

**Meeting commenced at 2.00pm.**

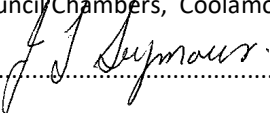
**BUSINESS:**

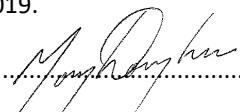
- 1) Apologies
- 2) a. Confirmation of Minutes of the Meeting held 21<sup>st</sup> March, 2019.  
b. Matters arising out of Minutes. (Not elsewhere reported)
- 3) Correspondence
  - a. Agenda A (Information Only)
  - b. Agenda B
- 4) General Manager's Report
  - 4.1 General Manager's Report
  - 4.2 Executive Manager, Corporate & Community Services' Report
  - 4.3 Executive Manager, Engineering & Technical Services' Report
  - 4.4 Executive Manager, Development & Environmental Services' Report
- 5) Recommendations of a Committee of a Whole Meeting held 18<sup>th</sup> April, 2019.
- 6) Minutes of the RENWA Meeting held 5<sup>th</sup> March, 2019.
- 7) Reports: Delegates/Mayor/Councillors

**PRESENT:** Clrs John Seymour, Bruce Hutcheon, David McCann, Jeremy Crocker, Kathy Maslin and Kerrilee Logan.

**STAFF:** Tony Donoghue, General Manager;  
Courtney Armstrong, Executive Manager, Corporate & Community Services;  
Colby Farmer, Executive Manager, Development & Environmental Services;  
Samantha Jennings, Finance Manager.

**APOLOGIES:** Clr Colin McKinnon, Clr Alan White and Clr Steve Jones.

.......... MAYOR

.......... GENERAL MANAGER.

**1) APOLOGIES**

**RESOLVED** on the motion of Clr Logan and seconded by Clr Maslin that the apologies of Clr McKinnon, Clr White and Clr Jones be accepted. 64/04/2019

**2a) CONFIRMATION OF MINUTES OF THE MEETING HELD 21<sup>ST</sup> MARCH, 2019.**

**RESOLVED** on the motion of Clr Hutcheon and seconded by Clr Maslin that the Minutes of the Meeting held 21<sup>st</sup> March, 2019 as circulated be confirmed and adopted. 65/04/2019

**2b) MATTERS ARISING OUT OF THE MINUTES**

There were no matters arising out of the Minutes.

**3) CORRESPONDENCE**

**AGENDA A (FOR INFORMATION ONLY)**

**1a) INFORMATION PAPERS**

➔ The following papers have been **distributed** with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed, then that can be raised with the General Manager. Attachment No. 1

- 1) A current list of the New South Wales Cabinet Ministers.
- 2) Minutes of the Advance Ardlethan Committee Meeting held 1<sup>st</sup> April 2019.
- 3) Minutes of the Advance Ganmain Committee Meeting held 3<sup>rd</sup> April, 2019.

**2a) ACTIVITY REPORTS**

- 1) Operating Statistics of the Coolamon Shire Library for March 2019.
- 2) Community Development Officer's Report for March 2019.
- 3) Tourism and Business Development Officer's Report for March 2019.

General Manager's Note

The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only. Attachment No. 2

**RESOLVED on the motion of Clr McCann and seconded by Clr Crocker that the Correspondence listed in Agenda A be received and noted.** 66/04/2019

.....*J. J. Seymour*..... MAYOR

.....*M. J. O'Connell*..... GENERAL MANAGER.

#### 4) GENERAL MANAGER'S REPORT

##### 4.1 GENERAL MANAGER REPORTS

###### GM1) NSW RURAL FIRE SERVICE -DISTRICT ESTIMATES (F.03-11, SC459)

→ Coolamon Shire Council has been provided with information in relation to the District Estimates for the 2019/2020 financial year. Attachment No. 3

These estimates are determined by the local Riverina Zone as the spend that will be submitted to the total NSW Rural Fire Fighting Budget.

Council is yet to receive information as to its costs for the RFS in relation to next year's costings.

By way of explanation, the District Estimates (Coolamon) are collated into the Zone Estimates (Riverina) that advise the total NSW Rural Fire Brigades Budget. Once this budget has been determined and this may include rises or falls in the District Estimates or the Zone Estimates, the Riverina Zone is then required to pay 2.37% of the total budget.

Once this annual fee has been determined and sent to Council, that is then split within the Zone as per the Agreement. This currently is:

- Wagga – 44%
- Junee – 19%
- Lockhart – 18%
- Coolamon – 19%

The flaw with this system is the amount that Coolamon Shire Council are required to pay under the percentage of State Budget does not mean that Council, or even the Zone, will receive work to the value of the estimate put in. For example, as Coolamon's fleet is quite new compared to others across the State or Zone, we will get no trucks in this financial year. Others with older fleets will have theirs replaced first.

As was mentioned when this financial model was set up, we believed that those that had been undertaking appropriate asset management would now be paying for those that didn't. This appears to have eventuated.

At this point, the amount shown in Attachment 3 is the amount proposed to be spent in the Coolamon Rural Fire District for the next financial year. We are yet to be advised if this is accepted, reduced or increased.

Recommendation

For Council information.

**RESOLVED** on the motion of Clr Hutcheon and seconded by Clr McCann that Council request from the NSW RFS - Riverina Zone, information pertaining to the 2019/20 budget allocation regarding: 67/04/2019

- The provision of the Cat 16 secondhand vehicle.
- Council does not agree on the provision of amenities at Marrarvale.
- Details and log book usage of the current RFS utility vehicle.
- Explanation as to why the Coolamon unit is not being provided with a new tanker as promised.
- Historical information regarding the M&R expenditure for the Coolamon Shire over the past 5 years.

**GM2) MY COMMUNITY PROJECT (P.06-01, SC310)**

→ Coolamon Shire Council has received correspondence from the Member for Cootamundra, Steph Cooke in relation to the *My Community Project*. Please find attached correspondence received. Attachment No. 4

As can be seen this is a grant funding opportunity for local communities to put forward a project that will be decided by the community casting votes on line.

An amount has been allocated per Electorate for communities to seek funding for these projects. Projects can vary between \$20,000 to \$200,000. Part of this Funding Agreement requires that the community finds a sponsor partner and Councils are identified for this purpose.

It appears as though the purpose of this sponsorship process is to ensure that any funding is allocated through an organization that has the appropriate insurances, probity and ABN's etc. This is, in effect, making the sponsoring body the Project Manager for the funding, and with this, will come a transfer of administration and management cost.

As always Council is supportive of any community organisation that seeks to improve their facilities. This will continue and we have sent this funding information to all Community Groups and will support them in putting forward their projects for consideration.

Council must now consider the project management component that would be part of acting in this sponsorship role. This is similar to the Stronger Country Communities Funds Round 1 and 2. At the time of writing, Council has sought clarification from Steph Cooke's office.

For this reason, it is thought appropriate that Council should advise prospective applicants that if Council is to act as the Sponsor, or 'Project Manager' for these grants, that they would be taking a 10% cost of the works as a project management fee.

Recommendation

For Council information.

**RESOLVED on the motion of Clr Logan and seconded by Clr Maslin that the report be received and noted. Further, that applicants for sponsorship be advised that a 10% management charge would apply to any projects sponsored by Council.**

68/04/2019

**GM3) BEYOND BANK SERVICES (B.01-01, SC48)**

Council has received correspondence from the Regional Manager for Beyond Bank advising of proposed changes to the delivery of banking services in Coolamon and Ganmain.

→ In essence, the information advises that the two offices will be opened alternatively across a week. Monday, Wednesday and Friday will see the Coolamon Branch open and Tuesday and Thursday, will be open in Ganmain. A copy of the correspondence is attached. Attachment No. 5

This will be a reduction in services from an existing 8 days a week across both branches. Currently Coolamon opens 5 days per week and Ganmain on 3 days.

Historically, Council will recall that when the banking services withdrew from our communities, Council entered into a relationship with the then Wagga Mutual Credit Union to replace these services. This included extending a Subordinated debt to the Credit Union, allowing them to get a foothold in the community. As a result, the community supported the banking operations and in turn the Credit Union provided sponsorship and community reward accounts that supported local communities.

On the 1<sup>st</sup> August, 2013, Wagga Mutual Credit Union was then amalgamated with Community CPS Australia, later to become part of the Beyond Bank brand. Beyond

.....*J. J. Seymour*..... MAYOR

.....*M. J. Ryan*..... GENERAL MANAGER.

Bank continues to operate as a customer owned bank that still has membership at its core.

As with all commercially operated business, there is a need to make decisions around access and exposure to clients and the cost to provide such services (eg: bank branches).

Beyond Bank advised that they are no longer permitted to have single staff branches and had to look at alternatives to remain open.

Whilst this is in reality a reduction in services to the communities of Coolamon and Ganmain, it is a spread of staff across the two sites that allows the branches to remain open. This appears to be a suitable solution to the situation and is acceptable from a user perspective compared to branch closures.

In reaching this position, Council and the community need to be mindful that any further reduction of services in the future would be considered unacceptable and we should be both vigilant and proactive in ensuring that this does not occur.

Recommendation

That the report be noted.

**RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that Council write to Beyond Bank to convey that any further reduction of services would not be considered an acceptable level of service of a Community Bank.** 69/04/2019

**GM4) MATONG SECTION 355 COMMITTEE (C.09-01, SC113)**

Council staff have recently held meetings with Sonya Currie representing the Matong Community Group and representatives from the Matong Hall Trusteeship. This meeting was to discuss and determine, if appropriate, a Section 355 Committee of Council for the Matong Community.

Sonya as Chairman of the Matong Community Group believe that it was in the best interest of the community to set up a body auspiced by Council that would help seek funding and give gravitas to the current community organisation. She had held meetings with the community and they were fully in support of such a move. They had read all the documentation around a 355 Committee and were in agreeance.

The trusteeship of the hall is still somewhat uncertain as to the future of the hall with question marks over use and ongoing sustainability. It was pointed out that the

trusteeship for this hall would be up for renewal in November 2019 and that the Committee would need to come to a resolution as to their options. Currently their options are:

- Renew the trusteeship and continue with managing the hall.
- Relinquish the trusteeship back into the hand of the State or any other interested parties.
- Seek to have the trusteeship handed over to the Council, who it was pointed out would include as a responsibility of any Matong 355 Committee.

At this point the trusteeship were reluctant to make any commitments on their decision.

Sonya Currie advised that she felt there was adequate community spirit and support within the community of Matong and that the change to a 355 Committee would revitalize the membership to that Committee.

It was discussed that maybe a 355 Committee could be set up to initially act as the conduit between Council and the Community and that the issue of the hall could be resolved at a later date.

Should it be decided by the trusteeship that their wish be to transfer the hall to Council's ownership, that this would be considered at the time and eventually become the responsibility of an established 355 Committee.

It was advised that Council did not see the benefit in having a hall or other infrastructure transferred to their management without the community support that would take care of it. In other words, the option to get out of a Hall Trusteeship by dumping it in Council's lap would not be beneficial to Council or the Community. Conversely if the community took on the hall in the full knowledge of the role and responsibility, then there would be energy and vigor in reaching a solution.

### Conclusion

From this meeting it is thought appropriate that Council could establish a Section 355 Committee to undertake the following activities:

- To represent the Community of Matong to consult, engage and work with Council to achieve outcomes identified for the Matong Community included in Coolamon Shire's Community Strategic Plan or otherwise.
- To carry out general promotional activities for the benefit of the Matong Community



- iii) To conduct fundraising activities within the Community on behalf of the Advance Matong Committee.

At this point in time it appears premature to include the hall into any responsibility for the Advance Matong Committee. It is still the legal responsibility of the trusteeship and until such time as the current or future trustees determine their position, Council or the Committee are not legally responsible for its operation.

Any future wish to hand over the trusteeship of the hall will need to occur at the time and be dependent on how it is proposed to be handled and what, if any, criteria is part of this proposal.

Recommendation

- 1) That Council establish a Section 355 Committee called the Advance Matong Committee.
- 2) That the initial members of the Committee will be the following:  
  
Sonya Currie, Annette Quinn, Bill Karlburg, Kim Bilitho, Dave Greenwell, Leslie Greenwell and Dennis Ashcroft.
- 3) That the objective of the Advance Matong Committee be:
  - i) To represent the Community of Matong to consult, engage and work with Council to achieve outcomes identified for the Matong Community included in Coolamon Shire's Community Strategic Plan or otherwise.
  - ii) To carry out general promotional activities for the benefit of the Matong Community
  - iii) To conduct fundraising activities within the Community on behalf of the Advance Matong Committee.

**RESOLVED on the motion of Clr McCann and seconded by Clr Maslin:** 70/04/2019

- 1) That Council establish a Section 355 Committee called the Advance Matong Committee.**
- 2) That the initial members of the Committee will be the following:**  
  
**Sonya Currie, Annette Quinn, Bill Karlburg, Kim Bilitho, Dave Greenwell, Leslie Greenwell and Dennis Ashcroft.**

- 3) **That the objective of the Advance Matong Committee be:**
- i) **To represent the Community of Matong to consult, engage and work with Council to achieve outcomes identified for the Matong Community included in Coolamon Shire's Community Strategic Plan or otherwise.**
  - ii) **To carry out general promotional activities for the benefit of the Matong Community.**
  - iii) **To conduct fundraising activities within the Community on behalf of the Advance Matong Committee.**

**GM5) MODEL CODE OF MEETING PRACTICE (L.05-01, SC273)**

WEBCASTING OF MEETINGS

Council will recall that at the December, February and March Meetings, information has been presented indicating various components and impacts of the Model Code of Meeting Practice 2018.

One of these implications is the now mandatory requirement for webcasting of Council Meetings.

Council will recall making representations to the then Local Government Minister, Gabriel Upton raising our concerns, which were largely ignored. As a result, Council will need to prepare for the introduction of a Model Code of Meeting Practice and the commencement of webcasting for Council Meetings.

Council have 12 months from December 2018 to adopt a Meeting Code of Practice. This new Meeting Code must contain the mandatory provisions in the Model Code of Meeting Practice. This Model Code does have option provisions that Council is permitted to exclude or change. It is required that any Code adopted or amended by Council must not contain provisions that are inconsistent with the mandatory provisions.

It must be remembered that a Council and also a Committee of Council (of which all the members are Councillors) must conduct its meetings in accordance with the Code of Meeting Practice adopted by the Council.

One of the largest impacts to Council will be the requirement of webcasting and staff have been undertaking research in this regard.

The Code allows for meetings to be:

- a) Broadcast live visually and with audio.
- b) Broadcast live as audio only.
- c) Become accessible in either (a) or (b)'s format, placed on the Internet after the event.

One of the concerns raised by Council is the cost of undertaking this requirement. Accordingly, Council have sourced prices and compared these with other Council pricing.

These prices can be broken into 3 components:

Audio	Ranging from: a) Approximately \$12,000 for 14 microphones and controller b) \$22,000 c) \$29,000 - Microphones for all
Visual	a) Single Camera - \$7,000, no support b) \$56,000 – all inclusive, eg: microphones c) \$15,000
Monthly Service Charge	a) Approximately \$1,500 per month for 3 year contract b) Initial \$4,000 - \$1,000 annual after that

What also needs to be considered is the quality of the service produced. Several examples of what is currently available in Councils has been provided to get a picture of the different standards available.

<http://webcast.hilltops.nsw.gov.au/archive/video18-0328php>  
<https://www.facebook.com/brokenhillcitycouncil/videos/654068768373146>  
<https://wagga.nsw.gov.au/city-of-wagga-wagga/council/meetings/watch-live>

Examples of Audio only meetings are:

- Griffith City Council: [https://www.griffith.nsw.gov.au/cp\\_themes/default/page.asp?p=DOC-YCU-77-52-33](https://www.griffith.nsw.gov.au/cp_themes/default/page.asp?p=DOC-YCU-77-52-33)
- Byron Shire Council: <https://www.byron.nsw.gov.au/Council/Council-meetings/Council-audio>

Obviously the difference in quality creates the difference to costs, and Council needs to determine the level of Audio/Visual display that they desire.

The first thing Council needs to establish is what type of webcasting is preferred and then costings can be formalized. It may be that Council looks at a stepped approach with Audio initially with a view to moving to visual into the future.

Recommendation

For Council consideration.

**RESOLVED on the motion of Clr Hutcheon and seconded by Clr Logan that Council seek quotations for audio only solutions for the Coolamon Shire Council to meet the Code of Meeting Practice.** 71/04/2019

**GM6) TOURISM REPORT – 2019/20 PROJECTS AND PROPOSED EXPENDITURE (T.06-04, SC563)**

Council has received proposals from various organisations for participation in 2019/2020 Tourism programs. This report presents information on the different requesting programs for Council's consideration. Also presented in this report are Council's internal planned tourism projects and possible expenditure for 2019/2020.

It is understood that Council may not be able to participate in all of the below buy-in tourism campaigns. All of the campaigns are individual but complement each other and Council's overall tourism strategic direction.

"Develop and position Coolamon Shire as a year-round destination, growing and marketing experiences and events that encourage dispersal throughout the region and increase spend in the Shire's towns and villages" – *Coolamon Shire Tourism and Events Strategy 2017-2020*

**BUY-IN TOURISM PROJECTS AND PROGRAMS**

Please find below description of Council buy-in tourism programs and initiatives:

**1) Canola Trail**

A joint project between Coolamon, Junee and Temora Shires. The trail is a self-guided tour around the three shires showcasing everything we have on offer. Council participation is \$3000 per year.

Items for this year include:

- Creation and print of Canola Trail Visitor Guide
- Creation of Canola Trail social media platforms – Facebook and Instagram

- Explore opportunities for signage – billboards, private signage
- Production of marketing collateral – window decals, pull up banners
- Update and review website content
- Explore opportunities for viewing platforms to see and take pictures in Canola crops
- Explore opportunities for collaboration with Destination NSW Riverina Murray
- Explore possibility of tourism operator forms
- Creation of a photo library for the campaign

#### Canola Trail Visitor Guide

Additional expenditure outside of the \$3000 – The Canola Trail working group would like to explore options to have a Canola Trail Visitor Guide. Temora Shire Council are receiving quotes for this work, it is expected that this work would be around \$30,000 which includes a design consultant and printing. Printing is a large part of the costs especially for the quantity required for the three shires. The design consultant carries out the full project from organising photos, content, interviews and layout of the book. The book will be created as a ‘coffee table’ style book that will have a long life expectancy. It is proposed that each Council would provide the additional amount up front with each Council to seek business participation/advertising. This would highlight local businesses in the book giving them high exposure and also recoup Council expenditure.

## **2) Country Change Campaign**

This program is hosted by Regional Development Australia (RDA). The objective of Country Change is to transform the Riverina by attracting individuals and families considering a move out of the city. In 2017 RDA re-launched its Country Change initiative which is a partnership between RDA and Riverina LGA’s. Council has participated in this program for the previous two years.

The campaign has been a success with a large social media following, and this continues to grow. The campaign comprises of two parts. They are:

1. LGA Partnership Marketing (\$3,600)
2. LGA Expo Participation (\$8,500)

In the past 1.5 years, there has been great social media results and a number of achievements, these include:

- Purchase of Riverina-wide job platform “Jobs Riverina”.

- New website. Each LGA participate is profiled and is featured on the interactive map
- Library of content including video, photography and articles
- TV and social media advert to build brand awareness
- Creation and promotion of investment prospectus
- Hosted two Country Change Expos (Temora and Cootamundra)
- Promotion of the Riverina in the media with local and national coverage
- Social media marketing campaigns targeting metropolitan areas
  - Total audience: over 2400 fans and followers
  - Facebook total reach: 779,289 target people

Supporting this campaign shows that Council is focused on raising awareness and attracting people to relocate. With an overall flow on affect to businesses, community services and facilities. This campaign has shown strong results over the past two years with increasing numbers. It is hard to determine actual figures of relocations as people make this move without our knowledge. Country Change are aware of four relocations. Making the decision to move is massive and can take three to five years.

The Expo has been held twice, Temora and Cootamundra. Both of these expo's attracted visitors to the expo. Unfortunately, the Cootamundra expo wasn't as successful as the first year, this was due to the short marketing time in the lead up to the event. The cost of the expo price is higher this year as it is anticipated to engage an event coordinator to organize it. The expo previously has included Temora, Coolamon, Junee and Cootamundra-Gundagai.

Coolamon Shire has previously found it hard to get attendance and participation from local businesses. This has made Coolamon Shire's Council expo experience light on in regards to stands within the expo and people provide assistance to registered expo attendees. The location of the next expo hasn't been determined yet.

### 3) Thrive Riverina

Thrive Riverina was previously Riverina Regional Tourism. Thrive Riverina has recently gone through many changes to the structure and operations over the past 12 months. Thrive Riverina works in collaboration with Destination Riverina Murray to develop tourism in the region and seeks to complement its work without duplication.

Council has previously not participated in Thrive Riverina. Council finished its membership in 2016. The work Thrive have planned for the upcoming year is positive. These projects include the launch of a new website for The Riverina, updated email marketing campaigns, a blogger program 'Riverina Champion' and Taste Riverina. These projects would increase Council's overall exposure.

Please note that Council resolved at the 17 May 2018 meeting not to participate in Thrive Riverina for the 2018/2020 period. If Council were to participate for 2019/2020 it would be \$4,020.

There are currently nine member Councils in Thrive: Snowy Valleys, Cootamundra-Gundagai, Wagga Wagga, Temora, Lockhart, Leeton, Carrathool, Griffith and Murrumbidgee.

**4) Wagga Wagga Tourism Partner**

Council continues to focus on day visitation from Wagga Wagga. The Wagga Tourism Partner program assists Council's by promoting events and attractions within our Shire. In 2017-2018 there were 122 tourism partners. As part of the Wagga Tourism partner program Coolamon Shire features in:

- Wagga Wagga & Surrounds Visitor Guide
- Discovery Map
- What's On Brochure
- Event listing on the Visit Wagga website

Council has participated in this program for the previous two years. The cost is \$1250.

**5) Destination NSW – Riverina Go with the Flow Campaign**

The 'Go with the Flow' campaign is designed to create awareness and appeal of the Riverina regional as a holiday destination. The campaign commenced on 18 February 2019. Council decided not to participate in this campaign. The first year buy-in was \$10,000. The campaign is an online campaign appealing to couples aged 45-65 years and the region will be promoted as the ideal holiday and short break destination.

Council has recently received information regarding phase 2 of this campaign, Destination Riverina Murray NSW are looking to further develop this campaign. This campaign has been a significant step towards raising awareness and positioning the Riverina as an appealing holiday destination. The next phase will capitalize on the momentum and follow the activity from phase one. The buy-in cost for phase two is \$10,000.

### **COUNCIL'S INTERNAL TOURISM PROJECTS**

The below list highlights proposed and ongoing projects to be organised and carried out by Council's Tourism and Business Development Officer.

#### Ongoing:

- Active social media platforms (Visit Coolamon Shire) – Facebook and Instagram
- Canola Trail campaign
- Production of It's On Seasonal Events brochure
- Promotion of seasonal events through social media platforms
- Marketing opportunities – Magazine articles/features, interviews, social media etc
- Work with Visitor Information Centre
- Support events with grant applications and development opportunities
- An active Wagga Tourism Partner
- Active participation in Country Change campaign
- Council's Event Funding Program
- Coolamon's NYE Street Party

#### Completed:

- Creation of destination brand (Visit Coolamon Shire logo and style guide)
- Website review and upgrade – [www.visitcoolamonshire.com.au](http://www.visitcoolamonshire.com.au)
- Review internal events application process
- Review external forms and process for event applications

#### Proposed for 2019/2020 >:

- Develop and implement a destination marketing plan and digital social media strategy
- Engage a photographer to capture images around Shire
- Create photo library
- Review and update visitor guide – Design and print
- Review and update residents guide – Design and print
- Create lists of things to do in the shire for news posts on website
- Create bundled experiences such as themed itineraries, drives, cycle trails, packages for the website
- Create historical walking tracks tours/maps – showcasing historical buildings and their past. If already exists, then to review and update.
- Create shire cycle and walking trail map
- Update town and village maps
- Develop Shire Business directory
- Active and regular communication with Shire businesses
- Prepare business case for possible Coolamon Shire Cheese and Wine Festival



**POSSIBLE EXPENDITURE – 2019/2020**

<b>Item</b>	<b>Amount</b>
NYE (Fireworks)	\$7,000
Event Funding Program	\$6,000
Seasonal It's On Events Brochure – Design and Printing	\$6,200
Website Domain – <a href="http://www.visitcoolamonshire.com.au">www.visitcoolamonshire.com.au</a>	\$1,600
Subscription Skedgram – Instagram scheduling	\$2,500
The Tourism Group – Visitor Information Centre	\$350
Photography – Shire Wide Photo Library	\$2,000
New/Updated Tourism Collateral – Graphic Design <ul style="list-style-type: none"> <li>- Visitor Guide</li> <li>- Residents Guide</li> <li>- Town and Village Maps</li> <li>- Bike and Walking Track Brochure/Map</li> </ul>	\$2040
New/Updated Tourism Collateral – Print * <ul style="list-style-type: none"> <li>- Visitor Guide</li> <li>- Residents Guide</li> </ul>	\$4,000
Subscription of Adobe Indesign **	\$588
<i>Buy-in Campaigns</i>	
Canola Trail	\$3,000
Canola Trail – Visitor Guide ( <i>Coffee table book</i> ) ***	\$10,000
Country Change – Marketing	\$3,600
Country Change – Expo	\$8,500
Thrive Riverina	\$4,020
Wagga Wagga Tourism Partner	\$1,250
Destination NSW – Riverina 'Go with the Flow' Phase 2	\$10,000
<b>TOTAL</b>	<b>\$72,648</b>

\* Estimate cost only. Final cost will be quoted once design final is complete.

\*\* Purchase of Adobe Indesign subscription is to update seasonal event brochure and other designed documents. This will reduce our spend for design costs.

\*\*\* Initial cost with aim to recoup through business participation/advertising in the book.

Proposed expenditure does not include costs for possible marketing opportunities such as magazine articles, interviews etc.

#### **STAFF RECOMMENDATION**

As the Tourism and Business Development Officer it is my objective to grow, participate and encourage tourism initiatives and visitation to the Shire through these campaigns, Council's own projects and Shire events. In an ideal situation it would be beneficial to participate in all of these buy-in campaigns but understand this may not be feasible.

#### Recommendation

That Council:

- 1) Endorse Council's internal tourism projects for 2019/2020.
- 2) Participate in tourism buy-in campaigns within the allocated 2019/2020 operating budget.

**RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that Council:**

7/2/04/2019

- 1) **Endorse Council's internal tourism projects for 2019/2020.**
- 2) **Participate in tourism buy-in campaigns within the allocated 2019/2020 operating budget.**

#### **GM7) DRAFT 2019/2023 DELIVERY PROGRAMME AND 2019/2020 OPERATIONAL PLAN (S.11-06, SC516)**

→ The Draft 2019/2023 Delivery Programme and 2019/2020 Operational Plan are presented for the information of Council. Attachment No. 9.1  
Attachment No. 9.2

Council continues to present a strong and robust document that reflects Council's stable financial management, incorporating both the ongoing cost of Asset Management and larger capital projects.

The Long Term Financial Plan incorporates a 10 year forecasted budget that ensures the long term viability of Council is secured. The Delivery Programme focuses on a budgetary cycle that defines the more short term (4 years) objectives of the current Council. The Operational Plan is the immediate budget that indicates what is proposed for the next financial year.

The proposed increase to general rates is in accordance with the IPART rate peg of 2.7% for 2019/2020. An increase of 2.5% has been applied for Years 2-4 and for the remaining six years of the Long Term Financial Plan the increase has been set at 3% per year.

The Financial Assistance Grant for Year 1 (2019/2020) has been budgeted lower to reflect the forward payment of a portion of this amount into the 2018/19 year, with no guarantee of a similar outcome at the end of next year. An increase of 1% has then been applied to the following years.

Salary & Wage related costs have been increased uniformly by 2.5% for each year of the Long Term Financial Plan, with utility costs having a 3% increase applied each year.

This year has seen an increase in depreciation costs due to the revaluation carried out for buildings in the last financial year.

Council's Capital budget for the 2019/2020 financial year indicates that \$9.34 Million will be spent. Of this approximately \$4.6 Million could be considered as recurrent capital replacement/refurbishment whilst the remaining \$4.73 Million will be spent on major capital projects including the Ardlethan Sewerage Scheme (\$2.57 Million), \$259,000 on Stronger Country Communities Fund Round 2 Projects, \$595,190 on Bygoo Road Realignment, \$200,000 to commence the establishment of a dedicated industrial precinct in Coolamon, and \$500,000 for a doctor's residence.

In summary, Council continues to be in a healthy financial position and will be able to meet existing and future needs of the community.

#### Recommendation

That Council place the Draft 2019/2023 Delivery Programme and 2019/2020 Operational Plan on public display.

**RESOLVED on the motion of Clr McCann and seconded by Clr Crocker that Council place the Draft 2019/2023 Delivery Programme and 2019/2020 Operational Plan on public display.** 73/04/2019

**GM8) LYNHAM LANE CLOSURE (R.09-10, SC344)**

✍ Further to previous reports regarding the Lynham Lane Closure, Council has received correspondence from T J Hinchcliffe & Associates, Surveyors, enclosing documentation that is required to be signed under the Seal of Council and returned so that it can be lodged with the NSW Lands & Registry Services.

Once provided with Council Seal and lodged, these lots can be created and the land sold. These land sales will be in accordance with previous reports and resolutions of Council.

Recommendation

- 1) That the Seal of Council be affixed to any documentation relating to the road closure of Lynham Lane.
- 2) That the Seal of Council be affixed to the sale of lots created by the road closure of Lynham Lane.

**RESOLVED on the motion of Clr McCann and seconded by Clr Logan:** 74/04/2019

- 1) That the Seal of Council be affixed to any documentation relating to the road closure of Lynham Lane.**
- 2) That the Seal of Council be affixed to the sale of lots created by the road closure of Lynham Lane.**


## 4.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

### CS1) FINANCE REPORT

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that the report be received and noted. 75/04/2019

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
15/06/2018	Bankwest	A2/BBB	Term Deposit	\$ 1,000,000	270	2.80%	7/05/2019
24/09/2018	Bankwest	A2/BBB	Term Deposit	\$ 1,000,000	270	2.70%	21/06/2019
21/01/2019	AMP	A1/A	Term Deposit	\$ 1,000,000	182	2.75%	22/07/2019
22/01/2019	AMP	A1/A	Term Deposit	\$ 500,000	181	2.75%	22/07/2019
1/02/2019	AMP	A1/A	Term Deposit	\$ 1,000,000	182	2.75%	2/08/2019
15/02/2019	AMP	A1/A	Term Deposit	\$ 2,000,000	182	2.80%	16/08/2019
30/08/2018	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.70%	30/08/2019
9/09/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	9/09/2019
14/09/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	14/09/2019
23/09/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	23/09/2019
24/10/2017	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.70%	24/10/2019
2/11/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	2/11/2019
10/11/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	365	2.70%	10/11/2019
21/12/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,700,000	365	2.80%	21/12/2019
4/02/2019	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.70%	4/02/2020
<b>TOTAL INVESTED</b>				<b>\$ 17,200,000</b>			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policies.

  
(Samantha Jennings, Finance Manager)

#### RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS

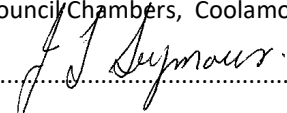
##### EXTERNAL RESTRICTIONS AS AT 30TH JUNE, 2018

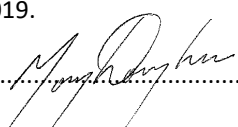
Allawah Lodge - Accommodation Bonds/Payments	\$ 4,049,012.71
Allawah Village - Loan-Licence	\$ 3,688,781.28
Developer Contributions	\$ 3,398.37
Specific Purpose Unexpended Grants & Contributions & Other Funding	\$ 559,206.24
Sewerage Fund	\$ 2,044,259.35
Waste Management	\$ 1,106,984.12
	<u>\$ 11,451,642.07</u>

##### INTERNAL RESTRICTIONS AT 30TH JUNE, 2018

Asset/Plant Replacement	\$ 1,000,000.00
Employees Leave Entitlements	\$ 1,160,000.00
Deferred Works	\$ 195,800.00
Ardlethan Preschool	\$ 47,101.19
Asset Management (inc. unrestricted cash)	\$ 2,083,751.22
Allawah Lodge Asset Mgt Reserve	\$ 536,927.45
Allawah Village Asset Mgt Reserve	\$ 325,655.84
CECC Asset Mgt Reserve	\$ 263,052.78
Financial Assistance Grant	\$ 1,766,160.00
Swimming Pools	\$ -
Rehabilitation of Gravel Pits	\$ 162,000.00
	<u>\$ 7,540,448.48</u>
	<u>\$ 18,992,090.55</u>

This is Page No. 21 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18<sup>th</sup> April, 2019.

.....  
..... MAYOR

.....  
..... GENERAL MANAGER.

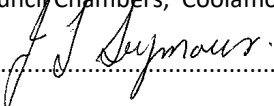
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 18<sup>TH</sup> APRIL, 2019.


COOLAMON SHIRE COUNCIL  
INCOME STATEMENT

for the period 1st July 2018 to 30th June 2019

	MARCH 2019	FEBRUARY 2019	JANUARY 2018	2018/2019 BUDGET	2017/2018 ACTUAL
<b>Income from continuing operations</b>					
<i>Revenue:</i>					
Rates & annual charges	3,523,256.85	3,523,194.35	3,523,363.11	3,483,000.00	3,418,398.58
User charges & fees	2,708,837.85	2,434,316.18	2,166,438.95	3,473,000.00	3,571,344.54
Interest and investment revenue	201,907.63	198,881.03	118,838.14	463,000.00	447,205.86
Other revenues	466,783.84	401,152.55	353,861.36	780,000.00	834,547.58
Grants & contributions provided for operating purposes	4,271,545.64	3,672,063.40	2,897,229.77	6,054,000.00	6,592,101.64
Grants & contributions provided for capital purposes	1,661,562.41	1,602,914.96	1,009,557.78	6,047,000.00	2,408,411.30
Internals	(1,200.00)	(1,200.00)	(1,200.00)		
<i>Other income:</i>					
Net gain from the disposal of assets	489,822.83	489,822.83	450,731.92	145,000.00	258,633.44
<b>Total revenues from continuing operations</b>	<b>13,322,517.05</b>	<b>12,321,145.30</b>	<b>10,518,821.03</b>	<b>20,445,000.00</b>	<b>17,530,642.94</b>
<b>Expenses from continuing operations</b>					
Employee benefits and on-costs	4,566,938.89	4,009,066.45	3,541,233.79	5,977,000.00	5,571,764.55
Borrowing costs	15,744.57	15,744.57	15,744.57	21,000.00	5,848.71
Materials & contracts	2,356,854.07	2,127,421.66	1,939,827.07	3,071,000.00	3,410,283.95
Depreciation, amortisation & impairment	2,952,454.09	2,468,479.34	2,235,888.60	3,617,000.00	2,965,294.87
Other expenses	1,153,807.54	1,066,565.41	934,148.00	1,497,000.00	1,499,968.07
Net loss from the disposal of assets					
<b>Total expenses from continuing operations</b>	<b>11,045,799.16</b>	<b>9,687,277.43</b>	<b>8,666,842.03</b>	<b>14,183,000.00</b>	<b>13,453,160.15</b>
<b>Operating result from continuing operations</b>	<b>2,276,717.89</b>	<b>2,633,867.87</b>	<b>1,851,979.00</b>	<b>6,262,000.00</b>	<b>4,077,482.79</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>					
	<b>615,155.48</b>	<b>1,030,952.91</b>	<b>842,421.22</b>	<b>215,000.00</b>	<b>1,669,071.49</b>

This is Page No. 22 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18<sup>th</sup> April, 2019.

.....  ..... MAYOR .....

.....  ..... GENERAL MANAGER.

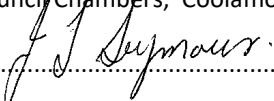
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 18<sup>TH</sup> APRIL, 2019.


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COOLAMON SHIRE COUNCIL  
INCOME STATEMENT BY FUND

	March 2018		
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	TOTAL
<b>Income from continuing operations</b>			
<i>Revenue:</i>			
Rates & annual charges	2,974,245.64	549,011.21	3,523,256.85
User charges & fees	2,700,305.85	8,532.00	2,708,837.85
Interest and investment revenue	200,063.84	1,843.79	201,907.63
Other revenues	460,335.94	6,447.90	466,783.84
Grants & contributions provided for operating purposes	4,121,850.18	149,695.46	4,271,545.64
Grants & contributions provided for capital purposes	1,633,142.43	28,419.98	1,661,562.41
Internals	(1,200.00)		-1,200.00
<i>Other income:</i>			
Net gain from the disposal of assets	489,822.83	0.00	489,822.83
<b>Total revenues from continuing operations</b>	<b>12,578,566.71</b>	<b>743,950.34</b>	<b>13,322,517.05</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	4,439,139.08	127,799.81	4,566,938.89
Borrowing costs	15,744.57		15,744.57
Materials & contracts	2,113,701.12	243,152.95	2,356,854.07
Depreciation & amortisation	2,830,489.99	121,964.10	2,952,454.09
Other expenses	1,116,216.64	37,590.90	1,153,807.54
<b>Total expenses from continuing operations</b>	<b>10,515,291.40</b>	<b>530,507.76</b>	<b>11,045,799.16</b>
<b>Operating result from continuing operations</b>	<b>2,063,275.31</b>	<b>213,442.58</b>	<b>2,276,717.89</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>430,132.88</b>	<b>185,022.60</b>	<b>615,155.48</b>

This is Page No. 23 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18<sup>th</sup> April, 2019.

..... MAYOR

.....GENERAL MANAGER.

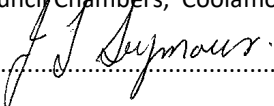
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 18<sup>TH</sup> APRIL, 2019.


COOLAMON SHIRE COUNCIL  
BALANCE SHEET

for the period 1st July 2018 to 30th June 2019

	2018/2019				2017/2018
	MARCH 2019	FEBRUARY 2019	JANUARY 2018	BUDGET (ADJ FOR OPENING BALS)	ACTUAL
<b>ASSETS</b>					
<b>Current assets</b>					
Cash and cash equivalents	2,711,389.33	2,764,133.98	1,301,256.40	2,985,638.30	2,792,090.55
Investments	17,200,000.00	17,200,000.00	17,200,000.00	15,200,000.00	16,200,000.00
Receivables	1,135,887.91	1,324,960.17	2,065,918.45	895,702.48	896,111.55
Inventories	590,230.39	580,733.42	579,363.59	1,520,583.28	605,810.67
Other					
<b>Total current assets</b>	<b>21,637,507.63</b>	<b>21,869,827.57</b>	<b>21,146,538.44</b>	<b>20,601,924.06</b>	<b>20,494,012.77</b>
<b>Non-current assets</b>					
Investments					
Receivables	0.00	0.00	0.00	294,231.87	0.00
Inventories	102,397.55	102,397.55	102,397.55	102,000.00	102,397.55
Infrastructure, property, plant & equipment	227,482,489.82	227,295,637.78	226,848,856.43	234,211,291.56	224,642,652.60
Accumulated Dep'n - Infrastructure, PP&E	(51,136,994.43)	(50,848,855.68)	(50,616,264.94)	(52,429,415.10)	(48,814,098.80)
Accumulated Imp't - Infrastructure, PP&E	(486,730.78)	(486,730.78)	(486,730.78)	(486,730.78)	(486,730.78)
Other	(199.15)	28.18			
<b>Total non-current assets</b>	<b>175,960,963.01</b>	<b>176,062,477.05</b>	<b>175,848,258.26</b>	<b>181,691,377.55</b>	<b>175,444,220.57</b>
<b>Total assets</b>	<b>197,598,470.64</b>	<b>197,932,304.62</b>	<b>196,994,796.70</b>	<b>202,293,301.61</b>	<b>195,938,233.34</b>
<b>LIABILITIES</b>					
<b>Current liabilities</b>					
Payables	7,479,160.44	7,466,430.37	7,314,448.90	8,069,457.89	8,072,600.76
Overdraft					0.00
Interest bearing liabilities	0.00	0.00	0.00	(1,157.00)	0.00
Provisions	1,586,818.43	1,576,232.50	1,572,594.92	1,658,910.58	1,582,184.61
<b>Total current liabilities</b>	<b>9,065,978.87</b>	<b>9,042,662.87</b>	<b>8,887,043.82</b>	<b>9,727,211.47</b>	<b>9,654,785.37</b>
<b>Non-current liabilities</b>					
Payables	1,603.25	1,603.25	1,603.25	1,612.34	1,603.25
Interest bearing liabilities	0.00	0.00	0.00	(291.86)	0.00
Provisions	1,100,129.30	1,100,129.30	1,100,129.30	1,149,849.63	1,127,803.39
<b>Total non-current liabilities</b>	<b>1,101,732.55</b>	<b>1,101,732.55</b>	<b>1,101,732.55</b>	<b>1,151,170.11</b>	<b>1,129,406.64</b>
<b>TOTAL LIABILITIES</b>	<b>10,167,711.42</b>	<b>10,144,395.42</b>	<b>9,988,776.37</b>	<b>10,878,381.58</b>	<b>10,784,192.01</b>
<b>Net assets</b>	<b>187,430,759.22</b>	<b>187,787,909.20</b>	<b>187,006,020.33</b>	<b>191,414,920.03</b>	<b>185,154,041.33</b>
<b>EQUITY</b>					
Retained earnings	91,056,675.47	91,413,825.45	90,631,936.58	95,041,296.02	88,779,957.58
Reserves	96,374,083.75	96,374,083.75	96,374,083.75	96,373,624.01	96,374,083.75
Internal Assets/Liabilities	0.00	0.00	0.00		0.00
Trust Transfer					
<b>Total equity</b>	<b>187,430,759.22</b>	<b>187,787,909.20</b>	<b>187,006,020.33</b>	<b>191,414,920.03</b>	<b>185,154,041.33</b>

This is Page No. 24 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18<sup>th</sup> April, 2019.

.....  ..... MAYOR .....

.....  ..... GENERAL MANAGER.

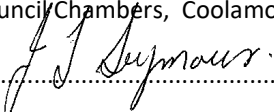


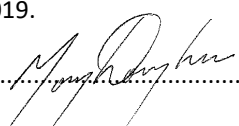
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 18<sup>TH</sup> APRIL, 2019.

COOLAMON SHIRE COUNCIL  
BALANCE SHEET BY FUND

	March 2018		COOLAMON SHIRE TOTAL
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	503,935.16	2,207,454.17	2,711,389.33
Investments	17,200,000.00		17,200,000.00
Receivables	993,812.48	142,075.43	1,135,887.91
Inventories	590,230.39		590,230.39
Other			0.00
<b>Total current assets</b>	<b>19,287,978.03</b>	<b>2,349,529.60</b>	<b>21,637,507.63</b>
<b>Non-current assets</b>			
Investments			0.00
Receivables	0.00		0.00
Inventories	102,397.55		102,397.55
Infrastructure, property, plant & equipment	211,033,955.51	16,448,534.31	227,482,489.82
Accumulated Depreciation	(44,391,100.65)	(6,745,893.78)	(51,136,994.43)
Accumulated Impairment	(486,730.78)		(486,730.78)
Other	(199.15)		(199.15)
<b>Total non-current assets</b>	<b>166,258,322.48</b>	<b>9,702,640.53</b>	<b>175,960,963.01</b>
<b>Total assets</b>	<b>185,546,300.51</b>	<b>12,052,170.13</b>	<b>197,598,470.64</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	7,479,160.44	0.00	7,479,160.44
Interfunding			0.00
Interest bearing liabilities	0.00		0.00
Provisions	1,586,818.43		1,586,818.43
<b>Total current liabilities</b>	<b>9,065,978.87</b>	<b>0.00</b>	<b>9,065,978.87</b>
<b>Non-current liabilities</b>			
Payables	1,603.25		1,603.25
Interest bearing liabilities	0.00		0.00
Provisions	1,100,129.30		1,100,129.30
<b>Total non-current liabilities</b>	<b>1,101,732.55</b>	<b>0.00</b>	<b>1,101,732.55</b>
<b>TOTAL LIABILITIES</b>	<b>10,167,711.42</b>	<b>0.00</b>	<b>10,167,711.42</b>
<b>Net assets</b>	<b>175,378,589.09</b>	<b>12,052,170.13</b>	<b>187,430,759.22</b>
<b>EQUITY</b>			
Retained earnings	84,648,839.61	6,407,835.86	91,056,675.47
Reserves	90,729,749.48	5,644,334.27	96,374,083.75
Internal Assets & Liabilities	0.00		0.00
Trust Transfer			
<b>Total equity</b>	<b>175,378,589.09</b>	<b>12,052,170.13</b>	<b>187,430,759.22</b>

This is Page No. 25 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18<sup>th</sup> April, 2019.

..... MAYOR

.....GENERAL MANAGER.

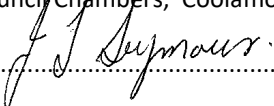

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 18<sup>TH</sup> APRIL, 2019.

COOLAMON SHIRE COUNCIL  
INTERNAL & EXTERNAL RESTRICTIONS

for the period 1st July 2018 to 30th June 2019

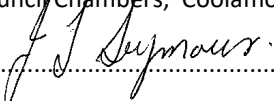
	2018/2019				2017/2018
	MARCH 2019	FEBRUARY 2019	JANUARY 2018	BUDGET (ADJ FOR OPENING BAL)	ACTUAL
<b>GENERAL FUND</b>					
<i>EXTERNALLY RESTRICTED</i>					
Grants & Subsidies & Other	824,895.92	935,064.10	1,034,569.45	304,948.24	559,206.24
Developer Contributions	41,855.54	85,680.31	13,443.31		3,398.37
Waste Management	848,877.86	864,880.70	922,298.34	974,652.08	1,106,984.12
Allawah Lodge Accommodation Payments	3,799,860.02	3,800,191.02	3,780,191.02	4,045,371.71	4,049,012.71
Allawah Village Loan-Licence	3,575,912.28	3,575,912.28	3,556,407.28	3,688,781.28	3,688,781.28
	9,091,401.62	9,261,728.41	9,306,909.40	9,013,753.31	9,407,382.72
<i>INTERNALLY RESTRICTED</i>					
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
Employees Leave Entitlements Reserve	1,160,000.00	1,160,000.00	1,160,000.00	1,206,000.00	1,160,000.00
Stormwater Management Reserve	111,840.62	112,729.91	114,875.59	7,600.00	0.00
Swimming Pools Reserve	15,000.00	0.00	0.00	0.00	0.00
Deferred Works Reserve	135,791.95	90,048.42	90,048.42	85,800.00	195,800.00
Ardlethan Preschool	22,601.94	85,680.31	93,629.64		47,101.19
Financial Assistance Grant	0.00	0.00	0.00	0.00	1,766,160.00
Community Housing Programme Reserve	0.00	0.00	0.00	0.00	0.00
Allawah Lodge Asset Mgt Reserve	788,743.84	787,715.37	609,974.53	730,505.37	536,927.45
Allawah Village Asset Mgt Reserve	282,536.99	280,600.11	279,049.87	321,449.13	325,655.84
CECC Asset Mgt Reserve	249,535.92	252,000.14	253,607.37	262,502.78	263,052.78
Gravel Pits Rehabilitation Reserve	162,000.00	162,000.00	162,000.00	192,000.00	162,000.00
	3,928,051.26	3,930,774.26	3,763,185.42	3,805,857.28	5,456,697.26
Asset Management/Available for Working Funds	4,684,482.28	4,569,203.51	3,258,589.02	2,016,061.75	2,083,751.22
<b>Total Cash Balance - General Fund</b>	<b>17,703,935.16</b>	<b>17,761,706.18</b>	<b>16,328,683.84</b>	<b>14,835,672.35</b>	<b>16,947,831.20</b>
<b>SEWERAGE FUND</b>					
Sewerage Fund	2,207,454.17	2,202,427.80	2,172,572.56	1,528,588.95	2,044,259.35
	2,207,454.17	2,202,427.80	2,172,572.56	1,528,588.95	2,044,259.35
<b>Total Cash Balance - Sewerage Fund</b>	<b>2,207,454.17</b>	<b>2,202,427.80</b>	<b>2,172,572.56</b>	<b>1,528,588.95</b>	<b>2,044,259.35</b>
<b>TOTAL CONSOLIDATED CASH</b>	<b>19,911,389.33</b>	<b>19,964,133.98</b>	<b>18,501,256.40</b>	<b>16,364,261.30</b>	<b>18,992,090.55</b>

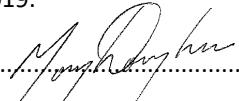
This is Page No. 26 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18<sup>th</sup> April, 2019.

.....  ..... MAYOR .....  ..... GENERAL MANAGER.

RATE COLLECTIONS

	ARREARS B/FWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADJ TOTAL	% TO TOTAL	COLLECTABLE BALANCE
31/03/2004	280,098.47	2,042,530.43	2,322,628.90	1,643,550.53	70.76%	119,446.23	2,203,182.67	74.60%	559,632.14
31/03/2005	181,374.69	2,090,183.53	2,271,558.22	1,610,038.03	70.88%	107,409.99	2,164,148.23	74.40%	554,110.20
31/03/2006	163,566.58	2,168,380.12	2,331,946.70	1,665,566.12	71.42%	107,515.78	2,224,430.92	74.88%	558,864.80
31/03/2007	185,519.90	2,260,153.99	2,445,673.89	1,697,005.69	69.39%	108,908.33	2,336,765.56	72.62%	639,759.87
31/03/2008	236,912.33	2,424,028.49	2,660,940.82	1,842,237.22	69.23%	124,195.98	2,536,744.84	72.62%	694,507.62
31/03/2009	277,343.62	2,505,620.97	2,782,964.59	1,927,325.78	69.25%	125,166.76	2,657,797.83	72.52%	730,472.05
31/03/2010	239,371.45	2,595,555.85	2,834,927.30	1,954,008.36	68.93%	122,591.09	2,712,336.21	72.04%	758,327.85
31/03/2011	309,194.09	2,732,515.59	3,041,709.68	2,099,148.45	69.01%	171,329.03	2,870,380.65	73.13%	771,232.20
31/03/2012	239,162.46	2,877,024.02	3,116,186.48	2,248,787.28	72.16%	129,355.07	2,986,831.41	75.29%	738,044.13
31/03/2013	207,935.41	3,042,729.02	3,250,664.43	2,332,395.85	71.75%	127,977.11	3,122,687.32	74.69%	790,291.47
31/03/2014	230,807.22	3,153,398.26	3,384,205.48	2,422,743.00	71.59%	124,598.22	3,259,607.26	74.33%	836,864.26
31/03/2015	263,562.88	3,303,946.20	3,567,509.08	2,519,377.73	70.62%	122,649.25	3,444,859.83	73.13%	925,482.10
31/03/2016	335,520.44	3,419,374.08	3,754,894.52	2,685,892.91	71.53%	123,943.17	3,630,951.35	73.97%	945,058.44
31/03/2017	300,944.76	3,505,970.79	3,806,915.55	2,728,939.80	71.68%	123,555.38	3,683,360.17	74.09%	954,420.37
31/03/2018	303,728.87	3,576,653.01	3,880,381.88	2,766,747.07	71.30%	118,594.79	3,761,787.09	73.55%	995,040.02
<b>2018-2019</b>									
31/07/2018	319,410.16	3,661,117.73	3,980,527.89	321,821.40	8.08%	113,914.23	3,866,613.66	8.32%	3,544,792.26
31/08/2018	319,410.16	3,661,932.07	3,981,342.23	1,222,999.11	30.72%	114,757.98	3,866,584.25	31.63%	2,643,585.14
30/09/2018	319,410.16	3,664,590.37	3,984,000.53	1,417,736.71	35.59%	114,981.86	3,869,018.67	36.64%	2,451,281.96
31/10/2018	319,410.16	3,669,568.75	3,988,978.91	1,488,272.81	37.31%	115,319.36	3,873,659.55	38.42%	2,385,386.74
30/11/2018	319,410.16	3,677,190.88	3,996,601.04	1,994,532.91	49.91%	115,488.11	3,881,112.93	51.39%	1,886,580.02
31/12/2018	319,410.16	3,680,819.26	4,000,229.42	2,144,059.11	53.60%	116,456.86	3,883,772.56	55.21%	1,739,713.45
31/01/2019	319,410.16	3,684,008.34	4,003,418.50	2,203,946.62	55.05%	117,886.86	3,885,531.64	56.72%	1,681,585.02
28/02/2019	319,410.16	3,687,013.32	4,006,423.48	2,669,939.74	66.64%	118,055.62	3,888,367.86	68.66%	1,218,428.12
31/03/2019	319,410.16	3,689,035.22	4,008,445.38	2,851,671.64	71.14%	117,993.12	3,890,452.26	73.30%	1,038,780.62

 MAYOR

 GENERAL MANAGER.

**CS2) QUARTERLY BUDGET REVIEW AS AT 31ST MARCH 2019 (F.02-02, SC178)**

- ➔ Enclosed with the attachments is the Quarterly Budget Review Statements to the 31st March 2019 for Council's information. The Review reveals a change in Council's anticipated operating result after capital amounts from a surplus of \$6,261,655 to a surplus of \$3,197,247. [Attachment No. 6](#)

Council's anticipated nett cash position has decreased from a deficit of \$806,290 to a surplus of \$173,099 being a favourable variance of \$979,389.

The following items have been subject to material forecast changes:

**General Purpose Revenues**

**Income**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
Financial Assistance Grant	3,407,465	1,378,365	3,639,034	231,569	6.8

- **Financial Assistance Grant** – In previous Quarterly Budget Reviews it was reported that the income relating to the Financial Assistance Grant would be under the original budget as a result of the Federal Government's decision to pay one half of the 2018/2019 grant in the 2017/2018 financial year. The Federal Government in the budget announced that they would pay one half of the 2019/2020 grant in the current year increasing the anticipated income to a level higher than the original budget

**Environment**

**Expenditure**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
Garbage Depot M & R & Supervision	150,000	238,593	270,913	-120,913	-80,61

- **Garbage Depot M & R & Supervision** – In previous Quarterly Budget Reviews variances relating to the employment of dedicated staff to undertaken the supervision at the Garbage Depots have been reported. Following an intensive clean up at the Garbage Depots additional expenditure has been incurred resulting in this unfavourable variance.

**Community Services & Education  
Income**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
CECC Fees	620,00	406,145	540,700	-79,300	-12.79

- **CECC Fees** – based on year to date income and current enrolments, it is anticipated that income will not reach the original budget allowance.

**Housing & Community Amenities  
Income**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
Development Application Fees	25,000	34,543	35,000	10,000	40.00
Crown Land Management Plan Grant	0	65,687	65,687	65,687	0
Cemetery Fees	90,000	46,340	60,000	-30,000	-33.33

- **Development Application Fees** – year to date income has already exceeded the original budget estimate
- **Crown Land Management Plan Grant** – The grant to assist with the development of plans of management for Crown Lands controlled by Council was not included in Council’s original budget. This money will be spent in future financial years.
- **Cemetery Fees** – Based on year to date income, the original budget estimate of \$90,000 income is not anticipated to be reached.

**Sewerage  
Income**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
SSWP – Coolamon STW Business Case Grant	40,000	0	0	-40,000	-100.00

- **SSWP – Coolamon STW Business Case Grant** – In previous Quarterly Budget Reviews it has been reported that Council would receive \$125,213 grant funding to undertake the business case for the Coolamon Sewerage Treatment Works Upgrades. This project will now be undertaken in the 2019/2020 financial year.

**Expenditure**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
SSWP – Coolamon STW Business Case Grant	40,000	0	0	40,000	100.00

- **SSWP – Coolamon STW Business Case Grant** – In previous Quarterly Budget Reviews it has been reported that Council would spend \$166,950 on the review. This will now be undertaken in the 2019/2020 financial year.

**Recreation & Culture**

**Income**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
SCCF 2 – Halls	0	0	33,500	33,500	
Stronger Communities – Marrar Hall	0	0	12,800	12,800	
Allawah Community Centre Rent	10,410	14,945	20,410	10,000	96.06
SCCF 2 – Sporting Projects	385,240	399,772	605,715	220,475	57.23

- **SCCF2 – Halls** – Council’s original budget did not account for the receipt of the funding for the Marrar Hall under Stronger Country Communities Fund as operational income
- **Stronger Communities – Marrar Hall** – Advance Marrar were successful in obtaining grant funding to undertake kitchen renovations at the Marrar Hall. This was not included in Council’s original budget
- **Allawah Community Centre** – year to date income has already exceeded the original budget estimate for rentals associated with the Centre
- **SCCF 2 – Sporting Grounds** – following the confirmation of the successful projects and the finalization of the deed, it is anticipated that Council will receive additional income in the current year. The balance of the income will be received in the 2019/2020 financial year.

**Expenditure**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
SCCF 1 & 2 – Halls	95,726	45,936	133,354	-37, 628	-39.31
Stronger Communities – Marrar Hall	0	0	12,800	-12,800	
SCCF 2 – Sporting Projects	385,240	132,424	605,714	-220,474	-57.23

- **SCCF 1 & 2 – Halls** – This budget estimate has been increased to account for the additional funding allocated to the Marrar Hall from Round 2 of the Stronger Country Communities Fund
- **Stronger Communities – Marrar Hall** – This expenditure item was not included in Council’s original budget and accounts for the expenditure relating to the grant awarded to Advance Marrar for the Marrar Hall Kitchen
- **SCCF 2 – Sporting Grounds** – following the confirmation of the successful projects and finalization of the deed it is anticipated that Council will spend an amount equivalent to the estimated income.

**Mining, Manufacture & Construction  
Income**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
Construction Certificates	22,500	39,264	39,264	16,764	74.51
Building Inspection Fees	15,000	25,370	25,370	10,370	69.13

- **Construction Certificates** – year to date income has already exceeded the original budget
- **Building Inspection Fees** – year to date income has already exceeded the original budget

**Transport & Communication  
Income**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
FCR – Marrar South Road	0	0	0	0	
Regional Roads Block Grant	1,132,000	1,156,000	1,156,000	24,000	2.12

- **FCR – Marrar South Road** – the last quarterly budget review allowed for the receipt of the grant fund in the current financial year. The works have now been scheduled for 2019/2020 meaning that the funding will be received in that financial year.
- **Regional Roads Block Grant** – income has been increased to reflect the actual allocation from Roads & Maritime Services

**Expenditure**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
FCR – Marrar South Road	0	0	0	0	
Regional Roads M & R	350,000	279,467	374,000	24,000	6.86

- **FCR – Marrar South Road** – the last quarterly budget review allowed for the works to be undertaken in the current financial year. The works have now been scheduled for the 2019/2020 financial year.
- **Regional Roads M & R** – expenditure has been increased to account for the additional income that will be received from RMS

**Economic Affairs**

**Income**

Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
Caravan Park Fees	79,636	29,691	40,000	-39,636	-49.77

- **Caravan Park Fees** – in previous Quarterly Budget Reviews, the income anticipated was reduced to \$32,000. Based on year to date figures this amount has now been increased.

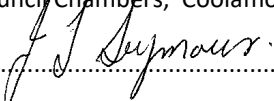
**Expenditure**

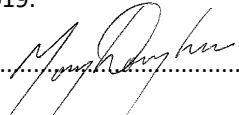
Item	Original Budget	YTD 31/03/19	Amended Budget	Variance (\$)	Variance (%)
Caravan Park – Other Structure Depreciation	4,400	19,845	26,500	-22,100	-502.27

- **Caravan Park – Other Structures Depreciation -**

**Capital Incomes & Gains/(Losses)**

Item	Original Budget	YTD 30/09/18	Amended Budget	Variance (\$)	Variance (%)
SCCF 1 – Parks & Halls	379,302	254,258	421,433	42,131	11.11
SCCF 2 - Sport & Halls (grants & contributions)	385,240	178,457	296,471	-88,769	-23.04
NDRRA – Disaster Funding	325,000	378,708	378,708	53,708	16.53
Fixing Country Roads	793,698	252,863	290,826	-502,872	-63.36
Drought Funding	0	191,000	191,000	191,000	
Developer Contributions	111,000	38,457	38,457	-72,543	-65.35
GLE	800,000	0	0	-800,000	-100.00
RESTART – Ardlethan Sewerage Scheme	2,790,550	0	889,076	-1,901,474	-68.14
Aged Care Regional, Rural & Remote Grant	0	186,426	372,851	372,851	

.....  ..... MAYOR

.....  ..... GENERAL MANAGER.



- **SCCF 1 – Parks & Halls** – Anticipated income has been amended to reflect income received to date and the expected completion of the projects.
- **SCCF 2 – Sport & Halls** – Anticipated income has been amended to reflect the expected completion of the projects.
- **NDRRA – Disaster Funding** – Income has been amended to reflect year to date figures.
- **Fixing Country Roads** – Expected income has been reduced due to the deferral of the Bygoo Road project until 2019/2020.
- **Drought Funding** – Council received funding to undertake shoulder widening on Springwood Road. This was not included in the original budget.
- **Developer Contributions** – Council’s original budget allowed for the anticipated income from Council’s Developer Contribution Plan to be spread over a ten year period. Anticipated income has been reduced to reflect year to date income.
- **GLE** – Council is yet to receive formal notification in relation to the application made to the Growing Local Economies fund but it is anticipated that funds will not be received in the current year to undertake the Coolamon Industrial Estate development.
- **RESTART NSW – Ardlethan Sewerage Scheme** – Following the acceptance of tenders and confirmation of the construction period, it is now anticipated that income will be spread over the 2018/2019 and 2019/2020 financial years.
- **Aged Care Regional, Rural & Remote Grant** – In the last Quarterly Budget Review it was anticipated that the entire grant would be received in the current financial year. This amount has been reduced to reflect the instalments agreed to in the funding deed.

**Investing Activities**  
**Expenditure**

Item	Original Budget	YTD 30/09/18	Amended Budget	Variance (\$)	Variance (%)
Workshop Washdown Bay	50,000	0	0	50,000	100.00
Ardlethan Short Stay	40,000	0	0	40,000	100.00
Swimming Pools	15,000	0	0	15,000	100.00
SCCF 1 & 2 – Halls	230,250	60,510	268,310	-38,060	-16.53
SCCF 1 – Sports/Parks	593,961	284,018	553,982	-39,979	-6.73
SCCF 2	385,240	51,517	259,537	125,703	32.63
Fixing Country Roads	945,540	306,797	350,350	595,190	62.95
Drought Relief	0	18,874	191,000	-191,000	
Developer Contribution Works	111,000	0	0	111,000	100.00
Town Priorities	242,396	70,550	167,700	74,696	30.82
Coolamon Industrial Estate	1,200,000	0	0	1,200,000	100.00
Allawah Lodge	55,000	25,844	93,344	-38,344	-69.72

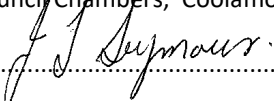
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 18<sup>TH</sup> APRIL, 2019.

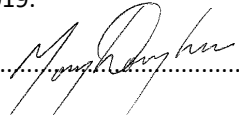
Refurbishment					
Ardlethan Sewerage Scheme	3,283,000	0	1,045,973	2,237,027	68.14

- **Workshop Washdown Bay** – Plans have been developed for this proposal but it is anticipated that works will not be undertaken until 2019/2020. The allocated budget will be reserved
- **Ardlethan Short Stay** – It is anticipated that the land will not be secured until 2019/2020. The allocated budget will be reserved.
- **Swimming Pools** – These funds have not been spent this financial year. The allocated budget will be reserved for future years.
- **SCCF 1 & 2 – Halls** – anticipated works have been adjusted to account for the funding from SCCF Round 2 and anticipated project overruns.
- **SCCF 1 – Sports/Parks** – anticipated works have been adjusted to account for project overruns.
- **SCCF 2** – anticipated works have been adjusted to reflect the milestones agreed in the funding deed with the remaining works to be completed in 2019/2020.
- **Fixing Country Roads** – this allocation has been reduced as a result of the deferral of the Bygoo Road project.
- **Drought Relief** – this project was not included in Council’s original budget and is offset by grant income
- **Developer Contribution Works** – Council’s original budget allowed for the Developer Contribution Plan works to be spread over a ten year period. Council will not be undertaking any additional works in the current year.
- **Town Priorities** – In previous Quarterly Budget Reviews unfunded “Active Transport” projects were removed. It is now anticipated that the pedestrian railway crossings at Ganmain and Marrar will not be undertaken in the current year. Council’s contribution towards these works will be reserved for future years.
- **Coolamon Industrial Estate** – Council has not secured the land and has not been formally advised of its application to the GLE funding program.
- **Allawah Lodge Refurbishment** – It is now anticipated that the works associated with the Aged Care Regional, Rural & Remote Grant will not commence until the 2019/2020 financial year, therefore resulting in the reduction of this estimate.
- **Ardlethan Sewerage Scheme** – following the acceptance of the tenders and agreement on the construction timeline, the budget allocation has been altered to reflect the works that will be completed in the current financial year with the balance to be included in the 2019/2020 financial year.

**Responsible Accounting Officer Statement**

It is my opinion that the Quarterly Budget Review as presented to Council for the quarter ended 31 March 2019 indicates that Council’s projected financial position at

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 ..... MAYOR

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 ..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 18<sup>TH</sup> APRIL, 2019.

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30 June 2019 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

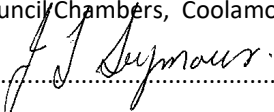
Recommendation

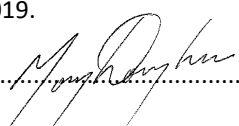
That the Quarterly Budget Review Statements as at 31st March 2019 be received and noted and the revised budgeted income and expenditure be voted.

**RESOLVED on the motion of Clr Maslin and seconded by Clr Logan that the Quarterly Budget Review Statements as at 31st March 2019 be received and noted and the revised budgeted income and expenditure be voted.** 76/04/2019

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This is Page No. 35 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18<sup>th</sup> April, 2019.

..... MAYOR

.....GENERAL MANAGER.

#### 4.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES' REPORTS

##### ES1) SHIRE ROADS RESHEETING, STABILISATION AND MAINTENANCE

The following roads have received maintenance and resheeting works over the past month:

1) MAINTENANCE

- Johnsons Hill Road (Kinilibah School to Seymours Lane)
- Chamberlains Lane (Canola Way to Coolamon Road)
- East West Road (Rannock Road to Mary Gilmore Way)
- Firmans Lane (SH17 to Mirrool Road)
- Mirrool Road (Firmans Lane to Beckom)

2) RESHEETING

- Chamberlains Lane (Canola Way to Coolamon Road)
- Bootheys Lane (Briar Bush Lane to Rannock Road)
- Fairweathers Lane (Briar Bush Lane to gate)
- Briar Bush Lane (Johnsons Hill Road to Bootheys Lane)

Water availability has not improved and has actually become more desperate. Council staff will continue to closely monitor where water reserves are available to permit unsealed maintenance to occur. It is becoming increasingly likely that minimal maintenance will occur in the immediate future and works will be directed to increasing water storage capacity for drought proofing.

##### ES2) ROADS TO RECOVERY PROGRAMME 2018/2019

###### MIRROOL SOUTH ROAD (2.96 TO 4.36 AND 6.68 TO 7.40KMS) 1.4KMS AND 0.72KMS

Lime supplies have returned and stabilization of these sections of Council's Local Sealed Roads have been performed. Sealing has followed stabilisation in addition to replacement of roadside furniture and the project is now complete.

**ES3) BLOCK GRANT**

1) REGIONAL ROAD RECONSTRUCTION

Reconstruction work including formation corrections, stabilization and sealing have occurred on the following roads:

- Coolamon Road (0.93 to 1.12kms) 190m
- Canola Way East (10.50 to 11.00kms) 500m
- Canola Way East (11.77 to 11.94kms) 175m

2) REGIONAL ROAD HEAVY PATCH PROGRAMME

A heavy path rehabilitation involving gravel overlays, lime stabilization and sealing has been completed on 1380m<sup>2</sup> of Canola Way, Coolamon Road and Mary Gilmore Way. A number of the patches were identified and funded under the National Disaster Relief Recovery Programme.

3) REGIONAL ROAD RESEALS

The following roads have received a rubber reseal treatment:

- Ardlethan Road (25.64 to 26.80kms) 1.16kms
- Ardlethan Road (27.02 to 28.10kms) 1.08kms

**ES4) SEALED LOCAL ROADS**

HEAVY PATCH PROGRAMME

Heavy patch repair works equating to 3810m<sup>2</sup> have been completed across the following Local Sealed roads. Again a number of these patches were identified under the Natural Disaster Relief Programme (NDRR). This is the last of the NDRR defects to be accomplished and brings the restoration to an end.

- Dullah Road
- Beckom South Road
- Beckom Road
- Marrar South Road
- Marrar North road
- Springwood Road

**ES5) TOWN WORKS**

URBAN RESEALS

Reseals have been completed on the following streets:

- Coolamon  
Bruce Street (Douglas to Dunrobin)  
Methul Street (Wade to Stinson)  
Mirrool Street (Loughnan to Douglas)  
Mirrool Street (Mann to Loughnan)
- Ganmain  
Deacon Street (Moore to Cave)  
Wright Street (Ford to Menangle)  
Camp Street (Park to Loch)
- Marrar  
See Street (York to Webb)  
Wood Street (Don to Lime)

Cains Lane (Jerricks Lane to Landfill entrance)

Council have commenced work to convert Cains Lane from an unsealed hierarchy 3 road to a sealed road. Works will involve clearing of vegetation, importation of crushed gravel to 150mm depth and sealing. Works are scheduled to be completed early May.

**ES6) FIXING COUNTRY ROADS – SMOKY CREEK BRIDGE**

Contractors are currently renewing guardrails at the bridge to satisfy existing standards. These works are expected to be completed by meeting day and will bring this project to a conclusion.

**ES7) ROADS TO RECOVERY**

- ➔ Correspondence has been received from the Hon Michael McCormack MP advising that Coolamon Shire Council will benefit in a 25% budget boost and received an additional \$772,445 over the five years of the programme 19/20 to 23/24. This equates to an additional \$154,489/year and a total allocation of \$772,445/year. A

report will be presented to a future meeting of Council identifying priority projects to expend the additional funds. **Attachment No. 7**

Recommendation

That the Executive Manager, Engineering & Technical Services' Reports (ES1 to ES7) be received and noted.

**RESOLVED on the motion of Clr Hutcheon and seconded by Clr Crocker that the Executive Manager, Engineering & Technical Services' Reports (ES1 to ES7) be received and noted.** **77/04/2019**

**ES8) NOXIOUS WEEDS OFFICER'S REPORT (N.02-01)**

Noxious Weeds Officer Reports

- Property inspections – 48 completed, program ongoing across RENWA area.
- Road and lane inspections carried out in areas where sufficient storm rain has encouraged germination.
- Chartis will be upgrading the Weeds mapping and BIS reporting system on 1<sup>st</sup> May.
- RENWA was invited to a Lachlan Valley Weeds Advisory Group meeting to hear two guest speakers. Jeremy attended. The following is a brief summary.

➤ **Greg Lefoe – Senior Research Scientist, Invertebrate & Weed Sciences, Agriculture Victoria**

Greg gave an extremely informative presentation on Biological control of Silver-Leaf Nightshade.

Greg has carried out extensive work with the bio-control agent "Leptinotarsa texana" over two years. Testing was carried out on the potential for the agent to feed on non- target plants such as potatoes, eggplant, and tomatoes.

While this program has been unsuccessful, Greg stated that there is still potential for the introduction of other agents over time such as a Lace Bug, and Gall Mite.

➤ **Stephen Johnson – Weed Ecologist, Biosecurity & Food Safety, NSW DPI**

Stephen gave an extremely informative presentation, including seeking assistance from members on prioritisation of weed species for control research.

Weeds suggested included:

- Sticky Nightshade
- Davids' Spurge
- Cane Needle Grass

Stephen also gave a rundown on the development of "Bio-herbicide", also known as "Mico-herbicide".

Research work is being done on Bathurst and Noogoora Burr.  
Operation of devices when driving was also raised.

It was advised that operators should check the laws regarding the use of technical devices such as Tablets and I Pads when driving. It is believed that these devices would fall under the same rules as the use of mobile phones, and as such the vehicle must be stopped and turned off when mapping etc.

Recommendation

For Council information.

**RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that the report be received.** 78/04/2019



#### 4.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES' REPORTS

##### HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 31<sup>ST</sup> MARCH, 2019 (B.05-03, SC58)

##### SUMMARY

This report advises of the Development Application activity for the month of March 2019.

##### Development Activity Table

Application Number	Type	Address	Determination	Value
DA 2019/09	New Shed	4 Mimosa Street, Coolamon	Approved	\$19,500.00
DA 2019/12	New Netball Court & Roof Structure	Ganmain Sports Ground, Waterview Street, Ganmain	Approved	\$106,326.00
CDC 2019/02	New Single Dwelling	Dullah Road, Ganmain	Approved	\$323,500.00
DA 2019/08	New Single Dwelling & Shed	10-12 Mirrool Street, Coolamon	Approved	\$250,000.00
DA 2018/89	New Shed	34-36 Don Street, Marrar	Approved	\$20,000.00
CDC 2019/03	New Single Dwelling	8 William Kelly Drive, Coolamon	Approved	\$327,584.00
DA 2019/13	New Single Dwelling & Retaining Wall	21 Iverach Street South, Coolamon	Approved	\$389,398.00
DA 2019/14	Erection of Office in Existing Light Industrial Shed	28 Lewis Street South, Coolamon	Approved	N/A
DA 2019/18	Installation of New Underground Fuel Tank & Removal of Old Fuel Tank	84 Cowabbie Street, Coolamon	Approved	\$50,000.00
<b>TOTAL: 9</b>			<b>9</b>	<b>\$1,468,758.00</b>

##### Financial Implications

There are nil financial implications to Council as a result of this report.

##### Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

Recommendation

That Council receive and note this report on development activity for the period up to 31<sup>st</sup> March, 2019.

**RESOLVED on the motion of Clr Hutcheon and seconded by Clr McCann that Council receive and note this report on development activity for the period up to 31<sup>st</sup> March, 2019.** 79/04/2019

**HS2) COOLAMON SHIRE COUNCIL - COMMUNITY PARTICIPATION PLAN (PLANNING AND DEVELOPMENT) (P.03-01, SC297)**

**Summary**

This report presents the Draft Coolamon Shire Council Community Participation Plan (Planning and Development) to Council and seeks Council's endorsement for the public exhibition of the draft Plan.

**Background**

Division 2.6 of the Environmental Planning and Assessment Act, 1979 requires all planning authorities to develop a Community Participation Plan (CPP). In particular, Authorities need to take into consideration Clause 2.2.3 and Schedule 1 of the Act.

The objective of community participation plans is to provide transparency and accountability on projects and policies being undertaken by undertaking consultation in an appropriate manner and timeframe.

Community Participation Plans are required to be developed and implemented by 1<sup>st</sup> December 2019.

In response to the legislative requirement to develop a Community Participation Plan, Council staff have developed a plan for Councils consideration.

**What is a Community Participation Plan?**

A community Participation Plan (CPP) is designed to make participation in planning clearer for the NSW community. It does this by setting out in one place how and when stakeholders can participate in the planning system, Councils functions and different types of proposals. A CPP will also establish Councils community participation objectives, which will be used to guide Councils approach to community engagement.

## Objective

The objectives of the plan have been developed having regard to the community participation principles set out in Section 2.23(2) of the EP&A Act.

These objectives will be supported by measurable actions that Council will use to:

- develop community participation programs
- embed best practice community participation within Council; and
- evaluate the effectiveness of our community participation.

The Objectives are to ensure that:

- Community participation is open and inclusive
- Community participation is easy
- Community participation is relevant
- Community participation is timely
- Community participation is meaningful

## Financial Implications

There are no adverse financial implications resulting from the development and subsequent implementation of the plan.

## Consultation

Internal consultation has occurred with relevant staff members.

It is proposed that the Draft plan be publicly exhibited for a period of 28 days.

It is further proposed that at the expiration of the exhibition period a report on any submissions and amendments to the plan would be tabled for Council's further consideration.

## Attachments

→ Draft Community Participation Plan. Attachment No. 8

## Recommendation

That Council:

- 1) Note the report on the Draft Coolamon Shire Council Community Participation Plan (Planning and Development); and
- 2) Endorse the public exhibition of the Plan for a period of 28 days.

**RESOLVED on the motion of Clr Logan and seconded by Clr Maslin that Council:**  
80/04/2019

- 1) Note the report on the Draft Coolamon Shire Council Community Participation Plan (Planning and Development); and
- 2) Endorse the public exhibition of the Plan for a period of 28 days.

## ↑ ADJOURNMENT

**RESOLVED on the motion of Clr Hutcheon and seconded by Clr Crocker that Council resolve into Committee of a Whole for the purpose of considering confidential matters as listed in the Committee of a Whole agenda for the reason that such matters are considered to be of a confidential nature and in accordance with Council's policy thereto.** 81/04/2019

Council adjourned at 3.32pm into Committee of a Whole and reconvened at 4.21pm.

## 5) RECOMMENDATIONS OF A COMMITTEE OF A WHOLE MEETING HELD 18<sup>TH</sup> APRIL, 2019.

**RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that the Recommendations of a Committee of a Whole Meeting held 18<sup>th</sup> April, 2019 be adopted.** 82/04/2019

## 6) MINUTES OF THE RENWA MEETING HELD 5<sup>TH</sup> MARCH, 2019.

**RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that the Minutes of RENWA Meeting held 5<sup>th</sup> March, 2019 be adopted.** 83/04/2019

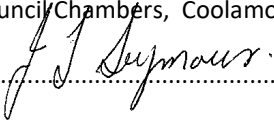
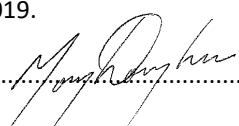
**7) REPORTS: DELEGATES/MAYOR/COUNCILLORS**

There were no reports.

***Meeting Closed at 4.30pm.***

Confirmed and signed during the Meeting held this 16<sup>th</sup> day of May, 2019.

.....  
**MAYOR**

.....  ..... MAYOR       ..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 18<sup>TH</sup> APRIL, 2019.

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**MINUTES OF THE RENWA MEETING HELD 5 MARCH 2019**

**ATTENDANCE:** Rob Ferguson (RENWA)  
Kris Dunstan (Temora)  
Col McKinnon (Coolamon)  
Mark Stephenson (Jonee)

**APOLOGIES:** Tony Kelly  
Cole Davis

**CONFIRMATION OF MINUTES:**

On the motion of Kris Dunstan and Rob Ferguson the minutes of the last meeting confirmed true and correct.

CARRIED

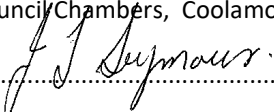
**CORRESPONDENCE:**

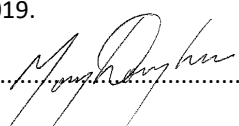
Nil

**QUARTERLY REPORT:**

Rob Ferguson – RENWA Report 5/3/19

- Training – R Ferguson renewed SMARTtrain levels 3 & 4 chemical use qualifications. Jeremy Crocker and Garry Bussenschutt renewed SMARTtrain level 4. Garry has completed the 5 day weed officers legal training
- Silverleaf Nightshade control has been carried out across the group by RENWA officers.
- St Johns Wort control performed by contractors and RENWA staff
- Blue Heliotrope controlled largely in Jonee Shire
- Cactus (Prickly Pear and Tiger Pear) control using the Bio Oil/access mix has been completed. That product mix is very effective. In Temora Shire that was following land manager discussions. So, we followed on where necessary in other areas.
- Applications for Crown Land funding are being written at this time.
- High risk sites and pathway inspections are ongoing.
- Property inspection program is commencing in the next weeks and will run through to end of June. The program is targeted at post drought weed issues and will be more information and education than inspection until decent rain events arrive.
- I am renewing CSC Biosecurity Weeds Policy and Pesticide Notification Plan at present. When completed they will serve as templates for all shires if required.
- Operationally there will be very little spray control applied until reasonable rainfall events arrive.
- Engineering management should consider road verge control options and be prepared for action when favourable control conditions are present.
- The Roundup / Glyphosate, suitability for use in public spaces issue is becoming a problem in some areas. Within RENWA area it has not been a frequent question but it will stay topical as there are now over 8 thousand new court cases in process. My

..... MAYOR

.....GENERAL MANAGER.

standard answer is that the APVMA has taken a science-based approach to glyphosate use and when the product is strictly as per the label recommendations, it is fit for purpose and safe to use.

- When Landcare announces the sites for their latest pest animal/weed peri urban project, RENWA will provide support where possible.

#### **WEED ACTION PLAN**

##### **Regional Weeds Committee meeting 5/3/19 report**

- Committee Terms of Reference presented for comment and approval
- Presentation from Mr Owen Douglas, Petaurus Education Group regarding a potential joint agency weeds communication and education program. (attached leaflet)
- The group is interested in the concept and potential. Funding needs investigating.
- Report from Mitch Michelmore, DPI Invasive Species Officer. (attached)
- DPI is holding an initial meeting next week to commence the process of planning the next Weed Action Program 20 25
- Grass weed ID training is available in Wagga 25 & 26 March
- An irrigators group is looking at holding advanced spray drift management workshops. They are investigating trainers and costs currently
- Landcare Meepaw project is funded and approved, to be completed by May 2019. Weed officers will assist with weeds issues where possible
- Dr Hanwen Wu and a colleague presented on the current status of their project to be able to field identify serrated tussock by reading DNA barcoding. The project is going well and is proof of concept. Hopefully funding will be made available to barcode other difficult to id weeds and devise reading techniques for them. Very promising and useful technology.
- Next meeting 4 June 2019

***Rob Ferguson to summarise the benefits of participation in a Joint Agency Weeds Communication and Engagement Pilot Program and submit a proposal to REROC for possible grant application and ROC wide program.***

#### **INSPECTOR ID CARDS:**

Finalised

#### **INSPECTION AREAS:**

Starting with Coolamon – 50 to 70 properties to be inspected. Working with Coolamon Shire GIS Officer & Chartis Technology to map.  
Then on to Temora and Junee Shires afterwards.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 18<sup>TH</sup> APRIL, 2019.

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**GENERAL BUSINESS:**

RFS Fire Mitigation funding – can assist with weed control initiatives, but it depends on fund expenditure timing.

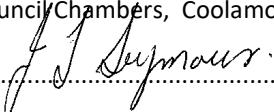
Silver Leaf Night Shade Control – Timing issue is most effective, using Grazon has best effect.

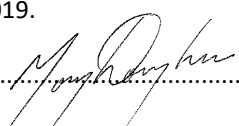
**NEXT MEETING:**

5 June, 2019 at Junee.

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This is Page No. 48 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 18<sup>th</sup> April, 2019.

  
..... MAYOR

  
.....GENERAL MANAGER.



**ATTACHMENTS FOR THE MEETING HELD 18TH APRIL, 2019**

**ITEMS DISTRIBUTED WITH THE AGENDA**

- 1) INFORMATION PAPERS:
  - 1) A current list of the New South Wales Cabinet Ministers.
  - 2) Minutes of the Advance Ardlethan Committee Meeting held 1<sup>st</sup> April 2019.
  - 3) Minutes of the Advance Ganmain Committee Meeting held 3<sup>rd</sup> April, 2019.  
Refer Correspondence Item (1a).
  
- 2) ACTIVITY REPORTS
  - 1) Operating Statistics of the Coolamon Shire Library for March 2019.
  - 2) Community Development Officer's Report for March 2019.
  - 3) Tourism and Business Development Officer's Report for March 2019.  
Refer Correspondence Item (2a).
  
- 3) A copy of the NSW Rural Fire Fighting Fund District Estimates – 2019/2020.  
Refer General Manager's Report (GM1), [File No. F.03-11].
  
- 4) A copy of the Fact Sheet from Steph Cooke's office for the 'My Community Project'.  
Refer General Manager's Report (GM1), [File No. P.06-01].
  
- 5) Correspondence from Beyond Bank in relation to banking services in Coolamon and Ganmain.  
Refer General Manager's Report (GM3), [File No. B.01-01].
  
- 6) A copy of the Quarterly Budget Review Statements to the 31st March 2019.  
Refer Executive Manager, Corporate & Community Services' Report (CS2), [File No. F.02-02].
  
- 7) A copy of a Media Release from Michael McCormack MP titled "McCormack Delivers Budget Boost to Coolamon Shire Roads".  
Refer Executive Manager, Engineering & Technical Services' Report (ES7), [File No. R.07-05].
  
- 8) A copy of the draft Community Participation Plan.  
Refer Executive Manager, Development & Environmental Services' Report (HS2), [File No. P.03-01].
  
- 9) A copy of the Draft 2019/2023 Delivery Program & 2019/2020 Operational Plan & Long Term Financial Plan – Books 1 and 2.  
Refer General Manager's Report (GM7), [File No. S.11-06].