide the Governance structure around such an Organisation, but the drive and enthusiasm for operating such a committee should come from the community and not be imposed by Council.

Recommendation

For Council's information

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Hatty that the report be noted. [07/02/2024](#)

GM4) RIVERINA REGIONAL LIBRARY (L.03-03, SC412)

On 24 January, the Mayors and General Managers of the RRL Councils met with Wagga Wagga City Council (WWCC) to discuss the ongoing arbitration matter pertaining to WWCC seeking to operate their own independent library service.

Both parties had made offers through their legal representatives to settle the matter, with the difference between the two figures being approximately \$230,000.

At this meeting, it was resolved that both parties would split this amount evenly and agree to the final payout and asset distribution.

WWCC as the previous administrative Council will now provide Coolamon Shire Council (CSC) as the new administrative Council with the physical assets and \$1.9 million in cash to continue the operation of the RRL.

This now sees the end to the arbitration and RRL member Councils can concentrate on providing the excellent service that our communities have come to expect.

Recommendation

For Council's information

RESOLVED on the motion of Clr Hutcheon and seconded by Clr White that the report be noted. 08/02/2024

GM5) AUDIT RISK & IMPROVEMENT COMMITTEE (SC966)

- The Office of Local Government has now confirmed the guidelines for how Audit, Risk and Improvement Committees are to operate into the future, see attached circular. Attachment No. 6.1

Coolamon Shire Council is part of an Audit Alliance Group consisting of the majority of REROC Councils that has been operational since 2009. The current Audit Alliance Model is no longer considered to meet the new guidelines moving forward, however with some minor changes it can be tweaked to meet the needs of the Office of Local Government (OLG).

The Audit Alliance Committee have been working hard to determine a pathway that would allow the Councils to continue with the current cost effective model but still meet the guidelines. Alison Balind from the Bland Shire has been driving this and provided the following briefing note from the meeting.

Attachment No. 6.2

A draft terms of reference has been developed for Audit, Risk and Improvement Committee. Attachment No. 6.3

Council is required to have complying Audit operations by July 2024.

The model that has been developed proposes to share the role of Chair and Audit Officer between the six Councils. This would involve facilitating the meetings and organise and or conduct the Audits. Council are responsible for providing the independent members of the committee.

Council need to move forward with establishing a compliant ARIC and continuing with the current regional model is thought best. As always joining an Alliance requires co-operation and staff are asking for approval for the concept so that together the Councils can formalize an effective ARIC for all members.

Recommendation

- 1) That Council endorse option C as was agreed at the Audit Alliance meeting, shared chairs and Audit officer with independent members and,
- 2) That Council allocate a budget item to reflect this.

RESOLVED on the motion of Clr Hatty and seconded by Clr Perkin that Council:

- 1) **Endorse option C as was agreed at the Audit Alliance meeting, shared chairs and Audit officer with independent members and,**
- 2) **Allocate a budget item to reflect this.** 09/02/2024

Clr Crocker declared a non-pecuniary interest and left the meeting at 3.35pm.

GM6) BUSINESS PARK (I.03-14, SC1066)

Council received an approach from the local real estate business, Ray White, to discuss the possibility of acting for Council and supporting the sale of the Business Park properties.

Coolamon Shire Council has finalized the Business Park development that included 25 Lots. Three of these lots are for easements and services and are not for sale, of the remaining 22 lots, 6 of these have already been reserved and are considered under offer. Therefore this proposed offer applies to 16 lots.

Following these discussions it was requested that Ray White would provide a formal proposal on marketing and selling the remaining properties.

During discussions prior to the proposal being presented Ray White were informed that Council would continue with undertaking local advertising and receiving calls, emails etc. from perspective purchasers, but should the proposal be approved we will forward them onto Ray White Real Estate. It was requested that this be included in consideration of their proposed fee.

→ The proposal has been attached for your information. Attachment No. 7.1

The benefits from accepting this proposal are set out below:

- Coolamon Shire Council do not have the reach of Ray White Real Estate to a wider market. Our reach is very local and it would be assumed that all locals would already be aware of the opportunities to purchase such a property therefore the marketing needs to extend to a wider audience.

- Coolamon Shire Council are not specialists in this field and handing over this role would benefit both the perspective customer and Council staff in not dealing with the negotiation process. The proposed fee is quite competitive and the proposed marketing package would reinvigorate the sale of this development.

The cost for selling each of the properties at 1.99% (GST inclusive) would range from \$4,975.00 for the smallest blocks to approximately \$6,900.00 for the largest. This would average out at about \$5,500 across the remaining lots. This is all inclusive of GST.

- Prior to Council finalizing the subdivision Council received another initial contact from Fitzpatrick's Real Estate in Wagga, (approximately 9 months ago) as they were also interested in marketing this land. At the time we were not in a position to proceed nor put it to Council for consideration, but it is attached here for comparison. This was not presented to, or discussed with the Ray White representatives. [Attachment No. 7.2](#)

At this point Council has not gone out seeking expressions of interest to market the Business Park. Council does have the option to do this if it desires. We have been approached by a local business that has an office and people located in our main street. This would re-invigorate the sale process and remove the burden from Council staff.

As can be seen the price/proposal from Ray White is both competitive with, but also under that from Fitzpatrick's.

Recommendation

Council accept the offer from Ray White Real Estate

RESOLVED on the motion of Clr Hutcheon and seconded by Clr White that Council accept the offer from Ray White Real Estate. [10/02/2024](#)

Clr Crocker returned to the Council Meeting at 3.39pm.

6.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

CS1) FINANCE REPORT TO 31ST JANUARY 2024

COOLAMON SHIRE COUNCIL INCOME STATEMENT

for the period 1st July 2023 to 30th June 2024

	JANUARY 2024	DECEMBER 2023	NOVEMBER 2023	2023/2024	2022/2023
				ORIGINAL BUDGET	ACTUAL
Income from continuing operations					
Rates & annual charges	4,319,791.68	4,319,876.06	4,319,000.52	4,272,318.00	4,148,709.85
User charges & fees	3,723,487.70	3,510,441.94	2,791,823.68	6,855,626.77	5,846,808.28
Other revenues	357,586.56	342,792.45	202,822.08	417,818.84	458,659.60
Grants & contributions provided for operating purposes	4,722,598.52	4,705,747.07	4,509,079.07	8,950,627.74	11,873,448.50
Grants & contributions provided for capital purposes	3,995,672.15	3,986,938.39	3,968,975.37	3,379,682.21	2,323,859.66
Interest and investment revenue	226,260.98	211,496.24	184,409.62	773,622.30	761,695.85
Other income	244,640.85	215,292.27	179,438.45	394,859.64	383,364.53
Net gain from the disposal of assets	248,644.20	150,090.92	41,000.00	396,712.09	124,095.50
Internals	0.00	0.00	0.00		0.00
Total income from continuing operations	17,838,682.64	17,442,675.34	16,196,548.79	25,441,267.59	25,920,641.77
Expenses from continuing operations					
Employee benefits and on-costs	4,852,159.69	4,032,381.43	3,233,149.27	7,034,510.00	7,691,499.55
Materials & services	4,841,792.48	4,263,853.08	3,547,079.44	9,162,114.54	6,657,687.18
Borrowing costs	0.00	0.00	0.00	10,000.00	65,197.21
Depreciation, amortisation & impairment	2,066,293.00	2,066,293.00	0.00	4,807,353.10	4,528,903.07
Other expenses	294,461.12	231,263.75	219,833.68	462,597.25	475,405.71
Net loss from the disposal of assets					
Total expenses from continuing operations	12,054,706.29	10,593,791.26	7,000,062.39	21,476,574.89	19,418,692.72
Operating result from continuing operations					
Net operating result for the year before grants and contributions provided for capital purposes	1,788,304.20	2,861,945.69	5,227,511.03	585,010.48	4,178,089.39

COOLAMON SHIRE COUNCIL
INCOME STATEMENT BY FUND

January 2024			
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	TOTAL
Income from continuing operations			
Rates & annual charges	3,574,774.11	745,017.57	4,319,791.68
User charges & fees	3,723,487.70	0.00	3,723,487.70
Other revenues	354,932.24	2,654.32	357,586.56
Grants & contributions provided for operating purposes	4,722,598.52	0.00	4,722,598.52
Grants & contributions provided for capital purposes	3,414,653.70	581,018.45	3,995,672.15
Interest and investment revenue	223,956.08	2,304.90	226,260.98
Other income	244,640.85		244,640.85
Net gain from the disposal of assets	248,644.20	0.00	248,644.20
Internals	41,026.00	(41,026.00)	0.00
Total income from continuing operations	16,548,713.40	1,289,969.24	17,838,682.64
Expenses from continuing operations			
Employee benefits and on-costs	4,746,559.60	105,600.09	4,852,159.69
Materials & services	4,607,327.42	234,465.06	4,841,792.48
Borrowing costs	0.00		0.00
Depreciation & amortisation	1,933,420.50	132,872.50	2,066,293.00
Other expenses	294,461.12	0.00	294,461.12
Total expenses from continuing operations	11,581,768.64	472,937.65	12,054,706.29
Operating result from continuing operations	4,966,944.76	817,031.59	5,783,976.35
Net operating result for the year before grants and contributions provided for capital purposes	1,552,291.06	236,013.14	1,788,304.20

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH FEBRUARY 2024.

COOLAMON SHIRE COUNCIL
BALANCE SHEET

for the period 1st July 2023 to 30th June 2024

	JANUARY 2024	DECEMBER 2023	NOVEMBER 2023	2023/2024 ORIGINAL BUDGET	2022/2023 ACTUAL
ASSETS					
Current assets					
Cash and cash equivalents	5,771,095.09	8,429,116.81	8,052,759.78	6,718,333.14	6,379,838.23
Investments	23,751,512.33	21,751,512.33	21,751,512.33	18,501,512.33	20,501,512.33
Receivables	1,561,531.98	2,287,105.97	3,614,030.88	2,617,990.07	2,615,951.33
Inventories	5,211,553.95	5,224,631.61	5,219,001.91	4,234,861.38	5,205,458.88
Other					
Total current assets	36,295,693.35	37,692,366.72	38,637,304.90	32,072,696.92	34,702,760.77
Non-current assets					
Investments					
Receivables	280,092.35	280,092.35	280,092.35	239,087.35	280,092.35
Inventories	429,149.05	429,149.05	429,149.05	429,149.05	429,149.05
Infrastructure, property, plant & equipment	278,398,519.00	277,759,413.67	276,898,266.10	281,750,825.79	272,521,728.89
Accumulated Dep'n - Infrastructure, PP&E	(61,752,695.88)	(61,752,695.88)	(59,686,402.88)	(64,493,755.98)	(59,686,402.88)
Accumulated Imp't - Infrastructure, PP&E	0.00	0.00	0.00	0.00	0.00
Total non-current assets	217,355,064.52	216,715,959.19	217,921,104.62	217,925,306.21	213,544,567.41
Total assets	253,650,757.87	254,408,325.91	256,558,409.52	249,998,003.13	248,247,328.18
LIABILITIES					
Current liabilities					
Payables	8,665,986.83	8,330,005.66	8,134,524.48	9,493,317.40	7,989,317.40
Contract Liabilities	2,873,271.30	2,890,565.38	2,890,565.38	117,783.32	3,924,801.06
Borrowings	0.00	0.00	0.00	0.00	0.00
Employee benefit provisions	2,149,101.60	2,160,449.00	2,158,411.47	2,232,354.50	2,153,354.50
Provisions	31,445.95	31,445.95	31,445.95	0.00	31,445.95
Other	(0.05)	(0.05)	(0.05)	1,433.38	1,433.38
Total current liabilities	13,719,805.63	13,412,465.94	13,214,947.23	11,844,888.60	14,100,352.29
Non-current liabilities					
Payables	4,347.14	4,347.14	4,347.14	4,347.14	4,347.14
Borrowings	0.00	0.00	0.00	0.00	0.00
Employee benefit provisions	113,447.98	113,447.98	113,447.98	113,447.98	113,447.98
Provisions	535,030.89	535,030.89	535,030.89	545,030.89	535,030.89
Total non-current liabilities	652,826.01	652,826.01	652,826.01	662,826.01	652,826.01
TOTAL LIABILITIES	14,372,631.64	14,065,291.95	13,867,773.24	12,507,714.61	14,753,178.30
Net assets	239,278,126.23	240,343,033.96	242,690,636.28	237,490,288.52	233,494,149.88
EQUITY					
Retained earnings	118,998,001.74	120,062,909.47	122,410,511.79	117,210,164.03	113,214,025.39
Reserves	120,280,124.49	120,280,124.49	120,280,124.49	120,280,124.49	120,280,124.49
Internal Assets/Liabilities	0.00	0.00	0.00		0.00
Trust Transfer					
Total equity	239,278,126.23	240,343,033.96	242,690,636.28	237,490,288.52	233,494,149.88

COOLAMON SHIRE COUNCIL BALANCE SHEET BY FUND

January 2023

This is Page No. 16 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18th May 2023.

..... MAYOR

..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH FEBRUARY 2024.

	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	COOLAMON SHIRE TOTAL
ASSETS			
Current assets			
Cash and cash equivalents	3,548,071.77	2,223,023.32	5,771,095.09
Investments	23,751,512.33		23,751,512.33
Receivables	1,253,125.09	308,406.89	1,561,531.98
Inventories	5,211,553.95		5,211,553.95
Other			0.00
Total current assets	33,764,263.14	2,531,430.21	36,295,693.35
Non-current assets			
Investments			0.00
Receivables	280,092.35		280,092.35
Inventories	429,149.05		429,149.05
Infrastructure, property, plant & equipment	254,232,622.62	24,165,896.38	278,398,519.00
Accumulated Depreciation	(52,906,071.63)	(8,846,624.25)	(61,752,695.88)
Accumulated Impairment		0.00	0.00
Total non-current assets	202,035,792.39	15,319,272.13	217,355,064.52
Total assets	235,800,055.53	17,850,702.34	253,650,757.87
LIABILITIES			
Current liabilities			
Payables	8,665,986.83	0.00	8,665,986.83
Contract Liabilities	2,873,271.30		2,873,271.30
Interfunding			0.00
Interest bearing liabilities		0.00	0.00
Employee benefit provisions	2,149,101.60		2,149,101.60
Provisions	31,445.95		31,445.95
Other	(0.05)	0.00	(0.05)
Total current liabilities	13,719,805.63	0.00	13,719,805.63
Non-current liabilities			
Payables	4,347.14		4,347.14
Interest bearing liabilities		0.00	0.00
Employee benefit provisions	113,447.98		113,447.98
Provisions	535,030.89		535,030.89
Total non-current liabilities	652,826.01	0.00	652,826.01
TOTAL LIABILITIES	14,372,631.64	0.00	14,372,631.64
Net assets	221,427,423.89	17,850,702.34	239,278,126.23
EQUITY			
Retained earnings	108,784,665.71	10,213,336.03	118,998,001.74
Reserves	112,642,758.18	7,637,366.31	120,280,124.49
Internal Assets & Liabilities		0.00	0.00
Trust Transfer			0.00
Total equity	221,427,423.89	17,850,702.34	239,278,126.23

This is Page No. 17 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18th May 2023.

..... MAYOR

..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH FEBRUARY 2024.

COOLAMON SHIRE COUNCIL
INTERNAL & EXTERNAL RESTRICTIONS

for the period 1st July 2023 to 30th June 2024

	JANUARY 2024	DECEMBER 2023	2023/2024 BUDGET (ADJ FOR		2022/2023 ACTUAL
			NOVEMBER 2023 OPENING BALS)		
<i>EXTERNALLY RESTRICTED</i>					
Contract Liabilities	2,729,672.05	2,768,440.25	2,741,296.17	-8,077.62	3,798,939.85
Allawah Lodge Accommodation Payments	4,314,153.55	4,291,273.93	4,293,140.13	4,702,694.29	3,502,694.29
Allawah Village Loan-Licence	4,079,838.00	3,912,121.84	3,912,121.84	4,345,621.84	4,041,621.84
Home Care Packages	5,998.53	7,684.70	7,684.70	49,513.09	49,513.09
Developer Contributions	238,073.46	229,339.70	216,726.68	130,351.76	139,656.28
VPA Contributions					
Grant Revenues	4,710,169.36	4,829,704.98	5,196,438.18	2,653,181.85	2,653,181.85
Sewerage Fund	2,223,023.32	2,239,060.71	2,347,127.84	2,078,612.30	2,016,545.83
Waste Management	841,047.90	916,188.61	955,647.28	752,207.58	719,971.97
Stormwater Management Reserve	14,308.92	16,807.65	24,487.65	25,775.00	0.00
Other - Community Transport	353,150.92	359,536.57	329,945.75	315,144.82	315,144.82
	19,509,436.01	19,570,158.94	20,024,616.22	15,045,024.92	17,237,269.82
<i>INTERNALLY RESTRICTED</i>					
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00
Employees Leave Entitlements Reserve	1,700,000.00	1,700,000.00	1,700,000.00	1,735,000.00	1,700,000.00
Deferred Works Reserve	164,744.28	177,976.03	250,472.69	300,825.63	358,615.63
Ardlethan Preschool	81,592.02	81,592.02	81,592.02	102,531.02	81,592.02
Asset Management	4,500,000.00	4,500,000.00	4,500,000.00	564,091.41	0.00
Financial Assistance Grant	0.00	0.00	0.00	4,762,788.00	4,762,788.00
Swimming Pools Reserve	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00
Gravel Pits Rehabilitation Reserve	215,000.00	215,000.00	215,000.00	255,000.00	215,000.00
CECC Asset Mgt Reserve	314,553.63	354,524.59	276,374.84	217,713.09	234,788.87
Allawah Lodge Asset Mgt Reserve	341,945.75	380,862.76	487,063.69	946,515.52	946,927.52
Allawah Village Asset Mgt Reserve	328,987.42	332,207.46	348,549.22	429,681.61	457,619.43
	8,721,823.10	8,817,162.86	8,934,052.46	9,389,146.28	8,832,331.47
	1,291,348.31	1,793,307.34	845,603.43	811,749.27	811,749.27
Unrestricted					
TOTAL CONSOLIDATED CASH	29,522,607.42	30,180,629.14	29,804,272.11	25,245,920.47	26,881,350.56

This is Page No. 18 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18th May 2023.

..... MAYOR

..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH FEBRUARY 2024.

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
2/03/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 1,001,512	366	4.20%	2/03/2024
2/11/2023	NAB	A1/A+	Term Deposit	\$ 500,000	154	5.10%	4/04/2024
26/07/2023	NAB	A1/A+	Term Deposit	\$ 1,000,000	273	5.40%	24/04/2024
24/07/2023	Bank of Queensland	A2/BBB+	Term Deposit	\$ 1,000,000	275	5.35%	24/04/2024
13/11/2023	NAB	A1/A+	Term Deposit	\$ 2,000,000	182	5.20%	13/05/2024
19/05/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	364	5.10%	17/05/2024
24/01/2024	NAB	A1/A+	Term Deposit	\$ 2,000,000	119	5.00%	22/05/2024
29/05/2023	AMP	A2/BBB+	Term Deposit	\$ 500,000	365	5.20%	28/05/2024
7/07/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	336	5.75%	7/06/2024
13/06/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	365	5.45%	12/06/2024
24/07/2023	AMP	A2/BBB+	Term Deposit	\$ 500,000	364	5.75%	24/07/2024
3/08/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	365	5.45%	2/08/2024
9/11/2023	Bank of Queensland	A2/BBB+	Term Deposit	\$ 1,000,000	273	5.30%	8/08/2024
9/09/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	5.00%	9/09/2024
15/09/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	5.20%	15/09/2024
14/09/2023	NAB	A1/A+	Term Deposit	\$ 1,000,000	365	5.15%	13/09/2024
23/09/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	5.00%	23/09/2024
1/10/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	5.00%	1/10/2024
4/10/2023	NAB	A1/A+	Term Deposit	\$ 1,000,000	365	5.20%	3/10/2024
12/10/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	365	5.10%	11/10/2024
19/10/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 750,000	365	5.00%	19/10/2024
25/10/2023	AMP	A2/BBB+	Term Deposit	\$ 500,000	365	5.15%	24/10/2024
7/11/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	365	5.35%	6/11/2024
1/02/2024	NAB	A1/A+	Term Deposit	\$ 1,000,000	365	4.95%	31/01/2025
TOTAL INVESTED				\$ 23,751,512			

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 , clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.
(Samantha Jennings, Finance Manager)

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS (as at 30 June 2023)

External Restrictions - included in liabilities

Specific purpose unexpended grants	3,798,939.85
Allawah Lodge Bonds & Payments	3,502,694.29
Allawah Village Loan Licences	4,041,621.84
Home Care Packages	49,513.09
	<u>11,392,769.07</u>

External Restrictions - other

Developer contributions - general	139,656.28
Specific purpose grants (recognised as revenue)	2,653,181.85
Sewerage Services	2,016,545.83
Domestic Waste Management	719,971.97
Stormwater Management	-
Other - Community Transport	312,753.25
	<u>5,842,109.18</u>

Internal Restrictions

Plant & vehicle replacement	-
Employees Leave Entitlements	1,700,000.00
Deferred Works	358,615.60
Ardlethan Preschool (non-grant)	81,592.02
Asset management/replacement	-
Financial Assistance Grant Advance	4,762,788.00
Swimming Pools	75,000.00
Rehabilitation of Gravel Pits	215,000.00
Coolamon Early Childhood Centre	234,788.87
Allawah Lodge	946,927.52
Allawah Village	457,619.43
	<u>8,832,331.44</u>

TOTAL RESTRICTIONS

26,067,209.69

UNRESTRICTED

813,460.41

TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS 26,880,670.10

This is Page No. 19 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18th May 2023.

..... MAYOR

..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH FEBRUARY 2024.

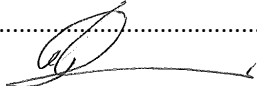
RATE COLLECTIONS

	ARREARS BFWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADJ TOTAL	% TO TOTAL	COLLECTABLE BALANCE
31/01/2004	280,098.47	2,038,863.52	2,318,961.99	1,262,114.26	54.43%	102,495.38	2,216,466.61	56.94%	954,352.35
31/01/2005	181,374.69	2,104,337.22	2,285,711.91	1,258,569.85	55.06%	107,103.03	2,178,608.88	57.77%	920,039.03
31/01/2006	163,566.58	2,165,474.95	2,329,041.53	1,278,687.89	54.90%	107,525.68	2,221,515.85	57.56%	942,827.96
31/01/2007	185,519.90	2,256,574.24	2,442,094.14	1,286,131.54	52.67%	107,745.97	2,334,348.17	55.10%	1,048,216.63
31/01/2008	236,912.33	2,417,978.98	2,654,891.31	1,421,584.70	53.55%	122,118.92	2,532,772.39	56.13%	1,111,187.69
31/01/2009	277,343.62	2,500,042.11	2,777,385.73	1,434,257.81	51.64%	120,754.39	2,656,631.34	53.99%	1,222,373.53
31/01/2010	239,371.45	2,604,207.38	2,843,578.83	1,481,885.68	52.11%	121,526.61	2,722,052.22	54.44%	1,240,166.54
31/01/2011	309,194.09	2,727,260.28	3,036,454.37	1,591,018.64	52.40%	170,684.21	2,865,770.16	55.52%	1,274,751.52
31/01/2012	239,162.46	2,872,136.49	3,111,298.95	1,707,518.03	54.88%	128,328.62	2,982,970.33	57.24%	1,275,452.30
31/01/2013	207,935.41	3,039,030.53	3,246,965.94	1,785,058.35	54.98%	127,676.03	3,119,289.91	57.23%	1,334,231.56
31/01/2014	230,807.22	3,146,217.89	3,377,025.11	1,833,571.94	54.30%	124,098.48	3,252,926.63	56.37%	1,419,354.69
31/01/2015	263,562.88	3,299,613.19	3,563,176.07	1,923,354.96	53.98%	122,124.24	3,441,051.83	55.89%	1,517,696.87
31/01/2016	335,520.44	3,415,118.68	3,750,639.12	2,082,168.57	55.52%	124,157.23	3,626,481.89	57.42%	1,544,313.32
31/01/2017	300,944.76	3,502,917.40	3,803,862.16	2,161,576.14	56.83%	123,399.10	3,680,463.06	58.73%	1,518,886.92
31/01/2018	303,728.87	3,571,577.54	3,875,306.41	2,121,682.19	54.75%	117,563.53	3,757,742.88	56.46%	1,636,060.69
31/01/2019	319,410.16	3,684,008.34	4,003,418.50	2,203,946.62	55.05%	117,886.86	3,885,531.64	56.72%	1,681,585.02
31/01/2020	368,193.86	3,790,224.11	4,158,417.97	2,290,636.20	55.08%	116,176.68	4,042,241.29	56.67%	1,751,605.09
31/01/2021	342,642.82	4,027,743.89	4,370,386.71	2,462,393.01	56.34%	123,988.81	4,246,397.90	57.99%	1,784,004.89
31/01/2022	190,868.79	4,097,865.57	4,288,734.36	2,627,103.83	61.26%	122,493.73	4,166,240.63	63.06%	1,539,136.80
31/01/2023	126,583.34	4,231,578.29	4,358,161.63	2,620,084.91	60.12%	123,796.40	4,234,365.23	61.88%	1,614,280.32

2023/2024

31/07/2023	142,153.16	4,382,873.66	4,525,026.82	308,451.91	6.82%	120,099.99	4,404,926.83	7.00%	4,096,474.92
31/08/2023	142,153.16	4,383,909.09	4,526,062.25	1,515,924.65	33.49%	121,534.36	4,404,527.89	34.42%	2,888,603.24
30/09/2023	142,153.16	4,385,615.64	4,527,768.80	1,758,091.76	38.83%	122,018.73	4,405,750.07	39.90%	2,647,658.31
31/10/2023	142,153.16	4,390,966.56	4,533,119.72	1,851,869.09	40.85%	122,524.98	4,410,594.74	41.99%	2,558,725.65
30/11/2023	142,153.16	4,392,639.21	4,534,792.37	2,361,108.41	52.07%	122,863.63	4,411,928.74	53.52%	2,050,820.33
31/12/2023	142,153.16	4,396,812.09	4,538,965.25	2,605,123.55	57.39%	123,538.63	4,415,426.62	59.00%	1,810,303.07
31/01/2024	142,153.16	4,398,517.40	4,540,670.56	2,684,988.49	59.13%	123,623.01	4,417,047.55	60.79%	1,732,059.06

..... MAYOR GENERAL MANAGER.



Recommendation

That Council note the report Finance Report to 31st January 2024

RESOLVED on the motion of Clr Crocker and seconded by Clr Hutcheon that the report titled Finance Report to 31st January 2024 noted. 11/02/2024

CS2) QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023 (F.02-02, SC178)

➔ Enclosed with the attachments is the Quarterly Budget Review Statements to the 31 December 2023 for Council’s information. The Review reveals a change in Council’s anticipated operating result after capital amounts from an original surplus of \$4,064,688 to a surplus of \$6,603,662. Attachment No. 8

Council’s anticipated nett cash position has decreased from an original deficit of \$45,508 to a deficit of \$4,942,362 being an unfavourable variance of \$4,883,854 (an additional \$2,823,114 since the September 2023 budget review.

The following items have been subject to material forecast changes in the last quarter:

**Income
Administration**

Item	Original Budget	YTD 31/12/2023	Amended Budget	Variance (\$)	Variance (%)
Insurance Premium Incentives	0	23,668	23,668	23,668	
Trainee Subsidies	0	78,354	78,354	78,385	

Insurance Premium Incentives – Council’s original budget did not include an amount for insurance premium incentives. Council has received \$23,668 from it’s workers compensation insurer as part of their rebate program.

Trainee Subsidies – Council has claimed a number of current and past subsidies resulting in \$78,354 being received.

Environment

Item	Original Budget	YTD 31/12/2023	Amended Budget	Variance (\$)	Variance (%)
Developer Contributed – Stormwater Assets	66,545	1,073,139	1,208,856	1,142,311	1717

Developer Contributed – Stormwater Assets – Council has now completed the Coolamon Business Park and the assets associated with the development have to be capitalized. To do this Council accounts for both a capital income and capital expenditure. The net result to cash is nil. Increased costs relating to the “Gregor”

subdivision have also attributed to this variance where both the capital income and capital expenditure will increase.

Sewerage

Item	Original Budget	YTD 31/12/2023	Amended Budget	Variance (\$)	Variance (%)
Developer Contributions	69,091	581,018	675,841	606,750	878.1F

Developer Contributed – Sewer Assets – Council has now completed the Coolamon Business Park and the assets associated with the development have to be capitalized. To do this Council accounts for both a capital income and capital expenditure. Additional sewer contributions have also been received relating to private subdivisions.

Recreation & Culture

Item	Original Budget	YTD 31/12/2023	Amended Budget	Variance (\$)	Variance (%)
P&G Developer Contributions	0	93,065	93,065	93,065	F

Developer Contributed – P&G Assets – Council has now completed the Coolamon Business Park and the assets associated with the development have to be capitalized. To do this Council accounts for both a capital income and capital expenditure.

Transport & Communication

Item	Original Budget	YTD 31/12/2023	Amended Budget	Variance (\$)	Variance (%)
Developer Contributions	84,886	179,964	264,850	179,964	212.01 F

Developer Contributed – K&G Assets – Council has now completed the Coolamon Business Park and the assets associated with the development have to be capitalized. To do this Council accounts for both a capital income and capital expenditure.

Economic Affairs

Item	Original Budget	YTD 31/12/2023	Amended Budget	Variance (\$)	Variance (%)
Drought Resilience Funding	0	0	200,000	200,000	F
Private Works	30,000	5,961	90,878	60,878	202.93 F

Drought Resilience Funding - this grant will be acquitted in the current year and the income associated with the project will be accounted for.

Private Works Income – additional private works will result in additional income for the year

Operating Expenditure
Sewerage

Item	Original Budget	YTD 31/12/2023	Amended Budget	Variance (\$)	Variance (%)
Sewer Mains Maintenance	50,000	111,143	140,000	-90,000	180.00 U

Sewer Mains Maintenance – Engagement of a contractor to do a comprehensive visual inspection of the Ardlethan Sewerage Network has resulted in this additional expense.

Recommendation

That the Quarterly Budget Review be received.

RESOLVED on the motion of Clr Hatty and seconded by Clr Lewis that the Quarterly Budget Review be received. 12/02/2024

CS3) DELIVERY PLAN REVIEW (S.11-06, SC516)

- Under the Integrated Planning and Reporting requirements the General Manager is required to provide progress reports to the Council with respect to the principal activities in the Delivery Program on a six monthly basis. Attached please find the “Progress Report” that has been prepared for the reporting period 1 July 2023 – 31 December 2023. Attachment No. 9

Recommendation

That the Progress Report be received.

RESOLVED on the motion of Clr Perkin and seconded by Clr White that the Progress Report be received. 13/02/2024

6.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES REPORTS

ES1) SHIRE ROAD RESHEETING, STABILISATION AND MAINTENANCE (R.09-01, SC502)

The following roads have received maintenance attention:

- Bredins Lane (Town to McNabbs Lane)
- Briar Bush Lane (Bredins Lane to Boothey Lane)
- Boothey Lane (Briar Bush Lane to Rannock Road)
- Fairweathers Lane (Briar Bush Lane to Hancock's Lane)
- Ashbridge School Lane (Ashbridge Road to Yarrowong Road)
- Kellys Lane (Ashbridge Road to House)
- Kellys Lane (Derrain North Road to Class Change)
- Yarrowong Road (Pamandi Road to Matong North Road)
- Walsh's Lane (Yarrowong Road to Whites Lane)
- Mattinglys Lane (Matong North Road to Derrain North Road)

ES2) FLR POTHOLE REPAIR (R.07-11, SC1256)

Contractor has continued with culvert clearing across the unsealed road network with the following roads receiving attention:

- Stewarts Lane
- Mumbledoon Road
- Willows Road
- Litchfield Lane
- Pattens Lane
- Uley Lane
- McDougals Lane
- Murrell Creek Road
- Turnbolls Lane
- Brangalgan Road
- Mirrool Road
- Fairmans Lane
- Hayes Lane
- Gilberts Lane
- Angle Road
- Maslins Lane
- Seberrys Lane
- Doyles Lane
- Robertsons Lane
- Forest Road
- Marravale Road

From RLRRP and RERRF there is \$3.6 million to be spent by October 2027. In developing the 2024/25 Council budget, staff are also identifying items to expend the remaining funds and will be presented to the March ordinary meeting.

ES3) FIXING LOCAL ROADS ROUND 4 - MARRAR NORTH ROAD RECONSTRUCTION (10.64 TO 12.40, 20.11 TO 20.35, 20.49 TO 21.12 & 21.22 TO 21.55KM) 2.94KM. (R.07-11, SC1256)

Council staff have commenced reconstruction work including an importation of suitable material for formation and alignment correction prior to stabilization and seal scheduled for late February early March.

ES4) ROADS TO RECOVERY PROGRAM 2023/2024 - MATONG NORTH ROAD WIDENING (21.63 - 24.45KM) 2.82KM, (F.02-02, SC178)

Council staff have commenced widening works to the western in preparation of seal scheduled for early March.

LONSDALES LANE GRAVEL RESHEET (END SEAL TO 2.26KM), 2.26KM.

In advance of the proposed effluent reuse storage pond and cropping construction, Council have commenced upgrading the road to permit all weather access. Works involve importation of suitable road base material to a depth of 200mm and maintenance of drainage network.

ES5) RURAL LOCAL ROAD RESEALS

Contractors have completed reseals on the following Rural Local Road network:

- Kockibitoo Road (1.89 – 4.0km) 2.11km
- Marrar North Road (0.02 – 3.80km) 3.78km
- Rannock Road (5.35 – 8.43km) 3.08km
- Beckom Road (0.00 – 2.95km) 2.95km

ES6) BLOCK GRANT – REGIONAL ROAD RESEALS (R.07-03, SC330)

Contractors have completed reseals on the following Regional Roads:

- Ardlethan Road (32.20 – 34.10km) 1.9km
- Canola Way West (24.42 – 25.84km) 1.42km
- Canola Way west (21.27 – 22.20km) 0.93km

ES7) STINSON STREET (GREGOR) SUBDIVISION (S.16-05, SC1418, DA2022/48)

Contractors have completed installation of sewer network; stormwater is near complete with testing and site clean up to follow. Kerb and gutter works will be the only remaining works and are scheduled in Councils program for April.

Recommendation

That Council note the reports ES1 to ES7.

RESOLVED on the motion of Clr Lewis and seconded by Clr Hutcheon that:

- 1) **The Reports ES1 to ES7 be noted, and**
- 2) **Council draft a letter to Wagga Wagga City Council about the state of Millwood Road. 14/02/2024**

ES8) BIOSECURITY WEEDS REPORT (N.02-01, SC284)

Biosecurity Weeds Officer Reports

Activities

- High-risk roadways inspected across the Shire.
- Coolatai infestations at Marrar and Ardlethan inspected and treated.
- Silverleaf Nightshade inspected and to be treated.
- Prairie Ground Cherry inspected and treated.
- St Johns Wort Spraying completed.
- Inspections on going across the Shire.
- Field days to be held in Marrar and Old Junee are being planned for the use of a drone in spraying Coolatai grass on Railway land.
- 23/24 Funding still not received as of writing this report

WAP Targets Addressed:

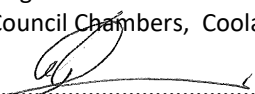
- 1.1 High risk species and pathways identified and managed
- 1.22 Discussion of High Risk Weeds list at Regional level
- 2.1 Timely detection of new incursions
- 2.11 Regional inspection program implemented. High-risk sight inspection
- 3.22 Impacts reduced, (control applied) to priority pathways.

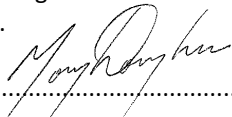
Recommendation

For Council information.

RESOLVED on the motion of Clr Perkin and seconded by Clr White that:

- 1) The Biosecurity Report be noted, and**
- 2) That representation be made to Steph Cooke MP in regard to the funding being released. 15/02/2024**


..... MAYOR


.....GENERAL MANAGER.

6.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES REPORTS

HS1) DEVELOPMENT ACTIVITY REPORT THE PERIOD ENDING 31ST JANUARY, 2023

Summary

This report advises of the Development Application activity for the months of December 2023 and January 2024.

Application Number	Type	Address	Determination	Value
DA 2023/68	Secondary Dwelling	7-11 Showground Road, GANMAIN	01/12/2023	\$190,000
DA 2023/70	Change of Use – Shed to Residential	17 Hill Street, GANMAIN	11/12/2023	\$50,000
DA 2023/53	Subdivision (27 Large Lot Residential Allotments)	93 Campbells Lane, COOLAMON	14/12/2023	\$2,000,000
DA 2023/78	New Shed	1 Mimosa Street, COOLAMON	18/12/2023	\$17,500
DA 2023/81	Transportable Dwelling	37 Webb Street, MARRAR	18/12/2023	\$275,000
DA 2023/71	Two (2) Dual Occupancy Units	92 Wallace Street North, COOLAMON	21/12/2023	\$715,000
DA 2021/6.02	Alterations & Additions	100 Methul Street North, COOLAMON	9/01/2024	\$350,000
DA 2023/85	Shed	89 Campbells Lane, COOLAMON	10/01/2024	\$90,000
DA 2023/83	New Dwelling & Shed	Lot 3; Dunrobin Street, COOLAMON	16/01/2024	\$644,000
DA 2023/80	Shed with Awning	49-51 Mimosa Street, COOLAMON	18/01/2024	\$48,000
DA 2022/70.02	Double storey dwelling with garage	114 Wallace Street North, COOLAMON	19/01/2024	\$553,094
TOTAL:	11			\$4,932,594.00

Financial Implications

There are nil financial implications to Council as a result of this report.

Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

Recommendation

That Council receive and note this report on development activity for the period up to 31st January 2024.

RESOLVED on the motion of Clr Crocker and seconded by Clr Hatty that the report on development activity for the period up to 31st January 2024 be noted. 16/02/2024

Tony Donoghue declared a non-pecuniary interest and left the meeting at 3.55pm.

**HS2) DEVELOPMENT APPLICATION REPORT FOR DA 2023/75 -
CHANGE OF USE FROM CHILDCARE TO JOINERY WORKSHOP, OFFICE AND
SHOWROOM (DA 2023/75)**

Applicant	Claire Garrett
Owner	James Frank Stephens & Jennifer Nancy Stephens
Development Cost	\$0.00
Development Description	Change of use from Childcare to Joinery Workshop, Office and Showroom

Key Considerations

- The use is permitted in the RU5 (Village) Zone with Council consent
- Loading and Unloading
- Parking
- Adjoining land owner submissions

Assessment

Criteria for the Development Application Report

Determination Body Reason

The application has been referred to Council for determination as it has received submissions during the required notification period.

The applicant is related to a member of staff and for transparency and good governance purposes the application was assessed by an external planner and is presented to Council for determination.

Consultation

The development was notified to adjoining landowners for 14 days in accordance with Section 14 of the CDCP 2015.

The application was notified by return date of 29 December 2023.

A total of two (2) submissions were received.

- A redacted copy of the submissions is attached. **Attachment No. 10.1**
The submissions are also outlined in the attached assessment report with responses provided to matters raised by the external planner.

Site Location

The development site is located at 50 Loughnan Street, Coolamon, legally identified as Lot: 1 DP: 519112, and Lot: 2 DP: 575057.

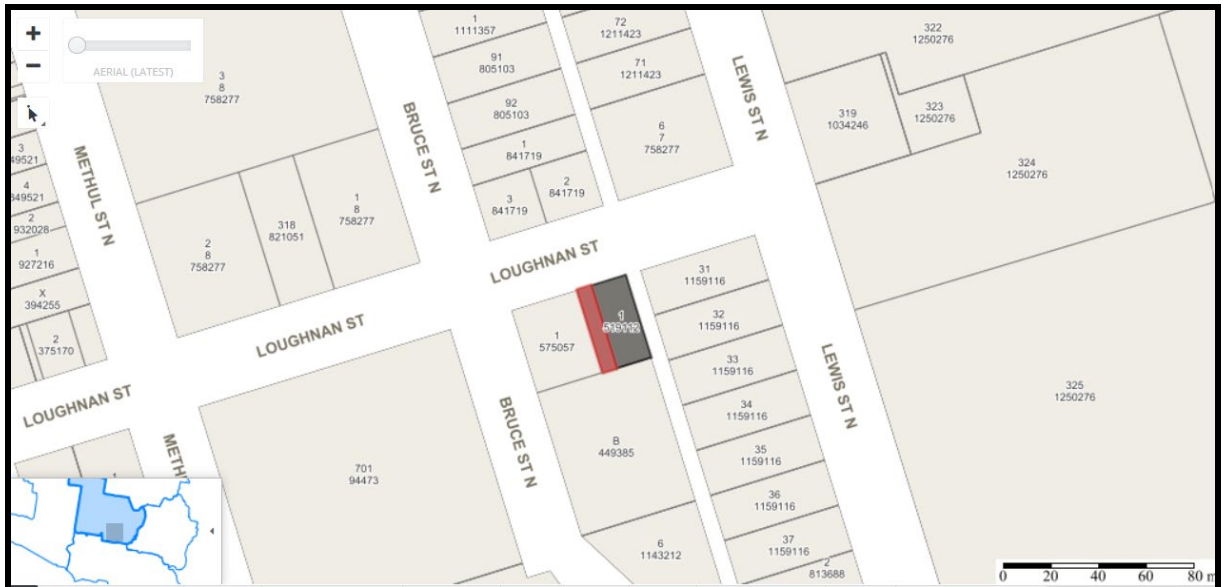


Diagram: Site and Locality Plan

Policy

Coolamon Local Environmental Plan 2011
Coolamon Development Control Plan 2015

Risk Management Issues from the Council

Refusal of the application may result in an appeal process in the Land and Environment Court which will have to be defended by Council. The reasons for refusal will have to be justified and withstand scrutiny and cross examination in Court.

Internal / External Consultation

➔ See the Section 4.15 Evaluation report for full details of all consultation.

1. 4.15 Assessment Report. [Attachment No. 10.2](#)
2. Statement of Environmental Effects with associated plans. [Attachment No. 10.3](#)
3. Fire Safety Schedule. [Attachment No. 10.4](#)

Recommendation

That Council approve the development application subject to the conditions listed in the attached Section 4.15 assessment report.

RESOLVED on the motion of **Clr Hutcheon** and seconded by **Clr Hatty** that Council approve the development application subject to the conditions listed in the attached Section 4.15 assessment report. [17/02/2024](#)

The Mayor called for a division

Those voting in favour of the motion:

All Present.

Those voting against/abstained the motion:

Nil

Tony Donoghue returned to the Council Meeting at 4.08pm.

**HS3) AMENDED ON-SITE SEWAGE MANAGEMENT SYSTEM CLASSIFICATION AND
INSPECTION POLICY (P.12-01, SC316)**

Summary

This report presents to Council information and a recommendation in regards to the public exhibition of Councils amended On-Site Sewage Management System Classification and Inspection Policy.

Background

The Councils On-Site Sewage Management System Classification and Inspection Policy was first adopted by Council on the 17th March 2022.

The recent inclusion of a new land use zone, the R5 Large Lot Residential Zone, within the Coolamon Local Environmental Plan 2011, has resulted in a need to update relevant policies to include land that now resides within this new zone.

A report was presented to the Councils Ordinary Council Business Meeting held on the 21st December 2023, presenting the draft plan, where it was resolved to:

1. *Note the Report titled 'Amended On-Site Sewage Management System Classification and Inspection Policy'; and*
2. *Endorse the public exhibition of the draft Policy, for a period of 28 days, providing for a 42 day submission period*

In accordance with the Councils resolution, the amended plan was placed on public exhibition from the 9th January to 9th February 2024.

Proposed Amendments

The proposed amendments to the DCP, as identified above relate to:

- Introduction of R5 Large Lot Residential Zone to the Policy

→ The draft amended Policy is attached to this report. Attachment No. 11

Legislative Implications

The Amendments to the Councils On-Site Sewage Management System Classification and Inspection Policy has been undertaken in line with the applicable legislative provisions of the Local Government Act 1993.

Financial Implications

There are no adverse financial implications to Council or the community resulting from this report.

Consultation

In accordance with the Local Government Act 1993, the amended Policy must be exhibited for a period of 28 days with a 42 day period provided for submissions.

The amended plan was exhibited by Council for a period of 28 days from the 9th January to 9th February 2024.

The plan's exhibition was provided for on Council's website and Facebook and hard copies were made available at the Council Office and Library.

At the time of compiling this report – no submissions had been received at Council. It is noted that the mandatory 42 day submission period will end on the 19th February 2024 – and if any submissions are received prior to the end of the submission period a new report will be presented to Council.

The amended plan is now presented to Council for adoption.

Recommendation

That Council:

1. Note the Report titled 'On-Site Sewage Management System Classification and Inspection Policy' Exhibition Report; and
2. Adopt the Policy in full, subject to their being no submissions made before the close of the submission period.

RESOLVED on the motion of Clr Crocker and seconded by Clr Perkin that Council:

1. **Note the Report titled 'On-Site Sewage Management System Classification and Inspection Policy' Exhibition Report; and**
2. **Adopt the Policy in full, subject to their being no submissions made before the close of the submission period.** 18/02/2024

**HS4) COOLAMON SHOWGROUND HARNESS TRAINING & EQUINE PRECINCT
MASTERPLAN PUBLIC EXHIBITION REPORT (LF735, CONTRACT 2023/01)**

Summary

- This report provides information and a recommendation to Council in regards to the completion of the exhibition period for draft Coolamon Showground Harness Training & Equine Precinct Masterplan. [Attachment No. 12](#)

Background

NGH Pty Ltd (NGH) was engaged by Coolamon Shire Council (Council) to prepare a masterplan for the Coolamon Showground, existing harness racing precinct and the establishment of an equine rural living precinct surrounding the showground.

Such a precinct would serve to promote investment in equine related industries and generate significant positive economic opportunities and employment within the Coolamon Local Government Area and wider region.

The proposed Coolamon Equine and Showground Precinct includes land at the Coolamon Showground and the surrounding rural area. This investigation area is defined by Canola Way to the south, Wildman Street to the east, and private rural holdings to the north and west. It is understood the Coolamon Showground is Crown land with CSC as the appointed Crown land manager; the remainder of the precinct is private land. The area of the precinct is approximately 400 hectares.

The intent is for Coolamon to provide a combined showground and equine precinct primarily for harness racing trainers and breeders. This precinct would support growth in the number of events held per year at the Riverina Pace way in Wagga Wagga, which will remain the premier harness racing facility within the region.

A report was presented to the Councils Ordinary Council Business Meeting held on the 21st December 2023, presenting the draft plan, where it was resolved:

that Council note the report titled Draft Coolamon Showground Harness Training & Equine Precinct Masterplan and endorse the public exhibition of the document for a period of 28 days

In accordance with the Councils resolution, the draft Masterplan was placed on public exhibition from the 9th January to 9th February 2024.

The Masterplan

The equine sector is recognised as a dynamic driver of economic growth and job creation both within Coolamon and the wider region.

The masterplan is particularly focused on attracting harness training and equine industry participants to Coolamon. The masterplan provides a conceptual framework to guide future growth and development for equine related pursuits, thus increasing the horse population and its diverse benefits.

At a local level, the groundwork to explore the potential the development of a harness training and equine precinct was initiated by the Coolamon Local Environmental Study and Planning Strategy 2010 and supported through subsequent strategies. These strategies underscored the importance of the equine industry to Coolamon in stimulating the local economy and highlighted the potential for community development through provision of dedicated lifestyle blocks dedicated to equine enthusiasts.

The core objectives of the creation of this masterplan include:

- Understanding the precinct’s strategic context and planning policies.
- Defining the showground-centric precinct, adjoining future rural living area, community activities and current facilities’ functionality.
- Determining economic impacts in terms of equine industry, employment, and tourism (via preparation of a business case).
- Identifying the position of the equine industry in NSW and regional catchment for the precinct and complementary precincts in the region.
- Providing a strategic direction for the management of land uses within the precinct and land tenure arrangement, ensuring primacy for harness training.
- Identifying opportunities for complementary activities including tourism, events, culture, and recreation.

Consultation

As previously identified in the previous report to Council, stakeholder workshops were conducted with the Project Steering Committee, Council staff, referral and utility authorities and affected landowners within and adjoining the investigation area and have shaped the formulation of the draft masterplan.

The draft masterplan was exhibited by Council for a period of 28 days from the 9th January to 9th February 2024. The plans exhibition was provided for on Councils website and Facebook and hard copies were made available at the Council Office and Library.

At the time of compiling this report – no submissions had been received at Council. The final masterplan is now presented to Council for adoption.

Financial Implications

The masterplan project was funded via a grant provided under the Regional NSW – Business and Strategy Development Fund.

There are no adverse financial implications to Council resulting from the creation of the masterplan.

If Council endorses the masterplan, staff will seek to implement the plan via a combination of external grant funding and the allocation of internal revenue sources.

Recommendation

That Council note the report titled Coolamon Showground Harness Training & Equine Precinct Masterplan – Exhibition Report and adopt the plan in full.

HS4) SUPPLEMENTARY LATE REPORT - COOLAMON SHOWGROUND HARNESS TRAINING & EQUINE PRECINCT MASTERPLAN PUBLIC EXHIBITION REPORT (LF735, CONTRACT 2023/01)

Summary

This reports provides Council with an update in regards to report HS4 titled Coolamon Showground Harness Training & Equine Precinct Masterplan Public Exhibition Report (LF735, CONTRACT 2023/01, located in the February 2024 Council Business Paper, as Council has received submissions after the exhibition period from Regional NSW and the Department of Planning, Housing and Infrastructure in regards to the Draft Masterplan.

Submissions

→ A copy of both submissions are attached to this report:

- Regional NSW. **Attachment No. 13.1**
- Department of Planning, Housing and Infrastructure. **Attachment No. 13.2**

The submissions are considered valuable in respect of shaping the masterplan and raise no major matters of concern.

Response from NGH

Council has forwarded the late submissions to NGH the consultant appointed to undertake the Masterplan exercise who will update the final plan as relevant.

Council staff are satisfied with the response and proposed actions outlined by NGH and note that none of the required changes will alter the draft Masterplan in a significant way. As such Council staff still recommend to Council that the Masterplan be adopted in full and subject to the required changes resulting from the late submissions received and as outlined above.

A copy of the response is attached to this report. **Attachment No. 13.3**

Recommendation

That Council note the report titled Supplementary Report Coolamon Showground Harness Training & Equine Precinct Masterplan – Exhibition Report, note the late submissions and response from NGH and adopt the plan in full.

RESOLVED on the motion of Clr Crocker and seconded by Clr White that Council note the report titled Supplementary Report Coolamon Showground Harness Training & Equine Precinct Masterplan – Exhibition Report, note the late submissions and response from NGH and adopt the plan in full. **19/02/2024**

7) REPORTS: DELEGATES/MAYOR/COUNCILLORS

1. Clr McCann

- Advised Council on attendance at the Water Utilities inquiry into privatization.
- Attended the Harden Summit – Local Member, Steph Cooke.
- An additional three Aged Care workers arrived, now have 11.
- Reminder that the Councillor Community tour is on 29th February.
- Moses memorial will be held in Moses Park on 23rd February.
- Council will be making a submission to the Special Commission of Inquiry into Health funding.

2. Clr Lewis

- Attended the last LHAC meeting and has joined as a member, Clr Perkin is already a member and this is considered adequate Council representation.

3. Clr White

- Enquired about the situation of new Filipino workers and the education departments requirement to pay full fees for any children they bring with them. Clr McCann advised Steph Cooke's office has been advised of the situation.
- The Lions club defibrillators are now going into the Matong Hall and a mobile one is to be included as part of the Event package material for community use at events.

4. Clr Crocker

- Raised the issue of Parking in the Main Street and what Council can do about shop owners parking out the front of businesses.
- Raised the issue of the Dog policy and directing the public to the Community justice in Service NSW. Worried there is not robust enough local Services to deal with issues.

Next Meeting: 21st March 2024.

Meeting Closed at 4.44pm.

Confirmed and signed during the Meeting held this 21st day of March 2024.

.....
MAYOR

ATTACHMENTS FOR THE MEETING HELD 15TH FEBRUARY, 2024

ITEMS DISTRIBUTED WITH THE AGENDA

- 1) ACTIVITY REPORTS
 - 1) Operating Statistics of the Coolamon Shire Library for December 2023 and January 2024.
 - 2) Community Development Officer's Report for December 2023 and January 2024.
 - 3) Tourism & Business Development Officer's Report for December 2023 and January 2024.
 - 4) Road Safety Officer's Report for December 2023 and January 2024.
 - 5) Allawah Community Care Report for December 2023 and January 2024.
 - 6) Allawah Lodge Manager's Report for the fourth quarter 2023. Refer Correspondence Item (1a).

- 2) INFORMATION PAPERS:
 - 1) Minutes of the Advance Ardlethan Committee Meeting held 5th February 2024.
 - 2) Minutes of the Advance Matong Committee Meeting held 12th February 2024.
 - 3) Letter from the NSW Police Force introducing the new Region Commander for the Southern Region, Assistant Commissioner Joe Cassar. Refer Correspondence Item (2a).

- 3) A copy of funded locations for the Mobile Blackspot Program Round 7. Refer Correspondence Item (1B), [File No. T.02-01].

- 4) A copy of the previous and current Australia Day Event locations. Refer General Manager's Report (GM2), [File No. A.13-18].

- 5) Correspondence in regard to the proposed establishment of an Advance Coolamon Committee. Refer General Manager's Report (GM3), [File No. C.09-01].

- 6) Documentation in regard to the Audit, Risk and Improvement Committee. Refer General Manager's Report (GM5), [File No. SC966]

- 7) Copies of the proposal from Ray White Real Estate and Fitzpatrick's Real Estate. Refer General Manager's Report (GM6), [File No. I.03-14]

- 8) A Copy of the Quarterly Budget Review as At 31 December 2023. Refer General Manager's Report (CS2), (F.02-02, SC178)

- 9) A copy of Delivery Plan Review. Refer General Manager's Report (CS3), [File No. S.11-06]

- 10) A copy of the development application documents, change of use. Refer General Manager's Report (HS2), [File No. DA 2023/75]

- 11) Exhibition and Adoption of the Coolamon Shire Council Amended On-Site Sewage Management System Classification and Inspection Policy. (HS3), [File No. P.12-01].

- 12) Exhibition and Adoption of the Coolamon Showground Harness Training & Equine Precinct Masterplan (HS4), [File No. LF735] (*Electronic copy available through the Business paper, hard copies will be made available upon request*)

- 13) Copies of the submissions and responses relating to the Coolamon Showground Harness Training & Equine Precinct Masterplan (HS4.1), [File No. LF735]

APENDIX 1 - AMENDED ON-SITE SEWAGE MANAGEMENT SYSTEM CLASSIFICATION AND INSPECTION POLICY



ON-SITE SEWAGE MANAGEMENT SYSTEM CLASSIFICATION AND INSPECTION POLICY

Date Adopted	15/02/2024		
Council Minute	18/02/2024		
Version	Version 7		
Policy Responsibility	Development & Environmental Services		
Review Timeframe	Every 4 years		
Last Review Date	February 2024	Next Scheduled Review	February 2028

OBJECTIVE

To protect Public Health & Safety.

ELIGIBILITY

To apply to all of the Coolamon Shire Local Government Area.

LOCAL GOVERNMENT (GENERAL) REGULATIONS 2021

- 1) That Council classifies all on-site sewage management systems and undertakes the necessary inspections in accordance with the following table:

Land Classification Coolamon LEP, 2011	Risk Category	Inspection Period
RU1 - Primary Production	Low	5 Year
RU4 – Rural Small Holdings	Medium	3 Year
R5 – Large Lot Residential	Medium	3 Year
RU5 - Village	High	1 Year
RE1 – Public Recreation	High	1 Year
SP2 – Infrastructure	High	1 Year

- 2) That Council engages a suitably qualified contractor to undertake the required inspections of the on-site sewage management systems located in the high-risk areas.
- 3) That Council charges an inspection fee as set out in the Management Plan on all properties where an inspection is undertaken on an on-site sewage management system.
- 4) That a suitable check list be developed and distributed to all property owners located in a RU1 and RU4 zone (high and medium risk areas) to enable self-certification.

Note:

For the purpose of this table the general rating of low, medium and high is based on density and therefore potential impact to public health. Other factors that can determine the risk level may include proximity to watercourse, flood liable land, soil quality etc. Some properties regardless of their zoning can be included into other risk categories that reflect public health concerns.

..... MAYOR

..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH FEBRUARY 2024.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required, the policy will be reviewed at least once during a term of Council

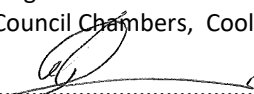
Version 7 Adopted: Council Meeting held 15 February 2024 (Minute No. 18/02/2024)
Version 6 Adopted: Council Meeting held 17 March 2022 (Minute No. 43/03/2022)
Version 5 Adopted: Council Meeting held 17 November 2016 (Minute No. 256/11/2016)
Version 4 Adopted: Council Meeting held 20 June 2013 (Minute No.154/06/2013)
Version 3 Adopted: Council Meeting held 16 May 2013 (Minute No 117/05/2013)
Version 2 Re-Adopted: Council Meeting held 21 May 2009 (Minute No.141/05/2009)
Version 2 Adopted: Council Meeting held 15 May 2008 (Minute No. 129/05/2008)
Version 1 Adopted Council Meeting held 19 August 2004 (Minute No. 277/8/2004)


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Page 2

This is Page No. 40 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18th May 2023.

.......... MAYOR

..........GENERAL MANAGER.