

Meeting commenced at 2.00pm.

BUSINESS:

- 1) Apologies
- 2)
 - a. Confirmation of Minutes of the Meeting held 24th October, 2019.
 - b. Matters arising out of Minutes. (Not elsewhere reported)
- 3) Correspondence
 - a. Agenda A (Information Only)
 - b. Agenda B
- 4) General Manager's Report
 - 4.1 General Manager's Report
 - 4.2 Executive Manager, Corporate & Community Services' Report
 - 4.3 Executive Manager, Engineering & Technical Services' Report
 - 4.4 Executive Manager, Development & Environmental Services' Report
- 5) Reports: Delegates/Mayor/Councillors

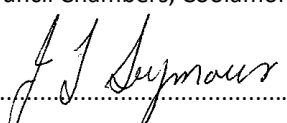
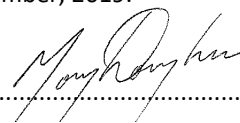
PRESENT: Clr John Seymour, Clr David McCann, Clr Jeremy Crocker, Clr Bruce Hutcheon, Clr Colin McKinnon, Clr Alan White and Clr Steve Jones.

STAFF: Tony Donoghue, General Manager;
Courtney Armstrong, Executive Manager, Corporate & Community Services;
Tony Kelly, Executive Manager, Engineering & Technical Services;
Colby Farmer, Executive Manager, Development & Environmental Services;
Samantha Jennings, Finance Manager.

APOLOGIES: Clr Kathy Maslin and Clr Kerrilee Logan.

1) APOLOGIES

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Jones that the apologies of Clr Maslin and Clr Logan be accepted. 228/11/2019

..... MAYOR ..... GENERAL MANAGER.

2a) CONFIRMATION OF MINUTES OF THE MEETING HELD 24TH OCTOBER, 2019.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that the Minutes of the Meeting held 24th October, 2019 as circulated be confirmed and adopted. 229/11/2019

2b) MATTERS ARISING OUT OF THE MINUTES
There were no matters arising out of the Minutes.

3) CORRESPONDENCE

AGENDA A (FOR INFORMATION ONLY)

1a) ACTIVITY REPORTS

- 1) Operating Statistics of the Coolamon Shire Library for October 2019.
- 2) Community Development Officer's Report for October 2019.
- 3) Tourism and Business Development Officer's Report for October 2019.

General Manager's Note

➔ The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only. Attachment No. 1

2a) INFORMATION PAPERS

➔ The following papers have been **distributed** with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed, then that can be raised with the General Manager. Attachment No. 2

- 1) Minutes of the Advance Ganmain Committee Meeting held 6th November, 2019.

3a) ITEMS TABLED AT THE MEETING

- 1) Riverina Regional Library – Annual Report for 2018-2019
- 2) Murray Darling Association - Annual Report for 2018-2019
- 3) Rural Financial Counselling Service NSW Southern Region – Annual Report for 2019
- 4) Riverina Eastern Regional Organisation of Councils (REROC) – Annual Report for 2018-2019

AGENDA B

1b) GOLDENFIELDS WATER (W.01-02, SC433)

Advising that the following persons were re-elected at their Meeting held on 24th October, 2019:

- Councillor Dennis Palmer from Cootamundra-Gundagai Regional Council was duly elected as Chairperson; and
- Councillor David McCann from Coolamon Shire Council was duly elected as Deputy Chairperson.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Crocker that the Correspondence listed in Agenda A and Agenda B be received and noted.

230/11/2019

4) GENERAL MANAGER REPORTS

4.1) GENERAL MANAGER REPORTS

GM1) COUNCIL'S AUDIT REPORT FOR THE YEAR ENDED 30TH JUNE, 2019 (A.12-01, SC34)

- The General Purpose Financial Report, Special Purpose Financial Report and Special Schedules in respect of the financial year ending 30th June, 2019 are attached. Attachment No. 3

In accordance with Section 418(3) of the Local Government Act, 1993, Council has given Public Notice regarding the presentation of the Financial Statements and Auditor's Reports and has not yet received any submissions under Section 420 of the act with respect to the Statements or Auditor's Reports. The closing date for submissions is Thursday, 28th November 2019.

Min Lee, Director, Financial Audit Services, Audit Office of NSW and Brad Bohun, Partner, Crowe; will attend the Council Meeting to address the Audit reports.

Recommendation

That the report be noted.

RESOLVED on the motion of Clr McKinnon and seconded by Clr White that the report be noted. 231/11/2019

GM2) DROUGHT RELIEF (C.11-06, SC142)

Council has received requests from the community seeking advice on what is available in the way of drought relief.

Currently all formal drought related subsidies or benefits are provided by the State or Federal Government. The best place to find this information is on the drought hub website. This was included in last month's Newsletter.

Additionally, REROC has commenced the formation of a Regional Drought Committee, that will have representatives from State and Federal Departments such as DPC, PHN, MLHD and Rural Counselling Services. In addition, all the REROC Councils will be involved. Our Staff Representative on this Committee is Jess Inch.

- With regard to rate relief, Council has a policy that is not specifically aimed at drought but all hardships and ratepayers can make arrangements with Council in accordance with this policy. This can include a payment plan or extension of time including relief from interest charges. A copy of the current policy is attached.

Attachment No. 4

Part of the recent project funding that has been provided is aimed at injecting funds into Rural Communities. The SCCF Rounds and Drought Programme have both been rolled out mindful of engaging local contractors and keeping the work and money local.

Recommendation

For Council information.

RESOLVED on the motion of Clr Crocker and seconded by Clr White that the report be received. 232/11/2019

GM3) 2020 COOLAMON SHIRE ANNUAL EVENT FUNDING PROGRAM (E.07-01, SC491)

Coolamon Shire Council allocates funding towards its annual Event Funding Program. This funding program provides financial assistance for community or tourism related events held within the Shire.

Funding for 2020 will be available from Monday, 25th November, 2020. Applicants can apply for funds from a pool of \$6,000 (maximum of \$3,000 per application, no minimum amount), which will be assessed and allocated as per the program guidelines. The event must be held between 1st January 2020 to 31st December 2020. The application process last year opened Monday, 3rd December, 2018. Funds will be available until money has been exhausted.

Applications will be accepted anytime during 2020. Once applications have been accepted a report will go to Council for approval with staff recommendations.

Funding guidelines and application forms are available:

- Online at www.visitcoolamonshire.com.au and www.coolamon.nsw.gov.au
- Hardcopy from the Coolamon Shire Council
- Hardcopy from the Coolamon Library

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST NOVEMBER, 2019.

Completed application forms and supporting material can be submitted by post, email or hand delivered to the Council chambers. Any questions or additional information can be received from Laura Munro, Tourism and Business Development Officer.

Previous Funding Recipients:

Year	Event	Amount
2015	Ganmain Show	\$3,000
	Ardlethan Country Music Festival	\$3,000
2016	Ganmain Public School P&C Triathlon	\$2,000
	Ardlethan Country Music Festival & Talent Quest	\$2,000
	Ganmain Agricultural Show	\$2,000
2017	Up2Date Art Exhibition	\$3,000
	Ganmain Historical Society Open Day	\$3,000
2018	Ganmain Historical Society Open Day	\$2,000
	Ganmain P&C Public School Triathlon	\$3,000
2019	Ardlethan Art Prize	\$1,000
	Ardlethan Show	\$1,467
	Coolamon Fire Muster	\$2,000
	Ganmain Triathlon	\$1,500
	Total	\$28,967

Recommendation

For Council Information.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that the report be received 233/11/2019

GM4) COOLAMON ROTARY CLUB (C.07-03, SC90)

- ➔ Council has received a request from the Coolamon Rotary Club seeking permission to erect a sign at the entry point to each of the four access points to Coolamon. A copy of the request is attached. Attachment No. 5.1

Council has several Community Service Groups and currently provides information on a sign in Lions Park, near the public toilets.

- This was designed to ensure that all Service Groups had an opportunity to advertise their contact numbers without requiring a multitude of signs throughout the town. See photos attached. Attachment No. 5.2

In addition to the number of signs proposed, Council and the Club need to be mindful of what information they are trying to get across to the public. The size of the sign and the information included will determine if it is to be read whilst travelling at 50kms per hour or requires people to stop and read the sign. This has implications for whether it requires pull over areas or how often information will require changing. Is it aimed at the traveller indicating meeting dates, or aimed at the local people with reminders for events etc.

In addition to the request for signage, the Club has also requested the donation of wheelie bins to assist in the collection of plastic bottle tops to aid in a charity being conducted.

Assessment

Council is reluctant to have various signage for all Service Clubs and by extension any business advertising all through town. It is believed detrimental to street amenity and would clutter the entry points to our towns. Council has considered this before and this is why one sign was located at its current location aimed at providing information to travellers. This is why it was chosen to go in Lions Park where there are toilets and playgrounds and is used as a regular stop over for travellers.

At best it is thought that there should be one sign only catering to all service groups and that this would be paid for by all or one of them and to a suitable design that reflects the character and location of the sign. This will require consultation with the other Service Clubs.

Alternatively, the existing facility can be upgraded to reflect any changes to the information required to be provided.

Recommendation

That Council approach other Service Clubs to gather their intentions if any.

RESOLVED on the motion of Clr McCann and seconded by Clr White that Council write to Coolamon Rotary advising that Council will attend to the upgrading of the sign in Lions Park. 234/11/2019

GM5) STRONGER COUNTRY COMMUNITIES FUND – ROUND 2 PROJECTS (G.03-57, SC1067)

Council have now completed the Ganmain Sportsground Multipurpose facility upgrade and the Coolamon Sport & Recreation Club bowling green refurbishment.

Both of these were completed and the allocated project management fees are charged. As per previous reports to Council, this amount was considered in excess of the project management that was actually undertaken due to the support and work of the Community Organisations.

It was thought appropriate that Council retain a \$5,000 amount for the project management that was undertaken and return the excess as a donation to the Clubs.

As mentioned before, it is thought appropriate that this donation be put towards infrastructure or materials associated with the operation of the trust and grounds.

→ The Coolamon Sport & Recreation Club costs are in excess of the amount funded and they have requested that any donation be used to cover this outstanding amount. (See Attachment). Attachment No. 6

The Ganmain Football Trust are yet to advise what they would like to spend their donation on.

Recommendation

- 1) That the Coolamon Sport & Recreation Club receive a \$10,000 donation towards the outstanding amount of the Synthetic Bowling Green.
- 2) That a donation be made to the Ganmain Football Trust to the value of \$25,000 for capital infrastructure and that the General Manager discuss with the Committee and decide what that donation will be used for.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McKinnon that:
235/11/2019

- 1) **The Coolamon Sport & Recreation Club receive a \$10,000 donation towards the outstanding amount of the Synthetic Bowling Green, and**
- 2) **That a donation be made to the Ganmain Football Trust to the value of \$25,000 for capital infrastructure and that the General Manager discuss with the Committee and decide what that donation will be used for.**

GM6) DROUGHT COMMUNITIES PROGRAMME (G.03-66, SC1136)

On Thursday, 11th November 2019, Council received a call from the Department of Infrastructure, Transport, Cities and Regional Development to advise that Council had received a further \$1 Million for the Drought Communities Programme.

- Council has received an email explaining this and it is indicated that the criteria set for the \$1 Million is similar to the previous allocation and that the timeframe for spending is by the end of the calendar year 2020. Attachment No. 7

As we had only just agreed to the previous projects under the Drought Communities Programme, I enquired as to whether or not we could reconsider the first amount of allocations to ensure that projects were completed and managed within the appropriate timeframes. It was thought that this would be a better allocation of money.

It is appropriate that once confirmation has been provided, Council hold a Workshop to discuss the allocation of these funding amounts. It is proposed the Workshop be held towards the end of November. The outcomes will then be presented to the December Meeting.

Recommendation

That a Council Workshop be held on Thursday, 28th November, 2019 at 2.00pm to determine projects under the Drought Communities Programme.

RESOLVED on the motion of Clr White and seconded by Clr Jones that a Council Workshop be held on Thursday, 28th November, 2019 at 3.00pm to determine projects under the Drought Communities Programme. 236/11/2019

GM7) DROUGHT COMMUNITIES PROGRAM - COMMUNITY DROUGHT EVENT 2020 (G.03-66, SC1136)

At the May Council meeting, it was decided that as a part of the Drought Communities Program funding, \$30,000 would be allocated to community events that promote a sense of unity and togetherness during the drought.

The original concept included allocating \$10,000 to each of the following events:

1. The Ganmain Show
2. The Ardlethan Show
3. A Drought specific community event to be held in Coolamon.

All projects undertaken under the Drought Communities Program must be completed before July 2020. Given the strict timeframes of the program the allocation of funding towards the Ganmain Show (hosted in August) and the Ardlethan Show (hosted in September) is not possible.

With this in mind, alternative arrangements must now be made to best spend the allocated \$30,000.

- **Option One**

- 1) Allocation of \$5,000 to Gourmet Ganmain - hosted in March. The 2019 Gourmet Ganmain event was a tremendous success. Hosted in the Victory Memorial Gardens, the market has a local food focus and is coordinated by the Advance Ganmain Committee.
- 2) Allocation of \$5,000 to the Inaugural Ardlethan Art Prize – hosted in May. The Art Prize is hosted at the Ardlethan Hall and is a key fundraising effort by the Advance Ardlethan Committee for the Museum project. This event is gaining success and numbers with each consecutive year.
- 3) Allocation of \$20,000 to host a drought specific community event in Coolamon – hosted early March. This event will be hosted by Coolamon Shire Council and will include entertainment, children’s activities, food, bar area, community lead activities. Potential locations include, Redgrave Park (incorporating the Pool) or Jim Thompson Fields

- **Option Two**

Drought specific event in Coolamon - \$30,000

A large scale event includes a bike and hike component during the day, with community festival at the end of the ride. This type of event would require increased staffing and coordination in the lead up to, and on the day of.

Staff Recommendation

Option One:

- Supports 3 largest towns/villages
- The existing events in Ganmain and Ardlethan will ensure that funds are spent on events that are already successful and fall within timeframe
- Both event organisers have a solid record of acquitting funds

- This option meets the original targets set in the funding agreement
- A new event in will promote community togetherness while bringing money to local businesses

Recommendation

That Council endorse to proceed with Option 1, which is to support three events within the Coolamon Shire.

RESOLVED on the motion of Clr White and seconded by Clr McCann that Council defer the discussion relating to the event allocations to the Council Workshop for the Drought Communities Extension. 237/11/2019

↑ **ADJOURNMENT**

Council adjourned at 2.48pm to receive a delegation from the new Acting Regional Inspector, Tim Briggs together with Sergeant Bernard Nix, NSW Police Force to discuss how the new policing regime is working and issues associated with our Council area.

Council reconvened at 3.35pm.

GM8) COUNCIL COMMITTEE STRUCTURE (C.11-05, SC141)

Further to the Report at the September Council Meeting regarding Council's Committee Structure, the following change is to be made to the Audit, Risk & Improvement Committee:

Audit, Risk & Improvement Committee

Mr Ray Smith, Bland Shire Council

~~Ms Adele Casey, Bland Shire Council~~

Ms Alison Balind, Bland Shire Council

Clr Bruce Hutcheon

Clr Alan White

Alternate Delegate: Clr Dave McCann

Note:

Cootamundra-Gundagai Audit, Risk & Improvement Committee

Tony Donoghue

Courtney Armstrong

Recommendation

That the above change be made to Council's Committee Structure for the Audit, Risk & Improvement Committee.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that Council's Committee Structure for the Audit, Risk & Improvement Committee be as follows: 238/11/2019

Audit, Risk & Improvement Committee

Mr Ray Smith, Bland Shire Council

Ms Alison Balind, Bland Shire Council

Clr Bruce Hutcheon

Clr Alan White

Alternate Delegate: Clr Dave McCann

Note:

Cootamundra-Gundagai Audit, Risk & Improvement Committee

Tony Donoghue

Courtney Armstrong

GM9) DECEMBER AND JANUARY COUNCIL MEETINGS (C.11-04, SC140)

Council has historically not held a January Meeting. The first meeting in the New Year being the third Thursday in February.

Should any major event require Council decision in an emergency, a meeting can be called by the Mayor and General Manager.

Similarly, Council have in the past considered moving the December Meeting around to either avoid harvest or allow staff a more appropriate time to deal with resolutions from the December Meeting prior to the Christmas break.

Recommendation

That Council consider the meeting dates and times for the December and January Meetings.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon: 239/11/2019

- 1) That the December 2019 Meeting be held at 2.00pm on the 19th December 2019; and**
- 2) That Council not hold the January Council Meeting.**

4.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

CS1) FINANCE REPORT AS AT 31 OCTOBER 2019

RESOLVED on the motion of Clr Jones and seconded by Clr Crocker that the report be received. 240/11/2019

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
2/11/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	2/11/2019
10/11/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	365	2.70%	10/11/2019
26/06/2019	AMP	A1/A	Term Deposit	\$ 500,000	154	2.25%	27/11/2019
30/08/2019	Macquarie Bank	A1/A	Term Deposit	\$ 1,000,000	90	1.80%	28/11/2019
30/08/2019	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	91	1.63%	29/11/2019
9/09/2019	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	91	2.10%	9/12/2019
14/09/2019	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	91	2.10%	14/12/2019
23/09/2019	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	91	2.10%	23/12/2019
21/12/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,700,000	365	2.80%	21/12/2019
22/07/2019	AMP	A1/A	Term Deposit	\$ 1,000,000	179	2.20%	17/01/2020
22/07/2019	AMP	A1/A	Term Deposit	\$ 500,000	179	2.20%	17/01/2020
24/10/2019	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	91	1.55%	23/01/2020
2/08/2019	AMP	A1/A	Term Deposit	\$ 1,000,000	182	2.10%	31/01/2020
4/02/2019	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.70%	4/02/2020
16/08/2019	AMP	A1/A	Term Deposit	\$ 2,000,000	182	2.05%	14/02/2020
24/10/2019	Macquarie Bank	A1/A	Term Deposit	\$ 1,000,000	120	1.60%	21/02/2020
TOTAL INVESTED				\$ 17,700,000			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policies.


(Samantha Jennings, Finance Manager)

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS

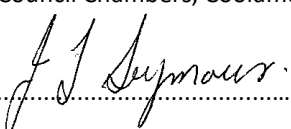
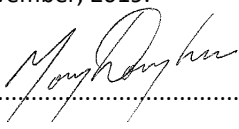
EXTERNAL RESTRICTIONS AS AT 30TH JUNE, 2019

Allawah Lodge - Accommodation Bonds/Payments	\$ 4,096,670.11
Allawah Village - Loan-Licence	\$ 3,458,390.67
Developer Contributions	\$ 6,842.03
Specific Purpose Unexpended Grants & Contributions & Other Funding	\$ 516,527.09
Stormwater Management	\$ 93,011.25
Sewerage Fund	\$ 2,099,524.83
Waste Management	\$ 768,038.60
	<u>\$ 11,039,004.58</u>

INTERNAL RESTRICTIONS AT 30TH JUNE, 2019

Asset/Plant Replacement	\$ 1,000,000.00
Employees Leave Entitlements	\$ 1,260,000.00
Deferred Works	\$ 401,895.00
Ardlethan Preschool	\$ 67,229.76
Asset Management (inc. unrestricted cash)	\$ 2,800,242.80
Allawah Lodge Asset Mgt Reserve	\$ 979,366.67
Allawah Village Asset Mgt Reserve	\$ 593,072.35
CECC Asset Mgt Reserve	\$ 234,682.57
Financial Assistance Grant	\$ 1,905,806.00
Swimming Pools	\$ 15,000.00
Rehabilitation of Gravel Pits	\$ 127,744.09
	<u>\$ 9,385,039.24</u>
	<u>\$ 20,424,043.82</u>

This is Page No. 13 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.

 MAYOR  GENERAL MANAGER.


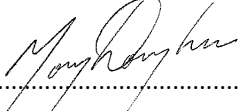
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST NOVEMBER, 2019.

COOLAMON SHIRE COUNCIL
INCOME STATEMENT

for the period 1st July 2019 to 30th June 2020

	OCTOBER 2019	SEPTEMBER 2019	AUGUST 2019	2019/2020 BUDGET	2018/2019 ACTUAL
Income from continuing operations					
<i>Revenue:</i>					
Rates & annual charges	3,635,914.62	3,636,839.62	3,634,092.40	3,577,000.00	3,586,756.61
User charges & fees	1,324,048.25	956,948.19	595,670.04	3,848,000.00	3,805,820.23
Interest and investment revenue	(39,690.70)	(68,977.74)	(152,457.80)	476,000.00	503,315.46
Other revenues	215,780.47	150,465.88	91,269.52	543,000.00	753,083.72
Grants & contributions provided for operating purposes	1,326,502.97	1,118,495.98	1,099,231.68	5,435,000.00	7,010,338.91
Grants & contributions provided for capital purposes	1,012,237.57	425,963.91	224,423.83	3,021,000.00	2,293,609.12
Internals	0.00	0.00	0.00		0.00
<i>Other income:</i>					
Net gain from the disposal of assets	242,402.65	211,328.67	133,669.37	168,000.00	-116,980.54
Total revenues from continuing operations	7,717,195.83	6,431,064.51	5,625,899.04	17,068,000.00	17,835,943.51
Expenses from continuing operations					
Employee benefits and on-costs	1,986,535.64	1,522,090.55	929,606.74	6,405,000.00	6,276,729.02
Borrowing costs	4,512.63	4,512.63	4,512.63	6,000.00	15,744.57
Materials & contracts	1,518,986.25	1,048,955.22	738,662.04	3,949,000.00	3,261,551.81
Depreciation, amortisation & impairment	193,912.06	145,238.90	96,925.44	4,069,000.00	3,827,454.53
Other expenses	713,230.61	648,702.27	489,332.67	1,474,000.00	1,582,729.70
Net loss from the disposal of assets					
Total expenses from continuing operations	4,417,177.19	3,369,499.57	2,259,039.52	15,903,000.00	14,964,209.63
Operating result from continuing operations	3,300,018.64	3,061,564.94	3,366,859.52	1,165,000.00	2,871,733.88
Net operating result for the year before grants and contributions provided for capital purposes					
	2,287,781.07	2,635,601.03	3,142,435.69	-1,856,000.00	578,124.76

This is Page No. 14 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.


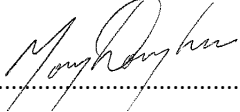
.....  MAYOR  GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST NOVEMBER, 2019.

COOLAMON SHIRE COUNCIL
INCOME STATEMENT BY FUND

October 2019			
	CONSOLIDATED		
	GENERAL FUND	SEWERAGE FUND	TOTAL
Income from continuing operations			
<i>Revenue:</i>			
Rates & annual charges	3,069,897.09	566,017.53	3,635,914.62
User charges & fees	1,315,300.25	8,748.00	1,324,048.25
Interest and investment revenue	(40,466.83)	776.13	-39,690.70
Other revenues	215,300.46	480.01	215,780.47
Grants & contributions provided for operating purposes	1,326,502.97	0.00	1,326,502.97
Grants & contributions provided for capital purposes	429,485.74	582,751.83	1,012,237.57
Internals	0.00	0.00	0.00
<i>Other income:</i>			
Net gain from the disposal of assets	242,402.65	0.00	242,402.65
Total revenues from continuing operations	6,558,422.33	1,158,773.50	7,717,195.83
Expenses from continuing operations			
Employee benefits and on-costs	1,930,429.08	56,106.56	1,986,535.64
Borrowing costs	4,512.63		4,512.63
Materials & contracts	1,389,974.82	129,011.43	1,518,986.25
Depreciation & amortisation	192,902.74	1,009.32	193,912.06
Other expenses	691,466.12	21,764.49	713,230.61
Total expenses from continuing operations	4,209,285.39	207,891.80	4,417,177.19
Operating result from continuing operations	2,349,136.94	950,881.70	3,300,018.64
Net operating result for the year before grants and contributions provided for capital purposes	1,919,651.20	368,129.87	2,287,781.07

This is Page No. 15 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.


 MAYOR
 
 GENERAL MANAGER.

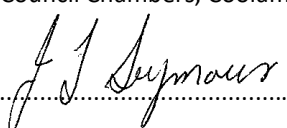
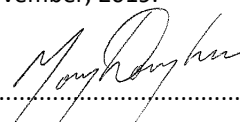
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST NOVEMBER, 2019.

COOLAMON SHIRE COUNCIL
BALANCE SHEET

for the period 1st July 2018 to 30th June 2019

	OCTOBER 2019	SEPTEMBER 2019	AUGUST 2019	2019/2020 BUDGET (ADJ FOR OPENING BALS)	2018/2019 ACTUAL
ASSETS					
Current assets					
Cash and cash equivalents	2,692,419.39	2,956,379.38	3,699,220.18	105,854.17	2,724,043.82
Investments	17,700,000.00	16,700,000.00	16,700,000.00	16,700,000.00	17,700,000.00
Receivables	1,865,275.35	2,572,095.60	2,980,240.36	1,318,076.65	1,317,873.23
Inventories	398,602.89	363,588.04	365,537.38	258,238.56	344,142.68
Other					
Total current assets	22,656,297.63	22,592,063.02	23,744,997.92	18,382,169.38	22,086,059.73
Non-current assets					
Investments					
Receivables	0.00	0.00	0.00	780,000.00	0.00
Inventories	102,397.55	102,397.55	102,397.55	102,543.45	102,397.55
Infrastructure, property, plant & equipment	223,501,680.63	222,893,332.37	222,215,012.96	229,575,961.90	221,371,714.08
Accumulated Dep'n - Infrastructure, PP&E	(45,209,565.39)	(45,160,892.23)	(45,112,578.77)	(49,352,860.18)	(45,283,528.98)
Accumulated Imp't - Infrastructure, PP&E	0.00	0.00	0.00	0.00	0.00
Other	(512.91)	(541.09)	-313.76	(370.12)	(370.12)
Total non-current assets	178,393,999.88	177,834,296.60	177,204,517.98	181,105,275.05	176,190,212.53
Total assets	201,050,297.51	200,426,359.62	200,949,515.90	199,487,444.43	198,276,272.26
LIABILITIES					
Current liabilities					
Payables	7,725,106.28	7,340,968.56	7,558,235.90	8,143,344.18	8,248,808.28
Overdraft				0.00	
Interest bearing liabilities	0.00	0.00	0.00	0.00	
Provisions	1,726,592.21	1,725,245.74	1,725,840.10	1,872,698.99	1,728,883.60
Total current liabilities	9,451,698.49	9,066,214.30	9,284,076.00	10,016,043.17	9,977,691.88
Non-current liabilities					
Payables	2,368.84	2,368.84	2,368.84	2,765.59	2,368.84
Interest bearing liabilities	0.00	0.00	0.00	0.00	0.00
Provisions	481,057.11	481,057.11	481,057.11	487,769.72	481,057.11
Total non-current liabilities	483,425.95	483,425.95	483,425.95	490,535.31	483,425.95
TOTAL LIABILITIES	9,935,124.44	9,549,640.25	9,767,501.95	10,506,578.48	10,461,117.83
Net assets	191,115,173.07	190,876,719.37	191,182,013.95	188,980,865.95	187,815,154.43
EQUITY					
Retained earnings	94,951,710.10	94,713,256.40	95,018,550.98	92,817,486.73	91,651,691.46
Reserves	96,163,462.97	96,163,462.97	96,163,462.97	96,163,379.22	96,163,462.97
Internal Assets/Liabilities	0.00	0.00	0.00		
Trust Transfer					
Total equity	191,115,173.07	190,876,719.37	191,182,013.95	188,980,865.95	187,815,154.43

This is Page No. 16 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.


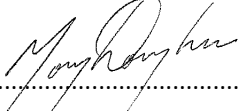

 MAYOR
 
 GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST NOVEMBER, 2019.

COOLAMON SHIRE COUNCIL
BALANCE SHEET BY FUND

	October 2019		COOLAMON SHIRE TOTAL
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	
ASSETS			
Current assets			
Cash and cash equivalents	765,922.96	1,926,496.43	2,692,419.39
Investments	17,700,000.00		17,700,000.00
Receivables	1,514,082.95	351,192.40	1,865,275.35
Inventories	398,602.89		398,602.89
Other			0.00
Total current assets	20,378,608.80	2,277,688.83	22,656,297.63
Non-current assets			
Investments			0.00
Receivables	0.00		0.00
Inventories	102,397.55		102,397.55
Infrastructure, property, plant & equipment	206,331,817.89	17,169,862.74	223,501,680.63
Accumulated Depreciation	(38,491,040.35)	(6,718,525.04)	(45,209,565.39)
Accumulated Impairment	0.00		0.00
Other	(512.91)		(512.91)
Total non-current assets	167,942,662.18	10,451,337.70	178,393,999.88
Total assets	188,321,270.98	12,729,026.53	201,050,297.51
LIABILITIES			
Current liabilities			
Payables	7,725,106.28	0.00	7,725,106.28
Interfunding			0.00
Interest bearing liabilities	0.00		0.00
Provisions	1,726,592.21		1,726,592.21
Total current liabilities	9,451,698.49	0.00	9,451,698.49
Non-current liabilities			
Payables	2,368.84		2,368.84
Interest bearing liabilities	0.00		0.00
Provisions	481,057.11		481,057.11
Total non-current liabilities	483,425.95	0.00	483,425.95
TOTAL LIABILITIES	9,935,124.44	0.00	9,935,124.44
Net assets	178,386,146.54	12,729,026.53	191,115,173.07
EQUITY			
Retained earnings	87,846,969.63	7,104,740.47	94,951,710.10
Reserves	90,539,176.91	5,624,286.06	96,163,462.97
Internal Assets & Liabilities			0.00
Trust Transfer			
Total equity	178,386,146.54	12,729,026.53	191,115,173.07

This is Page No. 17 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.

.....  MAYOR  GENERAL MANAGER.


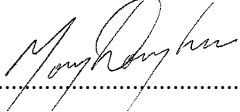
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST NOVEMBER, 2019.

COOLAMON SHIRE COUNCIL
INTERNAL & EXTERNAL RESTRICTIONS

for the period 1st July 2018 to 30th June 2019

	OCTOBER 2019	SEPTEMBER 2019	AUGUST 2019	2019/2020 BUDGET (ADJ FOR OPENING BALS)	2018/2019 ACTUAL
GENERAL FUND					
<i>EXTERNALLY RESTRICTED</i>					
Grants & Susidies & Other	659,048.05	465,841.74	564,255.84	246,993.64	516,527.09
Developer Contributions	30,505.77	19,402.11	9,242.03	6,842.03	6,842.03
Waste Management	883,594.91	900,481.19	903,371.83	827,414.34	768,038.60
Allawah Lodge Accommodation Payments	4,339,332.30	4,289,334.83	4,290,570.03	4,443,863.65	4,096,670.11
Allawah Village Loan-Licence	3,317,935.14	3,015,935.14	3,164,533.14	3,304,876.36	3,458,390.67
	9,230,416.17	8,690,995.01	8,931,972.87	8,829,990.03	8,846,468.50
<i>INTERNALLY RESTRICTED</i>					
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
Employees Leave Entitlements Reserve	1,160,000.00	1,260,000.00	1,260,000.00	1,080,000.00	1,260,000.00
Stormwater Management Reserve	135,350.88	136,272.05	137,202.58	42,883.58	93,011.25
Swimming Pools Reserve	15,000.00	15,000.00	15,000.00	0.00	15,000.00
Deferred Works Reserve	135,462.52	147,485.44	151,340.45	280,000.00	401,895.00
Ardlethan Preschool	116,860.46	83,541.38	91,731.80	56,489.02	67,229.76
Financial Assistance Grant	0.00	0.00	0.00	104,074.00	1,905,806.00
Allawah Lodge Asset Mgt Reserve	884,484.05	882,128.82	1,037,287.44	806,305.92	979,366.67
Allawah Village Asset Mgt Reserve	536,645.96	547,813.61	557,325.60	313,168.11	593,072.35
CECC Asset Mgt Reserve	253,427.85	237,768.99	228,761.85	181,293.82	234,682.57
Gravel Pits Rehabilitation Reserve	127,744.09	127,744.09	127,744.09	132,744.09	127,744.09
	4,364,975.81	4,437,754.38	4,606,393.81	3,996,958.54	6,677,807.69
Asset Management/Available for Working Funds	4,870,530.98	4,549,302.02	4,900,228.98	1,963,806.68	2,800,242.80
Total Cash Balance - General Fund	18,465,922.96	17,678,051.41	18,438,595.66	14,790,755.24	18,324,518.99
SEWERAGE FUND					
Sewerage Fund	1,926,496.43	1,978,327.97	1,960,624.52	1,541,263.18	2,099,524.83
	1,926,496.43	1,978,327.97	1,960,624.52	1,541,263.18	2,099,524.83
Total Cash Balance - Sewerage Fund	1,926,496.43	1,978,327.97	1,960,624.52	1,541,263.18	2,099,524.83
TOTAL CONSOLIDATED CASH	20,392,419.39	19,656,379.38	20,399,220.18	16,332,018.42	20,424,043.82

This is Page No. 18 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.

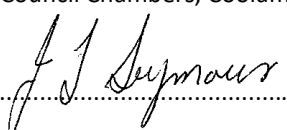
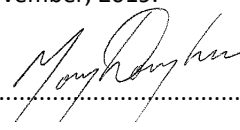
.....  MAYOR  GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST NOVEMBER, 2019.

RATE COLLECTIONS

	ARREARS BFWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADJ TOTAL	% TO TOTAL	COLLECTABLE BALANCE
31/10/2003	280,098.47	2,027,632.31	2,307,730.78	857,746.23	37.17%	102,580.86	2,205,149.92	38.90%	1,347,403.69
31/10/2004	181,374.69	2,089,378.64	2,270,753.33	833,155.25	36.69%	106,390.81	2,164,362.52	38.49%	1,331,207.27
31/10/2005	163,566.58	2,161,087.40	2,324,653.98	854,022.98	36.74%	106,595.28	2,218,058.70	38.50%	1,364,035.72
31/10/2006	185,519.90	2,240,125.29	2,425,645.19	840,742.52	34.66%	106,570.62	2,319,074.57	36.25%	1,478,332.05
31/10/2007	236,912.33	2,413,436.48	2,650,348.81	954,343.56	36.01%	118,883.99	2,531,464.82	37.70%	1,577,121.26
31/10/2008	277,343.62	2,494,636.91	2,771,980.53	952,397.05	34.36%	120,425.91	2,651,554.62	35.92%	1,699,157.57
31/10/2009	239,371.45	2,597,036.84	2,836,408.29	987,381.20	34.81%	121,497.64	2,714,910.65	36.37%	1,727,529.45
31/10/2010	292,105.99	2,709,127.81	3,001,233.80	1,042,643.73	34.74%	125,062.93	2,876,170.87	36.25%	1,833,527.14
31/10/2011	239,162.46	2,859,628.99	3,098,791.45	1,119,459.58	36.13%	125,040.19	2,973,751.26	37.64%	1,854,291.68
31/10/2012	207,935.41	3,022,197.05	3,230,132.46	1,202,563.74	37.23%	127,580.85	3,102,551.61	38.76%	1,899,987.87
31/10/2013	230,807.22	3,134,372.75	3,365,179.97	1,208,882.77	35.92%	124,161.24	3,241,018.73	37.30%	2,032,135.96
31/10/2014	263,562.88	3,292,140.97	3,555,703.85	1,291,979.03	36.34%	121,405.48	3,434,298.37	37.62%	2,142,319.34
31/10/2015	335,520.44	3,407,861.74	3,743,382.18	1,408,399.46	37.62%	123,775.98	3,619,606.20	38.91%	2,211,206.74
31/10/2016	300,944.76	3,493,051.04	3,793,995.80	1,388,403.60	36.59%	124,149.25	3,669,846.55	37.83%	2,281,442.95
31/10/2017	303,728.87	3,562,633.59	3,866,362.46	1,444,201.69	37.35%	117,122.89	3,749,239.57	38.52%	2,305,037.88
31/10/2018	319,410.16	3,669,568.75	3,988,978.91	1,488,272.81	37.31%	115,319.36	3,873,659.55	38.42%	2,385,386.74
2019/2020									
31/07/2019	368,193.86	3,773,598.63	4,141,792.49	312,745.32	7.55%	115,528.25	4,026,264.24	7.77%	3,713,518.92
31/08/2019	368,193.86	3,776,704.41	4,144,898.27	1,188,590.24	28.68%	115,820.44	4,029,077.83	29.50%	2,840,487.59
30/09/2019	368,193.86	3,780,749.28	4,148,943.14	1,442,955.19	34.78%	115,061.06	4,033,882.08	35.77%	2,590,926.89
31/10/2019	368,193.86	3,782,998.90	4,151,192.76	1,577,874.73	38.01%	115,986.06	4,035,206.70	39.10%	2,457,331.97

This is Page No. 19 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.

.....
 MAYOR
 GENERAL MANAGER.

CS2) QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019 (F.02-02)

- ➔ Enclosed with the attachments is the Quarterly Budget Review Statements to the 30 September 2019 for Council’s information. The Review reveals a change in Council’s anticipated operating result after capital amounts from a surplus of \$1,165,301 to a surplus of \$3,719,460. Attachment No. 8

Council’s anticipated nett cash position has decreased from a deficit of \$3,617,813 to a deficit of \$3,497,144 being a favourable variance of \$120,669.

The following items have been subject to material forecast changes:

Administration

Income

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Sundry Administration Income	30,000	9,267	124,027	94,027	313.42 F

- **Sundry Administration Income** – Council’s administration of the Stronger Country Communities Round 2 projects on behalf of community organisations was not included in Council’s original budget.

Expenditure

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Field Staff – Overheads charged to other works	(500,000)	(103,533)	(410,000)	(90,000)	18.00 UF

- **Field Staff – Overheads charged to other works** – based on year to date figures, it is anticipated that overheads allocation will not reach the original budget figure

Governance

Expenditure

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Community Survey	20,000	0	29,000	(9,000)	45.00 UF

- **Community Survey** – Council staff have engaged IRIS to undertake the 4 yearly community survey and the quotation has exceeded Council’s original budget allocation

**Public Order & Safety
Income**

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Sundry Income	0	8,496	8,496	8,496	

- **Sundry Income** – Council has charged the RFS and SES for electricity costs incurred at the Joint RFS/SES Complex in Coolamon over the past 6 years.

**Health
Expenditure**

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Overheads charged to other works	(180,000)	(32,791)	(130,000)	(50,000)	27.78 UF

- **Overheads charged to other works** – based on year to date figures, it is anticipated that overheads allocation will not reach the original budget figure

**Community Services & Education
Income**

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Home Care Packages	351,000	24,035	400,000	49,000	13.96 F

- **Home Care Packages** – increased clients will result in Council receiving higher income as compared to the original budget. This is offset by an increase in expenditure

Expenditure

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Home Care Packages	342,700	80,548	383,100	40,400	11.79 UF

- **Home Care Packages** – increased clients will result in Council incurring additional expenditure as compared to the original budget. This is offset by an increase in income

**Housing & Community Amenities
Expenditure**

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Street Lighting Maintenance	271,000	3,200	5,000	266,000	98.15 F

- **Street Lighting Maintenance** – the proposed replacement of Council’s street lights is scheduled to occur in the 2021 financial year.

**Recreation & Culture
Income**

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Library Grant	27,025	0	69,223	42,198	156.14 F
“Our Shire Our Stories”	0	0	8,500	8,500	F
SCCF Round 2	428,582	0	474,152	45,570	10.63 F
DCP – Ganmain Showground	0	0	110,000	110,000	F

- **Library Grant** – the budget allocation for the library funding received from the state government has been increased following the funding injection. This additional income will be offset by library service expenditure
- **Our Shire Our Stories** – the remaining grant funds relating to the project will be claimed in the current financial year. This is offset by expenditure to complete the project.
- **SCCF Round 2** – these projects are scheduled to be completed this year and adjusted income is based on the current milestone claims.
- **DCP – Ganmain Showground** – the Drought Communities Program projects were not included in Council’s original budget. This income is offset by expenditure.

Expenditure

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Library Services	233,727	82,982	275,925	(42,198)	18.05 UF
“Our Shire Our Stories”	0	0	32,000	32,000	UF
SCCF Round 2	428,582	142,868	557,632	(129,050)	30.11 UF
DCP – Ganmain Showground	0	0	110,000	110,000	UF

- **Library Services** – the budget allocation for the library services has been increased following the funding injection.
- **Our Shire Our Stories** – expenditure to completed the project was not included in Council’s original budget. Grant funds received in the 2019 financial year will be used to fund the project
- **SCCF Round 2** – these projects are scheduled to be completed this year and adjusted expenditure is based on the remaining project allocation.
- **DCP – Ganmain Showground** – this project was not included in Council’s original budget and is offset by income.

**Transport & Communication
Income**

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Roads to Recovery Grant	772,445	0	1,158,668	386,223	50.00

- **Roads to Recovery Grant** – Council has been granted a supplementary allocation of Roads to Recovery funding to be spent over the 2020 and 2021 financial years.

**Economic Affairs
Income**

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
DCP – Ganmain Historical Society, Ardlethan Fast Fill, Drought Event	0	0	115,000	115,000	F

- **DCP – Ganmain Historical Society, Ardlethan Fast Fill & Drought Event** – Council’s original budget did not include these projects and this favourable income variation is offset by an unfavourable expenditure variation

Expenditure

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Tourism Projects	0	25,678	20,000	20,000	UF
Capital Contributions to Ardlethan Sewerage	0	0	50,000	50,000	UF
DCP – Ganmain Historical Society, Ardlethan Fast Fill, Drought Event	0	0	115,000	115,000	UF

- **Tourism Projects** – The Councils involved in the Canola Trail have agreed to produce a booklet utilizing funds that have accumulated in previous years. These funds are held by Coolamon Shire Council.
- **Capital Contributions to Ardlethan Sewerage** – Council originally budgeted to pay the capital contributions in the 2019 financial year. This did not eventuate and an amount was not set aside in deferred works to cover the expenditure
- **DCP – Ganmain Historical Society, Ardlethan Fast Fill & Drought Event** – Council’s original budget did not include these projects.

Capital Incomes & Gains/(Losses)

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Waste Funding	196,542	0	0	196,542	100.00 UF
Restart NSW (Ardlethan Sewerage)	1,625,000	393,966	2,778,653	1,156,653	71.18 F
Sewerage Capital Contributions	0	7,616	76,765	76,765	F
SCCF Round 1	0	0	261,966	261,966	F
DCP – Beckom Hall, Marrar Park Toilets, RSL Roof, Coolamon Showground, Ardlethan Showground, Ardlethan Short Stay, Coolamon Early Childhood Centre	0	0	825,000	825,000	F
Repair Program	200,000	11,822	220,662	20,662	10.33 F
CRIF Funding – Coolamon Caravan Park	58,435	0	0	58,435	100.00 UF
Drought Stimulus Package – Coolamon Industrial Estate	0	0	100,000	100,000	UF

- **Waste Funding** – Council’s application for funding to develop waste transfer stations and undertake works at the waste disposal depots was unsuccessful
- **Restart NSW** – based on the income received in previous years, it is expected that the remaining grant funds will be received in the current financial year when the project is finalized.
- **Sewerage Capital Contributions** – based on year to date receipts and the payment by Council for properties in Ardlethan that will be connecting to the scheme upon completion.
- **SCCF – Round 1** – Based on remaining milestone payments, Council can expect to receive in the current financial year
- **DCP** - Council’s original budget did not include the Drought Communities Funding and projects
- **Repair Program** – Council has been allocated an additional \$20,662 in funding under the RMS Repair program.
- **CRIF Funding – Coolamon Caravan Park** – Council’s application for CRIF funding was unsuccessful
- **Drought Stimulus Package** – Coolamon Industrial Estate – Council’s original budget did not allow for this funding.

Investing Activities
Expenditure

Item	Original Budget	YTD 30/09/19	Amended Budget	Variance (\$)	Variance (%)
Deferred Works – Loader & Council Chambers	0	255,515	280,000	280,000	UF
Fuel Tank & Bowsers	110,000	48,004	48,004	61,996	56.36 F
Coolamon Caravan Park	63,165	0	0	63,165	100.00 F
Ardlethan Short Stay (DCP)	43,000	0	93,000	50,000	116.28 UF
DCP – Beckom Hall, Marrar Park Toilets, RSL Roof, Coolamon Showground, Ardlethan Showground, Coolamon Early Childhood Centre	0	0	815,000	815,000	UF
Gravel Pit Extension	0	13,000	13,000	13,000	UF
SCCF Round 1	0	140,922	160,000	160,000	UF
SCCF Round 2	259,537	37,894	355,435	95,898	UF
Repair Program	400,000	0	441,324	41,324	10.33 UF
Roads to Recovery	697,445	2393.05	1083,667	386,222	55.37 UF
Allawah Lodge Computer Program	0	0	34,200	34,200	UF
Transfer Stations & Depot Alterations	283,369	0	0	283,369	100.00 F
Ardlethan Sewerage	2,571,020	595,381	3,491,000	919,980	35.78 UF

- **Deferred Works – Loader & Council Chambers** – the construction work and purchase of the loader were underway at the end of the 2019 financial year and an amount was set aside in a deferred works reserve
- **Fuel Tank & Bowsers** – this project was brought forward and was partially undertaken during the 2019 financial year.
- **Coolamon Caravan Park** – Council was unsuccessful in obtaining grant funding to undertake this project
- **DCP** – Council’s original budget did not include the approved Drought Communities Programme projects
- **Gravel Pit Extension** – Council is in the process of acquiring additional land to extend a gravel pit that was not included in the original budget
- **SCCF Round 1** – the projects are being finalized and the expenditure is offset by grant funding
- **SCCF Round 2** – these projects are being finalized and the expenditure is offset by grant funding
- **Repair Program** – the budget for Council’s approved projects exceeded the amount included in Council’s original budget

- **Roads to Recovery** – additional works will be completed in the current financial year as a result of the additional funding allocation
- **Allawah Lodge Computer Program** – Council was in the process of implementing a computerized resident management program at the end of the financial year and this was not included in the original budget
- **Transfer Stations & Depot alterations** – Council’s grant application was unsuccessful
- **Ardlethan Sewerage** – the project was not at the estimated stage of completion at the end of the 2019 financial year.

Responsible Accounting Officer Statement

It is my opinion that the Quarterly Budget Review as presented to Council for the quarter ended 30 September 2019 indicates that Council’s projected financial position at 30 June 2020 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Recommendation

That the Quarterly Budget Review Statements as at 30 September 2019 be received and noted and the revised budgeted income and expenditure be voted.

RESOLVED on the motion of Clr McCann and seconded by Clr Crocker that the Quarterly Budget Review Statements as at 30th September 2019 be received and noted and the revised budgeted income and expenditure be voted. 241/11/2019

CS3) POLICY REVIEW (P.12-01, SC316)

➔ As part of Council’s ongoing policy review, the following policy is presented by staff for adoption: Attachment No. 9

- Fraud Control Policy and Plan

Recommendation

That the following policy be adopted:

- Fraud Control Policy and Plan.

RESOLVED on the motion of Clr McKinnon and seconded by Clr Hutcheon that the Fraud Control Policy & Plan be adopted. 242/11/2019



Coolamon Shire Council

FRAUD CONTROL POLICY & PLAN

Version 6 Adopted: Council Meeting held 21 November 2019 (Minutes No. 242/11/2019)
Version 5 Adopted: Council Meeting held 21 September 2017 (Minute No 175/09/2017)
Version 4 Adopted: Council Meeting held 15 December 2011 (Minute No 360/12/2011)
Version 3 Adopted: Council Meeting held 20 November 2008 (Minute No.328/11/2008)
Version 2 Adopted: Council Meeting held 19 July 2007 (Minute No 229/7/2007)
Version 1 Adopted: Council Meeting held 28 October 2004 (Minute No. 365/10/2004)

FRAUD POLICY STATEMENT

The NSW Audit Office in February 2015 adopted a Fraud Control Improvement Kit to assist organisations such as councils to manage their fraud control obligations.

This kit supports the efforts of Coolamon Shire Council in exercising its commitment to minimise the incidence of fraud through the development, implementation and regular review of a range of fraud prevention and detection strategies. The desired outcome of this commitment is the elimination of fraud.

Fraud prevention is about working and managing better to ensure honesty, professionalism and fairness in all our dealings. Fraud control is the responsibility of all staff; staff play an essential part in managing our potential exposure to fraudulent activity by ensuring that they behave in an ethical way consistent with the Code of Conduct, and reporting any incidents of suspected fraud.

Council has followed the Audit Office's fraud control framework from its Fraud Control Improvement Kit in developing its approach to ensure that its commitment to managing fraud risks is embedded in the organisation's culture and is integrated within the core business of the organisation.

The fraud control framework has ten key attributes, being:

- Leadership
- Ethical framework
- Responsibility structures
- Fraud control policy
- Prevention systems
- Fraud awareness
- Third party management systems
- Notification systems
- Detection systems
- Investigation systems

Any person who reports a suspected incident of fraud can be assured that any information that they provide will be treated confidentially and followed up diligently.

Council considers the act of committing a fraud within Coolamon Shire Council a very serious matter. Any such acts will be dealt with to the maximum extent possible within existing legislative arrangements. This includes reporting cases of fraud to the NSW Police and ICAC for investigation and prosecution under State legislation as appropriate.

Tony Donoghue
General Manager


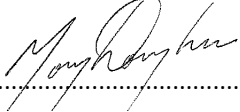
November 2019

COOLAMON SHIRE COUNCIL – FRAUD CONTROL PLAN

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2 | Page

This is Page No. 28 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.

 MAYOR  GENERAL MANAGER.

BACKGROUND

Council is committed to a work environment that is resistant to fraud and is dedicated to implementing effective measures to minimise fraud risks. The Council does not tolerate fraudulent behaviour and will take appropriate action against employees and contractors who have participated in such behaviour and those who allowed it to occur.

This Plan conveys Council's approach to the deterrence and detection of fraudulent behaviour and documents strategies to assist managers to meet their fraud control responsibilities.

The fraud control framework used in this Plan is based on Standards Australia AS8001-2008 Fraud and Corruption Control and incorporates the ten attributes of fraud control contained in the NSW Auditor Office's Fraud Control Improvement Kit (February 2015).

OBJECTIVES

The main objectives of this Plan are:

1. to demonstrate the commitment of the Councillors, General Manager, Executive Managers and line managers to combat fraud.
2. to establish the responsibilities for managers and staff in relation to fraud control.
3. to ensure existing policies and procedures aimed at encouraging ethical behaviour and combating fraud are integrated in an holistic framework.

DEFINITIONS

Fraud

Council has adopted the Australian Standard AS8001-2008 definition of fraud which is

"Dishonest activity causing actual or potential loss to any person or entity including theft of moneys or other property by employees or persons external to the entity and where deception is used at the time, immediately before or immediately following the activity."

This also includes the deliberate falsification, concealment, destruction or use of falsified documentation used or intended for use for a normal business purpose or the improper use of information or position for personal financial benefit.

Employee

Where used in this Plan, the term employee refers to:

- Councillors;
- Council staff;
- Individuals who are engaged as contractors working for the Council; and
- Other people who perform public official functions for the council such as volunteers.

COOLAMON SHIRE COUNCIL – FRAUD CONTROL PLAN

FRAMEWORK FOR FRAUD CONTROL PLAN

The fraud control framework has ten key attributes which sit within the themes of prevention, detection and response.

Details of these attributes and Council's strategy for implementing this framework to counter the identified fraud risks at Coolamon Shire Council are set out below.

1. Leadership

A successful fraud control framework is led by a committed and accountable leadership team to provide the organisation with a model to follow.

The General Manager and Executive Managers at Coolamon Shire Council are both demonstratively committed to the organisation's fraud control activities and are directly accountable and responsible for fraud control.

2. Ethical framework

An organisation's fraud control framework is part of a much bigger ethical framework that guides the values of the organisation and provides standards of behaviour and decision-making.

Council's Code of Conduct guides employees in what is accepted practice and behaviour and sets our ethical standards at a level above the law.

Council's values also reinforce ethical behaviour and are set out in Council's Statement of Business Ethics.

Employees will always:

- Act with fairness;
- Act with honesty and integrity;
- Act openly.

Council recognises that fraud prevention requires the maintenance of an ethical climate which encourages all staff to be active in protecting Council's funds and assets, and in reporting any breaches of accepted standards.

Managers must be mindful of their responsibility to foster and develop in their areas the highest standards of ethical behaviour and commitment to a highly ethical workforce culture.

3. Responsibility structures

Council has introduced a structure that ensures that there is clear accountability and responsibility for the implementation and monitoring of the Fraud Control Plan, as well as all supporting policies, procedures and initiatives. It is also important that all staff know this accountability and that there is a common understanding that everyone in the Council has a key role to play in effective fraud control management.


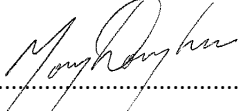
The **General Manager** is responsible for the corporate governance of Council and has overall responsibility for fraud control. The General Manager is the Fraud Control Officer.

COOLAMON SHIRE COUNCIL – FRAUD CONTROL PLAN

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4 | Page

This is Page No. 30 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.

 MAYOR  GENERAL MANAGER.

The **Audit, Risk and Improvement Committee** is responsible for the ongoing monitoring and review of the fraud control framework, including the actions agreed to in this Fraud Control Plan.

Management must exhibit to staff and clients a genuine and strong commitment to fraud control, and to good practices. They are responsible for identifying and managing individual fraud risks across the organisation, and for implementing the treatments identified in this Fraud Control Plan.

Management must also adopt a firm approach to dealing with fraudulent activity and penalising unacceptable behaviours, to retain the commitment of honest staff and to deter those who may be tempted to commit fraud. With the risk of detection, the severity of punishment must be seen to outweigh the possible gains from fraud.

Council's **Corporate Services Section** is responsible for ensuring that the appropriate processes are in place to ensure that the risk of fraud in Council is well managed.

All Employees have the responsibility of reporting any fraudulent activity within Council that they become aware of or suspect. Reporting can be done through line management or the Fraud Control Officer. All employees are encouraged to become familiar with the Fraud Control Plan and contribute to its effective implementation, thereby assisting in minimising the incidence of fraud against Council.

Fraud risk management will form part of the business planning cycle and will contribute to business performance through minimisation of Council risks. It provides senior management and the Audit, Risk and Improvement Committee with solid evidence that fraud risk management is occurring within Council.

4. Fraud Control policy

The Council's fraud control policy is included as the introduction to this Fraud Control Plan and is supplemented by the Council's Code of Conduct, Statement of Business Ethics and Internal Reporting Policy.

Council will ensure the currency of these policies by reviewing them regularly, with the Fraud Control Plan being reviewed every two years.

5. Prevention systems

Council undertakes separate Fraud Risk Assessment which will quantify the level, nature and form of the risks to be managed and leads to the identification of actions to mitigate the risks identified. These Fraud Risk Assessments will be undertaken at least once every two years.

Fraud risks are reviewed and updated through interviews and control self assessments.

Risk ratings are in accordance with the Audit Office's risk assessment framework. The assessment of each individual risk is undertaken in accordance within this framework.


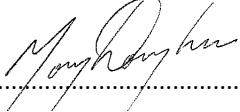
Key controls are listed against each individual risk. The list of controls is not intended to be an exhaustive list of the controls in place. The controls listed will represent those controls which together form the framework for controlling the sources of each individual risk.

COOLAMON SHIRE COUNCIL – FRAUD CONTROL PLAN

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5 | Page

This is Page No. 31 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.

 MAYOR  GENERAL MANAGER.

Assessments regarding the effectiveness of each control in mitigating the risks are determined based on the views of key staff and our experience with similar environments. Overall risk ratings will also be determined in this way.

Council will be constantly on the lookout for ways to enhance the way that it focuses on its fraud control activities including the regular review of both this Plan and any associated Risk Assessments as well as facilitating the employment of staff who possess values similar to those of the organisation and the means to ensure the protection of its information technology.

6. Fraud awareness

Council aims to ensure that all employees understand the ethical behaviour required of them in the workplace and that adequate training programs are in place and briefings are conducted covering ethical behaviour and fraud and corruption risks. The extent of training may relate to the duties performed by individual staff. Those in senior positions of operating areas considered more susceptible to fraud and corruption may receive training that is more involved.

The types of training and briefings would include

- Code of Conduct training and briefings to be included in Council induction programs for new staff, temporary staff, contractors etc
- Public interest disclosure training
- Emails from the General Manager highlighting relevant policy changes
- Fraud prevention training

Additionally, Council will also ensure that its customers, the community and its contractors understand that Council will not tolerate fraudulent or corrupt behaviour in its dealings with them and that they are aware of the consequences of such behaviour. In this regard, the Council's Fraud Control Plan and Statement of Business Ethics are available on Council's website to reinforce this message.

7. Third party management systems

With councils relying more and more on services being provided by third parties, this adds an additional level of complexity to fraud control with the need to ensure that there are clear lines of accountability to those with responsibility for managing fraud as well as raising awareness of fraud committed by and against third parties.

Council will therefore investigate:

- Provision of specific training for those staff responsible for dealing with contractors and third parties;
- Ways of ensuring that the contractors and third parties with which the Council conducts business, have the highest levels of fraud awareness including structured checking of third party processes; and
- Ways of communicating to contractors and third parties that Council will not tolerate fraudulent activities, including use and promotion of its Statement of Business Ethics.

8. Notification systems

Employees and those outside of the Council are encouraged to report any incidents of unethical behaviour including fraud.

Council will ensure that policies and procedures are in place to encourage the reporting of suspect behaviours and those employees who do so can have their identity protected and are protected from reprisals. This protection is legislated in the Public Interest Disclosures Act 1994.

Such disclosures can also be made externally to investigating authorities, the details of which are contained in the Council's Internal Reporting Policy.

9. Detection systems

Council will ensure that there are adequate detection systems to monitor data and identify irregularities and warning signals. In addition to management's own monitoring and review, the Council has established a plan of risk based internal audits to provide assurance on the effectiveness of internal controls established by management including those to prevent and detect fraud.

As part of this process:

- Available data will be thoroughly monitored and reviewed to ensure that irregularities and warning signals are picked up at a very early stage and flagged for further detailed review;
- Audits regularly examine samples of medium and high risk financial decision making across the organisation; and
- Outcomes of audits are reported to executive management on a regular basis.

10. Investigation systems

Council will appoint internal resources for the initial investigation of reported or detected instances of fraud against it. The internal fraud investigator will provide a report recommending further actions.

Where the initial investigation discloses a complex situation beyond Council's capability to investigate the matter will be referred to the Police and/or ICAC for further investigation. In this instance Council will have little control of the investigation process (including timing and resources) once the investigation has been handed over.

The Fraud Control Officer will be the operational liaison point with the relevant authority.

FRAUD RISK ASSESSMENT TEMPLATE

This risk assessment gives an overview of the fraud risk assessment process and contains examples of the type of fraud risks and internal controls. Different organisations and different areas within your business may have different fraud risks and the examples are not an exhaustive checklist. The risk assessment deliberately does not include actual ratings for the effectiveness of internal controls, the results of the risk analysis, the options for the residual fraud risk or further treatment plans. Each organisation needs to undertake its own risk analysis and determine its own risk appetite.

1. Type of fraud risk

This column should include the potential fraud risks your organisation may face. Please specify any additional risks in the relevant section.

2. Existing controls

Once the potential fraud risks are identified, identify what controls currently exist to reduce each fraud risk.

3. Effectiveness of the existing controls

Assess how well controls are operating and if they are mitigating fraud risks as intended. Only one rating should be made for each fraud risk taking into consideration all controls existing for that risk. A scale of 1 to 5 is used.

1	There is a very high exposure to fraud (almost certain)
2	There is a high opportunity for fraudulent activity (likely)
3	There is a moderate opportunity for fraudulent activity (possible)
4	There is a low opportunity for fraudulent activity (unlikely)
5	There is no apparent opportunity for fraudulent activity (rare)

4. Fraud risk analysis

Impact Probability	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	Medium	Medium	High	Extreme	Extreme
Likely	Low	Medium	High	Extreme	Extreme
Possible	Low	Low	Medium	High	Extreme
Unlikely	Low	Low	Low	Medium	High
Rare	Low	Low	Low	Low	High

After considering how effective the controls are in step 3 above, the consequence and likelihood of each risk is assessed. By progressing in this order, this framework intends to assess the identified fraud risks on a residual basis, that is, after existing controls.

5. Option for residual fraud risk

After considering the internal controls, determine if the residual fraud risk is at an acceptable level. If the residual fraud risk is acceptable, then there is no need for further action.

However, if either:

- (a) properly designed controls are not in place to address certain fraud risks, or
- (b) controls identified are not operating effectively to sufficiently reduce the residual risk to an acceptable level then action must be taken.

6. Further treatment/action necessary to address residual fraud risk

Where further action must be taken, the response should be to change or enhance existing controls or to implement additional controls.

4.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES' REPORTS

ES1) SHIRE ROAD RESHEETING, STABILISATION AND MAINTENANCE

The following roads have received maintenance attention:

MAINTENANCE

- Seberrys Lane (Wallerroobie Road to gate)
- Berry Jerry Lane (Rannock Road to Marrar North Road)
- McPhanns Lane (Methul Road to O'Dwyers Lane)
- Mollers Lane (Mary Gilmore Way to Dyasons Lane)
- Flanigans Lane (Canola Way to Holgates Lane)
- East West Road (Ardlethan Road to Methul Road)
- Pritchards Lane (Halbischs Lane to Deepwater Road)
- Halbischs Lane (Canola Way to Pritchards Lane)

ES2) REPAIR PROGRAMME 2019/2020 – ARDELTHAN ROAD (38.64 TO 40.64KMS) 2.0KMS

Stabilisation of this section of Council's Regional Road Network has been completed as part of the reconstruction process. Sealing is to follow and will be applied prior to meeting day. Reinstatement of linemarking will be scheduled for upcoming contractor programme.

ES3) BLOCK GRANT 2019/2020 – ARDLATHAN ROAD (29.22 TO 29.72KMS) 500M AND (30.2 TO 30.4KMS) 200M

Stabilisation has been completed and sealing is to be applied in coming days. Additional small patches in the region on Ardlethan road have been identified and received rehabilitation treatment whilst crews have been in the area. Linemarking is to occur in upcoming programme.

**ES4) FIXING COUNTRY ROADS – MARRAR SOUTH ROAD (11.00 TO 13.54KMS)
2.54KMS**

Reconstruction works involving importation of suitable material for alignment and formation corrections has commenced on this section of Junee Shire Council's Local Road Network. Stabilisation is to be completed by meeting day with seal to be applied in days following.

RESOLVED on the motion of Clr McKinnon and seconded by Clr Jones that the Executive Manager, Engineering & Technical Services Reports' (ES1 to ES4) be received. 243/11/2019

ES5) NOXIOUS WEEDS OFFICER'S REPORT (N.02-01, SC284)

Noxious Weeds Officer Reports

Activities

- Private property inspections on hold due to drought conditions and the commencement of fodder making/harvest.
- Coordinated sealed road shoulder spraying program.
- High risk roadways inspected across the Shire.
- Staff have completed roadside inspections of high risk sites and pathways.
- Coolatai control undertaken at Marrar by both RENWA and John Holland staff.

WAP targets addressed:

- 1.1 High risk species and pathways identified and managed
- 2.1 Timely detection of new incursions
- 2.11 Regional inspection program implemented. High risk sight inspection
- 3.22 Impacts reduced, (control applied) to priority pathways.

Recommendation

For Council information.

RESOLVED on the motion of Clr Jones and seconded by Clr McCann that the report be received and that Council make representations to the NSW State Government regarding the allocation and payment of Weeds Funding. 244/11/2019

ES6) STABILISATION CONTRACT 2018/04 (T.03-07, SC422)

At the July Ordinary Meeting of Council, it was resolved to extend the Stabilisation Contract 2018/04 for an additional 12 months at the 2019/2020 submitted rates.

- Stabilised Pavements Australia (SPA) have recently contacted Council to advise that the revised submitted rates were incorrect and that they neglected to apply GST to the lime product. With GST applied to the lime product rates and very little competition in the lime supply market, SPA still represent the best value for money contractor to Council. (Revised rates attached). [Attachment No. 10](#)

Recommendation

That Council accept the revised rates for the remainder of the 2019/2020 financial year.

RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that Council accept the revised rates for the remainder of the 2019/2020 financial year. [245/11/2019](#)

ES7) FIXING LOCAL ROADS AND ROADS TO RECOVERY PROGRAMME (R.07-11, SC1256)

- Council has recently been notified that it has received \$772,445 in additional funding under the Roads to Recovery programme with it split evenly over the next two years (19/20 to 21/21). [Attachment No. 11.1](#)

The State Government has also advised Regional Councils of the new Fixing Local Road Programme (FLR) which contains the following features:

- \$500 Million over 5 years for 93 Regional Councils.
- Projects are to be delivered within 24 months of notification.
- Projects are to be maintenance driven such as repairing, patching, maintaining or sealing existing roads.
- Works must be on Council Local Roads and identifiable as a priority or important road for the Local Government area or region.
- Multi-criteria assessment process used to determine successful projects.
- Projects with dual Council submissions and 25% Council contributions are encouraged.
- Applications close on 2nd December 2019 with notification of successful projects to occur in February 2020.

- Transport NSW have issued a Fact Sheet and Guidelines on the programme and is provided for your information. Attachment No. 11.2

In summary, Council have an additional \$386,222.50 in RTR Funding to allocate in 19/20 and opportunity to apply for approximately \$1 Million in funding under the Fixing Local Road Programme.

- To determine suitable projects, works listed for future consideration in 19/20 budget in addition to urban strategic projects have been identified.
Attachment No. 11.3

Works have been listed in Priority order and highlighted for allocation under the two programmes. It should be noted that Council's 25% contribution under FLR has been drawn from the existing budget commitment to Fixing Country Roads – Bygoo Road Realignment. Due to land acquisition issues, this project is highly likely to not proceed in 19/20.

Recommendation

For Council consideration.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon:
246/11/2019

- 1) That Council make application to the Fixing Local Roads Programme as per the attachment and adopt the two priorities for the Roads to Recovery Supplementary funding; and
- 2) That Council acknowledge the work undertaken by both the local Federal and State Members in relation to these funding opportunities.

ES8) QUOTATION FOR THE SUPPLY OF MOTOR GRADER 2019/09 (Q.01-03, SC552)

Introduction

Quotations have been received for the supply and replacement of one of Council's major motor graders under the Local Government Procurement Process (LGP). As Councillors are aware this unit, a major plant item owned by Council and will be used by our gravel road maintenance gang. The normal replacement cycle (as adopted in our annual plant report) is 10 years (approximately 10,000 hours), however the item of plant for replacement has been extended to 14 years due to our major construction grader replacement being brought forward in 2017 (due to the poor reliability and excessive down time being experienced).

The item to be renewed is a 2005 140H Caterpillar motor grader with approximately 11,750 hrs accrued.

Quotations Received

The specification called for a PSA Class 15 category grader. All quotations received are within this range.

Reference is made to the table details, "APPENDIX A" that provide the specific quotation amounts for each Company under the "Local Government Procurement" Process.

Three machines have been quoted from two Companies. Hitachi (John Deere) one and Westrac (Caterpillar) two.

Tender Evaluation

Six "Heads of Consideration" have been identified and used as the principal areas of evaluation. From these item heads, each machine will be allocated a ranking from 1 to 5 (ie. "1" being the poorest through to "5" being the best).

Under each "consideration head", each machine will be evaluated and ranked. At the conclusion of the evaluation process, "weighted" ranking will be tallied. This should provide a means of determining a plant priority for final selection.

The six "Heads of Consideration" are:

- 1) Quotation Price (inclusive of Trade-in)
- 2) Performance Evaluation
- 3) Service and Parts Backup
- 4) Resale Values
- 5) Market Acceptability
- 6) Other Considerations

1) QUOTATION PRICE (INC GST)

Of the three quotations received the cheapest price being the Caterpillar 140 for \$412,500.00, nett cost of **\$280,500**. The dearest being \$461,780.00, nett cost of **\$329,780.00** from Westrac for the Caterpillar 150 Grader. Midway being \$429,902.00 from RDO Equipment for the John Deere 670GP, nett cost of **\$324,902.00** (Nett budget allocation \$319,000.00 GST Inc.)

2) PERFORMANCE EVALUATION

a) Statistical Details

Reference is made to the "General Information Table". (APPENDIX B).

The table provides key plant statistics with Council's three current graders. We have included the statistics of our Caterpillar 140H grader purchased in 2005 (replacement unit), one John Deere 770GP Grader purchased in 2012 and one John Deere 670GP grader purchased in 2018 for the purposes of existing comparison.

b) Inspections

Since quotations have been received inspections and operation demonstrations have been completed on two plant items (Caterpillar Grader 150 (140M) was not evaluated due to being outside Council's budget threshold). A staff unit (comprising Works Engineer, Works Overseer, Grader Operator and Council's Plant Supervisor) have inspected and assessed the following machines:

- John Deere 670 GP
- Caterpillar 140 (12M)

See rankings adopted in Appendix "C".

Of the two machines inspected, the John Deere Grader 670GP is very difficult to fault and continues to provide power, performance and the technology advances on its previous model. The 670GP model has been a very reliable and productive unit within Council's main construction team over the past 18 months of operation. Council's current 2012 John Deere 770GP grader has proven to be very reliable in the past seven years with outstanding performance. John Deere offer two operational configurations within the GP series being fingertip-actuated control or dual joystick control (being operator preference).

The new Caterpillar 140 (12M) series grader inspected meet all our requirements with power, performance, build quality and technology with considerable advances from the early 2009 M series grader. It should be noted that reference checks have been

performed with other Council's and all are very happy with the reliability of the current 140 (12M) series graders in service.

The operator clearly indicated either machine would perform to a very high standard in the application of grading maintenance and heavy construction works.

3) SERVICE AND PARTS BACKUP

As the Grader Fleet is Council's flagship and indeed the backbone of Council's plant and equipment, it is essential that service backup and the supply of parts and equipment is reliable, economic and efficient. To accept any quotation with the possibility of future problems in inadequate service or parts supply would be a major shortcoming.

"Down Time"

If a grader item alone is unavailable for work activities due to repairs, then the immediate costs to Council is approximately \$5000 per week.

However, as graders are usually the principle item of a works gang "down time" has a multiplicity factor, which incorporates the costs of other plant items, (ie. trucks, loader, roller, etc). These compound costs could easily more than double that amount (ie. in excess of \$15,000 per week).

The following comments have been provided for each Company:

- **RDO EQUIPMENT (JOHN DEERE)** – Service facilities are located in Sydney, Canberra and Albury with the nearest field service technician stationed in Young, Albury and Canberra. Over the past seven years, Council's experience with Hitachi (John Deere) has always been good with excellent response times. As of July this year, RDO Equipment has taken over the importing, sales and servicing of John Deere earth moving equipment. A number of experienced John Deere service technicians and sales personnel have transferred to RDO Equipment with support to Council being at a high level.
- **WESTRAC (CATERPILLAR)** - Council experience with this Company regard to parts and servicing has always been good with Council's current Caterpillar range of machines, especially with a branch service centre in Wagga Wagga. However, it should be noted Council's Engineering Department disappointment in support and response from Westrac regarding the 2009 12M grader operational period.

See Ranking adopted in Appendix "C".

5) MARKET ACCEPTABILITY

It is generally always-in Council's interest (and indeed a requirement) to encourage competition between suppliers in an endeavour to secure the best product at the cheapest price.

However, it is also prudent that Council should be aware of the "market acceptability" of a product as provided in the recent sales. This should give a reasonable indication of the overall reliability of that product as well as providing a level of consumer confidence for both now and the future.

2018-2019 John Deere (670GP model) has 12 units for NSW. Note; sale figures from supplier.

2018-2019 Caterpillar (12M series grader) has 14 units for NSW. Note; sale figures from supplier.

As Council is aware, the experience over the past years with the 2009 Caterpillar 12M grader (replaced march 2018 with John Deere 670GP) has not been productive as previous Caterpillar grader products. The ongoing down time of this grader and other M series in the industry back in 2012 lead to Council purchasing a John Deere Grader replacing Caterpillar as a preferred machine, with John Deere continuing to grow its share in the market. Caterpillar has made vast improvements on the first M series released back in 2009 with new machine frame and power units for reliability. The high acceptance of dual joystick control has been proven in the grader market over the last decade.

Rankings determined are in Appendix "C".

6) OTHER CONSIDERATIONS

a) Councils Operators

Council has at current three grader configurations across our road construction and maintenance teams. Consideration for a uniformed grading plant is acknowledge as an advantage for servicing and repairs, along with operator product awareness and relief operator consistency between all grading teams into the future.

In most cases, these employees have had access (through either field days or contact with other Councils) to view or see the performance of similar plant items. In the selection process, it is considered appropriate that the operator is both confident and happy with the capabilities of that particular plant item. This in turn should lead to a higher quality work standard and a more efficient output. The operator acceptance of the dual joystick control grading system, standard 2D grade control, and operator cab visibility has been a welcome advancement in the day-to-day operation. This is highlighted with operator ease of grade control and machine manoeuvring during extended hours of road construction and maintenance works.

b) Spare Parts

Cost of parts and equipment – Reference is made to Appendix “B”, Section 33. A difference occurs between some of the comparison costs of parts and equipment. Note; parts are subject to interpretation.

An overall comparison would suggest John Deere parts are 33% dearer than Caterpillar.

c) Plant Operation and Training

In most circumstances, the three current Grader Operators generally operate the same machine all the time, however, in some circumstances it is necessary for these operators to interchange machines. Different graders sometimes provide significant differences in operation (i.e. particularly the grader control operations). Such variations can cause problems if operators need to regularly exchange machines, thus operator training is provided by both manufactures, this is essential to achieve the best performance and productivity of the machine.

d) New Technology

John Deere and Caterpillar Graders have made advances in control and operation. Caterpillar M series particularly the joystick control that eliminates driving wheel steering and lever control operations and the John Deere GP series with the fingertip-actuated controls or Joystick controls with both control operations incorporating a dual steering arrangement.

e) Grade Control

2D – John Deere and Caterpillar incorporate a fully integrated factory installed grade controlled system that helps an operator easily maintain a desired cross slope by automatically controlling one side of the grader blade. The in-cylinder positioning sensing allows the machine to stay on grade no matter what blade pitch, articulation angle, or circle off set an operator is running. Multiple grade angles can be pre-set for quick response to grade designs within a road pavement.

3D GPS - John Deere and Caterpillar have included options for GPS 3D base kit ready. A base kit ready system allows GPS grade control systems to operate with GPS on motor graders for a wide range of earthmoving applications. This allows a full 3D control system that puts the site plan, design surfaces, grades and alignments inside the cab. The exact grader position, accurate cross slope and heading of the blade is measured. This is especially beneficial for complex design surfaces such as super elevation grading tasks, resulting in time saving in grader operation and survey set out with improved final trim road product during construction. As this unit will primarily be utilised in maintenance works, the 3D control system is unlikely to be implemented but is available should it be activated in construction works.

f) Factory Warranty

- RDO Equipment – John Deere 670GP full machine 60 Month/6000 Hour, this includes all travel.
- Westrac – Caterpillar 140 full machine 60 Month/6000 Hour, this includes all travel for the first 12 months only.

Conclusion


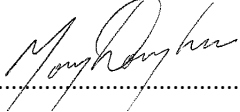
Reference is made to the summary tables “APPENDIX C” where the total assessment rankings of each “Consideration Head” are provided. A weighting factor has been applied which emphasises initial purchase price and trade-in values. It should be noted; that the John Deere 670GP had an increase of 17.54% from Council’s last purchase of a motor grader (John Deere 670GP with no changes to machine) and no offer of a trade allowance has weighted accordingly. Whilst John Deere is marginally better in performance, it loses out in price and trade-in, which is a major weighting. All other criteria are on par resulting in total scores of John Deere 320 and Caterpillar 335.

The table prioritises the Caterpillar 140 (12M) machine from the John Deere 670GP.

Recommendation

That Council accept the Quotation from Westrac for the supply of a Caterpillar 140 Grader (as per specification) for the nett figure of \$412,500.00 with trade of \$132,000 (i.e. nett **\$280,500.00**) including GST.

RESOLVED on the motion of Clr McKinnon and seconded by Clr Hutcheon that Council accept the Quotation from Westrac for the supply of a Caterpillar 140 Grader (as per specification) for the figure of \$412,500.00 (including GST) with trade of \$132,000.00 (including GST). 247/11/2019

..... MAYOR ..... GENERAL MANAGER.

APPENDIX A

Quotation Summary

TENDER No	TENDERER	MAKE	MODEL	Price with Trade (GST Inc)			Without Trade	
				Price	Trade	Net	Discount	Quote
1	RDO Equipment	John Deere	670GP	\$429,902	\$105,000	\$324,902		\$429,902
2	WESTRAC	Caterpillar	140 (12M)	\$412,500	\$132,000	\$280,500		\$412,500
3	WESTRAC	Caterpillar	150 (140M)	\$461,780	\$132,000	\$329,780		\$461,780
Replacement Grader Purchased in 2005								
	WESTRAC	Caterpillar	140H	\$349,200	\$130,000	\$219,200		

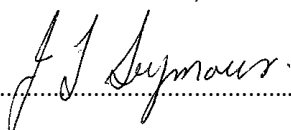
QUOTATIONS for grader purchase	Tender (GST Inc)	(GST Exc)
Gerry Lane - 9		\$80,000
Galore St Lockhart	\$88,000	
Pickles Auctions Estimate	\$105,000 - \$110,000	\$95,454-\$100,000

Previous Purchase and Quotation Summary

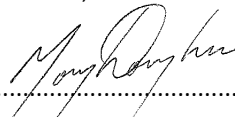
Grader Purchase Year	TENDERER	MAKE	MODEL	Price with Trade (GST Inc)			Price increase from last Motor Grader purchase (GST Inc)	
				Price	Trade	Net	Increase	%
Purchased 2005	WESTRAC	Caterpillar	140H	\$349,200	\$130,000	\$219,200		
Purchased 2009	WESTRAC	Caterpillar	12M	\$395,340	\$137,500	\$257,840		
Purchased 2012	HITACHI	John Deere	770GP	\$388,850	\$148,500	\$240,350		
Purchased 2018	HITACHI	John Deere	670GP	\$365,750	\$132,000	\$233,750		
Quotation 2019	WESTRAC	Caterpillar	140 (12M)	\$412,500	\$132,000	\$280,500	\$46,750	12.78
Quotation 2019	RDO EQUIPMENT	John Deere	670GP	\$429,902	\$105,000	\$324,902	\$64,152	17.54
Quotation 2019	WESTRAC	Caterpillar	150 (140M)	\$461,780	\$132,000	\$329,780	\$96,030	26.26

Note: Auction Estimate

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MAYOR



GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST NOVEMBER, 2019.

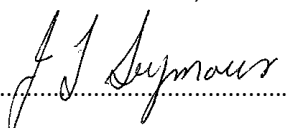
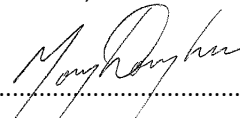
APPENDIX B

MOTOR GRADER TENDER 2019/09 EVALUATION

	ROO Equipment Pty Ltd	WESTRAC PTY LTD	WESTRAC PTY LTD	Councils Existing Grader- Purchased 2018	Councils Existing Grader- Purchased 2012	Councils Existing Grader- Purchased 2005 (Replacement)
GRADER CLASS	JOHN DEERE 675 GP	CATERPILLAR 140 (12M)	CATERPILLAR 150 (140M)	JOHN DEERE 670 GP	JOHN DEERE 770 GP	CATERPILLAR 140H
TENDERED PRICES: GST Incl	PSA CLASS 15	PSA CLASS 15	PSA CLASS 15	CCF CLASS 15	CCF CLASS 15	MG 8
PRICE COMPLETE	\$429,902.00	\$412,500.00	\$461,780.00	\$382,962.00	\$388,850.00	\$349,200.00
TRADE-IN PRICE	\$0.00	\$132,000.00	\$132,000.00	\$132,000.00	\$148,500.00	\$130,000.00
TRADE-IN MODEL	66L140H	CAE1140H	CAE1140H	CAE12M	CAE140H	CAE140C
NET CHANGEOVER WITH TRADE	\$429,902.00	\$280,500.00	\$329,780.00	\$250,962.00	\$240,350.00	\$219,200.00
NET PRICE WITHOUT TRADE-IN	\$429,902.00	\$412,500.00	\$461,780.00	\$382,962.00	\$388,850.00	\$214,200.00
TENDER QUESTIONNAIRE:						
1. Name of Tenderer:	ROO Equipment Pty Ltd	WESTRAC PTY LTD	WESTRAC PTY LTD	HITACHI CONST MACHINERY PT	HITACHI CONST MACHINERY PT	WESTRAC PTY LTD
2. Address:	55-67 Kurrajong Rd St Marys NSW 2212	149 Hammond Ave East Wagga NSW 2650	149 Hammond Ave East Wagga NSW 2650	51 Milperra Road Revesby NSW 2212	51 Milperra Road Revesby NSW 2212	28-28 Frank St Wetherill Park 2164
3. Telephone Number:	02 9833 9177	02 89237700	02 89237700	02 92891409	02 9780 5900	02 9609 8889
4. Contact:	Mark Keys 0427 835 982	Robert Mackay 0428 248 385	Robert Mackay 0428 248 385	Mark Keys 0418236708	Stuart Cardiner	Robert Mackay
5. Make & Model of Plant Tendered:	JOHN DEERE 675GP	CATERPILLAR 140 (12M)	CATERPILLAR 150 (140M)	JOHN DEERE 670GP	JOHN DEERE 770GP	CATERPILLAR 140H
6. Delivery Date:	3 - 4 Weeks from order	12 - 16 Weeks from order	12 - 16 Weeks from order	6-8 Weeks from order	6-8 Weeks from order	Within 4-8 Weeks
7. Date of Manufacture:	2020	2020	2020	2017	2012	2008
8. Warranty (Give brief details):	Standard & extended	Standard & extended	Standard & extended	Standard & extended	Standard & extended	Standard & extended
9. Normal Warranty (include items not manufactured by tenderer):	Full 60 Months / 5000hrs Includes travel	Full 60 Months / 5000hrs Includes travel First 12 Months	Full 60 Months / 6000hrs Includes travel First 12 Months	Full 60 Months / 5000hrs Includes travel	Full 12 Months / 2000hrs Complete parts and labour	12 Months Whole Machine complete parts & labour
10. Extended or Special Warranty:	Full 60 Months / 6000hrs Includes travel	Full 60 Months / 6000hrs Includes travel First 12 Months	Full 60 Months / 6000hrs Includes travel First 12 Months	Full 60 Months / 5000hrs Includes travel	48 Months / 6000hrs included	4 Year / 6000hrs powertrain and hydraulics
11. Terms of Payment or Deferred Payments Plan (Give brief details):	30 Days after Delivery	21 days from date of invoice	21 days from date of invoice	30 Days after Delivery		
12. Australian Content % (Also supply documentary evidence):	35%	15%	15%	35%	37%	30%
13. Engine Make & Model No:	John Deere Power Tech 9.0L	Caterpillar CT ACERT 7.01 L VHP	Caterpillar CT ACERT 7.01 L VHP	John Deere Power Tech 9.0L	John Deere Power Tech 9.0L	Caterpillar 3176 (110.3 Litre)
14. Net Power (kW @ rpm) 1st:	123 kW (182hp)	136 kW (183hp)	136 kW (183hp)	123 kW (165hp)	123 kW (165hp)	136 kW (182hp)
14. Net Power (kW @ rpm) 4th:	163 kW (205hp)	148 kW (198hp)	155 kW (208hp)	153 kW (205hp)	148 kW (198hp)	166 kW (222hp)
14. Net Power (kW @ rpm) 8th:	172 kW (230hp)	159 kW (213hp)	174 kW (233hp)	172 kW (230hp)	172 kW (230hp)	166 kW (222hp)
16. Maximum Torque (Nm @ rpm):	1204	1052 at 200	1159 at 2000	1204	1227 @ 900	910-1095 @ 1000
16. Engine Displacement (lit):	9	7.2	7.2	9	9	10.3
17. Number of Cylinders:	5	6	6	6	6	6
18. Operating Weight incl. operator/cab/counter (kg):	18500	18400	18991	18500	18800	21281
19. Transmission Type:	Direct Drive Powershift	Caterpillar powershift	Caterpillar powershift	Direct Drive Powershift	Direct Drive Powershift	Powershift
20. Drive:	Direct Drive Tandem	Direct Drive Tandem	Direct Drive Tandem	Direct Drive Tandem	Direct Drive Tandem	Direct Drive Tandem
21. Gears - fwd & rev:	8 forward 8 reverse	8 forward 8 reverse	8 forward 8 reverse	8 forward 8 reverse	8 forward 8 reverse	8 forward 8 reverse
22. Maximum Travel Speed:	45.5	45.5	45.5	45.5	45	44/34.7
23. Hydraulic System and Operation Type:	Dual Joystick Controls Override Steering Wheel Closed Loop Load Sense	Full Joy Stick Control No Steering Wheel Closed centre load sense	Full Joy Stick Control No Steering Wheel Closed centre load sense	Dual Joystick Controls Override Steering Wheel Closed centre load sense	Fingertip-actuated Controls Closed Centre Load Sense	Lever Operation Control Closed Centre Load Sense
24. Blade Length (mm):	4270 (14ft)	4267 (14ft)	4267 (14ft)	4270 (14ft)	4270	4267
25. Fuel Tank Capacity (lit):	416	416	416	416	416	387
26. Wheel Base Length (mm):	6160	6161	6123	6160	6160	6169
27. Overall machine Length (mm):	9990	9919	9818	9990	9990	10007
28. Tens Steer (in):	27.5 x 25 (radial)	14.00 x 24 (radial)	14.00 x 24 (radial)	27.5 x 25 (radial)	27.5 x 25	14.00 x 24 VMT Bridgestone
28. Lights Details:	Front & rear cab work lights, driving/hollow beam), blade work lights.	2x rear facing lights mounted on radiator side panels + 2x front facing lights underneath cabin + 4x fwd facing & 2x rear facing roof lights	2x rear facing lights mounted on radiator side panels + 2x front facing lights underneath cabin + 4x fwd facing & 2x rear facing roof lights	Front & rear cab work lights, driving/hollow beam), blade work lights.	Front & rear cab work lights, driving/hollow beam), blade work lights.	Working lights, indicators, lighting to comply with NSW RTA Reg's & Workcover.
29. Cabin Noise Rating (dBA):	70	70	70	70	70	74
30. Nearest Service Facility:	Albury	Wagga, Carb, Albury, Griffith	Wagga, Carb, Alb, Griffith	Canberra, Albury & Revesby	Canberra, Albury & Revesby	Wagga Wagga
31. After Sales Service Backup Details:	Albury	Wagga Wagga	Wagga Wagga	ACT & Albury	ACT & Albury	Wagga Wagga
32. OPTIONAL EQUIPMENT:						
32.1. Mouldboard Length > 4267mm (if not stated):	Included	Included	Included			
32.2. Drive shaft slip clutch (if not standard):	Included	Included	Included			
32.3. Front mounted push plate:	Included	Included	Included			
32.4. Front mounted wash:	Included	Included	Included			
32.10. Other options available with prices (GST Incl):						
Operator joystick kit:	Included	Included	Included	\$4950.00 Included in total		
Tens option 17.5 x 25 (radial):	Included	Included	Included			
GPS base kit ready:	N/A	N/A	N/A			
33. SPARE PARTS: (Price GST Inc)				\$17232.68 Included in total		
33.1. Air Cleaner element primary:	\$76.63	\$41.19	\$41.19			
33.2. Air Cleaner element secondary:	\$137.97	\$65.79	\$65.79			
33.3. Engine oil filter:	\$54.09	\$18.57	\$18.57			
33.4. Transmission oil filter:	\$155.79	\$109.84	\$109.84			
33.5. Hydraulic oil filters:	\$145.91	\$137.34	\$137.34			
33.6. Fuel filter:	\$116.39	\$23.81	\$23.81			
33.7. Fan Belt set:	\$107.80	\$78.51	\$78.51			
33.8. Water Pump complete:	\$984.57	\$657.25	\$657.25			
33.9. Alternator:	\$2,490.60	\$2,026.90	\$2,026.90			
33.10. Starter Motor:	\$1,590.79	\$1,125.21	\$1,125.21			
33.11. Turbo Charger:	\$4,557.53	\$3,395.85	\$3,395.85			
33.12. Inverter set:						
33.13. Air Conditioner air filter:	\$45.50	\$38.43	\$38.43			
33.14. Air Conditioner fan motor:						
33.15. Oil pump:						
33.15A. Hydraulic Oil Pump:						
33.16. Cylinder head:						
33.17. Mouldboard end bits x2:						
33.18. Blade bolts x15:						
33.19. Ripper heads x3:						
33.20. Longest hydraulic hose:						
Total Parts:	\$10,993.48	\$7,668.49	\$7,668.49			
Ratio Relative Cost to Cat 140 (12M):	133%	100%	100%			
34. Recent Sales Numbers of Tendered Grader: (within last 24 months) - NSW:						
- Australia:	12 (BTGP Only)	14 (12M Series)	15 (140M Series)			
35. Owner List:						
	Blair Shire	Narrandera Shire Council	Bathurst Regional Council			
		Hillier Shire	Lachlan Shire Council			
		Murray Shire Council	Narrandera RMS			
		Inverell Shire Council	Inverell Shire Council			
		Wagga City Council				

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This is Page No. 49 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.

 MAYOR  GENERAL MANAGER.

**ES9) ARDLETHAN SEWERAGE SCHEME – PROJECT STATUS REPORT TO 15TH
NOVEMBER 2019 (S.03-02, SC361)**

Project Status

Progress in the construction of the sewerage treatment plant has been impacted significantly by the ongoing drought and unavailability of water but recent rainfall has allowed considerable progress to be made. The contractor spent several weeks carting water to Ardlethan for construction. This allowed the completion of the modification and compaction of the floors of both maturation basins before the water supply was again exhausted.

Diligent preparation of the remaining basin floors and embankments by the contractor prior to rainfall at the start of the month allowed moisture to penetrate the materials in these areas. This absorbed moisture combined with replenished local supplies has allowed the contractor to complete the modification and compaction of all ponds at the treatment plant.

A small amount of final trim is required prior to the commencement of construction of pipework, transfer structures and rock lining. These activities will commence in the coming weeks.

The construction of the gravity reticulation is still progressing well. Rainfall at the start of the month negatively impacted this element of the project with some sections of work becoming inundated by runoff. This required dewatering of several trenches and pits followed by a small amount of reconstruction. The rising main is now substantially complete, with some minor cleanup work and the installation of air valves and scour valves still required.

Details for the rail underbore and a draft license have been sent by John Holland Rail to Transport for NSW (TfNSW) for review and approval. The indicative timeframe for review and approval by TfNSW was advised as approximately two weeks. On the basis of this approval is expected to be received within the next week. The reticulation contractor has managed to rearrange their construction program to mitigate against the impacts of the delay in obtaining this approval.

Time

The duration of the construction program for the gravity reticulation system, rising main and pump station installation is 44 weeks from commencement of works.

The duration of the construction program for the sewerage treatment plant is 18 weeks from commencement of works.

The following are some estimated key milestone dates:

Construction of treatment plant completed:	January 2020
Construction of reticulation, rising main and pump station completed	March 2020
Ardlethan Sewerage Scheme completed and commissioned	April 2020
Payment of capital contribution by ratepayers	end May 2020

Quality

The design for the Ardlethan Sewerage Scheme has been based on the applicable Water Services Association Codes, Australian Standards, contemporary best practice and Council standards. These requirements have been incorporated into the design and technical specification. It is a requirement of the construction contract(s) that the contractor prepares a comprehensive Project Quality Plan reflecting these requirements and inclusive of an Inspection and Test Plan. Some elements of compliance testing will be undertaken by Council via independent specialists as required.

Quality testing is being undertaken to prequalify the contractors' construction methods. Once the construction methods have been prequalified a less frequent, random testing regime will be implemented. Testing undertaken to date on both the sewerage treatment plant and gravity reticulation elements of the project has confirmed that the specifications have been met.

Risk

Issues Register	
Issue	S60 Approval
Actions to Date	Contact made with NSW DOI Water Manager Water and Sewerage and Regional Manager Water and Sewerage. Nil feedback or input provided to date despite numerous attempts to make further contact. S60 approval process requirements incorporated into design brief Relevant NSW DPI Water contact details provided to the design consultant. Concept design forwarded to DoI Water. Positive contact made with DoI Water confirming receipt of concept design. Feedback received from DoI Water on the concept design. Detailed design forwarded to DoI Water. Discussions held with DoI Water on the detailed design and opportunities for improvements. Feedback received from DoI Water on the detailed design.
Further Actions	Prepare correspondence to DoI Water formally requesting S60 approval on the basis of incorporation of DoI feedback into the detailed design.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST NOVEMBER, 2019.

Issue	Rail Crossing
Actions to Date	Contact made with John Holland Rail regarding requirements for rail line service crossings. Engineering standards provided to the design consultant. John Holland Rail contact details provided to the design consultant. Application made for in principal approval of rail crossing. Application made for the installation of the rail crossing. Ongoing discussions and negotiations with John Holland Rail to obtain the required approval. All information required to support the application for approval provided to John Holland Rail. Additional information requested by and provided to John Holland Rail.
Further Actions	Await approval and amend project details to reflect John Holland Rail requirements
Issue	Burley Griffin Way Crossing(s)
Actions to Date	Contact to be made with NSW Roads and Maritime Services to ascertain engineering standards and requirements. Application made for in principal approval of road crossings. Application made for the installation of the road crossings. Approval received for road crossings.
Further Actions	No further action
Issue	Acquisition of Land for Pump Station
Actions to Date	Critical dates for finalisation of pump station location incorporated into design brief. The proposed location of the pump station site has been amended to refine the design, reduce cost and use already available land negating the requirement for further acquisition.
Further Actions	No further action
Issue	Bygoo Road Realignment Project
Actions to Date	Design requirements around the road realignment project, including critical dates, incorporated into design brief. Image of road realignment plan overlaid on aerial imagery incorporated into the design brief. Project deferred due to land acquisition issues. Refinements made to the concept design to minimise the number of crossings of the new road alignment. Further adjustments made to sewer alignment and property service connections to minimise interaction with and impact on/by the future road.
Further Actions	No further action
Issue	Flood Works Approval for Treatment Plant
Actions to Date	Research requirements for flood works approval Local analysis of flood extent and depth at treatment plant location Advice obtained from GHD regarding flood behaviour at treatment plant site (flood fringe low hazard and flood free) Concept process design and layout indicate that the treatment plant can be accommodated on the available land outside of the 1 in 100 year flood extent Concept design layout completed confirming that the treatment plant lies outside of the 1 in 100 year flood extent Council resolution obtained confirming the floodplain extent for the purposes of project planning and environmental impact assessment
Further Actions	No further action

This is Page No. 52 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.

.....*J. J. Seymour*..... MAYOR*Yang Hong*..... GENERAL MANAGER.

Issue	Availability of Suitable Contractors
Actions to Date	Contact made with potential design consultants to ascertain interest in bidding for and completing the work. Design contract awarded to a suitably qualified and experienced consultant. Construction contracts awarded to appropriately qualified and experienced contractors.
Further Actions	No further action
Issue	Construction Cost vs Available Budget
Actions to Date	Discussions held with DoI Water on opportunities to reduce cost. Further design refinements made to reduce complexity and cost of pump station, rising main and treatment plant. Some elements of the reticulation system deferred for later construction as development occurs. Construction of the third evaporation basin at the treatment plant deferred until required by load and/or climatic conditions. Construction contract broken into three (3) components, resulting in lower cost than appointing a single contractor. Some materials and services required for the project to be provided by Council.
Further Actions	Ongoing cost control during construction. Identify any further opportunities for cost savings during construction.

Procurement

With the main contracts for construction and the supply of the packaged pump station awarded, procurement activities are now limited to the items to be supplied by Council such as trench fill material, rock for treatment plant lining, road base, tree removal, utility connections, fencing and geotechnical testing. These minor procurements have commenced and will be undertaken on an ongoing basis throughout the duration of the project.

Activities Since Last Report

- Ongoing construction.
- Modification and compaction of treatment plant ponds completed.
- Installation of rising main completed.

Upcoming Activities

- Burley Griffin Way and rail underbore.
- Pump station well installation.
- Construction of pipework, transfer structures and rock lining at the sewerage treatment plant.

Recommendation

For Council information.

RESOLVED on the motion of Clr McKinnon and seconded by Clr Crocker that the report be received. 248/11/2019

ES10) CLASS 3 – CONTROLLED ACCESS BUS EXEMPTION NOTICE 2019 (R.09-05, SC339)

- ➔ The NHVR is contacting all Councils requesting them to review the existing Approved Controlled Access Bus (CAB) routes and consider extending the Network to remove gaps. The Plan of Approved CAB Routes is attached and indicates no approved routes within the Shire. Attachment No. 17.1

- ➔ As indicated in the attached NHRV Fact Sheet, CAB's are identified on buses other than an articulated bus, longer than 12.5m but not more than 14.5m long. Vehicle movements of this vehicle type are not considered to be significant, will have negligible impact on road infrastructure and compatible to the existing 25/26 B-Double Approved Network. Attachment No. 17.2

Recommendation

That the controlled access Bus Exemption Notice 2019 be extended to include:

- Existing approved 25/26 B-Double Network.
- Murrulebale Road (Marrar North Road to Strathbogie Lane)
- Beckom Road (Creek Street to Pursehouse Lane)

RESOLVED on the motion of Clr McCann and seconded by Clr Jones that the controlled access Bus Exemption Notice 2019 be extended to include: 249/11/2019

- Existing approved 25/26 B-Double Network.
- Murrulebale Road (Marrar North Road to Strathbogie Lane)
- Beckom Road (Creek Street to Pursehouse Lane)

ES11) ARDLETHAN SEWER EXTENSION (S.03-02, SC361; RT1002526)

Ongoing discussions have occurred with the owner of 9 Mullins Street, Ardlethan regarding the extension of the Sewer Network to service his residence. It has been explained to Mr Crighton that it is not viable to extend the Network 52m for one connection or 90m for two connections and that it was only extended up Mullins Street to make allowance for future Bygoo Road realignment which permitted 5 Mullins Street to connect.

- In further discussions with the owner, he has requested a cost to extend the Network the required 52m to service his lot, and since requested Council meet him in half cost. (Attachment). Attachment No. 18

Extension costs are as follows:

150 dia reticulation main – 52m @ \$126.82/m	\$6,594.64
Property Spur – 1 @ \$220.00	\$220.00
Total:	\$6,814.64

Half Cost: \$3,407.32
Capital Contribution: \$2,100.00
Additional Contribution: \$1,307.32

Sewer charges for Ardlethan will be initially set at \$452.00 per annum which indicate Council's contribution will be repaid in 8 years.

Council are not obliged to contribute towards this amount as it was deemed not cost effective and landowners notified at the time. Council were attempting to restrict the cost outlay for the whole network when determining what blocks were deemed appropriate for connection. As always Council needs to consider precedence with such a decision.

Recommendation

For Council consideration.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that Council not accede to the request to subsidise the cost of the sewer extension.

250/11/2019

4.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES' REPORTS

HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 31ST OCTOBER, 2019 (B.05-03, SC58)

Summary

This report advises of the Development Application activity for the month of October 2019.

Development Activity Table

Application Number	Type	Address	Determination	Value
DA 2019/62	New Shed	36 Hare Street, Marrar	Approved	\$100,000.00
DA 2019/65	Before School, After School and Vacation Care	54 Methul Street, Coolamon	Approved	N/A
DA 2019/56	Gravel Quarry	357 Johnsons Hill Road, Coolamon	Approved	N/A
DA 2019/66	Rural Subdivision	2655 Rannock Road, Rannock	Approved	N/A
DA 2019/59	New Single Dwelling, Carport & Shed	7 Kingdon Drive, Coolamon	Approved	\$275,000.00
DA 2019/68	New Single Dwelling	15 Webb Street, Marrar	Approved	\$335,000.00
CDC 2019/09	New Inground Swimming Pool	155 Wallace Street North, Coolamon	Approved	\$54,000.00
DA 2019/69	New Single Dwelling	67 Davies Drive, Coolamon	Approved	\$435,978.00
CDC 2019/11	New Inground Swimming Pool	26-32 McCaigs Lane, Coolamon	Approved	\$14,800.00
DA 2019/72	Continued use of Existing Additions to Dwelling	6 Jacaranda Avenue, Coolamon	Approved	N/A
ADA 2019/34.2	New Single Dwelling, Attached Garage & Retaining Wall	155 Wallace Street North, Coolamon	Approved	\$480,000.00
TOTAL: 11			11	\$1,694,778.00

Financial Implications

There are nil financial implications to Council as a result of this report.

Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

Recommendation

That Council receive and note this report on development activity for the period up to 31st October, 2019.

RESOLVED on the motion of Clr McCann and seconded by Clr Crocker that Council receive and note this report on development activity for the period up to 31st October, 2019. 251/11/2019

HS2) COOLAMON DEVELOPMENT CONTROL PLAN AMENDMENT - INDUSTRIAL DEVELOPMENT CONTROLS (P.03-02, SC298)

Summary

This report presents to Council draft amendments to the industrial development controls contained in Section 28 'Commercial and Industrial Development' of the Coolamon Development Control Plan and seeks Council endorsement to publicly exhibit the amendments for a period of 28 days.

Background

Development Control Plans (DCPs) contain specific controls to guide certain types of development, and achieve particular development outcomes within certain areas. A DCP is a supplementary development guideline that supports Council's primary planning instruments. These are called Local Environmental Plans (LEPs). The Coolamon Development Control Plan was developed and adopted by Council in 2015. The plan was developed pursuant to relevant requirements of the Environmental Planning and Assessment Act 1979.

When a Development Application is lodged with Council, it will be assessed against relevant planning controls. Some of these controls apply to the Coolamon Shire only, while others are applied across the whole State. To ensure a streamlined Development Application process with Council, it is important that applicants demonstrate compliance with all requirements or are able to justify a departure from the application of such controls.

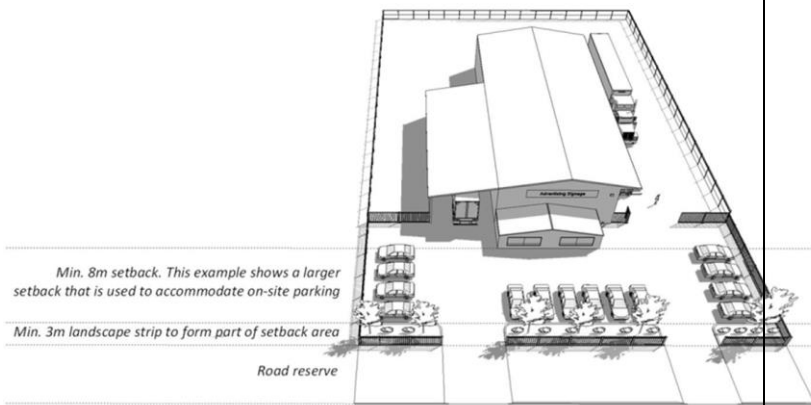
In response to Council undertaking a recent rezoning of land in Wade Street Coolamon (from SP2 Infrastructure to IN2 Light Industrial) and to support the creation of 'good' development on the land, Council staff have undertaken a review of the industrial development controls contained in Section 28 of the CDCP 2015. The review has resulted in amendments to existing controls and the

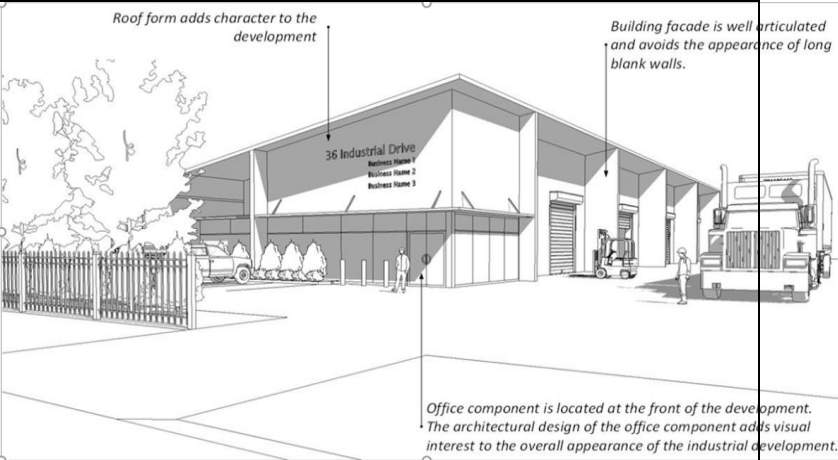
introduction of new development controls that will guide future industrial development at this site and within the Shire.

Proposed Amendments

Amendment	Proposed Control
<p>Proposed new Clause 28.1: Land-use Conflict & Pollution Management Controls</p>	<p>The design of industrial development should take account of the following impact mitigation strategies, particularly when the development is located in close proximity to residential or other sensitive land-uses:</p> <p><i>General</i></p> <ul style="list-style-type: none"> • Careful site planning should be used to maximise the distance between activities that have potential to generate noise, dust, odour etc., and sensitive uses or activities on adjoining land. • Consideration should be given to conducting noisy, dusty or odorous activities at limited times of the day. • The light industrial zoning should limit the type of industry that can be approved to minimal or tolerable impact. <p><i>Water</i></p> <ul style="list-style-type: none"> • Industrial activities that generate and discharge liquid trade waste to the reticulated sewerage system must obtain the relevant Liquid Trade Waste approval from Council. • Development involving construction works should implement an Erosion and Sediment Control Plan. <p><i>Dust</i></p> <ul style="list-style-type: none"> • Vehicle entry, exits, loading, unloading and internal manoeuvring areas should be concreted, sealed or topped with blue metal aggregate (as a minimum) to prevent the emission of dust from trafficable surfaces. <p><i>Noise</i></p> <ul style="list-style-type: none"> • Buildings used for noisy operations should be designed (orientated, insulated etc.) to inhibit the transmission of noise onto nearby properties used for residential or other noise sensitive purposes. • The design of industrial buildings should avoid vehicle entry doors, roller shutters and other frequently used openings in walls that adjoin residential and other sensitive uses. • Noisy operations including manufacturing and loading / unloading activities should be carried out at reasonable times. • Hours of operation and access to the site through residential streets may be restricted where the proposed

	<p>development involves the generation of noise likely to affect residential areas.</p> <ul style="list-style-type: none"> An acoustic report from a suitably qualified acoustic consultant may be required to be submitted with a Development Application where there is reasonable likelihood that a proposed industrial activity will generate noise that impacts on residential amenity. The information provided in an acoustic report should include the minimum information recommended in the Noise Guide for Local Government 2013. A copy of the Noise Guide for Local Government 2013 can be downloaded from the following website address: http://www.epa.nsw.gov.au/noise/nglg.htm <p><i>Visual</i></p> <ul style="list-style-type: none"> The design of industrial buildings should avoid the use of long blank walls with no articulation. The design of industrial buildings should incorporate the use of building materials that do not have highly reflective properties. Light sources, particularly those which may be used for loading and unloading operations should be directed away from adjoining properties. Effective use of landscaping should be used to screen unsightly areas, improve streetscape appearance, and reduce the impact of pollutants emitted from industrial activities. Careful site planning should be used to limit the amount of overshadowing on adjoining residential sites caused by bulky industrial buildings. All waste is to be contained on site free from any view in a clean and tidy manner. <p><i>Odour</i></p> <ul style="list-style-type: none"> Development involving odorous activities should be appropriately separated from residential or other sensitive land-uses.
<p>Amend existing Clause 28.2 to become Clause 28.3: 'Setback' to include the following:</p>	<p><i>Industrial</i></p> <ul style="list-style-type: none"> The front of any industrial building is to be located a minimum of 8m behind the front boundary incorporating a minimum 3 metre landscaping strip. Front setback areas larger than the minimum are encouraged where this area is used for on-site car parking. Customer parking is permitted in this area, however vision of any such area must be softened by the provision of an adequately maintained landscaped area. Front setback areas must not be used for storage or display of goods, excessive signage, or loading /unloading areas.

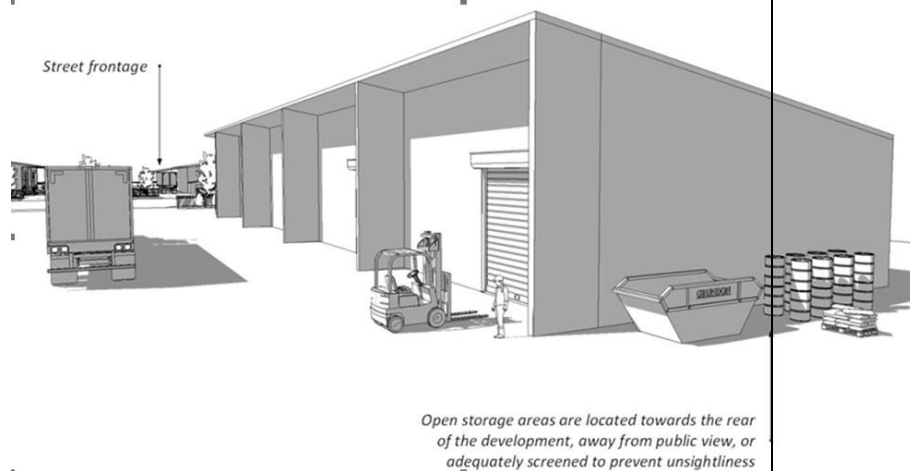
	<ul style="list-style-type: none"> Side and rear setbacks shall conform to the requirements of the Building Code of Australia – except where industrial development is proposed next to existing residential land uses in this case the minimum side and rear setbacks shall be 6m <p>The following diagram conceptually illustrates the front setback requirements for industrial developments, incorporating a landscape strip:</p> 
<p>Insert proposed new clause 28.4: Building Design & Form Controls</p>	<p>Industrial developments should be designed to be both functional and attractive. The creation of interesting building forms is encouraged as a way of improving the overall appearance and general amenity of industrial areas.</p> <p>Building Design</p> <ul style="list-style-type: none"> Office components should be located at the street frontage of the structure, and should be architecturally differentiated to break up the facade. Long blank walls and unbroken roof lines should be avoided facing the street or public domain. This can be achieved by incorporating one or more of the following techniques into the building facades: <ol style="list-style-type: none"> Wall plane projection or recesses. Windows. Variation of roof height. Material changes. Landscaping. <p>The following diagram conceptually illustrates an industrial building with differentiated office component, creative architecture and good articulation:</p>

	 <p>Building Materials</p> <ul style="list-style-type: none"> • Masonry textured concrete or concrete block, render, brick or other earthen material, glass and metal is encouraged to be incorporated into building design. • External materials (particularly metal clad roofs and walls) should not be highly reflective if they are visible from a public road or residential area and there is a reasonable probability of glare affecting driver safety or residential amenity. • All external building materials including roofing should be of a neutral colour appropriate to the site. <p>Fencing:</p> <ul style="list-style-type: none"> • Security fencing should provide for the protection of property and should be avoided (where possible) around non-productive and exposed areas of the site such as car parking and landscaped areas. • Security fencing should not wholly obstruct the view of landscaping from the street. • Security fencing should preserve safe sight distances for all vehicle entry and exit locations, including those on adjoining properties. • Mesh security fencing should not be located in front of the main building wall towards the street and must not be erected to a height greater than 2.4 metres. Security fencing should not be the dominant visual component of the property.
<p>Insert proposed new clause 28.5: Open Storage Areas & Waste Management Controls</p>	<ul style="list-style-type: none"> • Storage areas should be located behind the building or another part of the site that cannot be seen from the street or from adjoining properties. Alternatively, these areas must be screened from public view. • Screen fences should be a maximum of 2.4 metres in height and goods should not to be stacked higher than the actual fence. • Landscaping is generally not an acceptable method of screening, unless it is already well established and the applicant can demonstrate that the storage area will be effectively screened. Landscaping may only be used for

screening purposes when undertaken in conjunction with fencing, and other screening devices.

- The storage of hazardous goods, materials or wastes will not be permitted in areas that adjoin residential or other sensitive land-uses. Sufficient space should be provided on-site for the loading and unloading of wastes. This activity is not to be undertaken on any public place.
- Industrial activities that generate and discharge liquid trade waste to the reticulated sewerage system must obtain the relevant Liquid Trade Waste approval from Council. The industrial activity must comply at all times with the requirements of the Liquid Trade Waste Regulation Guidelines and any conditions of the Liquid Trade Waste Approval.

The following diagram conceptually illustrates an industrial building with its waste collection and storage area located behind the building and away from view from the public street.



Legislative Implications

The Amendments to the Coolamon Development Control Plan 2015 have been prepared in accordance with Section 3.43, Preparation of development control plans, of the Environmental Planning and Assessment Act 1979.

Financial Implications

There are no adverse financial implications to Council or the community resulting from this report.

Consultation

Section 18 'Draft development control plan must be publicly exhibited' of the Environmental Planning and Assessment Regulation 2000, provides that:

- (1) *Following the preparation of a draft development control plan, the council:*
 - (a) *must give public notice in a local newspaper of the places, dates and times for inspection of the draft plan,*
 - (b) *must publicly exhibit at the places, on the dates and during the times set out in the notice:*
 - (i) *a copy of the draft plan, and*
 - (ii) *a copy of any relevant local environmental plan or deemed environmental planning instrument, and*
 - (c) *must specify in the notice the period during which submissions about the draft plan may be made to the council (which must include the period during which the plan is being publicly exhibited).*

- (2) *A draft development control plan must be publicly exhibited for at least 28 days.*

This report requests the Councils endorsement to publicly exhibit the draft DCP in accordance with the abovementioned requirements. At completion of exhibition period a report will be presented to Council to consider any submissions made and prior to considering adoption of the draft plan.

➔ Attachment

Section 28 'Commercial and Industrial Development' of the Coolamon Development Control Plan 2015 (Marked up Version Identifying Amendments).

Attachment No. 12

Recommendation

That Council endorse the public exhibition of the draft amendments to Section 28 'Commercial and Industrial Development' of the Coolamon Development Control Plan 2015 for a period of 28 days.

RESOLVED on the motion of Clr McCann and seconded by Clr Jones that Council endorse the public exhibition of the draft amendments to Section 28 'Commercial and Industrial Development' of the Coolamon Development Control Plan 2015 for a period of 28 days. 252/11/2019

The Mayor called for a division
Those voting in favour of the resolution: All those present
Those voting against the resolution: Nil

**HS3) COOLAMON SHIRE COUNCIL LOCAL ENVIRONMENTAL PLAN 2011 MINOR
AMENDMENTS (P.03-03, SC299)**

Summary

This report requests Council to resolve to prepare a planning proposal to rezone land, amend Clause 5.4 controls for secondary dwellings, and insert a new LEP clause to make provision for Exceptions to Minimum Lot Sizes for Rural Subdivisions within Coolamon LEP 2011.

Background

The Township of Coolamon has over a period of time witnessed a significant increase in development types such as mechanics (vehicle repair station), cabinet/joinery makers, plumbers and other trades (light industrial), landscaping businesses (landscape and garden supplies) seeking to establish their respective developments on land that is zoned RU5 Village or RU4 Rural Small Holdings. Whilst the scale of some of these businesses may be carried out under a Home Business or Home Industry Land Use definition, it is considered for such developments that do not meet relevant LEP controls, the provision of light industrial land would be more appropriate and suitable and serve to reduce the potential for any land use conflict. One component of the Planning proposal is to rezone land from SP2 Infrastructure to IN2 Light Industrial.

Staff have also identified the need to amend the Secondary Dwelling standards contained under Clause 5.4 (9) of the CLEP. The need to amend the clause is required to reduce the size of secondary dwellings that are allowed on land as Council has recently seen a proliferation of developments that, whilst currently in compliance with current standards under the clause, would be more appropriately defined as 'dual occupancies'- in that the size of the secondary dwelling is the same size of the existing dwelling located on the site.

The Coolamon Local Environmental Plan (CLEP) currently does not contain provisions that allow the subdivision of rural land for lots sizes less than the mandated minimum lot sizes prescribed for rural zones. It has become apparent that at times there exist a genuine need to facilitate the subdivision of rural land at a size less than the minimum lot size i.e. for the provision of infrastructure, mining activities, electricity generating works. A clause is required to ensure

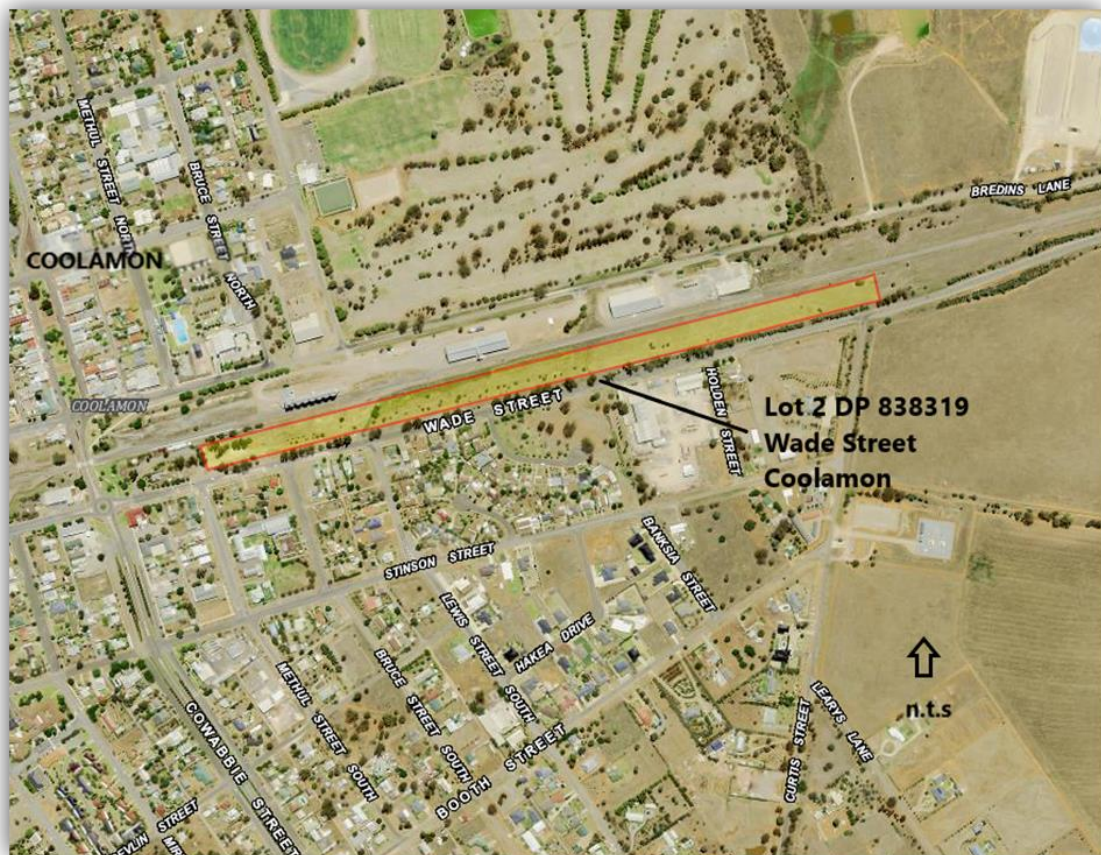
subdivisions that are associated with an approved permitted use other than for a dwelling are able to be carried out.

This planning proposal attends to matters that are considered to be minor and the structure of the Planning Proposal is as follows:

- Zoning Map Amendments
- Clause 5.4 Secondary Dwelling Amendment; and
- Proposed New LEP Clause for Exceptions to Minimum Lot Size for Rural Subdivision.

Zoning Map Amendments

One (1) parcel of land has been identified for rezoning as a result of Council recently purchasing some SP2 Infrastructure Land (Railway) from Transport for NSW. It is proposed that the land be rezoned from SP2 Infrastructure to IN2 Light Industrial land.



J. J. Seymour MAYOR *Maughan* GENERAL MANAGER.

The re zoning is considered to be relatively minor and appropriate for the subject land as:

- There is currently no land zoned IN2 Light industrial under the Coolamon Local Environmental Plan 2011 (CLEP2011).
- There are no natural or man-made hazards present on the land.
- Since the gazettal of the CLEP 2011 there has been an increasing number of development types such as mechanics (vehicle repair station), cabinet / joinery makers, plumbers and other trades (light industrial), landscaping businesses (landscape and garden supplies) seeking to establish their respective developments on land that is zoned RU5 Village or RU4 Rural Small Holdings. To date and where appropriate such developments have been carried out under the banner of Home Business or Home Industry.
- An opportunity to purchase vacant SP2 Infrastructure Land has availed itself to council in a prime location that is considered to be most suitable for light industrial land development.
- The rezoning of such land is considered to present an ideal opportunity to provide for a zone within the LGA that can more appropriately house light industrial land uses.
- Zoning gives confidence to businesses moving to town and removes the haphazard and smaller scale of backyard businesses.
- The changes do not have any adverse economic, environmental or social impacts as they are not policy changes, in fact the rezoning would promote positive triple bottom line outcomes within and for the LGA.

Table 1: Land Use Zoning Map Amendments

Location	Property	Land use	Current Zoning	Amended Zoning	Min. Lot Size
Wade Street, Coolamon	Lot: 2 DP: 838319	Vacant – Railway Infrastructure Land	SP2 Infrastructure	IN2 Light Industrial	2000m2

The Coolamon LEP 2011 does not currently include any IN2 Light Industrial Zone land therefore planning proposal will also insert the following land use table (mandated Objectives and land uses under Standard Instrument LEP highlighted in red).

IN2 LIGHT INDUSTRIAL

1) Objectives of zone:

- To provide a wide range of light industrial, warehouse and related land uses.
- To encourage employment opportunities and to support the viability of centres.
- To minimise any adverse effect of industry on other land uses.
- To enable other land uses that provide facilities or services to meet the day to day needs of workers in the area.
- To support and protect industrial land for industrial uses.

2) Permitted without consent:

Home businesses; Home occupations; Roads.

3) Permitted with consent:

Depots; Funeral homes; Garden centres; Hardware and building supplies; Industrial training facilities; Kiosks; Landscaping material supplies; Light industries; Liquid fuel depots; Neighbourhood shops; Oyster aquaculture; Places of public worship; Plant nurseries; Recreation facility (Indoor), Rural supplies; Self-storage units; Take away food and drink premises; Tank-based aquaculture; Timber yards; Vehicle repair station, Vehicle sales or hire premises; Veterinary hospitals; Warehouse or distribution centres.

4) Prohibited:

Agriculture; Airports; Amusement centres; Animal boarding or training establishments; Biosolids treatment facilities; Camping grounds; Caravan parks; Cemeteries; Centre-based child care facilities; Commercial premises; Correctional centres; Crematoria; Eco-tourist facilities; Educational establishments; Entertainment facilities; Farm buildings; Forestry; Function centres; Health services facilities; Heavy industrial storage establishments; Heavy industries; Home-based child care; Home occupations (sex services); Information and education facilities; Livestock processing industries; Pond-based aquaculture; Recreation facilities (major); Registered clubs; Residential accommodation; Respite day care centres; Sawmill or log processing works; Stock and sale yards; Storage premises; Tourist and visitor accommodation; Water recreation structures; Wharf or boating facilities. Any other development not specified in item 2 or 3.

Clause 5.4 Controls for Secondary Dwellings

It has been identified that there is a need to amend the development standards contained in Clause 5.4 (9) of the CLEP 2011 associated with Secondary Dwellings to ensure that the use of such development types remains consistent with the land use definition.

The need to amend the clause is required to reduce the size of secondary dwellings that are allowed on land as Council has recently seen a proliferation of developments that, whilst currently in compliance with current standards under the clause, would be more appropriately defined as 'dual occupancies'.

Clause 5.4 (9) currently provides:

Secondary dwellings

If development for the purposes of a secondary dwelling is permitted under this Plan, the total floor area of the dwelling (excluding any area used for parking) must not exceed whichever of the following is the greater:

- (a) 60 square metres,
- (b) 100% of the total floor area of the principal dwelling.

Proposed Clause 5.4 (9):

Secondary dwellings

If development for the purposes of a secondary dwelling is permitted under this Plan, the total floor area of the dwelling (excluding any area used for parking) must not exceed whichever of the following is the greater:

- (a) 60 square metres,
- (b) 33% of the total floor area of the principal dwelling.

Recommendation

To amend Clause 5.4 (9) 'Secondary dwellings' to read:

If development for the purposes of a secondary dwelling is permitted under this Plan, the total floor area of the dwelling (excluding any area used for parking) must not exceed whichever of the following is the greater:

- (a) 60 square metres,
- (b) 33% of the total floor area of the principal dwelling.

New CLEP Clause

The Coolamon Local Environmental Plan 2011 (CLEP) does not currently contain provisions that allow the subdivision of rural land for lots sizes less than the mandated minimum lot sizes prescribed for rural zones. It has become apparent that at times there exist a genuine need to facilitate the subdivision of rural land at a size less than the minimum lot size i.e. for the provision of infrastructure, mining activities, electricity generating works. A clause is required to ensure subdivisions that are associated with an approved permitted use other than for a dwelling are able to be carried out.

Recommendation

Insert the following new clause in the CLEP:

Exceptions to minimum lot sizes for certain rural subdivisions

- (1) *The objective of this clause is to enable the subdivision of land in certain rural areas to an appropriate size to meet the needs of current permissible uses other than for the purpose of dwelling houses or dual occupancies.*
- (2) *This clause applies to land in the following zones:*
 - (a) *Zone RU1 Primary Production,*
 - (b) *Zone RU4 Primary Production Small Lots.*
- (3) *Land to which this clause applies may, with development consent, be subdivided to create a lot of a size that is less than the minimum lot size shown on the Lot Size Map in relation to that land, if the consent authority is satisfied that the use of the land after the subdivision will be the same use (other than for a dwelling house or a dual occupancy) permitted under the existing development consent for the land.*
- (4) *Development consent must not be granted for the subdivision of land to which this clause applies unless the consent authority is satisfied that:*
 - (a) *the subdivision will not adversely affect the use of the surrounding land for agriculture, and*
 - (b) *the subdivision is necessary for the ongoing operation of the permissible use, and*

- (c) *the subdivision will not increase rural land use conflict in the locality, and*
- (d) *the subdivision is appropriate having regard to the natural and physical constraints affecting the land.*

Consultation

There has been no public consultation on these proposed changes as yet. With Council approval, there will be a formal public exhibition period if the planning proposal proceeds past the Department of Planning's Gateway process.

Staff have had informal discussions with Officers from the NSW Department of Planning and Environment who have raised no objections to the proposal.

Conclusion

The proposed amendments to CLEP 2011 detailed in this report are considered to be of a minor nature. The rezoning component will introduce a much needed light industrial zone within the LGA and promote the ability for appropriate development types to be located on the subject land. The proposed changes to the development standards associated with secondary dwellings will ensure that such developments remain subservient to primary dwellings located on such land and reduce potential land use conflict with adjoining land uses. The introduction of an 'Exceptions to minimum lot sizes for certain rural subdivisions' clause will ensure that subdivisions in rural zones that are associated with an approved permitted use other than for a dwelling are able to be carried out.

Next Steps

Following endorsement by Council, the Planning Proposal will be forwarded to the Department of Planning and Infrastructure seeking a Gateway determination to proceed with the amendment. The Gateway decision will set out requirements for any additional investigations, consultations and the timing of any required changes to the CLEP 2011.

→ Attachments

Draft Planning Proposal to be submitted to NSW Department of Planning and Infrastructure and Environment. **Attachment No. 13**

Recommendation

That Council:

- 1) Receive and note the report.
- 2) Forward the group planning proposal to the Department of Planning and Environment under section 3.34 (1), requesting that the Minister issue a “gateway determination” that will allow the planning proposal to proceed.

RESOLVED on the motion of Clr Crocker and seconded by Clr Hutcheon that Council: 253/11/2019

- 1) **Receive and note the report.**
- 2) **Forward the group planning proposal to the Department of Planning and Environment under section 3.34 (1), requesting that the Minister issue a “gateway determination” that will allow the planning proposal to proceed.**

The Mayor called for a division

Those voting in favour of the resolution: All those present

Those voting against the resolution: Nil

HS4) ADOPTION OF DRAFT GENERIC PLAN OF MANAGEMENT FOR CROWN RESERVE LAND - GENERAL COMMUNITY USE, PARKS, SPORTSGROUNDS AND NATURAL AREAS (P.03-01, SC297)

Summary

This report recommends that Council consider the adopting of the Coolamon Shire Council draft Crown Reserve Generic Plan of Management for land categorised as General Community Use, Parks, Sportsgrounds and Natural Areas.

Background

At the June 2019, Ordinary Council Business Meeting, Council:

RESOLVED on the motion of Clr Maslin and seconded by Clr Jones: 131/06/2019

- 1) ***That Council note the Report titled Coolamon Shire Council Draft Generic Plan of Management for Crown Reserve Land for General Community Use, Parks, Sportsgrounds and Natural Areas; and***
- 2) ***That Council formally resolve to refer the Draft Plan of Management to Department of Industry – Crown Lands on behalf of the owner of the land for comment; and***
- 3) ***That Council upon receipt of comment from Department of Industry – Crown Lands publicly exhibit the Draft Plan for a period of 28 days, allowing a 42 day submission period, prior to receiving a further report from Council Staff recommending the Plans formal adoption.***

Staff placed the draft plan on public exhibition from 27 September to 8 November 2019.

- Temora Independent - 27 September, 11 October 2019
- Daily Advertiser - 29 September, 12 and 19 October 2019.

Plans of Management

The new Crown Land Management Act 2016 came into force on 1 July 2018 which created changes to the way Councils manage and operate Crown Land.

In essence, the Crown Land Management Act 2016 (the CLM Act) authorises local councils that are appointed to manage dedicated or reserved Crown land (council managers), to manage that land as if it were public land under the Local Government Act 1993 (LG Act).

Generally, Council Managers will manage land as if it were community land. Under the LG Act, a 'plan of management' must be adopted for all community land. The plan categorises the land and governs its use and management.

Upon endorsement of Initial Crown Land Categorisation, which Council has now obtained, Council must proceed to develop plans of management for all Crown Land that it manages.

Under the Local Government Act, a 'plan of management' (PoM) must be adopted by Council for all community land. The plan categorises the land and governs its use and management.

Council Managers must ensure that there is a compliant PoM for all Crown land that they manage as community land within three years of the commencement of

Part 3 of the CLM Act (i.e.: by 30 June 2021). A compliant PoM must be in place before the deadline to ensure that the Crown land is lawfully used and occupied. Ensuring lawful use and occupation is an essential part of councils' role as the manager of Crown land.

As previously reported to Council, staff have developed a draft generic plan of management for all crown land for which it is now responsible that includes the categories of General Community Use, Parks, Sportsgrounds and Natural Areas. The plan was placed on public exhibition and is now presented to Council for adoption.

Consultation

Consultation has been undertaken with relevant internal Council stakeholders, NSW Department of Industry: Crown Lands and Water Division and the NSW Office of Local Government.

In accordance with Section 38 of the LG Act 1993 the draft plan was placed on public exhibition from the 27 September to the 8 November 2019.

The exhibition notices were located in the:

- *Temora Independent* - 27 September and 11 October 2019
- *Daily Advertiser* - 29 September and 12 and 19 October 2019.

No submissions were received during the notification period.

Financial Implications

There are no adverse financial implications resulting from this report. The preparation of this Plan of Management for Crown Land has been funded by the NSW Office of Local Government. The Office of Local Government have provided a one off funding allocation of \$65,687.00 to assist in the implementation of the new Crown Land Management Act 2016 reforms.

Council staff have utilised over 170 hours to date in the preparation of the draft Plan of Management with such hours being billed against grant funding allocation.

➔ Attachments

Coolamon Shire Council Plan of Management for Crown Reserve Land Generic Plan of Management for General Community Use, Parks, Sportsgrounds and Natural Areas. Attachment No. 14

Recommendation

That Council:

- 1) Note the Report titled 'Adoption of draft Generic Plan of Management for Crown Reserve Land General Community Use, Parks, Sportsgrounds and Natural Areas.
- 2) Adopt the Coolamon Shire Council Generic Plan of Management for Crown Reserve Land for General Community Use, Parks, Sportsgrounds and Natural Areas.

RESOLVED on the motion of Clr Crocker and seconded by Clr Hutcheon that Council: 254/11/2019

- 1) **Note the Report titled 'Adoption of draft Generic Plan of Management for Crown Reserve Land General Community Use, Parks, Sportsgrounds and Natural Areas.**
- 2) **Adopt the Coolamon Shire Council Generic Plan of Management for Crown Reserve Land for General Community Use, Parks, Sportsgrounds and Natural Areas.**

HS5) NEW SINGLE DWELLING & ATTACHED GARAGE – 118 WALLACE STREET NORTH, COOLAMON - VARIATION TO FRONT BOUNDARY SETBACK (B.05-03, SC58, RT1001717)

Summary

A Development Application has been submitted to Council for the construction of a new four-bedroom single storey brick veneer dwelling and an attached garage at 118 Wallace Street North, Coolamon. The proposed front setback of the development does not comply with Council's Development Control Plan.

Variation to Front Boundary Setback Control

The proposed dwelling and attached garage fronts Wallace Street, Coolamon. The application proposes for the front of the building to be located six metres off the front boundary.

A preliminary investigation by Council staff has revealed that the development is not compliant with Section 15.3 of the Coolamon Development Control Plan 2015

with regards to the front boundary setback. The section states that the minimum front setback is required to be 8 metres.

The applicant and builder have identified a number of reasons as to why the proposed front setback is six metres. These reasons include:

- 1) Due to the irregular shape of the block and the angle of the front boundary, whilst there is six metres at the shortest point from the front boundary to the front of the building, there is also 11 metres at the furthest point from the front boundary to the front of the building.
- 2) The building envelope is significantly restricted as a 2.5 metre sewer easement runs through the block. In order to avoid any construction over this easement it has been considered necessary to position the dwelling and garage as per current drawings.
- 3) This is the first development in this subdivision that will front Wallace Street and there are no existing dwellings located on the neighbouring lots. Therefore, the proposed front setback will not be out of character or negatively affect the streetscape.

➔ **Attachments:** Attachment No. 15

- Site Plan and Elevation Plans
- Section 4.15 Evaluation Report
- Justification Letter

Recommendation

That Council determine the Development Application including variation to the Coolamon Development Control Plan 2015, setback controls, to allow the developments proposed front setback to encroach on the minimum setback for the reasons outlined in the abovementioned report.

RESOLVED on the motion of Cllr White and seconded by Cllr Jones that Council determine the Development Application including variation to the Coolamon Development Control Plan 2015, setback controls, to allow the developments proposed front setback to encroach on the minimum setback for the reasons outlined in the abovementioned report. 255/11/2019

*The Mayor called for a division
Those voting in favour of the resolution: All those present
Those voting against the resolution: Nil*

**HS6) NEW CARPORT – 25-27 SPRING STREET, GANMAIN - VARIATION TO
SECONDARY BOUNDARY SETBACK (B.05-03, SC58; RT1000726)**

Summary

Council staff have recently undertaken an investigation of a carport being constructed without the required development consent. As a result of the investigation the owner was required to submit a Development Application for the carport. The carport does not comply with the Coolamon Development Control Plan 2015 as it encroaches on the minimum secondary setback for corner allotments.

Background

A carport was constructed at 25-27 Spring Street, Ganmain without Council approval. An investigation was undertaken by Council staff which revealed that the carport did require Development Approval and was not classified as exempt development. The owner has been working with Council staff to rectify the issue and has such submitted a Development Application for the carport.

Variation to Secondary Street Setback Control

The site is located on the corner of Spring Street and Deacon Street. The house fronts Spring Street and the Secondary street is Deacon Street. The carport is built approximately 600mm away from the secondary street frontage.

A preliminary investigation by Council staff has revealed that the carport is not compliant with Section 15.3 of the Coolamon Development Control Plan 2015 with regards to the Secondary Street setback. The section states that:

‘In the case of corner allotments, the minimum setback permitted from the secondary street frontage is 3 metres. Ancillary structures such as sheds and garages may be permitted closer to the secondary street setback in instances where they are constructed in the rear yard and consistent with any corresponding street setback line.’

The carport is not located in the rear yard, however it is located at the rear of the existing dwelling and therefore is located a significant distance from the front boundary setback. The carport is also minor in nature and does not negatively affect the streetscape. It should be noted that Council has previously approved similar developments in the past.



Attachments:

Site Plan and Elevation Plan **Attachment No. 16**

Recommendation

That Council endorse the variation to the Coolamon Development Control Plan 2015, setback controls, to allow the developments proposed secondary setback to encroach on the minimum setback for the reasons outlined in the abovementioned report.

RESOLVED on the motion of Clr McKinnon and seconded by Clr Crocker that Council endorse the variation to the Coolamon Development Control Plan 2015, setback controls, to allow the developments proposed secondary setback to encroach on the minimum setback for the reasons outlined in the abovementioned report. 256/11/2019

The Mayor called for a division

Those voting in favour of the resolution: All those present

Those voting against the resolution: Nil

HS7) ALCOHOL FREE ZONE RENEWAL (A.07-02, SC20)

Summary

This report advises Council that the Alcohol Free Zones located in Coolamon and Ganmain expire on 22nd November 2019 and seeks Council's consideration to renew these zones for a 4 year period.

Background

The drinking of alcohol is prohibited in an alcohol-free zone that has been established by a Council. Public places that are public roads, footpaths or public car-parks may be included in a zone. Alcohol-free zones promote the use of these roads, footpaths and car-parks in safety and without interference from irresponsible street drinkers.

- The proposed zones are indicated on the attached maps and have not changed from the previous zones which were implemented by Council. A review of the existing zones has indicated that existing zones are satisfactory and do not require amendment. Attachment No. 19

Legislative Implications

Alcohol-Free Zones prohibit the drinking of alcohol in public places such as roads or car parks under Part 4 of the NSW Local Government Act 1993, Sections 642 -

649. The purpose of these zones is to create a safe environment in which individuals may move about without interference from irresponsible street drinkers. Alcohol Free Zones operate 24 hours a day, 7 days a week.

Section 644A 'Public consultation on proposal to establish alcohol-free zone' of the Local Government Act 1993, provides:

- (1) *After preparing a proposal under section 644, the council may, by notice published in a manner that the council is satisfied is likely to bring the notice to the attention of members of the public in the area as a whole or in a part of the area that includes the zone concerned—*
 - (a) *declare that it proposes to establish an alcohol-free zone, indicating the location of the zone and the proposed period or special events for which it will operate, and*
 - (b) *state the place at which, the dates on which and the times during which a copy of the proposal may be inspected, and*
 - (c) *invite representations and objections from persons and groups within the area, indicating that any representations or objections by them must be made within 14 days after the date on which the notice is published.*
- (2) *The council must give a copy of its proposal to each of the following persons, indicating that any representations or objections by the person must be made within 30 days after the date on which the copy is given—*
 - (a) *the officer in charge of the police station within or nearest to the proposed alcohol-free zone,*
 - (b) *each holder of a license in force under the Liquor Act 2007 for premises that border on, or adjoin or are adjacent to, the proposed alcohol-free zone.*
- (3) *If required to do so by the guidelines in force under section 646, the council must also give a copy of its proposal to the Anti-Discrimination Board, indicating that any representations or objections by the Board must be made within 40 days after the date on which the copy is given.*
- (4) *The council must consider all representations and submissions that are duly made to it under this section.*

If Council decides to re-establish the Alcohol Free Zones, notification of doing so must be advertised declaring its intentions. Representations can be received for a

period of 14 days after which the notice is published. A further notification period of 30 days must be provided to the Officer in Charges of the Local Police Station and each licensed premises that border or adjoin the proposed Alcohol Free Zone.

Any representation must be considering by Council prior to formally resolving to adopt / endorse the zones.

Financial Implications

The financial implications to Council or the community resulting from this report are in the form of costs associated with adverting and amending / updating signage and can be estimated in the vicinity of between \$1500.00 - \$2000.00.

Recommendation

That Council:

- 1) Note the report on Alcohol Free Zone Renewal;
- 2) Proceed to advertise the Alcohol Free Zones in accordance with the following descriptions:

Coolamon

8.00pm – 8.00am – along Cowabbie Street, north of Stinson Street and south of Loughnan Street, including laneways west of Methul Street and east of Mirrool Street. This includes the children’s playground and parkland at the corner of Wade and Cowabbie Streets, the Plaza and the carpark area on the eastern side of the Cowabbie Street Business Precinct.

8.00pm – 8.00am – roadways surrounding the Coolamon Swimming Pool and Skate Park, including Redgrave Park and along Loughnan Street from Lewis to Cowabbie Street and to include Jacaranda Park.

12.00pm – 8.00am – In the defined outdoor eating area associated with the Coolamon Bakery at 115 Cowabbie Street Coolamon. Alcohol is only permitted during opening hours of Bakery.

Ganmain

8.00pm – 8.00am – along Ford Street, north of Waterview Street and south of Lake Street, including Victory Memorial Park and Logan Park bounded by

Ford, Wright, Menangle and Waterview Streets and the laneways incorporated in this area; and

- 3) Provide delegation to the General Manager to implement the Alcohol Free Zones as notified in accordance with the abovementioned recommendation if there are no representations or submissions received.

RESOLVED on the motion of Clr White and seconded by Clr Crocker that Council:

257/11/2019

- 1) **Note the report on Alcohol Free Zone Renewal;**
- 2) **Proceed to advertise the Alcohol Free Zones in accordance with the following descriptions:**

Coolamon

8.00pm – 8.00am – along Cowabbie Street, north of Stinson Street and south of Loughnan Street, including laneways west of Methul Street and east of Mirrool Street. This includes the children’s playground and parkland at the corner of Wade and Cowabbie Streets, the Plaza and the carpark area on the eastern side of the Cowabbie Street Business Precinct.

8.00pm – 8.00am – roadways surrounding the Coolamon Swimming Pool and Skate Park, including Redgrave Park and along Loughnan Street from Lewis to Cowabbie Street and to include Jacaranda Park.

12.00pm – 8.00am – In the defined outdoor eating area associated with the Coolamon Bakery at 115 Cowabbie Street Coolamon. Alcohol is only permitted during opening hours of Bakery.

Ganmain

8.00pm – 8.00am – along Ford Street, north of Waterview Street and south of Lake Street, including Victory Memorial Park and Logan Park bounded by Ford, Wright, Menangle and Waterview Streets and the laneways incorporated in this area; and

- 3) **Provide delegation to the General Manager to implement the Alcohol Free Zones as notified in accordance with the abovementioned recommendation if there are no representations or submissions received.**

**HS8) TENDER REPORT – ARDLETHAN MUSEUM BUILDING PROJECT (TENDER
2019/06) (LF600)**

Summary

This report provides information and a recommendation to Council in regards to tenders received for the proposed Ardlethan Museum and Cultural Centre Project, located at Aria Street, Ardlethan.

Background

In 2019, Council received Federal Government Funding for proposed works to erect a Museum and Cultural Centre in Ardlethan.

The site is located at Aria Street, Ardlethan (Lot 1, DP 1171790) and is currently used for multiple purposes including active parkland (Lions and Bicentennial Parks) and houses the Ardlethan Men's shed.

The site has recently been purchased by Council from Transport for NSW with completion of sale imminent.



Image 1: Locational Diagram – Development Site (Lot 1, DP 1171790).

The proposed development for which tenders were sought includes the following components:

- Main museum - 148 m2
- Veranda – 75 m2
- Alfresco Area – 24 m2
- Museum annex -216 m2

The project will be constructed on concrete footings / slab in a steel framed structure that will be externally clad in custom orb.

Tender Submissions

Council received a total of three (3) tenders during the submission period. Tenderers and tender prices are listed in the following table from lowest to highest tender received.

Tenderer	Tender Price (GST Inc.)	Comments
Coolamon Carpentry	\$455,053.00	The tender is a conforming tender and nominates 80 working days for project completion. Please note that the tenderer has also identified a non-confirming price of \$451,423.00 – this arises from a change to stormwater works – the tenderer proposes to connect the stormwater to the council stormwater infrastructure as opposed to on site grading and dispersal.
Adaptive Interiors	\$457,204.00	The tender is a conforming tender and nominates 90 working days for project completion.
Project Management Group	\$547,397.80	The tender is a conforming tender and nominates 96 working days for project completion. Please note that the tenderer has incorporated the prime cost allowances for the Floor, wall tiles and welded vinyl into the tender price.

Table 1: Tenderers and Tender Prices

Tender Evaluation

Submitted tenders have been evaluated on the following criteria:

- Price
- Experience and
- Inclusions

All of the above contractors are considered to have relevant experience in both commercial and residential construction projects and it appears that all contractors have included all inclusions listed in plans and specifications for the project (either within lump sum or as separate component cost).

The preferred option of many organisations is the 'traditional working' process which involves sequential lowest price tendering.

Whilst price is one of the common criteria used in the assessment of quotations, it should not be considered as the key determining factor in quotation selection. The lowest quotation is not always necessarily the 'best'.

The use of lowest price quotation / tendering may seriously damage an organisations 'financial health and reputation' and may have undesirable and unexpected side effects in the event that a contractor has quoted too low which creates project management and adverse financial outcomes for an organisation. It is not suggested that if Council endorses the lowest quotation referenced in this report that there will be adverse project management and financial outcomes for Council but it is suggested that as an organisation we need to consider the consequences during the decision making process.

After an assessment by Council staff and based on the tender assessment criteria it is recommended that Council consider engaging Coolamon Carpentry for the Project works. The tenderer has a proven track record for delivering quality works within agreed upon timeframes.

Consultation

Internal consultation has been undertaken with relevant Council staff.

The tender was advertised in the Temora Independent and Wagga Wagga Daily Advertiser for various dates from the 25 October 2019 – 18 November 2019.

All tenderers will be notified by telephone and in writing of Council's decision after the report has been determined by Council.

Financial Implications

Council has a budget available of \$230,000.00 for the project.

If Council decides to proceed with the project based on the tender prices submitted, any funding gap between tender price and federal funding, will be required to be funded from an internal revenue source that is identified by Council.

If Council decides to proceed with the tender price from Coolamon Carpentry, it is suggested that they consider the non-conforming tender price of \$451,423.00 (change to stormwater works).

Alternatively, in order to potentially reduce costs, Council may consider project management of the construction. This would involve Council managing each of the components and dealing direct with suppliers, contractors or providers. This would involve additional time delays and impose on Council's staff for project management time.

Currently Council staff are managing numerous projects due to the current funding programmes available and the timeframe for acquittal means limited time is available to complete these works.

As always Council needs to be mindful of the cost to any project, but must manage the juggling act of being able to find money from other sources.

Attachments

→ Project Plans Attachment No. 20

Recommendation

That Council:

- 1) Note the report on the Ardlethan Museum Tender; and
- 2) Identify and appoint a preferred tendered to undertake project works.

RESOLVED on the motion of Clr Jones and seconded by Clr Hutcheon: 258/11/2019

- 1) **That Council note the report on the Ardlethan Museum Tender.**
- 2) **That Council not accept any tenders as they are outside the current budgeted amount, and Council negotiate with the lowest tenderer to seek possible savings in construction costs.**

- 3) That Council meet with the Advance Ardlethan Committee regarding the plans to ensure they are comfortable with the possible reduction in building cost.

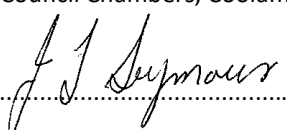
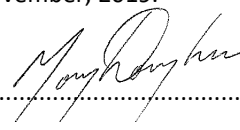
5) **REPORTS: DELEGATES/MAYOR/COUNCILLORS**

There were no Reports.

Meeting Closed at 5.24pm.

Confirmed and signed during the Meeting held this 19th day of December, 2019.

.....
MAYOR

.....
 MAYOR
 GENERAL MANAGER.

ATTACHMENTS FOR THE MEETING HELD 21ST NOVEMBER, 2019

ITEMS DISTRIBUTED WITH THE AGENDA

- 1) Activity Reports:
 - 1) Operating Statistics of the Coolamon Shire Library for October 2019.
 - 2) Community Development Officer's Report for October 2019.
 - 3) Tourism and Business Development Officer's Report for October 2019.Refer Correspondence Item (1a).
- 2) Information Papers:
 - 1) Minutes of the Advance Ganmain Committee Meeting held 6th November, 2019.Refer Correspondence Item (2a).
- 3) A copy of General Purpose Financial Report, Special Purpose Financial Report and Special Schedules in respect of the financial year ending 30th June, 2019
Refer General Manager's Report (GM1), [File No. A.12-01].
- 4) A copy of Council's Rates and Charges Hardship Policy.
Refer General Manager's Report (GM2), [File No. C.11-06].
- 5) Correspondence from the Coolamon Rotary Club regarding the erection of signage.
Refer General Manager's Report (GM4), [File No. C.07-03].
- 6) Correspondence from the Coolamon Sport & Recreation Club regarding the Strong Country Communities Fund Round 2 Projects.
Refer General Manager's Report (GM5), [File No. G.03-57].
- 7) Correspondence from the Department of Infrastructure, Regional Development and Cities regarding the Drought Communities Programme – Extension.
Refer General Manager's Report (GM6), [File No. G.03-66].
- 8) A copy of the Quarterly Budget Review as at 30th September, 2019.
Refer Executive Manager, Corporate & Community Services' Report (CS2), [File No. F.02-02].
- 9) A copy of the policies in regard to the Policy Register Review.
Refer Executive Manager, Corporate & Community Service' Report (CS3), [File No. P.12-01].
- 10) A copy of the Revised Rates from Stabilised Pavements Australia for Stabilisation Contract 2018/04.
Refer Executive Manager, Engineering & Technical Services' Report (ES6), [File No. T.03-07].
- 11) Correspondence in regard to the report on Fixing Local Roads and Roads to Recovery Programme.
Refer Executive Manager, Engineering & Technical Services' Report (ES7), [File No. R.07-11].
- 12) A copy of the Section 28 'Commercial and Industrial Development' of the Coolamon Development Control Plan 2015 (Marked up Version Identifying Amendments).
Refer Executive Manager, Development & Environmental Services' Report (HS2), [File No. P.03-02].


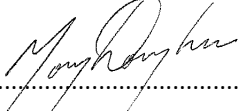
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21ST NOVEMBER, 2019.

- 13) Correspondence in regard to the report on the Coolamon Shire Council Local Environmental Plan 2011 Minor Amendments.
Refer Executive Manager, Development & Environmental Services' Report (HS3), [File No. P.03-03].
- 14) A copy of the Coolamon Shire Council Plan of Management for Crown Reserve Land Generic Plan of Management for General Community Use, Parks, Sportsgrounds and Natural Areas.
Refer Executive Manager, Development & Environmental Services' Report (HS4), [File No. P.03-01].
- 15) Correspondence regarding the report for new single dwelling and attached garage at 118 Wallace Street North, Coolamon.
Refer Executive Manager, Development & Environmental Services' Report (HS5), [File No. RT1001717].
- 16) Correspondence regarding the report for a new carport at 25-27 Spring Street, Ganmain.
Refer Executive Manager, Development & Environmental Services' Report (HS6), [File No. RT1000726].
- 17) Correspondence from NHVR in regard to the report on Class 3 – Controlled Access Bus Exemption Notice 2019.
Refer Executive Manager, Engineering & Technical Services' Report (ES10), [File No. R.09-05].
- 18) Correspondence regarding extending the Sewer Network to 9 Mullins Street, Ardlethan.
Refer Executive Manager, Engineering & Technical Services' Report (ES11), [File No. S.03-02].
- 19) Maps showing the Alcohol Free Zones in Coolamon and Ganmain.
Refer Executive Manager, Development & Environmental Services' Report (HS7), [File No. a.07-02].
- 20) Correspondence regarding the Ardlethan Museum Building Project.
Refer Executive Manager, Development & Environmental Services' Report (HS8), [File No. LF600].

ITEMS TABLED AT THE MEETING

- 1) Riverina Regional Library – Annual Report for 2018-2019.
- 2) Murray Darling Association - Annual Report for 2018-2019.
- 3) Rural Financial Counselling Service NSW Southern Region – Annual Report for 2019.
- 4) Riverina Eastern Regional Organisation of Councils (REROC) – Annual Report for 2018-2019.

This is Page No. 87 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21st November, 2019.

 MAYOR  GENERAL MANAGER.