

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

Meeting commenced at 3.00pm.

BUSINESS:

- 1) Apologies
- 2) a. Confirmation of Minutes of the Meeting held 15th July, 2021.
b. Matters arising out of Minutes. (Not elsewhere reported)
- 3) Correspondence
 - a. Agenda A (Information Only)
 - b. Agenda B
- 4) General Manager's Report
 - 4.1 General Manager's Report
 - 4.2 Executive Manager, Corporate & Community Services' Report
 - 4.3 Executive Manager, Engineering & Technical Services' Report
 - 4.4 Executive Manager, Development & Environmental Services' Report
- 5) Recommendations of a Committee of a Whole Meeting held 26th August, 2021.
- 6) Reports: Delegates/Mayor/Councillors

PRESENT: Clr John Seymour, Clr Bruce Hutcheon, Clr David McCann, Clr Jeremy Crocker, Clr Kathy Maslin, Clr Colin McKinnon, Clr Kerrilee Logan, Clr Steven Jones and Clr Alan White.

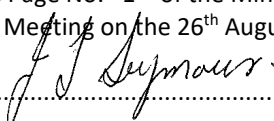
STAFF: Tony Donoghue, General Manager;
Courtney Armstrong, Executive Manager, Corporate & Community Services;
Tony Kelly, Executive Manager, Engineering & Technical Services;
Colby Farmer, Executive Manager, Development & Environmental Services.

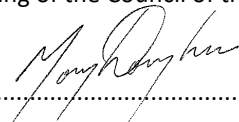
APOLOGIES: Nil.

1) APOLOGIES

There were no Apologies.

This is Page No. 1 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held by Zoom Meeting on the 26th August, 2021.


..... MAYOR


.....GENERAL MANAGER

2a) CONFIRMATION OF MINUTES OF THE MEETING HELD 15TH JULY, 2021

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that the Minutes of the Meeting held 15th July 2021 as circulated be confirmed and adopted. 142/08/2021

2b) MATTERS ARISING OUT OF THE MINUTES

There were no matters arising out of the Minutes.

3) CORRESPONDENCE

AGENDA A (FOR INFORMATION ONLY)

1a) ACTIVITY REPORTS

General Manager's Note

➔ The below reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only.

- 1) Operating Statistics of the Coolamon Shire Library for July 2021.
Attachment No. 1.1
- 2) Community Development Officer's Report for July 2021.
Attachment No. 1.2
- 3) Tourism and Business Development Officer's Report for July 2021.
Attachment No. 1.3
- 4) Road Safety Officer's Activity Report for July 2021.
Attachment No. 1.4

2a) INFORMATION PAPERS

➔ The following papers have been **distributed** with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed, then that can be raised with the General Manager.

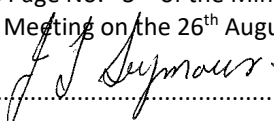
- 2.1) Minutes of the AGM and General Meeting of the Advance Ganmain Committee held 14th July, 2021. Attachment No. 2.1

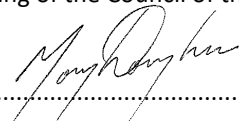
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

- 2.2) Minutes of the Advance Ganmain Committee Meeting held 4th August, 2021. [Attachment No. 2.1](#)
- 2.3) Minutes of the AGM of the Advance Matong Committee held 4th July, 2021. [Attachment No. 2.3](#)
- 2.4) Minutes of the Advance Matong Committee Meeting held 7 August, 2021. [Attachment No. 2.4](#)
- 2.5) Minutes of the Advance Ardlethan Committee Meeting held 2nd August, 2021. [Attachment No. 2.5](#)

Note: The Minutes of the Section 355 Committees are for notation only and this does not necessarily mean any action recommended has been endorsed by Council. The Section 355 Committee will need to follow the appropriate due process to action any recommendations

RESOLVED on the motion of Clr Jones and seconded by Clr Hutcheon that the Correspondence listed in Agenda A be received. [143/08/2021](#)


..... MAYOR


..... GENERAL MANAGER

4) GENERAL MANAGER'S REPORT

4.1 GENERAL MANAGER REPORTS

GM1) ARDLETHAN PRESCHOOL (C.04-02, SC76)

The NSW Department of Education recently conducted its Quality Standard Review on the operation of the Ardlethan Preschool.

- ➔ This review determined that the Ardlethan Preschool was meeting the National Quality Standards and a copy of the outcome has been attached. **Attachment No. 3**

This Certificate and outcome has supported the excellent work undertaken by Fiona Minchin and her team. This Certificate will need to be displayed as part of the National Law and Regulations.

Recommendation

For Council information.

RESOLVED on the motion of Clr Logan and seconded by Clr Maslin that Council forward a letter of appreciation to the staff at the Ardlethan Preschool. **144/08/2021**

GM2) START YOUR CAREER HERE DAY (S.01-01, SC358)

In order to address the skill shortages in Local Government, the aim was to introduce career opportunities to the youth so they can sculpt their studies in their senior years of schooling, in hope that one day in the future they look for a position in Local Government.

On Wednesday, 21st July 2021, Coolamon Shire Council hosted a 'Start Your Career Here' day, with students from year 10 and 11 attending. This day was held at the Council Chambers to inform the youth of Coolamon Shire of the career opportunities at Council. Both Coolamon Central and Ardlethan Central Schools were invited to attend, however Ardlethan Central School were unable to make it.

16 Students were able to meet and discuss with staff and have a hands on experience and showcase their area of Aged Care, Childcare, Surveying and Mapping, Works Plant Operations, Planning and Development, Tourism and Development.

Engaging the students and involving them in tasks of Council gave them a greater understanding of the day to day operations at what positions may inspire them.

This was thought a great experience for not only the kids, but also staff who got to meet and understand the next generation.

Recommendation

For Council information.

GM3) ELECTION DATE HAS CHANGED (E.01-08, SC1129)

- As you are no doubt aware, the upcoming September Elections have been postponed by the Minister for Local Government. The new Elections will now be held on the 4th December, 2021. Information from the Office of Local Government has been provided explaining the changes. Please see attached. Attachment No. 4

The Election process happening so close to Christmas and the potential that results will not be available until the New Year, has some ramifications for Coolamon Shire Council. In accordance with the Local Government Act, a Council Election must be held within three weeks of notification of a newly Elected Council.

Council has traditionally not held a January Meeting, due primarily to this being the holiday season for our communities. It is highly likely that a meeting will now be required during the January period.

Recommendation

For Council information.

GM4) NSW RURAL FIRE SERVICE – JOINT RESPONSE AGREEMENT (F.03-11, SC459)

Council has received a response from the local Riverina RFS in relation to the inquiry raised at the June Meeting about RFS responding to calls at Allawah Lodge.

- The correspondence indicates that the Memorandum of Understanding (MOU) between Fire and Rescue NSW (FRNSW) and the RFS is that the current response protocols are supported by both bodies. A copy of the response is provided for your information. Attachment No. 5

Recommendation

For Council information.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Maslin that the General Manager's Reports (GM2 to GM4) be received. 145/08/2021

GM5) SOUTHERN SPORTS ACADEMY (S.07-01, SC589)

→ Council has received a request from the Southern Sports Academy to sponsor athletes that emanate from within the Coolamon Shire Local Government Area. These up and coming athletes have been selected for their sporting abilities to pursue a higher level of sporting achievement. Attachment No. 6

Council receives this request annually and has always contributed \$200.00 per athlete.

Listed below is the name of the athlete represented in the Academy from the Coolamon Shire:

Name	Town	Sport
Rose Wickson	Coolamon	Hockey

Recommendation

That Council contribute \$200.00 to support Rose Wickson in the Southern Sports Academy Elite Young Athletes Programme.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McCann that Council contribute \$200.00 to support Rose Wickson in the Southern Sports Academy Elite Young Athletes Programme. 146/08/2021

GM6) RECOGNITION OF SERVICE AWARDS (S.09-01, SC550)

Council has previously adopted the Recognition of Service Policy that identifies and rewards the importance to Council of long serving Councillors and staff.

The following Councillors have qualified for this Award:

- Clr John Seymour – 20 years
- Clr Bruce Hutcheon – 20 years

The following staff member qualifies for this award:

- Mr Tony Donoghue – 20 years

Council acknowledges the achievement of these Councillors and Staff.

Recommendation

That the Seal of Council be affixed to the Recognition of Service Certificates for Councillors John Seymour and Bruce Hutcheon and for Mr Tony Donoghue.

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that the Seal of Council be affixed to the Recognition of Service Certificates for Councillors John Seymour and Bruce Hutcheon and for Mr Tony Donoghue. 147/08/2021

GM7) REGIONAL TELECOMMUNICATIONS REVIEW (T.02-01, SC412)

Coolamon Shire Council has been provided with information from the Australian Government in regard to a review of Regional Telecommunication services.

- ➔ A copy of the Issues Paper associated with this Review is attached for your information. Attachment No. 7.1
- ➔ Council has previously held meetings with Telstra and made representations to both Federal and State Government in regard to the Telecommunication issues that are being experienced in this region. A copy of the letter to Michael McCormack MP together with his reply is attached. Attachment No. 7.2

It is thought appropriate that a response to this paper be provided by Council in order to ensure the issues that have been raised with us are addressed in any future funding models or guidelines.

Recommendation

That Council provide feedback to the Regional Telecommunications Review 2021.

RESOLVED on the motion of Clr McKinnon and seconded by Clr Maslin that Council provide feedback to the Regional Telecommunications Review 2021.

148/08/2021

GM8) FINANCIAL ASSISTANCE GRANTS (G.03-02, SC202)

- ➔ Council has received the 2021-2022 Financial Assistance Grants (FAGs) estimated entitlement for Coolamon Shire Council. Please see attached. This indicates an increase of 2.7% with Council receiving \$4,055,182. This is made up of a General Purpose component of \$2,673,134 and a Local Roads component of \$1,382,048. Attachment No. 11

The determination of this grant is based on a variety of indexes including population, road length etc. This will now be factored into Council's Budget.

Recommendation

For Council information.

RESOLVED on the motion of Clr Jones and seconded by Clr White that the report be received. 149/08/2021

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

4.2) EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

CS1) FINANCE REPORT TO 30TH JULY, 2020

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that the report be received. 15/08/2021

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
3/03/2021	ME Bank	A1/A+	Term Deposit	\$ 2,000,000	153	0.40%	3/08/2021
2/06/2021	Beyond Bank	A2/BBB	Term Deposit	\$ 1,001,512	92	0.50%	2/09/2021
9/09/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	1.10%	9/09/2021
10/03/2021	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	304	0.60%	10/09/2021
23/06/2021	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	92	0.50%	23/09/2021
1/04/2021	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	304	0.50%	1/10/2021
19/10/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 750,000	365	1.00%	19/10/2021
10/05/2021	Bank of Queensland	A2/BBB+	Term Deposit	\$ 1,000,000	182	0.35%	8/11/2021
25/11/2020	AMP	A2/BBB+	Term Deposit	\$ 500,000	365	0.75%	25/11/2021
25/11/2020	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	365	0.75%	25/11/2021
14/12/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	0.75%	14/12/2021
15/01/2021	AMP	A2/BBB+	Term Deposit	\$ 500,000	365	0.75%	15/01/2022
21/06/2021	Bank of Queensland	A2/BBB+	Term Deposit	\$ 1,000,000	210	0.40%	17/01/2022
23/04/2021	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	270	0.40%	18/01/2022
11/02/2021	AMP	A2/BBB+	Term Deposit	\$ 2,000,000	365	0.75%	11/02/2022
19/03/2021	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	304	0.60%	19/03/2022
29/03/2021	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	304	0.60%	29/03/2022
5/05/2021	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	365	0.40%	5/05/2022
21/07/2021	Judo Bank	NR (Govt Guarantee)	Term Deposit	\$ 250,000	365	0.85%	21/07/2022
TOTAL INVESTED				\$ 21,001,512			

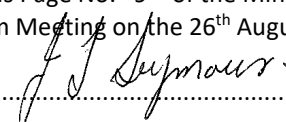
I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

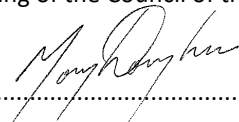
 (Samantha Jennings, Finance Manager)

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS (as at 30 June 2020)

External Restrictions - included in liabilities	
Specific purpose unexpended grants	1,056,768.83
Allawah Lodge Bonds & Payments	4,148,285.63
Allawah Village Loan Licences	3,502,501.96
Home Care Packages	484,493.73
	<u>9,192,050.15</u>
External Restrictions - other	
Developer contributions - general	63,834.53
Specific purpose grants (recognised as revenue)	993,495.23
Sewerage Services	1,624,359.98
Domestic Waste Management	889,467.80
Stormwater Management	64,569.62
Other - Community Transport	230,864.00
	<u>3,866,591.16</u>
Internal Restrictions	
Plant & vehicle replacement	1,000,000.00
Employees Leave Entitlements	1,420,000.00
Deferred Works	127,574.10
Ardlethan Preschool (non-grant)	19,542.72
Asset management/replacement	3,500,000.00
Financial Assistance Grant Advance	1,950,938.00
Swimming Pools	35,000.00
Rehabilitation of Gravel Pits	148,000.00
Coolamon Early Childhood Centre	343,432.11
Allawah Lodge	920,231.02
Allawah Village	540,952.33
	<u>10,005,670.28</u>
TOTAL RESTRICTIONS	<u><u>23,064,311.59</u></u>
UNRESTRICTED	<u>350,511.89</u>
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS	<u><u>23,414,823.48</u></u>

This is Page No. 9 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held by Zoom Meeting on the 26th August, 2021.

 MAYOR

 GENERAL MANAGER

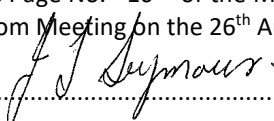
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

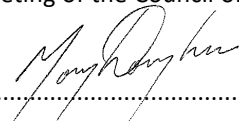
COOLAMON SHIRE COUNCIL
INCOME STATEMENT

for the period 1st July 2021 to 30th June 2022

	JULY 2021	2021/2022 BUDGET	2020/2021 ACTUAL UNAUDITED
Income from continuing operations			
Rates & annual charges	3,833,656.16	4,042,000.00	3,815,759.26
User charges & fees	531,015.21	4,785,000.00	5,214,615.18
Other revenues	44,238.08	745,000.00	1,015,810.04
Grants & contributions provided for operating purposes	40,723.55	4,598,000.00	7,170,318.04
Grants & contributions provided for capital purposes	0.00	3,581,000.00	1,142,473.74
Interest and investment revenue	2,753.33	114,000.00	221,871.18
Net gain from the disposal of assets	51,701.84	61,000.00	811,351.70
Internals	0.00		(19,011.00)
Total income from continuing operations	4,504,088.17	17,926,000.00	19,373,188.14
Expenses from continuing operations			
Employee benefits and on-costs	447,318.08	6,665,000.00	6,637,768.92
Materials & services	185,394.87	3,846,000.00	3,364,038.47
Borrowing costs	6,860.96	45,000.00	22,238.03
Depreciation, amortisation & impairment	0.00	4,240,000.00	3,017,715.47
Other expenses	426,637.88	1,636,000.00	1,830,646.04
Net loss from the disposal of assets			
Total expenses from continuing operations	1,066,211.79	16,432,000.00	14,872,406.93
Operating result from continuing operations	3,437,876.38	1,494,000.00	4,500,781.21
Net operating result for the year before grants and contributions provided for capital purposes	3,437,876.38	-2,087,000.00	3,358,307.47

This is Page No. 10 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held by Zoom Meeting on the 26th August, 2021.

..... MAYOR

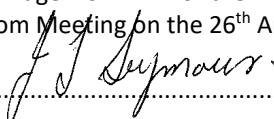
..... GENERAL MANAGER

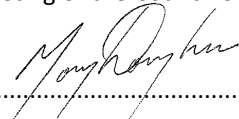
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

COOLAMON SHIRE COUNCIL
INCOME STATEMENT BY FUND

	July 2021		TOTAL
	GENERAL FUND	SEWERAGE FUND	
Income from continuing operations			
Rates & annual charges	3,244,775.66	588,880.50	3,833,656.16
User charges & fees	385,353.21	145,662.00	531,015.21
Other revenues	44,038.08	200.00	44,238.08
Grants & contributions provided for operating purposes	40,723.55	0.00	40,723.55
Grants & contributions provided for capital purposes	0.00	0.00	0.00
Interest and investment revenue	2,607.57	145.76	2,753.33
Net gain from the disposal of assets	51,701.84	0.00	51,701.84
Internals	0.00	0.00	0.00
Total income from continuing operations	3,769,199.91	734,888.26	4,504,088.17
Expenses from continuing operations			
Employee benefits and on-costs	431,268.28	16,049.80	447,318.08
Materials & services	177,293.85	8,101.02	185,394.87
Borrowing costs	6,860.96		6,860.96
Depreciation & amortisation	0.00	0.00	0.00
Other expenses	415,417.18	11,220.70	426,637.88
Total expenses from continuing operations	1,030,840.27	35,371.52	1,066,211.79
Operating result from continuing operations	2,738,359.64	699,516.74	3,437,876.38
Net operating result for the year before grants and contributions provided for capital purposes	2,738,359.64	699,516.74	3,437,876.38

This is Page No. 11 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held by Zoom Meeting on the 26th August, 2021.

..... MAYOR

.....GENERAL MANAGER

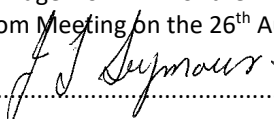
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

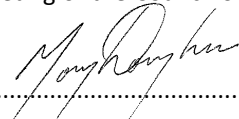
BALANCE SHEET

for the period 1st July 2021 to 30th June 2022

	2021/2022	2020/2021
	BUDGET (ADJ FOR OPENING BALS)	ACTUAL UNAUDITED
	JULY 2021	
ASSETS		
Current assets		
Cash and cash equivalents	3,766,049.31	(662,574.97)
Investments	21,001,512.33	21,001,511.33
Receivables	1,627,190.96	(1,300,793.76)
Inventories	71,758.62	1,240,604.62
Other		
Total current assets	26,466,511.22	20,278,747.22
Non-current assets		
Investments		
Receivables	0.00	(31,844.75)
Inventories	1,136,866.84	1,136,698.42
Infrastructure, property, plant & equipment	237,878,381.49	246,682,424.85
Accumulated Dep'n - Infrastructure, PP&E	(51,732,929.91)	(55,973,641.07)
Accumulated Imp't - Infrastructure, PP&E	0.00	0.00
Other	(3,173.51)	(5,785.31)
Total non-current assets	187,279,144.91	191,807,852.14
Total assets	213,745,656.13	212,086,599.36
LIABILITIES		
Current liabilities		
Payables	9,649,480.14	9,728,734.35
Borrowings	0.00	0.00
Employee benefit provisions	1,894,643.51	2,054,882.16
Total current liabilities	11,544,123.65	11,789,763.92
Non-current liabilities		
Payables	2,866.83	2,476.88
Borrowings	0.00	0.00
Employee benefit provisions	133,505.10	0.00
Provisions	427,169.54	472,494.90
Total non-current liabilities	563,541.47	474,971.78
TOTAL LIABILITIES	12,107,665.12	12,258,588.29
Net assets	201,637,991.01	199,828,011.07
EQUITY		
Retained earnings	105,183,113.56	103,373,011.07
Reserves	96,454,877.45	96,455,000.00
Internal Assets/Liabilities	0.00	0.00
Trust Transfer		
Total equity	201,637,991.01	199,828,011.07

This is Page No. 12 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held by Zoom Meeting on the 26th August, 2021.

..... MAYOR

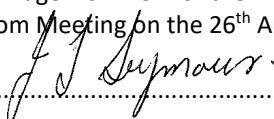
.....GENERAL MANAGER

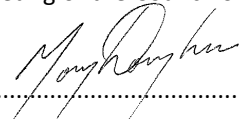
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

COOLAMON SHIRE COUNCIL
BALANCE SHEET BY FUND

	July 2021		COOLAMON SHIRE TOTAL
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	
ASSETS			
Current assets			
Cash and cash equivalents	2,098,418.30	1,667,631.01	3,766,049.31
Investments	21,001,512.33		21,001,512.33
Receivables	953,026.84	674,164.12	1,627,190.96
Inventories	71,758.62		71,758.62
Other			0.00
Total current assets	24,124,716.09	2,341,795.13	26,466,511.22
Non-current assets			
Investments			0.00
Receivables	0.00		0.00
Inventories	1,136,866.84		1,136,866.84
Infrastructure, property, plant & equipment	217,622,648.38	20,255,733.11	237,878,381.49
Accumulated Depreciation	(44,568,461.02)	(7,164,468.89)	(51,732,929.91)
Accumulated Impairment	0.00		0.00
Other	(3,173.51)	0.00	(3,173.51)
Total non-current assets	174,187,880.69	13,091,264.22	187,279,144.91
Total assets	198,312,596.78	15,433,059.35	213,745,656.13
LIABILITIES			
Current liabilities			
Payables	9,649,480.14	0.00	9,649,480.14
Interfunding			0.00
Interest bearing liabilities	0.00		0.00
Employee benefit provisions	1,894,643.51		1,894,643.51
Total current liabilities	11,544,123.65	0.00	11,544,123.65
Non-current liabilities			
Payables	2,866.83		2,866.83
Interest bearing liabilities	0.00		0.00
Employee benefit provisions	133,505.10		133,505.10
Provisions	427,169.54		427,169.54
Total non-current liabilities	563,541.47	0.00	563,541.47
TOTAL LIABILITIES	12,107,665.12	0.00	12,107,665.12
Net assets	186,204,931.66	15,433,059.35	201,637,991.01
EQUITY			
Retained earnings	95,456,697.11	9,726,416.45	105,183,113.56
Reserves	90,748,234.55	5,706,642.90	96,454,877.45
Internal Assets & Liabilities			0.00
Trust Transfer	0.00		0.00
Total equity	186,204,931.66	15,433,059.35	201,637,991.01

This is Page No. 13 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held by Zoom Meeting on the 26th August, 2021.

..... MAYOR

.....GENERAL MANAGER

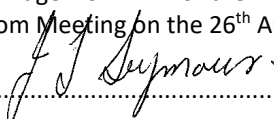
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

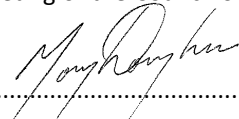
COOLAMON SHIRE COUNCIL
INTERNAL & EXTERNAL RESTRICTIONS

for the period 1st July 2020 to 30th June 2021

	2021/2022		
	JULY 2021	BUDGET (ADJ FOR OPENING BALS)	2020/2021 ACTUAL UNAUDITED
<i>EXTERNALLY RESTRICTED</i>			
Contract Liabilities	1,371,113.60	1,104,264.00	1,371,113.60
Allawah Lodge Accommodation Payments	4,667,532.85	4,667,532.85	4,667,532.85
Allawah Village Loan-Licence	3,622,432.44	3,787,585.44	3,622,432.44
Home Care Packages	634,899.76	634,899.76	634,899.76
Developer Contributions	69,016.63	29,692.75	69,016.63
Grant Revenues	495,445.96	495,445.96	495,445.96
Sewerage Fund	1,667,631.01	1,633,102.43	1,581,566.76
Waste Management	805,260.15	744,944.50	741,136.17
Stormwater Management Reserve	39,648.93	21,423.93	39,648.93
Other - Community Transport	206,218.70	206,218.70	206,218.70
	13,579,200.03	13,325,110.32	13,429,011.80
<i>INTERNALLY RESTRICTED</i>			
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00
Employees Leave Entitlements Reserve	1,499,000.00	1,619,237.00	1,499,000.00
Deferred Works Reserve	219,960.00	162,170.00	219,960.00
Ardlethan Preschool	-9,458.18	-169.18	-9,458.18
Asset Management	3,500,000.00	1,178,812.00	3,000,000.00
Financial Assistance Grant	0.00	120,568.00	2,063,337.00
Swimming Pools Reserve	55,000.00	75,000.00	55,000.00
Gravel Pits Rehabilitation Reserve	168,000.00	1,700,000.00	1,680,000.00
CECC Asset Mgt Reserve	381,676.38	366,127.24	394,061.24
Allawah Lodge Asset Mgt Reserve	534,359.86	587,672.57	579,313.98
Allawah Village Asset Mgt Reserve	528,921.39	227,279.71	545,078.07
	7,877,459.45	7,036,697.34	11,026,292.11
Unrestricted	3,310,902.16	-21,542.11	293,853.37
TOTAL CONSOLIDATED CASH	24,767,561.64	20,340,265.54	24,749,157.28

This is Page No. 14 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held by Zoom Meeting on the 26th August, 2021.

..... MAYOR

.....GENERAL MANAGER

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

RATE COLLECTIONS

	ARREARS BREWD.	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADJ TOTAL	% TO TOTAL	COLLECTABLE BALANCE
31/07/2004	181,374.69	2,083,503.09	2,264,877.78	32,594.24	1.44%	101,101.95	2,163,775.83	1.51%	2,131,181.59
31/07/2005	163,566.58	2,149,144.18	2,312,710.76	127,842.47	5.53%	99,724.84	2,212,985.92	5.78%	2,085,143.45
31/07/2006	185,519.90	2,227,435.31	2,412,955.21	101,640.65	4.21%	103,438.97	2,309,516.24	4.40%	2,207,875.59
31/07/2007	236,912.33	2,410,261.83	2,647,174.16	34,900.25	1.32%	115,940.07	2,531,234.09	1.38%	2,496,333.84
31/07/2008	277,343.62	2,490,752.26	2,768,095.88	32,224.17	1.16%	112,582.80	2,655,513.08	1.21%	2,623,288.91
31/07/2009	239,371.45	2,565,142.75	2,804,514.20	112,362.80	4.01%	117,148.28	2,687,365.92	4.18%	2,575,003.12
31/07/2010	292,105.99	2,702,076.48	2,994,182.47	52,854.20	1.77%	121,515.28	2,872,667.19	1.84%	2,819,812.99
31/07/2011	239,162.46	2,843,288.22	3,082,450.68	174,460.79	5.66%	123,175.10	2,959,275.58	5.90%	2,784,814.79
31/07/2012	207,935.41	2,979,375.92	3,187,311.33	165,480.75	5.19%	124,563.08	3,062,748.25	5.40%	2,897,267.50
31/07/2013	230,923.44	3,125,014.21	3,355,937.65	93,878.30	2.80%	122,030.86	3,233,906.79	2.90%	3,140,028.49
31/07/2014	263,562.88	3,283,716.34	3,547,279.22	141,748.77	4.00%	117,649.23	3,429,629.99	4.13%	3,287,881.22
31/07/2015	335,520.44	3,395,316.01	3,730,836.45	381,409.59	10.22%	119,199.47	3,611,636.98	10.56%	3,230,227.39
31/07/2016	300,944.76	3,485,872.63	3,786,817.39	216,116.30	5.71%	123,930.52	3,662,886.87	5.90%	3,446,770.57
31/07/2017	303,728.87	3,573,820.19	3,877,549.06	172,064.39	4.44%	114,532.52	3,763,016.54	4.57%	3,590,952.15
31/07/2018	319,410.16	3,661,117.73	3,980,527.89	321,821.40	8.08%	113,914.23	3,866,613.66	8.32%	3,544,792.26
31/07/2019	368,193.86	3,773,598.63	4,141,792.49	312,745.32	7.55%	115,528.25	4,026,264.24	7.77%	3,713,518.92
31/07/2020	342,642.82	4,017,095.68	4,359,738.50	303,348.63	6.96%	117,176.29	4,242,562.21	7.15%	3,939,213.58
2021/2022									
31/07/2021	190,868.79	4,113,117.16	4,303,985.95	478,276.41	11.11%	121,612.50	4,182,373.45	11.44%	3,704,097.04

This is Page No. 15 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held by Zoom Meeting on the 26th August, 2021.

J J Seymour

MAYOR

Matthew Douglas

GENERAL MANAGER

4.3) EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES' REPORTS

ES1) SHIRE ROADS RESHEETING, STABILISATION AND MAINTENANCE

The following roads have received attention:

1) MAINTENANCE

- Devlin Road (Ashbridge Road to Redrops Lane)
- Brangalgan Road (Ardlethan Road to Matong North Road)
- Curries Lane (Matong North Road to gate)
- Murrell Creek Road (Ardlethan Road to Pamandi Road)
- Easticks Lane (Seal to gate)
- Aria Road (Menzies Lane to Tilyards Lane)
- Billingham Lane (Willows Lane to gate)
- Willows Road (SHR17 to Narrandera boundary)
- McDougalls Lane (Uley Lane to Irish Jims Lane)
- Salters Lane (Irish Jims Lane to Uley Road)
- Irish Jims Lane (McDougall's Lane to Salters Lane)
- Uley Lane (Ardlethan Road to McDougalls Lane)
- Litchfields Lane (SH17 to Narrandera boundary)
- Murphy's Lane (Brushwood North Road to Dullah Road)
- East West Road (Methul Road to Ardlethan Road)
- Mumbledoon Road (Boundary Street to Carrolls Lane)

2) RESHEETING

- Fairmans Lane (SH17 to Mirrool Road)
- Menzies Lane (Rannock Road to Aria Road)
- Leahys Lane (Methul Road to Harris Lane)
- East West Road (Methul Road to Ardlethan Road)
- Willows Road (SHR17 to Narrandera boundary)
- Brushwood North Road (Canola Way to Ardlethan Road)

Council's three graders have continued with unsealed maintenance and resheets but the ongoing rain has not made this exercise easy. Heavy vehicle haulage of grain across the Sealed Network under these wet conditions is also taking its toll and Council's Bitumen Maintenance Crews are making every effort to provide repair works under trying conditions. Some of the larger defect areas will be assessed for inclusion in future Patch Rehabilitation Programme and it is hoped dryer sunny weather conditions are not far away.

ES2) BIOSECURITY WEEDS REPORT (N.02-01, SC284)

BIOSECURITY WEEDS OFFICER REPORTS

Activities

- Private property inspections carried out in the town and village areas. Due to ongoing Covid issues and the need to undertake inspections with limited contact with the public a focus was put on smaller lifestyle blocks with no significant issues identified.
- African boxthorn has been treated across the Shire, locations at Matong, Ganmain, Coolamon and Ardlethan have all been treated.
- Coolatai control undertaken at Marrar by RENWA.
- Staff attended Riverina LLS weed risk assessment review technical panels meeting. This is part of the mandated review of the regional weed strategy.
- High risk roadways inspected across the Shire.
- Staff have completed inspections of high-risk pathways and sites.

WAP Targets addressed:

- 1.1 High risk species and pathways identified and managed
- 1.22 Discussion of High Risk Weeds list at Regional level
- 2.1 Timely detection of new incursions
- 2.11 Regional inspection program implemented. High risk sight inspection
- 3.22 Impacts reduced, (control applied) to priority pathways.
- 4.3.2.2 Work collaboratively with other agencies

Recommendation

For Council information.

RESOLVED on the motion of Clr Logan and seconded by Clr Maslin that the Executive Manager, Engineering & Technical Services Reports (ES1 and ES2) be received. 151/08/2021

ES3) COWABBIE STREET, COOLAMON – SPEEDING (R.10-03, SC352)

- Following concerns raised by Cowabbie Street businesses regarding speeding of vehicles and associated safety concerns, Council staff have collected traffic count data over two separate one week periods. Data was collected from front of the Library and includes, vehicle type, speed and time. The attached document provides a summary of the collected data with points of interest noted.

Attachment No. 8

The signposted speed limit at this location is considered appropriate and is clear that a number of motorists with a high percentage of these being trucks exceeding this speed limit. This appeared to be more prevalent in the second week of data collection.

To improve driver behavior this information has been forwarded to the local Police for action and further traffic count data will be collected in coming weeks to ascertain if further measures are required.

Recommendation

That Council advise the local Police of the concerns about speeding in the business district of Coolamon.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that Council advise the local Police of the concerns about speeding in the business district of Coolamon. 152/08/2021

ES4) SPRAYED BITUMINOUS SURFACING CONTRACT 2020/06 – EXTENSION (T.03-04, SC419; LF571)

- Council is in receipt of an email from Boral offering an extension of the 2020/06 Contract. The Contract document states the duration of the Contract as:

Attachment No. 9

“This Contract is for 12 months. The Contract may be extended for a period not exceeding 12 months at the discretion of the Council”.

The offer states that bitumen would still be subject to a rise and fall with all other components of the Contract such as sweeping, traffic control, aggregate etc., operating under a schedule of rates and will be retained at 2020 rates plus CPI.

Council has been fully satisfied with the services provided by Boral over the previous twelve months and considers their rates still to be the lowest overall.

Taking into consideration the heavy 2021/2022 Works Programme, Council have a preference to extend the full service Contract for an additional twelve months.

Recommendation

That the offer of extension of Sprayed Bituminous Surfacing, Contact 2020/06 for a further twelve months be accepted.

RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon that the offer of extension of Sprayed Bituminous Surfacing, Contact 2020/06 for a further twelve months be accepted. 153/08/2021

ES5) INSITU PAVEMENT STABILISATION CONTRACT 2020/07 (T.03-07, SC422)

Council's current Stabilisation Contract (RFQ 2020/07) awarded to Stabilised Pavements Aust (SPA) for the 2020/2021 year has now reached the 12 month period. Under the terms of the Contract at Council's discretion, it has the option to extend the Contract for one additional 12 month term.

Correspondence has been received from SPA advising that they are able to retain the 20/21 rates for an additional 12 months.

Council are satisfied with the services SPA provide and recommend extending the Contract for an additional 12 months.

Recommendation

That Council extend Stabilisation Contract 2020/07 for an additional 12 months at the 2020/2021 submitted rates.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that Council extend Stabilisation Contract 2020/07 for an additional 12 months at the 2020/2021 submitted rates. 154/08/2021

4.4) EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES' REPORTS

HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 31ST JULY, 2021 (B.05-03, SC58)

Summary

This report advises of the Development Application activity for the month of July 2021.

Development Activity Table

Application Number	Type	Address	Determination	Value
DA 2021/42	New Shed	53 Stinson Street, Coolamon	Approved	\$40,000.00
DA 2021/59	2 Lot Rural Subdivision	Kamarah Tank Road & 640 Burley Griffin Way, Ardlethan	Approved	Not Applicable
DA 2021/80	New Shed	36 Moses Road, Coolamon	Approved	\$12,750.00
CDC 2021/12	New Pergola	21 Curtis Lane, Coolamon	Approved	\$18,900.00
DA 2021/72	Installation of New Bathroom inside Existing Dwelling	14-16 Logan Street, Coolamon	Approved	\$13,000.00
DA 2021/79	An Addition to the rear of residential property with a Verandah	87 Wallace Street North, Coolamon	Approved	\$18,920.00
DA 2021/81	New Shed	134 Mirrool Street North, Coolamon	Approved	\$16,161.00
DA 2021/84	Installation of a Swimming Pool	43 Moses Road, Coolamon	Approved	\$29,437.00
DA 2021/82	Installation of Small Toilet Block at Ganmain Showground to service the Pony Club	Showground Road, Ganmain	Approved	\$25,000.00
CDC 2021/13	New Inground Swimming Pool	1 Coopers Lane, Coolamon	Approved	\$40,000.00
DA 2021/90	Installation of Shipping Container	53-55 Loch Street, Ganmain	Approved	Not Applicable
DA 2021/89	Construction of New Shed	25 Cowabbie Street, Coolamon	Approved	\$11,700.00
DA 2021/85	Installation of above ground Swimming Pool	44-46 Cave Street, Ganmain	Approved	\$15,200.00
TOTAL:	13		13	\$241,068.00

Financial Implications

There are nil financial implications to Council as a result of this report.

Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

Recommendation

That Council receive and note this report on development activity for the period up to 31st July, 2021.

RESOLVED on the motion of Clr Maslin and seconded by Clr Logan that Council receive and note this report on development activity for the period up to 31st July, 2021. 155/08/2021

HS2) NSW EPA STRATEGIC PLAN (P.03-01, SC297)

Summary

This report provides information to Council in regard to the release of a new Strategic Plan, released by the NSW Environmental Protection Authority (EPA) outlining key focus areas for the next three years.

Strategic Plan

The new Strategic Plan for 2021–24, outlines how the EPA will achieve its goals as an environmental regulator in NSW. The plan describes how The EPA will undertake initiatives to protect the environment and what regulatory tools will be utilised to protect and enhance the environment that we live in today and in the future.

The EPA has identified five areas of focus for the next three years where they will take action to be the voice of the environment, finding evidence and science-based solutions to some of our most formidable environmental challenges.

The EPA asserts that they will take a proactive and protective approach to ensure our land, air and water are future-proofed and enhanced for our children and generations to come.

The plan is aligned with Government priorities and decisions and is intended to complement the NSW Premier's priority for quality local environments and the NSW Government Net Zero Plan. It connects with other supporting plans for a better environment.

The Vision

Best living on the planet forever.

The purpose of the Plan

Healthy environments, economies and communities.

The EPA's Strategic Plan reflects EPA focus areas and commitments for 2021 and beyond.

Our Commitments in 2021-24

The EPA is focused on delivering on its vision and purpose. Five strategic areas of focus for the EPA's work include:

- Ecologically sustainable development
- Waste
- Water quality
- Legacy and emerging contaminants
- Climate change
- A living plan

The plan conceptualises the work of the EPA in a different way. It is designed to continue a step change in the way they operate, building on our journey to become a world class regulator. It allows the EPA to be responsive and adaptive across the three-year horizon and to emerging environmental challenges.

A copy of the plan can be accessed at the following link:

<https://www.epa.nsw.gov.au/-/media/epa/corporate-site/resources/whoweare/2021p3207-strategic-plan-2021-24.pdf>

Recommendation

That Council note the Report titled NSW EPA Strategic Plan.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McCann that Council note the Report titled NSW EPA Strategic Plan. 156/08/2021

**HS3) PROPOSED 2021 ENVIRONMENTAL PLANNING & ASSESSMENT (EP&A)
REGULATION (P.03-01, SC297)**

Summary of changes

The proposed Environmental Planning and Assessment Regulation 2021 (proposed 2021 Regulation) contains key provisions for the day-to-day operation of the NSW planning system. It will support the Environmental Planning and Assessment Act 1979 (the Act). Essentially the proposed Regulation will update the existing Environmental Planning and Assessment Regulation 2000.

The proposed 2021 Regulation proposes changes designed to make the planning system easier to use. The changes have been informed by feedback received on issues with the current regulation, the Environmental Planning and Assessment Regulation 2000 (the 2000 Regulation). Examples of the key changes are provided below.

The proposed 2021 Regulation will largely continue existing provisions, with targeted changes that:

- ***Reduce administrative burden and increase procedural efficiency***
- ***Simplify the planning system***
- ***Establish a modern and transparent planning system***

A high-level summary of the key amendments included in the proposed 2021 Regulation can be accessed via the following link:

<https://www.planning.nsw.gov.au/Policy-and-Legislation/Under-review-and-new-Policy-and-Legislation/EPA-Regulation-review/2021-EPA-regulation>

The change that may be of most interest to council are in regards to fees and charges and the proposed 2021 Regulation will amend fixed fees to include movements in the consumer price index (CPI) that have occurred since the last CPI increase to fees in the Regulation in 2011, and to allow for ongoing minor adjustments in these fees either annually or biannually. This will allow fixed fees to gradually increase over time to better reflect the cost of providing planning services.

Under the proposed 2021 Regulation, the first increase to these fees will not be applied until 1 July 2023, which is the first full financial year after the intended commencement of the proposed 2021 Regulation.

The draft Regulation proposes to apply CPI adjustments to only the fixed fees in the Regulation, because the ad valorem component of DA fees allows for an

inbuilt and ongoing increase in the total amount of maximum DA fees payable by applicants due to the increasing cost of development.

When will these changes commence?

The proposed 2021 Regulation is expected to commence on 1 March 2022. Transitional arrangements may apply for certain provisions.

Exhibition Period

The proposed 2021 Regulation is on exhibition from 5 August 2021 until 22 September 2021. Submissions will inform the final 2021 Regulation, which is intended to commence on 1st March 2022.

Council Staff will create and develop a submission to the proposed changes/amended Regulation.

Recommendation

That Council note the Report titled 'Proposed 2021 EP&A Regulation'.

RESOLVED on the motion of Clr Jones and seconded by Clr Maslin that Council note the Report titled 'Proposed 2021 EP&A Regulation'. 157/08/2021

HS4) SHIPPING CONTAINERS UPDATE REPORT (B.05-01, SC56)

Summary

This update report presents to Council information on Shipping Containers located on land within the Local Government Area (LGA).

Background

As previously advised to Council, in response to complaints received pertaining to the impact that the locating of an increasing number of shipping containers on land was having on the amenity and streetscape at various locations within the LGA, Council Staff initiated actions to identify the location of such structures within the LGA and work with landowners to ensure that the location, use and construction requirements related to shipping containers were consistent with State and Local Planning Policies.

History

Legislation and EPI's – key dates

- 2008 – State Environmental Planning Policy (Exempt and Complying) (SEPP) identified that shipping containers were considered exempt from development consent subject to certain zonings and standards. All other shipping containers require consent. Regulation 2.32.
- 2015 – Development Control Plan (DCP) sets out Council policy on shipping containers and railway carriages. Clause 27.

Note: The Council Policy (DCP) has a provision of temporary shipping containers to allow flexibility for emergency situation. Six months was permitted for this scenario. This is in excess of the SEPP that requires consent for all shipping containers not meeting the exempt standards.

- 2020 – Amendment to DCP to provide additional provisions to support greater flexibility for shipping containers in rural areas.

Action

In June 2020 the following item/article was published in the Community Newsletter:

Installation of Shipping Containers

Development consent may be required for the installation of shipping containers.

Do you have a shipping container located on your land?

If your Land is zoned RU5 (Village) you will require development approval from Council to locate a shipping container on the property. Shipping containers located on RU1 (Primary Production) and RU4 (Rural Small Holdings) may be exempt from the need to obtain development approval if they comply with certain development standards (this should be confirmed with Council).

The installation of a shipping container is often seen as a cost effective option for storage. However, it is illegal to install a shipping container on land without development consent where consent is required. In addition, Council's Development Control Plan requires all shipping containers to be tied down to an adequate footing system designed by a Structural Engineer.

If you have a shipping container on your land and it does not have the appropriate approval it is requested that you either remove the container or lodge a development application with Council. Contact Council's Development and Environmental Directorate on 6930 1800 to learn more and make sure you are not liable for enforcement action.

In conjunction with the June 2020 newsletter, Council Staff created letters to all landowners in the Township of Coolamon that had been identified as having a shipping container. It was considered that given staff resourcing constraints the regulation of Shipping Containers should be undertaken one town or village at a time.

On the 18th June 2020, Council distributed a letter to all landowners in Coolamon advising them that:

Council have recently become aware of the installation of a shipping container at your premises.

In accordance with the Environmental Planning & Assessment Act 1979 and the Coolamon Local Environmental Plan 2011 the works undertaken require development approval. A review of Council records has indicated that no such consent has been granted.

Council requires that you either remove the shipping container or lodge with Council, a combined development and construction certificate application within 14 days.....

On the 30th July 2020, land owners in Coolamon who had not contacted Council and undertaken required actions were issued with a Notice of Intention and Draft Order. The draft order required them, dependent on the land use zone on which the shipping container(s) was located in:

RU5 (Village Zone)

To:

- 1) Remove the Shipping Container; or
- 2) Lodge with Council a Combined Development and Construction Certificate Application with all required application documentation.

RU4 (Primary Production Small lots)

To:

- 1) Remove the Shipping container (s) from your property within 30 days; or
- 2) Arrange an inspection with Council staff and demonstrate / provide appropriate documentation to confirm compliance with the following development standards:

- (a) the development must not be higher than:
 - (i) for a landholding that has an area of less than 10ha—7m above ground level (existing), and
 - (ii) for a landholding that has an area of 10ha or more—10m above ground level (existing),

- (f) the development must be located at least 20m from any road boundary and have a minimum setback from any other boundary as shown in the table to this paragraph—

Building footprint	Minimum setback from boundary
0–100m ²	10m
>100m ² –200m ²	50m

- (g) a farm building must be located at least 6m from any other farm building (including any farm building that is a stock holding yard, grain silo or grain bunker) on the landholding or on an adjoining landholding,

- (i) the development must be designed by, and constructed in accordance with the specifications of, a professional engineer,

- (j) if the development is a shipping container, there must not be more than the following number of shipping containers per landholding:
 - (i) for a landholding that has an area of less than 400ha—1,
 - (ii) for a landholding that has an area of 400ha or more—5,

The process for addressing the issue of unapproved shipping containers has continued since the August 2020 Council Report, with Marrar, Ganmain and most recently Ardlethan being followed up via the actions identified above.

Legislative / Policy Implications

The use of shipping containers is regulated under both State and Local Planning Policy.

State Environmental Planning Policy (Exempt and Complying Code) 2008

State Environmental Planning Policy (Exempt and Complying Code) 2008 Section 2.32, outlines the following controls that would enable shipping containers to be considered 'exempt development' (do not require consent):

- (a) *the development must not be higher than:*
 - (i) *for a landholding that has an area of less than 10ha—7m above ground level (existing), and*

- (ii) for a landholding that has an area of 10ha or more—10m above ground level (existing),
- (f) the development must be located at least 20m from any road boundary and have a minimum setback from any other boundary as shown in the table to this paragraph—

Building footprint	Minimum setback from boundary
0–100m ²	10m
>100m ² –200m ²	50m

- (g) a farm building must be located at least 6m from any other farm building (including any farm building that is a stock holding yard, grain silo or grain bunker) on the landholding or on an adjoining landholding,
- (i) the development must be designed by, and constructed in accordance with the specifications of, a professional engineer,
- (j) if the development is a shipping container, there must not be more than the following number of shipping containers per landholding—
- (i) for a landholding that has an area of less than 400ha—1,
- (ii) for a landholding that has an area of 400ha or more—5,

Coolamon Development Control Plan 2015

It should be noted that Council amended the development controls applying to shipping containers in November 2020 by increasing the number of shipping containers on RU4 (Rural Small Holding) Zoned Land from 1 to 2 containers per property with consent. This amendment was designed to facilitate the approval process for containers on such land and negate the need for the elected Council to determine such applications.

Section 27 of the Coolamon Development Control Plan 2015 provides the following in relation to shipping containers:

27.3 Development Standards

The following development standards apply:

Shipping Containers ONLY

- Must not be visually intrusive when viewed from a public place or neighbouring property, and must therefore be screened and painted in a colour consistent with other development on the site.

Explanatory Notes:

Shipping containers may be an economical means of providing storage, however they are often considered to be visually intrusive and unappealing. These controls aim to minimise

- Must be provided with a means of exit whereby persons within the container can exit should it be closed from the outside, *or alternatively* be fitted with an internally operated alarm that is to be maintained and regularly tested.
- Shipping containers may be used for temporary purposes without the need for consent for a time not exceeding six months.

Shipping Containers and Rail Carriages

- Are not to be located within a front or side setback;
- Are limited to either 1 shipping container or rail carriage per property in the RU5 Zone and are limited to either 2 shipping containers or rail carriages per property in the RU4 Zone;
- Are to be free of major rust or rot and be in a structurally stable condition;
- Must be installed and tied-down to a concrete slab or foundations capable of supporting the combined weight of the container/carriage and its contents. The method of tie-down and slab/foundation design must be certified by a practicing structural engineer. Where foundations are used in place of a concrete slab, a hard-stand surface such as compacted gravel (or the like) must be used.

the visual impact of shipping containers and therefore reduce any potential negative streetscape impact.

Even though shipping containers and rail carriages are heavy by nature, they are still subject to uplift forces just the same as any home, shed or outbuilding.

Figure 25.3:

Shipping containers must be secured to the ground similar to any other structure subjected to uplift forces. (2014)

Financial Implications

There are no adverse financial implications to Council resulting from this report.

Consultation

As previously identified in this report, Council created and published an article for the June 2020 Council Newsletter which was sent to all landowners in the Shire. Landowners with shipping containers have also been sent individual letters and where no response has been received, owners have been sent Notice of Intention to Issue an Order and Draft Orders.

Consultation has also been undertaken with relevant internal Council staff and also the elected Council via two (2) separate reports on the subject.

As Council staff are being continuously told no other Council do this, contact was made with relevant neighbouring Council Planning and Building staff, together with making enquiries at the regional level. All Councils responded that shipping containers would need to meet the exemption requirements of the SEPP or would require Development Consent.

Conclusion

The application of the relevant controls and standards relating to shipping containers is not a new requirement, it appears that there is some confusion created between the exemption requirements and the 6 month temporary non approval requirement. Council staff are endeavouring to work with landowners to address any confusion and implement requirements in a collaborative manner.

The issues raised in this report and the influx of containers within the Shire has resulted in concerns being raised with Council about the impacts that the location of such structures has on streetscapes and the equitable application of planning legislation (approval requirements) within the Shire.

The location and use of any building for storage or habitable purpose has always required Council consent unless it meets exemption requirements identified in State Planning Policies. This is not the case for certain shipping containers.

The policies Council have in place meet the requirements of State Government Legislation and treat landowners equitably. Council staff have been administering and enforcing these policies since their inception and adoption.

The relatively recent focus of compliance relates to the increased number of containers that were being located for well in excess of the six month grace period allowed in our DCP.

To make any proposed changes now by removing requirements should be cautioned as you will have inequity issues with how others have been previously treated.

Recommendation

That Council note the Report titled 'Shipping Containers Update Report'.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that Council note the Report titled 'Shipping Containers Update Report'. 158/08/2021

Clr McKinnon requested that his vote against the motion be recorded.

HS5) COUNCIL CLEAN-UP CAMPAIGN (G.01-03, SC192)

Summary

This report provides advice to Council on the annual Council Domestic Bulky Waste Clean-up for 2021.

Background

Each year Council aims to conduct a bulky items clean-up for each of its towns and villages as a service to residents that would not otherwise be able to properly dispose of such items.

The clean-up is generally conducted around September or October each year.

The 2021 Annual Clean-up

This year the most practical date for Council's staff to undertake this collection is the week commencing Tuesday 7th September 2021. This collection is for domestic waste only.

The purpose of this clean-up is to assist residents with the removal of larger items to the Waste Landfill Depot. Council will require that all items are placed at the front or rear of the premises in a convenient position that will not hinder normal access.

In order to conduct this clean-up as efficiently as possible, it is a requirement that residents register with Council details of items to be collected.

Council will collect large household items such as old furniture, water tanks, car bodies, fridges etc. All items are to be placed at the front or rear of the property in an easily accessible location. Items will not be collected if they are not easily accessible.

The clean – up will not collect the following items:

- Gas Cylinders
- Tyres; Or
- Mattresses

Council has commenced advertising the clean-up in local print media, Facebook and the Council Newsletter (Released end of August).

Recommendation

That Council note the report on the 2021 Annual Towns Clean Up.

RESOLVED on the motion of Clr McCann and seconded by Clr Logan that Council note the report on the 2021 Annual Towns Clean Up. 159/08/2021

**HS6) TENDER REPORT - ALLAWAH VILLAGE SELF CARE UNIT (TENDER 2021/02)
(A.05-04, SC8)**

Summary

This report provides information and a recommendation to Council in regards to a second round of tenders, received for the erection of a new self-care unit to be located at Allawah Village, Mirrool Street, Coolamon (Lot: 241, DP: 1064913).

Background

Council has a portion of land located in Allawah Village that is available for an additional self-care unit. Currently, Council owns and leases 25 units, one of which is in Ganmain.

A report was presented to the September 2020 Ordinary Council Business Meeting where Council endorsed the calling of tenders to construct an additional unit in the Allawah Village.

Tenders were advertised between 20th November and 22nd December 2020 with two (2) tenders being received, a report was subsequently presented to the February 2021, Ordinary Council Business Meeting, where it was resolved:

- 1) *That Council note the report titled 'Tender Report Allawah Village Self Care Unit (Tender 2020/10)'; and*
- 2) *That Council not accept the lowest or any tender and call for new tenders at a more appropriate time.*

For Councils reference, the two (2) previous tenders and prices received are presented in the following table:

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

Tenderer	Tender Price (GST Inclusive)	Comments
Coolamon Carpentry	\$299,000.00	The tender was a conforming tender and nominated 100 days for completion of works.
Adaptive Interiors	\$336,578.00	The tender was a conforming tender and nominated 48 days for completion of works.

Table 1: First Round Tenderers and Tender Prices

Project Details

Architectural plans and specifications were created for the project which involves the erection of seniors housing in the form 1 x 2 bedroom single storey, timber framed, brick veneer dwelling, incorporating approximately 187 m2 in floor area. By way of pricing information, the average cost of building a dwelling is influenced by many factors, but in December last year (2020), the Australian average was \$1393.55 per sqm, according to the Australian Bureau of Statistics (ABS). Based on the size of the proposal and the average square metre building cost, the anticipated project cost should be in the vicinity of \$260,593.85.



Image 1: Locational Diagram – Proposed Development Site.

Tender Submissions

Council received a total of three (3) tenders during the submission period. Tenderers and tender prices are listed in the following table from lowest to highest tender received.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

Tenderer	Tender Price (GST Inclusive)	Comments
Paul Tokley New Homes and Reno's	\$292,000.00	80 days from the 1st of November 2021
Coolamon Carpentry	\$318,850.00	The tender was a conforming tender and nominated 140 days for completion of works.
Adaptive Interiors	\$326,351.30	The tender was a conforming tender and nominated 16 weeks for completion of works.

Table 2: Tenderers and Tender Prices

Tender Evaluation

Submitted tenders have been evaluated on the following criteria:

- Price
- Experience and
- Inclusions

All of the above Contractors are considered to have relevant experience in both commercial and residential construction projects and it appears that all contractors have included all inclusions listed in plans and specifications for the project (either within lump sum or as separate component cost).

The preferred option of many organisations is the 'traditional working' process which involves sequential lowest price tendering.

Whilst price is one of the common criteria used in the assessment of quotations, it should not be considered as the key determining factor in quotation selection. The lowest quotation is not always necessarily the 'best'.

The use of lowest price quotation / tendering may seriously damage an organisations 'financial health and reputation' and may have undesirable and unexpected side effects in the event that a contractor has quoted too low which creates project management and adverse financial outcomes for an organisation. It is not suggested that if Council endorses the lowest quotation referenced in this report that there will be adverse project management and financial outcomes for Council but it is suggested that as an organisation we need to consider the consequences during the decision making process.

It is clear that Paul Tokley New Homes and Reno's is the lowest tender that was received. Paul Tokley New Homes and Reno's have nominated 80 days for completion of works, to be commenced from 1st November 2021.

Noting that the average cost of building a dwelling in Australia is \$1393.55 per sqm, and that for the size of the project (187 m²) it could be viewed that all tenders that have been received are above average construction prices. Council has previously been to tender and the prices received under this tender are relative to previously received prices. Council has two (2) options to consider:

- 1) Accept the lowest tender from Paul Tokley New Homes and Reno's; or
- 2) Re – Tender the project.

Consultation

Internal consultation has been undertaken with relevant council staff.

The tender was advertised in the Temora Independent and Wagga Wagga Daily Advertiser for various dates from the 9th July 2021 to 10th August 2021.

Only two (2) tenders were received during the tender period.

All tenderers will be notified by telephone and in writing of Council's decision after the report has been determined by Council.

Financial Implications

Council has a budget available for the project.

The construction of this unit was proposed in the 2020-2024 Delivery Programme to occur in the 2022 financial year at a cost of \$300,000. It is noted that the project time frame was brought forward by Council to 2021.

It is considered that there are no adverse financial implications resulting from this report.

Attachments

- Project Plans Attachment No. 10

Recommendation

- 1) That Council note the report titled 'Tender Report Allawah Village Self-Care Unit (Tender 2021/02)'; and
- 2) That Council determine whether to accept the lowest tender or call for new tenders.

RESOLVED on the motion of Clr Jones and seconded by Clr White: 160/08/2021

- 1) That Council note the report titled 'Tender Report Allawah Village Self-Care Unit (Tender 2021/02)'; and
- 2) That Council accept the tender of \$292,000 from Paul Tokley Homes and Renovations.
- 3) That Council prepare and sign the Contract and Specification for Construction.

HS7) REQUEST FOR VARIATION TO KEEPING OF HORSES WITHIN THE COOLAMON SHIRE POLICY (A.08-07, SC27)

Summary

This report presents information to Council on a request for Councils consideration from a person leasing the land known as 13-21 Short Street, Ganmain, to vary the provisions of the 'Keeping of Horses within the Coolamon Shire Policy'.

Background

Council received multiple complaints in relation to the miniature ponies from 13-21 Short Street, Ganmain, escaping the subject land and causing a nuisance to the general public and motorists (the subject land is zoned RU5 Village under CLEP 2011). On receipt of the complaints Council staff attended the site and ensured that the horses were returned onto the subject property. It was identified that the site was not compliant with Council's Keeping of Horses Policy and as a result a letter was issued to the property owner on the 20 July 2021 requesting that:

- All horses shall be stabled and these stables shall be located in the rear yard of the subject property and comply with all other requirements of the Policy;
- No more than two horses can be kept on any one property within the residential zoning no matter the land area (the subject land is zoned residential);
- The floors of the stables must be constructed of a suitable dust free and impervious surface. They must be properly graded to drain. This drain must be directed to ensure no adverse effect on the subject land or any neighbouring property;

- The horse yards and stable must be so enclosed as to prevent the escape of any horses; and
- If horses are allowed out of the stables for any period at all, they must be kept a minimum of 3 metres from any side or rear boundary.

The subject land is split up into five allotments each being approximately 1010 square metres in size. It is noted that there are no internal fences so the ponies have access to approximately 5050 square metres of land at all times. There was initially six miniature ponies located on the property. Two have since been removed from the subject property. There is an existing stable located on the site.

The fencing of the property is in need of some attention as parts appear to be falling down (this is evident by Council receiving complaints regarding the horses escaping the property). The last complaint received was on 20 July 2021, which was when the letter to the owner was sent.

The person leasing the subject land has provided a written response to the letter on behalf of the property owner on the 3 August 2021. The letter seeks permission from Council to keep four of the ponies on the property. The following reason has been provided:

- To allow time to work, rehabilitate and train the ponies with the aim of selling them in the future.

Policy/Legislative Implications

Councils keeping of Horses Policy, as it applies to this property requires the following:

The objective of the Policy:

To provide of the safety of horses on land zoned RU5 – Village and RU4 – Primary Production Small Lots, whilst maintaining existing landholder rights to enjoy their property as they have done so for numerous years and the neighbour rights to enjoy their land in accordance with the amenity of urban living.

General Provisions:

- Notwithstanding these exclusion zones, properties that house or keep horses must at all times be kept to a satisfactory standard.

- All areas where horses are to be kept are to be maintained free of manure. All manure is to be collected daily and stored in bins with sealable lids until disposed of at the waste landfill depot.
- All the areas where horses are kept must be free from odour, flies and vermin.
- All areas where horses are kept must not be overgrazed to create a barren paddock. A good vegetation cover must be kept to ensure that the area does not create dust and run-off problems.
- The construction of all new stables must be approved by Council. Any proposed stable must be advertised to surrounding properties for comment prior to assessment. The only exception to this requirement will be if a proposed stable complies with the requirements of the State Environmental Planning Policy (Exempt and Complying Development Code) Subdivision 3A (Animal Shelters) Clauses 3 and 4.

Provisions for Land within the RU5 Village

- All horses shall be stabled and these stables shall be located in the rear yard of the subject property and comply with all other requirements of this code.
- No horses are to be kept on RU5 zoned land less than 2,000 square metres. Note: Existing stables that have been erected and operated satisfactorily are exempt from this clause.
- A maximum of one horse can be kept on land with a total area up to 3,000 square metres. Note: Existing stables that have been erected and operated satisfactorily are exempt from this clause.
- **No more than two horses can be kept on any property within the residential zoning no matter the land area.**
- The floors of stables must be constructed of a suitable dust free and impervious surface. They must be properly graded to drain. The drain must be directed to ensure no adverse effect on the subject land or any neighbouring property.
- The horse yards and stable must be so enclosed as to prevent the escape of any horses.
- If horses are allowed out of the stables for any period at all, they must be kept a minimum of 3 metres from any side or rear boundary.

- In regards to items 7 and 8 the owners of the property are required to provide adequate screening and landscaping to enhance the visual amenity of the area.
- Having regard to the disparate development within the RU5 zones of the Coolamon Shire, that Council reserves the right to determine each application for approval for the keeping of a horse by undertaking a merit assessment, even in the event that the application meets the terms of the policy.

The most recent inspection revealed that the property did not comply with the policy provisions relating to:

- Number of horses – there are 4 horses located on the property and only 1 is allowed. Only 1 horse is allowed per 3,000 square metres of land. The total land area is under 6,000 square metres. It is noted that there is an existing stable located on the premises.
- Prevention of escape of horses – the horses have escaped the yard on previous occasions and the fence appears to be falling down.

Options

The owner of the horses has requested that Council increase the number of horses that are allowed on the land from 1 to 4 horses.

➤ Option 1:

Council could consider varying the provisions of the 'Keeping of Horses within the Coolamon Shire Policy' by varying the number of horses allowed on the subject property from 1 horse to 4 horses.

If Council endorses such an option, the current compliance action in relation to horse numbers could be modified. The owner would then only be required to:

Ensure that the fencing prevents the escape of the horses.

➤ Option 2:

Council could consider varying the provisions of the 'Keeping of Horses within the Coolamon Shire Policy' by varying the number of horses allowed on the subject property from 1 horse to 2 horses. The land size is approximately 5050 square metres in size. Only 1 horse is permitted per 3,000 square metres, meaning that a total land area of 6,000 square metres would be required to comply with the Policy. Council can potentially justify allowing 2 horses to be located on the property as a result of there being an existing stable located on

the site which has the size to accommodate 2 horses. This option would still comply with the requirement of there only being a maximum of 2 horses located on any property zoned RU5.

If Council endorses such an option, the current compliance action in relation to horse numbers could be modified. The owner would then only be required to: Ensure that the fencing prevents the escape of the horses.
Under this option Council would allow a period of 60 days for the removal of the 2 other horses.

➤ Option 3:

Refuse the request by the landowner to vary the provisions of the 'Keeping of Horses within the Coolamon Shire Policy' and require that the number of horses can be reduced on the site to 1 horse.

Under this option Council would allow a period of 60 days for the removal of the 3 other horses.

Consultation

Internal consultation has been undertaken with relevant Council staff in regards to this request.

Financial Implications

There are no adverse financial implications resulting from this report to Council.

Attachments

Keeping of Horses within the Coolamon Shire Policy – can be accessed via the following link:

<https://www.coolamon.nsw.gov.au/f.ashx/Council/Policies/181113-Keeping-of-Horses-within-the-Coolamon-Shire-Policy-V5-Re-adopted-19-10-2017.pdf>

Recommendation

- 1) That Council note the report titled Request for Variation to Keeping of Horses within the Coolamon Shire Policy; and
- 2) That Council select option 2 out of the options allowing 2 horses to be kept on the land and requiring the other 2 horses to be removed from the land within 60 days.

RESOLVED on the motion of Clr Maslin and seconded by Clr Logan: 161/08/2021

- 1) That Council note the report titled Request for Variation to Keeping of Horses within the Coolamon Shire Policy; and
- 2) That Council select option 2 out of the options allowing 2 horses to be kept on the land and requiring the other 2 horses to be removed from the land within 60 days.

HS8) UNLAWFUL DEVELOPMENT – 30-32 METHUL STREET, COOLAMON (B.05-01, SC56, RT1001507)

Summary

Council staff have investigated the undertaking of unauthorised building work carried out at the premises known as 30-32 Methul Street, Coolamon (Lot 3, Section 31, DP 758277).

This report provides information to Council on the matter and seeks Council's consideration as to whether enforcement action in the form of the issuing of penalty infringement notices should be undertaken.

Background

Council staff issued an approval for a new shed at the subject property in 2019.

The shed was approved for residential storage purposes and was not approved as a habitable structure. No occupation certificate has been applied for by the owner or issued by Council.

Building work has since been undertaken between the new shed and existing dwelling which in essence has combined the two buildings into one. The works completed required Development Consent and the issuing of a Construction Certificate (extension to existing dwelling and conversion of existing shed for dwelling purposes).

A show cause letter was issued to the owner on the 3rd August 2021 with a response received from a representative of the owner advising that they did not think approval was required as they considered the structure temporary. (See attached letter of response).

In efforts to work with the owner and investigate options to address this matter, a further inspection by Council staff was undertaken on 17th August 2021, where it was confirmed that the following works had been undertaken:

- Infill of the space between the existing dwelling and existing shed located on the site;
- Altering the internal configuration of the shed so as it now forms part of the existing dwelling.

The works involve the laying of a slab, erection of walls and roof framing, internal fit out in the form of carpeting, gyprock, painting, skirting and installation of fixtures (electrical).

The above mentioned works are works that require the approval of Council via Development and Construction Certificate approvals.

This matter has been brought to Council's attention to determine whether it is appropriate that penalty infringement notices should be issued to the owner for the carrying out of works without the required Development and Construction Certificate approvals. The penalty infringement notices that are applicable are as follows:

- \$3,000.00 for development without consent (Class 1 A Individual); and
- \$1500.00 for commence building without construction certificate (Class 1 A Individual).

As result of the inspection that was undertaken on the 17th August 2021, Council Staff have forwarded a letter to the owner, confirming that:

- Approval(s) was required for the works; and
- Providing 2 options to address/rectify the matter (either submit the required applications or to remove the works that have been completed without approval).

Options

There are two (2) options relevant to the consideration of this matter:

- 1) Give a warning to the owner for the carrying out of building work without the required Development and Construction Certificate Approvals. This would be on the premise that they comply with Council's latest letter to obtain a Development Approval for the works or to remove the works that have been completed without the required approvals; or

- 2) Issue a penalty infringement notice for \$3,000.00 for 'carry out works without the required Development Approval' and \$1500.00 for 'commence building without construction certificate'. The owner would still be required to comply with Council's latest letter to obtain a Development Approval for the works or to remove the works that have been completed without the required approvals.

The carrying out of such significant works are considered a significant breach of the Environmental Planning and Assessment Act 1979.

Risk Management Issues for the Council

The issuing of a Penalty Infringement Notice may result in an appeal process in the Land and Environment Court, which will have to be defended by Council. Council staff have identified that the works that have been completed on the site required Development Approval and the issuing of a Construction Certificate.

Taking no action on this matter, would result in the undermining of the Development and Building Application provisions of the Act and create inconsistencies in the manner in which Council has addressed such matters in the past.

Internal / External Consultation

Consultation has been between Council staff, the property owner and a representative of the property owner.

→ Attachments

- 1) Response to Show Cause Letter; and Attachment No. 12.1
- 2) Photos of inspection. Attachment No. 12.2

Recommendation

- 1) That Council note the report titled 'Unlawful Development – 30-32 Methul Street, Coolamon'; and
- 2) That Council determine whether Penalty Infringement Notices should be issued to the property owner for both development without consent and commencing building without construction certificate at 30-32 Methul Street Coolamon (Lot 3, Section 31, DP 758277).

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon:
162/08/2021

- 1) That Council note the report titled 'Unlawful Development – 30-32 Methul Street, Coolamon'; and
- 2) That Council await the 30 days granted to the landowner to reply with their method of compliance, if no response is received or no steps taken to comply, a fine will be imposed at 30-32 Methul Street Coolamon (Lot 3, Section 31, DP 758277).

The Mayor called for a Division

Those voting in favour of the motion: All those present

Those voting against the motion: Nil

↑ ADJOURNMENT

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that Council resolve into Committee of a Whole for the purpose of considering confidential matters as listed in the Committee of a Whole agenda for the reason that such matters are considered to be of a confidential nature and in accordance with Council's policy thereto. 163/08/2021

Council adjourned at 4.09pm into Committee of a Whole and reconvened at 4.40pm.

5) RECOMMENDATIONS OF A COMMITTEE OF A WHOLE MEETING HELD 26TH AUGUST, 2021.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McCann that the Recommendations of a Committee of a Whole Meeting held 26th August, 2021 be adopted. 164/08/2021

6) REPORTS: DELEGATES/MAYOR/COUNCILLORS

- Clr White advised that the installation of the slippery dip in Marrar had now occurred.

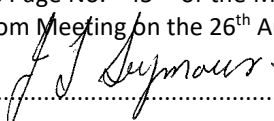
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

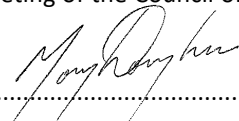
- Clr McKinnon asked about the wagon located on the bowling club land in Ardlethan and whose responsibility it was.
- Clr Maslin asked for an update regarding the Yield Festival.
- Clr Crocker asked if there was anything available for small business following the extension of the lockdown.
- Clr McCann advised of the major capital works being undertaken by Goldenfields Water County Council.
- Mr Donoghue advised that Jill Ludford from Murrumbidgee Local Health District contacted both himself and Clr Seymour personally prior to the public announcement of the COVID exposure site in Beckom and had worked very co-operatively with Council in managing the COVID incident. Mrs Ludford and her staff were commended for their actions.

Meeting Closed at 4.51pm.

Confirmed and signed during the Meeting held this 16th day of September 2021.

.....
MAYOR


..... MAYOR


.....GENERAL MANAGER

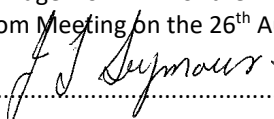
ATTACHMENTS FOR THE MEETING HELD 19TH AUGUST, 2021

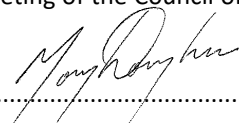
ITEMS DISTRIBUTED WITH THE AGENDA

- 1) ACTIVITY REPORTS
 - 1) Operating Statistics of the Coolamon Shire Library for July 2021.
 - 2) Community Development Officer's Report for July 2021.
 - 3) Tourism and Business Development Officer's Report for July 2021.
 - 4) Road Safety Officer's Activity Report for July 2021.Refer Correspondence Item (1a).
- 2) INFORMATION PAPERS:
 - 2.1) Minutes of the AGM and General Meeting of the Advance Ganmain Committee held 14th July, 2021.
 - 2.2) Minutes of the Advance Ganmain Committee Meeting held 4th August, 2021.
 - 2.3) Minutes of the AGM of the Advance Matong Committee held 4th July, 2021
 - 2.4) Minutes of the Advance Matong Committee Meeting held 7 August, 2021.
 - 2.5) Minutes of the Advance Ardlethan Committee Meeting held 2nd August, 2021.Refer Correspondence Item (2a).
- 3) A copy of the NSW Department of Education Quality Standard Review on the operation of the Ardlethan Preschool.
Refer General Manager's Report (GM1), [File No. C.04-02].
- 4) Correspondence from the Office of Local Government regarding the change of date for the Local Government Elections.
Refer General Manager's Report (GM3), [File No. E.01-08].
- 5) Correspondence from the NSW Rural Fire Service regarding the Joint Response Agreement.
Refer General Manager's Report (GM4), [File No. F.03-11].
- 6) Correspondence from the Southern Sports Academy regarding sponsoring athletes from the Coolamon LGA.
Refer General Manager's Report (GM5), [File No. S.07-01].
- 7) Correspondence in regard to the report on the Regional Telecommunications Review.
Refer General Manager's Report (GM7), [File No. T.02-01].
- 8) A copy of the Traffic Count Data for Cowabbie Street, Coolamon.
Refer Executive Manager, Engineering & Technical Services' Report (ES3), [File No. R.10-03].

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD BY ZOOM MEETING ON THE 26TH AUGUST 2021.

- 9) Correspondence from Boral regarding the report on the Sprayed Bituminous Surfacing Contract 2020/06 – Extension.
Refer Executive Manager, Engineering & Technical Services' Report (ES4), [File No. T.03-04].
- 10) A copy of the Plans in regard to the report on Tender 2021/02 - Allawah Retirement Village Self Care Unit.
Refer Executive Manager, Planning & Development Services' Report (HS6), [File No. A.05-04].
- 11) Correspondence from the Local Government Grants Commission regarding the 2021-2022 Financial Assistance Grants.
Refer General Manager's Report (GM8), [File No. G.03-02].
- 12) Correspondence in regard to the report on Unlawful Development – 30-32 Methul Street, Coolamon.
Refer Executive Manager, Planning & Development Services' Report (HS8), [File No. B.05-01, RT1001507].


..... MAYOR


.....GENERAL MANAGER