

Meeting commenced at 2.00pm.

BUSINESS:

- 1) Apologies
- 2) a. Confirmation of Minutes of the Meeting held 19th October, 2017.
b. Matters arising out of Minutes. (Not elsewhere reported)
- 3) Correspondence
 - a. Agenda A (Information Only)
 - b. Agenda B
- 4) General Manager's Report
 - 4.1 General Manager's Report
 - 4.2 Executive Manager, Corporate & Community Services' Report
 - 4.3 Executive Manager, Engineering & Technical Services' Report
 - 4.4 Executive Manager, Development & Environmental Services' Report
- 5) Recommendations of a Committee of a Whole Meeting held 16th November, 2017.
- 6) Reports: Delegates/Mayor/Councillors
- 7) Recommendations of the Coolamon Shire Events Funding Committee Meeting held 1st November, 2017.

PRESENT: Clrs Bruce Hutcheon, Alan White, Colin McKinnon, Kathy Maslin, David McCann and Jeremy Crocker.

STAFF: Tony Donoghue, General Manager;
Courtney Armstrong, Executive Manager, Corporate & Community Services;
Tony Kelly, Executive Manager, Engineering & Technical Services;
Colby Farmer, Executive Manager, Development & Environmental Services;
Samantha Jennings, Finance Manager.

APOLOGIES: Clr John Seymour, Clr Kerrilee Logan and Clr Steve Jones.

1) APOLOGIES

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that the apologies of Clr Seymour, Clr Logan and Clr Jones be received and accepted.

214/11/2017

2a) CONFIRMATION OF MINUTES OF THE MEETING HELD 19TH OCTOBER, 2017.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that the Minutes of the Meeting held 19th October, 2017 as circulated be confirmed and adopted. 215/11/2017

2b) MATTERS ARISING OUT OF THE MINUTES

There were no matters arising out of the Minutes.

3) CORRESPONDENCE

AGENDA A (FOR INFORMATION ONLY)

1a) INFORMATION PAPERS

➔ The following papers have been **distributed** with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed then that can be raised with the General Manager. Attachment No. 1

- 1) Local Government NSW Weekly Circulars 40, 41, 42 and 43.
- 2) REROC - Agenda for the AGM and Ordinary Meeting held 31st October, 2017.
Minutes of the AGM held 25th October, 2016.
Minutes of Board Meeting held 3rd August, 2017.
- 3) Minutes of the Advance Ganmain Committee Meeting held 1st November, 2017.
- 4) Media Release from Michael McCormack MP titled "McCormack pumped over \$153k boost to Riverina and Central West".

2a) ACTIVITY REPORTS

- 1) Operating Statistics of the Coolamon Shire Library for October 2017.
- 2) Community Development Officer's Report for October 2017.
- 3) Tourism and Business Development Officer's Report for October 2017.

General Manager's Note

- The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only. **Attachment No. 2**

3a) RIVERINA WATER COUNTY COUNCIL (C.11-06, SC42)

Advising that Clr Greg Verdon was elected as Chairperson and Clr Paul Funnell was elected as Deputy Chairperson.

AGENDA B

**1b) RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS (REROC)
(R.06-01, SC329)**

Forwarding a copy of the 2016-2017 Annual Report.

General Manager's Note

- A copy of the Annual report is **tabled** and also distributed with Councillor's business papers.

2b) RIVERINA REGIONAL LIBRARY – ANNUAL REPORT (L.03-03, SC269)

Forwarding a copy of their 2016/17 Annual Report.

General Manager's Note

- A copy of the Annual Report has been **tabled** for the information of Councillors.

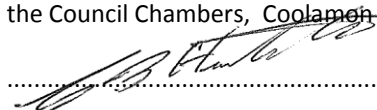
3b) LOCAL GOVERNMENT NSW (L.07-01, SC277)

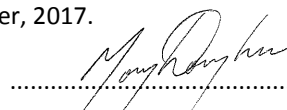
Forwarding a copy of their 2016/17 Annual Report.

General Manager's Note

- A copy of the Annual Report has been **tabled** for the information of Councillors.

RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that the Correspondence listed in Agenda A and Agenda B be received. 216/11/2017


.....DEPUTY MAYOR


.....GENERAL MANAGER.

4) GENERAL MANAGER REPORTS

4.1) GENERAL MANAGER REPORTS

GM1) COUNCIL'S AUDIT REPORT FOR THE YEAR ENDED 30TH JUNE, 2017 (A.12-01, SC34)

- The General Purpose Financial Report, Special Purpose Financial Report and Special Schedules in respect of the financial year ending 30th June, 2017 are attached. Attachment No. 3

In accordance with Section 418(3) of the Local Government Act, 1993, Council has given Public Notice regarding the presentation of the Financial Statements and Auditor's Reports and has not yet received any submissions under Section 420 of the act with respect to the Statements or Auditor's Reports. The closing date for submissions is Thursday, 23rd November 2017.

Brad Bohun, Partner, Crowe Horwath Albury and Reiky Jiang, Director, Financial Audit Services, Audit Office of New South Wales will attend at the Council Meeting to address the report.

Recommendation

That the report be noted.

RESOLVED on the motion of Clr White and seconded by Clr Maslin that the report be noted. 217/11/2017

GM2) ALLAWAH LODGE (A.05-02, SC7)

- As part of Council's investigation into the current status and future direction of Allawah Lodge, Council engaged Nelson Partners Australia to provide an initial report detailing the supply and demand analysis for aged care in the Coolamon LGA and the wider region as a whole. A copy of this report has been attached. Attachment No. 4

This report follows on from a review of the Allawah organisation that has flagged the opportunities to expand the services currently provided.

It is thought appropriate that prior to making any decisions in regard to expanding the Allawah Lodge Complex that a supply and demand analysis be carried out to ensure that it has ongoing viability.

The supply of aged care services is based on a combination of residential care beds and home care packages. The report indicates that the region generally has an under supply of beds, an over supply of home care packages, and a slight over supply overall.

When allocated places in Temora and Wagga become operational, this should meet the demand in the “*short term*”.

It should be noted that when the number of beds in the Coolamon LGA are considered, the 12 hospital beds are counted in the numbers for aged care places provided.

Overall the recommendations indicate:

- “Our need assessments indicate that there is a need for up to 9 additional residential aged care beds at present increasing to 20 in 2026 and 29 in 2036”.
- “Given the catchment area, ageing population, and competition, we consider there is a suitable demand for up to 20 additional aged care beds within the Coolamon catchment area”.

Council now need to determine what path to take with regard to the information in the report.

It is suggested that we continue to discuss with the consultants engaged to further tease out Council’s options.

Recommendation

For Council information.

RESOLVED on the motion of Clr McCann and seconded by Clr Crocker that the report be noted. 218/11/2017

**GM3) MODEL CODE OF CONDUCT AND COUNCILLOR HANDBOOK (C.14-01,
SC150)**

- The Office of Local Government (OLG) has released both a Model Code of Conduct for review and an update to the Councillor Handbook. The Model Code of Conduct is attached for your reference and the Councillor Handbook has previously been sent out electronically. [Attachment No. 5](#)

Model Code of Conduct

It should be noted that Council in conjunction with REROc have established a Panel to act for Council's Code of Conduct Reviews. This requires formal endorsement by Council. Similarly a Complaints Co-Ordinator has been appointed.

Councillor Handbook

The OLG have advised as follows:

- The Councillor Handbook is designed to help new and returning Councillors to be effective in their role.
- The handbook is the go-to resource for all Councillors during their electoral term and includes links to other useful resources.
- The handbook provides more detail on the topics covered in the "Hit the Ground Running" Councillor Workshops.

Recommendation

That Council adopt the Code of Conduct Panel as endorsed by REROc.

RESOLVED on the motion of Clr White and seconded by Clr McKinnon that Council adopt the Code of Conduct Panel as endorsed by REROc. [219/11/2017](#)

**GM4) COOLAMON FIRE MUSEUM AND VISITOR INFORMATION CENTRE
(LD34/63, LF414)**

- Council has received correspondence from the Coolamon Fire Museum that houses the Visitors Information Centre, requesting Council waiver outstanding rates that are owed to Council. See attached. [Attachment No. 6](#)

In accordance with the Lease arrangement, the Fire Museum was granted access to the old Coolamon Fire Station on the provision that they pay a rent in addition to the rates and all outgoings (such as electricity). They also pay approximately \$500.00 (\$39.00 per month) for the lease arrangement with Crown Lands.

In addition to the Fire Museum, the proprietors also undertake the operation of the Coolamon Visitor and Information Centre (VIC). The reason for this VIC being located in this building is that the opening hours of the Fire Museum extend from 10.00am to 4.00pm, 7 days per week. In lieu of undertaking the operation of the VIC, Coolamon Shire Council pays them \$50.00 per week (\$2,600.00 per annum).

So in summary the deal with the Fire Museum is as follows:

- **Costs per annum**
 - Outgoings (power/water etc)
 - Rates (approx. \$1,000)
 - Lease (approx. \$500)
 - Rent (\$2,600)

- **Income**
 - VIC Management (\$2,600)

The proprietors of the Fire Museum have advised that they are willing to continue their lease and have only recently resigned on the same conditions as above.

The reason for the request of Council to waiver the 18 month rates is on their advice that they do not have the ability to cover the backpay of rates.

Recommendation

For Council decision.

RESOLVED on the motion of Clr McCann and seconded by Clr White: 220/11/2017

- 1) **That Council forgive the water charges for 2015/2017 and that Council explore opportunities for rebates from Goldenfields Water County Council.**

- 2) **That a concept plan for the area be developed.**

GM5) REVIEW OF COUNTRYLINK BUS SERVICES WITHIN THE LOCAL GOVERNMENT AREAS OF BLAND, COOLAMON, LACHLAN AND TEMORA (R.03-04, SC321)

Correspondence has been received from the neighbouring Shire of Bland indicating that the current Countrylink Bus Services do not appropriately reflect the communities' needs to access different destinations. It appears that there are two buses that meet in Temora, both of which then move on to Cootamundra for access to the Sydney/Melbourne train line.

Bland Council are seeking our support to advocate for a review of this service to hopefully provide better options for travel.

It is thought more appropriate that one of these buses could divert to Wagga, therefore giving better access for the local North Eastern Riverina Community to get access to the regional hub of Wagga.

The reason for this is that Wagga is the community of interest for such higher order services (eg: medical, education etc). It also is a more convenient travel route to Melbourne. Those wishing to access Sydney could continue onto Cootamundra as previously arranged.

It is believed that Council should support Bland in their endeavours to have a review of the Countrylink Bus Services.

Recommendation

That Council support Bland Shire Council in their request for a review for a Countrylink Services in our region.

RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon that Council support Bland Shire Council in their request for a review for Countrylink Services in our region. 221/11/2017

GM6) PUBLIC MEETING WITH DEPUTY POLICE COMMISSONER, GARY WORBOYS HELD IN JUNEE (P.05-01, SC308)

- ➔ This matter was raised at the last Council Meeting and Clr Dave McCann advised he would attend as Council's Representative. Clr McCann has provided some notes in association with this meeting and they are attached. Attachment No. 7

The main issue of interest to Coolamon Shire Council is:

- Rural Crime – There should be an increased effort in this matter.
- Increased Policing Numbers and the possible implications.

Council supports the proposal for more front line policing but believes this should be supported with increased services associated with mental health, domestic violence etc. These are all State Government Agencies or Services that should be supporting and providing greater co-operation which allow Police Officers to deal with front line policing and not be tied up in medical or counselling roles.

Recommendation

That Council write to Steph Cooke, the Member for Cootamundra advising of our concerns in regard to this matter.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that Council write to Steph Cooke, the Member for Cootamundra advising of our concerns in regard to this matter. 222/11/2017

GM7) DECEMBER COUNCIL MEETING (C.11-04, SC140)

The December Meeting is due to fall on Thursday, 21st December, 2017.

Council will be closing down its business operations from Friday, 22nd December, 2017 and reopening on Tuesday, 2nd January, 2018.

As a result of these holiday periods it is thought appropriate that Council consider moving the December Meeting to Thursday, 14th December, 2017. This will allow adequate time to undertake all the administrative outcomes of such a meeting prior to the holiday break.

Similarly, Council historically have resolved not to hold the January Meeting due to the holiday season. It is always possible to call an emergency meeting should an issue of importance be presented to Council between the December and February Meetings.

Recommendation

- 1) That Council move the December Meeting to Thursday, 14th December, 2017.
- 2) That Council not hold the January Council Meeting.

RESOLVED on the motion of Clr White and seconded by Clr Maslin: 223/11/2017

- 1) **That Council move the December Meeting to Thursday, 14th December, 2017.**
- 2) **That Council not hold the January Council Meeting.**

GM8) COMMUNITY ENGAGEMENT STRATEGY (S.11-15, P.12-01)

Council will recall the community consultation that was undertaken to develop the Coolamon Shire Community Strategic Plan "Our Communities 2030", adopted at the June 2017 meeting of Council. As part of that consultation, Council staff worked on the development of an updated Community Engagement Strategy that will be utilized by Council to undertake all community engagement.

- ➔ A copy of the proposed Community Engagement Strategy is attached to the report for Councillor review. This proposed strategy will replace Council's existing strategy that was adopted in February 2013. Attachment No. 8

Recommendation

That Council adopts the Coolamon Shire Council Community Engagement Strategy.

RESOLVED on the motion of Clr McCann and seconded by Clr Crocker that Council adopt the Coolamon Shire Council Community Engagement Strategy.

224/11/2017

GM9) 2018 EVENT FUNDING PROGRAM (E.07-01, SC491)

In November the Event Funding Program Committee met to consider funding applications received for 2018. Two applications were received for community events, the two events are:

- 1) **Ganmain Historical Society** - Ganmain Historical Society Open Day & Live Exhibition. Amount requested: \$2,800
- 2) **Ganmain Public School** - The Ganmain Public School P&C Triathlon. Amount requested: \$3,000

The above applications meet all essential criteria. Both events benefit the shire and our smaller communities through event growth, visitation numbers and

exposure. A copy of the Recommendations of the Committee are attached to the business paper.

The issue that may need some discussion is Recommendation (3) that indicates there be some flexibility around how the funding is delivered on a case-by-case basis at the discretion of the General Manager.

It is thought more appropriate that we review this funding program as a whole and provide a report to Council in the New Year.

Recommendation

- 1) That the Ganmain Historical Society be awarded \$2,000 in funding from Coolamon Shire Council
- 2) That the Ganmain Public School be awarded \$3,000 in funding from Coolamon Shire Council
- 3) That Council review the Funding Program and report back to the February Meeting.

RESOLVED on the motion of Clr Maslin and seconded by Clr McCann that:
225/11/2017

- 1) **Ganmain Historical Society be awarded \$2,000 in funding from Coolamon Shire Council.**
- 2) **Ganmain Public School be awarded \$3,000 in funding from Coolamon Shire Council.**
- 3) **Council review the Funding Program and report back to the February Meeting.**

GM10) GANMAIN PLAYGROUND (P.01-05, SC294)

- ➔ Council has received a Petition from members of the Ganmain Community requesting that Council fence the existing playground equipment in Victory Park. There are approximately 110 signatures to this petition, a copy of which is attached. Attachment No. 9.1

The reasons given for the requested fence are:

- The danger created by Boggy Creek.

- The danger by proximity to the road.
- The inability of the Preschool and Family Daycare to use the facility due to it not being considered safe.

Council has previously received a request in May from the operators of the Family Daycare business whereby they advised that they were unable to use the playground due to the close proximity of the creek and no barrier in place to prevent children from accessing the creek.

- ➔ Council responded to this request advising that the new playground equipment did not change the safety assessment by Council and that it was impractical to fence the whole of Boggy Creek to remove the perceived risk. **Attachment No. 9.2**

Victory Park is a large park area with a variety of different uses, they being toilets, bbq, seating, rotunda and large open areas. The playground has been set back in the park approximately 18 metres from the Waterview Street frontage and 53 metres from Boggy Creek.

This Park is a focal point for the community in the centre of town attracting many visitors and community functions, it is open, inviting and well maintained.

- ➔ Upon receiving the Petition, Council contacted its Insurer to undertake an assessment on the playground and Victory Park, a copy of which is attached. In addition Council use the best practice manuals provided by our insurer, Statewide Mutual, to determine how we are to assess any hazard. **Attachment No. 9.3**

- ➔ Manuals specifically targeted at Playgrounds and using signs as remote supervision have been developed across the Local Government Industry. These indicate that fencing is the last resort and that other measures should be investigated first. **Attachment No. 9.4**

From this information it appears that the most important issue in regard to children either playing in playground areas or within proximity to a water feature, is that adult supervision is the most important aspect.

When assessing the claim that the playground is unsafe due to being too close to the road and creek, Council must consider families and children using this and other fixtures. A proposed fence around the playground will do nothing to protect the risk of other areas within the park such as families using the open space or bbq. All of which are closer to the perceived risk than the playground.

Boggy Creek runs through the township of Ganmain and is located in close proximity to numerous other Council and community areas (Football Ground, Haystack, Bowling Club, and Walking Trail). This is a natural feature that

dominates and dissects Ganmain with ample and similar exposure to kid's safety throughout.

The placement of a fence around the playground creates the concern that children being locked into an area will lessen the requirement for supervision.

The reason as stated previously that the Family Daycare businesses are unable to use the playground in its present state is due to their own safety assessment. When visiting numerous other playgrounds and parks around the State, there are significant numbers that are not fenced and it must be assumed unusable by Childcare businesses.

Council provides the park facilities for the community but should not be held accountable to other businesses or services whose assessment deems infrastructure unsafe for their operations.

Council must remember that we have six other playgrounds that are in similar proximity to roads and if we deem that the safety concerns of this playground requires a fence then we must revisit the others. This is not insinuating that the determination made here should be clouded or affected by the assessment of other parks. It is the fact that each must be assessed individually, but a determination of safety should be consistent across Council's assets.

Council has a responsibility to inform its insurer of how it proposes to mitigate risks and considers numerous hazards across all of its assets, playgrounds being one of these. Accordingly an assessment was carried out as a result of the submission. This information indicates that Council should make some changes to signage and information in this park but is not requiring the playground to be fenced. Attachment No. 9.5

As can be seen above, the present decision not to fence the playground in Victory Park is based on research of the standards, discussion with our insurer and assessment by staff. Nothing in the information provided by the petition changes this position.

It appears that the request is driven by a business that is unable to use the facility due to its own assessment of the conditions in and around the playground. This is not considered adequate reason to change from the original and subsequent assessments by Council.

Council can however, consider the outcomes of the most recent assessment and mitigate the concerns raised by adding seating between the identified road and Bogy Creek and additional signage.

Recommendation

That Council provide additional seating and signage in accordance with the assessment of the playground in Victory Park, Ganmain.

RESOLVED on the motion of Clr White and seconded by Clr McKinnon that Council provide additional seating and signage in accordance with the assessment of the playground in Victory Park, Ganmain. 226/11/2017

GM11) COMMERCIAL KITCHEN FACILITIES AT THE UP-TO-DATE STORE (H.04-06, SC232)

- With the closure of Ajanta Coffee Shop, Council advertised for Expression of Interest (EOI) to be provided detailing prospective tenants and their desire to undertake the operation of a kitchen in the vacated premises known as the bulk store room. This was advertised in the papers, newsletter and social media, closing on the 10th November, 2017. A copy of the Expression of Interest information has been attached. As a result Council received two EOI's, a copy of each is also attached. Attachment No. 15

Council believes that the location of this commercial kitchen within the precinct developed by Council to house and display our heritage and cultural icons means that any lease of this area would need to detail how they would manage such a lease, benefitting both Council and the business.

The two proposals provide the following:

1) Greg & Lesley Jarrett

- previous experience in food shops
- extending days/hours from Wednesday to Sunday (5 days)
- advised of no fried foods being on menu
- provided ideas for improvement (Artist, music, functions)
- giftware and local produce

2) Leanne Smith

- offering light snacks and drinks
- giftware and Antiques and Collectables
- art

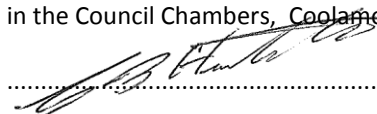
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 16TH NOVEMBER, 2017.

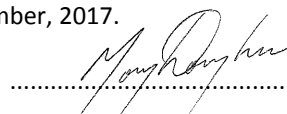
Both applicants indicate a willingness and business model in keeping with the precinct, however, the information provided from the Jarrett's details previous experience.

Recommendation

That Council enter into Lease arrangements with Greg and Lesley Jarrett.

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that Council enter into Lease arrangements with Greg and Lesley Jarrett. 227/11/2017


.....DEPUTY MAYOR


.....GENERAL MANAGER.

4.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

CS1) FINANCE REPORT AS AT 31 OCTOBER 2017

RESOLVED on the motion of Clr White and seconded by Clr Crocker that the report be received. 228/11/2017

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
10/11/2016	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	365	3.00%	10/11/2017
21/12/2016	Beyond Bank	A2/BBB	Term Deposit	\$ 1,700,000	365	2.80%	21/12/2017
1/02/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.90%	1/02/2018
2/05/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.80%	2/05/2018
8/05/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.80%	8/05/2018
15/06/2017	AMP	A1/A	Term Deposit	\$ 2,000,000	365	2.60%	15/06/2018
19/06/2017	AMP	A1/A	Term Deposit	\$ 1,000,000	365	2.60%	19/06/2018
8/08/2017	AMP	A1/A	Term Deposit	\$ 1,000,000	273	2.60%	8/05/2018
9/09/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	9/09/2018
14/09/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	14/09/2018
26/09/2017	AMP	A1/A	Term Deposit	\$ 500,000	273	2.60%	26/06/2018
23/09/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.50%	23/09/2018
24/10/2017	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.50%	24/10/2018
TOTAL INVESTED				\$ 15,200,000			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policies.



(Samantha Jennings, Finance Manager)

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS

EXTERNAL RESTRICTIONS AS AT 30TH JUNE, 2017

Allawah Lodge - Accommodation Bonds/Payments	\$ 3,706,673.19
Allawah Village - Loan-Licence	\$ 2,977,399.15
Section 94 Contributions	\$ -
Specific Purpose Unexpended Grants & Contributions & Other Funding	\$ 305,461.01
Sewerage Fund	\$ 1,879,720.20
Waste Management	\$ 944,034.25
	<u>\$ 9,813,287.80</u>

INTERNAL RESTRICTIONS AT 30TH JUNE, 2017

Asset/Plant Replacement	\$ 1,000,000.00
Employees Leave Entitlements	\$ 970,000.00
Deferred Works	\$ 739,000.00
Ardlethan Preschool	\$ 17,791.45
Asset Management (inc. unrestricted cash)	\$ 1,110,298.78
Allawah Lodge Asset Mgt Reserve	\$ 602,759.22
Allawah Village Asset Mgt Reserve	\$ 260,407.31
CECC Asset Mgt Reserve	\$ 203,907.81
Financial Assistance Grant	\$ 1,683,001.00
Swimming Pools	\$ -
Rehabilitation of Gravel Pits	\$ 152,000.00
	<u>\$ 6,739,165.57</u>

\$ 16,552,453.37

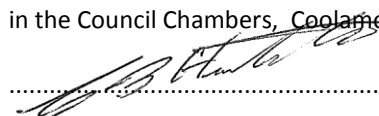
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 16TH NOVEMBER, 2017.

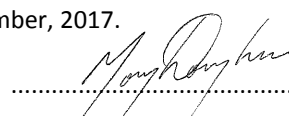
COOLAMON SHIRE COUNCIL
INCOME STATEMENT

for the period 1st July 2017 to 30th June 2018

	OCTOBER 2017	SEPTEMBER 2017	AUGUST 2017	JULY 2017	2017/2018 BUDGET	2016/2017 ACTUAL
Income from continuing operations						
Revenue:						
Rates & annual charges	3,419,491.55	3,418,688.77	3,429,284.66	3,438,666.91	3,410,000.00	3,342,541.82
User charges & fees	1,144,073.63	925,128.31	515,855.44	280,477.14	2,813,000.00	2,931,783.71
Interest and investment revenue	(41,205.53)	(71,151.55)	(168,302.89)	(187,188.01)	404,000.00	448,073.57
Other revenues	191,381.47	150,539.91	104,695.60	53,761.70	491,000.00	771,690.93
Grants & contributions provided for operating purposes	919,869.64	877,180.73	874,328.73	35,035.50	4,122,000.00	8,416,616.93
Grants & contributions provided for capital purposes	112,300.00	98,720.00	25,920.00	0.00	3,429,000.00	1,354,954.49
Internals	800.00	0.00	1,000.00	0.00		
Other income:						
Net gain from the disposal of assets	678,037.27	324,284.26	324,284.26	175,309.26	190,000.00	0.00
Total revenues from continuing operations	6,424,748.03	5,723,390.43	5,107,065.80	3,796,062.50	14,859,000.00	17,265,661.45
Expenses from continuing operations						
Employee benefits and on-costs	1,828,376.59	1,305,642.14	899,330.07	504,415.24	5,043,000.00	5,348,989.28
Borrowing costs	0.00	0.00	0.00	0.00	30,000.00	70,026.65
Materials & contracts	915,536.39	780,745.13	528,961.20	152,415.52	2,397,000.00	3,300,065.85
Depreciation, amortisation & impairment	770,684.60	770,684.60	513,834.32	256,984.04	3,022,000.00	2,790,897.03
Other expenses	650,745.38	587,954.49	457,386.80	351,365.87	1,578,000.00	1,390,196.61
Net loss from the disposal of assets						222,922.14
Total expenses from continuing operations	4,165,342.96	3,445,026.36	2,399,512.39	1,265,180.67	12,070,000.00	13,123,097.56
Operating result from continuing operations	2,259,405.07	2,278,364.07	2,707,553.41	2,530,881.83	2,789,000.00	4,142,563.89
Net operating result for the year before grants and contributions provided for capital purposes	2,147,105.07	2,179,644.07	2,681,633.41	2,530,881.83	-640,000.00	2,787,609.40

This is Page No. 18 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 16th November, 2017.

.....DEPUTY MAYOR

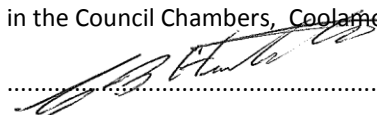
.....GENERAL MANAGER.

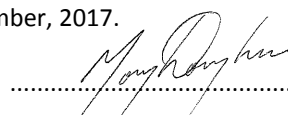
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 16TH NOVEMBER, 2017.

COOLAMON SHIRE COUNCIL
INCOME STATEMENT BY FUND

October 2017			
	CONSOLIDATED		TOTAL
	GENERAL FUND	SEWERAGE FUND	
Income from continuing operations			
<i>Revenue:</i>			
Rates & annual charges	2,902,999.82	516,491.73	3,419,491.55
User charges & fees	1,135,937.63	8,136.00	1,144,073.63
Interest and investment revenue	(41,977.38)	771.85	-41,205.53
Other revenues	189,444.99	1,936.48	191,381.47
Grants & contributions provided for operating purposes	918,605.02	1,264.62	919,869.64
Grants & contributions provided for capital purposes	102,420.00	9,880.00	112,300.00
Internals	800.00	0.00	800.00
<i>Other income:</i>			0.00
Net gain from the disposal of assets	678,037.27	0.00	678,037.27
Total revenues from continuing operations	5,886,267.35	538,480.68	6,424,748.03
Expenses from continuing operations			
Employee benefits and on-costs	1,779,702.26	48,674.33	1,828,376.59
Borrowing costs	0.00		0.00
Materials & contracts	835,195.06	80,341.33	915,536.39
Depreciation & amortisation	769,282.10	1,402.50	770,684.60
Other expenses	636,808.50	13,936.88	650,745.38
Total expenses from continuing operations	4,020,987.92	144,355.04	4,165,342.96
Operating result from continuing operations	1,865,279.43	394,125.64	2,259,405.07
Net operating result for the year before grants and contributions provided for capital purposes	1,762,859.43	384,245.64	2,147,105.07

This is Page No. 19 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 16th November, 2017.

.....DEPUTY MAYOR

.....GENERAL MANAGER.

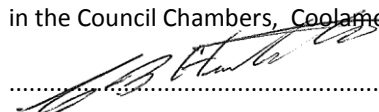
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 16TH NOVEMBER, 2017.

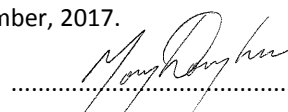
COOLAMON SHIRE COUNCIL
BALANCE SHEET

for the period 1st July 2017 to 30th June 2018

	OCTOBER 2017	SEPTEMBER 2017	AUGUST 2017	JULY 2017	2017/2018 BUDGET (ADJ FOR OPENING BALS)	2016/2017 ACTUAL
ASSETS						
Current assets						
Cash and cash equivalents	1,261,494.61	1,268,780.78	1,757,439.04	784,868.29	1,807,816.66	1,352,453.37
Investments	15,200,000.00	15,200,000.00	15,200,000.00	15,200,000.00	15,900,000.00	15,200,000.00
Receivables	2,190,272.97	2,680,487.53	2,830,333.48	3,934,644.77	438,603.96	938,409.07
Inventories	1,406,832.89	1,393,492.34	1,383,538.73	1,392,911.21	368,169.98	1,383,565.16
Other						
Total current assets	20,058,600.47	20,542,760.65	21,171,311.25	21,312,424.27	18,514,590.60	18,874,427.60
Non-current assets						
Investments						
Receivables	3,925.13	3,925.13	3,925.13	3,925.13	326,297.13	3,925.13
Inventories	1,941.00	1,941.00	1,941.00	1,941.00	2,000.00	1,941.00
Infrastructure, property, plant & equipment	214,460,770.57	213,941,386.37	213,216,840.72	212,768,640.20	228,691,172.68	212,611,209.09
Accumulated Dep'n - Infrastructure, PP&E	(44,244,069.30)	(44,244,069.30)	(43,987,219.02)	(43,730,368.74)	(49,374,774.74)	(43,473,384.70)
Accumulated Imp't - Infrastructure, PP&E	(1,456,499.18)	(1,456,499.18)	(1,456,499.18)	(1,456,499.18)	(156,499.18)	(1,456,499.18)
Other						
Total non-current assets	168,766,068.22	168,246,684.02	167,778,988.65	167,587,638.41	179,488,195.89	167,687,191.34
Total assets	188,824,668.69	188,789,444.67	188,950,299.90	188,900,062.68	198,002,786.49	186,561,618.94
LIABILITIES						
Current liabilities						
Payables	7,190,227.59	7,138,295.61	6,871,810.25	7,000,614.68	7,585,387.96	7,191,922.68
Overdraft						
Interest bearing liabilities	1,157.00	1,157.00	1,157.00	1,157.00	1,846.00	1,157.00
Provisions	1,578,613.80	1,576,362.76	1,574,514.01	1,572,143.94	1,557,596.01	1,573,274.03
Total current liabilities	8,769,998.39	8,715,815.37	8,447,481.26	8,573,915.62	9,144,829.97	8,766,353.71
Non-current liabilities						
Payables	990.91	990.91	990.91	990.91	798.98	990.91
Interest bearing liabilities	1,448.86	1,448.86	1,448.86	1,448.86	(2,179.14)	1,448.86
Provisions	1,095,890.93	1,095,890.93	1,095,890.93	1,095,890.93	1,099,682.86	1,095,890.93
Total non-current liabilities	1,098,330.70	1,098,330.70	1,098,330.70	1,098,330.70	1,098,302.70	1,098,330.70
TOTAL LIABILITIES	9,868,329.09	9,814,146.07	9,545,811.96	9,672,246.32	10,243,132.67	9,864,684.41
Net assets	178,956,339.60	178,975,298.60	179,404,487.94	179,227,816.36	187,759,653.82	176,696,934.53
EQUITY						
Retained earnings	86,961,879.86	86,980,838.86	87,410,028.20	87,233,356.62	89,685,581.01	84,702,474.79
Reserves	91,994,459.74	91,994,459.74	91,994,459.74	91,994,459.74	98,074,072.81	91,994,459.74
Internal Assets/Liabilities	0.00	0.00	0.00	0.00		0.00
Total equity	178,956,339.60	178,975,298.60	179,404,487.94	179,227,816.36	187,759,653.82	176,696,934.53

This is Page No. 20 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 16th November, 2017.

.....DEPUTY MAYOR

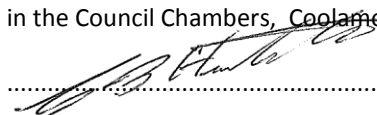
.....GENERAL MANAGER.

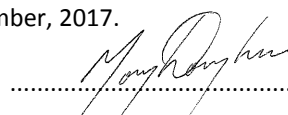
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 16TH NOVEMBER, 2017.

COOLAMON SHIRE COUNCIL
BALANCE SHEET BY FUND

October 2017			
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	COOLAMON SHIRE TOTAL
ASSETS			
Current assets			
Cash and cash equivalents	(725,170.04)	1,986,664.65	1,261,494.61
Investments	15,200,000.00		15,200,000.00
Receivables	1,863,441.59	326,831.38	2,190,272.97
Inventories	1,406,832.89		1,406,832.89
Other			0.00
Total current assets	17,745,104.44	2,313,496.03	20,058,600.47
Non-current assets			
Investments			0.00
Receivables	3,925.13		3,925.13
Inventories	1,941.00		1,941.00
Infrastructure, property, plant & equipmen	198,292,719.91	16,168,050.66	214,460,770.57
Accumulated Depreciation	(38,342,371.78)	(5,901,697.52)	(44,244,069.30)
Accumulated Impairment	(1,456,499.18)		(1,456,499.18)
Other			0.00
Total non-current assets	158,499,715.08	10,266,353.14	168,766,068.22
Total assets	176,244,819.52	12,579,849.17	188,824,668.69
LIABILITIES			
Current liabilities			
Payables	7,190,227.59	0.00	7,190,227.59
Interfunding			0.00
Interest bearing liabilities	1,157.00		1,157.00
Provisions	1,578,613.80		1,578,613.80
Total current liabilities	8,769,998.39	0.00	8,769,998.39
Non-current liabilities			
Payables	990.91		990.91
Interest bearing liabilities	1,448.86		1,448.86
Provisions	1,095,890.93		1,095,890.93
Total non-current liabilities	1,098,330.70	0.00	1,098,330.70
TOTAL LIABILITIES	9,868,329.09	0.00	9,868,329.09
Net assets	166,376,490.43	12,579,849.17	178,956,339.60
EQUITY			
Retained earnings	80,379,600.98	6,582,278.88	86,961,879.86
Reserves	85,996,889.45	5,997,570.29	91,994,459.74
Internal Assets & Liabilities	0.00		0.00
Total equity	166,376,490.43	12,579,849.17	178,956,339.60

This is Page No. 21 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 16th November, 2017.

.....DEPUTY MAYOR

.....GENERAL MANAGER.

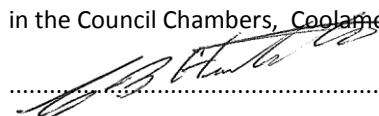
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 16TH NOVEMBER, 2017.

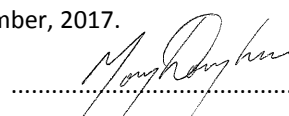
COOLAMON SHIRE COUNCIL
INTERNAL & EXTERNAL RESTRICTIONS

for the period 1st July 2017 to 30th June 2018

	OCTOBER 2017	SEPTEMBER 2017	AUGUST 2017	JULY 2017	2017/2018 BUDGET (ADJ FOR OPENING BALS)	2016/2017 ACTUAL
GENERAL FUND						
<i>EXTERNALLY RESTRICTED</i>						
Grants & Subsidies & Other	220,337.27	197,440.84	279,745.13	332,871.42	305,461.01	305,461.01
Waste Management	1,078,867.63	1,096,423.64	1,086,248.65	956,672.11	970,303.67	944,034.25
Allawah Lodge Accommodation Payments	3,775,913.56	3,755,913.56	3,706,673.19	3,706,673.19	3,799,148.19	3,706,673.19
Allawah Village Loan-Licence	3,365,648.15	3,365,648.15	3,170,648.15	3,170,648.15	3,087,162.15	2,977,399.15
	8,440,766.61	8,415,426.19	8,243,315.12	8,166,864.87	8,162,075.02	7,933,567.60
<i>INTERNALLY RESTRICTED</i>						
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
Employees Leave Entitlements Reserve	970,000.00	970,000.00	970,000.00	970,000.00	980,000.00	970,000.00
Stormwater Management Reserve					-32,725.00	
Swimming Pools Reserve					0.00	
Deferred Works Reserve	143,561.85	207,000.00	452,104.41	706,579.12	679,000.00	739,000.00
Ardlethan Preschool	45,463.22	22,206.35	32,803.62	44,339.83		17,791.45
Financial Assistance Grant	0.00	0.00	0.00	0.00		1,683,001.00
Community Housing Programme Reserve					0.00	
Allawah Lodge Asset Mgt Reserve	645,974.58	691,657.02	536,178.13	580,838.88	714,334.75	602,759.22
Allawah Village Asset Mgt Reserve	233,808.50	228,524.45	220,027.20	246,514.01	371,162.15	260,407.31
CECC Asset Mgt Reserve	234,575.88	240,767.28	227,596.56	209,950.06	212,564.81	203,907.81
Gravel Pits Rehabilitation Reserve	152,000.00	152,000.00	152,000.00	152,000.00	167,000.00	152,000.00
	3,425,384.03	3,512,155.10	3,590,709.92	3,910,221.90	4,091,736.71	5,628,866.79
Asset Management/Available for Working Funds	2,608,679.32	2,535,613.35	3,126,459.73	2,006,278.30	953,450.52	1,110,298.78
Total Cash Balance - General Fund	14,474,829.96	14,463,194.64	14,960,484.77	14,083,365.07	13,207,262.25	14,672,733.17
SEWERAGE FUND						
Sewerage Fund	1,986,664.65	2,005,586.14	1,996,954.27	1,901,503.22	1,937,371.83	1,879,720.20
	1,986,664.65	2,005,586.14	1,996,954.27	1,901,503.22	1,937,371.83	1,879,720.20
Total Cash Balance - Sewerage Fund	1,986,664.65	2,005,586.14	1,996,954.27	1,901,503.22	1,937,371.83	1,879,720.20
TOTAL CONSOLIDATED CASH	16,461,494.61	16,468,780.78	16,957,439.04	15,984,868.29	15,144,634.08	16,552,453.37

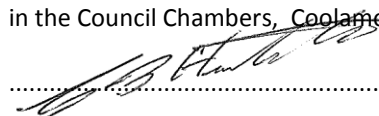
This is Page No. 22 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 16th November, 2017.

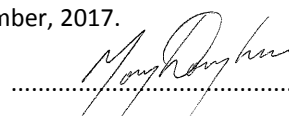
.....DEPUTY MAYOR

.....GENERAL MANAGER.

RATE COLLECTIONS

	ARREARS BFRWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENT'S INC. PENS CONCESSIONS	ADJ. TOTAL	% TO TOTAL	COLLECTABLE BALANCE
31/10/2003	280,098.47	2,027,632.31	2,307,730.78	857,746.23	37.17%	102,580.86	2,205,149.92	38.90%	1,347,403.69
31/10/2004	181,374.69	2,089,378.64	2,270,753.33	833,155.25	36.69%	106,390.81	2,164,362.52	38.49%	1,331,207.27
31/10/2005	163,566.58	2,161,087.40	2,324,653.98	854,022.98	36.74%	106,595.28	2,218,058.70	38.50%	1,364,035.72
31/10/2006	185,519.90	2,240,125.29	2,425,645.19	840,742.52	34.66%	106,570.62	2,319,074.57	36.25%	1,478,332.05
31/10/2007	236,912.33	2,413,436.48	2,650,348.81	954,343.56	36.01%	118,883.99	2,531,464.82	37.70%	1,577,121.26
31/10/2008	277,343.62	2,494,636.91	2,771,980.53	952,397.05	34.36%	120,425.91	2,651,554.62	35.92%	1,699,157.57
31/10/2009	239,371.45	2,597,036.84	2,836,408.29	987,381.20	34.81%	121,497.64	2,714,910.65	36.37%	1,727,529.45
31/10/2010	292,105.99	2,709,127.81	3,001,233.80	1,042,643.73	34.74%	125,062.93	2,876,170.87	36.25%	1,833,527.14
30/10/2011	239,162.46	2,859,628.99	3,098,791.45	1,119,459.58	36.13%	125,040.19	2,973,751.26	37.64%	1,854,291.68
31/10/2012	207,935.41	3,022,197.05	3,230,132.46	1,202,563.74	37.23%	127,580.85	3,102,551.61	38.76%	1,899,987.87
31/10/2013	230,807.22	3,134,372.75	3,365,179.97	1,208,882.77	35.92%	124,161.24	3,241,018.73	37.30%	2,032,135.96
31/10/2014	263,562.88	3,292,140.97	3,555,703.85	1,291,979.03	36.34%	121,405.48	3,434,298.37	37.62%	2,142,319.34
31/10/2015	335,520.44	3,407,861.74	3,743,382.18	1,408,399.46	37.62%	123,775.98	3,619,606.20	38.91%	2,211,206.74
31/10/2016	300,944.76	3,493,051.04	3,793,995.80	1,388,403.60	36.59%	124,149.25	3,669,846.55	37.83%	2,281,442.95
2017-2018									
31/07/2017	303,728.87	3,573,820.19	3,877,549.06	1,72,064.39	4.44%	114,532.52	3,763,016.54	4.57%	3,590,952.15
31/08/2017	303,728.87	3,567,981.97	3,871,710.84	1,194,571.78	30.85%	116,519.77	3,755,191.07	31.81%	2,560,619.29
30/09/2017	303,728.87	3,557,918.45	3,861,647.32	1,379,589.62	35.73%	116,266.64	3,745,380.68	36.83%	2,365,791.06
31/10/2017	303,728.87	3,562,633.59	3,866,362.46	1,444,201.69	37.35%	117,122.89	3,749,239.57	38.52%	2,305,037.88

.....DEPUTY MAYOR

.....GENERAL MANAGER.

CS2) POLICY REVIEW (P.12-01, SC316)

→ As part of Council's ongoing policy review, staff propose that the following policies are no longer required and can be rescinded: Attachment No. 10

- Coolamon Early Childhood Centre - Centre Philosophy – this is a service related policy and does not have to be approved by Council
- Coolamon Early Childhood Centre – Child Protection Policy – this is a service related policy and does not have to be approved by Council
- Coolamon Early Childhood Centre – Confidentiality Policy – this is a service related policy and does not have to be approved by Council
- Coolamon Early Childhood Centre – Development & Education Policy – this is a service related policy and does not have to be approved by Council
- Coolamon Early Childhood Centre – Health & Hygiene Policy – this is a service related policy and does not have to be approved by Council
- Coolamon Early Childhood Centre – Immunisation Policy – this is a service related policy and does not have to be approved by Council
- Coolamon Early Childhood Centre – Privacy Policy – this is a service related policy and does not have to be approved by Council
- Corporate Finance Policy – the introduction of the Fit for the Future Ratios has negated the need for this policy.

Recommendation

That the following policies are no longer required and can be rescinded:

- Coolamon Early Childhood Centre - Centre Philosophy
- Coolamon Early Childhood Centre – Child Protection Policy
- Coolamon Early Childhood Centre – Confidentiality Policy
- Coolamon Early Childhood Centre – Development & Education Policy
- Coolamon Early Childhood Centre – Health & Hygiene Policy
- Coolamon Early Childhood Centre – Immunisation Policy
- Coolamon Early Childhood Centre – Privacy Policy
- Corporate Finance Policy

RESOLVED on the motion of Clr White and seconded by Clr Maslin that the following policies are no longer required and can be rescinded: 229/11/2017

- **Coolamon Early Childhood Centre - Centre Philosophy**
- **Coolamon Early Childhood Centre – Child Protection Policy**
- **Coolamon Early Childhood Centre – Confidentiality Policy**
- **Coolamon Early Childhood Centre – Development & Education Policy**
- **Coolamon Early Childhood Centre – Health & Hygiene Policy**

- **Coolamon Early Childhood Centre – Immunisation Policy**
- **Coolamon Early Childhood Centre – Privacy Policy**
- **Corporate Finance Policy**

CS3) ARDLETHAN PRESCHOOL FEES (C.04-02, SC76)

Due to changes to funding, Council decided not to charge fees for enrolment at the Ardlethan Preschool for the 2017 year.

There have been a number of meetings between representatives of the Department of Education and Council throughout the year as part of the Start Strong Funding program. Council has received advice at these meetings that the Department would prefer that fees be charged for enrolment. They have also recommended that there be a discounted fee for low income children.

To meet funding requirements under the Start Strong Funding program, children must be enrolled for a minimum 600 hours per year. To achieve this children will need to enroll in 2 days per week at the preschool. For this reason it is proposed that Council set fees on a per week basis which would be for 2 days rather than give an option for a single day enrolment.

With the current funding levels, Council has the option to keep fees low at the Ardlethan Preschool. After discussions with the preschool director, it has been suggested that the fees be set at \$5.00 per week for Low Income/ATSI and \$7.50 per week for all other enrolments.

Recommendation

That fees for the Ardlethan Preschool from 1 January 2018 be set at \$5.00 per week for Tier 1 (Low Income/ATSI) and \$7.50 per week for Tier 2.

RESOLVED on the motion of Clr White and seconded by Clr Crocker that fees for the Ardlethan Preschool from 1st January 2018 be set at \$5.00 per week for Tier 1 (Low Income/ATSI) and \$7.50 per week for Tier 2. 230/11/2017

CS4) QUARTERLY BUDGET REVIEW AS AT 30TH SEPTEMBER 2017 (F.02-02)

- Enclosed with the attachments is the Quarterly Budget Review Statements to the 30th September 2017 for Council's information. The Review reveals a change in Council's anticipated operating result after capital amounts from a surplus of \$2,788,559 to a surplus of \$2,463,628. Attachment No. 16

Council's anticipated nett cash position has decreased from a deficit of \$1,320,888 to a deficit of \$2,043,245 being an unfavourable variance of \$722,357.

Council at its July 2017 meeting resolved to restrict funds to undertake the following deferred works in the 2017/2018 financial year. These works have been incorporated into the budget review:

Capital Works – Centenary Lodge Fire Partitions	\$40,000.00
Capital Works – Ardlethan Short Stay Caravan Park	\$20,000.00
Capital Works – Coolamon Caravan Park Extension (partially completed)	\$83,000.00
Capital Works – Ganmain Swimming Pool Filtration	\$87,000.00
Capital Works – Council House	\$119,000.00
Capital Works – Ardlethan & Ganmain Swimming Pool Amenities	\$120,000.00
Capital Purchase – Tipper	\$210,000.00

Council also received a report to the September 2017 meeting regarding various grant applications that had not been successful and these too have been incorporated into the budget.

Funding Source	Project	Grant Funds	Council & External Contributions	Total Project
Building Better Regions Fund	Coolamon Caravan Park – Camp Kitchen & Amenities	\$112,750	\$137,750	\$250,500
PRMFP	Coolamon Caravan Park – Camp Kitchen & Amenities (includes expenditure from previous years)	\$258,000	\$300,000	\$558,000
Building Better Regions Fund	Ardlethan Cultural Development Centre	\$31,433	\$31,432	\$62,865
PRMFP	Coolamon Showground Portable Pump	\$68,000	0	\$68,000
Liquor & Gaming – Arts & Culture	Hall Upgrades – fire safety, Beckom Toilets, Marrar Toilets & Access	\$135,965	\$32,000	\$167,965
Innovation Fund	Energy Efficiency	\$149,800	\$64,200	\$214,000
Active Transport	PAMPS Projects	\$13,953	\$13,953	27,906

In addition to those items, the following items have been subject to material forecast changes:

General Purpose Revenues

Income

Item	Original Budget	YTD 30/09/17	Amended Budget	Variance (\$)	Variance (%)
Grant – Financial Assistance	1,631,850	430,126	1,720,505	88,655	5.43 F

- **Financial Assistance Grant** – The allocation for this financial year is slightly higher than the original budget as Council continues to only budget for what has been received in the previous year adjusted for any pre-payments

Environment

Expenditure

Item	Original Budget	YTD 30/09/17	Amended Budget	Variance (\$)	Variance (%)
Street & Gutter Cleaning	22,000	5,910	25,000	-3,000	13.64 U

- **Street & Gutter Cleaning** – Based on year to date expenditure it is expected that this expenditure item will exceed the original budget

Sewerage

Income

Item	Original Budget	YTD 30/09/17	Amended Budget	Variance (\$)	Variance (%)
Restart NSW	0	0	297,500	297,500	F

- **Restart NSW** – It is anticipated that \$297,500 will be received during the current financial year to fund the contract management, options study and detailed design work for the construction of the Ardlethan Sewerage Scheme.

Expenditure

Item	Original Budget	YTD 30/09/17	Amended Budget	Variance (\$)	Variance (%)
Ardlethan Sewerage – Project Management, Options Study & Detailed Design	0	0	350,000	350,000	U

- **Restart NSW** – It is anticipated that \$350,000 will be spent during the current financial year on contract management, options study and detailed design work for the construction of the Ardlethan Sewerage Scheme.

**Transport & Communication
Income**

Item	Original Budget	YTD 30/09/17	Amended Budget	Variance (\$)	Variance (%)
Road Royalties	0	0	7,788	7,788	F

- **Road Royalties** – This item has been adjusted based on year to date income (up until date of report).

**Economic Affairs
Income**

Item	Original Budget	YTD 30/09/17	Amended Budget	Variance (\$)	Variance (%)
Coolamon Caravan Park Fees	110,000	1,200	82,500	-27,500	25.00 U
Allawah Lodge Subsidy	870,000	428,746	1,280,000	410,000	47.13 F
Allawah Lodge Payroll Tax Refund	0	0	85,436	85,436	F

- **Coolamon Caravan Park Fees** – As the caravan park project had not been finalized by the start of the financial year, the income has been adjusted down to reflect only three quarters of a year operation.
- **Allawah Lodge Subsidy** – a thorough review of resident care needs has been undertaken and the restructure of staffing is anticipated to result in addition subsidy income being received.
- **Allawah Lodge Payroll Tax Refund** – Council staff made application to the Office of State Revenue for a refund of payroll tax that had been paid in relation to the operation of Allawah Lodge following a successful court case where it was deemed that another Council's operation of a residential aged care facility was in fact exempt from payroll tax.

Expenditure

Item	Original Budget	YTD 30/09/17	Amended Budget	Variance (\$)	Variance (%)
Coolamon Caravan Park Maintenance/Operation	73,000	1,679	62,423	10,577	14.49 F
Tourism Projects	6,000	11,471	17,471	11,471	191.18 U
Council Property NEI – Rates	10,275	23,314	24,392	14,117	137.39 U
Allawah Lodge Wages/Agency/Superannuation & Leave	1,260,120	371,153	1,607,000	346,880	27.53 U

- **Coolamon Caravan Park Maintenance/Operations** – As the caravan park project had not been finalized by the start of the financial year, the expenditure has been adjusted down to reflect only three quarters of a year operation.
- **Tourism Projects** – Council’s participation in the Country Change Expo and Lifestyle Magazine has resulted in this unfavourable variance.
- **Council Property NEI Rates** – the rates for the remaining real estate blocks and for the purchases of land relating to the Bygoo Road realignment were not included in Council’s original budget.
- **Allawah Lodge Wages/Agency/Superannuation & Leave** – following the restructure of staffing at Allawah Lodge including the engagement of a full time Registered Nurse and Cook for 30 hours per week, the engagement of agency staff to fill vacancies and a contractor to aid in the review of resident care needs, this unfavourable variance is anticipated.

Capital Incomes & Gains/(Losses)

Item	Original Budget	YTD 30/09/17	Amended Budget	Variance (\$)	Variance (%)
Gain/Loss on Sale of Real Estate	152,870	0	171,980	19,110	12.5 F
Community Halls Project – grant & community conts	190,000	0	0	-190,000	100 U
CDG – Ganmain & Ardlethan Pools	122,750	0	245,500	122,750	100 F
NDRRA	1,300,000	0	1,184,000	-116,000	8.92 U
Active Transport	13,953	0	0	-13,953	100 U
Caravan Park PRMFP	281,433	0	0	-281,433	100 U
Effluent Reuse PRMFP	68,000	0	0	-68,000	100 U
Sewerage Capital Conts	0	0	9,880	9,880	F

- **Gain/Loss on Sale of Real Estate** – the original budget allowed for the sale of 8 allotments where 9 allotments have been sold year to day.
- **Community Halls, Active Transport, Caravan Park PRMFP, Effluent Reuse PRMFP, Active Transport** – unsuccessful grant applications
- **CDG – Ganmain & Ardlethan Pools** – the grant funds will be paid in full on the final acquittal of the project. The original budget allowed for some funds to be received in the previous financial year.
- **NDRRA** – Council is required to fund \$116,000 of the flood/storm restoration works. This is not additional money and will be sourced by reducing other road expenditures
- **Sewerage Capital Contributions** – based on year to date income figures

Investing Activities
Expenditure

Item	Original Budget	YTD 30/09/17	Amended Budget	Variance (\$)	Variance (%)
Grader Purchase	390,000	0	335,505.57	54,494	13.97 F
ACDC	62,865	0	0	62,865	100 F
Hall Upgrades	182,000	0	0	182,000	100 F
Coolamon Caravan Park	270,000	0	50,000	220,000	81.48 F
Other Buildings Renewal	50,000	0	0	50,000	100 F
Effluent Reuse	68,000	0	0	68,000	F
Gravel Resheeting	407,000	173,431	375,000	32,000	7.86 F
Selected Stabilisation	149,400	0	117,400	32,000	21.48 F
Hornby Subdivision	0	0	130,000	130,000	U
UTDS	0	27,727	32,831	32,831	U
Ganmain & Ardlethan Swimming Pools	451,500	338,308	717,703	266,203	58.96 U
Council Housing	240,000	160,756	359,000	-119,000	49.58 U
Centenary Lodge Fire Partitions	0	0	40,000	40,000	U
Ardlethan Short Stay	0	0	20,000	20,000	U
Tipper Truck	0	0	191,774	191,744	U
Coolamon Caravan Park	0	0	146,641	146,641	U

- **Grader** – tender price accepted was less than the original budget
- **ACDC, Hall Upgrades, Coolamon Caravan Park, Effluent Reuse** – unsuccessful grant projects
- **Gravel Resheeting & Selected Stabilisation** - funds transferred to meet Council's contribution to NDRRA works
- **Hornby Subdivision** – allocation of funds to provide access to properties when required.
- **UTDS, Ganmain & Ardlethan Swimming Pools, Council Housing, Centenary Lodge Fire Partitions, Ardlethan Short Stay, Tipper Truck** – deferred works from 2016/2017 financial year
- **Coolamon Caravan Park** – Council previously resolved to restrict \$83,000 but finalization of the works amounted to \$146,641

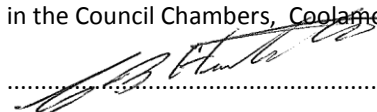
Responsible Accounting Officer Statement

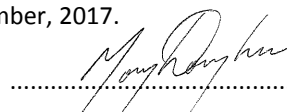
It is my opinion that the Quarterly Budget Review as presented to Council for the quarter ended 30 September 2017 indicates that Council's projected financial position at 30 June 2018 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Recommendation

That the Quarterly Budget Review Statements as at 30th September 2017 be received and noted and the revised budgeted income and expenditure be voted.

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that the Quarterly Budget Review Statements as at 30th September 2017 be received and noted and the revised budgeted income and expenditure be voted. 231/11/2017


.....DEPUTY MAYOR


.....GENERAL MANAGER.

4.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES' REPORTS

ES1) SHIRE ROAD RESHEETING, STABILISATION AND MAINTENANCE

The following roads have received maintenance attention:

1) MAINTENANCE

- Pritchards Lane (Halbischs Lane to Deepwater Road)
- Forrest Road (Yarranjerry Exchange Road to boundary)
- Bredins Lane (Briah Bush Lane to bitumen)
- Johnsons Hill Road (Briah Bush Lane to McNabbs Lane)
- Holgates Lane (Matong North Road to Flanigans Lane)
- Pykes Lane (Wagga Road to Learys Lane)
- Wildman and Dunrobin Street (bitumen to bitumen)

2) RESHEETING

- Coopers Lane (Millwood road to Wagga Road)

ES2) PARKS AND GARDENS

With the continued warmer weather and rain, Parks and Gardens Staff have focused on maintaining Council's open grass areas of the respective towns. Effluent storage dams have been monitored to ensure sufficient capacity is available for irrigation needs. Monumental sections of Council's Cemeteries have been sprayed and will be cut once dead. Staff have also commenced addressing a number of sub-standard garden beds in Ardlethan.

ES3) GANMAIN POOL - FILTRATION UPGRADE

Contractors have completed the refurbishment of the pool filtration system. The new system will operate within the guidelines required for water turnover and quality.

The following works have been completed:

- Small pool tile repairs, replacement and releveling.
- Small pool internal water rain dome feature manufactured and installed.
- Kykuyu turf laid.
- Big and small pool internal painting completed.

- Big pool tile repairs completed, tile replacement and releveling to commence at completion of swim season with installation of new starting platforms.

Commissioning of big and small pool to be undertaken prior to pool opening .

ES4) TOWN WORKS

1) MARRAR STREETLIGHT – INTERSECTION WEBB AND WISE STREETS

Base foundations have been established and solar light pole installed on the South Eastern corner of this intersection. Suppliers provided the incorrect batteries and once changed over the light will be functional, this is anticipated to occur in the near future.

2) COOLAMON CARAVAN PARK

Final trimming and dressing up of the Parks Internal Road will be performed prior to the application of a two coat bitumen seal. These works are scheduled to be completed by 2nd November, 2017 and brings the Engineering Department works to a conclusion.

ES5) ROADS TO RECOVERY PROGRAMME 2017/2018

1) MATONG NORTH ROAD (16.75-20.33KMS) 3.58KMS – SHOULDER GRADING

Council's Grader Gang have reinstated the roadside shoulder along this section of Matong North Road.

The existing shoulder was cut out where required, suitable crushed gravel imported and compacted to provide a 100mm depth at a width of 1.2m from edge of seal.

Seal widening works at the Northern curve will be incorporated into the December Sealing Programme.

2) MIRROOL SOUTH ROAD (5.18-6.62KMS) 1.44KMS – RECONSTRUCTION

Reconstruction works involving the importation of suitable material, formation corrections and stabilization have commenced along this section of road. The previous road formation was considered poor and considerable quantities of material has been applied mainly to the curves to ensure new formation and alignment satisfies current standards.

Stabilisation is currently being performed with seal anticipated to be applied prior to meeting day.

3) DOUGLAS STREET (COWABBIE STREET TO MIRROOL STREET)
RECONSTRUCTION

Reconstruction works involving formation corrections and stabilisation have commenced along this section of road. In negotiations with Goldenfields Water, Council have been able to have the water main removed from the roadway which is Council's preference and will remove the issue of meter main bursts deteriorating the road. Sealing of the street is scheduled to be completed by 3rd November, 2017.

4) METHUL STREET EAST LANEWAY (BOOTH STREET TO ORR STREET)

Reshaping and gravelling of the laneway has been performed prior to the anticipated application of a bituminous seal which is scheduled for completion prior to 3rd November, 2017.

ES6) NOXIOUS WEEDS OFFICER'S REPORT (N.02-01, SC284)

Noxious Weeds Officer Reports

- Interim management arrangements for the Riverina Weed Action Program (WAP) until 30th June 2017 have been finalised with the Riverina LLS. The current Project Officer, Paula Bosse will remain in the role managing all things WAP, coordinated by the existing WAP Project Coordination Team.
- WAP funding for the current year should be released in the near future.
- All RENWA staff have completed current legal and Biosecurity legislation training
- All RENWA staff attended the bi-annual weeds conference at Armidale.
- RENWA has completed the show season with staff on site and available to the public for six local shows and Henty Field days
- Coolatai grass management has been implemented on the Canola Way at the Marrar area sites
- The Newell highway at Ardlethan has been inspected for new and emerging weeds.
- With the recent rains St John's Wort (SJW) and Silverleaf Nightshade are on the move.
- Consideration needs to be given to the dollar value that will be applied to the SJW management program this season.

- Jeremy Crocker is working on Local Weed Plans for future use in conjunction with the Riverina Regional Strategic Weed Management Plan

Recommendation

For Council information.

RESOLVED on the motion of Clr Maslin and seconded by Clr White that the Executive Manager, Engineering & Technical Services Reports (ES1 to ES6) be received. 232/11/2017

ES7) RESTART NSW RFQ 2017/07 – ARDLETHAN SEWER SCHEME DESIGN (S.03-02, SC361; LF543)

Council has sought quotations for the design of the Ardlethan Sewer Scheme via the Local Government Procurement Panel. Key project deliverables of the RFQ include:

- Concept Design
 - Concept Design Report
 - Review of Environmental Factors
 - Detailed Design
 - Details Design Report
 - Construction Contract Documentation
- ➔ Council's contracted Project Manager (Alex Fenwick) has developed the Briefing documents and Evaluation Report. A copy is distributed with the information papers. Attachment No. 11

Recommendation

That the Cardino quotation be accepted for the design of the Ardlethan Sewerage Scheme.

RESOLVED on the motion of Clr Maslin and seconded by Clr McCann that the Cardino quotation be accepted for the design of the Ardlethan Sewerage Scheme. 233/11/2017

ES8) NATIONAL HEAVY VEHICLE REGULATOR: A-DOUBLE PERMIT REQUEST – L GAYNOR (R.09-05, SC339)

A Road Manager Consent Request has been lodged from the National Heavy Vehicle Regulator (NHVR) on behalf of Luke Gaynor for A-Double road train access. Mr Gaynor requests Council to consider approving an A-Double road train (36.5m) for two separate routes and are as follows:

Route 1.

- 2804 East West Road (Gaynor property access), East along East West Rd to Mary Gilmore Way and North along Mary Gilmore Way to Temora boundary.

Route 2.

- Blairs Lane (Gaynor property access) to Rannock Road, North along Rannock Road to Temora boundary.

➔ Both routes are currently an approved B-Double route with gravel road passage to take shortest route to sealed network. (See Attachments).

Attachment No. 12.1 [application and map](#)

➔ Any variation to Council’s regional and local road network requires a Route Assessment for Restricted Access Vehicles as per the RMS guidelines. An assessment has been performed, please see attached assessment. Key findings where the vehicle type does not satisfy the assessment criteria are noted below. (See Attachments) Attachment No. 12.2 [summary report](#)

1) ROAD WIDTH

The following are the RMS desirable standards for A-Double road train 36.5m configuration.

Unsealed Roads

Traffic	Rural AADT	Road Hierarchy Class	Carriageway Width – W (m)		
			B-double 20 m to 26 m	Road Train ≤ 36.5 m	Road Train 36.5 to 53.5 m
Low	1–100	1R	7.0 ⁽¹⁾⁽²⁾	7.0 ⁽¹⁾⁽²⁾	8.1 ⁽¹⁾
	100–500	1R	7.0	7.0	8.6
Moderate	500–2000	1R	8.0	8.0	8.6
	> 2000	2R	Investigate ⁽³⁾		

For an unsealed low volume road the standard specifies a carriageway width of 7.0m, the assessment identified the following road measurements,

Route 1. Carriageway width 5.7 – 7.3m

Route 2. Carriageway width 4.1 – 4.7m (both routes provide insufficient width)

Sealed Roads

Traffic	Rural AADT	Road Hierarchy Class	Road Train ≤ 36.5 m		Road Train 36.5 to 53.5 m	
			Width (m)	Carriageway Width W (m)	Width (m)	Carriageway Width W (m)
Low	1–100	1R	Single sealed lane SSW 3.6 ⁽¹⁾	7.0 ⁽²⁾	Single sealed lane Investigate	Investigate
	1–500	1R	SLW 3.0	7.0	SLW 3.25	8.1
Moderate	500–2000	1R	SLW 3.2	8.3 ⁽³⁾	Investigate	Investigate
High	2000–6000	2R, 3R	SLW 3.25	9.2 ⁽³⁾	Investigate	Investigate
	> 6000	4R–6R	SLW 3.5 ⁽⁴⁾	9.6 ⁽³⁾	Investigate	Investigate

For a sealed urban or rural road, three dimensions can be specified:

- The sealed lane width (SLW), standard min 3.0m
- The sealed surface width (SSW), standard min 6.0m
- The carriageway width (W), standard min 7.0m

The assessment identified the following road measurements,

Route 1. Mary Gilmore Way

SLW 3.4m

SSW 7.6m

Carriageway 9.9 – 11.0m (satisfactory)

Route 2.

Rannock Road

SLW 2.7 – 2.9m

SSW 5.4 – 5.8m (insufficient seal width)

Carriageway 8.0 – 8.6m

2) ROAD ALIGNMENT

Turning templates of A-Double road train travelling at 5 km/h were accessed to ensure the road geometry can accommodate their sweeping paths.

Multiple concerns were highlighted.

- Route 1. Intersection East West Rd / Mary Gilmore Way
- Route 2. Intersection Blairs Ln / Rannock Rd

Please see attached templates. (See Attachments) Attachment No. 12.3
[vehicle movement](#)

The sweeping path movements determined highlight the inability of the road geometry to accommodate A-Double road trains with vehicles cutting corners and passing onto oncoming traffic.

3) BRIDGE STRUCTURE

In 2015 Council engaged the services of Integrity Testing to assess the load capacity of Smoky Creek Bridge to determine if it can accept B-doubles at Higher Mass Limits (HML). The report indicated the structure was unsuitable for trucks at HML loadings and still under strength for older multi axle truck load limits. Whilst the route assessment is for an A-double, the loading of such a vehicle at General Mass Limit (GML) is 79t with a B-double HML at 68t. B-doubles at HML were assessed as unsuitable for the structure and the requested vehicle is an addition 11t greater, hence the vehicle type exceeds the load limits of Smoky Creek Bridge.

Please see attached Report. Attachment No. 12.4 [Bridge test report](#)

4) Road Hierarchy

Blairs Lane is an unsealed Hierarchy 4 – Largely Earth Formed only (minor gravel maintenance to worst section), a number of defects presently exist and the pavement structure is considered unsuitable for the A-double loads (79t). Pavement structural of other roads considered suitable.

Please see attached images. Attachment No. 12.5 [lane images](#)

Recommendation

That the application be denied.

RESOLVED on the motion of Clr McCann and seconded by Clr White that the application by L Gaynor for A-Double Road Train Access be denied. 234/11/2017

ES9) PATTISONS GRAVEL PIT (G.04-01, SC209, RT1000856)

- In a report presented to the December 2015 Ordinary Meeting of Council, a number of pits were identified for decommissioning due to them being subject to depreciation, the provision of restoration expenses and no longer of any value to Council. Attachment No. 14.1
- This exercise has continued with Pattison's Pit identified for removal from Council's Asset Register. Attachment No. 14.2

Pattison's Pit is a Council owned Pit no longer required for the following reasons:

- Material has not been extracted from the pit for over 15 years.
- The material is not of satisfactory quality for use on Council roads.
- The pit is of limited area with extends already exhausted.
- The retention of the Pit in Council's Asset Register has a detrimental impact on Council's finances due to depreciation and provision of restoration expenses.

Council Staff have been in discussions with the surrounding landholder (Vincent and Andrew Pattison) to ascertain their interest in acquiring the Pit from Council and received a favourable response. V & A Pattison are satisfied with the current condition of the Pit as it fulfills their purpose of providing water for stock and overburden gravel for internal gravel road maintenance.

Recommendation

That Council negotiate the sale of Pattison's Pit (Lot 22, DP 1153516) to Vincent and Andrew Pattison.

RESOLVED on the motion of Clr McKinnon and seconded by Clr White: 235/11/2017

- 1) **That Council negotiate the sale of Pattison's Pit (Lot 22, DP 1153516) to Vincent and Andrew Pattison.**
- 2) **That the Seal of Council be affixed to any documentation relating to the sale of Lot 22 DP 1153516.**

4.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES' REPORTS

HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 31ST OCTOBER, 2017 (B.05-03, SC58)

Summary

This report advises of the Development Application activity for the month of October 2017.

Development Activity Table

Application Number	Type	Address	Determination	Value
DA 2017/62	Installation of 3 X 2044 Tonne Grain Silos & Associated Infrastructure	2250 Rannock Road Rannock	Approved	\$749,007.00
DA 2017/65	New Single Dwelling	12 William Kelly Drive Coolamon	Approved	\$245,000.00
DA 2017/66	Verandah	77 Methul Street Coolamon	Approved	\$4,000.00
DA 2017/67	Installation of New External Door & Window	73 Bruce Street Coolamon	Approved	\$2,000.00
DA 2017/69	Above Ground Swimming Pool	668 Pamandi Road Matong	Approved	\$9,000.00
DA 2017/58	New Single Dwelling	Wattle Lane Coolamon	Approved	\$445,000.00
TOTAL: 6			9	\$1,454,007.00

Financial Implications

There are nil financial implications to Council as a result of this report.

Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

Recommendation

That Council receive and note this report on development activity for the period up to 31st October, 2017.

RESOLVED on the motion of Clr McKinnon and seconded by Clr White that Council receive and note this report on development activity for the period up to 31st October, 2017. 236/11/2017

**HS2) FACILITIES MAINTENANCE SUPERVISOR REPORT SUMMARY - NOVEMBER
2017 (B.05-01, SC56)**

This report provides Council with an update for notation on building asset maintenance works recently undertaken by Council.

Works Schedule

Item	Works Undertaken	Status
Caravan park upgrade	Landscaping, fencing, paths and turf	Screen fence around clothesline to be constructed with garden bed adjacent to that area yet to be completed. Waiting on materials.
Council house	Retaining wall construction complete	Landscaping to commence across site.
Asset inspections	I-audit of all Shire building assets	Commenced 7/11/17 expected to take around 5 weeks.
Marketing of Gregor House	5 people shown through the property in total	Property sold. Pool has been filled in, septic tank to be filled and fences reinstated.
Coolamon Showgrounds	Grant submitted for fencing works	Grant successful, Council to liaise with Showground Committee to ensure completion of project.
Inspection of Skate park	Weekly inspections of skate park	Ongoing
Pools	Prepare Coolamon, Ganmain Pools for upcoming season	Coolamon Pool opening 12/11/17. Ganmain Pool 25/11/17 or sooner if possible. Ardlethan power to be reconnected on 16/11/17, pool to open asap after that date
Ardlethan Bins	New wheelie bin enclosures ordered for Ardlethan Lions Park	Delivered and will be installed when resources allow.
Cleaning contract	Deal with enquiries relating to Cleaning Contract Tender	Tenders received currently under review.
Allawah lodge	Dementia Unit 37 - tiles removed from floor that were a potential slip hazard. Vinyl to be installed, new vanity, fittings and paint throughout.	Ongoing due for completion 13/11/17

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 16TH NOVEMBER, 2017.

Solar power scheme for Allawah	Energy data collected, liaison with Shoalhaven Repower.	Proposal for solar system to be sent through for community investment opportunity in coming weeks.
--------------------------------	---	--

Consultation

Consultation has been undertaken with internal and external stakeholders in regards to the works/projects identified in this report.

Financial Implications

There are no adverse financial implications resulting from the projects or works identified in this report. Works are funded under relevant budget items.

Recommendation

That the report be noted.

RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that the report be noted. 237/11/2017

HS3) DEVELOPMENT APPLICATION 2017/73: ERECTION OF SINGLE STOREY DWELLING AND CONTINUED USE OF FRONT FENCE (RT1001881)

Applicant	John Westman
Owner	John Westman
Development Cost	\$105,000.00
Development Description	The proposal involves the construction of a new single storey 3 bedroom dwelling with colour bond roof and external cladding, the installation of an OSSM and the continued use of a front fence that exceeds the height nominated in Councils Development Control Plan 2015 (fence has been erected).

Key Considerations

- The land use / development is permitted in the RU5 (Village) Zone with Council consent.
- The dwelling house component of the application complies with all of Council's Development Controls that apply to this component of the development application.
- The front fence component of the development does not comply with the development control plans front fence height control.
- The front fence has been erected.
- Impact of non-compliant fence on the streetscape.

Assessment

Criteria for the Development Application Report

Determination Body Reason

The application has been referred to Council for determination as it seeks to vary a development control contained within the Coolamon Development Control Plan 2015 (CDCP 2015).

Consultation

The application was not required to be notified under the relevant provisions of Section 14 of the CDCP 2015.

The application was discussed with internal staff members and relevant comments incorporated into the 79 C Assessment Report.

The submissions are summarized as follows:

Reasons for Approval (Summary)

The dwelling house component of the development is permissible with consent and complies with both statutory and non-statutory development assessment matters.

In terms of the non – compliant front fencing component of the application, the development assessment has identified that the front fence should be approved for the following reasons:

- The block is a double cornered site with frontages to 2 unformed roadways.

- The dwelling will be constructed on piers and will be elevated and thus will minimise adverse streetscape impacts that sometime result from closing developments off from streets. The fence will not dominate the streetscape.
- The site address is 1 Lime Street, Lime Street is unformed. If Lime Street was to be formed the development would front Lime Street and the fence in question, located along See Street frontage could be up to 1.8 metres high without Council approval.
- The cost of developing the Lime Street Road would be cost prohibitive and it is likely that the land would remain un-developed.
- The erection of the front fence has been undertaken in quality construction and affords the applicant the opportunity for privacy and security.

It is considered that the variation to the front fence height control is acceptable in the instance as the fence does not appear to adversely affect the streetscape. The front fence has been erected without prior approval and whilst this is a breach of planning legislation it has also provided an opportunity to view the impacts of the non-compliance which are considered to be acceptable when considered against the justification provided by the applicant.

Site Location

The subject site is located 1 Lime Street, Marrar, NSW, 2650 (Lot: 1 Sec: 11 DP: 758650).

Diagram 1: Site and Locality Plan



Diagram 2: Aerial Photo



Policy

Coolamon Local Environmental Plan 2011
Coolamon Development Control Plan 2015

Quadruple Bottom Line Analysis

For a complete analysis of the social, environmental and economic considerations please refer to s79C Report, attached.

Risk Management Issues from the Council

Refusal of the application on unjustified grounds or approval of the application without adequate statutory planning or impact considerations may result in an appeal process in the Land and Environment Court which will have to be defended by Council.

Internal / External Consultation

See the Section 79C Assessment report for full details of all consultation.

.....*[Signature]*.....DEPUTY MAYOR

.....*[Signature]*.....GENERAL MANAGER.

➔ **Attachments** Attachment No. 13

1. Site Plan
2. House Plans
3. Pictures of Front Fence
4. Applicants Front Fence Variation Application
5. Statement of Environmental Effects
6. 79C Assessment Report

Recommendation

That Council note the report on Development Application 2017/73 for the erection of a single storey dwelling and continued use of a front fence located at 1 Lime Street, Marrar (Lot: 1 Sec: 11 DP: 758650), and approve the application subject to the conditions listed in the attached 79 C Assessment Report.

The Deputy Mayor called for a division.

RESOLVED on the motion of Clr White and seconded by Clr Maslin that Council note the report on Development Application 2017/73 for the erection of a single storey dwelling and continued use of a front fence located at 1 Lime Street, Marrar (Lot: 1 Sec: 11 DP: 758650), and approve the application subject to the conditions listed in the attached 79 C Assessment Report. 238/11/2017

Those voting in favour of the motion: All those present

Those voting against the motion: Nil

HS4) DEVELOPMENT APPLICATION 2016/67: ARDLETHAN TIN MINE REHABILITATION AND TAILINGS REPROCESSING STATUS REPORT (P.03-13, SC602; RT1002656)

Summary

This report provides an update to Council on the status of the Ardlethan Tin Mine Rehabilitation and Tailings Reprocessing Development Application.

Background

As Council may recall, a development application for Ardlethan Tin Mine Rehabilitation and Tailings Reprocessing project was lodged with Council on 23 December 2016.

The application involves the following components:

- Extraction of approximately 10 million tonnes (Mt) of tailings from the Main and Spring Valley Tailings Storage Facilities.
- Transportation of approximately 9.5Mt of pre-flotation tailings to a run-of-mine (ROM) Pad. Transportation of approximately 0.5Mt of post-flotation tailings to the White Crystal Open Cut which has previously been used for placement of post-flotation tailings.
- Reprocessing of the extracted tailings using a gravity separation reprocessing plant to produce a tin concentrate suitable for sale to international customers.
- Transportation of the tin concentrate from the Mine Site to port via road.
- Placement of the reprocessed tailings into the Ardwest/Wild Cherry Open Cut.
- Installation / carrying out of associated infrastructure and civil works in the form of portable amenities and office buildings, new workshop shed, earthworks, civil works for internal access roads, drainage and installation of modular gravity separation plant (any building works will be subject of a separate approvals).
- Rehabilitation of sections of the Mine Site, also form part of this proposal and include:
 - the footprints of the Main and Spring Valley Tailings Storage Facilities;
 - the former processing plant, workshop and office area; and
 - other areas disturbed as a result of this proposal.

Agency referrals were distributed to Agencies on the 5th January 2017, which resulted in a request for additional information being forwarded to the applicant.

Current Status

Additional information was submitted to Council by the applicant on 5 October 2017.

The additional information titled 'Response to Submissions' was accompanied by number of technical reports that attempts to address those matters raised in both public exhibition and agency submissions.

Council forwarded the additional information to agencies on Tuesday 3 October 2017. To date only one response to the additional information has been received at Council and that has been from Planning and Environment (Division of

Resources and Geosciences) who have advised that the Division has determined that 'sustainable rehabilitation outcomes can be achieved as a result of the project and that any identified risks or opportunities can be effectively regulated through conditions of mining authorities issued under the Mining Act 1992'.

Agencies were provided up until COB Monday 13 November 2017 to provide a submission/General Terms of Approval to Council.

Council still awaits responses from the Office Environment and Heritage, Department of Primary Industries and the NSW Environmental Protection Authority.

Whilst there is no statutory requirement for Council to provide those persons who made a submission in the public exhibition period with the additional information, as a courtesy Council also forwarded a hard copy to a community member located in Ardlethan.

Where to From Here?

Once submissions / General Terms of Approval are received Council staff will finalise the development assessment and present to Council for determination. At this stage it is likely that the assessment process and report may be presented to the February 2018 Council Meeting.

Recommendation

That Council note the report on the status of Development Application 2016/67: Ardlethan Tin Mine Rehabilitation and Tailings Reprocessing Project.

RESOLVED on the motion of Clr Maslin and seconded by Clr White that Council note the report on the status of Development Application 2016/67: Ardlethan Tin Mine Rehabilitation and Tailings Reprocessing Project. 239/11/2017

HS5) PUBLIC EXHIBITION - DRAFT RIVERINA BUSH FIRE RISK MANAGEMENT PLAN (BFRMP) (F.03-11, SC459)

Summary

This report advises Council that the Draft Riverina Bushfire Risk Management Plan (BFRMP) will go on public exhibition from Monday 13 November.

Background

Under the Rural Fires Act 1997 the Bush Fire Coordinating Committee must constitute a Bush Fire Management Committee for each area in the State, which is subject to the risk of bush fires. Each Bush Fire Management Committee is required to prepare and submit to the Bush Fire Coordinating Committee a draft Bush Fire Risk Management Plan.

A bushfire risk management plan is a strategic document that identifies community assets at risk and sets out a five-year program of coordinated multi-agency treatments to reduce the risk of bush fire to the assets. Treatments may include such things as hazard reduction burning, grazing, community education, fire trail maintenance and establishing community fire units.

The Riverina BFRMP is up for review and a new draft document has been prepared by the Riverina Bushfire Management Committee. Coolamon Shire Council Representatives (Council Staff and Councillor) have had input into the draft the document.

Exhibition of Draft Plan

The Draft Riverina BFRMP must be exhibited for a period not less than 42 days and be available for public inspection at the office of the local authority/authorities for the areas to which it relates. Furthermore the Draft Riverina BFRMP must be publically announced in the form of an advertisement in the Public Notices section of all newspapers and also have an accompanying media release distributed to local media outlets. The public exhibition period for the document will be from Monday 13th November 2017 ending Friday 5th January 2018.

A public announcement in the form of an advertisement within the following papers will occur commencing Monday 13 Nov:

- The Daily Advertiser
- Eastern Riverina Chronicle
- Junee Southern Cross

A media release will be distributed to all local outlets including print media, radio and TV on Friday 10 November.

Copies of the Draft Riverina BFRMP and associated maps will be delivered to the following location for public inspection:

- Wagga City Council, Cnr Baylis and Morrow Streets WAGGA WAGGA NSW
- Junee Shire Council, 29 Belmore Street JUNEE NSW
- Coolamon Shire Council, 55 Cowabbie Street COOLAMON NSW; and
- Lockhart Shire Council, 65 Green Street LOCKHART NSW

Upon the completion of the exhibition period a review of submissions received by the Riverina BFMC Executive Officer will occur. Upon this review being completed and after consultation with the Riverina BFMC the Executive Officer will submit the Plan to the Bush Fire Coordinating Committee (BFCC).

Recommendation

That Council note the Public Exhibition of the Draft Riverina Bush Fire Risk Management Plan (BFRMP).

RESOLVED on the motion of Clr Crocker and seconded by Clr McKinnon that Council note the Public Exhibition of the Draft Riverina Bush Fire Risk Management Plan (BFRMP). 240/11/2017

↑ **ADJOURNMENT**

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that Council resolve into Committee of a Whole for the purpose of considering confidential matters as listed in the Committee of a Whole agenda for the reason that such matters are considered to be of a confidential nature and in accordance with Council's policy thereto. 241/11/2017

Council adjourned at 4.15pm into Committee of a Whole and reconvened at 4.36pm.

5) RECOMMENDATIONS OF A COMMITTEE OF A WHOLE MEETING HELD 16TH NOVEMBER, 2017

RESOLVED on the motion of Clr White and seconded by Clr McKinnon that the Recommendations of a Committee of a Whole Meeting held 16th November, 2017 be adopted. 242/11/2017

6) REPORTS: DELEGATES/MAYOR/COUNCILLORS

- Clr McCann advised that Goldenfields Water County Council have appointed Dennis Palmer as Chairman and Dave McCann as Deputy Chairman.

7) RECOMMENDATIONS OF THE COOLAMON SHIRE EVENTS FUNDING COMMITTEE MEETING HELD 1ST NOVEMBER, 2017.

The recommendations from this Committee were addressed in the report to Council under (GM9).

Meeting Closed at 5.06pm

Confirmed and signed during the Meeting held this 14th day of December, 2017.

.....
MAYOR

.....
[Signature]
.....DEPUTY MAYOR

.....
[Signature]
.....GENERAL MANAGER.

COOLAMON SHIRE EVENTS FUNDING COMMITTEE MEETING

2pm - Wednesday 1 November 2017 - Coolamon Library

MINUTES

Present: Clr Kathy Maslin, Clr Dave McCann, Laura Higgins

Apologies: Clr John Seymour, Clr Kerrillee Logan

1. 2017 FUNDING PROGRAMME RESULTS

Ganmain Historical Society <i>Ganmain Historical Society Open Day & Live Exhibition</i>	Date: March 18 2017 Amount received: \$3,000 129 survey responses were collected and a comprehensive funding acquittal was provided. <ul style="list-style-type: none">- Attendance: 270 visitors- 109 visitors travelled from outside Coolamon Shire- Most attendees were over the 30 years of age- Additional 100 people in attendance to the previous year, believe this is due to the extra marketing made possible through events funding.- Funding was used to design and print posters and flyers, newspaper adverts, Facebook advertising, radio advertising and promotional banners.
St Andrews Anglican Parish <i>Up2Date Art Exhibition</i>	Date: August 4 – 20 2017 Amount received: \$3,000 228 survey responses were collected and a comprehensive funding acquittal was provided. <ul style="list-style-type: none">- Attendance: Over 500 visitors- 41% of attendees heard about event through word of mouth- 23% of attendees heard about the event through Facebook- 523 people voted for the People's Choice Award- 64% of attendees would recommend the exhibition to a friend- Attendee length of stay in Coolamon ranging from: 2 hours, half day, passing through, on canola trail loop, visiting for the weekend, visiting friends/family- Funding was used for advertising (TV and paper), development of a new website.

2. 2018 EVENTS FUNDING PROGRAMME APPLICATIONS AND ALLOCATIONS

Two applications were received for community events outlined below:

- a) **Ganmain Historical Society**
Ganmain Historical Society Open Day & Live Exhibition
Date: 17 March 2018 Amount requested: \$2,800

- b) **Ganmain Public School**
The Ganmain Public School P&C Triathlon
Date: 4 February 2018 Amount requested: \$3,000

The committee worked through the Judges Information Pack and reviewed both applications in line with the selection criteria. Both applications were deemed to meet all essential criteria.

The committee discussed that both of these events benefit the shire and our smaller communities, event funding will greatly benefit both events. Both events bring visitors to the Shire. It was discussed that the Ganmain Historical Society received funding for the previous year and would be funded less than the requested amount.

The remaining \$1000 from the funding pool will be used to purchase images taken by the Central West Lifestyle Magazine photographer to assist with promotion and marketing of the shire.

RECOMMENDATIONS

1. Ganmain Historical Society be awarded \$2,000 in funding from Coolamon Shire Council
2. Ganmain Public School be awarded \$3,000 in funding from Coolamon Shire Council
3. Successful applicants interested in obtaining their funding up-front should submit a formal request to Coolamon Shire Council. Applicants should be considered on a case-by-case basis by the General Manager. If the funds are paid-out in advance and the event happens to be cancelled due to adverse weather or other unprecedented circumstances, all remaining funds should be refunded immediately to Coolamon Shire Council. In this case, any allocated funds should be acquitted within 2 weeks of the event

EVENT FUNDING REVIEW

The committee discussed reviewing the event funding process, this included consideration to:

- Keep the funding submission timing open for longer, two months instead of one
- Remove minimum amount of \$1500 to allow for smaller amounts to be funded, this will then allow Council to support more events
- Encourage applicants to seek funding for creative and innovative use
- Encourage applicants to interact and partner with other organisations within the Shire

The committee also discussed the idea of producing an events card/calendar that would highlight major and annual events within the shire for residents to keep and remind them of upcoming dates. This could be circulated through the newsletter drop.

**ATTACHMENTS FOR THE MEETING HELD
16TH NOVEMBER, 2017**

ITEMS DISTRIBUTED WITH THE AGENDA

- 1) Information Papers:
 - 1) Local Government NSW Weekly Circulars 40, 41, 42 and 43.
 - 2) REROC - Agenda for the AGM and Ordinary Meeting held 31st October, 2017.
Minutes of the AGM held 25th October, 2016.
Minutes of Board Meeting held 3rd August, 2017.
 - 3) Minutes of the Advance Ganmain Committee Meeting held 1st November, 2017.
 - 4) Media Release from Michael McCormack MP titled "McCormack pumped over \$153k boost to Riverina and Central West".
Refer Correspondence Item (1a).

- 2) Activity Reports:
 - 1) Operating Statistics of the Coolamon Shire Library for October 2017.
 - 2) Community Development Officer's Report for October 2017.
 - 3) Tourism and Business Development Officer's Report for October 2017.Refer Correspondence Item (2a).

- 3) A copy of the General Purpose Financial Statements for the year ended 30th June, 2017.
Refer General Manager's Report (GM1), [File No. A.12-01].

- 4) A copy of the Consultancy Report from Nelson Partners Australia in regard to Allawah Lodge.
Refer General Manager's Report (GM2), [File No. A.05-02].

- 5) A copy of the Model Code of Conduct from the Office of Local Government.
Refer General Manager's Report (GM3), [File No. C.14-01].

- 6) Correspondence from the Coolamon Fire Museum and Visitor Information Centre regarding outstanding rates that are owing.
Refer General Manager's Report (GM4), [File No. LD34/63].

- 7) A copy of the report from Clr Dave McCann regarding Police Restructure in Rural NSW.
Refer General Manager's Report (GM6), [File No. P.05-01].

- 8) A copy of the Community Engagement Strategy.
Refer General Manager's Report (GM8), [File No. S.11-15].

- 9) A copy of the Petition regarding the fencing of the play area in Victory Park, Ganmain.
Refer General Manager's Report (GM10), [File No. P.01-05].

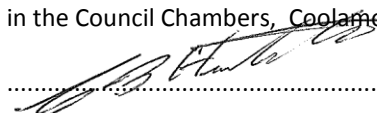
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 16TH NOVEMBER, 2017.

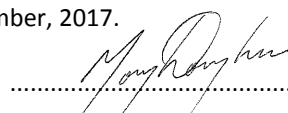
- 10) A copy of the Policies in regard to the Policy Review Report.
Refer Executive Manager, Corporate & Community Services' Report (CS2), [File No. P.12-01].
- 11) A copy of the Project Manager's Report regarding the Ardlethan Sewerage Scheme.
Refer Executive Manager, Engineering & Technical Services' Report (ES7), [File No. S.03-02].
- 12) Correspondence regarding the report on NHVR A-Double Permit Request from L Gaynor.
Refer Executive Manager, Engineering & Technical Services' Report (ES8), [File No. R.09-05].
- 13) Correspondence regarding the report on Development Application 2017/62: Erection of single storey dwelling and continued use of front fence.
Refer Executive Manager, Development & Environmental Services' Report (HS2), [File No. No.].
- 14) Correspondence regarding the report on Pattison's Gravel Pit.
Refer Executive Manager, Engineering & Technical Services' Report (ES9), [File No. G.04-01, RT1000856].
- 15) Correspondence regarding the report on Expressions of Interest for the Commercial Kitchen Facilities at the Up-to-Date Store.
Refer General Manager's Report (GM11), [File No. H.04-06].
- 16) A copy of the Quarterly Budget Review as at 30th September, 2017.
Refer Executive Manager, Corporate & Community Services' Report (CS4), [File No. F.02-02].

ITEMS TABLED AT THE MEETING

- 1) A copy of the REROC Annual Report for 2016-2017.
- 2) A copy of the Riverina Regional Library Annual Report for 2016-2017.
- 3) A copy of the Councillors Handbook from the Office of Local Government.
- 4) A copy of the LGNSW Annual Report for 2016/17.

This is Page No. 55 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 16th November, 2017.


.....DEPUTY MAYOR


.....GENERAL MANAGER.