

RECOGNITION OF SERVICE POLICY

Date Adopted	17th August 2023		
Council Minute	128/08/2023		
Version	Version 4		
Policy Responsibility	Corporate & Community Services		
Review Timeframe	Every 4 years		
Last Review Date	August 2023	Next Scheduled Review	August 2027

POLICY STATEMENT

To formally acknowledge and reward significant cumulative service milestones achieved by Councillors and Staff of the Coolamon Shire Council and recognise the benefits and service these people have provided to the organisation and the community.

IMPLEMENTATION

Council will recognise the cumulative service of Councillors and Staff as follows:

<i>Years of Service</i>	<i>Recognition</i>
15+ years	Gift voucher to the value of years of service x \$10.00 upon leaving Council
20 years	\$200.00 gift voucher and framed certificate presented at a Council meeting
25+ years	Recognition on the applicable honour board upon leaving Council
30 years	\$300.00 gift voucher and framed certificate presented at a Council meeting
30+ years	For each 5 years of service that exceed 30 years, recipients will be presented with a framed certificate and additional recognition will be at the discretion of the General Manager.

The recipient will have the choice as to where the gift voucher can be redeemed subject to the approval of the General Manager.

In recognition of the importance to Council of long serving Councillors and Staff, certificates for 20 and 30 years service will be presented at an Ordinary Meeting of Council on an annual basis (August). Recognition of service beyond 20 years will also be acknowledged at a Council meeting once the period of cumulative service of the individual is complete.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required the policy will be reviewed at least once during a term of Council.

Version 4 Adopted: Council Meeting 17 August 2023 (Minute No 128/08/2023)

Version 3 Re-Adopted: Council Meeting 19 May 2022 (Minute No 90/05/2022)

Version 3 Adopted: Council Meeting held 14 December 2017 (Minute No 235/12/2017)

Version 2 Adopted: Council Meeting held 20 August 2015 (Minute No 173/08/2015)

Version 1 Adopted: Council Meeting held 13 December 2012 (Minute No 351/12/2012)