

**Meeting commenced at 3.00pm.**

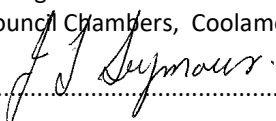
**BUSINESS:**

- 1) Apologies
- 2)
  - a. Confirmation of Minutes of the Meeting held 16<sup>th</sup> April, 2020.
  - b. Matters arising out of Minutes. (Not elsewhere reported)
- 3) Correspondence
  - a. Agenda A (Information Only)
  - b. Agenda B
- 4) General Manager's Report
  - 4.1 General Manager's Report
  - 4.2 Executive Manager, Corporate & Community Services' Report
  - 4.3 Executive Manager, Engineering & Technical Services' Report
  - 4.4 Executive Manager, Development & Environmental Services' Report
- 5) Minutes of the Audit, Risk & Improvement Committee Meeting held 11<sup>th</sup> March, 2020.
- 6) Reports: Delegates/Mayor/Councillors

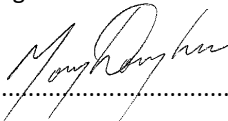
**PRESENT:** Clr John Seymour, Clr David McCann, Clr Jeremy Crocker, Clr Kathy Maslin, Clr Colin McKinnon and Clr Alan White.

**STAFF:** Tony Donoghue, General Manager;  
Courtney Armstrong, Executive Manager, Corporate & Community Services;  
Tony Kelly, Executive Manager, Engineering & Technical Services;  
Colby Farmer, Executive Manager, Development & Environmental Services.

**APOLOGIES:** Clr Bruce Hutcheon, Clr Steve Jones and Clr Kerrilee Logan.

  
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MAYOR

  
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GENERAL MANAGER.

**1) APOLOGIES**

RESOLVED on the motion of Clr White and seconded by Clr McCann that the apologies of Clr Bruce Hutcheon, Clr Steve Jones and Clr Kerrilee Logan be received and accepted. 78/05/2020

**2a) CONFIRMATION OF MINUTES OF THE MEETING HELD 16<sup>TH</sup> APRIL, 2020.**

RESOLVED on the motion of Clr Crocker and seconded by Clr Maslin that the Minutes of the Meeting held 16<sup>th</sup> April, 2020 as circulated be confirmed and adopted. 79/05/2020

**2b) MATTERS ARISING OUT OF THE MINUTES**

There were no matters arising out of the Minutes.

**3. CORRESPONDENCE**

**AGENDA A (FOR INFORMATION ONLY)**

**1a) ACTIVITY REPORTS**

- 1) Operating Statistics of the Coolamon Shire Library for April 2020.  
Attachment No. 1.1
- 2) Community Development Officer's Report for April 2020.  
Attachment No. 1.2
- 3) Tourism and Business Development Officer's Report for April 2020.  
Attachment No. 1.3

General Manager's Note

The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only.

**2a) INFORMATION PAPERS**

→ The following papers have been **distributed** with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed, then that can be raised with the General Manager.

- 1) Minutes of the REROC Meeting held 12<sup>th</sup> December 2019. [Attachment No. 2](#)
- 2) Minutes of the REROC Meeting held 23<sup>rd</sup> April 2020. [Attachment No. 2.2](#)
- 3) Minutes of the RivJO Meeting held 23<sup>rd</sup> April 2020. [Attachment No. 2.3](#)

**AGENDA B**

**1b) OFFICE OF LOCAL GOVERNMENT (P.03-01, SC297)**

Forwarding a copy of Circular 20-15 New Integrated Planning and Reporting requirements for NSW Councils.

General Manager's Note

→ A copy of the Circular is distributed with the information papers for Councillors information. [Attachment No. 3](#)

**2b) SHANE FITZSIMMONS, COMMISSIONER OF RESILIENCE NSW (E.03-01, SC163)**

Advising that the Premier has announced the formation of a new agency called Resilience NSW. Resilience NSW will be responsible for disaster preparedness and recovery for NSW, especially in the wake of the bushfires, drought and current COVID-19 health crisis.

General Manager's Note

→ A copy of the letter is distributed with the information papers for Councillors information. [Attachment No. 4](#)

**RESOLVED** on the motion of Clr Maslin and seconded by Clr White: [80/05/2020](#)

- 1) **That the Correspondence listed in Agenda A and Agenda B be received and noted.**
- 2) **That Council clarify the position of 'Commissioner of Resilience' and its relationship to emergency management.**

## 4) GENERAL MANAGER'S REPORT

### 4.1 GENERAL MANAGER REPORTS

#### GM1) DRAFT 2020/2024 DELIVERY PROGRAMME AND 2020/2021 OPERATIONAL PLAN (S.11-06, SC516)

- The Draft 2020/2024 Delivery Programme and 2020/2021 Operational Plan are presented for the information of Council. [Attachment No. 5.1](#)  
[Attachment No. 5.2](#)

Council continues to present a strong and robust document that reflects Council's stable financial management, incorporating both the ongoing cost of Asset Management and larger capital projects.

The Long Term Financial Plan incorporates a 10 year forecasted budget that ensures the long term viability of Council is secured. The Delivery Programme focuses on a budgetary cycle that defines the more short term (4 years) objectives of the current Council. The Operational Plan is the immediate budget that indicates what is proposed for the next financial year.

The proposed increase to general rates is in accordance with the IPART rate peg of 2.6% for 2020/2021. An increase of 2.5% has been applied for Years 2-4 and for the remaining six years of the Long Term Financial Plan the increase has been set at 3% per year.

The Financial Assistance Grant for Year 1 (2020/2021) has been budgeted lower to equal the amount preallocated for 2019/2020. An increase of 1% has then been applied to the following years.

Salary & Wage related costs have been increased uniformly by 2.5% for each year of the Long Term Financial Plan, with utility costs having a 3% increase applied each year.

Council's Capital budget for the 2020/2021 financial year indicates that \$7.23 Million will be spent. Of this approximately \$4.61 Million could be considered as recurrent capital replacement/refurbishment whilst the remaining \$2.62 Million will be spent on major capital projects including the \$184,625 finalising the Ardlethan Museum (funded in part by Stronger Country Communities Fund Round 2 and Drought Communities Programme Round 1), \$620,000 for the staged development of the industrial precinct in Coolamon (funded under RNSW Drought Stimulus) and \$1.12 million for Stages 2 & 3 of the Allawah Lodge Refurbishment and Expansion

In summary, Council continues to be in a healthy financial position and will be able to meet existing and future needs of the community.

Recommendation

That Council place the Draft 2020/2024 Delivery Programme and 2020/2021 Operational Plan on public display.

**RESOLVED on the motion of Clr Maslin and seconded by Clr McCann that Council include the internal administrative costs in Allawah Lodge's budget and following this amendment that Council place the Draft 2020/2024 Delivery Programme and 2020/2021 Operational Plan on public display.** 81/05/2020

**GM2) HILLTOP ACCOMMODATION CENTRE (A.09-01, SC29)**

- Council has received a request for funding via a donation towards a Cancer Accommodation Unit in Albury. The Hilltop Accommodation Centre is a centralised facility that offers accommodation cheaply to regional patients whilst they undergo cancer treatment. A copy of the correspondence is provided for your information. Attachment No. 6

As it is a Regional Centre, it is obviously beneficial to people outside of the Albury district and on offer for regional patrons. Coolamon Shire Council would be on the extremities of this facilities catchment area and Coolamon Shire residents have several options that they would use to receive this type of specialist care.

This facility is of great benefit to remote and regional families and its importance should not be under estimated.

Council's current policy is through the Community Benefit Fund whereby individuals would be supported in their specific accommodation needs for treatment such as these. The previous position has been to deal with personal circumstances for individuals or families, rather than to provide across the board support outside of the LGA. This would lead to issues or concerns about which facility to support – Wagga, Albury, Sydney etc.

Recommendation

For Council decision.

**RESOLVED on the motion of Clr McCann and seconded by Clr White that the report be noted.** 82/05/2020

**GM3) RIVERINA JOINT ORGANISATION AND THE RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS REVIEW (R.06-01, SC329; R.06-05, SC1068)**

As Council are aware, there currently exists two Organisations that provide a Regional role representing Councils from our surrounding area. The REROC Organisation was the original body charged with representing Councils within the region and has been in operation since 1995.

The Joint Organisations (JO's) were established after the Fit for the Future findings and a Pilot Programme by the State Government. They were designed to take on the role of:

- Advocacy
- Intergovernmental collaboration
- Regional Leadership through strategic regional priorities

The REROC Board decided to run these two Organisations side by side for 18 months, with the resolution that an External Review would be conducted to determine the best way forward. The reason for the decision for REROC to continue was to ensure the operational activities continued and to ensure the Government continued to support JO's.

Currently both Organisations have the same membership with the exception of Wagga not being a member of REROC.

→ MorrisonLow were engaged to conduct this Review and provide recommendations. A copy of this Review has been attached. **Attachment No. 7.1**

As a result of this report it was presented to the Joint Committee (with representatives from both REROC and RivJO) from which recommendations were made to each of the relevant RivJO and REROC Boards.

Both Boards considered the position and the following resolution was made.

***That the Workshop recommend to the RivJO Board that as a result of the Review Process that the preferred way forward is the creation of a new Regional Organisation structured as a Company Limited by Guarantee.***

The main points in coming to this decision revolve around the proven delivery and benefits of REROC against the State Government promises of what JO's can deliver. This together with the increased Governance structure required of JO's that increase costs and make them less nimble and responsive.

It is noted that all Councils, with the exception of Wagga, voted in favour of this resolution.

Subsequent to this decision a Stimulus Package was announced by the Local Government Minister (see GM4) that tied any funding to remaining a member of the Joint Organisation, if you were in one. But no such requirement if you weren't.

- This has changed the recommendation from the two Boards and now seeks in principle support for the recommendation, but believes it prudent to wait for the full details of the implications of this latest decision by the State Government. This was conveyed to Council from the Chairman of both REROC and RivJO in a letter dated 29<sup>th</sup> April, 2020. (See Attached). It conveniently has some Questions and Answers to help understand the position. [Attachment No. 7.2](#)

#### Recommendation

- 1) Council provides in-principle support for the way forward determined in relation to the creation of a new Regional Organisation under the structure of a company limited by guarantee.
- 2) A final decision on Council's participation in the new Regional Organisation be determined once the funding arrangements for the COVID-19 Local Government Stimulus package have been resolved.

**RESOLVED on the motion of Clr McCann and seconded by Clr Crocker:** [83/05/2020](#)

- 1) **That Council provides in-principle support for the way forward determined in relation to the creation of a new Regional Organisation under the structure of a company limited by guarantee.**
- 2) **That a final decision on Council's participation in the new Regional Organisation be determined once the funding arrangements for the COVID-19 Local Government Stimulus package have been resolved.**

#### **GM4) COVID STIMULUS PACKAGE (L.07-01, SC277)**

- Council received information from the Minister for Local Government indicating a Stimulus Package had been developed to support Local Government through this difficult time. A copy of this information is attached. [Attachment No. 8.1](#)

The main points of this package are:

- A Job Keeper equivalent, funded by the State Government.
- Payment of this coming year's ESL increase.
- Greater access to T-Corp Loans.

In addition to this funding support, there were additional requirements put on Councils in order to obtain this funding, one is the requirement to stay in a JO.

With the exception of the ESL, this package will not mean a great deal to Coolamon Shire Council.

The Jobkeeper support is for Councils that stand down workers. It has never been this Council's position to stand employees down. We have changed work environments and service delivery, but other than redeployment of some staff, we have continued operations. To be able to meet these requirements, the Council must demonstrate 30% loss of income from Covid-19. This is almost impossible for each and every Council, as the combined operations are considered in this total. Councils believe it should only relate to business arms of Councils, eg: theatres, pools etc.

The Emergency Services Levy (ESL) was subject of much heartache last year when it was put on Councils late in the budget process. Last year's amount of \$13.6 Million was paid for by the State Government after backlash from the Local Government Industry. This year the ESL has increased to \$32.8 Million without any reasons given or transparency associated with the significant rise. Council's contribution this year would be an increase of slightly over \$87,000.

- The ESL is so structured that in reality any payment is only deferring Councils to pay it by one year. Representations together with a table explaining the implications was made to the Local Member Steph Cooke. (See attached).

Attachment No. 8.2

It is also a little confusing as to how something can be considered a Stimulus, when the State Government are merely paying for an additional fee that was applied to Councils from the State Government. As we have said many times before, the whole funding arrangements around emergency management need to be reviewed and equitable.

The increased ability to loan from State Treasury (TCorp) is a little misleading. Firstly, this Council does not need to borrow, therefore does not need this service, but in addition, we would not meet the criteria. TCorp will only lend to Councils with at least 95% of their investments in the major Banks, and as we have a significant portfolio invested in Community Banks that support our communities, we would not comply. The big 4 Banks have pulled out of all of our towns in the



Shire and the only shopfronts we have are Community Banks and we think it is important that we support Banks that support us.

- In addition to our concerns, the matter was raised with RivJO who made a submission as part of the regional collective to seek further clarification and discuss the issues surrounding this funding. A copy of this is attached and appropriately sums up the issues that Council have. **Attachment No. 8.3**

Recommendation

That Council note the report and continue to seek answers and advocate for a more relevant and equitable package of support.

**RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon:** 84/05/2020

- 1) **That Council note the report and continue to seek answers and advocate for a more relevant and equitable package of support in regard to the Covid Stimulus Package; and**
- 2) **That Council seek clarity and transparency in relation to the determination of the emergency services contributions.**

**GM5) CAPTURE COOLAMON SHIRE 2020 (C.08-11, SC109)**

Plans for Capture Coolamon Shire, would normally, be well underway.

This year, facing the challenges of COVID-19, the Committee are preparing for the changes needed to ensure that the competition can remain viable. As well as keeping the competition appealing to entrants.

The Committee propose the following changes:

- To take pressure off local business for sponsorship by requesting an increase buy in from Major Corporate Sponsors (Coolamon Shire Council and Beyond Bank).
- Reduce entry fee and increase photo entry limit to six photos per person.
- Reduce prize pool slightly (not including major prize of \$1000).
- Move to an online submission process.

Pending restrictions in Spring 2020, the Committee will do one of two things:

- 1) Host opening night and two-week exhibition as usual at the Coolamon Up-to-Date Store.
- 2) Host virtual online exhibition.

Recommendation

Council Staff recommend an increased buy in from Council of \$1500 to support this essential community event during uncertain times. This buy in will be allocated to the \$1000 Major Prize as usual as well as contributing to competition expenses.

**RESOLVED on the motion of Clr McKinnon and seconded by Clr White that Council Staff recommend an increased buy in from Council of \$1,500 to support this essential community event during uncertain times. This buy in will be allocated to the \$1,000 Major Prize as usual as well as contributing to competition expenses.** 85/05/2020

**GM6) DROUGHT COMMUNITIES PROGRAM – DROUGHT EVENT “DITCH THE DUST” (G.03-66, SC1136)**

Following initial conversations with the Federal Government in regards to the DCP funding, Council has been advised to set a new date for the “Ditch the Dust” event.

Given the significant hardship being felt by local business, Council staff believe that there is an opportunity to ease pressure on business owners by ‘merging’ the Ditch the Dust event with the NYE Street Party.

Council staff consider the following points as reasons to support merging:

- The NYE event is funded, predominantly by business sponsorship. Using the Drought Community Program (DCP) funding would allow the NYE event to go ahead without placing undue pressure on businesses.
- In 2019 Council received \$7,500 (ex GST) in sponsorship for the event. The cost for NYE is approximately \$18k including fireworks. The DCP allocation is \$20k.
- This budget would allow all NYE ‘business as usual’ items, plus extra activities and entertainment.

- Initial discussions with the department about this idea suggest that this would be a good fit with the funding criteria and that they would have no objections.
- With the uncertainty of events for the future, Council staff are mindful about rescheduling Ditch the Dust to another time (eg: September/October) with the possibility that event restrictions may still be in place. It would not be ideal to have to cancel for a second time.
- Fireworks from NYE 19/20 were going to be used for Ditch the Dust. If events are merged, Fireworks would be used for NYE 20/21 with small 'top-up' fee to provide the same quality display as previous years. This is because some fireworks had to be disposed of following the cancelation of both NYE 19/20 and Ditch the Dust displays.
- Council staff believe that our community will crave events and places to go once restrictions are lifted and think combining will bring enjoyment and happiness after such unknown times.
- Ditch the Dust will take on new meaning as a celebration of community resilience not only through drought, but through the many challenges that our community has faced during 2020.

Council staff acknowledge the following challenges that merging the events may present:

- Extra investment in the 20/21 NYE Event may create increased expectations for future NYE events. Council Staff plan to be transparent and clear with all marketing messaging so the community is aware that the Ditch the Dust/NYE merge event is a one off – and will therefor include unique activities for one year only.
- Merging the events dilutes the initial intents of creating a “drought event”.

Council staff are aware that asking for significant business sponsorship for NYE may be seen as insensitive to businesses during this challenging time. If Council does not endorse merging these events, consideration would need to be given to how to host a NYE event with little or no business sponsorship.

#### Recommendation

Council Staff recommend that Ditch the Dust and the NYE Street Festival be merged for 2020/2021 only to reduce pressure on local businesses by utilising the available allocation of \$20,000 from the Drought Communities Program Fund.

**RESOLVED** on the motion of Clr Crocker and seconded by Clr McCann that Council Staff recommend that Ditch the Dust and the NYE Street Festival be merged for 2020/2021 only to reduce pressure on local businesses by adding the available allocation of \$20,000 from the Drought Communities Program Fund.

86/05/2020

**GM7) LOCAL GOVERNMENT NSW (L.07-01, SC277)**

Council has received its annual membership to Local Government NSW. Local Government NSW acts as the representative and advocacy body for all Local Government Councils in New South Wales. It also provides numerous resources and support for staff and Councillors.

Local Government has been advocating quite well on a number of issues over the last 18 months and is a valuable resource for the Local Government collective.

Recommendation

That Council maintain its membership in Local Government NSW.

**RESOLVED** on the motion of Clr McCann and seconded by Clr McKinnon that Council maintain its membership in Local Government NSW. 87/05/2020

## 4.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

### CS1) FINANCE REPORT AS AT 30 APRIL 2020

RESOLVED on the motion of Clr White and seconded by Clr McKinnon that the report be received and noted. 88/05/2020

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
2/02/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	90	1.70%	2/05/2020
4/02/2020	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	91	1.53%	5/05/2020
10/11/2019	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	182	1.75%	10/05/2020
18/02/2020	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	91	1.60%	19/05/2020
21/02/2020	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	91	1.60%	22/05/2020
28/11/2019	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	181	1.90%	27/05/2020
27/11/2019	AMP	A2/BBB+	Term Deposit	\$ 500,000	182	1.90%	27/05/2020
4/03/2020	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	91	1.70%	3/06/2020
6/03/2020	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	90	1.70%	4/06/2020
12/03/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	90	1.70%	10/06/2020
14/03/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	92	1.75%	14/06/2020
24/02/2020	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	119	1.60%	22/06/2020
23/03/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	92	1.70%	23/06/2020
17/01/2020	AMP	A2/BBB+	Term Deposit	\$ 500,000	182	1.80%	17/07/2020
31/01/2020	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	180	1.80%	29/07/2020
14/02/2020	AMP	A2/BBB+	Term Deposit	\$ 2,000,000	181	1.80%	13/08/2020
17/04/2020	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	182	1.85%	16/10/2020
24/04/2020	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	273	1.65%	22/01/2021
23/04/2020	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	365	1.70%	23/04/2021
<b>TOTAL INVESTED</b>				<b>\$ 20,000,000</b>			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policies.

*S Jennings*

(Samantha Jennings, Finance Manager)

#### RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS

##### EXTERNAL RESTRICTIONS AS AT 30TH JUNE, 2019

Allawah Lodge - Accommodation Bonds/Payments	\$ 4,096,670.11
Allawah Village - Loan-Licence	\$ 3,458,390.67
Developer Contributions	\$ 6,842.03
Specific Purpose Unexpended Grants & Contributions & Other Funding	\$ 516,527.09
Stormwater Management	\$ 93,011.25
Sewerage Fund	\$ 2,099,524.83
Waste Management	\$ 768,038.60
	<u>\$ 11,039,004.58</u>

##### INTERNAL RESTRICTIONS AT 30TH JUNE, 2019

Asset/Plant Replacement	\$ 1,000,000.00
Employees Leave Entitlements	\$ 1,260,000.00
Deferred Works	\$ 401,895.00
Ardlethan Preschool	\$ 67,229.76
Asset Management (inc. unrestricted cash)	\$ 2,800,242.80
Allawah Lodge Asset Mgt Reserve	\$ 979,366.67
Allawah Village Asset Mgt Reserve	\$ 593,072.35
CECC Asset Mgt Reserve	\$ 234,682.57
Financial Assistance Grant	\$ 1,905,806.00
Swimming Pools	\$ 15,000.00
Rehabilitation of Gravel Pits	\$ 127,744.09
	<u>\$ 9,385,039.24</u>

\$ 20,424,043.82

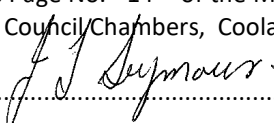
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 14<sup>TH</sup> MAY, 2020.

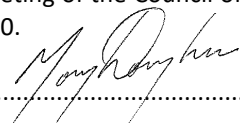
COOLAMON SHIRE COUNCIL  
INCOME STATEMENT

for the period 1st July 2019 to 30th June 2020

	APRIL 2020	MARCH 2020	FEBRUARY 2020	2019/2020 BUDGET	2018/2019 ACTUAL
<b>Income from continuing operations</b>					
<i>Revenue:</i>					
Rates & annual charges	3,739,772.00	3,739,940.75	3,740,065.09	3,577,000.00	3,586,756.61
User charges & fees	4,307,182.04	3,637,770.86	3,156,969.21	3,848,000.00	3,805,820.23
Interest and investment revenue	251,986.39	237,475.21	217,497.78	476,000.00	503,315.46
Other revenues	654,082.85	609,500.04	553,367.43	543,000.00	753,083.72
Grants & contributions provided for operating purposes	4,049,421.50	3,935,534.23	3,633,849.09	5,435,000.00	7,010,338.91
Grants & contributions provided for capital purposes	3,211,676.32	3,046,459.32	2,825,852.43	3,021,000.00	2,293,609.12
Internals	0.00	1,500.00	0.00		0.00
<i>Other income:</i>					
Net gain from the disposal of assets	383,795.34	263,795.34	235,158.98	168,000.00	-116,980.54
<b>Total revenues from continuing operations</b>	<b>16,597,916.44</b>	<b>15,471,975.75</b>	<b>14,362,760.01</b>	<b>17,068,000.00</b>	<b>17,835,943.51</b>
<b>Expenses from continuing operations</b>					
Employee benefits and on-costs	5,129,983.68	4,675,797.77	4,051,994.27	6,405,000.00	6,276,729.02
Borrowing costs	11,192.13	9,001.02	9,001.02	6,000.00	15,744.57
Materials & contracts	3,415,252.29	3,900,030.66	3,143,783.62	3,949,000.00	3,261,551.81
Depreciation, amortisation & impairment	2,187,891.15	2,139,422.65	2,090,941.30	4,069,000.00	3,827,454.53
Other expenses	1,313,009.18	1,225,956.76	1,124,857.54	1,474,000.00	1,582,729.70
Net loss from the disposal of assets					
<b>Total expenses from continuing operations</b>	<b>12,057,328.43</b>	<b>11,950,208.86</b>	<b>10,420,577.75</b>	<b>15,903,000.00</b>	<b>14,964,209.63</b>
<b>Operating result from continuing operations</b>	<b>4,540,588.01</b>	<b>3,521,766.89</b>	<b>3,942,182.26</b>	<b>1,165,000.00</b>	<b>2,871,733.88</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>					
	<b>1,328,911.69</b>	<b>475,307.57</b>	<b>1,116,329.83</b>	<b>-1,856,000.00</b>	<b>578,124.76</b>

This is Page No. 14 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 14<sup>th</sup> May, 2020.

  
..... MAYOR

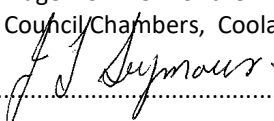
  
..... GENERAL MANAGER.

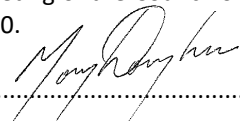
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 14<sup>TH</sup> MAY, 2020.

COOLAMON SHIRE COUNCIL  
INCOME STATEMENT BY FUND

	April 2019		TOTAL
	GENERAL FUND	SEWERAGE FUND	
<b>Income from continuing operations</b>			
<i>Revenue:</i>			
Rates & annual charges	3,160,812.99	578,959.01	3,739,772.00
User charges & fees	4,298,434.04	8,748.00	4,307,182.04
Interest and investment revenue	250,053.60	1,932.79	251,986.39
Other revenues	649,004.09	5,078.76	654,082.85
Grants & contributions provided for operating purposes	4,049,421.50	0.00	4,049,421.50
Grants & contributions provided for capital purposes	976,570.49	2,235,105.83	3,211,676.32
Internals	0.00	0.00	0.00
<i>Other income:</i>			
Net gain from the disposal of assets	383,795.34	0.00	383,795.34
<b>Total revenues from continuing operations</b>	<b>13,768,092.05</b>	<b>2,829,824.39</b>	<b>16,597,916.44</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	4,982,970.36	147,013.32	5,129,983.68
Borrowing costs	11,192.13		11,192.13
Materials & contracts	3,151,986.09	263,266.20	3,415,252.29
Depreciation & amortisation	2,079,864.16	108,026.99	2,187,891.15
Other expenses	1,276,521.01	36,488.17	1,313,009.18
<b>Total expenses from continuing operations</b>	<b>11,502,533.75</b>	<b>554,794.68</b>	<b>12,057,328.43</b>
<b>Operating result from continuing operations</b>	<b>2,265,558.30</b>	<b>2,275,029.71</b>	<b>4,540,588.01</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>1,288,987.81</b>	<b>39,923.88</b>	<b>1,328,911.69</b>

This is Page No. 15 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 14<sup>th</sup> May, 2020.

..... MAYOR

.....GENERAL MANAGER.

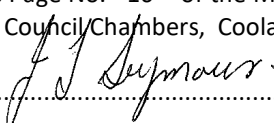
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HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 14<sup>TH</sup> MAY, 2020.

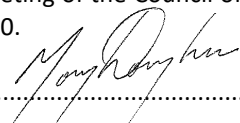
COOLAMON SHIRE COUNCIL  
BALANCE SHEET

for the period 1st July 2018 to 30th June 2019

	APRIL 2020	MARCH 2020	FEBRUARY 2020	2019/2020 BUDGET (ADJ FOR OPENING BALS)	2018/2019 ACTUAL
<b>ASSETS</b>					
<b>Current assets</b>					
Cash and cash equivalents	450,020.35	1,445,350.89	2,528,776.67	105,854.17	2,724,043.82
Investments	20,000,001.00	20,000,001.00	19,005,236.62	16,700,000.00	17,700,000.00
Receivables	(424,889.37)	(365,119.64)	253,051.52	1,318,076.65	1,317,873.23
Inventories	360,591.34	357,436.16	347,496.28	258,238.56	344,142.68
Other					
<b>Total current assets</b>	<b>20,385,723.32</b>	<b>21,437,668.41</b>	<b>22,134,561.09</b>	<b>18,382,169.38</b>	<b>22,086,059.73</b>
<b>Non-current assets</b>					
Investments					
Receivables	0.00	0.00	0.00	780,000.00	0.00
Inventories	102,397.55	102,397.55	102,397.55	102,543.45	102,397.55
Infrastructure, property, plant & equipment	228,144,380.33	226,791,965.10	226,005,941.37	229,575,961.90	221,371,714.08
Accumulated Dep'n - Infrastructure, PP&E	(47,050,473.42)	(47,002,004.92)	(46,953,523.57)	(49,352,860.18)	(45,283,528.98)
Accumulated Imp't - Infrastructure, PP&E	0.00	0.00	0.00	0.00	0.00
Other	(854.85)	(883.03)	(655.70)	(370.12)	(370.12)
<b>Total non-current assets</b>	<b>181,195,449.61</b>	<b>179,891,474.70</b>	<b>179,154,159.65</b>	<b>181,105,275.05</b>	<b>176,190,212.53</b>
<b>Total assets</b>	<b>201,581,172.93</b>	<b>201,329,143.11</b>	<b>201,288,720.74</b>	<b>199,487,444.43</b>	<b>198,276,272.26</b>
<b>LIABILITIES</b>					
<b>Current liabilities</b>					
Payables	7,359,131.70	7,748,448.96	7,305,939.83	8,143,344.18	8,248,808.28
Overdraft				0.00	
Interest bearing liabilities	0.00	0.00	0.00	0.00	0.00
Provisions	1,723,447.45	1,739,815.88	1,729,487.27	1,872,698.99	1,728,883.60
<b>Total current liabilities</b>	<b>9,082,579.15</b>	<b>9,488,264.84</b>	<b>9,035,427.10</b>	<b>10,016,043.17</b>	<b>9,977,691.88</b>
<b>Non-current liabilities</b>					
Payables	2,368.84	2,368.84	2,368.84	2,765.59	2,368.84
Interest bearing liabilities	0.00	0.00	0.00	0.00	0.00
Provisions	481,057.11	481,057.11	481,057.11	487,769.72	481,057.11
<b>Total non-current liabilities</b>	<b>483,425.95</b>	<b>483,425.95</b>	<b>483,425.95</b>	<b>490,535.31</b>	<b>483,425.95</b>
<b>TOTAL LIABILITIES</b>	<b>9,566,005.10</b>	<b>9,971,690.79</b>	<b>9,518,853.05</b>	<b>10,506,578.48</b>	<b>10,461,117.83</b>
<b>Net assets</b>	<b>192,015,167.83</b>	<b>191,357,452.32</b>	<b>191,769,867.69</b>	<b>188,980,865.95</b>	<b>187,815,154.43</b>
<b>EQUITY</b>					
Retained earnings	96,192,279.47	95,173,458.35	95,593,873.72	92,817,486.73	91,651,691.46
Reserves	96,163,462.97	96,163,462.97	96,163,462.97	96,163,379.22	96,163,462.97
Internal Assets/Liabilities	0.00	0.00	0.00		
Trust Transfer					
<b>Total equity</b>	<b>192,355,742.44</b>	<b>191,336,921.32</b>	<b>191,757,336.69</b>	<b>188,980,865.95</b>	<b>187,815,154.43</b>

This is Page No. 16 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 14<sup>th</sup> May, 2020.

..... MAYOR

.....GENERAL MANAGER.





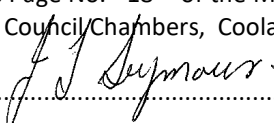
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 14<sup>TH</sup> MAY, 2020.

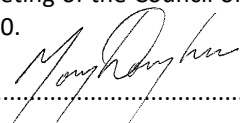
COOLAMON SHIRE COUNCIL  
INTERNAL & EXTERNAL RESTRICTIONS

for the period 1st July 2018 to 30th June 2019

	APRIL 2020	MARCH 2020	FEBRUARY 2020	2019/2020 BUDGET (ADJ FOR OPENING BALS)	2018/2019 ACTUAL
<b>GENERAL FUND</b>					
<i>EXTERNALLY RESTRICTED</i>					
Grants & Susidies & Other	1,497,415.99	2,002,169.78	2,143,009.41	246,993.64	516,527.09
Developer Contributions	118,517.61	57,333.79	49,864.90	6,842.03	6,842.03
Waste Management	869,465.50	895,261.20	941,164.89	827,414.34	768,038.60
Allawah Lodge Accommodation Payments	3,979,429.63	3,934,891.90	3,936,158.00	4,443,863.65	4,096,670.11
Allawah Village Loan-Licence	3,622,096.42	3,315,962.54	3,315,962.54	3,304,876.36	3,458,390.67
	10,086,925.15	10,205,619.21	10,386,159.74	8,829,990.03	8,846,468.50
<i>INTERNALLY RESTRICTED</i>					
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
Employees Leave Entitlements Reserve	1,160,000.00	1,260,000.00	1,260,000.00	1,080,000.00	1,260,000.00
Stormwater Management Reserve	101,900.64	102,550.88	103,200.88	42,883.58	93,011.25
Swimming Pools Reserve	15,000.00	15,000.00	15,000.00	0.00	15,000.00
Deferred Works Reserve	99,290.00	121,895.00	121,895.00	280,000.00	401,895.00
Ardlethan Preschool	109,336.57	82,436.14	97,501.11	56,489.02	67,229.76
Financial Assistance Grant	0.00	0.00	0.00	104,074.00	1,905,806.00
Allawah Lodge Asset Mgt Reserve	1,009,540.87	1,111,670.67	1,191,934.38	806,305.92	979,366.67
Allawah Village Asset Mgt Reserve	486,659.03	887,804.37	493,913.47	313,168.11	593,072.35
CECC Asset Mgt Reserve	137,410.48	113,175.96	192,657.66	181,293.82	234,682.57
Gravel Pits Rehabilitation Reserve	162,000.00	127,744.09	127,744.09	132,744.09	127,744.09
	4,281,137.59	4,822,277.11	4,603,846.59	3,996,958.54	6,677,807.69
Asset Management/Available for Working Funds	4,368,225.22	4,574,129.46	4,726,004.66	1,963,806.68	2,800,242.80
<b>Total Cash Balance - General Fund</b>	<b>18,736,287.96</b>	<b>19,602,025.78</b>	<b>19,716,010.99</b>	<b>14,790,755.24</b>	<b>18,324,518.99</b>
<b>SEWERAGE FUND</b>					
Sewerage Fund	1,713,733.39	1,843,326.11	1,818,002.30	1,541,263.18	2,099,524.83
	1,713,733.39	1,843,326.11	1,818,002.30	1,541,263.18	2,099,524.83
<b>Total Cash Balance - Sewerage Fund</b>	<b>1,713,733.39</b>	<b>1,843,326.11</b>	<b>1,818,002.30</b>	<b>1,541,263.18</b>	<b>2,099,524.83</b>
<b>TOTAL CONSOLIDATED CASH</b>	<b>20,450,021.35</b>	<b>21,445,351.89</b>	<b>21,534,013.29</b>	<b>16,332,018.42</b>	<b>20,424,043.82</b>

This is Page No. 18 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 14<sup>th</sup> May, 2020.

  
..... MAYOR

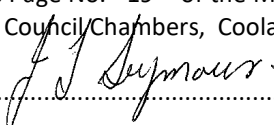
  
..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
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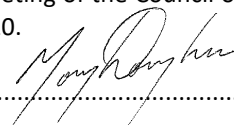
RATE COLLECTIONS

	ARREARS BRWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADJ TOTAL	% TO TOTAL	COLLECTABLE BALANCE
30/04/2004	280,098.47	2,043,679.00	2,323,777.47	1,677,294.41	72.18%	119,465.50	2,204,311.97	76.09%	527,017.56
30/04/2005	181,374.69	2,091,692.38	2,273,067.07	1,626,617.19	71.56%	107,988.63	2,165,078.44	75.13%	538,461.25
30/04/2006	163,566.58	2,169,625.91	2,333,192.49	1,683,250.32	72.14%	107,441.79	2,225,750.70	75.63%	542,500.38
30/04/2007	185,519.90	2,260,981.60	2,446,501.50	1,722,786.59	70.42%	108,953.66	2,337,547.84	73.70%	614,761.25
30/04/2008	236,912.33	2,428,587.52	2,665,499.85	1,865,933.72	70.00%	124,309.39	2,541,190.46	73.43%	675,256.74
30/04/2009	277,343.62	2,507,286.42	2,784,630.04	1,966,135.21	70.61%	125,542.05	2,659,087.99	73.94%	692,952.78
30/04/2010	239,371.45	2,611,021.74	2,850,393.19	1,996,151.80	70.03%	123,212.92	2,727,180.27	73.19%	731,028.47
30/04/2011	309,194.09	2,741,844.78	3,051,038.87	2,157,427.44	70.71%	171,463.22	2,879,575.65	74.92%	722,148.21
30/04/2012	239,162.46	2,881,354.22	3,120,516.68	2,284,831.98	73.22%	129,213.07	2,991,303.61	76.38%	706,471.63
30/04/2013	207,935.41	3,046,638.80	3,254,574.21	2,371,440.17	72.86%	127,981.49	3,126,592.72	75.85%	755,152.55
30/04/2014	230,807.22	3,155,247.76	3,386,054.98	2,460,188.54	72.66%	124,598.22	3,261,456.76	75.43%	801,268.22
30/04/2015	263,562.88	3,305,691.33	3,569,254.21	2,555,229.76	71.59%	122,756.62	3,446,497.59	74.14%	891,267.83
30/04/2016	335,520.44	3,421,036.50	3,756,556.94	2,748,686.51	73.17%	123,943.17	3,632,613.77	75.67%	883,927.26
30/04/2017	300,944.76	3,511,966.32	3,812,911.08	2,769,592.76	72.64%	123,471.02	3,689,440.06	75.07%	919,847.30
30/04/2018	303,728.87	3,577,008.25	3,880,737.12	2,879,814.99	74.21%	118,679.17	3,762,057.95	76.55%	882,242.96
30/04/2019	319,410.16	3,691,794.29	4,011,204.45	2,891,796.23	72.09%	117,993.12	3,893,211.33	74.28%	1,001,415.10
<b>2019/2020</b>									
31/07/2019	368,193.86	3,773,598.63	4,141,792.49	312,745.32	7.55%	115,528.25	4,026,264.24	7.77%	3,713,518.92
31/08/2019	368,193.86	3,776,704.41	4,144,898.27	1,188,590.24	28.68%	115,820.44	4,029,077.83	29.50%	2,840,487.59
30/09/2019	368,193.86	3,780,749.28	4,148,943.14	1,442,955.19	34.78%	115,061.06	4,033,882.08	35.77%	2,590,926.89
31/10/2019	368,193.86	3,782,998.90	4,151,192.76	1,577,874.73	38.01%	115,986.06	4,035,206.70	39.10%	2,457,331.97
30/11/2019	368,193.86	3,785,534.13	4,153,727.99	2,044,361.24	49.22%	116,486.06	4,037,241.93	50.64%	1,992,880.69
31/12/2019	368,193.86	3,786,443.13	4,154,636.99	2,237,860.45	53.86%	116,332.93	4,038,304.06	55.42%	1,800,443.61
31/01/2020	368,193.86	3,790,224.11	4,158,417.97	2,290,636.20	55.08%	116,176.68	4,042,241.29	56.67%	1,751,605.09
29/02/2020	368,193.86	3,791,764.40	4,159,958.26	2,771,029.51	66.61%	117,204.81	4,042,753.45	68.54%	1,271,723.94
31/03/2020	368,193.86	3,794,132.70	4,162,326.56	2,908,398.40	69.87%	117,329.15	4,044,997.41	71.90%	1,136,599.01

This is Page No. 19 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 14<sup>th</sup> May, 2020.



MAYOR



GENERAL MANAGER.

**CS2) QUARTERLY BUDGET REVIEW AS AT 31<sup>ST</sup> MARCH 2020 (F.02-02, SC178)**

- Enclosed with the attachments is the Quarterly Budget Review Statements to the 31<sup>st</sup> March 2020 for Council's information. The Review reveals a change in Council's anticipated operating result after capital amounts from an original surplus of \$1,165,301 to a surplus of \$2,944,793. [Attachment No. 9](#)

Council's anticipated nett cash position has decreased from an original deficit of \$3,617,813 to a deficit of \$1,209,529 being a favourable variance of \$2,408,284.

The following items have been subject to material forecast changes since the last review are as follows:

**Income**

**Recreation & Culture/Other Business Undertakings**

Item	Original Budget	YTD 31/03/2020	Amended Budget	Variance (\$)	Variance (%)
DCP Grants for third parties	0	0	0	0	0%

**DCP Grants for third parties** – in previous reviews the grants received for other bodies have been included as an operating revenue. These will now be accounted for as a receivable/liability dependent on the cash flow for the project.

**General Purpose Revenues**

Item	Original Budget	YTD 31/03/2020	Amended Budget	Variance (\$)	Variance (%)
Interest on Loans	22,338	3,826	3,826	18,512	82.87 U

**Interest on Loans** – One loan was repaid early and the second loan is not expected to be drawn on during the current financial year.

**Expenditure**

**Administration**

Item	Original Budget	YTD 31/03/2020	Amended Budget	Variance (\$)	Variance (%)
Legal Fees	45,000	93,725	100,000	55,000	122% U

**Legal Fees** – Council resolved to undertake a sale of land for overdue rates and additional legal fees have been incurred as this process has commenced. These fees may be recouped as part of the sales process but the actual sale has now been deferred.

### Governance

Item	Original Budget	YTD 31/03/2020	Amended Budget	Variance (\$)	Variance (%)
Community Survey	20,000	8,038	11,038	8,962	45% F

**Community Survey** – The deferral of the community survey has resulted in a favourable variance.

### Community Services & Education

Item	Original Budget	YTD 31/03/2020	Amended Budget	Variance (\$)	Variance (%)
CECC Wages	409,000	326,977	430,585	21,585	5% U

**CECC Wages** – A larger un-favourable variance had previously been reported. Based on year to date figures a lower total is now expected.

### Housing & Community Amenities

Item	Original Budget	YTD 31/03/2020	Amended Budget	Variance (\$)	Variance (%)
Sundry Planning Expenses	70,687	590	2,500	68,187	96% F
Street Lighting	271,000	3,200	5,000	266,000	98% F

**Sundry Planning Expenses** – Council's original budget allowed for the development of Crown Land Management plans by a consultant. Council staff undertook this work in-house.

**Street Lighting** – Council has deferred the bulk replacement of street lights until the 20/21 financial year as part of the Southern Lights project.

### Recreation & Culture/Other Business Undertakings

Item	Original Budget	YTD 31/03/2020	Amended Budget	Variance (\$)	Variance (%)
DCP Works for third parties	0	0	0	0	0%
Allawah Lodge – Agency Fees	0	40,881	60,000	60,000	U
Allawah Village Maintenance	60,000	109,068	120,000	60,000	100% U

**DCP Works for third parties** – in previous reviews the works undertaken for other bodies have been included as an operating expenditure. These will now be accounted for as a receivable/liability dependent on the cash flow for the project.

**Allawah Lodge – Agency Fees** – An unfavourable variance of \$40,000 had been previously reported. Due to ongoing staff shortages, Council has been required to utilize agency staff.

**Allawah Lodge Maintenance** – A number of units have undergone refurbishment together with a concerted effort being undertaken in relation to the maintenance of the gardens and common areas has resulted in this unfavourable variance.

#### Capital Incomes

Item	Original Budget	YTD 31/03/2020	Amended Budget	Variance (\$)	Variance (%)
SCCF2 – Halls	105,000	0	0	105,000	100% U
DCP1 & DCP2 Projects	0	0	0	0	0
Fixing Country Roads	494,227	0	0	494,227	100% U
RNSW – Drought Stimulus	0	0	0	0	0
Allawah Lodge Grants	124,284	0	0	124,284	100% U

**SCCF2 Halls, DCP1 & DCP2 Projects, RNSW – Drought Stimulus & Allawah Lodge Grants** – Due to a change in accounting requirements, grants are no longer allowed to be accounted for as income when received. Grant payments received in advance will now be considered as a liability until the terms of the grant are met.

**Fixing Country Roads** – As a result of delays with the transfer of the land this project has been deferred.

#### Capital Expenditure

Item	Original Budget	YTD 31/03/2020	Amended Budget	Variance (\$)	Variance (%)
Residence 155 Wallace Street	500,000	-6,325	-6,325	506,325	101% F
DCP1-Ardlethan Short Stay	43,000	4,092	43,000	0	0
DCP1-Ardlethan Showground	0	53,473	54,000	54,000	U
DCP1-Coolamon Showground	0	10,965	60,000	60,000	U
SCCF2/DCP2-Ardlethan Museum	118,440	27,064.59	184,625	66,185	56% U
DCP2-Tennis Club Toilets	0	0	0	0	0
Roads to Recovery	697,445	702,528	1,163,030	465,585	67% U
Fixing Country Roads	595,190	0	0	595,190	100 F
Town Reseals	100,186	650	74,186	26,000	26% F
Urban Drainage	60,200	27,381	88,700	28,500	47% U

Mimosa Real Estate	0	0	250,000	250,000	U
Allawah Lodge Refurbishment	750,000	418,702	438,702	311,298	41% F
Allawah Village	50,000	38,410	151,410	101,410	203% U

**Residence 155 Wallace Street** – As the land on which the house was built was transferred prior to the construction, the construction is to be considered only as advance of funds as opposed to the construction of an asset, sale of an asset and the advance of funds.

**DCP1/SCCF2/DCP2 Projects** – Based on the current progress of these projects their completion dates and expenditures have been pushed into the FY2021 financial year.

**Roads to Recovery** – due to the deferment of the Bygoo Road Realignment the Roads to Recovery Funding allocation has been allocated to a number of works that were to be funded by Council.

**Fixing Country Roads** – Council is unable to proceed with the project until the land is secured for the realignment.

**Town Reseals** – Due to the delay in the completion of the Ardlethan Sewerage Reticulation reseals in Ardlethan are being deferred until next year. These funds will be included in a reserve.

**Urban Drainage** – Council staff engaged a contractor to increase the storage capacity of the showground stormwater dam as previously discussed with Councillors.

**Mimosa Real Estate** – Council has previously resolved to purchase the land for future land sales.

**Allawah Lodge Refurbishment** – due to the COVID-19 restrictions the immediate commencement of the Stage 2 & 3 works has been delayed. Council staff are in the process of negotiating a commencement date that may allow some works to be undertaken in June.

**Allawah Village** – Council staff have negotiated with the residents of Allawah Village to undertake a solar project, whereby Council pays for the upfront installation of the solar panels and the residents will repay Council via an increased maintenance fee over the next 15 years.

**Non-Operating Fund Employed**

Item	Original Budget	YTD 31/03/2020	Amended Budget	Variance (\$)	Variance (%)
DCP1 & DCP2 Grant Payables	0	0	150,000	150,000	F
RNSW – Drought Stimulus Grant Payable	0	0	394,000	394,000	F
Allawah Lodge Grant Payables	0	0	400,000	400,000	F

- **Grant Payables** – as detailed above, Council is required to account for advance grant payments differently. Council will still receive the cash but will not be able to account for it as income until the terms of the grant are met.

***Responsible Accounting Officer Statement***

It is my opinion that the Quarterly Budget Review as presented to Council for the quarter ended 31<sup>st</sup> March 2020 indicates that Council's projected financial position at 30<sup>th</sup> June 2020 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Recommendation

That the Quarterly Budget Review Statements as at 31<sup>st</sup> March 2020 be received and noted and the revised budgeted income and expenditure be voted.

**RESOLVED on the motion of Cllr Crocker and seconded by Cllr White that the Quarterly Budget Review Statements as at 31<sup>st</sup> March 2020 be received and noted and the revised budgeted income and expenditure be voted.** 89/05/2020



#### **4.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES' REPORTS**

##### **ES1) SHIRE ROADS RESHEETING, STABILISATION AND MAINTENANCE**

The following roads have received attention:

1) MAINTENANCE

- Dennis Lane (Blairs Lane to Mannings Lane)
- Mannings Lane (Old Wagga Road to Denyers Lane)
- Ariaah Road (Blairs Lane to East West Road)
- East West Road (Mary Gilmore Way to Rannock Road)

2) RESHEETING

- Williamsons Lane (Millwood Road to Tooyal Road)

Council is nearing the completion of its construction programme and will have all three grader crews on unsealed road resheet/maintenance works throughout the winter.

##### **ES2) 2019/2020 ROADS TO RECOVERY PROGRAMME**

1) ROPING POLE ROAD RECONSTRUCTION (2.95 TO 4.31KMS) 1.36KMS

Reconstruction works along this section of Council's Rural Sealed Road Network has commenced. Works include importation of suitable material to improve formation, stabilization and sealing which is scheduled to be completed prior to meeting day. Ultimate result will be an increased seal width of 6.2m, formation of 7.6m and improved pavement strength.

2) MARRAR NORTH ROAD PATCH REHABILITATION (19.15 TO 19.65KMS AND 20.32 TO 20.40KMS) 580M

Reconstruction works including application of crushed gravel, stabilization and sealing have been completed on this section of Council's Rural Sealed Network.

**ES3) 2019/2020 ACTIVE TRANSPORT**

The two remaining pramways have been installed in Ardlethan at the Police Station intersection and finalizes this year's programme.

**ES4) URBAN BITUMEN RESEAL PROGRAMME**

Bitumen reseals have occurred on the following streets and laneways of Council's Towns and Villages:

1) COOLAMON

- Wallace Street (Intersection Dr Buchanan Drive)
- Lewis Street (Intersection Stinson Street)
- Cowabbie Street – East Service Road (Devlin to Booth Street)
- Cowabbie Street – East Service Road (Stinson to Devlin Street)
- Mimosa Street (Loughnan to Douglas Street)
- Mirrool Street (Wade to Stinson Street)
- Coolamon Cemetery (Refer sketch)

2) GANMAIN

- Waterview Street (Pool entrance)
- Deacon Street (Cave to Spring Street)
- Grave Street (Grant to High Street)

3) ARDLETHAN LANEWAY RESEAL

- Aria Street North Lane (Yithan to Hawthorne Street)
- Aria Street North Lane (Wilson to Mithul Street)
- Aria Street North Lane (Mithul to Yithan Street)

A number of Ardlethan rear lane reseals have been deferred to 2020/2021 due to delay in sewer main works and will be rescheduled for late October.

**RESOLVED on the motion of Clr McKinnon and seconded by Clr McCann that the Executive Manager, Engineering & Technical Services Reports (ES1 to ES4) be noted.** 90/05/2020

**ES5) NOXIOUS WEEDS OFFICER'S REPORT (N.02-01, SC284)**

Noxious Weeds Officer Reports

Biosecurity - Weeds Report – May 2020

Activities

- High risk roadways inspected across the Shire.
- Staff have completed roadside inspections of high risk sites and pathways.
- Coolatai inspected and treated.
- Boxthorn and Bridal Creeper beginning to pop up in numbers.
  
- WAP targets addressed:
  - 1.1 High risk species and pathways identified and managed
  - 1.22 Discussion of High Risk Weeds list at Regional level
  - 2.1 Timely detection of new incursions
    - 2.11 Regional inspection program implemented. High risk sight inspection
    - 3.22 Impacts reduced, (control applied) to priority pathways.
  - 4.5.1 Increase in operator competency (training)

Recommendation

That report be noted.

**RESOLVED on the motion of Clr Maslin and seconded by Clr White that the report be noted.** 91/05/2020

**ES6) 2020/2021 TOWN WORKS PROGRAMME**

Following a thorough review of Council's Strategic Work priorities and completion of the Councillor Infrastructure Workshop, Town Works for the coming years were identified, prioritised and included in the budget. Additional items raised by Councillors in the Workshop have been noted and listed for consideration in future budgets. It is planned to develop a new strategic works document that will be presented to Council prior to the next budget cycle.

Recommendation

For Council consideration.

**RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that the report be received.** 92/05/2020

#### 4.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES' REPORTS

##### HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 30<sup>TH</sup> APRIL, 2020 (B.05-03, SC58)

##### Summary

This report advises of the Development Application activity for the month of April 2020.

##### Development Activity Table

Application Number	Type	Address	Determination	Value
DA 2020/11	Demolition of Existing Shed & Construction of New Shed	83 Bruce Street North, Coolamon	Approved	\$16,846.00
DA 2020/13	New Single Dwelling	1750 Ardlethan Road, Ganmain	Approved	\$391,600.00
DA 2020/14	New Single Dwelling & Attached Garage	120 Wallace Street North, Coolamon	Approved	\$335,019.00
DA 2020/15	New Shed	14-18 Jerricks Lane, Coolamon	Approved	\$80,000.00
DA 2020/16	New Wash Bay Facilities at Council Depot	51-55 Cowabbie Street, Coolamon	Approved	\$75,000.00
DA 2020/18	New Patio	73 Wallace Street South, Coolamon	Approved	\$23,600.00
DA 2020/17	New Shed	61 Cains Lane, Coolamon	Approved	\$12,000.00
DA 2020/21	Installation of Bi-Fold door on existing stage area at Museum-Library complex	127-129 Cowabbie Street, Coolamon	Approved	\$50,000.00
DA 2020/19	Additions to existing shed	3 Wallace Street South, Coolamon	Approved	\$9,000.00
DA 2020/22	New Shed	15 Stinson Street, Coolamon	Approved	\$19,180.00
<b>TOTAL: 10</b>			<b>10</b>	<b>\$1,012,245.00</b>

##### Financial Implications

There are nil financial implications to Council as a result of this report.

##### Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

Recommendation

That Council receive and note this report on development activity for the period up to 30<sup>th</sup> April, 2020.

**RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon that Council receive and note this report on development activity for the period up to 30<sup>th</sup> April, 2020.** [93/05/2020](#)

**HS2) SAFE AND SECURE WATER PROGRAM PRIORITISATION: COOLAMON SHIRE COUNCIL APRIL 2020 (S.03-01, SC503)**

**Summary**

This report provides information to Council in regards to notification provided to Council, as a Local Water Utility, by the NSW Department of Planning, Industry and Environment on the 'Safe & Secure risk prioritisation' program.

**Overview**

The State government has a \$1 billion Safe and Secure Water Program which has been established to address key risks to regional water safety and security in NSW, to provide safe, secure and sustainable water and wastewater services to regional NSW towns.

The program is funded on a 'highest priority' basis with a priority rating of 1 - 5, with 5 being the highest priority.

The correspondence identifies risks and related risk scores for our five (5) towns and villages (see attached) and includes the following:

Coolamon:	Risk Rating of 4
Ardlethan:	Risk Rating of 2
Ganmain:	Risk rating of 2
Marrar:	Risk rating of 1
Matong:	Risk rating of 1

Ratings have been scored with regards to the following risk categories:

- Catchment risks
- Treatment barriers not adequate to manage risks in source water
- Potential for contamination of water in distribution systems

- Operational monitoring equipment not adequate to determine if barriers are effective
- Operational challenges/risks, particularly for key treatment barriers.

### **Implications**

As alluded to in the correspondence, new or re-assessed risks may be updated in the database based on; strategic planning assessments provided by Local Water Utilities – typically an Integrated Water Cycle Management Strategy - and other key data sources such as from NSW Health water quality assessments.

At this stage, only projects with the highest risk ranking (5) can be considered for funding under the current program. However please note that, as the program budget is not sufficient to co-fund resolution of all high impact risks (5), funding is to be prioritised based on community socio-economic disadvantage. Socio economic disadvantage has been assessed for all eligible entities comprising of; Cost of service (OMA), Remoteness (ARIA) and Socio-economic disadvantage (IRSD).

### **Attachments**

1. Safe & Secure Water Program (SSWP) – Risk Prioritisation Advice Attachment No. 10.1
2. Risk Prioritisation Fact Sheets Attachment No. 10.2
3. Coolamon Shire Council Risk Ratings Attachment No. 10.3

### **Recommendation**

It is recommended that Council note the report on Safe and Secure Water Program Prioritisation.

**RESOLVED on the motion of Clr White and seconded by Clr McCann that Council note the report on Safe and Secure Water Program Prioritisation.** 94/05/2020

**HS3) 29-31 SPRING STREET, GANMAIN - COMPLIANCE OPTIONS (RT1000725)**

**Summary**

This report provides information to Council on the condition of the land known as 29-31 Spring Street, Ganmain and provides recommendations for Council's consideration to address the matter.

**Background**

Council and the property owner share an extensive history that relates to the condition of the premises, the storing of materials on the land itself and on the Council's road reserve. Council has received numerous complaints over the past ten (10) or so years regarding the state of the land and adjoining road reserve.

Council has endeavoured to work with the owner to address the matter(s) without having to progress with compliance and enforcement action but it has become evident that such an approach has failed. The following is a list of issues associated with the premises:

- The premises exist in an untidy state and is littered with materials and items that are unsightly and which are considered to be pre judicial to neighbours and the locality in general.
- The premises are littered with materials and items which may be considered waste (disused white goods, vehicles and vehicle parts and other materials) which may be promoting the harbourage of vermin (rats, snakes and white ants) and unhealthy conditions and which are considered to be pre judicial to neighbours and the locality in general.
- The road reserve and nature strip (public land) is being used to store articles and matter so as to create or be likely to create unsightly conditions and are creating a harbourage for vermin.
- The land is in the immediate vicinity of an adjoining a public place and is being used for the storage of articles or matter so as to create or be likely to create unsightly conditions.
- The articles that are stored on the nature strip are causing or are likely to be causing an obstruction or encroachment on the public place and the obstruction or encroachment is not authorised by or under any Act.

None of the abovementioned matters have been addressed by the owner(s) despite the various letters, notices, orders and on - site discussions with the land

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 14<sup>TH</sup> MAY, 2020.

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owner. Below is a summary of the action that has been taken by Council over the past ten years in attempts to resolve the matters.

DATE	ACTION
7 December 2010	Letter asking the owners to remove the vehicles and building materials that are blocking pedestrian access.
15 April 2014	Letter asking the owners to remove the vehicles and building materials that are blocking pedestrian access.
19 June 2015	Notice of Intention to Issue an Order issued to remove all vehicles and general clutter off public land and for the front and rear yards to be cleaned and made tidy so as to ensure that the premises are kept in a safe and healthy condition.
3-4 September 2015	On-site meetings with owner offering for the owner to utilise Council's bulky waste collection service in order to comply with Notice of Intention to Give Order. The owner did not accept the offer.
26 September 2017	Letter asking the owners to remove the vehicles and building materials that are blocking pedestrian access.
8 January 2018	Site meeting with the owner and Council request to clean up the premises. Notice of Intention to Issue an Order to remove all waste articles, to remove all articles off the road reserve and to remove or stack articles, to cover articles, to erect fences or screens or to plant trees to reduce the adverse visual impact that such articles is having on adjoining land and the locality.
15 February 2018	Order to remove all waste articles, to remove all articles off the road reserve and to remove or stack articles, to cover articles, to erect fences or screens or to plant trees to reduce the adverse visual impact that such articles is having on adjoining land and the locality. Council did not follow up with enforcing the order as the owner allowed Council to remove some of the items that he had located over the rear laneway and dispose of at the Ganmain Landfill Site. The items have since reappeared and again clutter both road reserves.
18 February 2020	Notice of Intention to Issue an Order to remove all waste articles, to remove all articles off the road reserve and to remove or stack articles, to cover articles, to erect fences or screens or to plant trees to reduce the adverse visual impact that such articles is having on adjoining land and the locality.
4 March 2020	Order to remove all waste articles, to remove all articles off the road reserve and to remove or stack articles, to cover articles, to erect fences or screens or to plant trees to reduce the adverse visual impact that such articles is having on adjoining land and the locality. Order not complied with.



### Current Status

The current Order on the property that was issued on the 4<sup>th</sup> of March 2020 and was required to be complied with by the 4<sup>th</sup> of May 2020. The Order required the following works to be undertaken:

- Remove all waste articles from the premises (including front and rear yards) and dispose of at a licensed landfill site.
- Remove or stack articles or matter, to cover articles or matter, to erect fences or screens or to plant trees to reduce the adverse visual impact that such articles or matter is having on adjoining land and the locality (no fences are permitted forward of the building line – with the exception of exempt development as per State Environmental Planning Policy (Exempt and Complying) 2007.
- Remove all articles off the road reserve, tidy the road reserve and nature strip, removing all other unnecessary items.

The order has been issued under the provisions of Section 124 of the Local Government Act 1993, Orders 10, 21 and 22 A, which require:

- **Order 10:**  
*To remove or stack articles or matter, to cover articles or matter, to erect fences or screens or to plant trees*
- **Order 21:**  
*To do or refrain from doing such things as are specified in the order to ensure that land is, or premises are, placed or kept in a safe or healthy condition*
- **Order 22A:**  
*To remove or dispose of waste that is on any residential premises or to refrain from keeping waste on those premises*

A subsequent inspection undertaken by Council staff on the 5<sup>th</sup> of May 2020 confirms that the terms and requirements of the order have not been complied with. Please see below photos taken throughout the inspection.

Photos of the premises are included in the attachments to this report.

### Compliance Options

Section 8 of the Local Government Act 1993, 'Object of principles' provides that:

*The object of the principles for councils set out in this Chapter is to provide guidance to enable councils to carry out their functions in a way that facilitates local communities that are strong, healthy and prosperous.*

Following this principle, it is clear that Council has a responsibility to promote a healthy community ensuring that the condition of the land is maintained in such a way so as to ensure it does not continue to put the health and safety of the owner, neighbours and the wider community at risk.

It appears that Council has the following options available to address the health and safety concerns associated with 29-31 Spring Street, Ganmain:

▪ ***Issue a Penalty Infringement Notice for not Complying with an Order:***

This option involves Council issuing a Penalty Infringement Notice for \$330.00 to the owner of the land for not complying with the Order, a total of \$990.00 for failure to comply with each order number.

This option may be the cheapest and simplest action for Council to take, however it is unlikely to improve the overall situation. It is doubtful that the owner will undertake the required work even after an infringement notice is issued.

▪ ***Initiate Proceedings at Local Court:***

Proceedings for offences against the LG Act or regulations can be brought in either the Local Court or the NSW Land and Environment Court. Generally, the prosecution of an offender in the Land and Environment Court, where the maximum penalties are substantially higher, is left for more serious offences.

Proceedings for an offence against:

section 626 (1) (failure to obtain an approval),  
section 627 (1) (failure to comply with an approval), or  
section 628 (1) (failure to comply with an order).

can be dealt with in either the Local Court or the Land and Environment Court. The proceedings must be instituted within 6 months after the offence is alleged to have been committed. When a prosecution is successful, any fine imposed by the Court is payable to the Council and the costs of the prosecution are usually awarded against the defendant. It is rare for costs to be awarded against a prosecutor/Council, even if a prosecution is unsuccessful.

While the bringing of a successful prosecution may result in the imposition of a fine, this is unlikely to bring about any improvement in the situation at the property.

▪ ***Initiate Class 4 Proceedings at the Land and Environment Court:***

This option would require Council to engage a solicitor to carry out the required works to initiate Class 4 Proceedings at the Land and Environment Court.

Council would be seeking an order from the court requiring the property owner to carry out the works in compliance with the orders. This option would insure that Council has met all required legislative requirements prior to enacting the terms of the order and would thus reduce any liability issues to Council if the Council carries out the work required to comply with the order itself.

Costs in these types of proceedings are usually awarded against the unsuccessful party.

▪ ***Council to Carry Out Works Required under the Terms of the Order:***

Section 678 of the Local Government Act 1993 provides Council with the ability to undertake the works that are specified / required in an order if the offender/owner fails to carry out the works.

Section 678 of the Act provides:

- (1) *If a person fails to comply with the terms of an order given to the person under Part 2 of Chapter 7, the council may do all such things as are necessary or convenient to give effect to the terms of the order, including the carrying out of any work required by the order.*
- (2) *If the council gives effect to an order by demolishing a building, the council--*
  - (a) *may remove any materials concerned, and*
  - (b) *may sell the materials, unless the expenses of the council in giving effect to the terms of the order are paid to it within 14 days after removal of the materials.*
- (3) *If the proceeds of such a sale exceed the expenses incurred by the council in relation to the demolition and the sale, the council--*
  - (a) *may deduct out of the proceeds of the sale an amount equal to those expenses, and*

- (b) *must pay the surplus to the owner on demand.*
- (4) *If the proceeds of sale do not exceed those expenses, the council--*  
(a) *may retain the proceeds, and*  
(b) *may recover the deficiency (if any) together with its costs of recovery from the owner as a debt.*
- (5) *Materials removed that are not saleable may be destroyed or otherwise disposed of.*
- (6) *Any expenses incurred by the council under this section (less the proceeds, if any, of any sale under this section) together with all its associated costs may be recovered by the council in any court of competent jurisdiction as a debt due to the council by the person concerned.*
- (7) *Nothing in subsection (3), (4) or (6) affects the owner's right to recover any amount from any lessee or other person liable for the expenses of repairs.*
- (8) *A reference in subsection (4) or (6) to costs is a reference to costs incurred by the council in seeking to recover the deficiency or expenses otherwise than by proceedings in a court, but nothing in this section prevents the council from receiving costs as between party and party in respect of those proceedings.*
- (9) *A council may exercise its functions under this section irrespective of whether the person concerned has been prosecuted for an offence under section 628.*
- (10) *In any proceedings before the Land and Environment Court that are brought by a council against a person as a result of the person's failure to comply with an order under Part 2 of Chapter 7, the Court may, at any stage of the proceedings, order the council to exercise the council's functions under this section. Having made such an order, the Court may continue to hear and determine the proceedings or may dismiss the proceedings.*

*Note: Section 193 requires the council to give the owner or occupier of premises written notice before a person authorised to enter premises under Part 2 of Chapter 8 of the Act does so.*

As the carrying out of work required to comply with the terms of an order can result in liability issues for the Council, it is recommended that Council seek a

Court Order under s.678(10) (above) enabling it to carry out the terms of the Order and remove all waste from the property.

### **Consultation**

Consultation has been undertaken with internal Council Staff with regards to the compilation of this report.

### **Financial Implications**

The financial implications of this report are estimated as follows:

- Engage solicitor to initiate Class 4 Proceedings at the Land and Environment Court - \$10,000.00 - \$25,000.00 (estimate) dependent on the intricacies of the proceedings (i.e. representations made by the owners).

Whilst it should be acknowledged that Council may indeed seek for costs to be awarded for any legal proceeding expenses that it incurs from the owner and for the cost of undertaking the abovementioned works, it is unlikely that these costs will ever be recouped from the owner due to an inability to pay for such costs.

Council may be able to recoup some costs via the sale of scrap metal from the premises.

### **Attachments**

→ Photos of the Premises Attachment No. 11

### Recommendation

- 1) That Council note the Report on the '29-31 Spring Street, Ganmain Compliance Options'; and
- 2) That Council initiate Class 4 Proceedings with the Land and Environment Court and engage a Solicitor to represent Council in this matter.

**RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon:** 95/05/2020

- 1) **That Council note the Report on the '29-31 Spring Street, Ganmain Compliance Options'; and**
- 2) **Discuss the prospective outcomes with the owner of the property and his family; and**
- 3) **Investigate support agencies to seek assistance to ensure the welfare of the owner of the property; and**
- 4) **That subject to the above, Council initiate Class 4 Proceedings with the Land and Environment Court and engage a Solicitor to represent Council in this matter.**

**HS4) COOLAMON SHIRE COUNCIL LOCAL ENVIRONMENTAL PLAN 2011, GROUP  
PLANNING PROPOSAL PUBLIC EXHIBITION REPORT (P.03-03, SC299)**

**Report**

The planning proposal received Gateway Determination to proceed to public exhibition, which has now been carried out as per the Gateway Determination conditions. This report summarises the submissions received and recommends the planning proposal be approved as exhibited and the plan be made using the General Manager's delegated authority.

**Background**

At its meeting held on 21 November 2019, Council resolved to forward a Planning Proposal to the Department of Planning and Environment to rezone land, amend Clause 5.4 controls for secondary dwellings, and insert a new LEP clause to make provision for Exceptions to Minimum Lot Sizes for Rural Subdivisions within Coolamon LEP 2011 within the Coolamon Local Environmental Plan 2011.

A further report was presented to the Council meeting held on 20 February 2020, requesting that Council support a minor alteration to the rezoning component of the planning proposal. Council resolved to support the variation and the variation was subsequently endorsed by the Department.

Public exhibition and community consultation was carried out in accordance with Section 3.34 (2) (c) and (d) and Section 3.35 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and the Gateway Determination issued by the Department of Planning and Environment.

**Exhibition and Notification**

The planning proposal was placed on public exhibition for 28 days from 25 March until 30 April 2020 (Inclusive). An advertisement was placed in the following media for the following dates:

- *Daily Advertiser*: 25 and 28 March and 11 and 15 April 2020.
- *Temora Independent*: 27 March and 10 and 17 April 2020.

In accordance with the Gateway Determination, Council placed the following material on exhibition:

- The Planning Proposal as approved for exhibition by Councillors.
- The Council report(s) and minutes resolving to proceed with the planning proposal.

- Draft Maps as approved by Council.
- Gateway Determination.

The information was made available for viewing at Council's Customer Service Centre located in the Council's Coolamon Office and was also available on Council's website.

In addition to the public exhibition identified above, the planning proposal was also provided to the following public authorities in accordance with the Gateway Determination:

- NSW Rural Fire Service; and
- Transport for NSW.

Each public authority/agency was provided with a copy of the planning proposal and relevant supporting material and given 21 days (as required by the Gateway Determination) to comment on the proposal.

### Submissions

One (1) written submission was received from a member of the public relating to the Planning Proposal.

All Agencies consulted on the Planning Proposal made submissions. Below is a summarised table of the submissions received for this proposal and a response to submissions received -

Submission	Issues	Response
NSW RFS	No objection is raised to the proposal subject to future development on bush fire prone land complying with relevant sections of Planning for Bush Fire Protection 2019.	Council will ensure that future development on bush fire prone land complies with relevant sections of Planning for Bush Fire Protection 2019.
John Holland Rail on Behalf Transport for NSW	Neither JHR nor TfNSW have objections to the proposed rezoning of the Land and the Additional Land provided that the proposed land use for IN2 Light Industrial does not include freight/passenger rail operation facilities as a prohibited use to allow future transport purposes if deemed required in the public interest at any future time.	Council has updated the IN2 'Light Industrial' Land Use table to include 'Freight Transport Facility' as a permitted land use.  Freight Transport Facility means a <i>facility used principally for the bulk handling of goods for transport by road, rail, air or sea, including any facility for the loading and unloading of vehicles, aircraft, vessels or containers used to transport those goods and for the parking, holding,</i>

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 14<sup>TH</sup> MAY, 2020.

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Submission	Issues	Response
		<i>servicing or repair of those vehicles, aircraft or vessels or for the engines or carriages involved.</i>
KDC Pty Ltd (KDC) on behalf of their client: Providence Asset Group (PAG)	The submission specifically relates to the point three of the March 2020 discussion paper which outlines Council's intent to insert a new model clause to enable the subdivision of land in rural areas to create lots for permissible uses, other than for the purpose of a dwelling house or dual occupancy. The submission was on behalf of a solar energy installer and sought clarification as to whether the clause would enable rural subdivision less than the minimum lot size to occur for electricity generating works.	Council has received advice from the NSW Department of Planning, Infrastructure and Environment that the draft clause permits subdivision of land below the MLS in RU1 and RU4 Zone to accommodate development (other than a dwelling house or dual occupation) that has been issued with a development consent. If the solar farm/electricity generating works is issued with a development consent on land zoned RU1 or RU4 then the clause can be used to accommodate a subdivision below the MLS to accommodate the development provided that the consent authority is satisfied that land within the lot will continue to be used as a solar farm/electricity generating works in accordance with the development consent.

It is recommended that the Planning Proposal be adopted with an amendment to the IN2 'Light Industrial' Land Use table to include 'Freight Transport Facility' as a permitted land use.

### **Budget**

There are nil adverse financial implications to the Community or Council as a result of this report.

### **Policy**

There are no Council Policies applicable to or affected by this report.

### **Impact on Public Utilities**

There are impacts resulting from this report on Public Utilities. The public utility impacts will result from the rezoning component of the planning proposal and the potential future subdivision that may occur. Any future subdivision will result in the need for lots to be serviced by water, gas, electricity and telecommunications. These impacts are considered acceptable and achievable.



### **Risk Management and Work Health and Safety Issues for Council**

There are no risk management or Work Health and Safety Issues to Council resulting from this report.

### **Internal / External Consultation**

Consultation has been undertaken with the Department of Planning and Environment and further consultation will be undertaken as per the requirements of the Gateway Determination.

Internal consultation has been undertaken with relevant sections of Council.

In accordance with the Gateway Determination conditions, consultation with the required public authorities under Section 3.34 (2)(d) of the EP&A Act was undertaken and community consultation was undertaken as required under section 3.34 (2)(c) and 3.35 of the EP&A Act.

### **Attachments**

1. The Planning Proposal with minor amendments that address Agency submissions. **Attachment No. 12.1**
2. Department of Planning's 'Gateway Determination'. **Attachment No. 12.2**
3. Planning Proposal Discussion Paper. **Attachment No. 12.3**
4. Agency and Public Submissions. **Attachment No. 12.4**

### **Recommendation**

- 1) That Council note the report on the Public Exhibition of the Coolamon Shire Council Local Environmental Plan 2011, Group Planning Proposal; and
- 2) That Council Pursuant to Section 3.36 of the Environmental Planning and Assessment Act, 1979, proceed to request that the Minister legally draft the amendments to the Coolamon Local Environmental Plan 2011, in accordance with this report and the exhibited planning proposal.

**RESOLVED on the motion of Clr McCann and seconded by Clr White:** **96/05/2020**

- 1) **That Council note the report on the Public Exhibition of the Coolamon Shire Council Local Environmental Plan 2011, Group Planning Proposal; and**
- 2) **That Council Pursuant to Section 3.36 of the Environmental Planning and Assessment Act, 1979, proceed to request that the Minister legally draft**

the amendments to the Coolamon Local Environmental Plan 2011, in accordance with this report and the exhibited planning proposal.

*The Mayor called for a division*

*Those voting in favour: All present*

*Those voting against: Nil*

**5) MINUTES OF THE AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING HELD 11<sup>TH</sup> MARCH, 2020.**

RESOLVED on the motion of Clr Maslin and seconded by Clr McCann that the Minutes of the Audit, Risk & Improvement Committee Meeting held 11<sup>th</sup> March, 2020 be adopted. 97/05/2020

**6) REPORTS: DELEGATES/MAYOR/COUNCILLORS**

There were no reports.

***Meeting Closed at 4.06pm.***

Confirmed and signed during the Meeting held this 18<sup>th</sup> day of June, 2020.

.....  
**MAYOR**

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 14<sup>TH</sup> MAY, 2020.

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MINUTES OF THE AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING HELD AT THE COUNCIL  
CHAMBERS, COOLAMON ON WEDNESDAY 11<sup>TH</sup> MARCH 2020 AT 2.00PM.

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**BUSINESS:**

- 1) Apologies.
- 2) Confirmation of Minutes (6 November 2019)
- 3) Matters Arising from previous Minutes
- 4) External Audit
- 5) Internal Audit
- 6) Notification of Incidents of Fraud or Investigation involving Coolamon Shire Council
- 7) General Business
- 8) Next Meeting

**PRESENT:** A Balind (Bland Shire Council), Clr A White and Clr D McCann (alternate)

**STAFF:** T Donoghue, General Manager  
C Armstrong, Executive Manager, Corporate & Community Services  
I Roberts (Blackadder & Associates)

**APOLOGIES:** R Smith (Bland Shire Council) & Clr B Hutcheon

1) **APOLOGIES**

Apologies of R Smith & B Hutcheon were received and noted.

2) **CONFIRMATION OF MINUTES (6 NOVEMBER 2019)**

**Recommendation**

That the Minutes of the Meeting held 6 November 2019 as circulated be confirmed and adopted.

3) **MATTERS ARISING FROM MINUTES (6 NOVEMBER 2019)**

Nil

4) **EXTERNAL AUDIT**

Courtney Armstrong presented the FY2020 Engagement Plan from the NSW Audit Office.

That the FY2020 Annual Engagement Plan be noted.

5) **INTERNAL AUDIT**

- a. Report On Action Taken Since Last Meeting

A report showing the recommendations relating to the previous audits was presented to the committee.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 14<sup>TH</sup> MAY, 2020.

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MINUTES OF THE AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING HELD AT THE COUNCIL  
CHAMBERS, COOLAMON ON WEDNESDAY 11<sup>TH</sup> MARCH 2020 AT 2.00PM.

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b. Current Internal Audit Topics

Ian Roberts presented the "Report into Section 355 Committees at Coolamon Shire Council" to the committee outlining the recommendations contained within the report.

Courtney Armstrong provided the management responses to the Recommendations.

**Recommendation**

That the "Report into Section 355 Committees at Coolamon Shire Council" and the associated Management Responses be adopted.

**Records Management**

The next audit topic was discussed by the Committee, with the proposed methodology for the Records Management review provided to the Committee.

6) **RISK MANAGEMENT**

T Donoghue and C Armstrong provided a verbal report on current activities

7) **NOTIFICATION OF INCIDENTS OF FRAUD OR INVESTIGATIONS INVOLVING COOLAMON SHIRE COUNCIL**

a. Incidents of Fraud  
Nil reported.

b. NSW Ombudsman's Reports  
Nil reported.

c. ICAC Enquiries involving Coolamon Shire Council  
Nil reported.

d. Office of Local Government  
Nil reported.

8) **NEXT MEETING**

The next meeting of the Audit, Risk & Improvement Committee to be scheduled in June/July 2020 subject to the timetabling of all committee meetings for participating Internal Audit Alliance Councils.

*Meeting closed at 3.34 pm.*

**ATTACHMENTS FOR THE MEETING HELD 14<sup>TH</sup> MAY, 2020**

**ITEMS DISTRIBUTED WITH THE AGENDA**

- 1) ACTIVITY REPORTS
  - 1) Operating Statistics of the Coolamon Shire Library for April 2020.
  - 2) Community Development Officer's Report for April 2020.
  - 3) Tourism and Business Development Officer's Report April 2020.  
Refer Correspondence Item (1a).
- 2) INFORMATION PAPERS
  - 1) Minutes of the REROC Meeting held 12<sup>th</sup> December 2019.
  - 2) Minutes of the REROC Meeting held 23<sup>rd</sup> April 2020.
  - 3) Minutes of the RivJO Meeting held 23<sup>rd</sup> April 2020.  
Refer Correspondence Item (2a).
- 3) A copy of Circular 20-15 from the Office of Local Government titled: New Integrated Planning and Reporting requirements for NSW Councils.  
Refer Correspondence Item (1b), [File No. P.03-01].
- 4) A copy of the letter from Shane Fitzsimmons, Commissioner of Resilience NSW.  
Refer Correspondence Item (2b), [File No. E.03-01].
- 5) A copy of the Draft 2020/2024 Delivery Programme and 2020/2021 Operational Plan, Books 1 and 2.  
Refer General Manager's Report (GM1), [File No. S.11-06, SC516].
- 6) Correspondence from the Hilltop Accommodation Centre.  
Refer General Manager's Report (GM2), [File No. A.09-01].
- 7) Correspondence regarding the report on RivJO and REROC Review.  
Refer General Manager's Report (GM3), [File No. R.06-01, R.06-05].
- 8) Correspondence regarding the report on the COVID Stimulus Package.  
Refer General Manager's Report (GM4), [File No. L.07-01].
- 9) A copy of the Quarterly Budget Review Statement for the quarter ended 31<sup>st</sup> March, 2020.  
Refer Executive Manager, Corporate & Community Services' Report (CS2), [File No. f.02-02].
- 10) Correspondence regarding the report on Safe and Secure Water Program Prioritisation: Coolamon Shire Council April 2020.  
Refer Executive Manager, Development & Environmental Services' Report (HS2), [File No. S.03-01].
- 11) A copy of the photos in relation to 29-31 Spring Street, Ganmain.  
Refer Executive Manager, Development & Environmental Services' Report (HS3), [File No. RT1000725].
- 12) Correspondence regarding the report on the Coolamon Shire Council Local Environmental Plan 2011, Group Planning Proposal Public Exhibition.  
Refer Executive Manager, Development & Environmental Services' Report (HS4), [File No. P.03-03].