

Meeting commenced at 2.00pm.

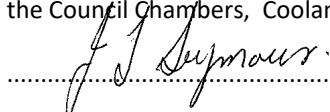
BUSINESS:

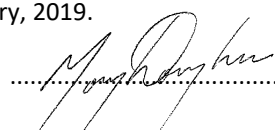
- 1) Apologies
- 2) a. Confirmation of Minutes of the Meeting held 13th December, 2018.
b. Matters arising out of Minutes. (Not elsewhere reported)
- 3) Correspondence
 - a. Agenda A (Information Only)
 - b. Agenda B
- 4) General Manager's Report
 - 4.1 General Manager's Report
 - 4.2 Executive Manager, Corporate & Community Services' Report
 - 4.3 Executive Manager, Engineering & Technical Services' Report
 - 4.4 Executive Manager, Development & Environmental Services' Report
- 5) Recommendations of a Committee of a Whole Meeting held 21st February, 2019.
- 6) Minutes of the Noxious Weeds Meeting of Coolamon, Junee & Temora held 5th December, 2018.
- 7) Reports: Delegates/Mayor/Councillors.

PRESENT: Clrs John Seymour, David McCann, Jeremy Crocker, Steven Jones, Colin McKinnon, Kerrilee Logan, Bruce Hutcheon and Alan White.

STAFF: Tony Donoghue, General Manager;
Tony Kelly, Executive Manager, Engineering & Technical Services;
Colby Farmer, Executive Manager, Development & Environmental Services;
Samantha Jennings, Finance Manager.

APOLOGY: Clr Kathy Maslin.

..... MAYOR

..... GENERAL MANAGER.

1) APOLOGY

RESOLVED on the motion of Clr McCann and seconded by Clr White that the apology of Clr Kathy Maslin be accepted. 01/02/2019

2a) CONFIRMATION OF MINUTES OF THE MEETING HELD 13th DECEMBER, 2019.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McCann that the Minutes of the Meeting held 13th December, 2019 as circulated be confirmed and adopted. 02/02/2019

2b) MATTERS ARISING OUT OF THE MINUTES

There were no matters arising out of the Minutes.

3) CORRESPONDENCE

AGENDA A (FOR INFORMATION ONLY)

1a) INFORMATION PAPERS

→ The following papers have been **distributed** with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed, then that can be raised with the General Manager.

1) Minutes of the Advance Ardlethan Committee Meeting held 3rd December, 2018. Attachment No. 1

2a) ACTIVITY REPORTS

1) Operating Statistics of the Coolamon Shire Library for December 2018 and January 2019. Attachment No. 2.1

2) Community Development Officer's Report for December 2018 and January 2019. Attachment No. 2.2

3) Tourism and Business Development Officer's Report for December 2018 and January 2019. Attachment No. 2.3

General Manager's Note

- The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only.

**3a) RURAL FINANCIAL COUNSELLING SERVICES – NSW SOUTHERN REGION
(R.15-01, SC357)**

Forwarding a copy of their Annual Report for 2017-2018.

General Manager's Note

- A copy of the Annual Report is **tabled** for the information of Councillors.

4a) LOCAL GOVERNMENT REMUNERATION TRIBUNAL (C.12-03, SC146)

Information has been provided advising when reviews for the categories are carried out. It does permit any Council to request a review of their categorization. Currently Coolamon Shire Council are defined as Non Metropolitan Rural.

General Manager's Note

- A copy of the letter is attached to the information papers for Councillor's information. **Attachment No. 3**

5a) ROADS TO RECOVERY FUNDING ALLOCATION (R.07-05, SC332)

It is noted that Coolamon Shire Council has been allocated \$3,089,780 for the period 1st July 2019 to 30th June 2024. This is allocated as per the Financial Assistance Grants criteria.

General Manager's Note

A copy of the letter is attached to the information papers for Councillor's information. **Attachment No. 4**

AGENDA B

1b) OFFICE OF LOCAL GOVERNMENT (C.11-04, SC140)

Correspondence has been received in regard to Council's concerns about the webcasting of Council Meetings.

General Manager's Note

A copy of the letter is attached to the information papers for Councillor's information. Attachment No. 5

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McCann that the Correspondence be received and noted. 03/02/2019

4) GENERAL MANAGER'S REPORT

4.1 GENERAL MANAGER REPORTS

GM1) PAT O'DWYER (C.12-01, SC144)

Council makes mention that over the Christmas period we received news of the passing of Pat O'Dwyer – originally a farmer from the Methul district but later moving into Coolamon.

Pat was a Councillor for 3 terms, from 1983 to 1995 and served his community well on the Saleyards, Baths, Tourism and Planning Committees. He was also the Council delegate on the NRCC prior to it becoming Goldenfields Water.

In addition, he was also a big supporter of the Schools that his children and grandchildren attended, as well as his Church.

Pat was a proud local, who cared deeply about his community and Council take this opportunity to remember the contribution that he made.

Recommendation

For Council information.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that Council write to Mrs O'Dwyer expressing gratitude for the work undertaken by Pat O'Dwyer. 04/02/2019

GM2) GRANT FUNDING - RECENT ANNOUNCEMENTS (G.03-01, SC201)

Over the Christmas and January period, Coolamon Shire Council has received several announcements relating to funding within the Shire.

- \$750,000 - Fixing Country Roads Funding — Construction of Marrar South Road in the Junee Shire.
- \$190,000 – Drought Relief Heavy Vehicle Access Program - Springwood Road shoulder widening.
- \$497,000 – Aged Care Regional Rural & Remote Infrastructure - Upgrades to Allawah Lodge.
- \$7,000 – Stronger Communities Program - Towards kitchen improvements to Marrar Hall.

- \$22,000 – Saving our Species – Fence construction and tree plantings along Coolamon/Ganmain Corridor.
- \$11,000 – Stronger Communities Program - Beckom Skate Pad
- \$10,000 – Quality Learning Environments - Ardlethan Preschool
- \$6,000 – Indigenous Displays – Up-to-Date Store Museum

As always Council appreciates the funding received from various sources and thanks the local representatives, Federal Member for Riverina, Michael McCormack and State Member for Cootamundra, Steph Cooke for their support in securing these projects where appropriate.

Recommendation

For Council information.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Crocker that the report be noted. 05/02/2019

GM3) ADMINISTRATION OF THE 2020 ELECTIONS (E.01-08, SC1129)

- ➔ Council have been receiving numerous and at times various and conflicting advice about the next Council Elections in September 2020. Attachment No. 6

In accordance with the Local Government Act 1993, Councils must make a decision on how their September 2020 Ordinary Elections are to be administered by no later than the 11th March, 2019.

Council must resolve either:

- 1) That Council enter into an Election arrangement with the NSW Electoral Commissioner (NSWEC) to administer the Council Election, cover polls and constitutional referenda; or
- 2) That Council's Election be administered by the General Manager of the Council.

If a Council fails to resolve to engage the NSWEC to administer the Elections by the 11th March 2019, it will be required to administer its own Elections.

In the past Coolamon Shire Council has engaged the NSWEC to undertake the administration of the Council Elections. It is thought appropriate that this should continue as it creates independence to the process and removes the workload on

staff to conduct such an Election. The NSWEC has the experience to conduct such an Election.

It is worth noting that there are some proposed changes to the voting methodology that will have a fairer and repeatable distribution of preferences.

At this point no cost estimates have been received for conducting such an Election and this would seem an important point prior to making such a decision. Advice has been received that cost estimates will follow.

Even given this lack of cost information the impost of conducting an Election "in house" would be substantial, and it is thought that it is more appropriate that it is conducted by the NSWEC.

The resolution to engage NSWEC is quite specific and that when this resolution is required, it is suggested that Council follow the template.

However, additional information has been provided indicating that changes will be made to the Act allowing Councils more time to decide. This is based on the review by IPART into the cost of conducting Local Government Elections.

The NSWEC have indicated that they will not be providing an estimate of cost to conduct the Election until after the findings by IPART.

So at this point it appears that Council is not required to make a decision, but it is noted that this is currently based only a proposed amendment to the Act and has not been formalized.

Recommendation

For Council information.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that pending confirmation of costs, Council look to engaging the NSW Electoral Commission to conduct the 2020 Council Elections. 06/02/2019

GM4) GOLDENFIELDS WATER – STANDPIPES (W.01-02, SC433)

- Correspondence has been received from Goldenfields Water in response to Council's concerns about access and delivery speed at standpipes, particularly around Beckom. (See attached). Attachment No. 7

As can be seen from the information provided, the reasons given for the current situation are:

- 1) That the infrastructure is ageing and does not have the capacity to handle increased flows to standpipes; and
- 2) That minimal use occurs in this area, particularly over the last three years.

It should be noted that the need for standpipes is directly related to the availability of natural water for the farming community. The environmental outcomes of the previous three years have not seen a situation where this need has been warranted.

Accordingly, the current drought conditions require the need for water and solutions should be considered as the current problem exists and is a restriction on access to drinking water by some members of the community.

In general, the letter is rather bleak in offering no real solution to the current problem other than to indicate the assets are in an old and poor condition and that any solution would be years away.

It is thought appropriate that Coolamon Shire Council should respond to this letter indicating the need for water availability.

Recommendation

For Council information.

RESOLVED on the motion of Clr Jones and seconded by Clr White that Clr Dave McCann, Council's Delegate to Goldenfields Water, take this matter to Goldenfields Water to seek a resolution of the problem of limited water access at standpipes. 07/02/2019

GM5) COOLAMON LIONS CLUB – CAMP KITCHEN FACILITIES (C.07-02, SC89; C.01-03, SC65)

Council has kindly received a donation from the Coolamon Lions Club of \$2,000.00 to assist with the fit out of the camp kitchen located at the Coolamon Caravan Park.

Council always appreciates the support received from local community organisations and this money will be put towards items such as fridge, microwave, benches and other facilities that add to the visitor's enjoyment of the Caravan Park facilities.

Recommendation

That Council acknowledge the donation of \$2,000.00 from the Coolamon Lions Club.

RESOLVED on the motion of Clr McKinnon and seconded by Clr McCann that Council acknowledge the donation of \$2,000.00 from the Coolamon Lions Club.

08/02/2019

GM6) 2019 AUSTRALIA DAY (A.13-13, SC1020)

The 2019 Australia Day Awards were conducted in Ganmain and all involved should be congratulated on a great morning. Those of special mention were the MC for the event, Guy Purcell and the Ganmain Community who supported the day. In addition, Mel Mayer was there to make sure the sound system ran efficiently, and with Jess Inch, Council's Community Development Officer, the day ran smoothly.

The Australia Day Ambassador, Kath Kosche spoke well and the timing of the event meant that we dodged the heat of the day.

The Award winners on the day were as follows:

- Citizen of the Year: **Val Brill**
- Young Citizen of the Year: **Madison Marshall**
- Shane Till Memorial Award for Sportsperson of the Year: **Paul Lucas**
- Young Sportsperson of the Year: **Kaitlin Logan**
- Community Event/Community Group of the Year: **The Coolamon Historic Fire Engine Muster**

→ It is now Council's role to determine who will hold the event for 2020 and accordingly, I have attached both the location of the previous communities where it was held and the indicative location moving forward. Attachment No. 8

Recommendation

That Council choose a location for the 2020 event.

RESOLVED on the motion of Clr McKinnon and seconded by Clr Jones that the 2020 Australia Day Ceremony be held in Coolamon. 09/02/2019

GM7) RIVERINA JOINT ORGANISATION REVENUE POLICY STATEMENT AND BUDGET (R.06-05, SC1068)

As part of the requirements to operate the Riverina Joint Organisation, the Organisation is required to adopt a Revenue Policy Statement.

In accordance with the Act, JO's are required to operate similar to other Council entities and the draft Revenue Policy Statement must be placed on exhibition.

As Coolamon Shire are a member of this Organisation, it is thought appropriate that this policy be considered.

- The RIVJO Board have adopted a draft Revenue Policy Statement for 2018/19 that is currently on exhibition. This document is attached with the information papers. Attachment No. 9

Recommendation

That Council endorse the draft Revenue Policy Statement for 2018/19 for the Riverina Joint Organisation.

RESOLVED on the motion of Clr Crocker and seconded by Clr White that Council endorse the draft Revenue Policy Statement for 2018/19 for the Riverina Joint Organisation. 10/02/2019

GM8) TRANSPORT NSW – LOT 2, DP 838319 (I.03-14, SC1066, SC1078)

Council have been negotiating with Transport NSW to purchase the above mentioned property. Advice has been received from Transport NSW that all State Government Agencies have been notified of the proposed sale and that no objection has been raised.

This advice also indicated that the sale of any land by Transport NSW would need to go through a compulsory acquisition process of which Council must now make the appropriate resolution and then application.

Recommendation

- 1) Council proceed with the compulsory acquisition of the land described as Lot 2, DP 838319 for the purpose of future industrial land subdivision development and resale in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.

- 2) Council make an application to the Minister and the Governor for the approval to acquire Lot 2, DP 838319 by compulsory acquisition under Section 186 of the Local Government Act 1993.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that:
11/02/2019

- 1) **Council proceed with the compulsory acquisition of the land described as Lot 2, DP 838319 for the purpose of future industrial land subdivision development and resale in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.**
- 2) **Council make an application to the Minister and the Governor for the approval to acquire Lot 2, DP 838319 by compulsory acquisition under Section 186 of the Local Government Act 1993.**

GM9) ARDLETHAN LIONS CLUB (C.07-07, SC94)

- Council have been contacted by the Ardlethan Lions Club who would like to make donations towards infrastructure in the Ardlethan and Beckom District.

Attachment No. 10

As can be seen, Ardlethan Lions would like to donate \$15,000 towards the basketball court/mobile skate park project in Beckom. In addition, they would like to add another \$15,000 donation towards improvement to the playground equipment proposed for Ardlethan Lions Park.

Council has received Federal Government funding for the basketball court/mobile skate park and with this money being made available, it becomes a viable option in the next financial year. A site will be investigated on the Councillor Tour.

Councillors would be aware that under the Stronger Country Communities Fund, Ardlethan Park is to be upgraded this financial year and we can use this money towards adding some additional playground equipment.

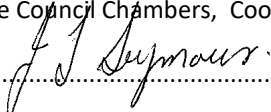
The Committee have advised that these amounts are currently locked in term deposits but will be available after the 30th June, 2019.

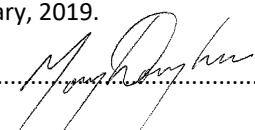
Council is always happy to acknowledge the support it receives from community organisations that are ultimately helping their own communities through supporting the work of Council.

Recommendation

That Council acknowledge the support of the Ardlethan Lions Club in their commitment of \$30,000 towards infrastructure in the Ardlethan/Beckom District.

RESOLVED on the motion of Clr McKinnon and seconded by Clr White that Council acknowledge the support of the Ardlethan Lions Club in their commitment of \$30,000 towards infrastructure in the Ardlethan/Beckom District 12/02/2019

..... MAYOR

..... GENERAL MANAGER.

4.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

CS1) FINANCE REPORT

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Jones that the report be received. 13/02/2019

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
9/05/2018	Bankwest	A2/BBB	Term Deposit	\$ 1,000,000	271	2.70%	4/02/2019
15/06/2018	AMP	A1/A	Term Deposit	\$ 2,000,000	245	2.80%	15/02/2019
15/06/2018	Bankwest	A2/BBB	Term Deposit	\$ 1,000,000	270	2.80%	7/05/2019
24/09/2018	Bankwest	A2/BBB	Term Deposit	\$ 1,000,000	270	2.70%	21/06/2019
21/01/2019	AMP	A1/A	Term Deposit	\$ 1,000,000	182	2.75%	22/07/2019
22/01/2019	AMP	A1/A	Term Deposit	\$ 500,000	181	2.75%	22/07/2019
1/02/2019	AMP	A1/A	Term Deposit	\$ 1,000,000	182	2.75%	2/08/2019
30/08/2018	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.70%	30/08/2019
9/09/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	9/09/2019
14/09/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	14/09/2019
23/09/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	23/09/2019
24/10/2017	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.70%	24/10/2019
2/11/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	2/11/2019
10/11/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	365	2.70%	10/11/2019
21/12/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,700,000	365	2.80%	21/12/2019
TOTAL INVESTED				\$ 17,200,000			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policies.


(Samantha Jennings, Finance Manager)

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS

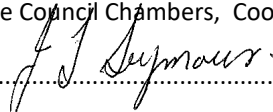
EXTERNAL RESTRICTIONS AS AT 30TH JUNE, 2018

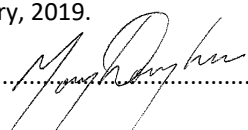
Allawah Lodge - Accommodation Bonds/Payments	\$ 4,049,012.71
Allawah Village - Loan-Licence	\$ 3,688,781.28
Developer Contributions	\$ 3,398.37
Specific Purpose Unexpended Grants & Contributions & Other Funding	\$ 559,206.24
Sewerage Fund	\$ 2,044,259.35
Waste Management	\$ 1,106,984.12
	<u>\$ 11,451,642.07</u>

INTERNAL RESTRICTIONS AT 30TH JUNE, 2018

Asset/Plant Replacement	\$ 1,000,000.00
Employees Leave Entitlements	\$ 1,160,000.00
Deferred Works	\$ 195,800.00
Ardlethan Preschool	\$ 47,101.19
Asset Management (inc. unrestricted cash)	\$ 2,083,751.22
Allawah Lodge Asset Mgt Reserve	\$ 536,927.45
Allawah Village Asset Mgt Reserve	\$ 325,655.84
CECC Asset Mgt Reserve	\$ 263,052.78
Financial Assistance Grant	\$ 1,766,160.00
Swimming Pools	\$ -
Rehabilitation of Gravel Pits	\$ 162,000.00
	<u>\$ 7,540,448.48</u>
	<u>\$ 18,992,090.55</u>

This is Page No. 13 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.


..... MAYOR


..... GENERAL MANAGER.

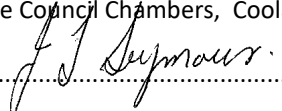
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

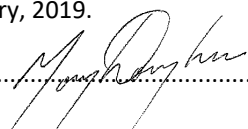
COOLAMON SHIRE COUNCIL
INCOME STATEMENT

for the period 1st July 2018 to 30th June 2019

	JANUARY 2018	DECEMBER 2018	NOVEMBER 2018	2018/2019 BUDGET	2017/2018 ACTUAL
Income from continuing operations					
<i>Revenue:</i>					
Rates & annual charges	3,523,363.11	3,525,300.94	3,525,035.51	3,483,000.00	3,418,398.58
User charges & fees	2,166,438.95	2,009,676.68	1,598,924.80	3,473,000.00	3,571,344.54
Interest and investment revenue	118,838.14	44,447.32	41,534.33	463,000.00	447,205.86
Other revenues	353,861.36	310,341.53	241,131.61	780,000.00	834,547.58
Grants & contributions provided for operating purposes	2,897,229.77	2,450,911.61	2,325,768.77	6,054,000.00	6,592,101.64
Grants & contributions provided for capital purposes	1,009,557.78	539,705.78	527,166.27	6,047,000.00	2,408,411.30
Internals	(1,200.00)	0.00	1,200.00		
<i>Other income:</i>					
Net gain from the disposal of assets	450,731.92	416,791.19	322,609.37	145,000.00	258,633.44
Total revenues from continuing operations	10,518,821.03	9,297,175.05	8,583,370.66	20,445,000.00	17,530,642.94
Expenses from continuing operations					
Employee benefits and on-costs	3,539,237.22	3,076,270.52	2,504,521.99	5,977,000.00	5,571,764.55
Borrowing costs	15,744.57	15,744.57	12,662.38	21,000.00	5,848.71
Materials & contracts	1,939,659.17	1,678,527.14	1,525,619.37	3,071,000.00	3,410,283.95
Depreciation, amortisation & impairment	2,235,888.60	1,988,606.30	1,404,883.26	3,617,000.00	2,965,294.87
Other expenses	934,148.00	902,807.38	812,216.72	1,497,000.00	1,499,968.07
Net loss from the disposal of assets					
Total expenses from continuing operations	8,664,677.56	7,661,955.91	6,259,903.72	14,183,000.00	13,453,160.15
Operating result from continuing operations	1,854,143.47	1,635,219.14	2,323,466.94	6,262,000.00	4,077,482.79
Net operating result for the year before grants and contributions provided for capital purposes					
	844,585.69	1,095,513.36	1,796,300.67	215,000.00	1,669,071.49

This is Page No. 14 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.

..... MAYOR

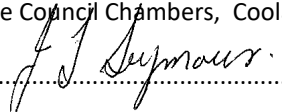
..... GENERAL MANAGER.

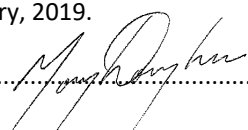
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

COOLAMON SHIRE COUNCIL
INCOME STATEMENT BY FUND

	January 2018		
	CONSOLIDATED		TOTAL
	GENERAL FUND	SEWERAGE FUND	
Income from continuing operations			
Revenue:			
Rates & annual charges	2,974,308.14	549,054.97	3,523,363.11
User charges & fees	2,157,906.95	8,532.00	2,166,438.95
Interest and investment revenue	117,411.51	1,426.63	118,838.14
Other revenues	352,177.06	1,684.30	353,861.36
Grants & contributions provided for operating purposes	2,744,184.31	153,045.46	2,897,229.77
Grants & contributions provided for capital purposes	989,091.12	20,466.66	1,009,557.78
Internals	(1,200.00)		-1,200.00
Other income:			
Net gain from the disposal of assets	450,731.92	0.00	450,731.92
Total revenues from continuing operations	9,784,611.01	734,210.02	10,518,821.03
Expenses from continuing operations			
Employee benefits and on-costs	3,441,405.33	97,831.89	3,539,237.22
Borrowing costs	15,744.57		15,744.57
Materials & contracts	1,718,600.94	221,058.23	1,939,659.17
Depreciation & amortisation	2,118,347.02	117,541.58	2,235,888.60
Other expenses	908,238.67	25,909.33	934,148.00
Total expenses from continuing operations	8,202,336.53	462,341.03	8,664,677.56
Operating result from continuing operations	1,582,274.48	271,868.99	1,854,143.47
Net operating result for the year before grants and contributions provided for capital purposes			
	593,183.36	251,402.33	844,585.69

This is Page No. 15 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.

..... MAYOR

..... GENERAL MANAGER.

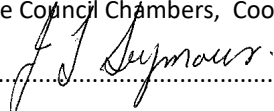
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

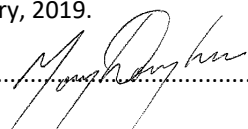
COOLAMON SHIRE COUNCIL
BALANCE SHEET

for the period 1st July 2018 to 30th June 2019

	2018/2019				2017/2018 ACTUAL
	JANUARY 2018	DECEMBER 2018	NOVEMBER 2018	BUDGET (ADJ FOR OPENING BALS)	
ASSETS					
Current assets					
Cash and cash equivalents	1,301,256.40	2,274,972.51	2,670,075.31	2,985,638.30	2,792,090.55
Investments	17,200,000.00	17,200,000.00	17,200,000.00	15,200,000.00	16,200,000.00
Receivables	2,065,918.45	1,545,030.79	2,205,829.08	895,702.48	896,111.55
Inventories	580,319.75	595,466.34	578,258.04	1,520,583.28	605,810.67
Other					
Total current assets	21,147,494.60	21,615,469.64	22,654,162.43	20,601,924.06	20,494,012.77
Non-current assets					
Investments					
Receivables	0.00	0.00	0.00	294,231.87	0.00
Inventories	102,397.55	102,397.55	102,397.55	102,000.00	102,397.55
Infrastructure, property, plant & equipment	226,850,064.74	226,072,155.10	225,512,168.66	234,211,291.56	224,642,652.60
Accumulated Dep'n - Infrastructure, PP&E	(50,616,264.94)	(50,396,040.11)	(50,008,153.07)	(52,429,415.10)	(48,814,098.80)
Accumulated Imp't - Infrastructure, PP&E	(486,730.78)	(486,730.78)	(486,730.78)	(486,730.78)	(486,730.78)
Other					
Total non-current assets	175,849,466.57	175,291,781.76	175,119,682.36	181,691,377.55	175,444,220.57
Total assets	196,996,961.17	196,907,251.40	197,773,844.79	202,293,301.61	195,938,233.34
LIABILITIES					
Current liabilities					
Payables	7,314,448.90	7,441,060.76	7,593,685.60	8,069,457.89	8,072,600.76
Overdraft					0.00
Interest bearing liabilities	0.00	0.00	0.00	(1,157.00)	0.00
Provisions	1,572,594.92	1,572,341.58	1,581,812.46	1,658,910.58	1,582,184.61
Total current liabilities	8,887,043.82	9,013,402.34	9,175,498.06	9,727,211.47	9,654,785.37
Non-current liabilities					
Payables	1,603.25	1,603.25	1,603.25	1,612.34	1,603.25
Interest bearing liabilities	0.00	0.00	0.00	(291.86)	0.00
Provisions	1,100,129.30	1,100,129.30	1,119,235.21	1,149,849.63	1,127,803.39
Total non-current liabilities	1,101,732.55	1,101,732.55	1,120,838.46	1,151,170.11	1,129,406.64
TOTAL LIABILITIES	9,988,776.37	10,115,134.89	10,296,336.52	10,878,381.58	10,784,192.01
Net assets	187,008,184.80	186,792,116.51	187,477,508.27	191,414,920.03	185,154,041.33
EQUITY					
Retained earnings	90,634,101.05	90,415,176.72	91,103,424.52	95,041,296.02	88,779,957.58
Reserves	96,374,083.75	96,374,083.75	96,374,083.75	96,373,624.01	96,374,083.75
Internal Assets/Liabilities	0.00	0.00	0.00		0.00
Trust Transfer					
Total equity	187,008,184.80	186,789,260.47	187,477,508.27	191,414,920.03	185,154,041.33

This is Page No. 16 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.

..... MAYOR

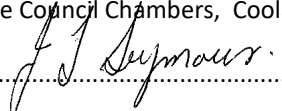
..... GENERAL MANAGER.

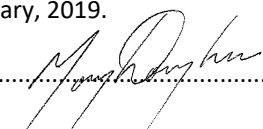
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

COOLAMON SHIRE COUNCIL
BALANCE SHEET BY FUND

	January 2018		COOLAMON SHIRE TOTAL
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	
ASSETS			
Current assets			
Cash and cash equivalents	(870,048.94)	2,171,305.34	1,301,256.40
Investments	17,200,000.00		17,200,000.00
Receivables	1,833,163.06	232,755.39	2,065,918.45
Inventories	580,319.75		580,319.75
Other			0.00
Total current assets	18,743,433.87	2,404,060.73	21,147,494.60
Non-current assets			
Investments			0.00
Receivables	0.00		0.00
Inventories	102,397.55		102,397.55
Infrastructure, property, plant & equipment	210,402,057.67	16,448,007.07	226,850,064.74
Accumulated Depreciation	(43,874,793.68)	(6,741,471.26)	(50,616,264.94)
Accumulated Impairment	(486,730.78)		(486,730.78)
Other			0.00
Total non-current assets	166,142,930.76	9,706,535.81	175,849,466.57
Total assets	184,886,364.63	12,110,596.54	196,996,961.17
LIABILITIES			
Current liabilities			
Payables	7,314,448.90	0.00	7,314,448.90
Interfunding			0.00
Interest bearing liabilities	0.00		0.00
Provisions	1,572,594.92		1,572,594.92
Total current liabilities	8,887,043.82	0.00	8,887,043.82
Non-current liabilities			
Payables	1,603.25		1,603.25
Interest bearing liabilities	0.00		0.00
Provisions	1,100,129.30		1,100,129.30
Total non-current liabilities	1,101,732.55	0.00	1,101,732.55
TOTAL LIABILITIES	9,988,776.37	0.00	9,988,776.37
Net assets	174,897,588.26	12,110,596.54	187,008,184.80
EQUITY			
Retained earnings	84,167,838.78	6,466,262.27	90,634,101.05
Reserves	90,729,749.48	5,644,334.27	96,374,083.75
Internal Assets & Liabilities	0.00		0.00
Trust Transfer			
Total equity	174,897,588.26	12,110,596.54	187,008,184.80

This is Page No. 17 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.

..... MAYOR

..... GENERAL MANAGER.

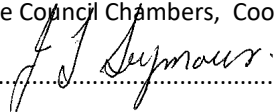
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

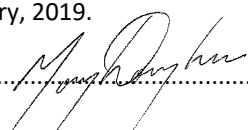
COOLAMON SHIRE COUNCIL
INTERNAL & EXTERNAL RESTRICTIONS

for the period 1st July 2018 to 30th June 2019

	JANUARY 2018	DECEMBER 2018	NOVEMBER 2018	OCTOBER 2018	SEPTEMBER 2018	2018/2019	
						BUDGET (ADJ FOR OPENING BAL)	2017/2018 ACTUAL
GENERAL FUND							
<i>EXTERNALLY RESTRICTED</i>							
Grants & Subsidies & Other	1,034,569.45	1,265,998.56	-110,833.68	656,523.61	600,879.51	304,948.24	559,206.24
Developer Contributions	13,443.31	13,443.31	9,777.46	3,398.37	3,398.37		3,398.37
Waste Management	922,348.61	948,072.92	1,066,260.99	1,051,765.91	1,086,820.67	974,652.08	1,106,984.12
Allawah Lodge Accommodation Payments	3,780,191.02	3,780,522.02	4,030,853.02	4,221,184.02	3,923,035.85	4,045,371.71	4,049,012.71
Allawah Village Loan-Licence	3,556,407.28	3,556,407.28	3,556,407.28	3,556,407.28	3,556,407.28	3,688,781.28	3,688,781.28
	9,306,959.67	9,564,444.09	8,552,465.07	9,489,279.19	9,170,541.68	9,013,753.31	9,407,382.72
<i>INTERNALLY RESTRICTED</i>							
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
Employees Leave Entitlements Reserve	1,160,000.00	1,160,000.00	1,160,000.00	1,160,000.00	1,160,000.00	1,206,000.00	1,160,000.00
Stormwater Management Reserve	114,875.59	115,185.59	114,850.59	0.00	0.00	7,600.00	0.00
Swimming Pools Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Works Reserve	90,048.42	150,000.00	150,000.00	150,000.00	172,950.00	85,800.00	195,800.00
Ardlethan Preschool	93,629.64	86,222.25	68,712.95	78,810.77	49,357.79		47,101.19
Financial Assistance Grant	0.00	0.00	0.00	0.00	0.00	0.00	1,766,160.00
Community Housing Programme Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Allawah Lodge Asset Mgt Reserve	609,974.53	714,540.85	563,338.87	534,254.46	528,377.33	730,505.37	536,927.45
Allawah Village Asset Mgt Reserve	279,049.87	275,792.91	270,228.09	264,561.30	286,531.59	321,449.13	325,655.84
CECC Asset Mgt Reserve	253,607.37	262,705.10	272,653.05	262,762.66	261,717.99	262,502.78	263,052.78
Gravel Pits Rehabilitation Reserve	162,000.00	162,000.00	162,000.00	162,000.00	162,000.00	192,000.00	162,000.00
	3,763,185.42	3,926,446.70	3,761,783.55	3,612,389.19	3,620,934.70	3,805,857.28	5,456,697.26
Asset Management/Available for Working Funds	3,259,805.97	3,816,500.89	5,389,707.53	4,087,529.82	4,120,361.11	2,016,061.75	2,083,751.22
Total Cash Balance - General Fund	16,329,951.06	17,307,391.68	17,703,956.15	17,189,198.20	16,911,837.49	14,835,672.35	16,947,831.20
SEWERAGE FUND							
Sewerage Fund	2,171,305.34	2,167,580.83	2,166,119.16	2,127,992.38	2,151,776.38	1,528,588.95	2,044,259.35
	2,171,305.34	2,167,580.83	2,166,119.16	2,127,992.38	2,151,776.38	1,528,588.95	2,044,259.35
Total Cash Balance - Sewerage Fund	2,171,305.34	2,167,580.83	2,166,119.16	2,127,992.38	2,151,776.38	1,528,588.95	2,044,259.35
TOTAL CONSOLIDATED CASH	18,501,256.40	19,474,972.51	19,870,075.31	19,317,190.58	19,063,613.87	16,364,261.30	18,992,090.55

This is Page No. 18 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.

 MAYOR

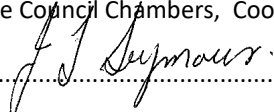
 GENERAL MANAGER.

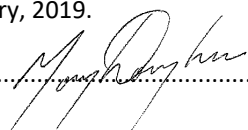
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

RATE COLLECTIONS

	ARREARS BFWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADJ. TOTAL	% TO TOTAL	COLLECTABLE BALANCE
31/01/2004	280,098.47	2,038,863.52	2,318,961.99	1,262,114.26	54.43%	102,495.38	2,216,466.61	56.94%	954,352.35
31/01/2005	181,374.69	2,104,337.22	2,285,711.91	1,258,569.85	55.06%	107,103.03	2,178,608.88	57.77%	920,039.03
31/01/2006	163,566.58	2,165,474.95	2,329,041.53	1,278,687.89	54.90%	107,525.68	2,221,515.85	57.56%	942,827.96
31/01/2007	185,519.90	2,256,574.24	2,442,094.14	1,286,131.54	52.67%	107,745.97	2,334,348.17	55.10%	1,048,216.63
31/01/2008	236,912.33	2,417,978.98	2,654,891.31	1,421,584.70	53.55%	122,118.92	2,532,772.39	56.13%	1,111,187.69
31/01/2009	277,343.62	2,500,042.11	2,777,385.73	1,434,257.81	51.64%	120,754.39	2,656,631.34	53.99%	1,222,373.53
31/01/2010	239,371.45	2,604,207.38	2,843,578.83	1,481,885.68	52.11%	121,526.61	2,722,052.22	54.44%	1,240,166.54
31/01/2011	309,194.09	2,727,260.28	3,036,454.37	1,591,018.64	52.40%	170,684.21	2,865,770.16	55.52%	1,274,751.52
31/01/2012	239,162.46	2,872,136.49	3,111,298.95	1,707,518.03	54.88%	128,328.62	2,982,970.33	57.24%	1,275,452.30
31/01/2013	207,935.41	3,039,030.53	3,246,965.94	1,785,058.35	54.98%	127,676.03	3,119,289.91	57.23%	1,334,231.56
31/01/2014	230,807.22	3,146,217.89	3,377,025.11	1,833,571.94	54.30%	124,098.48	3,252,926.63	56.37%	1,419,354.69
31/01/2015	263,562.88	3,299,613.19	3,563,176.07	1,923,354.96	53.98%	122,124.24	3,441,051.83	55.89%	1,517,696.87
31/01/2016	335,520.44	3,415,118.68	3,750,639.12	2,082,168.57	55.52%	124,157.23	3,626,481.89	57.42%	1,544,313.32
31/01/2017	300,944.76	3,502,917.40	3,803,862.16	2,161,576.14	56.83%	123,399.10	3,680,463.06	58.73%	1,518,886.92
31/01/2018	303,728.87	3,571,577.54	3,875,306.41	2,121,682.19	54.75%	117,563.53	3,757,742.88	56.46%	1,636,060.69
2018-2019									
31/07/2018	319,410.16	3,661,117.73	3,980,527.89	321,821.40	8.08%	113,914.23	3,866,613.66	8.32%	3,544,792.26
31/08/2018	319,410.16	3,661,932.07	3,981,342.23	1,222,999.11	30.72%	114,757.98	3,866,584.25	31.63%	2,643,585.14
30/09/2018	319,410.16	3,664,590.37	3,984,000.53	1,417,736.71	35.59%	114,981.86	3,869,018.67	36.64%	2,451,281.96
31/10/2018	319,410.16	3,669,568.75	3,988,978.91	1,488,272.81	37.31%	115,319.36	3,873,659.55	38.42%	2,385,386.74
30/11/2018	319,410.16	3,677,190.88	3,996,601.04	1,994,532.91	49.91%	115,488.11	3,881,112.93	51.39%	1,886,580.02
31/12/2018	319,410.16	3,680,819.26	4,000,229.42	2,144,059.11	53.60%	116,456.86	3,883,772.56	55.21%	1,739,713.45
31/01/2019	319,410.16	3,684,008.34	4,003,418.50	2,203,946.62	55.05%	117,886.86	3,885,531.64	56.72%	1,681,585.02

This is Page No. 19 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.

 MAYOR

 GENERAL MANAGER.

CS2) DELIVERY PLAN REVIEW (S.11-06, SC516)

- Attached please find Delivery Program Progress Report for the period 1st July 2018 to 31st December 2018. **Attachment No. 11**

Recommendation

For Council information.

RESOLVED on the motion of Clr White and seconded by Clr Jones that the report be noted. **14/02/2019**

CS3) QUARTERLY BUDGET REVIEW AS AT 31ST DECEMBER 2018 (F.02-02, SC178)

- Enclosed with the attachments is the Quarterly Budget Review Statements to the 31st December 2018 for Council's information. The Review reveals a change in Council's anticipated operating result after capital amounts from a surplus of \$6,261,655 to a surplus of \$4,836,345. **Attachment No. 12**

Council's anticipated nett cash position has decreased from a deficit of \$806,290 to a deficit of \$1,410,232 being an unfavourable variance of \$603,942.

The following items have been subject to material forecast changes:

Administration
Income

Item	Original Budget	YTD 31/12/18	Amended Budget	Variance (\$)	Variance (%)
Insurance Premium Incentives	0	19,152	19,152	19,152	

- **Insurance Premium Incentives** – Council's original budget did not allow for income relating to insurance premium incentives

Expenditure

Item	Original Budget	YTD 31/12/18	Amended Budget	Variance (\$)	Variance (%)
Legal Fees	35,000	43,175	60,000	25,000	71.43 U

- **Legal Fees** – As a result of two ongoing disputes, Council’s legal expenses have already exceeded the original budget allowance.

**Environment
Income**

Item	Original Budget	YTD 31/12/18	Amended Budget	Variance (\$)	Variance (%)
Tip Access Fees	2,000	9,632	15,000	13,000	650.00 F

- **Tip Access Fees** – The year to date income has already exceeded the original budget.

Expenditure

Item	Original Budget	YTD 31/12/18	Amended Budget	Variance (\$)	Variance (%)
Street & Gutter Cleaning	22,000	20,477	40,000	18,000	81.82 U
Urban Stormwater Management	20,000	22,884	33,000	13,000	65.00 U

- **Street & Gutter Cleaning** – Year to date expenditure has almost reached the original budget.
- **Urban Stormwater Management** – Year to date expenditure has already exceeded Council’s original budget.

**Community Services & Education
Income**

Item	Original Budget	YTD 31/12/18	Amended Budget	Variance (\$)	Variance (%)
CECC Fees	620,000	289,514	580,000	40,000	6.45 U

- **CECC Fees** – year to date figures and enrolment projections for the first half of 2019 suggest that income from fees will not meet the original budget allocation

**Housing & Community Amenities
Expenditure**

Item	Original Budget	YTD 31/12/18	Amended Budget	Variance (\$)	Variance (%)
Cemeteries Water	12,000	(17,879)	(7,000)	19,000	158.33 F
Street Lighting	65,000	42,162	84,000	19,000	29.23 U

- **Cemeteries Water** – due to incorrect water billing, Council has received a refund from Goldenfields Water County Council which has resulted in this favourable variance.
- **Street Lighting** – based on year to date figures, it is expected that Council's street lighting expenditure will exceed the original budget by \$19,000

Recreation & Culture

Income

Item	Original Budget	YTD 31/12/18	Amended Budget	Variance (\$)	Variance (%)
Allawah Community Centre	10,410	10,865	20,410	10,000	96.06 F

- **Allawah Community Centre** – based on year to date income, it is anticipated that additional income of \$10,000 will be achieved over the financial year.

Expenditure

Item	Original Budget	YTD 31/12/18	Amended Budget	Variance (\$)	Variance (%)
Allawah Community Centre M & R	17,500	21,821	27,500	10,000	57.14 U
Swimming Pools Depreciation	29,000	31,676	63,500	34,500	118.97 U

- **Allawah Community Centre M & R** – expenditure has already exceeded Council's original budget. A transfer of \$10,000 from the capital allocation for other buildings will offset this expected over expenditure. Recarpeting and the installation of automatic doors have contributed to this over expenditure.
- **Swimming Pools Depreciation** – following a review of useful lives and depreciation rates, the year to date swimming pools depreciation will exceed the original budget.

Transport & Communications

Expenditure

Item	Original Budget	YTD 31/12/18	Amended Budget	Variance (\$)	Variance (%)
Fixing Country Roads – Marrar South Road (net)	0	0	30,000	30,000	U
Depreciation (Sealed Local, Regional & Unsealed Local)	1,592,000	828,689	1,656,000	64,000	U

- **Fixing Country Roads – Marrar South Road** – Council's original budget did not allow for the Fixing Country Roads project on Marrar South Road. Councils' contribution to the project will be \$30,000.

- **Road Depreciation** – based on year to date figures, the original budgets for road depreciation will be exceeded.

Capital Incomes & Gains/(Losses)

Item	Original Budget	YTD 30/09/18	Amended Budget	Variance (\$)	Variance (%)
Aged Care Regional, Rural & Remote Infrastructure	0	0	497,000	497,000	F
DWM Organics	0	0	48,772	48,722	f

- **Aged Care Regional, Rural & Remote Infrastructure Grant** – Council successfully received grant funds for a refurbishment of Allawah Lodge
- **DWM Organics** – the balance of the Organics Grant to assist with the ongoing development of Council's organics recycling.

Investing Activities

Expenditure

Item	Original Budget	YTD 30/09/18	Amended Budget	Variance (\$)	Variance (%)
Beckom Skate Pad/Basketball Court	0	0	37,000	37,000	U
Allawah Lodge Refurbishment	55,000	11,075	544,000	489,000	U
DWM Transfer Stations	250,000	38,586	50,000	200,000	80% F
DWM Plant	0	269,669	269,669	269,669	U

- **Beckom Skate Pad/Basketball Court** – following the successful grant application under the Stronger Communities Program and generous donation by the Ardlethan Lions Club, Council will be able to construct a full size basketball court in Beckom that will also be able to accommodate the mobile skate trailer and pump track.
- **Allawah Lodge Refurbishment** – following the successful grant application under the Aged Care Regional, Rural & Remote Infrastructure program, Council will be able to undertake alterations at Allawah Lodge to the sunroom, external landscaping and kitchen/laundry.
- **DWM Transfer Station** – Council has recently applied for funding to aid in the development of a Transfer Station and will not be going ahead with the budgeted development in the current financial year. Alterations at the Coolamon Waste Disposal site undertaken during the current year have been accounted for in the remaining budget allowance.
- **DWM Plant** – as previously advised in reports to Council, Organics Funding has allowed for the purchase of a skid steer, whilst a utility and truck were also

purchased following the engagement of employees to allow supervision and maintenance of the waste disposal sites to be undertaken by Council staff.

Responsible Accounting Officer Statement

It is my opinion that the Quarterly Budget Review as presented to Council for the quarter ended 31 December 2018 indicates that Council's projected financial position at 30 June 2019 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Recommendation

That the Quarterly Budget Review Statements as at 31st December 2018 be received and noted and the revised budgeted income and expenditure be voted.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that the Quarterly Budget Review Statements as at 31st December 2018 be received and noted and the revised budgeted income and expenditure be voted. 15/02/2019

4.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES REPORTS

ES1) SHIRE ROAD RESHEETING, STABILISATION AND MAINTENANCE

1) MAINTENANCE

- Ashbridge School Lane (Matong North Road to Ashbridge Road)
- Ashbridge Road (Ashbridge School Lane to bitumen)

2) RESHEETING

- Manglesdorfs Lane (Mary Gilmore Way to Carlisle Park Lane)

Continued dry conditions and limited water reserves has restricted Council's ability to provide gravel road maintenance. If significant rain does not arrive in the coming month, Council will need to explore other options to complete its Gravel Resheeting Programme. Isolated storms have filled dams in certain areas and the maintenance grader is currently working in those areas.

ES2) BLOCK GRANT 2018/19

REGIONAL ROAD RESEAL

The following road has received bitumen reseal treatment:
Canola Way-West (12.13 to 14.2kms) 2.017kms

ES3) SEALED LOCAL ROADS

LOCAL ROAD RESEALS

The following roads have received bitumen reseal treatment:

Matong North Road	(2.96 to 4.42kms) 1.42kms	R2R
	(4.74 to 6.37kms) 1.63kms	R2R
Yarranjerry Exchange Road	(5.86 to 7.86kms) 2.0kms	CSC
	(7.86 to 10.07kms) 2.21kms	R2R
Dullah Road	(0.09 to 1.39kms) 1.3kms	CSC
	(8.98 to 11.88kms) 2.9kms	R2R

ES4) TENDER 2018/04 - INSITU PAVEMENT STABILISATION (LF570, T.03-07, SC422)

Stabilised Pavements Australia (SPA) currently hold the contract to provide product and stabilization of Council's road projects.

SPA recently advised Council that there had been a major breakdown in one of the plants that produces lime, the plant could be out of action for 4-6 weeks, essential services would be given priority access to the lime produced, and Council would be without lime for this period.

This has had a significant impact on Council's work schedule with a number of reconstruction projects deferred until some certainty of lime availability is provided.

Council are keeping close contact with SPA for any updates on repair duration and resumption of lime supply.

ES5) REPAIR PROGRAMME 2018/2019

ARDLETHAN ROAD (36.78 TO 38.64KMS) 1.86KMS

Reconstruction works have commenced along this section of Council's Regional Road Network. Works to occur include importation of suitable material, formation corrections, stabilization, seal and linemarking. Unfortunately, the project is on hold until lime supplies resume and stabilization can occur.

ES6) RESTART NSW - FIXING COUNTRY ROADS – ROUND 3

MARY GILMORE PRODUCTIVITY UPGRADE - SMOKY CREEK BRIDGE

Concrete contractors have completed the strengthening of the vertical pillars and laying of the new deck. Following the Christmas break Asphalt Contractors laid a new hotmix wearing surface linking into the existing road pavement and providing an exceptional driving surface. Large rock is now being spread at inlets and outlets to the bridge to provide erosion mitigation measures. Works are anticipated to be completed in coming weeks and will permit Mary Gilmore Way to be trafficable by higher mass limit vehicles.

ES7) BLOCK GRANT 2018/19

1) COOLAMON ROAD (0.93 TO 1.12KMS) 190M

This section of Regional Road between Orr Street and Quarry Road is scheduled for reconstruction, but is temporarily on hold due to lime availability. In preparation, culvert improvement works have occurred, increasing the 3 cell drainage structure to 5 cells, permitting greater capacity and reducing the likelihood of water crossing the road in future heavy rain events.

2) CANOLA WAY EAST (10.5 TO 11.0) 500M

Reconstruction works have commenced in this low lying area and will reduce Council's ongoing maintenance requirements, providing greater pavement strength and driver comfort. Unfortunately, Council had already opened the road prior to SPA notification and will be left open until lime supply is restored.

ES8) ROADS TO RECOVERY PROGRAMME 2018/2019

ASHBRIDGE ROAD (2.68 TO 2.92KMS) 240M

Reconstruction works have commenced on this section of Council's Local Sealed Network. These works are located on a sharp curve intersecting Kelly's Lane and will provide improved road alignment and pavement strength. Like the other reconstruction works, the completion of this project will be delayed due to lime availability for stabilization.

ES9) STRONGER COUNTRY COMMUNITIES FUNDING

1) HEALTH COMMUNITIES BIKE AND WALKING TRAIL – COOLAMON TO GANMAIN

Committee members have identified a route, cleared a path and formed foundations. Council have stockpiled gravel and contractors have completed spreading and compaction. Certain sections will require additional gravel which will occur over the coming weeks. Path information signage is the next stage and Committee members are determining requirements.

2) PUMP TRACK

The pump track has been received and installed at the Ardlethan Basketball Court. The pump track does take some time and effort to move and re-install.

3) COOLAMON SPORT AND RECREATION CLUB – BOWLING GREEN

The Club has been investigating options and obtained quotations from Contractors. It is anticipated that works will be awarded in the coming weeks with a construction window of September to October 2019 targetted.

Recommendation

For Council information.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McKinnon that the Executive Manager, Engineering & Technical Services' Reports (ES1 to ES9) be received. 16/02/2019

ES10) RESTART NSW – SAFE SECURE WATER PROGRAMME (SSWP)

- The NSW Government has advised Council that it has been successful with its Coolamon Sewerage Augmentation Business Case application and funding approved for \$125,213. Treasury have provided a Deed which Council has completed and returned to ensure a reply is received prior to the Government entering into Caretaker mode. Infrastructure NSW have advised that the Deed has been signed by Treasury and formal advice will be forthcoming in the coming week. Attachment No. 13

Recommendation

That the report be noted.

RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that the report be noted. 17/02/2019

ES11) RESTART NSW – FIXING COUNTRY ROADS ROUND 4 (FCR)

MARRAR CONNECTIVITY PROJECT – MARRAR SOUTH ROAD (8.36 TO 13.54KMS)
5.18KMS

- Following on from requests of the Advance Marrar Committee, Council submitted an application under Round 4 of the FCR programme and have recently been advised by NSW Minister for Roads, Maritime and Freight, the Hon Melinda Pavey, of its success. Total project cost is \$817,174 with Restart NSW contributing 97% at \$792,174. **Attachment No. 14.1**
- Like the SSWP, Council have received the Deed, completed it and returned to Infrastructure NSW for signing by Treasury prior to Government entering Caretaker Mode. Council are yet to be informed that Treasury have signed the Deed. Council plan to split the project into two sections and perform either side of upcoming Christmas break, a plan is attached indicating staged works.
Attachment No. 14.2

Recommendation

That the report be noted.

RESOLVED on the motion of Clr White and seconded by Clr Jones that the report be noted. **18/02/2019**

**ES12) DROUGHT RELIEF – HEAVY VEHICLE ACCESS PROGRAMME (R.09-05,
SC339)**

This programme has been devised by the State Government to contribute to the cost of maintenance and minor improvements on Council roads and roadsides, where those improvements will contribute to heavy vehicle access, in supporting drought relief task. Taking this into consideration a submission was made for shoulder widening/restoration works to occur for council's length of Springwood Road 11.27kms.

- Confirmation of funding to the full value of \$190,834 has been provided by Roads & Maritime Services. (See attachments). Intention is to perform shoulder widening/restoration works this financial year and schedule seal widening works to achieve a 7.0m seal in the 2019/20 Roads to Recovery Programme.

Attachment No. 15

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that the report be noted **19/02/2019**

ES13) ROAD SAFETY OFFICER (RSO)

Council has received notification that it's Road Safety Officer (Michelle Doolan) has resigned. Michelle was shared between Temora, Junee, Bland and Coolamon Shire Council and at a recent group meeting all expressing a desire to continue the RSO programme under the same arrangement. Temora, as the hosting Council, has been in discussions with RMS and will be advertising the role in coming weeks.

Recommendation

For Council information.

RESOLVED on the motion of Clr McCann and seconded by Clr White that the report be received. 20/02/2019

ES14) NOXIOUS WEEDS OFFICER'S REPORT

Noxious Weeds Advisory Officer Reports

Activities

- High risk roadways inspected across the Shire.
 - Staff have completed roadside inspections of high risk pathways
 - Coolatai inspected and treated
 - Silverleaf Nightshade inspected and treated
 - Blue Helitrope inspected and treated
 - New Officer Gary Bussenschutt has undertaken authorised officer training.
- WAP targets addressed:
- 1.1 High risk species and pathways identified and managed
 - 1.22 Discussion of High Risk Weeds list at Regional level
 - 2.1 Timely detection of new incursions
 - 2.11 Regional inspection program implemented. High risk sight inspection
 - 3.22 Impacts reduced, (control applied) to priority pathways.
 - 4.5.1 Increase in operator competency (training)

Recommendation

For Council information.

RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that the report be received. 21/02/2019

ES15) ROAD SAFETY ISSUES (R.08-01, SC335)

→ Following the receipt of correspondence from Phillip Seville (attached) regarding speed zoning along Coolamon Road and exhaust braking at town entrances, an assessment of both his concerns was performed with the following outcomes:
Attachment No. 16.1

1) COOLAMON ROAD SPEED ZONING

→ Local Councils have no authority over the setting of speed zones and issue was forwarded to the Roads & Maritime Services (RMS) for their assessment. RMS have assessed the issue against NSW Speed Zoning Guidelines and advised the recommendation to install an 80kph zone south of Coolamon from Orr Street to appoint 100m south of Pykes Lane. A plan indicating extent of zone and signage required is attached.
Attachment No. 16.2

2) EXHAUST BREAKING SIGNAGE

With regard to Coolamon Road, the existing sign is of a suitable size which is clearly visible and located over the crest at point just prior to truck exhaust brake engagement to gain maximum impact.

Canola Way urban area is a 50kph zone and truck speeds should not warrant the use of exhaust brakes. Truck volumes in this direction up a gradual incline are calculated at 45/day and on ground observations have not identified any exhaust usage. Justification for signage at this location cannot be warranted.

Recommendation

That Council acknowledges the decision of RMS to implement 80kph zone on the Coolamon Road.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McCann that Council acknowledges the decision of RMS to implement 80kph zone on the Coolamon Road. 22/02/2019

ES16) LYNHAM LANE CLOSURE AND PURCHASE (R.09-10, SC344)

Following the October 2018 Meeting of Council, where it was resolved to proceed with the part closure of Lynham Lane (Bradshaws Lane to Fairweathers Lane), Council has completed the first stage of the road closure as per the Roads Act 1993 and Road Regulation 2008.

- ➔ This first stage involved authority notification in addition to surrounding landholders and advertisements placed in the local paper (sample letter and advertisement attached). Attachment No. 17.1
- ➔ The 28-day period for interested parties to make a submission closed on 21st December 2018 without any objections received. A copy of replies received is attached. Attachment No. 17.2

As no objections have been received, Council may by notice published in the Gazette, close the public road concerned (S38D).

Recommendation

That Council proceed with the road closure, instruct the surveyor to prepare Plan of Registration and gazette closure notice.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that Council proceed with the road closure, instruct the surveyor to prepare Plan of Registration and gazette closure notice. 23/02/2019

ES17) ARDLETHAN SEWER EASEMENT COMPULSORY ACQUISITION (S.03-02, SC361)

Council are currently in negotiations with landholders whose land is impacted by sewer mains through their parcel of land requiring creation of easement to drain sewage.

Consent of landholder for Council to create the easement is varied and in the event that consent is not provided, Council are required to acquire through compulsory acquisition. For this to occur specific wording is required by resolution to be provided with these documents.

Landholders yet to provide consent and may require compulsory acquisition are as follows:

LOT	DP
18	788459
1	228686
15	788459
95	750867
3	228686
1	523461
20	788459
21	788459
14	788459
35	788459
7304	1155565
17	788459
16	788459

→ A plan of identified lots is attached. **Attachment No. 18**

Council will continue negotiations with landholders to obtain consent and avoid compulsory acquisition process.

It must be pointed out that a majority of people have replied accepting the location of easements and there is no indication that we will not receive confirmation of approval on the remainder of these lots. There are however, some that specifically will require the compulsory acquisition process due to no-one being available to confirm approval.

For the sake of expediency, it was thought best to undertake the required resolution at this point so that Council could proceed with the construction of the sewer in Ardlethan in a timely manner.

Recommendation

- 1) That Council proceed with the compulsory acquisition of the interest described as proposed easement for sewerage line over Lot 18 DP 788459, Lot 1 DP228686, Lot 15 DP 788459, Lot 95 DP 750867, Lot 1 DP 523461, Lot 3 DP 228686, Lots 20-21 DP 788459, Lot 14 DP788459, Lot 35 DP 788459, Lot 7304 DP 1155565, Lot 17 DP 788459 & Lot 16 DP 788459 for the purpose of infrastructure for the Ardlethan Sewerage System in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.

- 2) Council make an application to the Minister and the Governor for the approval to acquire an easement for sewerage line over Lot 18 DP 788459, Lot 1 DP228686, Lot 15 DP 788459, Lot 95 DP 750867, Lot 1 DP 523461, Lot 3 DP 228686, Lots 20-21 DP 788459, Lot 14 DP788459, Lot 35 DP 788459, Lot 7304 DP 1155565, Lot 17 DP 788459 & Lot 16 DP 788459 by compulsory acquisition under Section 186 of the Local Government Act 1993.

RESOLVED on the motion of Clr Crocker and seconded by Clr White that:
24/02/2019

- 1) Council proceed with the compulsory acquisition of the interest described as proposed easement for sewerage line over Lot 18 DP 788459, Lot 1 DP228686, Lot 15 DP 788459, Lot 95 DP 750867, Lot 1 DP 523461, Lot 3 DP 228686, Lots 20-21 DP 788459, Lot 14 DP788459, Lot 35 DP 788459, Lot 7304 DP 1155565, Lot 17 DP 788459 & Lot 16 DP 788459 for the purpose of infrastructure for the Ardlethan Sewerage System in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
- 2) Council make an application to the Minister and the Governor for the approval to acquire an easement for sewerage line over Lot 18 DP 788459, Lot 1 DP228686, Lot 15 DP 788459, Lot 95 DP 750867, Lot 1 DP 523461, Lot 3 DP 228686, Lots 20-21 DP 788459, Lot 14 DP788459, Lot 35 DP 788459, Lot 7304 DP 1155565, Lot 17 DP 788459 & Lot 16 DP 788459 by compulsory acquisition under Section 186 of the Local Government Act 1993.

ES18) ARDLETHAN SEWER FUNDING (S.03-02, SC361)

General Manager Reports

As per the following reports (ES19) and (ES20) that recommends the engagement of successful tenderers to undertake the construction of the Reticulated Sewerage Scheme including the Pump Station and Evaporation Ponds, Council must consider financing these options.

Depending on the resolution from each of these reports, there will be a shortfall in the budgeted allocation. It must be pointed out that these prices include the removal of the second evaporation pond from the project at a value of \$228,759.86. It is felt that initially this evaporation pond will not be required due to the lead up time in reaching full capacity. Also the fact that this would be in addition to the footprint that currently exists at the Ganmain Sewerage

Treatment Plant which is of similar size and design to the Ardlethan Network and performs adequately.

This overrun in costs can be put down to several factors. Firstly, there is a significant amount of public infrastructure work being carried out at the moment and this may have increased costs. Secondly, the location of Ardlethan may have increased some prices.

The total cost for the work, as recommended, will become \$4.131 Million. This creates a shortfall of \$273,071.99. Council has a current budget of \$3.858 Million in funding towards this project. Council now needs to work out how this additional cost can be paid for in order for the work to proceed.

Council originally received \$2.1 Million (55%) from the Safe & Secure Water Programme. At this time Council estimates in regard to the construction of the Sewerage Network in Ardlethan was \$3.8 Million. For this reason, Council made an additional submission to the Safe & Secure Water Programme due to the high pensioner population, together with the isolation factor and lower socioeconomic concerns. Council were successful in receiving funding for 85% of the original \$3.8 Million estimate, and therefore have funding of \$3.28 Million available.

In funding the additional amount, Council has several options:

1) Seek the additional funding from the ratepayers or users of the facility.

This would be approximately \$1,000 per assessment on top of the existing \$2,100 that Council have required as payment. As was previously discussed in this report, the reason for the additional application to Safe & Secure Water was that the ageing population and the demographics of the Ardlethan Community mean that additional lump sum funding by ratepayers will negatively impact on the community.

2) Seek additional funding from the Safe & Secure Water Programme to maintain the 85% funding allocation.

The Safe & Secure Water Programme quite clearly states that the funding provided is based on the estimates. Discussions have been conducted with Safe & Secure Water technical staff who have advised that it is unlikely any additional funding will be granted. 85% of funding was a very generous offer and even with the changes, the percentage that will be paid for by Safe & Secure Water will be 79%. Council does have the option of seeking the support of the Local Member to further this case.

3) Pay for the remaining work out of Council's Sewer Fund.

Council have had a philosophy in the past that the community that is receiving the benefit for the Sewerage Network should pay the total contribution cost. Any payment via consolidated sewerage revenue to cover this would be in affect subsidisation from the sewerage ratepayers to the residents of Ardlethan.

4) Not proceed with the project.

Council have the option of not proceeding with the funding due to the increased cost.

Assessment

Council does have a Sewer Fund that is available to pay for sewer related infrastructure. This fund cannot be used for any other general purpose. Council have been building this fund up over the last 10 years in preparation for replacement of ageing assets. Council could take money from this fund to undertake the work and that the reimbursement be paid back over time from the income received from all contributing sewer rates.

Council could if they choose, take out an internal loan from the General Fund and that the sewer rates pay back the General Fund with interest.

The timeline for construction is already behind schedule and any further delay (seeking additional funding or further community consultation) is thought to be unwise.

This is an excellent opportunity for the people of Ardlethan to be provided with sewer and it is something that the community have expressed a desire for, for some time through the Community Strategic Plan.

Summary

In summary the tender process for the Ardlethan Sewer has exceeded the budget amount by \$273,071.99. Council believe this opportunity to sewer Ardlethan should be carried out. Significant community consultation has occurred and the community are generally in agreeance with the process occurring.

Council believes it is appropriate to proceed with the construction of sewer and that funds be taken from the existing Sewer Fund.

Recommendation

That Council proceed with construction of the Ardlethan Sewerage Scheme and that the shortfall be funded from the existing Sewer Fund.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that Council proceed with construction of the Ardlethan Sewerage Scheme and that the shortfall be funded from the existing Sewer Fund. 25/02/2019

**ES19) TENDER 2018/05 – CONSTRUCTION OF ARDLETHAN SEWERAGE SCHEME
(S.03-02, SC361)**

2018-15 Evaluation Report

Executive Summary

Council recently requested tenders for the construction of the Ardlethan Sewerage Scheme. The tender was structured as a lump sum contract with a number of separable portions intended to align with industry skill sets and to maximise value to Council.

Separable Portion A of the tender is the construction of the gravity reticulation network, the rising main and the installation of a packaged pump station.

Separable Portion B of the tender is the construction of the sewerage treatment plant.

Separable Portion B1 of the tender is the construction of the third evaporation basin at the sewerage treatment plant which may be deferred to a later date if necessary, dependent upon budget constraints.

Council received five (5) submissions in response to the request for tender. Offers were received from:

- 1) Bost Civil Pty Ltd (Separable Portions A, B and B1),
- 2) D&L McCallum Pty Ltd (Separable Portions B and B1),
- 3) RJS Plumbing Pty Ltd trading as H2H Plumbing (Separable Portion A),
- 4) Keough's Plant Hire Pty Ltd (Separable Portion A) and
- 5) Poonindie Pty Ltd trading as TWS Ted Wilson and Sons (Separable Portions A, B and B1).

All offers were evaluated across the criteria of price, experience, previous performance, quality and time. When assessed across these criteria, the offer of

Poondindie Pty Ltd (trading as TWS Ted Wilson and Sons) was considered to provide best value for the construction of Separable Portion A. The offer of D&L McCallum Pty Ltd was considered to provide best value for the construction of Separable Portion B.

Due to budget constraints, it is recommended to defer construction of Separable Portion B1 (Evaporation Pond C) until a later date. It will be a considerable amount of time until enough effluent is generated by the sewerage scheme to require the construction of a third evaporation basin.

The decision to structure the tender with separable portions has been justified as the best combined price for both Separable Portions A and B offered by a single entity was \$3.85M (ex GST) which is considerably greater than the total of the best offer for each of these separable portions separately at \$3M (ex GST).

Separable Portion A

Council received four (4) offers for Separable Portion A. The following section provides a summary on each of these offers. The evaluation of all offers across the criteria of price, experience, previous performance, quality and time were combined to produce a total score for each offer. The results are presented in Figure 1.

1) Bost Civil Pty Ltd

Lump sum price \$5,015,656.40 (ex GST)

The offer of Bost Civil demonstrated that they have qualified and experienced personnel and that they have previously undertaken many large civil construction projects, some similar in nature to the Ardlethan Sewerage Scheme. Their submission provided very little information on proposed construction methodology, safety, quality and environmental management. The program provided in their response identified a 40 week construction timeframe for Separable Portion A.

The higher cost and lack of information on some elements in their submission resulted in Bost Civil ranking third of the four offers for Separable Portion A.

2) RJS Plumbing Pty Ltd trading as H2H Plumbing

Lump sum price \$4,677,496.28 (ex GST)

H2H Plumbing also made an alternative non-conforming offer based on a pressure sewer reticulation system. The lump sum price for the non-conforming offer was \$ 4,304,505.00 (ex GST). In their submission, H2H Plumbing demonstrated that they have successfully completed pressure sewer projects of a similar scale to the Ardlethan Sewerage Scheme in the past and that they have suitably qualified and experienced staff and subcontractors. H2H Plumbing provided a detailed and well considered methodology in their tender response. The program submitted with their offer identifies a 36-week project timeframe.

The higher cost of the offer (both conforming and non-conforming) and the preference for pressure sewer saw H2H Plumbing ranked second of the four offers for Separable Portion A.

3) Keough's Plant Hire Pty Ltd

Lump sum price \$6,486,928.01 (ex GST)

In their submission, Keough's Plant Hire demonstrated that they have successfully completed works of this scale and nature in the past. They have nominated suitably qualified and experienced personnel and subcontractors. Keough's Plant Hire provided a comprehensive Health, Safety and Environmental Management Plan. A construction timeframe of 73 weeks was nominated in the program for the project.

The higher cost and longer construction timeframe resulted in Keough's Plant Hire ranking lowest of the offers for Separable Portion A.

4) Poonindie Pty Ltd trading as TWS Ted Wilson and Sons

Lump sum price \$2,281,400.00 (ex GST)

TWS have provided a comprehensive methodology in their tender response. Their offer identifies qualified and experienced key personal and subcontractors capable of delivering this project. TWS have demonstrated in their offer that they have successfully completed a number of similar projects in the past. TWS have quality, safety and environmental management systems certified for compliance with ISO9001, AS/NZS4801 and ISO14001 respectively. TWS have nominated a 50-week timeframe for the completion of Separable Portion A.

The lower cost of the TWS offer and the supporting information provided with their submission resulted in TWS ranking highest of all offers for Separable Portion A.

Furthermore, TWS represents the only viable offer for Separable Portion A from a financial perspective given the project’s budget constraints.

Referee checks undertaken with three of TWS’ previous clients and client-side project managers were all positive with specific emphasis on the quality of the work completed.

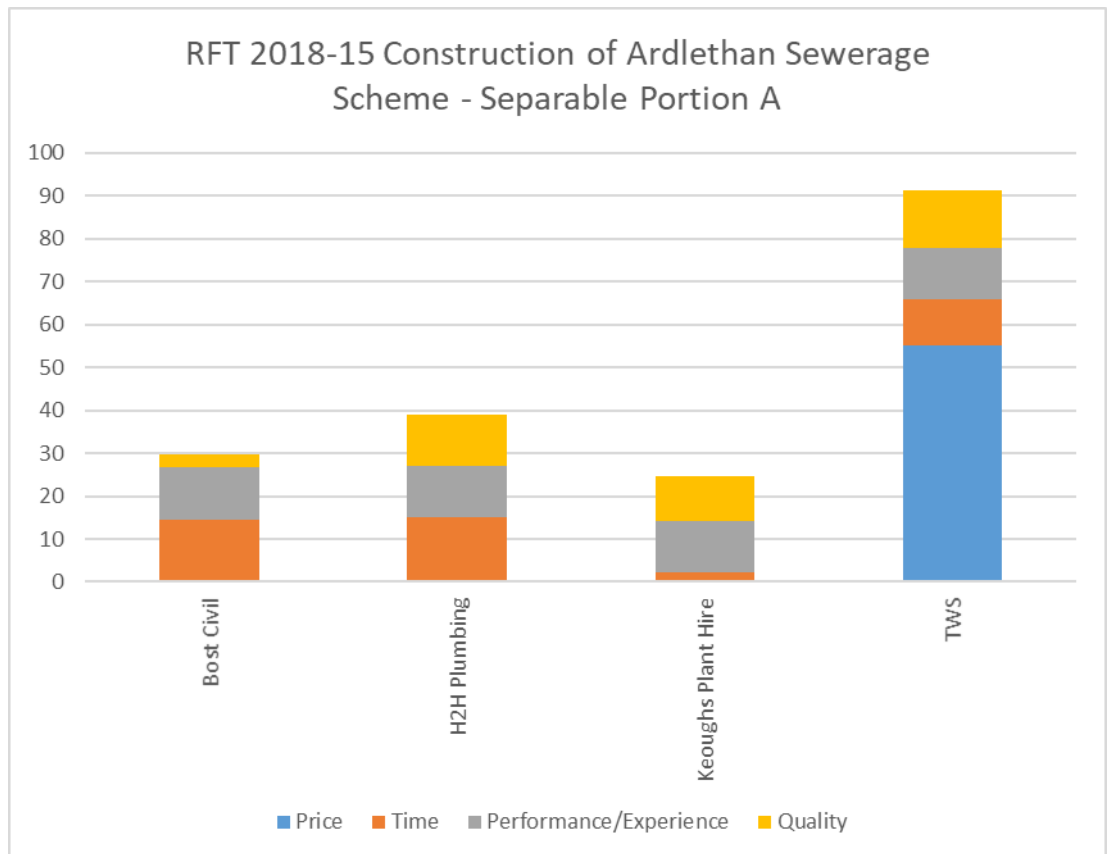


Figure 1 - Evaluation of offers for Separable Portion A across all criteria

Separable Portion B

Council received three (3) offers for Separable Portion B. The following section provides a summary on each of these offers. The evaluation of all offers across the criteria of price, experience, previous performance, quality and time were combined to produce a total score for each offer. The results are presented in Figure 2.

- 1) Bost Civil Pty Ltd

Lump sum price \$2,285,715.00 (ex GST)

The offer of Bost Civil demonstrated that they have qualified and experienced personnel and that they have previously undertaken many large civil construction projects, some similar in nature to the Ardlethan Sewerage Scheme. Their submission provided very little information on proposed construction methodology, safety, quality and environmental management. The program provided in their response identified a 32-week construction timeframe for Separable Portion B.

The higher cost and lack of information on some elements in their submission resulted in Bost Civil ranking lowest of the offers for Separable Portion B.

2) D&L McCallum Pty Ltd

Lump sum price \$716,193.54 (ex GST)

D&L McCallum's tender submission demonstrated that they have previously completed similar projects and that they have suitably qualified and experienced staff. They provided comprehensive health and safety documentation as well as environmental and quality policies. The program submitted with D&L McCallum's offer identifies an 18-week construction timeframe for separable portion B.

The lower cost and shorter construction timeframe resulted in D&L McCallum ranking highest of all offers for Separable Portion B.

Furthermore, D&L McCallum represents the only viable offer for Separable Portion B from a financial perspective given the project's budget constraints.

D&L McCallum have successfully completed similar works previously for Council. Council staff are also aware of similar projects undertaken by D&L McCallum for neighbouring Councils.

3) Poonindie Pty Ltd trading as TWS Ted Wilson and Sons

Lump sum price \$1,569,200.00 (ex GST)

TWS have provided a comprehensive methodology in their tender response. Their offer identifies qualified and experienced key personal and subcontractors capable of delivering this project. TWS have demonstrated in their offer that they have successfully completed a number of similar projects in the past. TWS have quality, safety and environmental management systems certified for compliance with

ISO9001, AS/NZS4801 and ISO14001 respectively. TWS have nominated a 42-week timeframe for the completion of Separable Portion B.

The offer of TWS ranked second of the three offers for Separable Portion B due to the higher cost and longer construction timeframe.

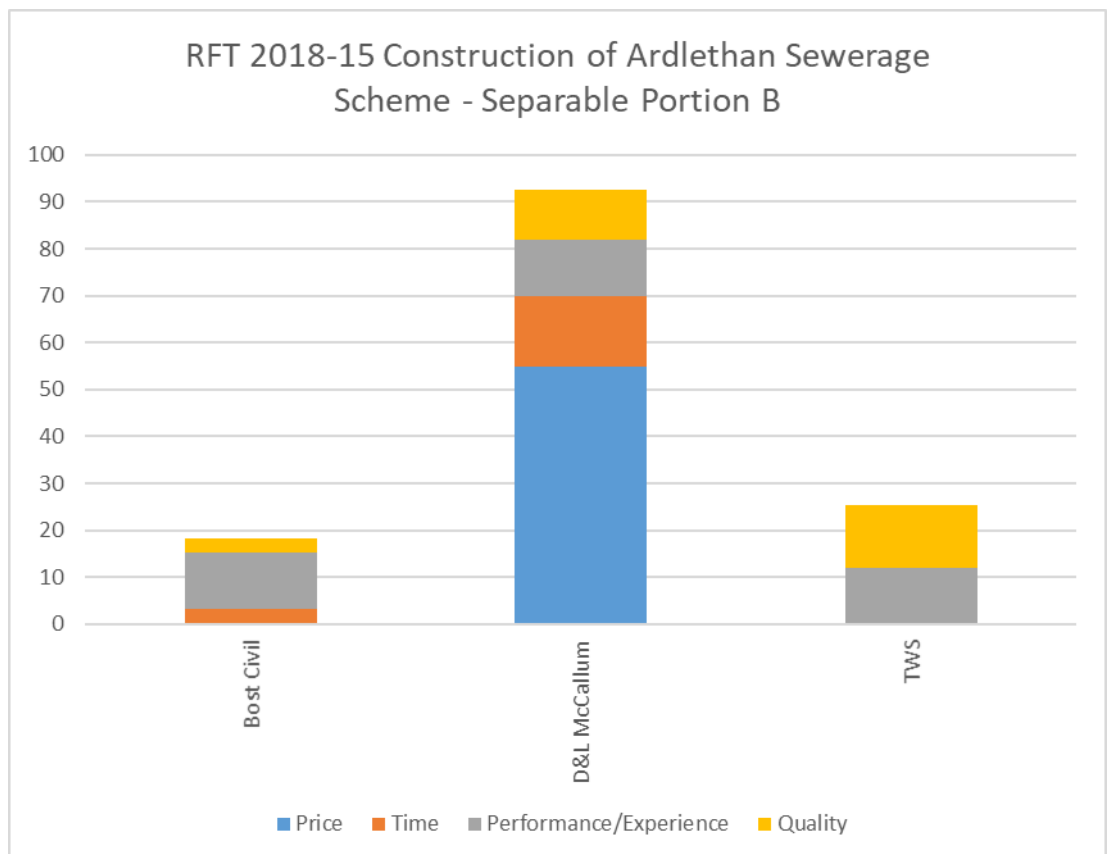


Figure 2 - Evaluation of offers for Separable Portion B across all criteria

Separable Portion B1

Council received three (3) offers for Separable Portion B1 from the same proponents that made submissions for Separable Portion B.

The offers for Separable Portion B1 were not evaluated due to budget constraints. Had they been evaluated, the ranking would have been the same due to the relative pricing of the offers and the same material for the other evaluation criteria.

Recommendations and Conclusion

It is recommended that Council award the contract for construction of Separable Portion A to Poonindie Pty Ltd trading as TWS Ted Wilson and Sons and the contract for the construction of Separable Portion B to D&L McCallum Pty Ltd.

While this recommendation is driven primarily by cost TWS ranked higher than the other offers on the basis of quality, performance and experience. This was confirmed by referee checks from some of TWS' similar projects completed in the past. Referee checks were not completed for D&L McCallum as current staff have successfully worked with this contractor in the past and are happy with the quality of work completed and outcomes achieved.

It is recommended that the construction Separable Portion B1 be deferred until such time as accumulated inflows and climatic conditions require its construction.

Recommendation

That Council:

- 1) Accept the offer of Poonindie Pty Ltd trading as TWS Ted Wilson and Sons (ABN 85 067 774 985) for Separable Portion A of the construction of the Ardlethan Sewerage Scheme.
- 2) Authorise the General Manager or their delegate to enter into a contract with Poonindie Pty Ltd trading as TWS Ted Wilson and Sons (ABN 85 067 774 985) for Separable Portion A of the construction of the Ardlethan Sewerage Scheme.
- 3) Accept the offer of D&L McCallum Pty Ltd (ABN 46 118 587 223) for Separable Portion B of the construction of the Ardlethan Sewerage Scheme.
- 4) Authorise the General Manager or their delegate to enter into a contract with D&L McCallum Pty Ltd (ABN 46 118 587 223) for Separable Portion B of the construction of the Ardlethan Sewerage Scheme.
- 5) Authorise the affixing of Council's Common Seal to all relevant documents as required.
- 6) Defer the construction of Separable Portion B1 of the construction of the Ardlethan Sewerage Scheme until a later date.

RESOLVED on the motion of Clr McCann and seconded by Clr Jones that Council:

26/02/2019

- 1) **Accept the offer of Poonindie Pty Ltd trading as TWS Ted Wilson and Sons (ABN 85 067 774 985) for Separable Portion A of the construction of the Ardlethan Sewerage Scheme.**
- 2) **Authorise the General Manager or their delegate to enter into a contract with Poonindie Pty Ltd trading as TWS Ted Wilson and Sons (ABN 85 067 774 985) for Separable Portion A of the construction of the Ardlethan Sewerage Scheme.**
- 3) **Accept the offer of D&L McCallum Pty Ltd (ABN 46 118 587 223) for Separable Portion B of the construction of the Ardlethan Sewerage Scheme.**
- 4) **Authorise the General Manager or their delegate to enter into a contract with D&L McCallum Pty Ltd (ABN 46 118 587 223) for Separable Portion B of the construction of the Ardlethan Sewerage Scheme.**
- 5) **Authorise the affixing of Council's Common Seal to all relevant documents as required.**
- 6) **Defer the construction of Separable Portion B1 of the construction of the Ardlethan Sewerage Scheme until a later date.**

**ES20) TENDER 2018/16 – SUPPLY OF PACKAGED PUMP STATION FOR
ARDLETHAN SEWERAGE SCHEME (S.03-02, SC361)**

2018-16 Evaluation Report

Executive Summary

Council recently requested tenders for the supply of a packaged pump station to be incorporated into the Ardlethan Sewerage Scheme. The pump station will be installed by the contractor constructing the gravity reticulation and rising main for the Ardlethan Sewerage Scheme.

Council received five (4) submissions in response to the request for tender. Offers were received from:

- 1) Aquatec Fluid Systems Pty Ltd,
- 2) Q-Max Pumping Systems Pty Ltd,

- 3) Poonindie Pty Ltd trading as TWS Ted Wilson and Sons and
- 4) Xylem Inc trading as Xylem Water Solutions.

Evaluation of Offers

The four (4) offers received for the supply of a packaged pump station were evaluated on the criteria of cost, time, previous performance and experience, quality and suitability of the offer. The following section provides summary commentary on the evaluation of each offer. The results of the evaluation are presented in Figure 1.

1) Aquatec Fluid Systems Pty Ltd

Lump sum price \$ 217,515.00 (ex GST)

Aquatec provided a comprehensive tender response that addressed all requirements of the technical specification. The delivery timeframe proposed in the offer is approximately 11 weeks which meets the overall requirements of the project. In their offer, Aquatec included some of the site mechanical and electrical installation elements not included in some other offers. As the cost these additional services was not specifically itemised, it is difficult to extract the cost for direct comparison with other offers. Aquatec have demonstrated previous experience in producing packaged pump stations of a similar nature.

The increased cost of the Aquatec offer did not justify the additional services provided. As a result, the offer of Aquatec ranked third of the four offers.

2) Q-Max Pumping Systems Pty Ltd

Lump sum price \$ 161,400.00 (ex GST)

The tender response of Q-Max met the requirements of the technical specification. The offer identified a delivery timeframe of approximately 10 weeks, meeting the requirements of the overall Ardlethan Sewerage Scheme project. Q-Max demonstrated experience in the supply of similar pump stations. Council have previously used this supplier and Council staff are happy with the quality of the product. The delivery timeframe identified in the Q-Max submission is approximately eight (8) weeks.

The lower cost of the Q-Max offer resulted in Q-Max ranking highest of all four offers.

3) Poonindie Pty Ltd trading as TWS Ted Wilson and Sons

Lump sum price \$ 287,416.36 (ex GST)

TWS provided a comprehensive offer inclusive of much of the site installation work. Many of the additional items included in the offer are based on TWS' previous experience supply and installing packaged pump stations and issues that they have previously encountered on projects where a packaged pump station has been procured by the principal and provided to a contractor for installation. As a result, they have made a number of recommendations for improvement and included them in their submission. The TWS offer included full electrical design and installation at a cost of \$74,380 (ex GST). There were a number of elements identified in the technical specification that were included in the TWS offer as options at additional cost including epoxy lining at a cost of \$5,320 and a well washer at \$8,560. TWS identified a 16-week delivery timeframe which meets the requirements of the project.

While the TWS offer is comprehensive from a supply and installation perspective, it is difficult to justify the additional cost, particularly when other providers were not asked to provide similar costing. The additional cost resulted in TWS ranking lowest of all offers.

4) Xylem Inc trading as Xylem Water Solutions

Lump sum price \$ 152,624.00 (ex GST)

Xylem provided an offer that met the majority of the requirements of the specification. One exclusion identified in the Xylem offer was the provision of the control panel, switchboard and level controls. As key elements of the packaged pump station, these will have to be sourced elsewhere and integrated into the pump station at additional cost. Xylem demonstrated extensive experience in the supply of packed pump stations of this nature.

While the least expensive of all offers, the likely additional costs associated with procuring and installing a switchboard and control equipment resulted in the offer of Xylem ranking second of the four offers.

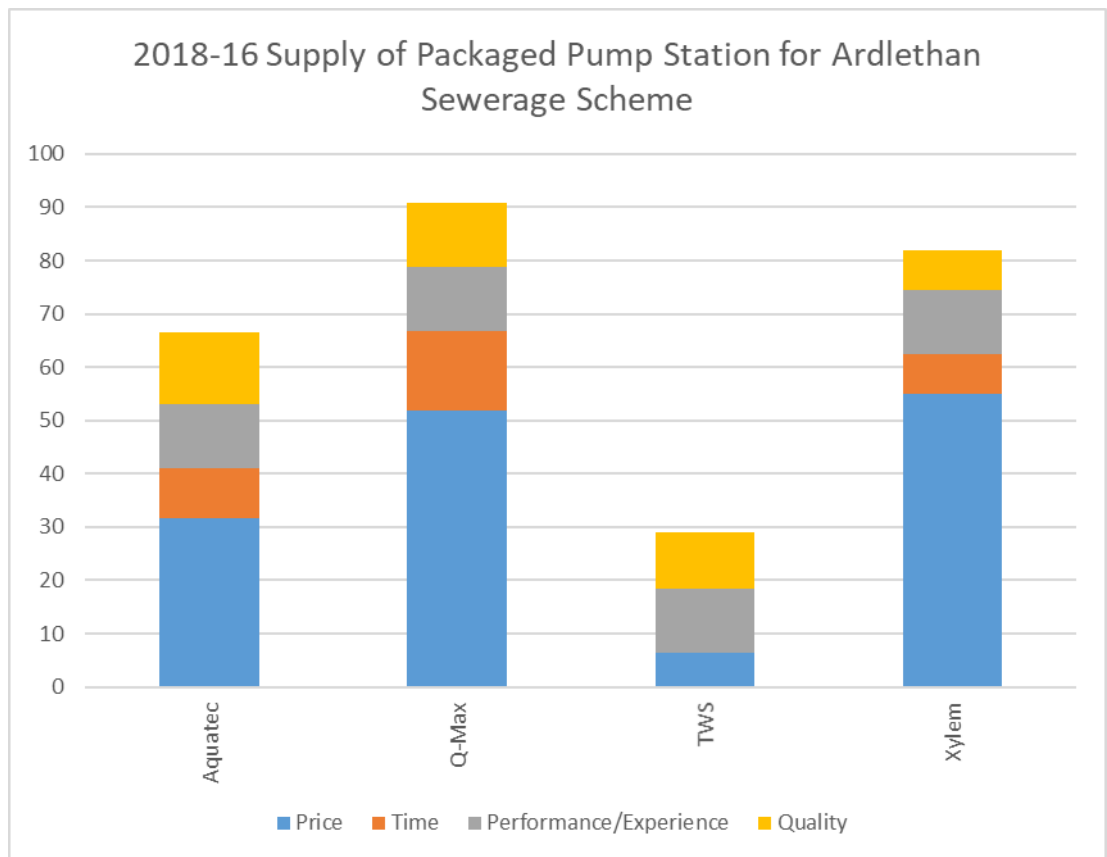


Figure 1 - Evaluation of offers across all criteria

Recommendations and Conclusion

It is recommended that Council award the contract for the supply of a packaged pump station for the Ardlethan Sewerage Scheme. While not the lowest cost of the tenders received, it is almost certain that the additional cost in procuring a switchboard and control equipment for the lowest cost offer will result in it being a more expensive solution than that offered by Q-Max.

Recommendation

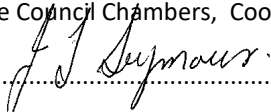
That Council:

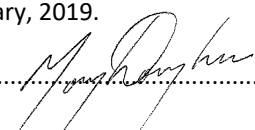
- 1) Accept the offer of Q-Max Pumping Systems Pty Ltd (ABN 95 164 437 914) for the supply of a packaged pump station for the Ardlethan Sewerage Scheme.

- 2) Authorise the General Manager or their delegate to enter into a contract with Q-Max Pumping Systems Pty Ltd (ABN 95 164 437 914) for the supply of a packaged pump station for the Ardlethan Sewerage Scheme.
- 3) Authorise the affixing of Council's Common Seal to all relevant documents as required.

RESOLVED on the motion of Clr McCann and seconded by Clr Jones that Council:
27/02/2019

- 1) **Accept the offer of Q-Max Pumping Systems Pty Ltd (ABN 95 164 437 914) for the supply of a packaged pump station for the Ardlethan Sewerage Scheme.**
- 2) **Authorise the General Manager or their delegate to enter into a contract with Q-Max Pumping Systems Pty Ltd (ABN 95 164 437 914) for the supply of a packaged pump station for the Ardlethan Sewerage Scheme.**
- 3) **Authorise the affixing of Council's Common Seal to all relevant documents as required.**


..... MAYOR


..... GENERAL MANAGER.

4.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES REPORTS

HS1) DEVELOPMENT ACTIVITY REPORT THE PERIOD ENDING 31ST JANUARY, 2018

Summary

This report advises of the Development Application activity for the months of December 2018 and January 2019.

Development Activity Table

Application Number	Type	Address	Determination	Value
CDC 2018/18	New Single Dwelling	132 Mirrool Street North, Coolamon	Approved	\$286,000.00
DA 2018/90	New Shed	21-25 Orr Street, Coolamon	Approved	\$37,000.00
DA 2019/2	New Single Dwelling	Learys Lane, Coolamon	Approved	\$330,000.00
DA 2018/87	New Shed	41 Webb Street, Marrar	Approved	\$19,640.00
CDC 2019/01	New Swimming Pool & Shed	2 Deakin Street, Beckom	Approved	\$30,000.00
DA 2019/03	New Shed	8 William Kelly Drive, Coolamon	Approved	\$30,000.00
DA 2018/68	Re Roofing of Up to Date Store	127-129 Cowabbie Street, Coolamon	Approved	\$65,000.00
TOTAL: 7			7	\$797,640.00

Financial Implications

There are nil financial implications to Council as a result of this report.

Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

Recommendation

That Council receive and note this report on development activity for the period up to 31st January, 2019.

RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that Council receive and note this report on development activity for the period up to 31st January, 2019 28/02/2019

**HS2) GANMAIN TWILIGHT MARKETS: GOURMET GANMAIN - REQUEST FOR
SUSPENSION OF ALCOHOL FREE ZONE (C.09-41, SC130)**

Summary

This report seeks Council approval for the suspension of the current Alcohol Free Zone within Ford Street (the main Street) and the Victory Memorial Gardens Ganmain between 4.00pm and 8.00pm for the Ganmain Twilight Markets/Gourmet Ganmain event scheduled to occur on 16th March, 2019.

Background

Council has received a request from the Advance Ganmain Committee for the suspension of the Alcohol Free Zone within Ford Street and the Victory Memorial Gardens Ganmain between 4.00pm and 8.00pm for the Ganmain Twilight Markets/Gourmet Ganmain event, scheduled to occur on 16th March 2019.

The Ganmain Markets has become a popular community event and this year two markets will be held, one in March and one in October. The March event has been re-branded Gourmet Ganmain with the focus on regional food and produce. Interest has been received from stallholders to attend and sell alcohol by the glass and this would be a great addition to the friendly laid-back atmosphere of the event. Only licensed stalls will be able to sell alcohol and they will abide by their licensing terms.

The drinking of alcohol is prohibited in an alcohol-free zone that has been established by a Council. Public places that are public roads, footpaths or public car-parks may be included in a zone. Alcohol-free zones promote the use of these roads, footpaths and car-parks in safety and without interference from irresponsible street drinkers.

Council has the ability to suspend the Alcohol Free Zone provided the appropriate advertising and notification has taken place.

Legislative Implications

Alcohol-Free Zones prohibit the drinking of alcohol in public places such as roads or car parks under Part 4 of the NSW Local Government Act 1993, Sections 642 - 649. The purpose of these zones is to create a safe environment in which individuals may move about without interference from irresponsible street drinkers. Alcohol Free Zones operate 24 hours a day, 7 days a week.

In accordance with Section 645 of the Act, Council has the power to suspend or cancel the Zone at an earlier date if deemed necessary, or to hold a specific

community event. Council is required to do so via a Council resolution and must publish a notice of suspension and/or cancellation. Section 645 *Suspension or cancellation* provides that:

- (1) *The Council may, at the request of any person or body or of its own motion, suspend the operation of an alcohol-free zone by publishing notice of the suspension in a newspaper circulating in the area as a whole or in a part of the area that includes the zone concerned.*
- (2) *During the period indicated in such a notice as the period of suspension, the zone does not operate as an alcohol-free zone.*
- (3) *In like manner the council may at any time cancel the operation of an alcohol-free zone.*

Prior to cancellation or suspension Council would be required to liaise with Police both prior to and after the Council resolution.

Financial Implications

There are no financial implications to Council or the community resulting from this report.

Consultation

The NSW Police (Wagga Licensing Sergeant) and the Coolamon Police Station were contacted on 9 January 2019 and advised of the proposed suspension of the zone and confirmed that NSW Police have no issues with supporting such a proposal.

Further consultation is required to occur in accordance with the Local Government Act 1993 if Council resolves to support the suspension by publishing notice of the suspension in a newspaper circulating in the area as a whole or in a part of the area that includes the zone concerned.

Recommendation

That Council suspend the Alcohol Free Zone in Ford Street and the Victory Memorial Gardens for the Ganmain Twilight Markets/Gourmet Ganmain event, between 4.00pm and 8.00pm on Saturday, 16th March, 2019.

RESOLVED on the motion of Clr McCann and seconded by Clr Crocker that Council suspend the Alcohol Free Zone in Ford Street and the Victory Memorial Gardens for the Ganmain Twilight Markets/Gourmet Ganmain event, between 4.00pm and 8.00pm on Saturday, 16th March, 2019 29/02/2019

HS3) REQUEST FOR QUOTATION SUBMISSIONS - COUNCIL ADMINISTRATION BUILDING PROJECT (RFQ 2018/18) (LF590)

Summary

This report provides information and recommendations to Council in regards to submissions received in response to Councils Request for Quotations for proposed building works to the Council Administration Building located at 55 Cowabbie Street, Coolamon.

Background

Architectural plans and specifications have been developed in consultation with relevant Council staff to address required upgrade works to the Council Offices located in Cowabbie Street, Coolamon.

The proposed works to the Council Offices include:

- Addition to the front of the Council Chambers to provide for a meeting room (10.12m²)
- New disabled person's facility to be located at the rear of the Council Chambers (12m²)
- Refurbishment of the existing male and female toilets.

There is currently no dedicated meeting room space within the Council administration building and the proposed meeting room works will result in the creation of much needed space in which to house both internal and external stakeholders for meeting purposes with associated information technology infrastructure.

The Council Administration Centre does not currently provide for disabled people's facilities and the provision of such facilities will ensure compliance with Building Code and National Disability standards whilst providing accessibility for all users for sanitary use purposes.

The existing male and female toilet facilities are outdated and require upgrade. The upgrade will result in the modernisation of the facilities by virtue of retiled walls and floors and new fixture units.

Request for Quotation Submissions

Council received three (3) quotations during the submission period.

Tenderers and tender prices are listed in the following table from lowest to highest tender received.

Tenderer	Tender Price (Incl. GST)
Stephen Browning Constructions	\$52,800.00
Matthew Campbell Constructions	\$124,750.00
Coolamon Carpentry	\$147,675.00

Table 1: Tenderers and Tender Prices

Evaluation

Submitted Quotations were evaluated on the following criteria:

- Price
- Experience and
- Inclusions

All of the above contractors are considered to have relevant experience in both commercial and residential construction projects and it appears that all contractors have included all inclusions listed in plans and specifications for the project.

The wide variation in prices submitted does cause some degree of concern. The cheapest price from Mr Browning is less than half the cost of the next lowest, being Campbell Construction.

Whilst being a local builder, Mr Browning has not yet undertaken a major project with Council. He has completed numerous repair and maintenance work to a satisfactory standard.

To date Mr Campbell has not undertaken work with Coolamon Council but he has a significant resume of work, predominantly in Wagga.

Whilst price is one of the common criteria used in the assessment of quotations, it should not be considered as the key determining factor in quotation selection. The lowest quotation is not always necessarily the 'best'.

This is not insinuating that this is the case here. All builders received the same information and given access to the building to determine their quote. Council can accept the price and manage the project to deliver as per the specifications.

Alternatively, Council may not believe that the lowest quote will provide a satisfactory outcome and choose the second lowest price.

The difference between these two prices (\$71,950) is significant and therefore creates some difficulty in recommending an appropriate action for Council.

The lowest price may have not included adequate resources and could put pressure on the management of such work and the builder to deliver.

It is not suggested that if Council endorses the lowest quotation referenced in this report, that there will be adverse project management and financial outcomes for Council, but it is suggested that as an Organisation we need to consider the consequences during the decision making process.

Consultation

Internal consultation has been undertaken with relevant Council staff.

The Request for Quotation was distributed on 29th November 2018 with submissions being received up until COB on 4th January 2019. Additional time was granted to contractors in recognition of the fact that the quotations were called for during the Christmas and New Year Period.

All contractors will be notified by telephone and in writing of Council's decision after the report has been determined by Council.

Financial Implications

Council has a budget available for the project and there are no adverse financial implications resulting from this report.

Attachments

➔ Plans – Alterations and Additions to Council Chambers. Attachment No. 19

Recommendation

That Council consider the Request for Quotation Submissions and accept a preferred contractor to undertake the works proposed for the Council Administration Building.

RESOLVED on the motion of Clr McCann and seconded by Clr Crocker that:

30/02/2019

- 1) Council accept the quotation from Stephen Browning Constructions.**
- 2) A completion date be included into the Contract of Works.**

**HS4) EXPRESSIONS OF INTEREST FOR SALVAGE AND REMOVAL OF
DEMOLITION WASTE - MATONG HOTEL (SC1029, RT1000942)**

Summary

This report provides information and a recommendation to Council in regards to Expressions of Interest (EOI) submissions received for the salvage and removal of demolition waste located at the site of the former Matong Hotel, Matong.

Background

Council will recall, a number of reports on the Matong Hotel have been presented to Council since 2017, the most recent report being presented to the December 2018 Council Meeting. At the December 2018, Ordinary Council Meeting, it was resolved (266/12/2018) that Council:

- 1) *Note the report on the status of 'Matong Hotel Update Report December 2018; and***
- 2) *Endorse that staff undertake any and all actions necessary to finalise the clean-up of the Matong Hotel Site and cost related matters.***

In response to the resolution, Council staff created a specification and advertised for Expressions of Interest for the salvage and removal of demolition waste located at the site of the former Hotel.

Expression of Interest Specification

A specification was created for the expression of interest that outlined that:

- The site of the former Matong Hotel is located at Lot 4, Section 6, DP 758657, Matong Street, Matong (Corner of Matong Street and Deepwater Road).
- The site formerly housed a hotel that was rebuilt in 1916 and was constructed of double brick, timber and iron.
- Due to a recent fire event at the premises, the building structure was demolished in full on 7th November, 2018.

The Expression of Interest specification communicated that Council was seeking a flexible approach and positive community based outcome for the removal of demolition waste from the site and acknowledges that the subject material may have an inherent monetary value.

The specification identified that the following inclusions for the successful Expression of Interest:

- Access to the site
- All materials that exist on the site

The EOI conveyed that the successful applicant would be responsible for the following:

- Collection of all waste and demolition material located on the site and transportation to a new site – subject to the approval of Council.
- Obtaining an ‘Asbestos Site Clearance Report’ from a suitably qualified and practising Occupational Hygienist prior to any works occurring on the site. A copy of the Report is to be presented to Council for verification prior to any works commencing.
- Ensuring appropriate traffic signage and safety fencing is installed and operated during site clearing and salvaging operations.
- Levelling the site at completion of works.
- The successful applicant will be responsible for ensuring the necessary insurances exists to cover the removal of demolition waste and material from the site and its transportation to waste disposal facility. Copies of such insurances shall be presented to Council for verification prior to any works commencing.

Expressions of Interest (EOI's)

Council received three (3) EOI's during the submission period.
The EOI's received are listed in the following table:

Name	EOI Submission	Evaluation Criteria Compliance
Mark Bradley Plumbing	\$65,000.00 (GST ?) estimated removal cost.	Complies with criteria: highest price submitted, has capacity to remove material, community benefit in the form of clean site. Will rely on Matong Landfill Site for deposition of material into an excavated trench to be created and filled by applicant.
D & L McCallum	\$38,300.00 (GST Ex.)	Complies with criteria: second highest price submitted, has capacity to remove material, community benefit in the form of clean site. Will rely on Matong Landfill Site for deposition of material into an excavated trench to be created and filled by applicant.
Gundagai Construction Services	\$18,000.00 (GST Ex.)	Complies with criteria: lowest price submitted, has capacity to remove material, community benefit in the form of clean site. Will rely on Matong Landfill Site for deposition of material into an excavated trench to be created and filled by applicant.

Table 1: EOI's Received

Evaluation

Submitted EOI's were evaluated on the following criteria:

- Proposed monetary contribution/ or cost to Council (30%)
- Capacity of the applicant to collect, remove and salvage the demolition waste (10%)
- Level of community benefit (50%)
- Current financial capacity of the applicant to undertake works (10%)

All submissions meet the abovementioned criteria with the major difference being in price.

Consultation

Internal consultation has been undertaken with relevant council staff.

All EOI applicants will be notified by telephone and in writing of Council's decision after Council has determined the report.

It is recommended that Council provide one last opportunity to the owner of the premises to have the site cleared in full and to Council's satisfaction within 14 days from the date of the February 2019 Council and prior to successful contractor engaged and any site clearing works commencing.

Legislative Implications

As previously communicated to Council during the notice and order process for the demolition and clearing of the site, Clause 34(7) of Part 10 of Schedule 5 of the EPA Act 1979 provides:

- 1) *If a relevant enforcement authority takes action under clause 33 to give effect to a development control order by demolishing a building, the authority may remove any materials concerned.*
- 2) *The relevant enforcement authority may sell those materials but only if the relevant authority's expenses in giving effect to the terms of the development control order are not paid to the authority within 14 days after removal of the materials.*
- 3) *If the proceeds of such a sale exceed the expenses incurred by the relevant enforcement authority in relation to the demolition and the sale, the relevant authority:*

- a) *may deduct out of the proceeds of the sale an amount equal to those expenses, and*
 - b) *must pay the surplus to the owner on demand.*
- 4) *If the proceeds of sale do not exceed those expenses, the relevant enforcement authority:*
- a) *may retain the proceeds, and*
 - b) *may recover the deficiency (if any) together with the authority's costs of recovery from the owner as a debt.*
- 5) *Materials removed that are not saleable may be destroyed or otherwise disposed of.*
- 6) *A relevant enforcement authority that carries out work under clause 33 in relation to development for which an amount of security has been provided to the authority:*
- a) *may be recompensed for the work from the security if the security is more than the costs of carrying out the work, and*
 - b) *must pay any surplus remaining to the person entitled to it on demand.*
- 7) *Any expenses incurred under this clause by a relevant enforcement authority that gave a development control order, together with all associated costs, may be recovered by the authority in any court of competent jurisdiction as a debt due to the authority by the person required to comply with the order.*

Noting that none of the Expression of Interest Submissions received will result in any proceeds or surplus funds being generated, it is recommended that in accordance with Clause 34(7) (4) (b) of Part 10 of Schedule 5 of the EPA Act 1979, that Council should list costs of site clearance as a debt against the land.

Financial Implications

Council has no budget available for the project, however could fund the exercise from general revenue sources.

Attachments

→ 3 X EOI Submissions. Attachment No. 20

Recommendation

That Council:

- 1) Note the Report titled Expressions of Interest Removal of Demolition Waste Matong Hotel; and
- 2) Endorse the engagement of Gundagai Construction Services at a price of \$18,000.00 excluding GST to undertake demolition, waste removal and site clearing.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that:

31/02/2019

- 1) **Council note the Report titled Expressions of Interest Removal of Demolition Waste Matong Hotel; and**
- 2) **Council endorse the engagement of Gundagai Construction Services at a price of \$18,000.00 excluding GST to undertake demolition, waste removal and site clearing.**
- 3) **The work to be undertaken be completed within 60 days from the date of Contract.**

HS5) EXPRESSIONS OF INTEREST FOR REMOVAL OF PLAYGROUND EQUIPMENT AT LIONS PARK ARDLETHAN (G.03-51, SC1044)

Summary

This report provides information and a recommendation to Council in regards to Expressions of Interest submissions received for the removal and ownership of the playground equipment, located at Lions Park Ardlethan.

Background

Lions Park Ardlethan is Ardlethan's key play space, located in Aria Street Ardlethan, which attracts use from local residents and visitors.

An upgrade of the park is scheduled and involves removal of the existing equipment and installation of a new playground, which will cater for a wider range of ages and abilities.

The project is funded through the NSW Governments Stronger Community Fund, the Australian Government Stronger Communities Program and long-term savings from council.

The playground equipment to be removed from the Park is approximately 20 years old. Whilst the playground no longer meets the needs of the community, the equipment could be suitable for use by a local community group, organisation or business.

Expressions of interest have been sought from interested parties to remove and take ownership of this equipment.

Expressions of Interest (EOI's)

Council received two (2) EOI's during the submission period.

The EOI's received are listed in the following table:

Name	EOI Submission
Ariah Park Baptist Church	Local Church group that provides many services for small community. \$500 offered for playground equipment.
Ardlethan Recreation Reserve Trust (ARRT)	Non-profit organisation. \$100 offered for playground equipment.

Table 1: EOI's Received

Evaluation

Submitted EOI's are evaluated on the following criteria:

- Proposed monetary contribution (20%)
- Capacity of the applicant to collect, install and maintain the equipment (20%)
- Level of community benefit (50%)
- Current financial capacity of the applicant to fund the purchase of playground equipment (10%)

Both the submissions meet to differing degrees the abovementioned criteria.

Assessment

Both can claim "local benefit" to their community, however, the ARRT has a direct benefit back to the community of Ardlethan. The Ariah Park Baptist Church would be contributing more money towards Council for the playground equipment of

\$400.00. Council needs to weigh up the benefit of \$400.00 compared to a local community improving its assets.

This project that replaces the playground, received funding from the SCC fund and is therefore not a direct cost to Council's budget. Any money received for the equipment is considered a bonus to Council's income for the project.

Consultation

Internal consultation has been undertaken with relevant council staff.

All EOI applicants will be notified by telephone and in writing of Council's decision after Council has determined the report.

Financial Implications

Council has a budget available for the project (new equipment and removal of existing) and there are no adverse financial implications resulting from this report.

Attachments

→ 2 X EOI Submissions [Attachment No. 21](#)

Recommendation

That Council offer the playground equipment from Lions Park Ardlethan to the Ardlethan Recreation Reserve Trust.

Clr Jones declared a non-pecuniary interest due to his wife holding an executive position on the ARRT and left the Meeting at 3.45pm.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McCann that Council accept the offer from the Ardlethan Recreation Reserve Trust (ARRT) for the playground equipment at Lions Park Ardlethan. [B2/02/2019](#)

Clr Jones returned to the Meeting at 3.47pm.

**HS6) ALTERATIONS & ADDITIONS TO ALLAWAH LODGE - VARIATION TO
FENCING CONTROLS AND BOUNDARY ENCROACHMENT (A.05-02, SC7)**

Summary

Council staff are currently undertaking the development assessment for proposed redevelopment works at Allawah Lodge and have identified that the development, as proposed, will result in non-compliance with Councils development controls for fencing and an encroachment on the Mirrool Street Road Reserve.

Background

Final plans and specifications have been developed for proposed redevelopment works at Allawah Lodge.

The redevelopment proposal seeks 'concept development approval' for the overall development and also immediate development approval for stage 1 works.

The proposed development will occur in three (3) stages as follows:

- **Stage 1** will consist of an addition to the existing sunroom, installation of new fencing, landscaping and footpaths.

The extension the existing sunroom will be approximately 4 metres by 7 metres. The extension will match in with the existing building (i.e. the bricks and tiles will match existing).

Approximately 118 metres of new fencing is proposed to be installed on the front boundary of Mirrool Street and Stinson Street. The fence is 2.4 metres high and will be constructed out of brick and wrought iron.

- **Stage 2** will include the alterations and upgrading of the existing kitchen and laundry area and the provision of a new loading/unloading area for goods in and out.

Stage 2 of the development will include the alterations and upgrading of the existing kitchen and laundry area. The kitchen area upgrade will be completed in accordance with NSW Food Safety Standards.

This stage also includes the provision of a new loading/unloading area for goods in and out. The loading/unloading area will be approximately 7 metres wide by 16 metres long and will be located adjacent to the kitchen area.

- **Stage 3** includes the proposed addition to the existing residents lounge, upgrade of existing courtyard, construction of new residents dining area, internal alterations to provide a new centrally located nurse's station and upgrading of the office/reception area.

Stage 3 includes an approximately six metre by 15 metre addition to the existing lounge area, an approximately 10 metre by 15 metre addition of a Dining Room, upgrading of the existing courtyard, internal alterations to allow for a nurse's station and upgrading of the existing office/administration area. All of the additions and alterations will utilise products that match in with the existing building.

The application is seeking overall concept approval for all three stages and immediate approval for stage 1 works that has been accompanied by a construction certificate application and required plans and specifications.

Variation to Fence Control

The proposed fencing component of the stage 1 works will involve the erection of a new brick infill fence at locations along the Mirrool and Stinson Street frontages. The fence will comprise of brick piers to 2400 mm in height with infill iron fencing panels 1400 mm in height located on top of a 400 mm fender wall of brickwork. The fence design is decorative in nature and is required to ensure the safety and security of residents of the facility.

It has been identified during development assessment, that the fence is non-compliant with Councils fencing controls as identified in the Coolamon DCP 2015. In essence, Councils controls require that front fences be no higher than 1.2 m in height for an opened style fences and side fences be no higher than 1.8 m high behind the building line.

Whilst the fence may be considered to be imposing on the streetscape, its decorative design, with the use of open style infill panels and capping will ensure that it is not visually intrusive on the streetscape. The fence will be further softened with the addition of significant landscaping to both street frontages.

Encroachment of Fence

The development assessment in conjunction with some preliminary survey work has also identified that the fence will encroach on the Mirrool Street Road Reserve (for 47 metres along Mirrool Street Frontage).

The assessment and a site inspection has confirmed that if the fence was required to be located on the property boundary line it would significantly reduce the

usability of internal access and movement areas within the site and reduce the ability of residents to use the space/landscaped areas. The location of the fence outside the boundary line will ensure that positive access and movement across the development site is promoted and maintained.

It should be noted that the road reserve is very wide on both the Stinson Street and Mirrool Street frontages. The width of the Mirrool and Stinson Street Road Reserves is approximately 31.5 metres and the width from the boundary to kerb for both these frontages is approximately 12 metres wide.

The required encroachment will occur on the Mirrool Street frontage (no encroachment on Stinson Street Frontage) and will encroach approximately 3 metres beyond existing property boundary, leaving 9 metres of pedestrian access to kerb. By way of explanation the existing garden along Mirrool Street currently encroaches approximately 9.5 metres onto the Road Reserve and there is no defined path.

It is considered that the encroachment will not reduce the ability to provide safe and efficient pedestrian access/movement on the remaining road reserve fronting the development. Council will further ensure that a pedestrian footpath is provided along each street frontage to ensure delineated and free flowing pedestrian movement around the facility.

Both Allawah Lodge and the Road Reserve are owned and operated by Council on behalf of the community. Allawah Lodge is a valuable piece of social/community service infrastructure and the encroachment of the fence on the road reserve will promote a workable / useable development that is considered to be in the public interest.

The approval by Council of a fencing control variation and encroachment will not result in any adverse streetscape outcomes. The proposed fence and resulting encroachment will not interfere with traffic vision and or limit passive surveillance of the development site.

Attachments:

- Site Plan and Elevations for Allawah Lodge Alterations and Additions
Attachment No. 22

Recommendation

That Council:

- 1) Note the Report titled Alterations and Additions to Allawah Lodge: Variation to Fencing Controls and Boundary Encroachment;

- 2) Endorse the variation to the Coolamon Development Control Plan 2015, fencing controls, to allow the developments proposed fencing to exceed fencing height controls for the reasons outlined in the abovementioned report.
- 3) Endorse the encroachment into the Mirrool Street Road Reserve for erecting a fence and for the reasons outlined in the abovementioned report.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that Council: 33/02/2019

- 1) **Note the Report titled Alterations and Additions to Allawah Lodge: Variation to Fencing Controls and Boundary Encroachment;**
- 2) **Endorse the variation to the Coolamon Development Control Plan 2015, fencing controls, to allow the developments proposed fencing to exceed fencing height controls for the reasons outlined in the abovementioned report.**
- 3) **Endorse the encroachment into the Mirrool Street Road Reserve for erecting a fence and for the reasons outlined in the abovementioned report**

The Mayor call for a Division

Those voting in favour of the Motion: All those present

Those voting against the Motion: Nil

↑ ADJOURNMENT

RESOLVED on the motion of Clr McCann and seconded by Clr White that Council resolve into Committee of a Whole for the purpose of considering confidential matters as listed in the Committee of a Whole agenda for the reason that such matters are considered to be of a confidential nature and in accordance with Council's policy thereto. 34/02/2019

Council adjourned at 3.58pm into Committee of a Whole and reconvened at 4.09pm.

Clr Logan arrived at the meeting at 4.05pm.

**5) RECOMMENDATIONS OF A COMMITTEE OF A WHOLE MEETING HELD
21ST FEBRUARY, 2019.**

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McKinnon that the Recommendations of a Committee of a Whole Meeting held 21st February, 2019 be adopted. 35/02/2019

**6) RECOMMENDATIONS OF THE NOXIOUS WEEDS MEETING OF
COOLAMON, JUNEE & TEMORA HELD 5TH DECEMBER, 2018.**

RESOLVED on the motion of Clr McCann and seconded by Clr Logan that the Recommendations of the Noxious Weeds Meeting of Coolamon, Junee & Temora held 5th December, 2018 be adopted. 36/02/2019

7) REPORTS: DELEGATES/MAYOR/COUNCILLORS

- Clr Seymour advised that he had held meetings with both the candidate for Country Labour and the current Member for Cootamundra in regard to the upcoming Election.
- Clr McKinnon spoke to the Council regarding the Matong Community meeting that he attended and their wish to revisit the decision about becoming a Section 355 Committee of Council.
- Clr Logan thanked Council for their support for another very successful Ganmain Triathalon.

Meeting Closed at 4.27pm.

Confirmed and signed during the Meeting held this 21st day of March, 2019.

.....
MAYOR

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

N.02-04 19/599

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNE & TEMORA HELD AT
TEMORA SHIRE COUNCIL ON WEDNESDAY 5TH DECEMBER 2018 AT 1.00PM.

BUSINESS:

- 1) Present and Apologies.
- 2) Confirmation of the Minutes of the Meeting held 5th December, 2017.
- 3) Matters arising from Previous Minutes.
- 4) Correspondence
- 5) Agenda Items
 - 5.1) Rob Ferguson Management Pty Ltd – Quarterly Report
 - 5.2) WAP –Report/Funding
 - 5.3) Riverina Regional Weeds Committee/LLS
 - 5.4) Inspection ID Cards
 - 5.5) Inspection Areas
 - 5.6) General Business
 - 5.7) Next Meeting

PRESENT: Tony Kelly, Coolamon Shire Council
David Carter, Junee Shire Council
Robert Ferguson, Robert Ferguson Management Pty Ltd
Kris Dunstan, Temora Shire Council

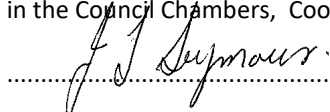
APOLOGIES: Clr John Seymour, Coolamon Shire Council
Clr Colin McKinnon, Coolamon Shire Council
James Davis, Junee Shire Council
Graham Sinclair, Temora Shire Council
David Cole, Junee Shire Council

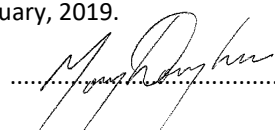
1) APOLOGIES

RESOLVED that the apologies of Clr John Seymour, Coolamon Shire Council, Clr Colin McKinnon, Coolamon Shire Council, James Davis, Junee Shire Council, David Cole, Junee Shire Council and Graham Sinclair Temora Shire Council be received and accepted.

G:\CORRESPONDENCE\ETS\2018\noxious weeds meetings\minutes_5december2018.doc

This is Page No. 67 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.

..... MAYOR

..... GENERAL MANAGER.

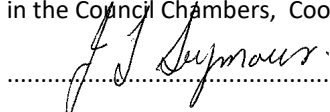
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

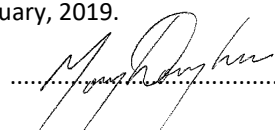
MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT
TEMORA SHIRE COUNCIL ON WEDNESDAY 5TH DECEMBER 2018 AT 1.00PM.

- 2) **CONFIRMATION OF THE MINUTES OF THE MEETING HELD 5 September 2018.**
RESOLVED that the Minutes of the Meeting held 5 September 2018 be received.
- 3) **MATTERS ARISING FROM THE MINUTES HELD 5 September 2018.**
There were no matters arising.
- 4) **CORRESPONDENCE**
Nil.
- 5) **AGENDA ITEMS**
- 5.1) **RENWA Report**
- Our part time officer has completed the mandatory DPI one day Biosecurity Act training at Menangle. He will be attending legal training in Canberra in early 2019
 - The use of the Bio oil product in the treatment of Prickly Pear and other Opuntia species appears to be a success.
 - Dealing with enquiries ranging from Silverleaf Nightshade to Horehound, native aquatic weeds in dams, rabbits and legislation change explanations.
- 5.2) **WAP Report/Funding**
- Weeds funding has been released and allocated. RENWA \$154,768.43. documentation has been completed and returned to Riverina LLS.
 - I propose to review the annual commitment of the RENWA group to funding and lower that commitment to a figure closer to the annual funding granted through the WAP. This changing of paper figures is to ensure that in the final 18 months of the plan period, RENWA will not be left with unexpended committed funds that the DPI might require the group to carry over to the next plan.
 - **Resolved that RENWA funding re reduced by same pro-rata rate as reduced WAP allocation (approx. \$10,000/Council)**
 - The RENWA allocation is below that requested but greater than that forecasted/anticipated.
 - The lack of planning for the next WAP period by DPI and LLS is a concern and is pushed with these agencies at every opportunity. Coolamon Shire Council to draft letter to local Member raising concerns over delayed funding and lack of planning at LLS.
- 5.3) **Riverina Regional Weeds Committee/LLS – Binya Meeting**
- Local weed control program guidelines. The plan must address a specific local issue, must be about engaging local people and must be complimentary to regional weed plans.

G:\CORRESPONDENCE\ETS\2018\noxious weeds meetings\minutes_5december2018.doc

This is Page No. 68 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.

..... MAYOR

..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNE & TEMORA HELD AT
TEMORA SHIRE COUNCIL ON WEDNESDAY 5TH DECEMBER 2018 AT 1.00PM.

- Biosecurity Information System. There are significant system updates due in 2019. Transfer of data from council to DPI will be streamlined and automatically checked within the system. Later in the year the BIS will be divided into an inspection reporting section and an administration/other duty reporting section. This particular upgrade should solve the major difficulty that users have with the BIS data collection system
- The NSW DPI “No space for weeds” branding campaign slogan has been reinvented using Community Based Social Marketing principals. New logos and promotion materials are available.
- Travelling stock management was discussed at length. A central site for issued permits to be displayed or listed so stock movement conflict at a local level can be avoided. 3 permits need better coordination. Inter-property travel, local grazing and TSR droving permits. Riverina LLS is looking at how to better inform all stakeholders regarding current and planned stock movements in the region.
- The DPI, WIDX (Weeds Information Database – External) Weed Risk Management System website is now available to create, review and search weed risk assessments. The weed risk assessment is the basis of all weed management and enforcement decisions under the NSW Biosecurity Act.
- Riverina LLS is investigating giving access to or hard copies of maps of all TSR’s in the region.
- There is a new Opuntia species best practice guide to management due out shortly.
- Legal training for weeds officers is available 25 Feb – 1 March in Canberra. RENWA’s part time officer will be attending. That will bring Garry Bussenschutt to current Authorised Officer, Weeds standard.
- Funding for the region has been allocated. RENWA \$154,768.43. The allocation is more than last year but less than requested. It will be delivered 6 months into a 12-month program period. The Riverina Local Land Services Regional Weeds Committee resolved to advise the Riverina Local Lands Board that a letter should be written to the State Weeds Committee regarding the unacceptable delay in releasing weeds funding.
- Planning for the 2020-2025 WAP has not yet commenced.

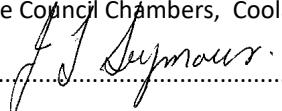
5.4) Inspection ID Cards

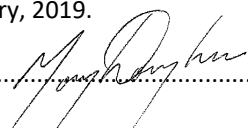
- Jeremy has investigated the option of credit card sized identification and authorisation cards for Weeds Officers. \$6.50 per card, 2-sided, colour front, black back + one off establishment fee of \$150.00 or \$75.00 depending on system used. (see attached correspondence). I believe this type of identification is the best option for Authorised Officers in the RENWA group and seek comment.

Resolved that RENWA proceed to obtain ID cards.

G:\CORRESPONDENCE\ETS\2018\noxious weeds meetings\minutes_5december2018.doc

This is Page No. 69 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.


..... MAYOR


..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNE & TEMORA HELD AT
TEMORA SHIRE COUNCIL ON WEDNESDAY 5TH DECEMBER 2018 AT 1.00PM.

5.5) Local Weeds Priorities and Local Weed Plan

- Late rain has changed weed germination across the Shires. St Johns Wort, Silverleaf Nightshade, Blue Heliotrope, Coolatai Grass and Khaki weed are all growing strongly at present. Control expenditure is necessary. Contractors for control operations have been changed to gain better costings. Control is underway with both contractors and RENWA staff.
- Prior to the rain events emphasis has been placed on all road and laneway inspections as property inspection was not productive.
- Future property inspections will focus on stock feed areas involving hay and stock movements.
- Continuous surveillance and inspection is the key to minimising potential biosecurity issues caused by the ongoing dry conditions.

5.6) General Business

Meetings for 2019 – 6 March – Coolamon Shire Council
5 June – Junee Shire Council
4 September – Temora Shire Council
4 December – Coolamon Shire Council

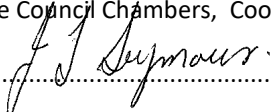
6) NEXT MEETING

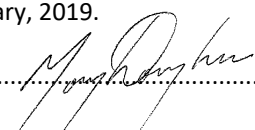
RESOLVED that the next Meeting be held on Wednesday 6th March 2019 at 2.00pm at Coolamon Shire Council.

Meeting Closed at 1.50 p.m.

G:\CORRESPONDENCE\ETS\2018\noxious weeds meetings\minutes_5december2018.doc

This is Page No. 70 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st February, 2019.

.....  MAYOR

.....  GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

Riverina WAP 2018-2019 LCA/LLS/RWCoord Allocations			
LCA/LLS	18/19 Request	Actual Allocation (GST is no longer applicable)	18/19 Commitment
Bland Shire	\$62,375.64	\$59,870.46	\$85,883.28
Carrathool Shire	\$28,628.83	\$27,537.97	\$31,933.33
CGRC (Coota)	\$28,794.93	\$27,621.95	\$39,750.00
Griffith City	\$132,028.63	\$126,642.59	\$132,030.00
CGRC (Gundagai)	\$39,416.79	\$37,791.22	\$45,475.00
Hay Shire	\$26,956.05	\$25,858.36	\$32,808.43
Hilltops (western)	\$76,393.04	\$73,307.34	\$94,300.00
Leeton Shire	\$41,897.93	\$40,219.02	\$42,456.00
Lockhart Shire	\$56,182.56	\$53,907.85	\$56,182.56
Murrumbidgee	\$26,682.72	\$25,606.42	\$37,956.00
Narrandera Shire	\$44,463.26	\$42,654.46	\$145,800.23
RENWA	\$161,279.40	\$154,768.43	\$201,999.99
Snowy Valleys (Tumut)	\$36,272.58	\$34,767.92	\$100,249.00
Wagga Wagga City	\$101,176.84	\$97,073.82	\$313,288.57
Riverina LLS	\$12,733.29	\$12,253.52	\$20,980.00
RWCoord-LLS		\$100,000.00	
RWAPPO-GHSC	\$27,388.91	\$0.00	\$0.00
Totals	\$902,671.40	\$939,805.00	\$1,381,092.39

Amount received as a percentage of that requested	0.959467383	Authority Allocation
\$875,282.49	\$899,221.00	\$839,805.00

Post a Tax invoice for the amount (highlighted in green) shown in the table

Re: Riverina WAP 18-19
Riverina Local Land
Services
**Attention: TAMMY GALVIN- Regional Weed
Coordinator**
Building 24 Darnell-Smith
Drive,
Charles Sturt University, WAGGA NSW 2678
PO Box 513, WAGGA
NSW 2650

ATTACHMENTS FOR THE MEETING HELD 21ST FEBRUARY, 2019

ITEMS DISTRIBUTED WITH THE AGENDA

- 1) INFORMATION PAPERS
 - 1) Minutes of the Advance Ardlethan Committee Meeting held 3rd December, 2018.
Refer Correspondence Item (1a).
- 2) ACTIVITY REPORTS
 - 1) Operating Statistics of the Coolamon Shire Library for December 2018 and January 2019.
 - 2) Community Development Officer's Report for December 2018 and January 2019.
 - 3) Tourism and Business Development Officer's Report for December 2018 and January 2019.
Refer Correspondence Item (2a).
- 3) Correspondence from the Local Government Remuneration Tribunal advising when reviews for categories are carried out.
Refer Correspondence Item (5a), [File No. C.12-03].
- 4) Correspondence in regard to the Roads to Recovery Funding Allocation.
Refer Correspondence Item (6a), [File No. R.07-05].
- 5) Correspondence from the Office of Local Government in regard to webcasting of Council Meetings.
Refer Correspondence Item (1b), [File No. C.11-04].
- 6) Correspondence in regard to the administration of the 2020 Council Elections.
Refer General Manager's Report (GM3), [File E.01-08].
- 7) Correspondence from Goldenfields Water regarding Standpipes.
Refer General Manager's Report (GM4), [File W.01-02].
- 8) A copy of the previous and current Australia Day Event locations.
Refer General Manager's Report (GM6), [File No. A.13-13].
- 9) A copy of the RIVJO draft Revenue Policy Statement for 2018/19.
Refer General Manager's Report (GM7), [File No. R.06-05].
- 10) Correspondence from the Ardlethan Lions Club regarding making a donation towards infrastructure in the Ardlethan/Beckom District.
Refer General Manager's Report (GM9), [File No. C.07-07].
- 11) A copy of the 2018/2022 Delivery Program Progress Report for the Period 1st July 2018 to 31st December 2018.
Refer Executive Manager, Corporate & Community Services Report (CS2), [File No. S.11-06]
- 12) A copy of the Quarterly Budget Review as at 31st December 2018.
Refer Executive Manager, Corporate & Community Services Report (CS3), [File No. F.02-02]

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST FEBRUARY, 2019.

- 13) Correspondence from Treasury regarding the Restart NSW Funding Deed in regards to the Coolamon Sewerage Augmentation Business Case.
Refer Executive Manager, Engineering & Technical Services' Report (ES10), [File No. G.03-58].
- 14) Correspondence regarding the Restart NSW – Fixing Country Roads Round 4 funding for the Marrar Freight Connectivity Project.
Refer Executive Manager, Engineering & Technical Services' Report (ES11), [File No. R.07-10].
- 15) Correspondence from RMS regarding the Drought Relief Heavy Access Program.
Refer Executive Manager, Engineering & Technical Services' Report (ES12), [File No. R.09-05].
- 16) Correspondence in regard to the report on Road Safety issues.
Refer Executive Manager, Engineering & Technical Services' Report (ES15), [File No. R.08-01].
- 17) Correspondence in regard to the report on the Lynham Lane Closure and Purchase.
Refer Executive Manager, Engineering & Technical Services' Report (ES16), [File No. R.09-10].
- 18) Correspondence in regard to the report on the Ardlethan Sewer Easement Compulsory Acquisition.
Refer Executive Manager, Engineering & Technical Services' Report (ES17), [File No. S.03-02].
- 19) A copy of the Plans in regard to the alterations and additions to the Council Chambers.
Refer Executive Manager, Development & Environment Services Report (HS3), [File No. LF590].
- 20) A copy of the Submissions received for the Expressions of Interest for Salvage and Removal of Demolition Waste at the Matong Hotel.
Refer Executive Manager, Development & Environment Services Report (HS4), [File No. SC1029].
- 21) A copy of the Submissions received for the Expressions of Interest for the removal of playground equipment at Lions Park, Ardlethan.
Refer Executive Manager, Development & Environment Services Report (HS5), [File No. G.03-51].
- 22) A copy of the Site Plan and Elevations for the Allawah Lodge Alterations and Additions.
Refer Executive Manager, Development & Environment Services Report (HS6), [File No. A.05-02].

ITEMS TABLED AT THE MEETING

- 1) A copy of the Annual Report for 2017-2018 of the Rural Financial Counselling Services – NSW Southern Region.