

Meeting commenced at 2.00pm.

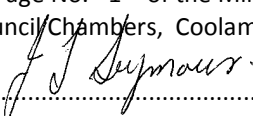
BUSINESS:

- 1) Apologies
- 2) Deputy Mayoral Minute
- 3)
 - a. Confirmation of Minutes of the Meeting held 18th May, 2016.
 - b. Matters arising out of Minutes. (Not elsewhere reported)
 - c. Confirmation of the Minutes of the Extraordinary Meeting held 2nd June, 2017.
 - d. Matters arising out of the Minutes.
- 4) Correspondence
 - a. Agenda A (Information Only)
 - b. Agenda B
- 5) General Manager's Report
 - 5.1 General Manager's Report
 - 5.2 Executive Manager, Corporate & Community Services' Report
 - 5.3 Executive Manager, Engineering & Technical Services' Report
 - 5.4 Manager, Planning & Environmental Services' Report
- 6) Reports: Delegates/Mayor/Councillors
- 7) Minutes of the Noxious Weeds Meeting of Coolamon, Junee and Temora Shires held 9th May, 2017.
- 8) Recommendations of the Local Heritage Fund Committee Meeting held 7th June, 2017.

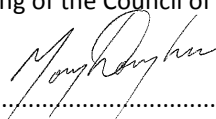
PRESENT: Clrs John Seymour, David McCann, Jeremy Crocker, Steven Jones, Colin McKinnon, Kathy Maslin and Kerrilee Logan.

STAFF: Tony Donoghue, General Manager;
Courtney Armstrong, Executive Manager, Corporate & Community Services;
Tony Kelly, Executive Manager, Engineering & Technical Services;
Colby Farmer, Executive Manager, Development & Environmental Services;
Samantha Jennings, Finance Manager.

APOLOGIES: Clr Alan White and Clr Bruce Hutcheon.

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MAYOR

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GENERAL MANAGER.

1) APOLOGIES

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that the apologies of Clr White and Clr Hutcheon be received and accepted. 80/06/2017

2) DEPUTY MAYORAL MNUTE

In my capacity as Deputy Mayor, I would like to place on record the congratulations of the Coolamon Shire Council to our Mayor, John Seymour on receiving a Medal of the Order of Australia in the Queen's birthday honours.

John has given long and loyal service to his communities through various local bodies and is a worthy recipient.

Not only was his role as a Councillor nominated, but also his work for the RFS and other Committees and Associations. A copy of the biographical notes used to support the OAM have been provided below:

Mr John Thomas SEYMOUR, Marrar NSW 2652
For service to Local Government and to the community of the Riverina

Service includes:

Mayor, Coolamon Shire Council, since 2012; Deputy Mayor, 2006-2012; Councillor, since 1999; Chair, Emergency Management Committee, current; Chair, Bicentenary Committee, 1987-1988; Council Delegate, Riverina Regional Organisation of Councils, since 2012.

Coolamon Senior Group 4 Captain, Riverina Zone, New South Wales Rural Fire Services, since 1985; Brigade President, Kinilabah Brigade, 2004-2009; Brigade Captain, 1968-1990; Member, since 1957.

**Former Committee Member, Wagga Wagga Show Society.
Foundation President, Kinilabah Landcare Group, 'for 10 years'.
Member, Marrar Progress Association, 'for many years'.
President, Marrar Hall Committee, 'for 18 years', Member, 1965-1988**

It is with great pleasure that we congratulate John on this outstanding achievement that rewards his efforts and commitment.



SIGNED: Bruce Hutcheon, Deputy Mayor

This Deputy Mayoral Minute was read aloud to the meeting by the General Manager in the absence of Clr Bruce Hutcheon.

RESOLVED that the Deputy Mayoral Minute as presented be adopted. 81/06/2017

3a) CONFIRMATION OF MINUTES OF THE MEETING HELD 18TH MAY, 2017.

RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon that the Minutes of the Meeting held 18th May, 2017 as circulated be confirmed and adopted. 82/06/2017

3b) MATTERS ARISING OUT OF THE MINUTES

There were no matters arising out of the Minutes.

3c) CONFIRMATION OF THE MINUTES OF THE EXTRAORDINARY MEETING HELD 2ND JUNE, 2017.

RESOLVED on the motion of Clr McKinnon and seconded by Clr Jones that the Minutes of the Extraordinary Meeting held 2nd June, 2017 as circulated be confirmed and adopted. 83/06/2017

3d) MATTERS ARISING OUT OF THE MINUTES.

There were no matters arising out of the Minutes.

4) CORRESPONDENCE

AGENDA A (FOR INFORMATION ONLY)

1a) INFORMATION PAPERS

- ➔ The following papers have been **distributed** with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed then that can be raised with the General Manager. Attachment No. 1

- 1) Local Government NSW Weekly Circulars 18, 19, 20 and 21.
- 2) Minutes of the RERO Board Meeting held 6th April, 2017.
- 3) RERO Newsletter for May 2017.
- 4) Minutes of the Advance Ardlethan Committee Meeting held 1st May, 2017.
- 5) Minutes of the Up-to-Date Store Committee Meeting held 7th June, 2017.

2a) ACTIVITY REPORTS

- 1) Operating Statistics of the Coolamon Shire Library for May 2017.
- 2) Youth & Community Development Officer's Report for May 2017.

General Manager's Note

- The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only. **Attachment No. 2**

AGENDA B

1b) TRANSPORT FOR NSW – FUTURE TRANSPORT STRATEGY (R.10-01, SC351)

- Information received from Transport NSW indicating the preparation of a future Transport Strategy. It is noted that Transport NSW will be working with the ROCs to ensure Councils have opportunity for feedback. This will be presented to the RERO Infrastructure Committee for discussion. **Attachment No. 3**

RESOLVED on the motion of Clr Logan and seconded by Clr Jones that the correspondence listed in Agenda A and Agenda B be received. **84/06/2017**

5) GENERAL MANAGER'S REPORT

5.1 GENERAL MANAGER REPORTS

GM1) FIRE AND EMERGENCY SERVICES LEVY (E.03-04, SC637)

At the eleventh hour, Council received information from the State Government that it would be abandoning the FESL. Council, the Insurance Industry and the State Government have already undertaken a significant amount of work towards a rollout of this levy.

It is disappointing to be removed at the last minute and it will be interesting to see what impact this has on next year's levy that will be now returned to the Insurance Industry to collect.

Notwithstanding this, Council have had an opinion that the Funding Model as was proposed could have been improved through several modifications. We have been advocating that it should apply to all land and that the Local Government contribution be removed.

→ I have attached the information received from the State Government together with Local Government NSW response. Attachment No. 4

Recommendation

For Council information.

GM2) FINANCIAL ASSISTANCE GRANTS (G.03-02, SC202)

→ As previously mentioned the indexation of FAGs Grants has been returned (approximately 3.419%), however, half of next year's funding has been brought forward into this year. Attachment No. 5.1

Whilst pleased with the return of indexation, bringing forward the funding causes some concern with our financial reporting. It is a timing issue. In essence, it inflates this current year and detrimentally affects next financial year, or the year in which the funding drops off.

Council have no ability to undertake any work associated with this funding between receiving this money and the end of the financial year. This is exactly the scenario that occurred and impacted Council's books during the 'Fit for the Future' debate.

- An interesting article from LG Solutions explains Council's frustrations in having the FAGs brought forward and I have attached it for your information.
Attachment No. 5.2

It must be noted the Financial Assistance Grants are provided to Local Government by the Federal Government and the guidelines associated with those are determined by the Federal Government.

Recommendation

For Council information.

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that the General Manager's Reports (GM1 and GM2) be received. 85/06/2017

**GM3) COMMUNITY STRATEGIC PLAN /COMMUNITY ENGAGEMENT STRATEGY
(S.11-01, P.12-01)**

- Reference is made to Council's report to the March 2017 Council meeting and the public exhibition of the draft Community Strategic Plan "Our Communities 2030". Council has received two submissions in relation to the plan. Attachment No. 6

Of the submissions received, one was specific to sport and raised a proposed method of providing funds to sporting groups. The second provided long term strategic ideas on the future of the Shire and has been noted accordingly.

Recommendation

That Council endorses the Coolamon Shire Community Strategic Plan "Our Communities 2030".

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that Council endorses the Coolamon Shire Community Strategic Plan "Our Communities 2030". 86/06/2017

GM4) DISABILITY INCLUSION ACTION PLAN 2017-2021 (S.11-16, SC628)

- Reference is made to Council report to the April 2017 Council meeting and the subsequent public exhibition of the draft Disability Inclusion Action Plan 2017-2021. Council has received one submission in relation to the draft plan.
Attachment No. 7

This submission highlights the buildings within the Coolamon Main Street and advises of the difficulty accessing some of these, for those with lower mobility. The majority of those identified are heritage buildings and that the historical access requirements were not as disabled friendly as currently exists. It should be noted that as buildings are being upgraded, disabled access becomes a requirement and have been enforced – Cheese Factory, Library and Chemist.

The Coolamon Surgery was identified in this correspondence, however, it must be noted that disabled access is already provided to the Coolamon Surgery. In addition, there are three disabled parking spaces in the Coolamon main street, one at either end and one in the Council provided carpark at the rear of the Plaza. When the town street upgrades were undertaken in Ganmain and Ardlethan, disabled parking was also provided.

Council continues to support these private businesses to improve their access through encouraging applications through the Heritage Grant Scheme. This will continue to be monitored into the future.

Recommendation

That Council adopt the Coolamon Shire Council Disability Inclusion Action Plan 2017-2021.

RESOLVED on the motion of Clr McCann and seconded by Clr Logan that Council adopt the Coolamon Shire Council Disability Inclusion Action Plan 2017-2021.

87/06/2017

GM5) REGIONAL ECONOMIC DEVELOPMENT STRATEGY (REDS) (I.03-01, SC487)

Council has been contacted by Margaret O'Dwyer from NSW Department of Premier & Cabinet in relation to a Wagga Wagga Regional Economic Development Strategy.

- Coolamon Shire Council has been identified as being within the relevant economic region associated with Wagga which has been included as a sub regional area being offered support from the Department of Premier & Cabinet. This support is in programmes or reports that initiate or support regional growth. Attachment No. 8

It is believed that this is an opportunity that Council should take on and make use of the expertise and involvement of the Department of Premier & Cabinet.

To my knowledge from the information received, the impost on Coolamon Shire will be in staff hours.

Recommendation

That Council participate in the Regional Economic Development Strategy.

RESOLVED on the motion of Clr Crocker and seconded by Clr Maslin that Council participate in the Regional Economic Development Strategy. 88/06/2017

**GM6) ARDLETHAN AND GANMAIN POOLS – AMENITIES UPGRADE PROJECT
(S.19-02, SC404, S.19-04, SC406)**

The Department of Infrastructure and Regional Development have forwarded a copy of the Funding Agreement in relation to the funding received under the Community Development Grants Programme for the Ardlethan and Ganmain Pools Amenities Upgrade Project. They have requested that this be signed under Seal and returned.

Recommendation

That the Seal of Council be affixed to the Funding Agreement for the Ardlethan and Ganmain Pools Amenities Upgrade.

RESOLVED on the motion of Clr Logan and seconded by Clr Jones that the Seal of Council be affixed to the Funding Agreement for the Ardlethan and Ganmain Pools Amenities Upgrade. 89/06/2017

GM7) COUNCIL DELIVERY PROGRAM 2017-2021 & OPERATIONAL PLAN 2017-2018 (S.11-06, SC516)

- Reference is made to Council's report on Council's Delivery Program & Operational Plan as presented to the April Council Meeting. In accordance with the Local Government Act, the Program & Plan and amended fees have been advertised for Community comment and one submission has been received. Attachment No. 9

The issue raised about childcare resonates with Council and we have previously conducted a before and after school operation. At the time this was economically unviable and impacted on the long day care operation. Since this time private industry has stepped into this space and fulfilled the need.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

Council will continue to monitor this issue and help facilitate and where appropriate, support this industry.

As discussed in General Manager's Report GM2 Council has been advised that 50% of the 2017/2018 Financial Assistance Grant will be paid before 30 June 2017. This will increase the operating result for the current financial year by \$1,631,850 and decrease the operating result for the 2017/2018 financial year to \$2,664,933.

The recommendations as listed below are put forward for Council consideration.

Recommendation

- 1) The Delivery Program 2017-2021 and Operational Plan 2017-2018 (including the Organisational Structure) be formally adopted by Council.
- 2) The list of fees for all principle activities as detailed in the Delivery Program 2017-2021 and Operational Plan 2017-2018 being the fees applicable for the year 2017-2018 be likewise adopted by Council.
- 3) The Budget for future years 2018-2019, 2019-2020 and 2020-2021 be adopted in principle by Council noting that detailed consideration of each of the years will be the subject of further consideration by Council at the time of preparation of the respective year's estimates.
- 4) The 10 Year Long Term Financial Plan be adopted as a guide to be utilised in future Delivery Program & Operational Plan formulation.
- 5) The proposed rate structure incorporating the use of minimum rates be adopted.
- 6) Expenditure required to finance works and services and commitments of Council for the financial year of 2017-2018 be approved and voted in accordance with the provisions of Regulation 211 of the Local Government (General) Regulation 2005 as hereunder:-

Total Operating Income – Consolidated Funds	\$14,864,000
Total Operating Expenditure - Consolidated Funds	\$12,070,000
Operating Result	\$2,794,000
Finance from Rates & Annual Charges	\$3,410,000
Finance from Grants and Contributions	\$7,551,000
Total Capital Expenditure – Consolidated Funds	\$8,220,416
Cash Deficit	\$1,320,887

7) RATES - MAKING AND LEVYING OF 2017-2018 RATES

Whereas the estimates of income and expenditure of the consolidated funds of the Council for the year 2017-2018 were adopted by the Council on the 20th April, 2017 and following the due public notice of Council's intention to levy rates and charges through its Delivery Program 2017-2021 and Operational Plan 2017-2018 exhibited for a period of 28 days and whereas the Council has considered submissions relating to the publicly exhibited Delivery Program and Operational Plan, it is hereby RESOLVED that the Council does now make and levy the rates and charges for all ordinary rates, special rates and sewerage service charges for the financial year commencing on the first day of July, Two Thousand and Seventeen as specified hereunder:-

A. ORDINARY RATES

- i) Residential (Ardlethan) rate of 2.187¢ in the dollar in terms of Section 516 and 529 of the Local Government Act 1993 calculated on the land value in respect of rateable land the dominant use of which is for residential purposes situated in the Ardlethan Township-

A minimum rate of \$276.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

- ii) Residential (Ganmain) - The rate of 1.029¢ in the dollar terms of Section 516 and 529 of the Local Government Act 1993 calculated on the land value in respect of rateable land the dominant use of which is for residential purposes situated in the Ganmain Township.

A minimum rate of \$276.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

- iii) Residential (Coolamon) - The rate of 0.596¢ in the dollar terms of Section 516 and 529 of the Local Government Act 1993 calculated on the land value in respect of rateable land the dominant use of which is for residential purposes situated in the Coolamon Township.

A minimum rate of \$276.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

- (iv) Residential (Ordinary) rate of 0.4808¢ in the dollar terms of Section 516 and 529 of the Local Government Act calculated on the land value of all rateable land the dominant use of which is for residential purposes not situated in any other sub category.

A minimum rate of \$276.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

- (v) Business (Ardlethan) - Rate of 2.187¢ in the dollar calculated on the land value of all rateable land in the Ardlethan Township in terms of Section 518 and 529 of the Local Government Act 1993 excluding land defined as residential and farmland.

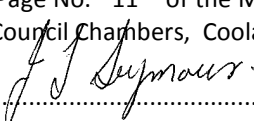
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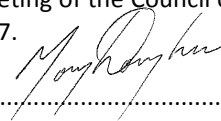
A minimum rate of \$276.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

- (vii) Business (Coolamon) - Rate of 0.596¢ in the dollar calculated on the land value of all rateable land in the Ganmain Township in terms of Section 518 and 529 of the Local Government Act 1993 excluding land defined as residential and farmland.

A minimum rate of \$276.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.


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GENERAL MANAGER.

- (viii) Business (Ordinary) - Rate of 0.4808¢ in the dollar calculated on the land value of all rateable land in terms of Section 518 and 529 of the Local Government Act 1993 excluding lands defined as residential and farmland and those lands defined as Business Ganmain, Business Ardlethan and Business Coolamon.

A minimum rate of \$276.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

- (ix) A farmland rate of 0.3348¢ in the dollar calculated on the land value of all rateable land which in Council's opinion qualifies as farmland as defined in Section 515 of the Local Government Act 1993.

A minimum rate of \$276.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

B. SEWERAGE CHARGE

A minimum charge for each built on assessment be \$452.00 on occupied lands with a minimum charge of \$226.00 on unoccupied lands, plus an additional charge of \$121.00 for each water closet and urinal in excess of two.

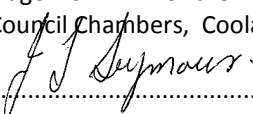
An additional charge of \$330.00 per assessment where the capital contribution has not been paid in the sewerred area of Ganmain.

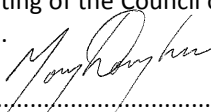
C. ARDLETHAN EFFLUENT CHARGE

A minimum charge for each built on assessment be \$226.00

D. DOMESTIC WASTE MANAGEMENT CHARGES

- i) A Domestic Waste Management charge of \$184.00 per service for a once weekly service rendered in the Villages of Coolamon, Ganmain, Ardlethan, Marrar, Matong and Beckom within the scavenging areas as defined in those Villages charged in accordance with the provisions of Section 496 of the Local Government Act 1993.

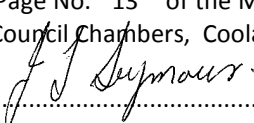

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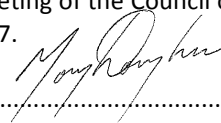
- ii) A Domestic Recycling charge of \$88.00 per service for a fortnightly service rendered in Villages of Coolamon, Ganmain, Ardlethan, Marrar, Matong and Beckom within the scavenging areas as defined in those Villages charged in accordance with the provisions of Section 496 of the Local Government Act 1993.
- iii) A Domestic Organics charge of \$57.00 per service for a fortnightly service rendered in Villages of Coolamon and Ganmain within the scavenging areas as defined in those Villages charged in accordance with the provisions of Section 496 of the Local Government Act 1993.
- iv) A minimum Domestic Waste Management charge of \$37.00 for vacant lots in the scavenging areas of the Villages of Ardlethan, Coolamon, Ganmain, Matong, Beckom and Marrar. Such charges being levied in accordance with the provisions of Section 496 of the Local Government Act 1993.
- v) A Domestic Waste Tip Access Charge of \$50.00 (inc. GST) for occupied assessments. Such charges being levied in accordance with the provisions of Section 501 of the Local Government Act 1993.
- vi) A Commercial Waste Management charge of \$258.00 (inc. GST) for weekly service rendered in Villages of Coolamon, Ganmain, Ardlethan, Marrar, Matong and Beckom for Commercial Properties. Such charges being levied in accordance with the provisions of Section 501 of the Local Government Act 1993.

E. STORMWATER MANAGEMENT CHARGES

- i) A Residential Stormwater Management Charge of \$25.00 per assessment for occupied properties categorised as residential within the urban land of Coolamon, Ganmain and Ardlethan charged in accordance with the provisions of Section 496A of the Local Government Act 1993. The urban areas being those areas zoned RU5 in the Coolamon Local Environmental Plan 2011.
- ii) A Business Stormwater Management Charge of \$25.00 per 350m² of land up to a maximum of \$300.00 per assessment for occupied properties categorised as business within the


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GENERAL MANAGER.

urban land of Coolamon, Ganmain and Ardlethan charged in accordance with the provisions of Section 496A of the Local Government Act 1993. The urban areas being those areas zoned RU5 in the Coolamon Local Environmental Plan 2011.

F. SEWERAGE SERVICE CHARGES

The Sewerage Service Charges in respect of non-rateable land within the sewered areas of Coolamon and Ganmain shall be \$121.00 for each water closet and urinal.

G. EXTRA CHARGE (INTEREST) ON OVERDUE RATES

That in accordance with Section 566 (3) of the Local Government Act 1993 interest on overdue rates and charges shall accrue on a daily simple basis at the maximum rate of 7.5% per annum as allowed by the Office of Local Government for the period 1st July, 2017 to the 30th June, 2018.

RESOLVED on the motion of Clr McCann and seconded by Clr Logan that:

90/06/2017

- 1) **The Delivery Program 2017-2021 and Operational Plan 2017-2018 (including the Organisational Structure) be formally adopted by Council.**
- 2) **The list of fees for all principle activities as detailed in the Delivery Program 2017-2021 and Operational Plan 2017-2018 being the fees applicable for the year 2017-2018 be likewise adopted by Council.**
- 3) **The Budget for future years 2018-2019, 2019-2020 and 2020-2021 be adopted in principle by Council noting that detailed consideration of each of the years will be the subject of further consideration by Council at the time of preparation of the respective year's estimates.**
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- 5) **The proposed rate structure incorporating the use of minimum rates be adopted.**
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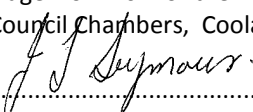
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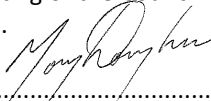
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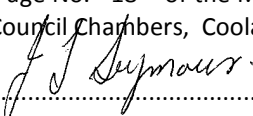
An additional charge of \$330.00 per assessment where the capital contribution has not been paid in the sewered area of Ganmain.

C. ARDLETHAN EFFLUENT CHARGE

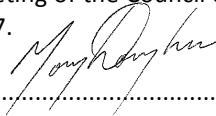
A minimum charge for each built on assessment be \$226.00

D. DOMESTIC WASTE MANAGEMENT CHARGES

- i) A Domestic Waste Management charge of \$184.00 per service for a once weekly service rendered in the Villages of Coolamon, Ganmain, Ardlethan, Marrar, Matong and Beckom within the scavenging areas as defined in those Villages charged in accordance with the provisions of Section 496 of the Local Government Act 1993.**
- ii) A Domestic Recycling charge of \$88.00 per service for a fortnightly service rendered in Villages of Coolamon, Ganmain, Ardlethan, Marrar, Matong and Beckom within the scavenging areas as defined in those Villages charged in accordance with the provisions of Section 496 of the Local Government Act 1993.**
- iii) A Domestic Organics charge of \$57.00 per service for a fortnightly service rendered in Villages of Coolamon and Ganmain within the scavenging areas as defined in those Villages charged in accordance with the provisions of Section 496 of the Local Government Act 1993.**
- iv) A minimum Domestic Waste Management charge of \$37.00 for vacant lots in the scavenging areas of the Villages of Ardlethan, Coolamon, Ganmain, Matong, Beckom and Marrar. Such charges being levied in accordance with the provisions of Section 496 of the Local Government Act 1993.**
- v) A Domestic Waste Tip Access Charge of \$50.00 (inc. GST) for occupied assessments. Such charges being levied in accordance with the provisions of Section 501 of the Local Government Act 1993.**
- vi) A Commercial Waste Management charge of \$258.00 (inc. GST) for weekly service rendered in Villages of Coolamon, Ganmain, Ardlethan, Marrar, Matong and Beckom for Commercial Properties. Such charges being levied in accordance with the provisions of Section 501 of the Local Government Act 1993.**


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MAYOR


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GENERAL MANAGER.

E. STORMWATER MANAGEMENT CHARGES

- i) **A Residential Stormwater Management Charge of \$25.00 per assessment for occupied properties categorised as residential within the urban land of Coolamon, Ganmain and Ardlethan charged in accordance with the provisions of Section 496A of the Local Government Act 1993. The urban areas being those areas zoned RU5 in the Coolamon Local Environmental Plan 2011.**
- ii) **A Business Stormwater Management Charge of \$25.00 per 350m² of land up to a maximum of \$300.00 per assessment for occupied properties categorised as business within the urban land of Coolamon, Ganmain and Ardlethan charged in accordance with the provisions of Section 496A of the Local Government Act 1993. The urban areas being those areas zoned RU5 in the Coolamon Local Environmental Plan 2011.**

F. SEWERAGE SERVICE CHARGES

The Sewerage Service Charges in respect of non-rateable land within the sewered areas of Coolamon and Ganmain shall be \$121.00 for each water closet and urinal.

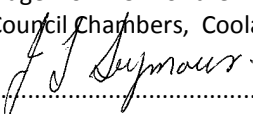
G. EXTRA CHARGE (INTEREST) ON OVERDUE RATES

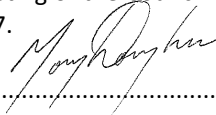
That in accordance with Section 566 (3) of the Local Government Act 1993 interest on overdue rates and charges shall accrue on a daily simple basis at the maximum rate of 7.5% per annum as allowed by the Office of Local Government for the period 1st July, 2017 to the 30th June, 2018.

GM8) AJANTA (H.04-06, SC232)

Councillors may have already heard via the Community that the Ajanta Coffee Shop located in the Up-to-Date Store Precinct will be closing its doors.

This is an iconic business that provides a symbiotic relationship with the Precinct. Council Staff have received numerous calls asking how this facility can be leased and what opportunities are available.


..... MAYOR


.....GENERAL MANAGER.

Due to the importance that Council place on the Up-to-Date Store Precinct and the relationship this business would have with any Library or Museums located in close proximity, it is thought appropriate that a more considered approach to leasing out this building be undertaken.

In this regard, Council will need to negotiate with the owner of Ajanta to determine a final date and then put out an Expression of Interest for willing parties to take on that lease. This Expression of Interest should consider such issues as mutual benefits, potential impacts, heritage importance, and an amicable working relationship.

This is considered a more open and transparent method of obtaining a mutually beneficial tenant than a first in first serve basis.

Recommendation

For Council information.

RESOLVED on the motion of Clr McCann and seconded by Clr Logan that the report be received. 91/06/2017

GM9) ARDLETHAN SEWER (S.03-02, SC361)

→ Council has received information by way of a Media Release advising that the Ardlethan Sewerage has been approved with funding of \$3.3 Million being made available. Attachment No. 16

This outcome will mean that the provision of sewerage in Ardlethan is affordable for that community and that Council can commence the process of doing detailed design work and consultation with the community.

It is noted the support received from Katrina Hodgkinson, the local Member, in advocating for this result.

Recommendation

For Council information.

RESOLVED on the motion of Clr Maslin and seconded by Clr McCann that Council extend its appreciation to Katrina Hodgkinson regarding her efforts in supporting Council's application for funding for the Ardlethan Sewerage System.

92/06/2017

GM10) SOUTHERN SPORTS ACADEMY (S.07-01, SC589)

- Correspondence has been received from the Southern Sports Academy advising of the importance of Council's contribution towards young athletes and they request for this to continue. A copy of the correspondence is attached. Attachment No. 17

Council has on average two athletes per year and has supported the youth of this Shire through developing their sporting goals by contributing to this programme.

There is no reason why Council would not continue with this programme and it is proposed that Council respond advising that it is Council's intention to contribute to athletes that are accepted into the Sports Academy from our Local Government region.

Recommendation

That Council respond by advising of their intention to continue the programme.

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that Council respond by advising of its intention to continue the programme. 93/06/2017

5.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

CS1) FINANCE REPORT

RESOLVED on the motion of Clr Maslin and seconded by Clr Jones that the report be received. 94/06/2017

DATE INVESTED	INSTITUTION	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
3/06/2016	AMP	Term Deposit	\$ 1,000,000	367	3.00%	5/06/2017
10/06/2016	AMP	Term Deposit	\$ 500,000	368	3.00%	13/06/2017
21/12/2016	AMP	Term Deposit	\$ 1,000,000	180	2.80%	19/06/2017
9/01/2017	AMP	Term Deposit	\$ 1,000,000	211	2.80%	8/08/2017
9/09/2016	Beyond Bank	Term Deposit	\$ 1,000,000	365	2.90%	9/09/2017
14/09/2016	Beyond Bank	Term Deposit	\$ 1,000,000	365	2.90%	14/09/2017
23/09/2016	Beyond Bank	Term Deposit	\$ 1,000,000	365	2.90%	23/09/2017
28/03/2017	AMP	Term Deposit	\$ 500,000	182	2.75%	26/09/2017
24/10/2016	NAB	Term Deposit	\$ 1,000,000	365	2.70%	24/10/2017
10/11/2016	Beyond Bank	Term Deposit	\$ 2,000,000	365	3.00%	10/11/2017
21/12/2016	Beyond Bank	Term Deposit	\$ 1,700,000	365	2.80%	21/12/2017
1/02/2017	Beyond Bank	Term Deposit	\$ 1,000,000	365	2.90%	1/02/2018
2/05/2017	Beyond Bank	Term Deposit	\$ 1,000,000	365	2.80%	2/05/2018
8/05/2017	Beyond Bank	Term Deposit	\$ 1,000,000	365	2.80%	8/05/2018
TOTAL INVESTED			\$ 14,700,000			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policies.


(Samantha Jennings, Finance Manager)

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS

EXTERNAL RESTRICTIONS AS AT 30TH JUNE, 2016

Allawah Lodge - Accommodation Bonds/Payments	\$ 3,535,278.12
Allawah Village - Loan-Licence	\$ 3,041,106.00
Section 94 Contributions	
Specific Purpose Unexpended Grants & Contributions & Other Funding	\$ 147,827.06
Sewerage Fund	\$ 1,648,498.00
Waste Management	\$ 760,898.52
	<u>\$ 9,133,607.70</u>

INTERNAL RESTRICTIONS AS AT 30TH JUNE, 2016

Asset/Plant Replacement	\$ 921,464.86
Employees Leave Entitlements	\$ 1,293,000.00
Deferred Works	\$ 255,493.54
Asset Management (inc. unrestricted cash)	\$ 2,246,734.16
Swimming Pools	\$ 30,000.00
Rehabilitation of Gravel Pits	\$ 142,000.00
	<u>\$ 4,888,692.56</u>
	<u>\$ 14,022,300.26</u>

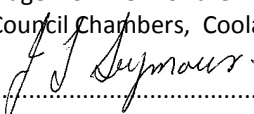
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

COOLAMON SHIRE COUNCIL
INCOME STATEMENT

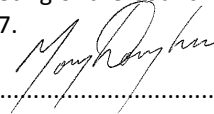
for the period 1st July 2016 to 30th June 2017

	MAY 2017	APRIL 2017	MARCH 2017	2016/2017 BUDGET	2015/2016 ACTUAL
Income from continuing operations					
<i>Revenue:</i>					
Rates & annual charges	3,343,556.52	3,344,081.52	3,343,997.16	3,330,237.57	3,249,992.78
User charges & fees	2,691,092.30	2,374,698.74	2,108,159.73	2,622,318.40	2,609,049.90
Interest and investment revenue	195,144.21	161,836.54	159,675.76	404,252.27	477,341.01
Other revenues	546,709.13	445,928.73	400,132.91	550,113.75	686,523.90
Grants & contributions provided for operating purposes	6,452,116.18	5,052,300.41	4,977,770.72	5,874,025.74	6,560,417.76
Grants & contributions provided for capital purposes	404,822.95	375,514.95	339,614.95	684,068.00	719,787.80
Internals	0.00	400.00	1,400.00		0.00
<i>Other income:</i>					
Net gain from the disposal of assets	8,663.57	8,663.57	64,037.27	145,269.95	77,933.50
Total revenues from continuing operations	13,642,104.86	11,763,424.46	11,394,788.50	13,610,285.68	14,381,046.65
Expenses from continuing operations					
Employee benefits and on-costs	4,907,553.74	4,425,052.50	3,912,880.37	4,623,875.00	4,630,382.33
Borrowing costs	535.86	535.86	535.86	22,504.88	3,592.76
Materials & contracts	2,563,661.55	2,264,507.40	2,027,446.60	2,388,631.40	2,678,087.94
Depreciation & amortisation	2,638,641.81	2,399,955.36	2,161,194.67	2,802,634.00	2,526,027.44
Other expenses	1,168,619.48	1,112,202.01	1,054,009.66	1,660,208.24	1,376,316.98
Total expenses from continuing operations	11,279,012.44	10,202,253.13	9,156,067.16	11,497,853.52	11,214,407.45
Operating result from continuing operations	2,363,092.42	1,561,171.33	2,238,721.34	2,112,432.16	3,166,639.20
Net operating result for the year before grants and contributions provided for capital purposes	1,958,269.47	1,185,656.38	1,899,106.39	1,428,364.16	2,446,851.40

This is Page No. 23 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 15th June, 2017.



MAYOR



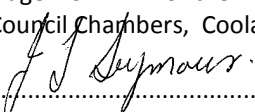
GENERAL MANAGER.

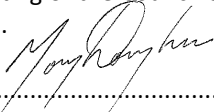
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

COOLAMON SHIRE COUNCIL
INCOME STATEMENT BY FUND

May 2017			
CONSOLIDATED			
	GENERAL FUND	SEWERAGE FUND	TOTAL
Income from continuing operations			
Revenue:			
Rates & annual charges	2,853,388.08	490,168.44	3,343,556.52
User charges & fees	2,683,352.30	7,740.00	2,691,092.30
Interest and investment revenue	193,062.52	2,081.69	195,144.21
Other revenues	543,440.33	3,268.80	546,709.13
Grants & contributions provided for operating purposes	6,433,635.59	18,480.59	6,452,116.18
Grants & contributions provided for capital purposes	358,593.00	46,229.95	404,822.95
Internals	0.00	0.00	0.00
Other income:			0.00
Net gain from the disposal of assets	8,663.57	0.00	8,663.57
Total revenues from continuing operations	13,074,135.39	567,969.47	13,642,104.86
Expenses from continuing operations			
Employee benefits and on-costs	4,768,026.88	139,526.86	4,907,553.74
Borrowing costs	535.86		535.86
Materials & contracts	2,451,498.40	112,163.15	2,563,661.55
Depreciation & amortisation	2,439,827.84	198,813.97	2,638,641.81
Other expenses	1,129,653.29	38,966.19	1,168,619.48
Total expenses from continuing operations	10,789,542.27	489,470.17	11,279,012.44
Operating result from continuing operations	2,284,593.12	78,499.30	2,363,092.42
Net operating result for the year before grants and contributions provided for capital purposes			
	1,926,000.12	32,269.35	1,958,269.47

This is Page No. 24 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 15th June, 2017.

..... MAYOR

.....GENERAL MANAGER.

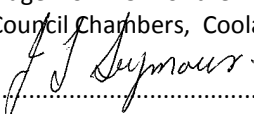
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

COOLAMON SHIRE COUNCIL
BALANCE SHEET

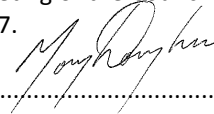
for the period 1st July 2016 to 30th June 2017

	MAY 2017	APRIL 2017	MARCH 2017	2016/2017 BUDGET (ADJ FOR OPENING BALS)	2015/2016 ACTUAL
ASSETS					
Current assets					
Cash and cash equivalents	1,380,676.92	191,745.37	1,109,998.69	13,112,203.92	1,322,300.26
Investments	14,700,000.00	14,700,000.00	14,700,000.00	700,000.00	12,700,000.00
Receivables	478,793.78	877,119.79	917,041.58	666,747.44	667,347.44
Inventories	1,247,616.93	1,236,201.56	1,249,272.68	793,577.81	1,289,621.81
Other					
Total current assets	17,807,087.63	17,005,066.72	17,976,312.95	15,272,529.17	15,979,269.51
Non-current assets					
Investments					
Receivables	4,407.20	4,407.20	4,407.20	1,450.20	4,407.20
Inventories	1,941.00	1,941.00	1,941.00	1,941.00	1,941.00
Infrastructure, property, plant & equipment	214,456,844.08	214,010,384.09	213,291,545.51	217,369,384.03	211,270,617.03
Accumulated Dep'n - Infrastructure, PP&E	(43,518,915.65)	(43,280,229.20)	(43,041,468.51)	(44,191,243.42)	(40,907,795.92)
Other					
Total non-current assets	170,944,276.63	170,736,503.09	170,256,425.20	173,181,531.81	170,369,169.31
Total assets	188,751,364.26	187,741,569.81	188,232,738.15	188,454,060.98	186,348,438.82
LIABILITIES					
Current liabilities					
Payables	7,209,984.82	7,005,087.15	6,817,873.78	7,299,008.38	7,193,989.38
Overdraft					
Interest bearing liabilities	1,157.00	1,157.00	1,157.00	1,157.00	1,157.00
Provisions	1,613,281.26	1,609,794.76	1,610,626.46	1,487,839.22	1,580,582.22
Total current liabilities	8,824,423.08	8,616,038.91	8,429,657.24	8,788,004.60	8,775,728.60
Non-current liabilities					
Payables	1,261.22	1,261.22	1,261.22	1,261.22	1,261.22
Interest bearing liabilities	1,448.86	1,959.67	1,959.67	1,963.32	3,120.32
Provisions	1,035,533.85	1,035,533.85	1,035,533.85	1,024,794.85	1,042,723.85
Total non-current liabilities	1,038,243.93	1,038,754.74	1,038,754.74	1,028,019.39	1,047,105.39
TOTAL LIABILITIES	9,862,667.01	9,654,793.65	9,468,411.98	9,816,023.99	9,822,833.99
Net assets	178,888,697.25	178,086,776.16	178,764,326.17	178,638,036.99	176,525,604.83
EQUITY					
Retained earnings	82,923,003.32	82,121,082.23	82,798,632.24	82,672,343.06	80,559,910.90
Reserves	95,965,693.93	95,965,693.93	95,965,693.93	95,965,693.93	95,965,693.93
Internal Assets/Liabilities	0.00	0.00	0.00		0.00
Total equity	178,888,697.25	178,086,776.16	178,764,326.17	178,638,036.99	176,525,604.83

This is Page No. 25 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 15th June, 2017.



MAYOR



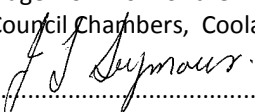
GENERAL MANAGER.

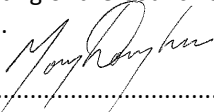
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

COOLAMON SHIRE COUNCIL
BALANCE SHEET BY FUND

	May 2016		
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	COOLAMON SHIRE TOTAL
ASSETS			
Current assets			
Cash and cash equivalents	(509,907.27)	1,890,584.19	1,380,676.92
Investments	14,700,000.00		14,700,000.00
Receivables	412,369.57	66,424.21	478,793.78
Inventories	1,247,616.93		1,247,616.93
Other			0.00
Total current assets	15,850,079.23	1,957,008.40	17,807,087.63
Non-current assets			
Investments			0.00
Receivables	4,407.20		4,407.20
Inventories	1,941.00		1,941.00
Infrastructure, property, plant & equipment	196,397,668.63	18,059,175.45	214,456,844.08
Accumulated Depreciation	(38,060,297.23)	(5,458,618.42)	(43,518,915.65)
Other			0.00
Total non-current assets	158,343,719.60	12,600,557.03	170,944,276.63
Total assets	174,193,798.83	14,557,565.43	188,751,364.26
LIABILITIES			
Current liabilities			
Payables	7,209,984.82	0.00	7,209,984.82
Interfunding			0.00
Interest bearing liabilities	1,157.00		1,157.00
Provisions	1,613,281.26		1,613,281.26
Total current liabilities	8,824,423.08	0.00	8,824,423.08
Non-current liabilities			
Payables	1,261.22		1,261.22
Interest bearing liabilities	1,448.86		1,448.86
Provisions	1,035,533.85		1,035,533.85
Total non-current liabilities	1,038,243.93	0.00	1,038,243.93
TOTAL LIABILITIES	9,862,667.01	0.00	9,862,667.01
Net assets	164,331,131.82	14,557,565.43	178,888,697.25
EQUITY			
Retained earnings	76,877,743.19	6,045,260.13	82,923,003.32
Reserves	87,453,388.63	8,512,305.30	95,965,693.93
Internal Assets & Liabilities	0.00		0.00
Total equity	164,331,131.82	14,557,565.43	178,888,697.25

This is Page No. 26 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 15th June, 2017.

..... MAYOR

.....GENERAL MANAGER.

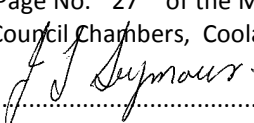
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

COOLAMON SHIRE COUNCIL
INTERNAL & EXTERNAL RESTRICTIONS

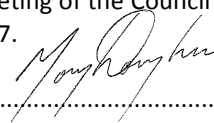
for the period 1st July 2016 to 30th June 2017

	MAY 2017	APRIL 2017	MARCH 2017	2016/2017 BUDGET (ADJ FOR OPENING BALS)	2015/2016 ACTUAL
GENERAL FUND					
<i>EXTERNALLY RESTRICTED</i>					
Grants & Subsidies & Other	413,587.86	483,990.33	465,020.64	114,612.64	147,827.06
Waste Management	1,013,737.61	976,865.24	953,868.58	742,906.88	760,898.52
Allawah Lodge Accommodation Payments	3,725,122.19	3,725,122.19	3,604,055.00	3,519,582.12	3,535,278.12
Allawah Village Loan-Licence	2,972,699.00	3,147,106.00	3,138,106.00	3,161,821.00	3,041,106.00
	8,125,146.66	8,333,083.76	8,161,050.22	7,538,922.64	7,485,109.70
<i>INTERNALLY RESTRICTED</i>					
Plant Replacement Reserve	921,464.86	921,464.86	921,464.86	707,273.75	921,464.86
Employees Leave Entitlements Reserve	803,000.00	803,000.00	803,000.00	740,257.00	803,000.00
Stormwater Management Reserve				0.00	
Swimming Pools Reserve	30,000.00	30,000.00	30,000.00	45,000.00	30,000.00
Deferred Works Reserve	120,000.00	120,000.00	120,000.00	0.00	255,493.54
Community Housing Programme Reserve	0.00		0.00	0.00	0.00
Allawah Lodge Asset Mgt Reserve	633,804.35	624,458.42	668,587.21	545,655.63	512,519.91
Allawah Village Asset Mgt Reserve	130,608.63	116,570.48	122,267.40	485,355.61	377,365.58
CECC Asset Mgt Reserve	217,241.85	186,782.97	186,285.56	137,945.55	138,359.55
Gravel Pits Rehabilitation Reserve	142,000.00	142,000.00	142,000.00	112,000.00	142,000.00
	2,998,119.69	2,944,276.73	2,993,605.03	2,773,487.54	3,180,203.44
Asset Management/Available for Working Funds	3,066,826.38	1,777,759.69	2,804,656.64	1,392,104.00	1,708,489.12
Total Cash Balance - General Fund	14,190,092.73	13,055,120.18	13,959,311.89	11,704,514.18	12,373,802.26
SEWERAGE FUND					
Sewerage Fund	1,890,584.19	1,836,625.19	1,850,686.80	1,617,689.74	1,648,498.00
	1,890,584.19	1,836,625.19	1,850,686.80	1,617,689.74	1,648,498.00
Total Cash Balance - Sewerage Fund	1,890,584.19	1,836,625.19	1,850,686.80	1,617,689.74	1,648,498.00
TOTAL CONSOLIDATED CASH	16,080,676.92	14,891,745.37	15,809,998.69	13,322,203.92	14,022,300.26

This is Page No. 27 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 15th June, 2017.



MAYOR



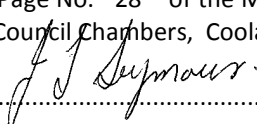
GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

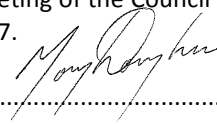
RATE COLLECTIONS

	ARREARS BFWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADDI TOTAL	% TO TOTAL	COLLECTABLE BALANCE
31/05/2004	280,098.47	2,045,302.43	2,325,400.90	1,888,683.81	81.22%	120,229.66	2,205,171.24	85.65%	316,487.43
31/05/2005	181,374.69	2,092,592.29	2,273,966.98	1,927,319.56	84.76%	108,041.34	2,165,925.64	88.98%	238,606.08
31/05/2006	163,566.58	2,176,435.35	2,340,001.93	1,934,571.99	82.67%	107,793.79	2,232,208.14	86.67%	297,636.15
31/05/2007	185,519.90	2,262,041.00	2,447,560.90	2,036,562.24	83.21%	109,260.30	2,338,300.60	87.10%	301,738.36
31/05/2008	236,912.33	2,429,275.62	2,666,187.95	2,166,314.80	81.25%	124,273.08	2,541,914.87	85.22%	375,600.07
31/05/2009	277,343.62	2,508,993.83	2,786,337.45	2,250,587.90	80.77%	126,121.57	2,660,215.88	84.60%	409,627.98
31/05/2010	239,371.45	2,636,020.57	2,875,392.02	2,247,247.58	78.15%	123,622.81	2,751,769.21	81.67%	504,521.63
31/05/2011	309,194.09	2,747,900.55	3,057,094.64	2,535,677.11	82.94%	171,970.32	2,885,124.32	87.89%	349,447.21
31/05/2012	239,162.46	2,882,996.94	3,122,159.40	2,654,843.72	85.03%	129,310.61	2,992,848.79	88.71%	338,005.07
31/05/2013	207,935.41	3,047,958.51	3,255,893.92	2,760,305.60	84.78%	128,237.52	3,127,656.40	88.25%	367,350.80
31/05/2014	230,807.22	3,156,297.08	3,387,104.30	2,836,485.73	83.74%	125,373.22	3,261,731.08	86.96%	425,245.35
31/05/2015	263,562.88	3,307,233.59	3,570,796.47	2,941,005.00	82.36%	124,151.75	3,446,644.72	85.33%	505,639.72
31/05/2016	335,520.44	3,423,317.00	3,758,837.44	3,213,321.79	85.49%	125,293.18	3,633,544.26	88.43%	420,222.47
2016-2017									
31/07/2016	300,944.76	3,485,872.63	3,786,817.39	216,116.30	5.71%	123,930.52	3,662,886.87	5.90%	3,446,770.57
31/08/2016	300,944.76	3,487,399.70	3,788,344.46	1,042,917.80	27.53%	124,652.38	3,663,692.08	28.47%	2,620,774.28
30/09/2016	300,944.76	3,489,119.81	3,790,064.57	1,340,646.97	35.37%	124,736.75	3,665,327.82	36.58%	2,324,680.85
31/10/2016	300,944.76	3,493,051.04	3,793,995.80	1,388,403.60	36.59%	124,149.25	3,669,846.55	37.83%	2,281,442.95
30/11/2016	300,944.76	3,497,140.57	3,798,085.33	1,879,600.26	49.49%	123,339.76	3,674,745.57	51.15%	1,795,145.31
31/12/2016	300,944.76	3,499,285.74	3,800,230.50	2,055,835.81	54.10%	123,399.10	3,676,831.40	55.91%	1,620,995.59
31/01/2017	300,944.76	3,502,917.40	3,803,862.16	2,161,576.14	56.83%	123,399.10	3,680,463.06	58.73%	1,518,886.92
28/02/2017	300,944.76	3,505,519.27	3,806,464.03	2,573,908.16	67.62%	123,305.36	3,683,158.67	69.88%	1,109,250.51
31/03/2017	300,944.76	3,505,970.79	3,806,915.55	2,728,939.80	71.68%	123,555.38	3,683,360.17	74.09%	954,420.37
30/04/2017	300,944.76	3,511,966.32	3,812,911.08	2,769,592.76	72.64%	123,471.02	3,689,440.06	75.07%	919,847.30
31/05/2017	300,944.76	3,514,542.49	3,815,487.25	3,241,994.09	84.97%	123,996.02	3,691,491.23	87.82%	449,497.14

This is Page No. 28 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 15th June, 2017.



MAYOR



GENERAL MANAGER.

**CS2) POLICY REVIEW – AUSTRALIA DAY & HONOURED CITIZEN AWARDS
POLICY (P.12-01, SC316)**

- ➔ As requested at a previous meeting of Council, attached please find the Australia Day & Honoured Citizen Award Policy for review. Attachment No. 10

Council staff are not proposing any amendment to the policy.

Recommendation

For Council discussion

**RESOLVED on the motion of Clr Crocker and seconded by Clr Maslin that the
Australia Day & Honoured Citizen Awards Policy be adopted.** 95/06/2017



COOLAMON SHIRE COUNCIL

AUSTRALIA DAY & HONORED CITIZEN AWARDS POLICY

OBJECTIVE

To recognise people who have given service to the Community of Coolamon Shire Council in a significant way.

ELIGIBILITY

This policy shall apply to residents of the Coolamon Shire or persons, who at the discretion of Council, are considered to have an affinity with a community of the Coolamon Shire Council through commercial, recreation, education or social activities.

GENERAL

AUSTRALIA DAY

- 1) The Australia Day Ceremony be held at various venues within the Shire.
- 2) Council appoints an Australia Day Committee annually from within the Communities where the Ceremony is to be held.
- 3) Council place advertisements each November seeking nominations for the various Citizenship Categories.
- 4) That awards be presented in the following categories:
 - i) **The Citizen of the Year Award:** A person over 18 years of age, who has made a valuable contribution to the Community, either during the previous 12 months or over many years of service.
 - ii) **Young Citizen of the Year:** A person aged 18 years or less, who has made a valuable contribution to the Community, either during the previous 12 months or over a number of years.
 - iii) **Shane Till Memorial Award Sportsperson of the Year:** A person who has achieved an outstanding performance (as a participant or administrator) in the field of sport, either during the previous 12 months or over a number of years.
 - iv) **Young Sportsperson of the Year Award:** A person aged 18 years or less, who has achieved an outstanding performance (as a participant or administrator) in the field of sport, either during the previous 12 months or over a number of years.
 - v) **Community Event / Community Group of the Year**
An event that attracts broad/large community support and/or external visitation.
A community group may be a Club, Committee or Organisation that either organises a particular one off event that has a significant purpose within the Coolamon Shire, or alternatively a Club, Organisation or Committee that has a record of significant achievement to the community over many years.
- 5) That the announcement of the winner of the Australia Day Awards be not be made until the actual ceremony carried out on that day.

COOLAMON SHIRE COUNCIL
GOV.03.03 AUSTRALIA DAY AND HONORED CITIZEN AWARDS POLICY

- 6) That all nominees for Australia Day Awards be invited to the ceremony.
- 7) Council be involved in the Australia Day Council's Ambassador Program.
- 8) Council accepts financial responsibility for the Australia Day Ceremony.
- 9) Council has total discretion in the presentation of Awards on Australia Day.

HONOURED CITIZEN AWARD

CRITERIA

The criteria for the issuing of an Honoured Citizen's Award shall be as follows:

- 1) That the recipient has a long standing period of residency within the Coolamon Shire area.
- 2) That the recipient has a record of many years of Community service to a significantly high level.
- 3) That Council has total discretion in the awarding of Honoured Citizens Awards.
- 4) That the Honoured Citizen Award only be awarded at Council Meetings so that it doesn't undermine the awarding of other awards.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required, the policy will be reviewed at least once during a term of Council.

Version 7 Adopted: Council Meeting held 15 June 2017 (Minute No 95/06/2017)
Version 6 Adopted: Council Meeting held 20 March 2014 (Minute No 41/03/2014)
Version 5 Adopted: Council Meeting held 16 May 2013 (Minute No. 117/05/2013)
Version 4 Adopted: Council Meeting held 14 February 2012 (Minute No. 022/02/2012)
Version 3 Adopted: Council Meeting held 19 March 2009 (Minute No.64/03/2009)
Version 2 Adopted: Council Meeting held 13 December 2007 (Minute No. 398/12/2007)
Version 1 Adopted Council Meeting held 19 August 2004 (Minute No. 277/8/2004)

2

CS3) POLICY REGISTER REVIEW (P.12-01, SC316)

- ➔ The following policies are presented to Council as part of the review of Council's Policy Register. Attachment No. 11

Council staff are not proposing any amendment to the policies.

- Annual Prize Giving Night Donation Policy
- Citizenship Ceremony Policy

Recommendation

That Council adopt the policies listed above.

RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that the Annual Prize Giving Night Donation and Citizenship Ceremony Policies be adopted. 96/06/2017



COOLAMON SHIRE COUNCIL

ANNUAL PRIZE GIVING NIGHT DONATION POLICY

That the donation to Schools within the Shire for their Annual Prize giving be \$75.00 and be given for Academic Excellence.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required, the policy will be reviewed at least once during a term of Council.

Version 4 Adopted: Council Meeting held 15 June 2017 (Minute No 96/06/2017)

Version 3 Re-Adopted: Council Meeting held 18 October 2012 (Minute No 289/10/2102)

Version 3 Adopted: Council Meeting held 19 March 2009 (Minute No.64/03/2009)

Version 2 Adopted: Council Meeting held 13 December 2007 (Minute No. 398/12/2007)

Version 1 Adopted Council Meeting held 19 August 2004 (Minute No. 277/8/2004)

COOLAMON SHIRE COUNCIL
GOV.02.02 ANNUAL PRIZE GIVING NIGHT DONATION POLICY



COOLAMON SHIRE COUNCIL
CITIZENSHIP CEREMONY POLICY

OBJECTIVE

All ceremonies will be held at scheduled Council meetings or on Australia Day in accordance with the guidelines and protocols developed by the Federal Government.

Any matters of urgency will be directed to the Department of Immigration and Border Protection who have the appropriate authority to conduct such ceremonies.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required, the policy will be reviewed at least once during a term of Council.

Version 2 Adopted: Council Meeting held 15 June 2017 (Minute No 96/06/2017)
Version 1 Adopted: Council Meeting held 19 June 2014 (Minute No 129/06/2014)

COOLAMON SHIRE COUNCIL
CITIZENSHIP CEREMONY POLICY

CS4) POLICY REVIEW – DRAFT CODE OF CONDUCT POLICY (P.12-01, SC316)

The Local Government Act 1993 requires every Council to adopt a Code of Conduct Policy that incorporates the provisions of the Model Code of Conduct for local Councils in New South Wales.

- ➔ Attached for Council's consideration is a copy of the Draft Code of Conduct Policy.
Attachment No. 12

Recommendation

That Council adopt the Code of Conduct Policy as presented.

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that Council adopt the Code of Conduct Policy as presented. 97/06/2017



COOLAMON SHIRE COUNCIL

CODE OF CONDUCT POLICY

The *Local Government Act 1993* requires every council to adopt a code of conduct that incorporates the provisions of the Model Code of Conduct for Local Councils in NSW.

Councillors, staff and delegates are required to observe the highest standards of honesty and loyalty to the Council and avoid any form of conduct that would bring Council, Councillors, staff or Council delegates into disrepute.

Council contractors and volunteers are also required to observe the relevant provisions of Council's Code of Conduct.

Failure by a Councillor to comply with an applicable requirement of Council's Code of Conduct constitutes misbehaviour. Failure by a member of staff to comply with Council's Code of Conduct may give rise to disciplinary action.

Council has adopted the Model Code of Conduct (November 2015) in its entirety together with the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW (March 2013).

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required, the policy will be reviewed at least once during a term of Council.

Version 4 Adopted: Council Meeting held 15 June 2017 (Minute No. 97/06/2017)

Version 3 Adopted: Council Meeting held 21 February 2013 (Minute No. 20/02/2013)

Version 2 Re-Adopted: Council Meeting held 16 October, 2008 (Minute No. 285/10/2008)

Version 2 Re-Adopted: Council Meeting held 17 July 2008 (Minute No. 191/7/2008)

Version 2 Adopted Council Meeting held 17 February 2005 (Minute No. 20/2/2005)

Version 1 Adopted: Council Meeting held 28 October 2004 (Minute No. 363/10/2004)



Office of Local Government
**MODEL CODE OF CONDUCT
FOR LOCAL COUNCILS IN NSW**



November 2015

J. J. Seymour
..... MAYOR

Mary Douglas
..... GENERAL MANAGER.

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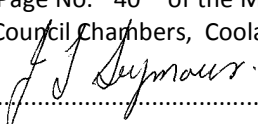
PART 1 INTRODUCTION

This Model Code of Conduct for Local Councils in NSW ("the Model Code of Conduct") is made for the purposes of section 440 of the *Local Government Act 1993* ("the Act"). Section 440 of the Act requires every council to adopt a code of conduct that incorporates the provisions of the Model Code. For the purposes of section 440 of the Act, the Model Code of Conduct comprises all parts of this document.

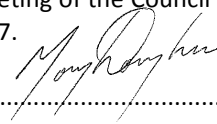
Councillors, administrators, members of staff of council, independent conduct reviewers, members of council committees including a conduct review committee and delegates of the council must comply with the applicable provisions of council's code of conduct in carrying out their functions as council officials. It is the personal responsibility of council officials to comply with the standards in the code and regularly review their personal circumstances with this in mind.

Failure by a councillor to comply with the standards of conduct prescribed under this code constitutes misconduct for the purposes of the Act. The Act provides for a range of penalties that may be imposed on councillors for misconduct, including suspension or disqualification from civic office. A councillor who has been suspended on three or more occasions for misconduct is automatically disqualified from holding civic office for five years.

Failure by a member of staff to comply with council's code of conduct may give rise to disciplinary action.



..... MAYOR



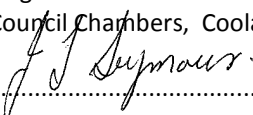
.....GENERAL MANAGER.

PART 2 PURPOSE OF THE CODE OF CONDUCT

The Model Code of Conduct sets the minimum requirements of conduct for council officials in carrying out their functions. The Model Code is prescribed by regulation.

The Model Code of Conduct has been developed to assist council officials to:

- understand the standards of conduct that are expected of them
- enable them to fulfil their statutory duty to act honestly and exercise a reasonable degree of care and diligence (section 439)
- act in a way that enhances public confidence in the integrity of local government.


.....

MAYOR


.....

GENERAL MANAGER.

PART 3 GENERAL CONDUCT OBLIGATIONS

General conduct

- 3.1** You must not conduct yourself in carrying out your functions in a manner that is likely to bring the council or holders of civic office into disrepute. Specifically, you must not act in a way that:
- a) contravenes the Act, associated regulations, council's relevant administrative requirements and policies
 - b) is detrimental to the pursuit of the charter of a council
 - c) is improper or unethical
 - d) is an abuse of power or otherwise amounts to misconduct
 - e) causes, comprises or involves intimidation, harassment or verbal abuse
 - f) causes, comprises or involves discrimination, disadvantage or adverse treatment in relation to employment
 - g) causes, comprises or involves prejudice in the provision of a service to the community. (*Schedule 6A*)
- 3.2** You must act lawfully, honestly and exercise a reasonable degree of care and diligence in carrying out your functions under the Act or any other Act. (*section 439*)
- 3.3** You must treat others with respect at all times.

Fairness and equity

- 3.4** You must consider issues consistently, promptly and fairly. You must deal with matters in accordance with established procedures, in a non-discriminatory manner.
- 3.5** You must take all relevant facts known to you, or that you should be reasonably aware of, into consideration and have regard to the particular merits of each case. You must not take irrelevant matters or circumstances into consideration when making decisions.

Harassment and discrimination

- 3.6 You must not harass, discriminate against, or support others who harass and discriminate against colleagues or members of the public. This includes, but is not limited to harassment and discrimination on the grounds of sex, pregnancy, age, race, responsibilities as a carer, marital status, disability, homosexuality, transgender grounds or if a person has an infectious disease.

Development decisions

- 3.7 You must ensure that development decisions are properly made and that parties involved in the development process are dealt with fairly. You must avoid any occasion for suspicion of improper conduct in the development assessment process.
- 3.8 In determining development applications, you must ensure that no action, statement or communication between yourself and applicants or objectors conveys any suggestion of willingness to provide improper concessions or preferential treatment.

Binding caucus votes

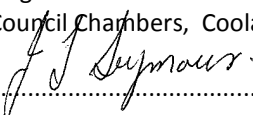
- 3.9 You must not participate in binding caucus votes in relation to matters to be considered at a council or committee meeting.
- 3.10 For the purposes of clause 3.9, a binding caucus vote is a process whereby a group of councillors are compelled by a threat of disciplinary or other adverse action to comply with a predetermined position on a matter before the council or committee irrespective of the personal views of individual members of the group on the merits of the matter before the council or committee.
- 3.11 Clause 3.9 does not prohibit councillors from discussing a matter before the council or committee prior to considering the matter in question at a council or committee meeting or from voluntarily holding a shared view with other councillors on the merits of a matter.
- 3.12 Clause 3.9 does not apply to a decision to elect the Mayor or Deputy Mayor or to nominate a person to be a member of a council committee.

PART 4 CONFLICT OF INTERESTS

- 4.1 A conflict of interests exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your public duty.
- 4.2 You must avoid or appropriately manage any conflict of interests. The onus is on you to identify a conflict of interests and take the appropriate action to manage the conflict in favour of your public duty.
- 4.3 Any conflict of interests must be managed to uphold the probity of council decision-making. When considering whether or not you have a conflict of interests, it is always important to think about how others would view your situation.
- 4.4 Private interests can be of two types: pecuniary or non-pecuniary.

What is a pecuniary interest?

- 4.5 A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. (section 442)
- 4.6 A person will also be taken to have a pecuniary interest in a matter if that person's spouse or de facto partner or a relative of the person or a partner or employer of the person, or a company or other body of which the person, or a nominee, partner or employer of the person is a member, has a pecuniary interest in the matter. (section 443)
- 4.7 Pecuniary interests are regulated by Chapter 14, Part 2 of the Act. The Act requires that:
- councillors and designated persons lodge an initial and an annual written disclosure of interests that could potentially be in conflict with their public or professional duties (section 449)
 - councillors and members of council committees disclose an interest and the nature of that interest at a meeting, leave the meeting and be out of sight of the meeting and not participate in discussions or voting on the matter (section 451)
 - designated persons immediately declare, in writing, any pecuniary interest. (section 459)
- 4.8 Designated persons are defined at section 441 of the Act, and include, but are not limited to, the general manager and other senior staff of the council.
- 4.9 Where you are a member of staff of council, other than a designated person (as defined by section 441), you must disclose in writing to your supervisor or the general manager, the nature of any pecuniary interest you have in a matter you are dealing with as soon as practicable.



..... MAYOR



.....GENERAL MANAGER.

What are non-pecuniary interests?

- 4.10** Non-pecuniary interests are private or personal interests the council official has that do not amount to a pecuniary interest as defined in the Act. These commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.
- 4.11** The political views of a councillor do not constitute a private interest.

Managing non-pecuniary conflict of interests

- 4.12** Where you have a non-pecuniary interest that conflicts with your public duty, you must disclose the interest fully and in writing, even if the conflict is not significant. You must do this as soon as practicable.
- 4.13** If a disclosure is made at a council or committee meeting, both the disclosure and the nature of the interest must be recorded in the minutes. This disclosure constitutes disclosure in writing for the purposes of clause 4.12.
- 4.14** How you manage a non-pecuniary conflict of interests will depend on whether or not it is significant.
- 4.15** As a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but it involves:
- a relationship between a council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or of the person's spouse, current or former spouse or partner, de facto or other person living in the same household
 - other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship
 - an affiliation between the council official and an organisation, sporting body, club, corporation or association that is particularly strong.

- 4.16** If you are a council official, other than a member of staff of council, and you have disclosed that a significant non-pecuniary conflict of interests exists, you must manage it in one of two ways:
- a) remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another council official
 - b) have no involvement in the matter, by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in section 451(2) of the Act apply.
- 4.17** If you determine that a non-pecuniary conflict of interests is less than significant and does not require further action, you must provide an explanation of why you consider that the conflict does not require further action in the circumstances.
- 4.18** If you are a member of staff of council, the decision on which option should be taken to manage a non-pecuniary conflict of interests must be made in consultation with your manager.
- 4.19** Despite clause 4.16(b), a councillor who has disclosed that a significant non-pecuniary conflict of interests exists may participate in a decision to delegate council's decision-making role to council staff through the general manager, or appoint another person or body to make the decision in accordance with the law. This applies whether or not council would be deprived of a quorum if one or more councillors were to manage their conflict of interests by not voting on a matter in accordance with clause 4.16(b) above.

Reportable political donations

- 4.20** Councillors should note that matters before council involving political or campaign donors may give rise to a non-pecuniary conflict of interests.
- 4.21** Where a councillor has received or knowingly benefitted from a reportable political donation:
- a) made by a major political donor in the previous four years, and
 - b) where the major political donor has a matter before council,
- then the councillor must declare a non-pecuniary conflict of interests, disclose the nature of the interest, and manage the conflict of interests in accordance with clause 4.16(b).

4.22 For the purposes of this Part:

- a) a "reportable political donation" is a "reportable political donation" for the purposes of section 86 of the *Election Funding, Expenditure and Disclosures Act 1981*,
- b) a "major political donor" is a "major political donor" for the purposes of section 84 of the *Election Funding, Expenditure and Disclosures Act 1981*.

4.23 Councillors should note that political donations below \$1,000, or political donations to a registered political party or group by which a councillor is endorsed, may still give rise to a non-pecuniary conflict of interests. Councillors should determine whether or not such conflicts are significant and take the appropriate action to manage them.

4.24 If a councillor has received or knowingly benefitted from a reportable political donation of the kind referred to in clause 4.21, that councillor is not prevented from participating in a decision to delegate council's decision-making role to council staff through the general manager or appointing another person or body to make the decision in accordance with the law (see clause 4.19 above).

Loss of quorum as a result of compliance with this Part

4.25 Where a majority of councillors are precluded under this Part from consideration of a matter the council or committee must resolve to delegate consideration of the matter in question to another person.

4.26 Where a majority of councillors are precluded under this Part from consideration of a matter and the matter in question concerns the exercise of a function that may not be delegated under section 377 of the Act, the councillors may apply in writing to the Chief Executive to be exempted from complying with a requirement under this Part relating to the management of a non-pecuniary conflict of interests.

4.27 The Chief Executive will only exempt a councillor from complying with a requirement under this Part where:

- a) compliance by councillors with a requirement under the Part in relation to a matter will result in the loss of a quorum, and
- b) the matter relates to the exercise of a function of the council that may not be delegated under section 377 of the Act.

4.28 Where the Chief Executive exempts a councillor from complying with a requirement under this Part, the councillor must still disclose any interests they have in the matter the exemption applies to in accordance with the requirements of this Part.

4.29 A councillor, who would otherwise be precluded from participating in the consideration of a matter under this Part because they have a non-pecuniary conflict of interests in the matter, is permitted to participate in consideration of the matter, if:

- a) the matter is a proposal relating to
 - i) the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or
 - ii) the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and
- b) the non-pecuniary conflict of interests arises only because of an interest that a person has in that person's principal place of residence, and
- c) the councillor declares the interest they have in the matter that would otherwise have precluded their participation in consideration of the matter under this Part.

Other business or employment

4.30 If you are a member of staff of council considering outside employment or contract work that relates to the business of the council or that might conflict with your council duties, you must notify and seek the approval of the general manager in writing. (section 353)

4.31 As a member of staff, you must ensure that any outside employment or business you engage in will not:

- a) conflict with your official duties
- b) involve using confidential information or council resources obtained through your work with the council
- c) require you to work while on council duty
- d) discredit or disadvantage the council.

Personal dealings with council

4.32 You may have reason to deal with your council in your personal capacity (for example, as a ratepayer, recipient of a council service or applicant for a consent granted by council). You must not expect or request preferential treatment in relation to any matter in which you have a private interest because of your position. You must avoid any action that could lead members of the public to believe that you are seeking preferential treatment.

PART 5 PERSONAL BENEFIT

For the purposes of this section, a reference to a gift or benefit does not include a political donation or contribution to an election fund that is subject to the provisions of the relevant election funding legislation.

Gifts and benefits

- 5.1** You must avoid situations giving rise to the appearance that a person or body, through the provision of gifts, benefits or hospitality of any kind, is attempting to secure favourable treatment from you or from the council.
- 5.2** You must take all reasonable steps to ensure that your immediate family members do not receive gifts or benefits that give rise to the appearance of being an attempt to secure favourable treatment. Immediate family members ordinarily include parents, spouses, children and siblings.

Token gifts and benefits

- 5.3** Generally speaking, token gifts and benefits include:
- a) free or subsidised meals, beverages or refreshments provided in conjunction with:
 - i) the discussion of official business
 - ii) council work related events such as training, education sessions, workshops
 - iii) conferences
 - iv) council functions or events
 - v) social functions organised by groups, such as council committees and community organisations
 - b) invitations to and attendance at local social, cultural or sporting events
 - c) gifts of single bottles of reasonably priced alcohol to individual council officials at end of year functions, public occasions or in recognition of work done (such as providing a lecture/training session/address)
 - d) ties, scarves, coasters, tie pins, diaries, chocolates or flowers
 - e) prizes of token value.

Gifts and benefits of value

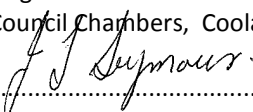
- 5.4 Notwithstanding clause 5.3, gifts and benefits that have more than a token value include, but are not limited to, tickets to major sporting events (such as state or international cricket matches or matches in other national sporting codes (including the NRL, AFL, FFA, NBL)), corporate hospitality at a corporate facility at major sporting events, discounted products for personal use, the frequent use of facilities such as gyms, use of holiday homes, free or discounted travel.

How are offers of gifts and benefits to be dealt with?


- 5.5 You must not:
- a) seek or accept a bribe or other improper inducement
 - b) seek gifts or benefits of any kind
 - c) accept any gift or benefit that may create a sense of obligation on your part or may be perceived to be intended or likely to influence you in carrying out your public duty
 - d) accept any gift or benefit of more than token value
 - e) accept an offer of cash or a cash-like gift, regardless of the amount.
- 5.6 For the purposes of clause 5.5(e), a "cash-like gift" includes but is not limited to gift vouchers, credit cards, debit cards with credit on them, prepayments such as phone or internal credit, memberships or entitlements to discounts.
- 5.7 Where you receive a gift or benefit of more than token value that cannot reasonably be refused or returned, this must be disclosed promptly to your supervisor, the Mayor or the general manager. The recipient, supervisor, Mayor or general manager must ensure that any gifts or benefits of more than token value that are received are recorded in a Gifts Register. The gift or benefit must be surrendered to council, unless the nature of the gift or benefit makes this impractical.

Improper and undue influence

- 5.8 You must not use your position to influence other council officials in the performance of their public or professional duties to obtain a private benefit for yourself or for somebody else. A councillor will not be in breach of this clause where they seek to influence other council officials through the appropriate exercise of their representative functions.
- 5.9 You must not take advantage (or seek to take advantage) of your status or position with or of functions you perform for council in order to obtain a private benefit for yourself or for any other person or body.



..... MAYOR



..... GENERAL MANAGER.

PART 6

RELATIONSHIP BETWEEN COUNCIL OFFICIALS

Obligations of councillors and administrators

- 6.1** Each council is a body politic. The councillors or administrator/s are the governing body of the council. The governing body has the responsibility of directing and controlling the affairs of the council in accordance with the Act and is responsible for policy determinations, for example, those relating to workforce policy.
- 6.2** Councillors or administrators must not:
- a) direct council staff other than by giving appropriate direction to the general manager in the performance of council's functions by way of council or committee resolution, or by the Mayor or administrator exercising their power under section 226 of the Act (*section 352*)
 - b) in any public or private forum, direct or influence or attempt to direct or influence, any other member of the staff of the council or a delegate of the council in the exercise of the functions of the member or delegate (*Schedule 6A of the Act*)
 - c) contact a member of the staff of the council on council related business unless in accordance with the policy and procedures governing the interaction of councillors and council staff that have been authorised by the council and the general manager
 - d) contact or issue instructions to any of council's contractors or tenderers, including council's legal advisers, unless by the Mayor or administrator exercising their power under section 226 of the Act. This does not apply to council's external auditors or the Chair of council's audit committee who may be provided with any information by individual councillors reasonably necessary for the external auditor or audit committee to effectively perform their functions.

Obligations of staff

- 6.3** The general manager is responsible for the efficient and effective operation of the council's organisation and for ensuring the implementation of the decisions of the council without delay.
- 6.4** Members of staff of council must:
- a) give their attention to the business of council while on duty
 - b) ensure that their work is carried out efficiently, economically and effectively
 - c) carry out lawful directions given by any person having authority to give such directions
 - d) give effect to the lawful decisions, policies, and procedures of the council, whether or not the staff member agrees with or approves of them
 - e) ensure that any participation in political activities outside the service of the council does not conflict with the performance of their official duties.

Obligations during meetings

- 6.5** You must act in accordance with council's Code of Meeting Practice, if council has adopted one, and the *Local Government (General) Regulation 2005* during council and committee meetings.
- 6.6** You must show respect to the chair, other council officials and any members of the public present during council and committee meetings or other formal proceedings of the council.

Inappropriate interactions

- 6.7** You must not engage in any of the following inappropriate interactions:
- a) Councillors and administrators approaching staff and staff organisations to discuss individual or operational staff matters other than broader workforce policy issues.
 - b) Council staff approaching councillors and administrators to discuss individual or operational staff matters other than broader workforce policy issues.
 - c) Council staff refusing to give information that is available to other councillors to a particular councillor.
 - d) Councillors and administrators who have lodged a development application with council, discussing the matter with council staff in staff-only areas of the council.
 - e) Councillors and administrators being overbearing or threatening to council staff.
 - f) Councillors and administrators making personal attacks on council staff in a public forum.
 - g) Councillors and administrators directing or pressuring council staff in the performance of their work, or recommendations they should make.
 - h) Council staff providing ad hoc advice to councillors and administrators without recording or documenting the interaction as they would if the advice was provided to a member of the community.
 - i) Council staff meeting with applicants or objectors alone AND outside office hours to discuss applications or proposals.
 - j) Councillors attending on-site inspection meetings with lawyers and/or consultants engaged by council associated with current or proposed legal proceedings unless permitted to do so by council's general manager or, in the case of the Mayor or administrator, exercising their power under section 226 of the Act.

PART 7

ACCESS TO INFORMATION AND COUNCIL RESOURCES

Councillor and administrator access to information

- 7.1 The general manager and public officer are responsible for ensuring that members of the public, councillors and administrators can gain access to the documents available under the *Government Information (Public Access) Act 2009*.
- 7.2 The general manager must provide councillors and administrators with information sufficient to enable them to carry out their civic office functions.
- 7.3 Members of staff of council must provide full and timely information to councillors and administrators sufficient to enable them to carry out their civic office functions and in accordance with council procedures.
- 7.4 Members of staff of council who provide any information to a particular councillor in the performance of their civic duties must also make it available to any other councillor who requests it and in accordance with council procedures.
- 7.5 Councillors and administrators who have a private (as distinct from civic) interest in a document of council have the same rights of access as any member of the public.

Councillors and administrators to properly examine and consider information

- 7.6 Councillors and administrators must properly examine and consider all the information provided to them relating to matters that they are dealing with to enable them to make a decision on the matter in accordance with council's charter.

Refusal of access to documents

- 7.7 Where the general manager and public officer determine to refuse access to a document sought by a councillor or administrator they must act reasonably. In reaching this decision they must take into account whether or not the document sought is required for the councillor or administrator to perform their civic duty (see clause 7.2). The general manager or public officer must state the reasons for the decision if access is refused.

Use of certain council information

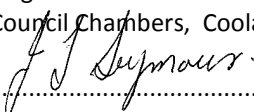
- 7.8 In regard to information obtained in your capacity as a council official, you must:
- only access council information needed for council business
 - not use that council information for private purposes
 - not seek or obtain, either directly or indirectly, any financial benefit or other improper advantage for yourself, or any other person or body, from any information to which you have by virtue of your office or position with council
 - only release council information in accordance with established council policies and procedures and in compliance with relevant legislation.

Use and security of confidential information

- 7.9 You must maintain the integrity and security of confidential documents or information in your possession, or for which you are responsible.
- 7.10 In addition to your general obligations relating to the use of council information, you must:
- protect confidential information
 - only release confidential information if you have authority to do so
 - only use confidential information for the purpose it is intended to be used
 - not use confidential information gained through your official position for the purpose of securing a private benefit for yourself or for any other person
 - not use confidential information with the intention to cause harm or detriment to your council or any other person or body
 - not disclose any information discussed during a confidential session of a council meeting.

Personal information

- 7.11 When dealing with personal information you must comply with:
- the *Privacy and Personal Information Protection Act 1998*
 - the *Health Records and Information Privacy Act 2002*
 - the Information Protection Principles and Health Privacy Principles
 - council's privacy management plan
 - the Privacy Code of Practice for Local Government



..... MAYOR



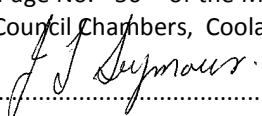
.....GENERAL MANAGER.

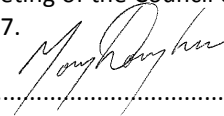
Use of council resources

- 7.12** You must use council resources ethically, effectively, efficiently and carefully in the course of your official duties, and must not use them for private purposes (except when supplied as part of a contract of employment) unless this use is lawfully authorised and proper payment is made where appropriate.
- 7.13** Union delegates and consultative committee members may have reasonable access to council resources for the purposes of carrying out their industrial responsibilities, including but not limited to:
- a) the representation of members with respect to disciplinary matters
 - b) the representation of employees with respect to grievances and disputes
 - c) functions associated with the role of the local consultative committee.
- 7.14** You must be scrupulous in your use of council property, including intellectual property, official services and facilities, and must not permit their misuse by any other person or body.
- 7.15** You must avoid any action or situation that could create the appearance that council property, official services or public facilities are being improperly used for your benefit or the benefit of any other person or body.
- 7.16** You must not use council resources, property or facilities for the purpose of assisting your election campaign or the election campaign of others unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility.
- 7.17** You must not use council letterhead, council crests and other information that could give the appearance it is official council material for:
- a) the purpose of assisting your election campaign or the election campaign of others, or
 - b) for other non-official purposes.
- 7.18** You must not convert any property of the council to your own use unless properly authorised.
- 7.19** You must not use council's computer resources to search for, access, download or communicate any material of an offensive, obscene, pornographic, threatening, abusive or defamatory nature.

Councillor access to council buildings

- 7.20** Councillors and administrators are entitled to have access to the council chamber, committee room, Mayor's office (subject to availability), councillors' rooms, and public areas of council's buildings during normal business hours and for meetings. Councillors and administrators needing access to these facilities at other times must obtain authority from the general manager.
- 7.21** Councillors and administrators must not enter staff-only areas of council buildings without the approval of the general manager (or delegate) or as provided in the procedures governing the interaction of councillors and council staff.
- 7.22** Councillors and administrators must ensure that when they are within a staff area they avoid giving rise to the appearance that they may improperly influence council staff decisions.


..... MAYOR


.....GENERAL MANAGER.

PART 8

MAINTAINING THE INTEGRITY OF THIS CODE

- 8.1** You must not conduct yourself in a manner that is likely to undermine confidence in the integrity of this code or its administration.

Complaints made for an improper purpose

- 8.2** You must not make a complaint or cause a complaint to be made under this code for an improper purpose.

- 8.3** For the purposes of clause 8.2, a complaint is made for an improper purpose where it is trivial, frivolous, vexatious or not made in good faith, or where it otherwise lacks merit and has been made substantially for one or more of the following purposes:

- a) to intimidate or harass another council official
- b) to damage another council official's reputation
- c) to obtain a political advantage
- d) to influence a council official in the exercise of their official functions or to prevent or disrupt the exercise of those functions
- e) to influence the council in the exercise of its functions or to prevent or disrupt the exercise of those functions
- f) to avoid disciplinary action under this code
- g) to take reprisal action against a person for making a complaint under this code except as may be otherwise specifically permitted under this code
- h) to take reprisal action against a person for exercising a function prescribed under the procedures for the administration of this code except as may be otherwise specifically permitted under this code
- i) to prevent or disrupt the effective administration of this code.

Detrimental action

- 8.4** You must not take detrimental action or cause detrimental action to be taken against a person substantially in reprisal for a complaint they have made under this code except as may be otherwise specifically permitted under this code.

- 8.5** You must not take detrimental action or cause detrimental action to be taken against a person substantially in reprisal for any function they have exercised under this code except as may be otherwise specifically permitted under this code.

- 8.6** For the purposes of clauses 8.4 and 8.5 detrimental action is an action causing, comprising or involving any of the following:
- a) injury, damage or loss
 - b) intimidation or harassment
 - c) discrimination, disadvantage or adverse treatment in relation to employment
 - d) dismissal from, or prejudice in, employment
 - e) disciplinary proceedings.

Compliance with requirements under this code

- 8.7** You must not engage in conduct that is calculated to impede or disrupt the consideration of a matter under this code.
- 8.8** You must comply with a reasonable and lawful request made by a person exercising a function under this code.
- 8.9** You must comply with a practice ruling made by the Office of Local Government.
- 8.10** Where you are a councillor or the general manager, you must comply with any council resolution requiring you to take action as a result of a breach of this code.

Disclosure of information about the consideration of a matter under this code

- 8.11** You must report breaches of this code in accordance with the reporting requirements under this code.
- 8.12** You must not make allegations of suspected breaches of this code at council meetings or in other public forums.
- 8.13** You must not disclose information about the consideration of a matter under this code except for the purposes of seeking legal advice unless the disclosure is otherwise permitted under this code.

Complaints alleging a breach of this part

- 8.14** Complaints alleging a breach of this Part (Part 8) by a councillor, the general manager or an administrator are to be made to the Office of Local Government.
- 8.15** Complaints alleging a breach of this Part by other council officials are to be made to the general manager.

PART 9 DEFINITIONS

In the Model Code of Conduct the following definitions apply:

the Act	the <i>Local Government Act 1993</i>
act of disorder	see the definition in clause 256 of the Local Government (General) Regulation 2005
administrator	an administrator of a council appointed under the Act other than an administrator appointed under section 66
Chief Executive	Chief Executive of the Office of Local Government
committee	a council committee
conflict of interests	a conflict of interests exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your public duty
council committee	a committee established by resolution of council
“council committee member”	a person other than a councillor or member of staff of a council who is a member of a council committee
council official	includes councillors, members of staff of council, administrators, council committee members, conduct reviewers and delegates of council
councillor	a person elected or appointed to civic office and includes a Mayor
delegate of council	a person (other than a councillor or member of staff of a council) or body, and the individual members of that body, to whom a function of the council is delegated
designated person	see the definition in section 441 of the Act
election campaign	includes council, State and Federal election campaigns
personal information	information or an opinion about a person whose identity is apparent, or can be ascertained from the information or opinion
the Regulation	the Local Government (General) Regulation 2005

The term “you” used in the Model Code of Conduct refers to council officials.

The phrase “this code” used in the Model Code of Conduct refers also to the procedures for the administration of the Model Code of Conduct prescribed under the Local Government (General) Regulation 2005.

5.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES' REPORTS

ES1) SHIRE ROADS RESHEETING, STABILISATION AND MAINTENANCE

The following roads have received attention:

1) MAINTENANCE

- Mirrool Road (Beckom Town to Fairmans Lane)
- Menzies Lane (Ariah Road to Rannock Road)
- Ariah Road (Menzies Lane to East West Road)
- Freer Lane (Ariah Road to Rannock Road)
- Chants Lane (Freers Lane to Cemetery)
- Ariah Road (Freers Lane to East West Road)
- East West Road (Ariah Road to Mary Gilmore Way)
- Pattens Lane (SH17 to Narrandera Boundary)
- East West Road (Mary Gilmore Way to Methul Road)
- Gibbons Lane (East West Road to Methul Hall Lane)
- Leahys Lane (Mary Gilmore Way to Methul Road)
- Litchfields Lane (SH17 to Narrandera Boundary)
- Leahys Lane (Methul Road to Harris Lane)
- Dyasons Lane (East West Road to Mollers Lane)
- Mollers Lane (Dyasons Lane to Mary Gilmore Way)
- Derrain North Road (Brills Lane to Ashbridge Road)

2) RESHEETING

- Richens Lane (SH17 to gate)
- Whites Lane (Matong North Road to Pamandi Road)
- Pattens Lane (SH17 to Narrandera Boundary)
- Ceelys Lane (Matong North Road to Derrain North Road)

Council's three Grader Gangs are continuing with gravel maintenance focusing in the area of Ardlethan, Matong and Methul. Crews will continue with gravel maintenance through the winter addressing the many Natural Disaster items prior to planned reconstruction works in late September 2017.

ES2) TOWN WORKS

1) ARDLETHAN LAWN CEMETERY

Concrete Contractors have commenced works to install an additional beam to the Lawn Cemetery to provide a further 40 plots. Following installation of beam, extension of irrigation, top dressing of lawn and sealing of road will occur.

2) PARKS AND GARDENS

Council's Parks and Gardens Staff have continued with normal winter maintenance involving:

- Mowing open space areas
- Sprinkler repairs
- Pruning
- Topping up of playground impact absorption
- Assisting with installation of playground equipment and building maintenance as required.
- Attending to Request Register items

ES3) JUNE 2016 NATURAL DISASTER (R.07-09, SC334)

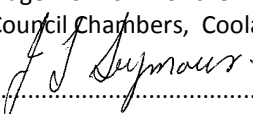
➔ Following the declaration of Coolamon Shire Council as a Natural Disaster Area and submission of a claim by Council, it has now received a Schedule of Works (SOW) from Roads & Maritime Services following their assessment of the claim.

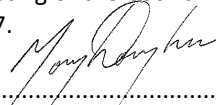
Attachment No. 13

The SOW advises a total funding of \$1,874,275 for Emergency Works, Regional Road, Local Roads and Crown Roads has been approved. Natural Disaster Relief and Recovery Arrangements (NDRRA) state that funds are to be expended within 12 months with the option to extend for an additional 12 months and that Council's normal day labour and plant expenses are not claimable.

Council and other Shires across the State have been campaigning a review of the day labour arrangements and will continue to push the issue in political avenues to achieve practical cost effective means in accomplishing the Natural Disaster defects.

Council's General Manager has been identified with other members of REROC to meet with Troy Grant, Minister for Emergency Services towards the end of the month to advocate this issue.


..... MAYOR


.....GENERAL MANAGER.

ES4) NOXIOUS WEEDS OFFICER'S REPORT (N.02-01, SC284)

Noxious Weeds Officer Reports

- The NSW Biosecurity Act 2015 No 24 will be enabled 1st July, 2017.
 - Weed Officer Authorisation will carry over but should be re issued under the new Act as soon as possible.
 - RENWA staff will have completed required Authorised Officer training in early June.
 - A new Weed Action Program (WAP) guidelines document has been released by DPI. The intention of the document is to align the WAP and Regional Strategic Weed Management Plan and more clearly define the Local Land Services role in weed Management.
 - The Riverina/Murray WAP Project Coordination Team is seeking a meeting with the Murray and Riverina Local Lands Services General Managers. Issues regarding the WAP Lead Agency, Project Officer Position and funding need clarification.
 - There is ongoing development work on the Biosecurity Information System (BIS) program regarding expanding its usefulness. Use of the BIS has been made a Key Performance Indicator in the DPI reporting system.
 - Property inspections are ongoing in the Shire.
 - No new Invasive Species have been discovered.
 - Coolamon Shire is part of a Biosecurity Zone for the control Lupin Anthracnose. The Biosecurity Zone is made up of Cootamundra - Gundagai, June and Coolamon local government areas. Please be aware that during the two-year exclusion period it is the responsibility of all nurseries, residents, councils and businesses within the lupin anthracnose biosecurity zone to continuously remove any ornamental and weed (volunteer) lupins discovered on land under their management. These may be disposed of in municipal green waste. It is the responsibility of the local council to control volunteer lupins on roadsides. The Local Land Services is responsible for controlling volunteer lupins on travelling stock routes.
- **(Attached fact sheet)** Attachment No. 14
- The Road verge weed control program has been completed

Recommendation

For Council information.

RESOLVED on the motion of Clr McCann and seconded by Clr Jones that the Executive Manager, Engineering & Technical Services Reports (ES1 to ES4) be received. 98/06/2017

5.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES' REPORTS

HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 31ST MAY, 2017 (B.05-03, SC58)

Summary

This report advises of the Development Application activity for the month of May.

Development Activity Table

Application Number	Type	Address	Determination	Value
DA 2017/25	New Single Dwelling & In Ground Swimming Pool	75 Dullah Road, Ganmain	Approved	\$327,430.00
DA 2017/26	New Transportable Dwelling & Shed	5 Mullins Street, Ardlethan	Approved	\$280,000.00
DA 2017/27	Conversion of Hall into Childcare Facility	59 Loughnan Street, Coolamon	Approved	\$35,000.00
DA 2017/28	New Shed	27 Menangle Street, Ganmain	Approved	\$20,742.00
DA 2017/29	New Shed	48 Lewis Street South, Coolamon	Approved	9,200.00
DA 2017/30	Alterations & Additions to Dwelling	28 Moore Street, Ganmain	Approved	\$50,000.00
DA 2017/31	Alterations & Additions to Dwelling	2037 Canola Way, Marrar	Approved	\$57,550.00
DA 2017/32	New Single Dwelling	353 Pearces Lane, Marrar	Approved	\$402,500.00
DA 2017/33	New Single Dwelling & Shed	75 Devlin Street, Coolamon	Approved	\$311,000.00
DA 2017/35	Change of Use (Residential to Commercial)	96 Cowabbie Street, Coolamon	Approved	N/A
DA 2017/36	Installation of 3 x 12 metre high Light Poles	Langtry Oval, Marrar	Approved	\$11,000.00
TOTAL: 11			11	\$1,504,422.00

Financial Implications

There are nil financial implications to Council as a result of this report.

Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

Recommendation

That Council receive and note this report on development activity for the period up to 31/05/2017.

RESOLVED on the motion of Clr McCann and seconded by Clr Logan that Council receive and note this report on development activity for the period up to 31st May, 2017. 99/06/2017

HS2) FACILITIES MAINTENANCE SUPERVISOR'S REPORT (B.05-01, SC56)

Facilities Maintenance Supervisor Reports

Summary

This report provides Council with an update for notation on building asset maintenance works recently undertaken by Council.

Works Schedule

Item	Works Undertaken	Status
Coolamon Library	Repainting weatherboard surfaces	Completed
Ganmain Playground Construction	New playground installed, new edging, new softfall	Nearing completion
Coolamon Museum/UTDS Grant Project	New lighting in Garth Jones display. UTDS alarm system installed.	Completed
Coolamon Museum/UTDS Grant Project	Auto sliding Glass door, Indigenous display cabinet, shelving, technology upgrade	In progress
Marketing of Gregor House	3 people shown through the property	Ongoing
Community Service Clients	Roadside Litter pick up of landfill sites	Completed
Inspection of Skate Park	Weekly inspections of skate park	Ongoing
Innovation Funding Application	Lighting audit. Consultation with external stakeholders, quotes received	Ongoing
Hearing Loop Community Centre	Quotes organised for hearing loop to be installed	NSW health to decide on funding
Ardlethan Bins	New wheelie bin enclosures ordered for Ardlethan Lions Park	Being delivered by June 30
Server Room Allawah Community Centre	Spare office space converted to server room. New wall, airconditioner and paint	Completed

Consultation

Consultation has been undertaken with internal and external stakeholders in regards to the works/projects identified in this report.

Financial Implications

There are no adverse financial implications resulting from the projects or works identified in this report. Works are funded under relevant budget items.

Recommendation

For Council information.

RESOLVED on the motion of Cllr Maslin and seconded by Cllr McKinnon that the report be received. 100/06/2017

HS3) REVIEW OF THE BUSH FIRE ENVIRONMENTAL ASSESSMENT CODE 2006 AND PLANNING FOR BUSH FIRE PROTECTION 2006 (F.03-01, SC512)

Summary

This report presents information to Council on the Review of the Bush Fire Environmental Assessment Code 2006 and Planning for Bush Fire Protection 2006.

Background

The Bush Fire Environmental Assessment Code 2006 and Planning for Bush Fire Protection 2006 have both been going through a review process over recent years. Both documents are critical to the NSW RFS and their review has been done in close collaboration with key stakeholders.

With these reviews now complete, the documents are approved for Public Exhibition, which commence on Monday, 15th May, 2017. The consultation process will be up until Sunday, 25th June, 2017.

Bush Fire Environmental Assessment Code (The Code)

The Code, which has been in operation since 2003, provides for an environmental assessment and approval process for bush fire hazard reduction works, by issuing Hazard Reduction Certificates (HRCs). It is the principal mechanism for the approval of hazard reduction in NSW. Environmental issues considered by the

Code include impacts on soil, water, air pollution, vegetation, biodiversity, and cultural matters.

It appears that the timing of the current review has enabled:

- Incorporation of the findings of the Independent Audit Hazard Reduction Panel Report;
- Consideration of lessons learnt from the 10/50 Vegetation Clearing Code of Practice;
- Alignment with proposed changes to environmental legislation (Biodiversity Conservation Bill 2016, Local Land Services (Amendment) Bill 2016, the draft Coastal Management SEPP 2016, and SEPP Infrastructure 2007); and
- Supporting implementation of fire trails in accord with the Rural Fires Amendment (Bush Fire Prevention) Bill 2016.

An External Working Group was established to assist in the review and the Group supports the draft revised Code for the purpose of public exhibition. Membership of the Group includes Firefighting Authorities, Land Managers, Regulatory Authorities and other key stakeholders, many of which are members of the Bush Fire Coordinating Committee. Membership is as follows:

- NSW Rural Fire Service
- Fire and Rescue NSW
- Office of Environment and Heritage
- Environment Protection Authority
- Forestry Corporation of NSW
- Department of Primary Industries – Fisheries, Biosecurity, and Land and Natural Resources (Crown Lands)
- Department of Planning and Environment
- Department of Industry - Resources and Energy
- Local Government NSW and council representation from Central Coast Council
- Nature Conservation Council of NSW
- NSW Farmers
- Rural Fire Service Association
- Roads and Maritime Services
- Commonwealth

Key changes proposed to the Code include:

- Provision for the construction and maintenance of fire trails.
- Provision for the construction and maintenance of Neighbourhood Safer Places.
- Increasing the life span of a HRC for up to five years to support ongoing mechanical maintenance.

- Increasing the life span of a HRC for up to five years to allow a burn to be undertaken once within that timeframe, without having to re-issue a certificate due to delaying factors such as weather.
- Incorporation of an improved process for determining Asset Protection Zone distances.
- Improved capacity to apply Strategic Fire Advantage Zone burns.
- Improved provision for fire breaks along public roads and rail corridors to address ignition risks and provide safer areas for firefighting and the community.
- Extend the provision of planned burn control lines to include those designed for vehicles.
- Provision for managing weeds that pose a bush fire risk.
- Incorporation of Fisheries management issues.

The draft can be viewed on the NSW Rural Fire Service Website www.rfs.nsw.gov.au

Planning for Bush Fire Protection (PBP)

NSW Planning Law requires new development on bush fire prone land to comply with the provisions of the PBP. PBP is intended for use by Councils, Town Planners, NSW RFS, Developers, Planning and Bush Fire Consultants, Surveyors and Building Practitioners (including Accredited Certifiers). The feedback through this process has been extensive. It appears that much of the feedback has been incorporated into the revised draft being released for public comment.

Targeted consultation seeking feedback on the revised draft PBP was undertaken with state, local government and industry stakeholders throughout July and August 2016. Following this consultation the NSW RFS has reviewed all submissions and amended the draft document accordingly.

The revised version includes:

- Improved framework and readability.
- NSW specific vegetation formations and fuel loads.
- Introduction of a unified approach for development in grassland areas.
- Greater information on strategic level planning which considers state, regional and local level plans.
- Varied provisions for specific Special Fire Protection Purpose facilities such as short term rental accommodation and home based child care.
- Access requirements clarified and simplified.
- Improved alignment with AS3959-2009.

The draft can be viewed on NSW Rural Fire Service Website www.rfs.nsw.gov.au

Post Public Exhibition

Following the conclusion of the Public Exhibition period, comments will be considered by the RFS and amendments made as appropriate. The NSW RFS will progress modification to systems to support the implementation of the revised Code and PBP, such as training, Standard Operating Procedures, Guidelines and information management systems. The NSW RFS will also host a range of training and information sessions.

➔ Attachments: Attachment No. 15

- 1) Draft Revised Bush Fire Environmental Assessment Code.
- 2) Draft Planning for Bush Fire Protection.
- 3) Planning for Bush Fire Protection – Frequently Asked Questions.
- 4) Public Exhibition of the Draft Revised Bush fire Environmental Assessment Code.
- 5) Bush Fire Environmental Assessment Code – RFS Staff – Frequently Asked Questions.

Recommendation

That Council note the report on the Review of the Bush Fire Environmental Assessment Code 2006 and Planning for Bush Fire Protection 2006 and endorse a submission by staff.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that Council note the report on the Review of the Bush Fire Environmental Assessment Code 2006 and Planning for Bush Fire Protection 2006 and endorse a submission by staff. 101/06/2017

**HS4) TENDER SUBMISSIONS ARDLETHAN AND GANMAIN SWIMMING POOL
AMENITIES BUILDINGS (TENDER 2017/03) (S.19-02, SC404; S.19-04,
SC406)**

Summary

This report provides information and a recommendation to Council with regards to tenders received for the erection of amenities buildings to be located at Ardlethan and Ganmain Swimming Pool Sites.

Background

Coolamon Shire Council operates three swimming pool facilities within the Local Government Area, located at Ardlethan, Coolamon and Ganmain.

In 2008, Council completed the construction of a new amenities building at the Coolamon swimming pool facility. It was envisaged that as soon as funds became available that Council would endeavour to deliver similar projects at the two (2) remaining swimming pool facilities located within the Shire. As a result of a successful funding application for the construction of two (2) swimming pool amenities buildings, one (1) at Ardlethan and one (1) at Ganmain, made in 2016, under the Federal Governments Community Development Grant Funding Stream, Council is now in a position to undertake such project.

A tender for the erection of the two (2) amenities buildings to be completed prior to the opening of the 2017/18 swimming season was advertised in local news mediums from the 13th April up until 5th June 2017.

The Project

The tender project involves the demolition of the existing amenities buildings located at Ardlethan and Ganmain swimming pool sites and the construction of new timber framed, brick veneer and colour bond roofed buildings incorporating a total floor area of 152 metres respectively.

Tender Submissions

Council received a total of six (6) tenders during the submission period. Tenderers and tender prices are listed in the following table from lowest to highest tender received.

Tenderer	Tender Price (Incl. GST)
Michael Louden Constructions	
- Ardlethan	\$250,000.00
- Ganmain	\$250,000.00
- Total Project Cost	\$500,000.00
J Tokely Constructions	
- Ardlethan	\$317,723.00
- Ganmain	\$317,561.00
- Total Project Cost	\$635,284.00
Coolamon Carpentry	
- Ardlethan	\$334,018.80
- Ganmain	\$330,181.20
- Total Project Cost	\$664,200.00
Adaptive Interiors	
- Ardlethan	\$372,670.00
- Ganmain	\$374,840.00
- Total Project Cost	\$747,510.00
Burton Constructions	
- Ardlethan	\$391,680.40
- Ganmain	\$390,680.30
- Total Project Cost	\$782,360.70
Gundagai Constructions	
- Ardlethan	\$599,900.00
- Ganmain	\$625,000.00
- Total Project Cost	\$1,224,900.00

Table 1: Tenderers and Tender Prices

Tender Evaluation

Submitted Tenders were evaluated on the following criteria:

- Price and
- Experience.

The tender evaluation and background checks have identified that Michael Louden Constructions as the preferred tender.

Consultation

Internal consultation has been undertaken with relevant council staff.

External consultation on the proposed building designs was undertaken with the current swimming pool operators.

The tender was advertised from 13th April – 5th June 2017.

All tenderers will be notified by telephone and in writing of Council's decision after the report has been determined by Council.

Financial Implications

Council has a budget available for the project and there are no adverse financial implications resulting from this report.

Recommendation

That Council:

- 1) Note the report on the tenders received for the construction of the amenities buildings at Ardlethan and Ganmain Swimming Pool Facilities;
- 2) Consider selecting Michael Louden Constructions as the successful tender based on the tender evaluation criteria or nominate another preferred tenderer; and
- 3) Authorise the General Manager and Mayor to execute the contract with the successful tenderer.

RESOLVED on the motion of Clr Maslin and seconded by Clr McCann that:

102/06/2017

- 1) **Note the report on the tenders received for the construction of the amenities buildings at Ardlethan and Ganmain Swimming Pool Facilities; and**
- 2) **That Council award Michael Louden Constructions as the successful tenderer based on the tender evaluation criteria, and**
- 3) **That Council authorise the General Manager and Mayor to execute the contract with the successful tenderer.**

HS5) LOCAL HERITAGE FUND COMMITTEE MEETING (H.04-09, SC235)

Summary

This report provides information and a recommendation to Council in regards to a recently held Local Heritage Fund Committee Meeting. A copy of the Minutes has been distributed with the Agenda.

Background

The Office of Environment and Heritage (OEH) offers funding to local Councils to set up a Local Heritage Fund. Councils can then offer small grants for heritage projects. Funding should be used as an incentive to assist heritage-listed items in Local Environmental Plans (LEPs) as a first priority, over non-listed heritage items.

Funding can be used for a wide range of projects which will deliver good heritage and urban design outcomes that fit within the scope of these guidelines.

Projects funded through a Local Heritage Fund may include (and not be limited to):

- Conservation Works and Maintenance Works Projects
- Adaptive Reuse Projects
- Urban Design Projects that support Heritage
- Interpretation Projects
- Conservation Management Plans.

Generally funding should not be provided for:

- new buildings
- routine maintenance (e.g. lawn mowing, gutter cleaning or carpet cleaning)
- projects where adequate funding is available from the applicant or other sources
- new commemorative monuments or works
- purchasing heritage buildings
- relocating buildings or work done to relocated buildings
- private headstones, unless there is no possibility of descendent support for the project
- floodlighting of heritage buildings
- purchasing equipment
- moveable railway heritage items.

Council's Local Heritage Fund Committee met on 7th June, 2017 to assess the 2017/18 Local Heritage Fund applications.

The 2017/18 Grant Applications

Council received a total of 9 applications for local heritage funding this year with 7 applications receiving funding. Further detail on applications are included in the Minutes of the Committee meeting attached to the Council report.

It may be viewed that the Local Heritage Fund is a great investment tool for Councils across NSW. For the relatively small dollars the Council contributes, such a fund generates positive, feel-good community attitudes and long-term on-the-ground heritage conservation outcomes.

Financial Implications

Council was allocated \$6,000.00 in funding for the 2017/18 Local Place Grants, from the NSW Office of Heritage (OEH). The Funding Agreement requires a 1:1 contribution from Council, resulting in Council allocating \$6,000.00 and the total funding available for the 2017/18 Local Place Grants being \$12,000.00.

Council's contribution was budgeted for and it is considered that there will be no adverse financial impacts resulting from this report.

Recommendation

That Council note the report and adopt the Minutes and recommendations of the Local Heritage Fund Committee Meeting held 7th June, 2017.

RESOLVED on the motion of Clr Crocker and seconded by Clr Maslin that the Council note the report and adopt the Minutes and recommendations of the Local Heritage Fund Committee Meeting held 7th June, 2017. 103/06/2017

HS6) EXTENSION TO HYDE PARK ANZAC MEMORIAL IN SYDNEY (C.07-05, SC92)

Summary

This report provides information to Council on the undertaking of a major extension of the Hyde Park Memorial in Sydney, as part of NSW's commemoration of the Centenary of Anzac by the NSW Government and Trustees of the Anzac Memorial and soil sampling / collection program that forms a component of the extension project.

Background

The Anzac Memorial Opened in 1934, the Anzac Memorial in Hyde Park was built to commemorate the courage, endurance and sacrifice of Australians from NSW during the Great War (1914-18). As the dead from that conflict were buried where they died, far from the communities that they came from, memorials were created in Australia as defacto grave sites and places of remembrance.

The Centenary Project, opening toward the end of the Centenary period in 2018, will create a new extension to the Anzac Memorial. The design of the extension will continue the architectural and artistic traditions of the original building while creating new spaces for expanded education and interpretation programs.

As previously mentioned, the NSW Government and Trustees of the Anzac Memorial are currently undertaking a major extension of the Hyde Park Memorial in Sydney, as part of NSW's commemoration of the Centenary of Anzac. A key feature of the project will be an installation of approximately 1,700 place names from throughout NSW, recognised as a place of enlistment from the First World War. Alongside each name will be a sample of soil collected from each location.

Over the next 12 months, NSW Surveyors will be collecting soil samples from a determined site within each location; either a memorial, school or community reserve. The Office for Veterans Affairs in NSW will also be contacting local councils, RSL sub-branches, schools and community groups to participate in soil collection events where appropriate.

Financial Implications

There are nil financial implications to Council or the community resulting from this report.

Consultation

Consultation has been undertaken by the NSW Government and Anzac Centenary Committee via written correspondence informing Council of the project and proposed soil sampling locations.

Recommendation

That Council note the report on the extension of the Hyde Park Memorial in Sydney, as part of NSW's commemoration of the Centenary of Anzac and note that 8 locations within the Coolamon LGA have been selected for soil sampling locations for the project.

➔ Attachments Attachment No. 18

- A signed letter from the Hon. David Elliott MP, Minister for Veterans Affairs
- A map displaying all soil collection locations within the Coolamon Shire LGA
- Background information on the Anzac Memorial Centenary Project

RESOLVED on the motion of Clr Logan and seconded by Clr Maslin that Council note the report on the extension of the Hyde Park Memorial in Sydney, as part of NSW's commemoration of the Centenary of Anzac and note that 8 locations within the Coolamon LGA have been selected for soil sampling locations for the project. 104/06/2017

6) REPORTS: DELEGATES/MAYOR/COUNCILLORS

Councillors Seymour and Maslin attended the recent launch of the Canola Trail held at Cackleberries in Old Junee. This is a joint tourism project between the three Local Government areas of Coolamon, Junee and Temora.

7) MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE AND TEMORA SHIRES HELD 9TH MAY, 2017.

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that the Minutes of the Noxious Weeds Meeting of Coolamon, Junee and Temora Shires held 9th May, 2017 be adopted. 105/06/2017

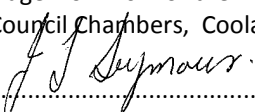
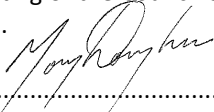
**8) RECOMMENDATIONS OF THE LOCAL HERITAGE FUND COMMITTEE
MEETING HELD 7TH JUNE, 2017.**

**RESOVLED on the motion of Clr McCann and seconded by Clr Maslin that the
Recommendations of the Local Heritage Fund Committee Meeting held 7th June,
2017 be adopted. 106/06/2017**

Meeting Closed at 3.30pm

Confirmed and signed during the Meeting held this 20th day of July, 2017.

.....
MAYOR

.....
..... MAYOR .....GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

17/7274

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT
JUNEE SHIRE COUNCIL ON TUESDAY 9 MAY 2017 AT 2.00PM.

BUSINESS:

- 1) Present and Apologies
- 2) Confirmation of Minutes of the Meeting held 7 February 2017
- 3) Matters arising from the Minutes held 7 February 2017
- 4) Correspondence - NIL
- 5) Agenda Items
 1. Rob Ferguson Management Pty Ltd – Quarterly Report
 2. NSW Biosecurity Legislation 2015 – enabling date, delegating authority, authorized powers & training.
 3. WAP – Currant Review & changes to Guidelines
 4. The Regional Strategic Weed Management Plan (RSWMP)/Riverina Regional Weeds Committee
 5. BIS mapping
 6. General Business
 7. Next Meeting – Tuesday 8 August 2017- Coolamon
- 6) General Business
- 7) Next Meeting

PRESENT:

Tony Kelly, Coolamon Shire Council
David Carter, Junee Shire Council
Robert Ferguson, Robert Ferguson Management Pty Ltd
Will Barton – Junee Shire Council

APOLOGIES:

Clr John Seymour, Coolamon Shire Council
Clr Colin McKinnon, Coolamon Shire Council
Kris Dunstan – Temora Shire Council

1) APOLOGIES

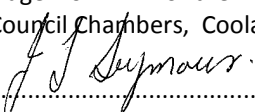
RESOLVED that the apologies of Clr John Seymour, Clr Colin McKinnon & Kris Dunstan be received and accepted.

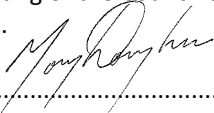
2) CONFIRMATION OF THE MINUTES OF THE MEETING HELD 7 February 2017.

RESOLVED that the Minutes of the Meeting held 7 February 2017 be received.

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This is Page No. 77 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 15th June, 2017.


..... MAYOR


.....GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT
JUNEE SHIRE COUNCIL ON TUESDAY 9 MAY 2017 AT 2.00PM.

3) **MATTERS ARISING FROM THE MINUTES HELD 7 February 2017.**

There were no matters arising.

4) **CORRESPONDENCE**

- There was no correspondence from the previous meeting.

5) **AGENDA ITEMS**

5.1) **Rob Ferguson Management Pty Ltd – Quarterly Report**

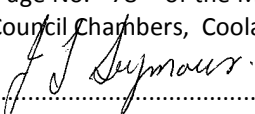
- Since commencement of employment Jane Goldsworthy has completed 80 property inspections for RENWA. We are streamlining the process and Jane is learning constantly so the inspections completed is improving.
- All high-risk sites and pathways within the RENWA area have been inspected. Within the BIS program this is a difficult aspect to adequately map. Chartis is looking at the problem for us.
- Chartis are working on an improved monthly reporting function for us at present and a revised program edition will be made available in the coming months.
- RENWA staff attended a Threatening Species workshop and bus tour for skills enhancement.
- At the first available opportunity, all RENWA staff will complete the revised, approved legal training for Authorised Officers (Weeds).
- There are no new weeds species incursions recorded.
- Road verge weed maintenance control is underway in some areas.
- After the next rain event Boxthorn management activities will commence in each shire.
- Prickly Pear management is ongoing.

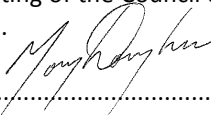
5.2) **NSW Biosecurity Legislation 2015**

- NSW Biosecurity Legislation 2015 is expected to be enabled July 1 2017. RENWA staff have successfully completed the mandatory online training and are booked in for face to face training in Wagga in early June. This training is a requirement towards gaining Authorised Officer status. At this time, the process is that the Officer is appointed by the Local Authority provided the individual has approved minimum standard training. All delegations of authority will have to be re issued under the new legislation, to be effective after July 1 2017.
- The powers of Authorised Officer under the new legislation have altered so the level of authority granted to individual Officers by the LCA will have to be considered.

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This is Page No. 78 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 15th June, 2017.


..... MAYOR


.....GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNE & TEMORA HELD AT
JUNEE SHIRE COUNCIL ON TUESDAY 9 MAY 2017 AT 2.00PM.

- The initial period of the new legislation will largely be about making sure that all parties involved in land ownership and or management know their responsibilities and rights under the Act.

5.3) WAP – Current Review & changes to Guidelines

- NSW DPI review of the NSW Weeds Action Plan (WAP) is partly underway. The WAP guidelines are being aligned with the Biosecurity legislation. There is an independent body reviewing the funding process and a committee is being formed to look at the development of service standards for weed management. There will be changes in the areas of Lead Agency and Project Officer management.
- RENWA is on target to meet its WAP reporting requirements.

5.4) The Regional Strategic Weed Management Plan (RSWMP)/Riverina Regional Weeds Committee

- The Regional Strategic Weed Management Plan is in draft form to be presented to the Local Lands Service Board for adoption. This is draft mark 4 after continual revision of required standards by the NSW State Technical Committee (Weeds). This RSWMP process has been an extended, difficult process, consuming a great deal of time to produce a non-regulatory document.

5.5) BIS Mapping

- We are using the BIS program to produce Section 45 Notice of Inspection and the system is capable of generating individual inspection reports. There is some improvement to be gained in the linking of weeds documents to Council records.

6) GENERAL BUSINESS

- Temora to advise if mapping system is now on their servers.
- Charts to ensure mapping is visible on each of the Shire's systems.
- Steve Firth to provide existing Ferguson Management details to Junee and Coolamon.
- Quarterly report to include maps displaying works for previous period and statistics/data and number of inspections, treatments etc.

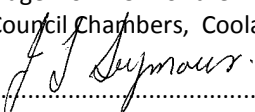
7) NEXT MEETING

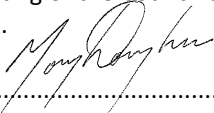
RESOLVED that the next Meeting be held on Tuesday, 8 August 2017 at 2.00pm at Coolamon Shire Council.

Meeting Closed at 3.35pm.

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This is Page No. 79 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 15th June, 2017.


..... MAYOR


.....GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

RECOMMENDATIONS OF THE LOCAL HERITAGE FUND COMMITTEE MEETING HELD AT THE
COUNCIL CHAMBERS, COOLAMON ON WEDNESDAY, 7 JUNE, 2017 AT 10.00AM.

BUSINESS:

- 1) Apologies.
- 2) Confirmation of the Minutes of the Meeting held 7th June, 2016.
- 3) Acquittal of previous Grant Funding.
- 4) Correspondence.
- 5) Applications for Heritage Funding 2017/2018.
- 6) General Business.
- 7) Next Meeting.

PRESENT: Clr John Seymour, Clr Dave McCann Colby Farmer, Rose Higgins, Cliff Hamilton, Clr Kathy Maslin & Guy Purcell.

APOLOGIES: Clr Bruce Hutcheon, Clr Alan White, Pauline Beard & Noel Thompson

1) APOLOGIES

RECOMMENDATION

That the apologies of Clr Bruce Hutcheon, Clr Alan White, Pauline Beard & Noel Thompson be received and accepted.

Resolved: McCann/Maslin

2) CONFIRMATION OF THE MINUTES OF THE MEETING HELD 9TH JUNE, 2015

RECOMMENDATION

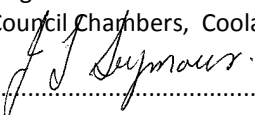
That the Minutes of the Meeting held 7th June, 2016 as circulated be confirmed and adopted.

Resolved: Seymour/Maslin

3) ACQUITTAL OF PREVIOUS GRANT FUNDING

Discussion was held on the status of the 2016/17 Heritage Grant Funding Projects.

It was conveyed to the Committee that all of the previous year's heritage grant application projects had been completed and acquitted.


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MAYOR


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GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

RECOMMENDATIONS OF THE LOCAL HERITAGE FUND COMMITTEE MEETING HELD AT THE
COUNCIL CHAMBERS, COOLAMON ON WEDNESDAY, 7 JUNE, 2017 AT 10.00AM.

The Funding provided from the NSW Office of Heritage had also been successfully acquitted.

The Committee was further advised that Council was allocated \$6,000.00 in funding for the 2017/18 Local Place Grants from the Office of Heritage and given the funding required a 1:1 contribution from Council, the total funding available for the 2017/18 Local Place Grants was \$12,000.00.

4) CORRESPONDENCE

Noel Thompson submitted to Council a 2017/18 Funding Assessment Report. The report was tabled with the Committee

RECOMMENDATION

That the correspondence from Noel Thompson be tabled and accepted by the Committee.

Resolved: Seymour/Masiln

5) APPLICATIONS FOR HERITAGE FUNDING 2016/2017

5.1) Aria Street Ardlethan (Bradley Sign)

The application from the Advance Ardlethan Committee was for the provision of interpretive signage to be located at the statue site. The signage would provide information relating to the statue and Mr. Bradley.

The proposal is consistent with historical interpretative signage located elsewhere within the LGA.

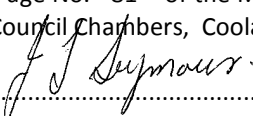
A funding allocation of \$1000.00 was recommended.

Prior to any work/fabrication the applicant shall provide draft / mockups of final signs and content to the Heritage Advisor and Council for approval.

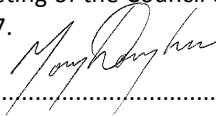
5.2) Aria Street Ardlethan (Repaint Interior of Hall)

The application from the Advance Ardlethan Committee was for the repainting of the interior of the Ardlethan Memorial Hall.

The project involves repairs to the existing surfaces prior to repainting the interior of the hall which is considered an important heritage listed


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MAYOR


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GENERAL MANAGER.

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HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 15TH JUNE, 2017.

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building. The works suit the criteria of the fund and \$2000.00 of funding was recommended for the project.

Prior to any work commencing the applicant shall discuss and have approved by Council and the Heritage Advisor the proposed colour scheme.

5.3) Ford Street Ganmain

The application from the Advance Ganmain Committee comprises of four components: skylights, secure cage at monitor, pylon signage and wall signage.

The building is located within the Heritage Conservation Area and the project is considered suitable / eligible for funding.

There was significant discussion with regards to this project with the committee recommending that funding of \$4,200.00 be allocated. None of the allocated funding is to be used for the solar tubes component of the proposal and the committee recommended that the applicant source funding from another funding stream to complete this item.

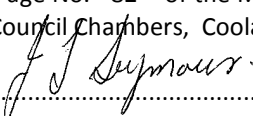
Prior to any work commencing the applicant shall discuss and have approved by Council and the Heritage Advisor the signage design and proposed wording/text on signage. Details and specifications including location of the proposed display monitor cage shall also be provided to Council for approval prior to any works commencing.

5.4) Cowabbie Street Coolamon

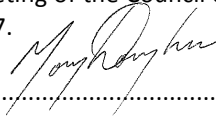
This project involves the realignment of the front verandah by replacing several posts and removing rotting bases, repainting the verandah facades to match building and replacing some storm water guttering/downpipes.

This restoration project is located in the main street of Coolamon within the Heritage Conservation Area and suits the funding criteria. \$1500.00 in funding was allocated to this project.

Prior to any work commencing the applicant shall provide drawings / proposed colour scheme to Council and the Heritage Advisor for review and approval.


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5.5) Langham Street Ganmain

The projects involves internal painting of the Presbytery meeting room and the sacristy and the new hand railing at the St Brendan's Church.

Whilst the building is considered to be an important item of environmental heritage the committee has recommended that no funding be allocated in this round of grant funding. It was recommended that the applicant be encouraged to apply for alternate funding sources for proposed works.

5.6) Mullins Centre

This project involves the external repainting of the Mullins Centre in Ardlethan. The building is considered to be an important item of environmental heritage and is also located in a heritage conservation area.

The committee recommended that no funding be allocated during this funding round as it is considered that the exterior of the building currently exists in an adequate state and that repainting of the building was not urgently required. It was further recommended that an application for funding be lodged for the 2018/19 funding year.

5.7) 67 Cowabbie Street Coolamon

The project involves the restoration of an existing building located in the Heritage Conservation Area. The project proposes to replace damaged weather boards and window awnings on northern side of building, paint the northern wall and front of the building in a cream heritage colour.

The committee recommended that funding of \$1000.00 be allocated for the painting component only of the project.

Prior to any works commencing the applicant is to submit to Council and the Heritage Advisor the proposed colour scheme for approval.

5.8) Old Coolamon Fire Station

The project involves the building of a display cabinet that will be used to protect old fire brigade uniforms and associated historical items at the Fire Station Museum.

Noting that the museum is a wonderful tourist attraction, the building is also an item of environmental heritage and located in the heritage conservation area.

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The committee recommended a \$1300.00 funding allocation for the project.

5.9) 83 Ford Street Ganmain

The project involves fitting an awning(s) to the façade of an existing building. The building and project is located in the heritage conservation area.

The committee discussed at length the proposed heritage value of such a project and ultimately recommended a funding allocation of \$1000.00.

The applicant will be required to submit design specifications to Council and the heritage advisor for approval prior to any works commencing.

Final Funding Allocations

	Details of Funding	Amount Requested \$	Amount Allocated \$
1	Ariah Street Ardlethan <i>Information sign for Bradley statue</i>	1,000.00	1,000.00
2	Ariah Street Ardlethan <i>Repaint interior of Ardlethan Hall</i>	3,800.00	2,000.00
3	Ford Street Ganmain <i>Haystack Advancement Program</i>	4,813.00	4,200.00
4	Cowabbie Street Coolamon <i>Realignment of Front Verandah</i>	2,000.00	1,500.00
5	Langham Street Ganmain <i>Painting of meeting room in Presbytery. Painting of sacristy at St Brendans & install handrail</i>	1,500.00	0
6	Mullins Centre Ardlethan <i>Repaint exterior of centre</i>	1,100.00	0
7	67 Cowabbie Street Coolamon <i>Remove & replace damaged weatherboards & window awnings & paint wall & front of building</i>	3,496.00	1,000.00
8	Old Coolamon fire Station <i>Display cabinet to protect old fire uniforms & other items</i>	1,300.00	1,300.00
9	83 Ford Street Ganmain <i>Awnings to be fitted to verandah of shop to stop hot afternoon sun.</i>	2,000.00	1,000.00
NOTE: A total funding amount of \$12,000.00 has been allocated to these projects.			

RECOMMENDATION

That the above final funding allocations be endorsed and adopted by Council.

Resolved: Seymour/Masiln

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6) **GENERAL BUSINESS**

The Committee discussed under general business the following items:

- Amending the current Heritage Grant application form to include a prompt that requires the applicant to consider/investigate whether proposed works can be funded under another funding stream.
- Investigating whether Council staff in consultation with Council's Heritage Advisor can develop guidelines for heritage signage i.e. type of signage, size of signage and materials to be used to promote uniformity.
- Investigate opportunities for Council to include in its building asset management program identification of works that may be needed on council owned heritage buildings and whether such works can be funded under an asset management budget for the building asset.

Council staff will investigate the abovementioned items.

7) **NEXT MEETING**

RECOMMENDATION

That the next meeting will be scheduled to coincide with the NSW Office of Heritage's 2018/19 round of Local Heritage Funding. Dates to be confirmed.

Meeting Closed at 11.10am.

**ATTACHMENTS FOR THE MEETING HELD
15TH JUNE, 2017**

ITEMS DISTRIBUTED WITH THE AGENDA

1) INFORMATION PAPERS

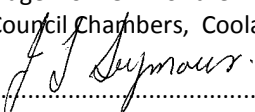
- 1) Local Government NSW Weekly Circulars 18, 19, 20 and 21.
- 2) Minutes of the REROC Board Meeting held 6th April, 2017.
- 3) REROC Newsletter for May 2017.
- 4) Minutes of the Advance Ardlethan Committee Meeting held 1st May, 2017.
- 5) Minutes of the Up-to-Date Store Committee Meeting held 7th June, 2017.
Refer Correspondence Item (1a).

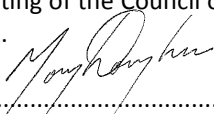
2) ACTIVITY REPORTS

- 1) Operating Statistics of the Coolamon Shire Library for May 2017.
- 2) Youth & Community Development Officer's Report for May 2017.
Refer Correspondence Item (2a).
- 3) Correspondence from Transport NSW indicating the preparation of a future Transport Strategy.
Refer Correspondence Item (3a), {File No. R.10-01}
- 4) Correspondence from the State Government that it would be abandoning the FESL.
Refer General Manager's Report (GM1), [File No. E.03-04].
- 5) An article from LG Solutions regarding the Financial Assistance Grants.
Refer General Manager's Report (GM2), [File No. G.03-01].
- 6) A copy of the two submissions received in relation to the draft Community Strategic Plan "Our Communities 2030".
Refer General Manager's Report (GM3), [File No. S.11-01].
- 7) A copy of the submission in regard to the draft Disability Inclusion Action Plan 2017-2021.
Refer General Manager's Report (GM4), [File No. S.11-01].
- 8) Correspondence in regard to the report on Regional Economic Development Strategy.
Refer General Manager's Report (GM5), [File No. I.03-01].
- 9) A copy of the Submission in regard to the report on the Delivery Programme 2017-2021 & Operational Plan.
Refer General Manager's Report (GM7), [File No. S.11-01].
- 10) A copy of the Australia Day & Honoured Citizen Awards Policy.
Refer Executive Manager, Corporate & Community Services' Report (CS2), [File No. P.12-01].

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- 11) A copy of the Policies regarding the Policy Register Review.
Refer Executive Manager, Corporate & Community Services' Report (CS3), [File No. P.12-01].
- 12) A copy of the Draft Code of Conduct Policy
Refer Executive Manager, Corporate & Community Services' Report (CS4), [File No. P.12-01].
- 13) A copy of the Schedule of Works from RMS regarding the June 2016 Natural Disaster.
Refer Executive Manager, Engineering & Technical Services' Report (ES3), [File No. R.07-09]
- 14) A copy of the Fact Sheet from the Department of Primary Industries on 'Lupin Anthracnose Biosecurity Zone'.
Refer Executive Manager, Engineering & Technical Services' Report (ES34), [File No. N.02-01]
- 15) Correspondence in regard to the report on the Review of the Bush Fire Environmental Assessment Code 2006 and Planning for Bush Fire Protection 2006.
Refer Executive Manager, Development & Environmental Services' Report (HS3), [File No. F.03-01]
- 16) A copy of the Media Release from Katrina Hodgkinson advising that the Ardlethan Sewerage has been approved with funding of \$3.3 Million.
General Manager's Report (GM9), [File No. S.03-02].
- 17) Correspondence from the Southern Sports Academy regarding supporting young athletes in their pursuit of sporting achievements.
General Manager's Report (GM10), [File No. S.07-01].
- 18) Correspondence in regard to the report on the Extension to Hyde Park ANZAC Memorial in Sydney.
Refer Executive Manager, Development & Environmental Services' Report (HS6), [File No. C.07-05]


..... MAYOR


.....GENERAL MANAGER.