

**Meeting commenced at 2.00pm.**

**BUSINESS:**

- 1) Apologies
- 2)
  - a. Confirmation of Minutes
  - b. Matters arising out of Minutes. (Not elsewhere reported)
- 3) Recommendations of a Committee of a Whole Meeting held 17<sup>th</sup> August, 2017
- 4) Correspondence
  - a. Agenda A (Information Only)
  - b. Agenda B
- 5) General Manager's Report
  - 5.1 General Manager's Report
  - 5.2 Executive Manager, Corporate & Community Services' Report
  - 5.3 Executive Manager, Engineering & Technical Services' Report
  - 5.4 Executive Manager, Development & Environmental Services' Report
- 6) Reports: Delegates/Mayor/Councillors

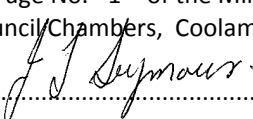
**PRESENT:** Clrs John Seymour, Bruce Hutcheon, Alan White, Jeremy Crocker, Steven Jones, Colin McKinnon and Dave McCann.

**STAFF:** Tony Donoghue, General Manager;  
Courtney Armstrong, Executive Manager, Corporate & Community Services;  
Colby Farmer, Executive Manager, Development & Environmental Services;  
Samantha Jennings, Finance Manager.

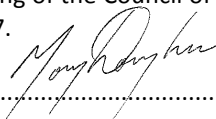
**APOLOGIES:** Clr Kerrilee Logan and Clr Kathy Maslin.

**1) APOLOGIES**

**RESOLVED on the motion of Clr Hutcheon seconded by Clr White that the apologies of Clr Logan and Clr Maslin be received and accepted.** 130/08/2017

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MAYOR

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GENERAL MANAGER.

**2a) CONFIRMATION OF MINUTES OF THE MEETING HELD 20<sup>TH</sup> JULY, 2017.**

**RESOLVED** on the motion of Clr Hutcheon and seconded by Clr White that the Minutes of the Meeting held 20<sup>th</sup> July, 2017 as circulated be confirmed and adopted. 131/08/2017

**2b) MATTERS ARISING OUT OF THE MINUTES**

There were no matters arising out of the Minutes.

**↑ ADJOURNMENT**

**RESOLVED** on the motion of Clr McCann and seconded by Clr Crocker that Council resolve into Committee of a Whole for the purpose of considering confidential matters as listed in the Committee of a Whole agenda for the reason that such matters are considered to be of a confidential nature and in accordance with Council's policy thereto. 132/08/2017

Council adjourned at 2.08pm into Committee of a Whole and reconvened at 2.16pm.

**3) RECOMMENDATIONS OF A COMMITTEE OF A WHOLE MEETING HELD 17<sup>TH</sup> AUGUST, 2017**

**RESOLVED** on the motion of Clr McCann and seconded by Clr Jones that the Recommendations of a Committee of a Whole Meeting held 17<sup>th</sup> August, 2017 be adopted. 133/08/2017

**4) CORRESPONDENCE**

**AGENDA A (FOR INFORMATION ONLY)**

**1a) INFORMATION PAPERS**

**→** The following papers have been **distributed** with Council's supplementary material as being matters of information or interest to Councillors. If Councillors desire any further information on the matters distributed then that can be raised with the General Manager. Attachment No. 1

- 1) Local Government NSW Weekly Circulars 28, 29 and 30.
- 2) Minutes of the REROC Board Meeting held 1<sup>st</sup> June, 2017.
- 3) Minutes of the Advance Ganmain Committee Quasiquicentennial Meeting held 26<sup>th</sup> July, 2017.
- 4) Minutes of the Advance Ganmain Committee General Meeting held 2<sup>nd</sup> August, 2017.

**2a) ACTIVITY REPORTS**

- 1) Operating Statistics of the Coolamon Shire Library for July 2017.
- 2) Youth & Community Development Officer's Report for July 2017.

General Manager's Note

- ➔ The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only. Attachment No. 2

**RESOLVED on the motion of Clr Crocker and seconded by Clr McKinnon that the correspondence listed in Agenda A be received.** 134/08/2017

## 5) GENERAL MANAGER'S REPORT

### 5.1 GENERAL MANAGER REPORTS

#### GM1) TOURISM (T.06-05, SC428)

On the back of the Canola Trail launch, Council has received reports and information in regard to how this campaign is spreading with information included in numerous publications.

Please find below list of Canola Trail features:

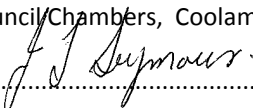
- Caravanning Australia Winter 2016 – “Choose your own adventure on The Canola Trail”.
- Hilltops Phoenix 6 July 2016 – Advertisement (paid for by Temora Shire Council).
- Central West Lifestyle Magazine Autumn 2017 – “Trail Gazing”.
- Kapooka March Out Guides 2016 and 2017 - Advertisement
- RAAF Base Wagga Magazine 2016 and 2017 – Advertisement.
- The Weekly Times - “NSW Riverina’s Canola Trail celebrates its bounty”.
- The Weekly Times – “Canola Trail is pure Gold”.
- The Land - Visit rural NSW following The Canola Trail.
- Upcoming - NSW Farmers monthly Country Connection Newsletter.

In addition to this, Council will be participating with Temora, Cootamundra-Gundagai and Junee to set up a stand at the Temora Show presenting opportunities in this region for people moving out of Sydney. Previous contacts with the Sydney Market Place have identified individuals who will be invited down to visit and showcase the region on this day.


Council has the opportunity to ask additional business representatives to attend and provide some input into Council’s display. This may be beneficial from an employment prospective.

#### Recommendation

For Council information.

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MAYOR

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GENERAL MANAGER.

**GM2) ARDLETHAN SEWER (S.03-02, SC361)**

On Tuesday night the 8<sup>th</sup> August 2017, Council Staff consisting of myself and Tony Kelly, visited the Ardlethan Community to discuss the provision of sewerage to the township of Ardlethan.

A presentation was given and issues around the design and construction were discussed. The community were given an opportunity to ask questions in a free and open discussion.

Council will continue with a rollout of community consultation in regard to this proposal.

At the same time Council Staff took the opportunity to also discuss the Bygoo Road Realignment and the funding opportunities available at the moment.

Recommendation

For Council information.

**GM3) RETIREMENT OF THE MEMBER FOR COOTAMUNDRA, KATRINA HODGKINSON (P.06-01, SC310)**

On the 31<sup>st</sup> July, 2017 the current Member for Cootamundra, Katrina Hodgkinson whose role is in representing Coolamon Shire Council in the State Parliament, announced her retirement.

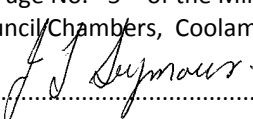
Katrina has represented this area since the last State Election when the boundaries were adjusted for Coolamon Shire Council to move out of the Murrumbidgee Electorate and into the Cootamundra Electorate.

During this time Katrina has listened to our concerns and advocated on our behalf. Of particular note is her support on the issues around the Ambulance Stations in both Coolamon and Ardlethan and the Local Government Amalgamations.

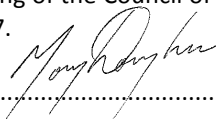
Katrina's announcement was effective within 4 weeks which will require a Bi-Election. To date no information has been provided as to when this Bi-Election will occur.

Recommendation

For Council information.

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MAYOR

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GENERAL MANAGER.

**RESOLVED on the motion of Clr Hutcheon and seconded by Clr White that Katrina Hodgkinson be invited to attend the September 2017 meeting of Council.** 135/08/2017

**GM4) MARRAR CWA (C.07-04, SC91)**

As Council may be aware the CWA building in Marrar has been sold as surplus stock to the CWA requirements. Under this deal a maximum of 50% of the proceeds of the sale could be donated back to community projects.

The Advance Marrar Committee has been in negotiations with the State Office of the CWA and advised that they would like to put the proceeds of this sale towards an upgrade to the kitchen in the Marrar Memorial Hall and to the provision and upgrading of barbeque and seating in Bicentennial Park.

➔ The CWA has recently provided confirmation that they have accepted these two proposals, a copy of the correspondence is attached. Attachment No. 3

Council will now be required to undertake the work to upgrade the Bicentennial Park in Marrar.

Recommendation

For Council information.

**RESOLVED on the motion of Clr Hutcheon and seconded by Clr Crocker that the General Manager's Reports (GM1, GM2 and GM4) be received.** 136/08/2017

**GM5) RECOGNITION OF SERVICE AWARDS (S.09-01, SC550)**

Council has previously adopted the Recognition of Service Policy that identifies and rewards the importance to Council of long serving Councillors and staff. The following staff member qualifies for this award:

Bruce Hilton – 20 Years

The employee will be presented with a gift voucher and framed Certificate in recognition of their continuous service to Council. This presentation will be made at the end of the Council Meeting where the Award recipient will then join with Councillors and staff for afternoon tea.

Recommendation

For Council information.

**RESOLVED on the motion of Clr White and seconded by Clr McKinnon that the Seal of Council be affixed to the Recognition of Service Certificate for Bruce Hilton.** 137/08/2017

**GM6) RESTART NSW FUNDING DEED – ARDLETHAN SEWERAGE SCHEME (S.03-02, SC361)**

Infrastructure NSW have forwarded two copies of the Funding Agreement between the Treasurer of NSW and the Coolamon Shire Council for the construction of the Ardlethan Sewerage Scheme. The Agreement is required to be signed under Seal and returned to Infrastructure NSW.

Recommendation

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That the Seal of Council be affixed to the Funding Agreement between the Treasurer of NSW and the Coolamon Shire Council for the construction of the Ardlethan Sewerage Scheme.

**RESOLVED on the motion of Clr McCann and seconded by Clr Crocker that the Seal of Council be affixed to the Funding Agreement between the Treasurer of NSW and the Coolamon Shire Council for the construction of the Ardlethan Sewerage Scheme.** 138/08/2017

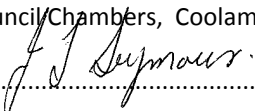
**GM7) LGNSW ANNUAL CONFERENCE (L.07-04, SC484)**

The LGNSW Conference which will be held in Sydney has been moved this year to the 4<sup>th</sup> to 6<sup>th</sup> December to cater for the amalgamated Councils which will be holding their elections in September 2017.

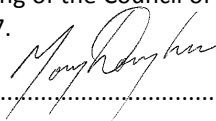
In the past, Council has approved attendance by the Mayor, Deputy Mayor and General Manager.

The Annual Conference is an excellent opportunity to hear from all the relevant State Government Politicians and meet with other Council representatives to discuss the issues relating to Local Government.

Councils are encouraged to submit motions for the Conference by Monday, 9<sup>th</sup> October, 2017.

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MAYOR

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GENERAL MANAGER.

Recommendation

That the Mayor, Deputy Mayor and General Manager attend the LGNSW Conference to be held in Sydney from 4<sup>th</sup> to 6<sup>th</sup> December, 2017.

**RESOLVED on the motion of Clr McCann and seconded by Clr White that the Mayor, Deputy Mayor and General Manager attend the LGNSW Conference to be held in Sydney from 4<sup>th</sup> to 6<sup>th</sup> December, 2017.** 139/08/2017

**GM8) GOLDENFIELDS WATER CONSTITUENT COUNCIL MEETINGS (W.01-02, SC433)**

Council has received a request from Goldenfields Water to hold more regular meetings between the Water Authority and the Constituent Councils.

This is thought to be a worthwhile exercise and a better flow of information between Council and the Water Authority would be seen as beneficial.

At this stage they are proposing formal meetings to occur twice yearly following REROC Board Meetings.

Recommendation

That Council respond to Goldenfields Water accepting their offer to meet more frequently.

**RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that Council respond to Goldenfields Water accepting their offer to meet more frequently.** 140/08/2017



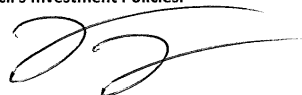
## 5.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

### CS1) FINANCE REPORT

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Jones that the report be received. 141/08/2017

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
9/01/2017	AMP	A1/A	Term Deposit	\$ 1,000,000	211	2.80%	8/08/2017
9/09/2016	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.90%	9/09/2017
14/09/2016	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.90%	14/09/2017
23/09/2016	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.90%	23/09/2017
28/03/2017	AMP	A1/A	Term Deposit	\$ 500,000	182	2.75%	26/09/2017
24/10/2016	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.70%	24/10/2017
10/11/2016	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	365	3.00%	10/11/2017
21/12/2016	Beyond Bank	A2/BBB	Term Deposit	\$ 1,700,000	365	2.80%	21/12/2017
1/02/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.90%	1/02/2018
2/05/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.80%	2/05/2018
8/05/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.80%	8/05/2018
15/06/2017	AMP	A1/A	Term Deposit	\$ 2,000,000	365	2.60%	15/06/2018
19/06/2017	AMP	A1/A	Term Deposit	\$ 1,000,000	365	2.60%	19/06/2018
<b>TOTAL INVESTED</b>				<b>\$ 15,200,000</b>			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policies.



(Samantha Jennings, Finance Manager)

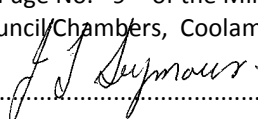
#### RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS

##### EXTERNAL RESTRICTIONS AS AT 30TH JUNE, 2016

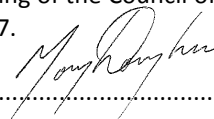
Allawah Lodge - Accommodation Bonds/Payments	\$ 3,535,278.12
Allawah Village - Loan-Licence	\$ 3,041,106.00
Section 94 Contributions	
Specific Purpose Unexpended Grants & Contributions & Other Funding	\$ 147,827.06
Sewerage Fund	\$ 1,648,498.00
Waste Management	\$ 760,898.52
	<u>\$ 9,133,607.70</u>

##### INTERNAL RESTRICTIONS AT 30TH JUNE, 2016

Asset/Plant Replacement	\$ 921,464.86
Employees Leave Entitlements	\$ 1,293,000.00
Deferred Works	\$ 255,493.54
Asset Management (Inc. unrestricted cash)	\$ 2,246,734.16
Swimming Pools	\$ 30,000.00
Rehabilitation of Gravel Pits	\$ 142,000.00
	<u>\$ 4,888,692.56</u>
	<u>\$ 14,022,300.26</u>



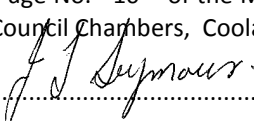
MAYOR



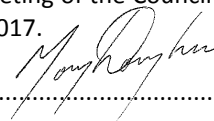
GENERAL MANAGER.

RATE COLLECTIONS

	ARREARS BFWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADJ TOTAL	% TO TOTAL	COLLECTABLE BALANCE
31/07/2004	181,374.69	2,083,503.09	2,264,877.78	32,594.24	1.44%	101,101.95	2,163,775.83	1.51%	2,131,181.59
31/07/2005	163,566.58	2,149,144.18	2,312,710.76	127,842.47	5.53%	99,724.84	2,212,985.92	5.78%	2,085,143.45
31/07/2006	185,519.90	2,227,435.31	2,412,955.21	101,640.65	4.21%	103,438.97	2,309,516.24	4.40%	2,207,875.59
31/07/2007	236,912.33	2,410,261.83	2,647,174.16	34,900.25	1.32%	115,940.07	2,531,234.09	1.38%	2,496,333.84
31/07/2008	277,343.62	2,490,752.26	2,768,095.88	32,224.17	1.16%	112,582.80	2,655,513.08	1.21%	2,623,288.91
31/07/2009	239,371.45	2,565,142.75	2,804,514.20	112,362.80	4.01%	117,148.28	2,687,365.92	4.18%	2,575,003.12
31/07/2010	292,105.99	2,702,076.48	2,994,182.47	52,854.20	1.77%	121,515.28	2,872,667.19	1.84%	2,819,812.99
31/07/2011	239,162.46	2,843,288.22	3,082,450.68	174,460.79	5.66%	123,175.10	2,959,275.58	5.90%	2,784,814.79
31/07/2012	207,935.41	2,979,375.92	3,187,311.33	165,480.75	5.19%	124,563.08	3,062,748.25	5.40%	2,897,267.50
31/07/2013	230,923.44	3,125,014.21	3,355,937.65	93,878.30	2.80%	122,030.86	3,233,906.79	2.90%	3,140,028.49
31/07/2014	263,562.88	3,283,716.34	3,547,279.22	141,748.77	4.00%	117,649.23	3,429,629.99	4.13%	3,287,881.22
31/07/2015	335,520.44	3,395,316.01	3,730,836.45	381,409.59	10.22%	119,199.47	3,611,636.98	10.56%	3,230,227.39
31/07/2016	300,944.76	3,485,872.63	3,786,817.39	216,116.30	5.71%	123,930.52	3,662,886.87	5.90%	3,446,770.57
<b>2017-2018</b>									
31/07/2017	303,728.87	3,573,820.19	3,877,549.06	172,064.39	4.44%	114,532.52	3,763,016.54	4.57%	3,590,952.15



MAYOR



GENERAL MANAGER.

**CS2) LAND ACQUISITIONS (A.11-01, LD3CF, LD3CG, LD3CJ, LD3CK, LD3CL, LD3CM, LD3CI)**

As part of the Bygoo Road Realignment project, funded in part under the Fixing Country Roads Programme, Council has currently negotiated the purchase of the following allotments:

- Lot 6 Section 2 DP 5822, 26 Mirrool Street, Ardlethan
- Lot 7 Section 2 DP 5822, Boyd Street, Ardlethan
- Lot 8 Section 2 DP 5822, Boyd Street, Ardlethan
- Lots 13-14 Section 2 DP 5822, Mullins Street, Ardlethan
- Lot 12 Section 2, DP 5822, Mullins Street, Ardlethan
- Lot Q DP 6985, Mullins Street, Ardlethan
- Lot R DP 6985, Mullins Street, Ardlethan

In addition to this, Council's closure of the road reserve adjoining Lots 17-19 DP 750847 has created the following allotment:

- Lot 1 DP 1228312

Under Section 31 of the Local Government Act 1993, Council is required to classify any land prior to or within 3 months of purchase as either community land or operational land.

Recommendation

That Council resolve to classify the following allotments as Operational Land under Section 31 of the Local Government Act 1993:

- Lot 6 Section 2 DP 5822, 26 Mirrool Street, Ardlethan
- Lot 7 Section 2 DP 5822, Boyd Street, Ardlethan
- Lot 8 Section 2 DP 5822, Boyd Street, Ardlethan
- Lots 13-14 Section 2 DP 5822, Mullins Street, Ardlethan
- Lot 12 Section 2, DP 5822, Mullins Street, Ardlethan
- Lot Q DP 6985, Mullins Street, Ardlethan
- Lot R DP 6985, Mullins Street, Ardlethan
- Lot 1 DP 1228312

**RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that Council classify the following allotments as Operational Land under Section 31 of the Local Government Act 1993: 142/08/2017**

- **Lot 6 Section 2 DP 5822, 26 Mirrool Street, Ardlethan**

- Lot 7 Section 2 DP 5822, Boyd Street, Ardlethan
- Lot 8 Section 2 DP 5822, Boyd Street, Ardlethan
- Lots 13-14 Section 2 DP 5822, Mullins Street, Ardlethan
- Lot 12 Section 2, DP 5822, Mullins Street, Ardlethan
- Lot Q DP 6985, Mullins Street, Ardlethan
- Lot R DP 6985, Mullins Street, Ardlethan
- Lot 1 DP 1228312

**CS3) FINANCIAL STATEMENTS (S.11-04, SC390; A.12-01, SC34)**

Council's Draft Financial Statements for the 2016/2017 Financial Year will be completed by Friday, 18<sup>th</sup> August, 2017.

Recommendation

- 1) That the Draft 2016/2017 Financial Statements be referred to the Audit Office of NSW's contract auditor, Crowe Horwath for audit.
- 2) That Council delegate authority to the General Manager to authorise the accounts for issue in accordance with Section 413(2)(c) of the Local Government Act 1993 (as amended).

**RESOLVED on the motion of Clr White and seconded by Clr Jones:** 143/08/2017

- 1) **That the Draft 2016/2017 Financial Statements be referred to the Audit Office of NSW's contract auditor, Crowe Horwath for audit.**
- 2) **That Council delegate authority to the General Manager to authorise the accounts for issue in accordance with Section 413(2)(c) of the Local Government Act 1993 (as amended).**

### **5.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES' REPORTS**

#### **ES1) SHIRE ROADS RESHEETING, STABILISATION AND MAINTENANCE**

The following roads have received attention:

1) MAINTENANCE

- Boundary Lane (Burley Griffin Way to Mumbledoon Lane)
- Stewarts Lane (Bygoo Road to Boundary Lane)
- Evans Lane (Matong North Road to gate)
- Poverty Lane (Matong North Road to Ashbridge Road)
- Easticks Lane (Boundary Lane to end bitumen)
- Sheas Lane (Easticks Lane to gate)
- Old Wagga Road (Springwood Road to boundary)
- Ramp Road (Murrulebale Road to Coffin Rock Road)

2) RESHEETING

- Poverty Lane (Matong North Road to Ashbridge Road)
- Maslins Lane (Wallerobie Road to London Hill Road)
- Poverty Lane (Ashbridge Road to bitumen)

#### **ES2) TOWN WORKS**

1) ARDLETHAN LAWN CEMETERY

Installation of irrigation and topdressing has been completed, seeding of area will occur when warmer weather arrives.

2) PARKS AND GARDENS

Parks and Gardens Staff have continued with normal winter maintenance works in addition to assisting at the Caravan Park development and addressing hazard and maintenance issues at Allawah Lodge.

**ES3) COOLAMON CARAVAN PARK**

Redevelopment works have progressed well with the following achieved:

- Levelling and final shaping of site
- Spreading of gypsum and loam
- Installation of irrigation
- Importation of roadbase
- Shaping and compaction of roadway
- Installation of solar lights
- Connection of services at turret points, (ie. power and water)
- Installation of retaining wall
- Concreting of access ramp, steps and carport at Caretakers Residence/Office

Works to follow include:

- Laying of turf on centre lots
- Seeding of outer lots
- Nature strip landscaping
- Sealing of road (late October)

The Park is scheduled to open in mid-September.

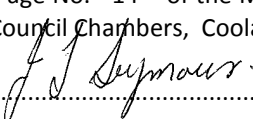
**RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that the Executive Manager, Engineering & Technical Services' Reports (ES1 to ES3) be received.** 144/08/2017

**ES4) MARRAR AND GANMAIN RAIL CROSSING UPGRADES (R.03-03, SC320)**

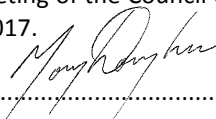
Council has received notification from John Holland Rail (JHR) of planned upgrades to the Marrar and Ganmain Rail Crossings. The notification advises upgrades will include lights, bells and boom gates and commencement date.

Council has responded enquiring if pedestrian maze facilities will be implemented as has occurred in Ardlethan and been advised that such facilities are not planned, would add significant cost and that they do not have the budget to implement.

It was then highlighted to JHR the current pedestrian activities of the Villages, liability issues that exist and that the proposed upgrades present the ideal opportunity for these issues to be addressed. Council have asked JHR to reconsider the upgrade design and are awaiting a reply.

  
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MAYOR

  
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GENERAL MANAGER.

- The Advance Ganmain Committee have also made identical enquiries with JHR with the same response to further reinforce the concerns of the community.

Attachment No. 4

Recommendation

For Council information.

**RESOLVED on the motion of Clr McKinnon and seconded by Clr White that Council make representations to the local State Member and the Minister for Transport regarding the provision of pedestrian access at railway crossings.**

145/08/2017

**ES5) NOXIOUS WEEDS OFFICER'S REPORT (N.02-01, SC284)**

Noxious Weeds Officer Reports

- WAP Funding, no change or further official communications
- The regional Project Coordination Team is working with LLS to produce a business plan to determine the way forward for the WAP, using the new WAP guidelines and the fact that the LLS has been given a role in invasive species management.
- Mapping program, functional and in use. I am having discussions to effect some changes or additions to the program that may better record and show activities.
- Weed growth following the recent wet weather has commenced.
- High Risk pathways have and are constantly being inspected for new incursions.
- NSW DPI Community Engagement Course attended.
- The new Biosecurity Act is now in force, we are now working through the issues involved in the new work flow and enforcement procedure.
- A 3 day Legal bridging course is to be held in Canberra in September.
- WAP targets are on track for the reporting period.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 17<sup>th</sup> AUGUST, 2017.

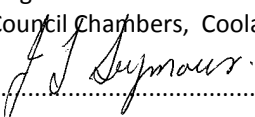
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- Authorisation for Weeds Officers under the Biosecurity Act has not yet been received.
- Boxthorn spraying has been undertaken in around the urban fringes of Coolamon, Ganmain and Ardlethan.

Recommendation

For Council information.

**RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that the report be received.** 146/08/2017

  
..... MAYOR

  
..... GENERAL MANAGER.



## 5.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES REPORTS

### HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 31<sup>ST</sup> JULY, 2017 (B.05-03, SC58)

#### Summary

This report advises of the Development Application activity for the month of July.

#### Development Activity Table

Application Number	Type	Address	Determination	Value
CDC 2017/5	New In ground Swimming Pool	Muttons Lane, Coolamon	Approved	\$31,000.00
CDC 2017/4	Alterations & Additions to Dwelling	65-67 Devlin Street, Coolamon	Approved	\$5,000.00
DA 2017/51	Residential Subdivision (1 Lot into 2 Lots) & Demolition of Dwelling	30-32 Lewis Street, Coolamon	Approved	N/A
DA 2017/49	Repair Flood Damaged Residence – New Footings & Framing	4 Ariah Street, Beckom	Approved	\$158,000.00
DA 2017/48	Residential Subdivision (1 Lot into 2 Lots)	60 Cains Lane, Coolamon	Approved	N/A
DA 2017/47	New Single Dwelling	140 Mirrool Street North, Coolamon	Approved	\$290,000.00
DA 2017/45	2 Lot Rural Subdivision for Agricultural Purposes	333 Hattys Lane, Ganmain	Approved	N/A
DA 2017/42	Alterations & Additions to Service Station, New Signage and Installation of new tank	84 Cowabbie Street, Coolamon	Approved	\$120,000.00
DA 2017/41	Alterations & Additions to Dwelling & Installation of new side boundary fences	141 Wallace Street North, Coolamon	Approved	\$329,122.00
DA 2017/34	Subdivision of 1 Lot into 8 (Residential)	Wallace Street, Coolamon	Approved	N/A
<b>TOTAL: 10</b>			<b>10</b>	<b>\$933,122.00</b>

#### Financial Implications

There are nil financial implications to Council as a result of this report.

### Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

### Recommendation

That Council receive and note this report on development activity for the period up to 31<sup>st</sup> July, 2017.

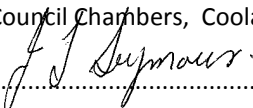
**RESOLVED on the motion of Clr McCann and seconded by Clr Jones that Council receive and note this report on development activity for the period up to 31<sup>st</sup> July, 2017.** 147/08/2017

### HS2) FACILITIES MAINTENANCE SUPERVISOR'S REPORT (B.05-01, SC56)


This report provides Council with an update for notation on building asset maintenance works recently undertaken by Council.

### Works Schedule

Item	Works Undertaken	Status
Caravan park upgrade	Irrigation installed ,gypsum and soil applied to central island, garage clad, fire reels installed, tree planting	Ongoing
Ganmain Playground construction	New playground installed, new edging, new soffall	Completed
Coolamon Museum/UTDS grant project	New lighting in Garth Jones display. UTDS alarm system installed.	Mesh screens to be installed on shelving project 95% completed
Footpath inspections	Recent inspections of all towns with defects identified	Ongoing
Marketing of Gregor House	4 people shown through the property in total	Ongoing
Community service clients	Tree planting at Coolamon Showground scheduled for this month	Ongoing
Inspection of Skate park	Weekly inspections of skate park	Ongoing
Innovation funding application	Lighting audit. consultation with external stakeholders, quotes received	Advised we were unsuccessful 8/8/17
Organics grant submission	Quotes for machinery and equipment etc sourced value around \$200 000	Ongoing
Ardlethan Bins	New wheelie bin enclosures ordered for Ardlethan Lions Park	Delivered and will be installed this month
Ganmain Landfill	New cell constructed	Completed



..... MAYOR



.....GENERAL MANAGER.

### **Consultation**

Consultation has been undertaken with internal and external stakeholders in regards to the works/projects identified in this report.

### **Financial Implications**

There are no adverse financial implications resulting from the projects or works identified in this report. Works are funded under relevant budget items.

### **Recommendation**

That Council note the report.

**RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that Council note the report.** 148/08/2017

## **HS3) OVERVIEW OF THE PROPOSED EPLANNING REGULATION (P.03-01, SC297)**

### **Summary**

The Draft *Environmental Planning and Assessment Amendment (ePlanning) Regulation 2017* is currently under consideration by the Minister for Planning and Environment. This report provides an overview of the proposed changes to Council for its notation.

### **The Draft Regulation**

The Draft Regulation represents an attempt to streamline the development application process by introducing standard documents and providing a single point for the online lodgment of a DA. Whilst there is considerable merit in any attempt to improve the current planning framework, there are several specific proposals associated with the proposed amendments that could have important implications for local Councils.

### **Owner's Consent**

Perhaps most significantly, the Draft Regulation provides that a Development Application no longer requires the signature of the owner of the land to which the application relates. Instead, the Developer merely needs to include a statement that the Developer has obtained all necessary consents.

Although a Developer will likely commit an offence if they knowingly include a false statement as to consent, the real implication of this proposed change is the additional costs that will accrue to Council. Councils will be obliged to notify the land owner of the application. Furthermore, in order to be satisfied of owner's consent, a Council will likely need to request evidence that consent was given, further drawing out the development assessment process.

### **Standard Application Forms**

Tied to this, the Regulation requires development applications be lodged in accordance with new forms to be authorised by the Secretary. These forms will apply to all local government areas across New South Wales. This seemingly innocuous change, however, carries with it more far-reaching implications.

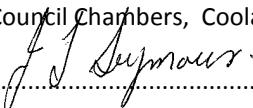
The Regulation, if made in its current form, will require a development application to be accompanied by the information and documents specified in the new application forms. The required content of the documents is specified in an attached Secretary's Requirements for Submission. Considerable detail is given on the required content for:

- 1) Drawings and Plans,
- 2) Statements of Environmental Effects,
- 3) Environmental Impact Statements, and
- 4) Reports required to be attached to an application, from acoustic reports through to traffic and transport assessments.


This is significant because of a further proposed amendment. Clause 51(b) of the existing regulation is to be amended to provide that, if an application does not contain all of the required information or is not accompanied by all of the required documents specified in the authorised form, a consent authority may reject the application within 14 days.

Given the authorised form is far more prescriptive as to the information that is required to be included in the documents, it could be suggested that this will give local councils a broader power to reject a development application for insufficient information.

Applications for complying development certificates are also required to be made in the approved form on the NSW Planning Portal, or by application to the consent authority. The amendments do not say the application can be made directly to a certifier.

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### **Notification of Development Control Plans and s94 Contributions Plans**

Alongside the push towards an online application process, the proposed regulations will require a draft s94 Contributions Plan and Development Control Plan ('DCP') to be exhibited on the NSW planning portal for a minimum of 28 days.

The planning portal also assumes centre stage when a final plan is published. A Contributions Plan or DCP will only enter into force once it has been published on the planning portal.

### **Next steps**

The reforms are a key part of the proposed overhaul to the planning law and the Minister is currently considering the Draft Regulation, along with the proposed reforms to the *Environmental Planning and Assessment Act 1979*.

### **Further Reading**

Further information and a copy of the draft regulation can be accessed at the following link –

<https://www.planningportal.nsw.gov.au/publications/under-consideration/environmental-planning>

### **Recommendation**

That Council note the report on the Draft *Environmental Planning and Assessment Amendment (ePlanning) Regulation 2017*.

**RESOLVED on the motion of Clr McKinnon and seconded by Clr McCann that Council note the report on the Draft *Environmental Planning and Assessment Amendment (ePlanning) Regulation 2017*. 149/08/2017**

### **HS4) COOLAMON SHIRE COUNCIL DRAFT SECTION 94 CONTRIBUTIONS PLAN (P.03-05, SC300)**

### **Summary**

Staff have undertaken a review of the existing Section 94 Contributions Plan which has resulted in the creation of a new updated contributions plan. This report seeks Council's endorsement to publicly exhibit the draft Plan.

## Background

The existing Coolamon Section 94 Plan was adopted by Council in September 1994. The Plan currently serves as the only mechanism to collect development contributions to pay for the cost of the maintenance and creation of certain roads within the Local Government Area.

Due to the age of the plan it was considered appropriate to develop a new plan more reflective and responsive to recent development trends and identified infrastructure needs within the Local Government Area.

## Section 94

Section 94 of the Environmental Planning and Assessment Act 1979 enables Councils to levy contributions for public amenities and services as a consequence of development.

The Act and the Act's Regulations require Council to prepare a Contributions Plan, if Council intends to levy any contributions under the terms of the Act, and make Council publicly accountable for the use and administration of contributions it receives.

## The Plan

The draft Coolamon Section 94 Plan has been prepared in accordance with the EP&A Act and Environmental Planning and Assessment Regulation 2000 (EP&A Regulation); and having regard to the latest Practice Notes issued by the NSW Department of Planning and Environment.

This plan includes the following:

- A schedule showing the development types that are subject to contributions, and the respective contribution rates.
- Location maps of the Local Infrastructure items supported by a works schedule setting out an estimate of their cost and staging.
- The relationship between the expected development in the Coolamon Shire and the Local Infrastructure included in the plan.
- The administrative and accounting arrangements applying to levies that are required by and collected under the plan.

## Financial Implications

Financial implications resulting from this plan essentially related to a contribution rate being levied for the following types of development:

- Residential accommodation development and subdivision related to these developments that will or are likely to require the provision of, or increase the demand for, the Local Infrastructure included in this plan. This means development that would, if approved, result in additional dwellings or result in additional lots with a dwelling entitlement.
- Heavy Haulage Developments.

**Note:** Residential accommodation development includes the subdivision of land for residential purposes and the erection of additional dwelling houses (multi-unit, dual occupancy etc.) on land in Coolamon town only that is zoned RU4 Rural Small Holdings and RU5 Village.

The contribution rates are identified in table 1 below:

<b>Development Type</b>	<b>Contribution Rate</b>
1 or 2 bedroom dwelling in a residential accommodation development	2,087.10 per dwelling
Residential lot, dwelling with 3 or more bedrooms in a residential accommodation development	\$3,617.64 per dwelling or lot
Heavy Haulage Development	5.25 cents per tonne of hauled material per kilometre of haul road Or 30 cents per ESA per kilometre of haul road

**Table 1: Contribution Rates**

It is considered that there would be positive financial implications resulting from the implementation of this plan as the plan would generate funds to undertake infrastructure works required as a result of new developments, as opposed to the community funding such works.

Whilst it is important for Council to promote the economic development of the Shire in the form of attracting new developments, it should also be considered equally important for new developments to make a reasonable contribution towards the provision of new and / or augmented Local Infrastructure to meet the increased demands caused by those developments.

### **Consultation**

Internal consultation has occurred with relevant staff members.

Section 28 of the Environmental Planning and Assessment Regulation 2000 'Draft contributions plan must be publicly exhibited' requires that:

Following the preparation of a draft contributions plan, the Council:

- (a) must give public notice in a local newspaper of the places, dates and times for inspection of the draft plan, and
- (b) must publicly exhibit at the places, on the dates and during the times set out in the notice:
  - (i) a copy of the draft plan, and
  - (ii) a copy of any supporting documents, and
- (c) must specify in the notice the period during which submissions about the draft plan may be made to the council (which must include the period during which the plan is being publicly exhibited).

The exhibition period is mandated at 28 days.

It is proposed at the expiration of the exhibition period a report on any submissions and amendments to the plan would be tabled for Council's further consideration.



**Attachments**

Draft Section 94 Plan Attachment No. 5

Recommendation

That Council endorse the public exhibition of the Coolamon Shire Council Section 94 Plan for a period of 28 days and then receive a further report on the exhibition period.

*The Mayor called for a Division.*

**RESOLVED on the motion of Clr White and seconded by Clr McCann that Council endorse the public exhibition of the Coolamon Shire Council Section 94 Plan for a period of 28 days and then receive a further report on the exhibition period.**

150/08/2017

*Those voting in favour of the motion: All those present*

*Those voting against the motion: Nil*

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*J. J. Seymour*

MAYOR

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*Mary Douglas*

GENERAL MANAGER.



**HS5) COOLAMON SHIRE COUNCIL DRAFT WASTE MANAGEMENT AND  
RESOURCE RECOVERY STRATEGY 2017 – 2023 (S.11-14, SC396)**

**Summary**

This report presents the Draft Waste Management and Resource Recovery Strategy 2017 – 2023, to Council and seeks Council's endorsement for the public exhibition of the strategy.

**Background**

Council's Waste Management Strategy 2006 -2010 set the strategic direction for waste management for the Coolamon Local Government Area. This strategy has now expired and a new strategy has been developed.

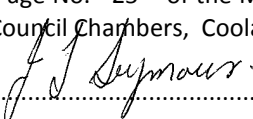
**Draft Strategy**

To ensure that as a Local Government Area, Council is contributing towards achieving State wide waste objectives and waste targets the Draft Strategy addresses 6 overall themes, which have been aligned to the State Waste and Resource Recovery Strategy:

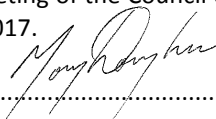
- Avoid and reduce waste generation
- Increase recycling
- Divert more waste from landfill
- Manage problem wastes better
- Reduce litter
- Reduce illegal dumping

The key strategic outcomes that the strategy promotes are to:

- Make a positive contribution towards the achievement of NSW's WARR Strategy targets;
- Reduce the amount of waste that is being directed to landfills;
- Improve and increase current services for household recycling and organics collection;
- Provide community education on best practice waste management; and
- Provide a sustainable and healthy environment through reducing the incidences of litter, illegal dumping, and number of landfills across the region.

  
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GENERAL MANAGER.

### **Financial Implications**

There are financial implications resulting from the implementation of the strategy, however it is considered that such implications can be reasonable funded from both available grant funding sources and Councils waste reserve.

### **Consultation**

Internal consultation has occurred with relevant staff members.

It is proposed that the Draft Strategy be publicly exhibited for a period of 28 days. It is further proposed that at the expiration of the exhibition period a report on any submissions and amendments to the strategy would be tabled for Council's further consideration.

### **➔ Attachments**

Draft Waste Management and Resource Recovery Strategy. Attachment No. 6

### Recommendation

That Council note the report on the Draft Waste Management and Resource Recovery Strategy 2017 – 2023 and endorse the public exhibition of the Strategy for a period of 28 days.

**RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that Council note the report on the Draft Waste Management and Resource Recovery Strategy 2017 – 2023 and endorse the public exhibition of the Strategy for a period of 28 days.** 151/08/2017

### **HS6) COOLAMON SHIRE COUNCIL LOCAL ENVIRONMENTAL PLAN 2011 MINOR AMENDMENTS (P.03-03, SC299)**

### **Summary**

This report requests Council to resolve to prepare a planning proposal to amend and rectify inappropriate zoning, amend a minor mis - description of a heritage item, adjust land use tables and to insert new LEP clause to make provision for development proposed in the vicinity of sewerage treatment and landfill facilities within Coolamon LEP 2011.

## Background

The implementation and application of the Coolamon Local Environmental Plan 2011 (CLEP 2011) has inadvertently resulted in a minor zoning and heritage mapping error. One heritage item requires its status to be updated in the Schedules of the CLEP 2011. Staff have also identified the need to update land use tables to ensure certain activities are permissible and include a new clause to assist with considering development that is proposed in proximity of waste disposal facilities and sewerage treatment works. In order to make these minor amendments to CLEP 2011, a Planning Proposal is required.

This planning proposal attends to matters that are considered to be minor and the structure of the Planning Proposal is as follows:

- Zoning Map Amendments
- Heritage Map and Schedule Amendment,
- Land Use Table Amendments; and
- Proposed New LEP Clause

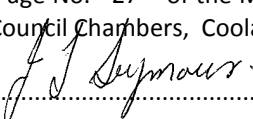
The matters to be addressed in this planning proposal are summarised as follows:

- 1) Land identified for re - zoning as a result of a recent subdivision and application for a planning proposal by a landowner to more accurately reflect current and future land use of the land;
- 2) Amending incorrect heritage mapping identified at one location;
- 3) Amending Schedule 5 of the CLEP 2011, in relation to the abovementioned item, to ensure correct address details are listed;
- 4) Adjusting land use tables to facilitate better planning outcomes; and
- 5) Insert new LEP clause to make provision for development proposed in the vicinity of sewerage treatment and landfill facilities.

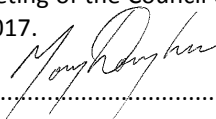
## Zoning Map Amendments

Six (6) parcels of land have been identified for rezoning as a result of them being, in the first instance, incorrectly zoned under the 2011 LEP and as a result of the issue being highlighted again via a recent subdivision approval.

Application for rezoning has also been made to amend / rezone the subject land by Mr. Bruce Hutcheon via a planning proposal attached to this report.

  
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GENERAL MANAGER.

The zoning amendments are considered minor in nature as;

- The intention of Council was to carry across and translate the old CLEP 1995 suite of zonings into a new suite of zonings in 2011 for the draft Coolamon LEP. At some point in the translation process to the mapping, six (6) parcels of land were misidentified, resulting in inappropriate zonings being applied.
- A recent subdivision application has presented an opportunity to rectify the zoning matters and more accurately define/capture current and future land uses.
- The changes do not have any significant economic, environmental or social impacts as they are not policy changes, nor are inconsistent with the adopted masterplan for the area.

Table 1 details the proposed mapping amendments.

Location	Property	Land use	Current Zoning	Amended Zoning	Min. Lot Size
Cains and Jerricks Lane	Lot 273, DP 750829	Vacant – Rural Small Holdings	Rural Small Holdings	Part RU4 Rural Small Holdings and Part RU1 Primary Production Zone to reflect DCP Masterplan	2ha and 200ha
	Lot 274, DP 750829	Vacant– Rural Small Holdings	Rural Small Holdings	Part RU4 Rural Small Holdings and Part RU1 Primary Production Zone to reflect DCP Masterplan	2ha and 200ha
	Lot 278, DP 750829	Agriculture	Primary Production	Part RU4 Rural Small Holdings and Part RU1 Primary Production Zone to reflect DCP Masterplan	2ha and 200ha
	Lot 279, DP 750829	Rural Small Holdings – with only agricultural outbuildings located upon it	Rural Small Holdings	Part RU4 Rural Small Holdings and Part RU1 Primary Production Zone to reflect approved subdivision layout and DCP Masterplan	2ha and 200ha
	Lot 280, DP 750829	Vacant– Rural Small Holdings	Rural Small Holdings	Part RU4 Rural Small Holdings and Part RU1 Primary Production Zone to reflect approved subdivision layout and DCP Masterplan	2ha and 200ha

	Lot 1, DP 241219	Vacant– Rural Small Holdings and Primary Production	Part Rural Small Holdings, Part Primary Production	Part RU4 Rural Small Holdings and Part RU1 Primary Production Zone to reflect approved subdivision layout and DCP Masterplan	200ha
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Table 1: Land Use Zoning Map Amendments

### **Heritage Map and Schedule Amendments**

One item has been identified as needing amendment on the Heritage Mapping Overlays and Schedule 5 of the CLEP 2011.

#### **The London Hotel**

The intention of the 2011 LEP is to protect the cultural heritage of heritage items, including the London Hotel.

Schedule 5 to the 2011 LEP clearly lists the London Hotel as a heritage item requiring consent for any external alteration to the building in accordance with cl. 5.10(2)(b). It is noted that the Hotel's details (address and property description) are incorrect.

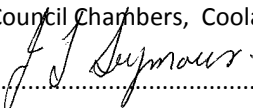
The address currently listed in Schedule 5 of the CLEP is 10 Mirrool Street, Ardlethan or Lot 1, DP 367864.

The correct address is 12 Mirrool Street, Ardlethan or Lot 2, DP 1088081.


#### ***Statement of Heritage Significance***

The London Hotel is a good example of a western plains hotel with wide verandahs, spread out around a corner site. In 1909 the erection of Ardlethan's first hotel was commenced by Mr J D Boyd, owner of the Old London Hotel Premises. In 1910 the transfer of the licence from the Old London Hotel was obtained and the New London Hotel was opened by Mr Boyd.

The first London Hotel was located near the junction of the Newell Highway and the Coolamon Road from 1860-1906. A small monument containing the top of an old Tooth's beer barrel and a plaque marks the site. The present London Hotel was built in 1909 by James and Robert Boyd when the license was transferred. It is a brick building, painted over, with the high ceilings of the front section clad in pressed metal. The verandah is skillion with iron roof. The building has recently been extensively renovated. Building Material: brick, plaster, pressed metal, bull nosed iron roof.

  
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<b>Heritage Item</b>	<b>Issue</b>	<b>Mapping Amendment</b>	<b>Schedule 5</b>
London Hotel, 12 Mirrool Street, Ardlethan (Lot 2, DP 1088081)	Incorrect address details currently listed in Schedule 5 for the item.	Amend map: 2000_COM_HER_001B_020_20131220	Amend Schedule 5

### **Land Use Table Amendments**

The following changes are recommended to the land use tables of the CLEP 2011:

#### ***Recommendation***

To add an additional permitted land use, 'Community Facility', to the Rural Small Holdings (RU4) Zone land use table.

#### ***Rationale***

This matter was prompted by the Coolamon Men's Shed who proposed a Men's Shed Development at the Coolamon Showground with such a land use currently being prohibited in the RU4 Zone. On consideration, planning staff are of the opinion that 'Community Facilities' should be permitted with consent in the RU4 zone across the Shire. Amenity issues generated by such land uses are generally minor and can be properly assessed at the development application stage.

#### ***Recommendation***

To add an additional permitted land use, 'Function Centre', to the Rural Small Holdings (RU4) land use table.

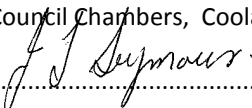
#### ***Rationale***

This matter was prompted by a proposal for a Function Centre Development which was prohibited in the Primary Production Zone, it is also currently prohibited in the Rural Small Holdings Zone (RU4) and Council seeks to provide zone options for this type of development within the LGA. Function Centres are permissible with consent in other LEP's in the RU4 Zone e.g. The Dubbo LEP 2011.


On consideration, planning staff are of the opinion that 'Function Centres' should be permitted with consent in the RU4 zone across the Shire. Amenity issues generated by such land uses can be properly assessed at the development application stage. Council considers that there is significant social and economic benefits in allowing function centres as a permitted land use in the RU4 Zone.

#### ***Recommendation***

To add an additional permitted land use, 'Light Industry', to the Rural Small Holdings (RU4) Zone land use table.

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**Rationale**

This matter was prompted by a proposal for a small scale concrete sleeper development proposal on RU4 zoned Land in Coopers Lane, Coolamon, with such a land use currently being prohibited in the RU4 Zone. Similar land uses in the form of Landscape and Garden supplies, Depots, Extractive Industries and Timber and Building Supplies are permitted in the RU4 land use table currently. These existing permissible land uses could be viewed as having greater amenity related impacts than that of a Light Industry land use. On consideration, planning staff are of the opinion that 'Function Centres' should be permitted with consent in the RU4 zone across the Shire. Amenity issues generated by such land uses can be properly assessed at the development application stage.

**Recommendation**

To add additional permitted land uses, 'Recreation Facility (Indoor), Recreation Facility (Major), Recreation Facility (Outdoor)', to the Rural Small Holdings (RU4) and Primary Production (RU1) Zone land use tables.

**Rationale**

This matter has been prompted by a recognition by Council of the potential economic and social opportunities that such permitted land uses may promote within the Local Government Area.

Many standard instrument LEP's across the state provide for such land uses as being permissible with consent. On consideration, planning staff are of the opinion that these land uses should be permitted with consent in the RU4 and RU1 zones across the Shire. Amenity issues generated by such land uses can be properly assessed at the development application stage.

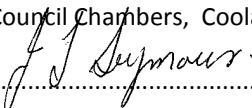
**New LEP Clause**

**Recommendation**


Insert the following new clause in the CLEP:

*Development in proximity of waste disposal facilities and sewerage treatment works*

- (1) *The objective of this clause is to protect the operational environment of sewage treatment plants and waste disposal facilities.*
- (2) *This clause applies to land identified on the Sewage Treatment Plant and Rubbish Tip Buffer Map.*
- (3) *Despite any other provision of this Plan, development consent must not be granted to development, including the erection of a dwelling, on land to which this clause applies, unless the consent authority is satisfied that the applicant has had regard to the following matters:*
  - (a) *the impact that any noise and other emissions associated with existing land uses would have on the proposed development,*

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GENERAL MANAGER.

- (b) *any opportunities to relocate the proposed development outside the land to which this clause applies,*
- (c) *an assessment of whether the proposed development would adversely affect the operational environment of any development within the land to which this clause applies.*

### **Rationale**

There has been discussion amongst planning staff and the Council with regards to recent developments in proximity to Council's Coolamon Landfill and Sewerage Treatment Plant sites. Council seeks to ensure that a suitable buffer distance is mapped and that appropriate considerations are undertaken prior to granting consent for developments in proximity to such infrastructure.

### **Consultation**

There has been no public consultation on these proposed changes as yet. With Council approval, there will be a formal public exhibition period if the planning proposal proceeds past the Department of Planning's Gateway process.

Staff have had informal discussions with Officers from the NSW Department of Planning and Environment who have raised no objections to the proposal.

### **Conclusion**

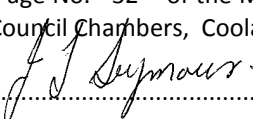
The proposed amendments to CLEP 2011 detailed in this report are of a minor nature. In a number of cases the proposed changes simply correct mapping or identification errors. The proposed changes to land use tables are considered to promote a wider array of land use activities with the potential to garner positive social and economic benefits to the local government area.

### **Next Steps**

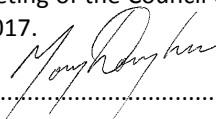
Following endorsement by Council, the Planning Proposal will be forwarded to the Department of Planning and Infrastructure seeking a Gateway determination to proceed with the amendment. The Gateway decision will set out requirements for any additional investigations, consultations and the timing of any required changes to the CLEP 2011.

### **Attachments**

- Draft Planning Proposal to be submitted to NSW Department of Planning and Infrastructure. **Attachment No. 7.1**
- Planning Proposal for Zone Amendment from Iris Planning. **Attachment No. 7.2**

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Recommendation

That Council:

- 1) Receive and note the report.
- 2) Forward the group planning proposal to the Department of Planning and Environment under section 56(1), requesting that the Minister issue a "gateway determination" that will allow the planning proposal to proceed.

*Councillor Bruce Hutcheon declared a pecuniary interest as a result of his Planning Proposal being dealt with as part of the report. Councillor Hutcheon left the meeting room at 3.06pm*

*The Mayor called for a Division.*

**RESOLVED** on the motion of Clr McCann and seconded by Clr Jones that Council:

152/08/2017

- 1) Receive and note the report.
- 2) Forward the group planning proposal to the Department of Planning and Environment under section 56(1), requesting that the Minister issue a "gateway determination" that will allow the planning proposal to proceed.

*Those voting in favour of the motion: All those present*

*Those voting against the motion: Nil*

*Councillor Hutcheon returned to the Council meeting at 3.20pm*

**HS7) HAZARDOUS HOUSEHOLD WASTE COLLECTION (G.01-04, SC193)**

**Summary**

This report provides advice for Councils notation information on the most recent Hazardous Household Waste Collection

**Background**

Hazardous Household Waste (HHW) was collected from the Coolamon LGA on Friday, 7th April, 2017.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 17<sup>th</sup> AUGUST, 2017.

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REROc organises the cleanout in conjunction with Member Councils and the total collected for all REROc Member Councils during the collection was 8,049.20kg.

**What Was Collected?**

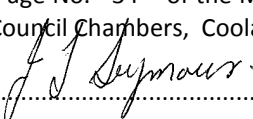
**Household Chemical Collection**

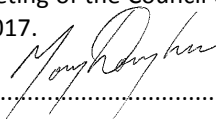
1/2 day am  
SM remote

**Coolamon**  
**Friday, 7 April 2017**

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Waste No	Waste Type	Net Wt (Kg)
1	Acid	
2	Alkali	4.7
3	Arsenic	
4	Asbestos	
5	Automotive products	
6	Batt - lead acid	
7	Batt - nicad	
8	Batt - Nihyd	
9	Batt - Normal	
10	Cyanide	
11	Fire Ext - halon	
12	Fire Ext - other	
13	Flares	
14	Fluorescent tubes	
15	Gas Cylinder - propane	
16	Gas Cylinder - other	
17	General household chemicals	4.7
18	Halogenated Solvents	
19	Heavy Metals	
20	Hydrocarbons and fuels	10.3
21	Inert liquids	
22	Inert solid	3.4
23	Smoke detectors	
24	Oil (>61°C)	
25	Organoperoxides	
26	Oxidising agents	
27	Paint - water	
28	Paint - Oil	
29	Paint - metal	
30	Paint - other	
31	PCB material	

  
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..... GENERAL MANAGER.

32	Pesticide - general liquid	65.7
33	Pesticide - general solid	2.5
34	Pesticide - organochlorine liquid	
35	Pesticide - organochlorine solid	
36	Reactives	0.4
37	Toxics	1.5
38	Pharmaceuticals	
39	Photographic chemicals	
40	Unknown liquid	
41	Unknown solid	
42	Aerosols	
43	Other	
	<b>Total</b>	<b>93.1</b>

Recommendation

That Council note the report on the Hazardous Household Waste Collection.

**RESOLVED on the motion of Clr McCann and seconded by Clr Jones that Council note the report on the Hazardous Household Waste Collection.** 153/08/2017

**HS8) ORGANICS INFRASTRUCTURE GRANT APPLICATION (G.01-11, SC199)**

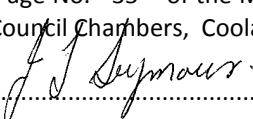
**Summary**

This report advises Council of an Organics Infrastructure Grant Application lodged under the Environmental Protection Agencies *Waste Less, Recycle More* Organics Infrastructure (Large and Small) Program (Stream 4: Product Quality) and seeks Councils endorsement for allocation of funds as a Council contribution to the project.

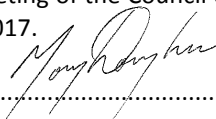
**Background**

The NSW Environmental Protection Agencies *Waste Less, Recycle More* Organics Infrastructure (Large and Small) Program provides \$57 million over nine years to fund infrastructure and equipment to reduce food and garden organics waste going to landfill.

The program provides up to \$500,000 in grant funding/per application for equipment to improve the quality of recycled organics products to support access to new markets.

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In line with Council's draft Waste and Resource Recovery Strategy which commits to investigating opportunity to develop Food Organics and Gardens Organics (FOGO) service to Ardlethan, the grant provides opportunity for council, especially in light of potential increased quantities to improve the quality of the compost with a view to distributing for sale to local markets.

### **The Application and Project**

The grant application if successful, will upgrade its existing waste management facility to increase the quality of compost generated from Council's current organics processing operation. This project will also increase the efficiency of the current process through the use of improved infrastructure and the more use of Council staff, enabling the processing of green waste currently going to landfill.

Coolamon Shire introduced the food organics and garden organics bin service in Coolamon in 2012 and extended the service to Ganmain in 2015. The project has been received well by the community. In the future this will potentially expand to include additional townships in the LGA.

Council currently processes an estimated 150 - 200 Food Organics and Garden Organics tonnes annually using an external contractor. The process is not monitored and the quality of the output is inconsistent and below the quality council seeks to achieve.

This project seeks to incorporate this material into the FOGO composting system and compost the whole in a controlled and well managed way.

Council seeks to improve the process to enhance the quality of the compost produced and increase the organics processing capacity by:

- 1) Processing the green waste currently being sent to landfill or stockpiled.
- 2) Implementing decontamination and quality procedures.
- 3) Expand and improve the operation with additional staff and equipment.

This will increase processing capacity by 300 additional tonnes per annum and achieve higher quality recycled organics products that can be sold to residents.

It is expected that the improvement of organics processing in Coolamon will enable the potential extension of the FOGO bin collection service to Ardlethan and other townships within the council area. This, and the addition of council parks and garden waste, is expected to increase the organics processed at this facility by 500 tonnes by 2020.

The grant application is for the purchase/procurement of the following:

- 2016 Rayco RC1824 Diesel woodchipper 18", 2nd hand;
- 2014 CASE TR270 Skidsteer loader;
- Flipscreen 2011 E80;
- 2x 650gsm Super Heavy Duty Grade Tarps; and
- 100m<sup>2</sup> extension of earthformed pad.

This equipment will enable Coolamon Shire Council to reduce current contracting costs and provide Council greater control over systems and procedures. The equipment will be used in conjunction with those existing in order to increase the efficiency of current operations and increase the diversion rate of organics from landfill. This equipment will enable the improvement and control of the compost produced.

Compost processing monitoring equipment will also be purchased including temperature and carbon dioxide probes. Procedures for monitoring and recording of time-temperature data will be established. Staff will be trained in these procedures and records used to demonstrate pasteurization of the compost.

#### **Financial Implications**

The grant application is seeking a total of \$99,919.00 and Councils contribution will be 50% of the below, which is essentially \$98 k:

- Site civil works \$15k
- Staff training \$6.7k
- Chipper \$100k
- Skidsteer \$50k
- Flip screen \$16.5k
- Tarps \$5.8k
- QA equipment \$2k

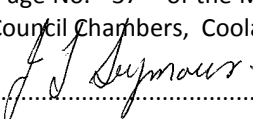
Council has available funds to cover the required contribution.

#### **Consultation**

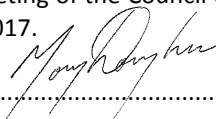
Consultation has occurred with relevant Council staff and MRA Consulting who have assisted in the compilation of the grant application.

#### **Recommendation**

That Council note the report on the Organics Infrastructure Grant application and support the allocation of funding as a Council contribution to the project.

  
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*Councillor Hutcheon declared a pecuniary interest as a result of his financial share in one of the companies identified as providing proposed items with the grant funding. Councillor Hutcheon left the meeting at 3.22pm.*

**RESOLVED** on the motion of Clr McCann and seconded by Clr Crocker that Council note the report on the Organics Infrastructure Grant application and support the allocation of funding as a Council contribution to the project.

154/08/2017

*Councillor Hutcheon returned to the meeting at 3.26pm.*

**6) REPORTS: DELEGATES/MAYOR/COUNCILLORS**

Clr Seymour advised of a meeting chaired by Member for Cootamundra, Katrina Hodgkinson held at Council on Monday between NSW Ambulance, the Australian Paramedics Association and Council to discuss the operation of the Coolamon Ambulance Station.

***Meeting Closed at 3.30pm***

Confirmed and signed during the Meeting held this 21<sup>st</sup> day of September, 2017.

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**MAYOR**

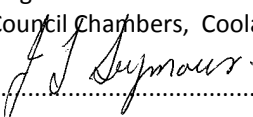
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*J. J. Seymour*  
..... MAYOR

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*Mary Douglas*  
..... GENERAL MANAGER.


**ATTACHMENTS FOR THE MEETING HELD 17TH AUGUST, 2017**

**ITEMS DISTRIBUTED WITH THE AGENDA**

- 1) INFORMATION PAPERS:
  - 1) Local Government NSW Weekly Circulars 28, 29 and 30.
  - 2) Minutes of the REROC Board Meeting held 1<sup>st</sup> June, 2017.
  - 3) Minutes of the Advance Ganmain Committee Quasiquicentennial Meeting held 26<sup>th</sup> July, 2017.
  - 4) Minutes of the Advance Ganmain Committee General Meeting held 2<sup>nd</sup> August, 2017.Refer Correspondence Item (1a).
- 2) ACTIVITY REPORTS
  - 1) Operating Statistics of the Coolamon Shire Library for July 2017.
  - 2) Youth & Community Development Officer's Report for July 2017.Refer Correspondence Item (2a).
- 3) A copy of the letter from the Country Women's Association of NSW regarding the sale of the Marrar CWA building.  
Refer General Manager's Report (GM4), [File No. C.07-04].
- 4) Correspondence in regard to the report on upgrades to the Marrar and Ganmain Rail Crossings.  
Refer Executive Manager, Engineering & Technical Services Report (ES4), [File No. R.03-03].
- 5) A copy of the Draft Section 94 Contributions Plan.  
Refer Executive Manager, Development & Environmental Services' Report (HS4), [File No. P.03-05].
- 6) A copy of the Draft Waste Management and Resource Recovery Strategy.  
Refer Executive Manager, Development & Environmental Services' Report (HS5), [File No. S.11-14].
- 7) Correspondence in regard to the report on the Coolamon Shire Council Local Environmental Plan 2011 Minor Amendments.  
Refer Executive Manager, Development & Environmental Services' Report (HS6), [File No. P.03-03].

  
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