

Meeting commenced at 3.00pm.

BUSINESS:

- 1) Apologies
- 2)
 - a. Confirmation of Minutes of the Meeting held 15th October, 2020.
 - b. Matters arising out of Minutes. (Not elsewhere reported)
- 3) Correspondence
 - a. Agenda A (Information Only)
 - b. Agenda B
- 4) General Manager's Report
 - 4.1 General Manager's Report
 - 4.2 Executive Manager, Corporate & Community Services' Report
 - 4.3 Executive Manager, Engineering & Technical Services' Report
 - 4.4 Executive Manager, Development & Environmental Services' Report
- 5) Minutes of the Noxious Weeds Meeting of Coolamon, Junee & Temora Councils held 29th September, 2020.
- 6) Reports: Delegates/Mayor/Councillors

PRESENT: Clr John Seymour, Clr David McCann, Clr Jeremy Crocker, Clr Kathy Maslin, Clr Colin McKinnon, Clr Alan White, Clr Bruce Hutcheon, Clr Kerrilee Logan and Clr Steven Jones.

STAFF: Tony Donoghue, General Manager;
Courtney Armstrong, Executive Manager, Corporate & Community Services;
Tony Kelly, Executive Manager, Engineering & Technical Services;
Colby Farmer, Executive Manager, Development & Environmental Services.

APOLOGIES: Nil

1) APOLOGIES

There were no apologies.

2a) CONFIRMATION OF MINUTES OF THE MEETING HELD 15TH OCTOBER, 2020.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that the Minutes of the Meeting held 15th October, 2020 as circulated be confirmed and adopted. 225/11/2020

2b) MATTERS ARISING OUT OF THE MINUTES

There were no matters arising out of the Minutes.

3) CORRESPONDENCE

AGENDA A (FOR INFORMATION ONLY)

1a) ACTIVITY REPORTS

- 1) Operating Statistics of the Coolamon Shire Library for October 2020.
Attachment No. 1.1
- 2) Tourism and Business Development Officer's Report for October 2020.
Attachment No. 1.2
- 3) Road Safety Officer's Activity Report for October 2020.
Attachment No. 1.3

General Manager's Note

- ➔ The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only.

2a) INFORMATION PAPERS

- ➔ The following papers have been **distributed** with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed, then that can be raised with the General Manager.

- 1) Minutes of the AGM and Ordinary Meeting of REROC held 23rd October, 2020. Attachment No. 2.1
- 2) Minutes of the Advance Matong Committee Meeting held 23rd October, 2020. Attachment No. 2.2

- 3) Minutes of the Advance Ardlethan Committee Meeting held 2nd November, 2020. [Attachment No. 2.3](#)

3a) ITEMS TABLED AT THE MEETING

- 1) Riverina Eastern Regional Organisation of Councils (REROC) – Annual Report for 2019-2020.
- 2) Riverina Regional Library – Annual Report for 2019-2020.

4a) GOLDENFIELDS WATER (W.01-02, SC433)

Advising that the following persons were re-elected at their Meeting held on 22nd October, 2020:

- Councillor Dennis Palmer from Cootamundra-Gundagai Regional Council was duly elected as Chairperson; and
- Councillor David McCann from Coolamon Shire Council was duly elected as Deputy Chairperson.

5a) NSW ELECTORAL COMMISSION (E.01-08, SC1129)

Council Election Bulletin No. 3 has been provided for your information.
[Attachment No. 3](#)

6a) THE HON SHELLEY HANCOCK MP, MINISTER FOR LOCAL GOVERNMENT (E.01-08, SC1129)

Forwarding an email regarding the Local Government Elections 2021.

General Manager's Note

- ➔ A copy of the email is attached to Councillors information papers. [Attachment No. 14](#)

7a) LOCAL GOVERNMENT NSW (L.07-01, SC277)

Forwarding an email from Cr Linda Scott, President LGNSW concerning the NSW Budget Overview.

General Manager's Note

➔ A copy of the email is attached to Councillors information papers. Attachment No. 15

RESOLVED on the motion of Clr Jones and seconded by Clr White that the Correspondence in Agenda A be received and adopted. 226/11/2020

4) GENERAL MANAGER REPORTS

4.1) GENERAL MANAGER REPORTS

GM1) PRESENTATION OF 2020 FINANCIAL STATEMENTS INCLUDING COUNCIL'S AUDIT REPORT FOR THE YEAR ENDED 30TH JUNE, 2020 (A.12-01, S.11-04)

→ The General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules in respect of the financial year ending 30th June, 2020 are attached. Attachment No. 4

In accordance with Section 418(3) of the Local Government Act, 1993, Council has given Public Notice regarding the presentation of the Financial Statements and Auditor's Reports and has not yet received any submissions under Section 420 of the act with respect to the Statements or Auditor's Reports. The closing date for submissions is Thursday, 26th November 2020.

Brad Bohun, Partner, Crowe will attend the Council Meeting virtually to address the Audit reports.

Recommendation

That the report be noted.

RESOLVED on the motion of Clr White and seconded by Clr McCann that the report be noted. 227/11/2020

GM2) LOCAL GOVERNMENT NSW ANNUAL CONFERENCE (L.07-04, SC484)

The Business Paper for the Annual Conference to be held on Monday, 23rd November, 2020 has been provided. This year the Conference will be held online and a copy of the business paper can be found on the following link:

<https://lgsw.org.au/Public/Public/Events/Annual-Conferences/Annual-Conference-2020-BP.aspx>

Recommendation

For Council information.

RESOLVED on the motion of Clr Maslin and seconded by Clr Hutcheon that the report be noted. 228/11/2020

**GM3) REVIEW AND REDISTRIBUTION OF ELECTORAL BOUNDARIES (E.01-04,
SC160)**

The NSW Electoral Commission has provided a proposed set of Electoral District Boundaries. The proposed redistribution is based on feedback from the first round public consultation and ensures that there is approximately the same amount of voters in each of the State's 93 Electoral Districts.

Coolamon Shire Council currently sits in the seat of Cootamundra and a minor change has been proposed. See attached map. **Attachment No. 5**

In essence the previous Local Government Area of Boorowa has been included in the East. This now aligns with the amalgamation of Hilltops Council and ensures that the total Local Government Area of Hilltops is now within the Seat of Cootamundra.

Coolamon Shire Council made a submission to the Electoral Commission in regard to the Electoral Redistribution, however, this was based more on the general increase of City Electorates to the demise of country based ones.

Recommendation

For Council information.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon:
229/11/2020

- 1) **That the report be noted.**
- 2) **That a Submission be made endorsing the proposed changes.**

GM4) FOODIES NIGHT MARKETS (T.06-01, SC562)

In October, Council approved an event application from Foodies Night Markets to be held in Lions Park on Tuesday, 27th October 2020. The event took place from 3.00pm to 8.00pm.

Attendees were strong with numbers consistent throughout the evening. There were eight food vans/stalls. Event organisers had an entry point and fencing around the park to ensure COVID-19 safe measures were in place.

Lions Park worked well for a market location with toilets and playground close by and within the fence area. Parking for the event did not appear to be a problem with attendees parking along the kerb and within the access road.

Being held on a Tuesday evening did not deter attendees. With many local food vendors not open during the week and evenings, this did not take business away from local shop owners. Council staff would suggest a couple of changes to the set up if approached again to host in Lions Park.

Council staff believe the event was successful and would like to see more markets held throughout the year.

Recommendation

Council note this report for information.

RESOLVED on the motion of Clr McKinnon and seconded by Clr Hutcheon that the report be noted. 230/11/2020

**GM5) CAPTURE COOLAMON SHIRE PHOTO COMPETITION AND EXHIBITION
(C.08-14, SC112)**

Entries for the 2020 competition opened in July and closed on 12th October 2020. This is the 9th year for the competition and exhibition. An impressive 269 entries were received across the youth and open categories. Photos were submitted across five categories landscape, built environment, nature, people study and sports, events & festivals. The competition also includes a beyond the boundary category for photos taken outside the Shire.

This year was the first year the Capture Coolamon Shire Committee had accepted online entries. This proved a success with majority of entries received online.

Judges for 2020 included; photographer Jodie Harris from Down Brushwood Road, photographer John Egan and Tim Kurylowicz, Executive Director from Eastern Riverina Arts. The judges were very impressed with the quality and creativity of the entries.

Opening night was unable to go ahead due to COVID-19 safe requirements, the 2020 award ceremony was announced on the Capture Coolamon Shire Facebook Page.

A new addition to the 2020 competition is the inclusion of a 'Runner Up' Major Prize to the value of \$500. Congratulations to Jamie Blair for 'Mothers Natures Eye'. The \$1000 major prize, awarded to the image that "Best Depicts the

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
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Coolamon Shire” was awarded to Michael Reid for “Colours of Coolamon”. These images were selected by Council’s Mayor and General Manager.

The exhibition will be on display in the Coolamon Up-to-date Store until Sunday 15 November 2020. Attendees to the exhibition are able to vote for People’s Choice. This will be announced after the closing date.

All award winners can still be viewed online via www.visitcoolamonshire.com.au or the Capture Coolamon Shire Facebook page www.facebook.com/capturecoolamonshire



Major Prize – Michael Reid “Colours of Coolamon”



Runner Up Major Prize – Jamie Blair “Mother Natures Eye”

This is Page No. 8 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th November, 2020.

J. J. Seymour
..... MAYOR

Maughan
.....GENERAL MANAGER.

Recommendation

For Council information.

RESOLVED on the motion of Clr Maslin and seconded by Clr White that the report be noted. 231/11/2020

GM6) DECEMBER AND JANUARY COUNCIL MEETINGS (C.11-04, SC140)

Council has historically not held a January Meeting. The first meeting in the New Year being the third Thursday in February.

Should any major event require Council decision in an emergency, a meeting can be called by the Mayor and General Manager.

Similarly, Council have in the past considered moving the December Meeting around to either avoid harvest or allow staff a more appropriate time to deal with resolutions from the December Meeting prior to the Christmas break. With the December Meeting falling on the 17th, this is thought to be adequate for harvest activities and also allow adequate time for preparation and action on resolutions.

Recommendation

That Council not hold the January Meeting and that the December Meeting be held on Thursday, 17th December, 2020.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Logan that Council not hold the January Meeting and that the December Meeting be held on Thursday, 17th December, 2020. 232/11/2020

GM7) VOLUNTEER WORKERS – MARRAR (C.09-30, SC124)

Council has been advised that John Butterfield is to be added to the list of volunteer mower operators for Marrar.

Recommendation

That Council accepts the addition of John Butterfield to the voluntary mowing group in Marrar.

RESOLVED on the motion of Clr McCann and seconded by Clr White that Council accepts the addition of John Butterfield to the voluntary mowing group in Marrar. 233/11/2020

**GM8) LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAMME (LRCIP) –
EXTENSION (P.06-01, SC310)**

- As mentioned at the October Meeting, the Federal Budget identified an additional extension to the Local Roads & Community Infrastructure Programme (LRCIP). Coolamon Shire Council will receive a further \$629,075 for Local Roads and Community Infrastructure. A copy of the information provided has been attached.

Attachment No. 6.1

This money will become available from 1st January 2021 and is to be expended by the end of that calendar year.

- The funding that was allocated under the first round has been attached for your information. Attachment No. 6.2

Coolamon Shire Council is conscious of trying to undertake long term strategic benefits to the Shire's Infrastructure assets and does not believe it is wise to increase the asset base without considering ongoing operational costs.

Council will be conducting a Workshop in order to discuss the most appropriate projects to be considered for this allocation.

Recommendation

For Council information.

RESOLVED on the motion of Clr White and seconded by Clr Jones that the report be noted. 234/11/2020

GM9) ANNUAL EVENT FUNDING PROGRAM (E.07-01, SC491)

Coolamon Shire Council is committed to supporting events and promoting the development of new events for the Shire. The aim of this funding is to provide social and economic benefits to the community and our visitors. The event funding program is to assist Coolamon Shire to increase levels of visitation by travellers, residents and business people.

In April 2020, Council endorsed to increase the yearly allocation from \$6,000 to \$10,000. Maximum of \$3,000 per application, no minimum requirement. The event must be held between 1st January 2021 to 31st December 2021.

This report suggests changes to the funding guidelines. These changes include:

- Allow first year events to apply for funding.
- Funding can also be spent on items/activities to increase event numbers. For example, a popular band as a draw card to attract more people. Money in the past has only be available for marketing and promotion.

Funding guidelines and forms will be updated once changes have been endorsed.

Updated wording for funding guidelines would be:

Eligible for Funding

The applicant must be a community based not-for-profit Organisation or an individual supported by such an Organisation. The event must seek to benefit residents, businesses and/or community groups within the Coolamon Shire.

Funding is eligible for all events, including first year events, providing your event meets the following criteria:

- 1) Your event is held within the Coolamon Shire
- 2) Your organisation must supply one of the following:
 - a. Certificate of Incorporation;
 - b. A letter of support from an incorporated organisation willing to sponsor the event; or
 - c. Other documentation verifying the organisation (eg: bank statements, insurance documents)
- 3) Your organisation must complete the 'Event Funding Application Form' and supply all compulsory documentation.
 - a. A copy of the organisation's most recent annual report and/or financial statements
 - b. A copy of the organisation's Certificate of Currency for Public Liability Insurance
 - c. A completed Event Budget, highlighting the funding expenditure
 - d. A completed Risk Assessment and COVID-19 safe plan
- 4) Funding must be used for:
 - a. Promotion and marketing – Items and activities to assist with the promotion and marketing of the event (Eg: graphic design, printing, photography, TV/radio/social media advertising; or
 - b. Item or activity that will increase attendees to the event (Eg: Band, popular kids activity, entertainment, fireworks)

(Please note, payment will be made by Coolamon Shire Council after your event has been held and your acquittal documentation has been processed)

Funding applications for 2021 will open Tuesday 1st December 2020.

Attachment

→ 2021 Coolamon Shire Council Event Funding Guidelines. **Attachment No. 7**

Recommendation

- 1) That Council endorse the changes outlined within this report to the annual event funding application process.
- 2) That Council note that funding applications for 2021 will open from Tuesday 1 December 2020 and will be available until all money has been allocated.
- 3) That Council commences the advertising process calling for next year's events.

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin: **235/11/2020**

- 1) **That Council endorse the changes outlined within this report to the Annual Event Funding Application process by:**
 - a) **Removing the examples of what the funding can be used for.**
 - b) **That the guidelines be updated to advise that priority will be given to those events that will be utilising the Fund for promotion and marketing.**
 - c) **First year Event Application must provide a Business Plan that proves future event sustainability.**
- 2) **That Council note that funding applications for 2021 will open from Tuesday, 1st December 2020 and will be available until all money has been allocated.**
- 3) **That Council commences the advertising process calling for next year's events.**


4.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

CS1) FINANCE REPORT AS AT 31ST OCTOBER 2020

RESOLVED on the motion of Clr Crocker and seconded by Clr Jones that the report be noted. 236/11/2020

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
5/08/2020	NAB	A1/A+	Term Deposit	\$ 1,000,000	91	0.70%	4/11/2020
27/05/2020	AMP	A2/BBB+	Term Deposit	\$ 500,000	180	1.65%	23/11/2020
27/05/2020	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	182	1.65%	25/11/2020
4/06/2020	NAB	A1/A+	Term Deposit	\$ 1,000,000	181	0.88%	2/12/2020
14/06/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	92	1.35%	14/12/2020
21/09/2020	NAB	A1/A+	Term Deposit	\$ 1,000,000	91	0.60%	21/12/2020
17/07/2020	AMP	A2/BBB+	Term Deposit	\$ 500,000	182	0.90%	15/01/2021
24/04/2020	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	273	1.65%	22/01/2021
29/07/2020	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	180	0.80%	25/01/2021
13/08/2020	AMP	A2/BBB+	Term Deposit	\$ 2,000,000	182	0.80%	11/02/2021
2/05/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	304	1.70%	2/03/2021
2/09/2020	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	182	0.70%	3/03/2021
10/05/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	304	1.70%	10/03/2021
19/05/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	304	1.70%	19/03/2021
29/05/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	304	1.70%	29/03/2021
1/06/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	304	1.70%	1/04/2021
23/04/2020	Macquarie Bank	A1/A+	Term Deposit	\$ 1,000,000	365	1.70%	23/04/2021
23/06/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	1.40%	23/06/2021
21/10/2020	Judo Bank	NR (Govt Guarantee)	Term Deposit	\$ 250,000	273	1.05%	21/07/2021
9/09/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	1.10%	9/09/2021
19/10/2020	Beyond Bank	A2/BBB	Term Deposit	\$ 750,000	365	1.00%	19/10/2021
TOTAL INVESTED				\$ 22,000,000			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.


(Samantha Jennings, Finance Manager)

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS (as at 30 June 2020)

External Restrictions - included in liabilities	
Specific purpose unexpended grants	1,056,768.83
Allawah Lodge Bonds & Payments	4,148,285.63
Allawah Village Loan Licences	3,502,501.96
Home Care Packages	484,493.73
	9,192,050.15
External Restrictions - other	
Developer contributions - general	63,834.53
Specific purpose grants (recognised as revenue)	993,495.23
Sewerage Services	1,624,359.98
Domestic Waste Management	889,467.80
Stormwater Management	64,569.62
Other - Community Transport	230,864.00
	3,866,591.16
Internal Restrictions	
Plant & vehicle replacement	1,000,000.00
Employees Leave Entitlements	1,420,000.00
Deferred Works	127,574.10
Ardlethan Preschool (non-grant)	19,542.72
Asset management/replacement	3,500,000.00
Financial Assistance Grant Advance	1,950,938.00
Swimming Pools	35,000.00
Rehabilitation of Gravel Pits	148,000.00
Coolamon Early Childhood Centre	343,432.11
Allawah Lodge	920,231.02
Allawah Village	540,952.33
	10,005,670.28
TOTAL RESTRICTIONS	23,064,311.59
UNRESTRICTED	350,511.89
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS	23,414,823.48

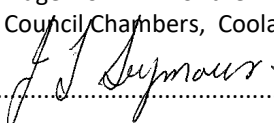
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
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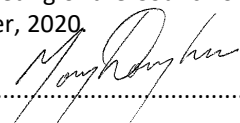
COOLAMON SHIRE COUNCIL
INCOME STATEMENT

for the period 1st July 2020 to 30th June 2021

	OCTOBER 2020	SEPTEMBER 2020	AUGUST 2020	2020/2021 BUDGET	2019/2020 ACTUAL
Income from continuing operations					
Revenue:					
Rates & annual charges	3,808,500.60	3,808,295.85	3,810,157.38	3,932,000.00	3,742,001.11
User charges & fees	1,770,579.94	1,291,710.41	853,825.83	4,231,000.00	4,335,819.02
Interest and investment revenue	1.18	(9,462.74)	(22,334.72)	317,000.00	378,187.16
Other revenues	219,179.83	169,016.32	117,133.02	591,000.00	908,847.28
Grants & contributions provided for operating purposes	1,524,025.44	1,359,165.08	1,278,245.07	6,476,000.00	6,899,636.98
Grants & contributions provided for capital purposes	761,998.73	264,195.73	255,791.73	2,153,000.00	5,937,046.59
Internals	0.00	0.00	0.00		0.00
Other income:					
Net gain from the disposal of assets	589,613.29	521,431.47	3,883.95	362,000.00	197,249.54
Total revenues from continuing operations	8,673,899.01	7,404,352.12	6,296,702.26	18,062,000.00	22,398,787.68
Expenses from continuing operations					
Employee benefits and on-costs	2,135,305.43	1,647,105.27	1,114,424.99	6,480,000.00	6,308,405.41
Borrowing costs	1,772.27	1,772.27	0.00	7,000.00	53,271.67
Materials & contracts	1,006,717.98	794,693.60	502,792.19	2,943,000.00	3,791,299.72
Depreciation, amortisation & impairment	1,092,587.23	1,040,284.73	104,235.13	4,123,000.00	3,883,354.37
Other expenses	808,681.79	781,567.06	601,670.15	1,638,000.00	1,637,937.76
Net loss from the disposal of assets					
Total expenses from continuing operations	5,045,064.70	4,265,422.93	2,323,122.46	15,191,000.00	15,674,268.93
Operating result from continuing operations	3,628,834.31	3,138,929.19	3,973,579.80	2,871,000.00	6,724,518.75
Net operating result for the year before grants and contributions provided for capital purposes					
	2,866,835.58	2,874,733.46	3,717,788.07	718,000.00	787,472.16

This is Page No. 14 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th November, 2020.

..... MAYOR

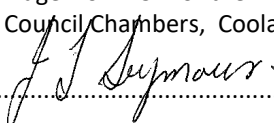
.....GENERAL MANAGER.

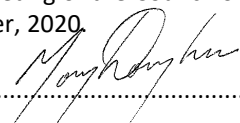
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH NOVEMBER, 2020.

COOLAMON SHIRE COUNCIL
INCOME STATEMENT BY FUND

	October 2019		
	CONSOLIDATED		
	GENERAL FUND	SEWERAGE FUND	TOTAL
Income from continuing operations			
Revenue:			
Rates & annual charges	3,219,681.15	588,819.45	3,808,500.60
User charges & fees	1,623,415.94	147,164.00	1,770,579.94
Interest and investment revenue	1.18	0.00	1.18
Other revenues	218,619.18	560.65	219,179.83
Grants & contributions provided for operating purposes	1,394,612.44	129,413.00	1,524,025.44
Grants & contributions provided for capital purposes	503,946.73	258,052.00	761,998.73
Internals	76,185.00	(76,185.00)	0.00
Other income:			
Net gain from the disposal of assets	589,613.29	0.00	589,613.29
Total revenues from continuing operations	7,626,074.91	1,047,824.10	8,673,899.01
Expenses from continuing operations			
Employee benefits and on-costs	2,075,612.65	59,692.78	2,135,305.43
Borrowing costs	1,772.27		1,772.27
Materials & contracts	949,820.02	56,897.96	1,006,717.98
Depreciation & amortisation	1,038,358.91	54,228.32	1,092,587.23
Other expenses	791,764.65	16,917.14	808,681.79
Total expenses from continuing operations	4,857,328.50	187,736.20	5,045,064.70
Operating result from continuing operations	2,768,746.41	860,087.90	3,628,834.31
Net operating result for the year before grants and contributions provided for capital purposes	2,264,799.68	602,035.90	2,866,835.58

This is Page No. 15 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th November, 2020.

..... MAYOR

.....GENERAL MANAGER.

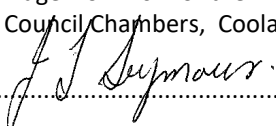
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COOLAMON SHIRE COUNCIL
BALANCE SHEET

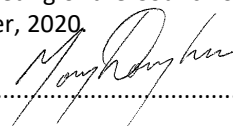
for the period 1st July 2020 to 30th June 2021

	OCTOBER 2019	SEPTEMBER 2019	AUGUST 2019	2020/2021 BUDGET (ADJ FOR OPENING BALS)	2019/2020 ACTUAL
ASSETS					
Current assets					
Cash and cash equivalents	2,438,277.95	620,890.24	2,831,442.37	1,549,307.45	1,414,822.48
Investments	22,000,001.00	23,250,001.00	22,000,001.00	22,000,001.00	22,000,001.00
Receivables	1,758,156.90	1,862,728.11	1,695,302.79	742,456.10	742,329.33
Inventories	245,909.75	248,631.18	243,350.92	635,001.46	260,331.23
Other					
Total current assets	26,442,345.60	25,982,250.53	26,770,097.08	24,926,766.01	24,417,484.04
Non-current assets					
Investments					
Receivables	0.00	0.00	0.00	302,000.00	0.00
Inventories	454,168.42	454,168.42	454,168.42	453,770.87	454,168.42
Infrastructure, property, plant & equipment	231,586,591.67	231,269,004.48	230,509,972.28	235,581,037.03	229,734,149.67
Accumulated Dep'n - Infrastructure, PP&E	(49,620,734.94)	(49,568,432.44)	(48,659,885.06)	(52,689,494.86)	(48,566,750.84)
Accumulated Imp't - Infrastructure, PP&E	0.00	0.00	0.00	0.00	0.00
Other	(2,176.19)	(2,246.06)	(2,315.93)	(2,033.19)	-2,033.19
Total non-current assets	182,417,848.96	182,152,494.40	182,301,939.71	183,645,279.85	181,619,534.06
Total assets	208,860,194.56	208,134,744.93	209,072,036.79	208,572,045.86	206,037,018.10
LIABILITIES					
Current liabilities					
Payables	9,060,296.24	8,824,152.27	8,929,109.86	9,421,288.97	9,881,599.49
Overdraft				0.00	
Interest bearing liabilities	0.00	0.00	0.00	0.00	0.00
Provisions	1,895,318.88	1,895,918.34	1,893,602.00	2,010,660.12	1,892,543.72
Total current liabilities	10,955,615.12	10,720,070.61	10,822,711.86	11,431,949.09	11,774,143.21
Non-current liabilities					
Payables	2,866.83	2,866.83	2,866.83	2,497.99	2,866.83
Interest bearing liabilities	0.00	0.00	0.00	0.00	0.00
Provisions	560,674.64	560,674.64	560,674.64	568,212.53	560,674.64
Total non-current liabilities	563,541.47	563,541.47	563,541.47	570,710.52	563,541.47
TOTAL LIABILITIES	11,519,156.59	11,283,612.08	11,386,253.33	12,002,659.61	12,337,684.68
Net assets	197,341,037.97	196,851,132.85	197,685,783.46	196,569,386.25	193,699,333.42
EQUITY					
Retained earnings	100,886,160.52	100,396,255.40	101,230,906.01	100,114,971.77	97,244,455.97
Reserves	96,454,877.45	96,454,877.45	96,454,877.45	96,454,414.48	96,454,877.45
Internal Assets/Liabilities	0.00	0.00	0.00		0.00
Trust Transfer					
Total equity	197,341,037.97	196,851,132.85	197,685,783.46	196,569,386.25	193,699,333.42

This is Page No. 16 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th November, 2020.



MAYOR



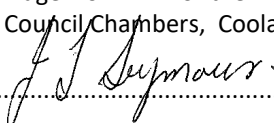
GENERAL MANAGER.

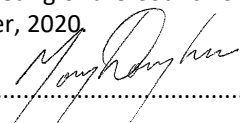
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH NOVEMBER, 2020.

COOLAMON SHIRE COUNCIL
BALANCE SHEET BY FUND

	October 2019		COOLAMON SHIRE TOTAL
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	
ASSETS			
Current assets			
Cash and cash equivalents	725,191.03	1,713,086.92	2,438,277.95
Investments	22,000,001.00		22,000,001.00
Receivables	1,323,334.74	434,822.16	1,758,156.90
Inventories	245,909.75		245,909.75
Other			0.00
Total current assets	24,294,436.52	2,147,909.08	26,442,345.60
Non-current assets			
Investments			0.00
Receivables	0.00		0.00
Inventories	454,168.42		454,168.42
Infrastructure, property, plant & equipment	211,614,840.61	19,971,751.06	231,586,591.67
Accumulated Depreciation	(42,564,722.69)	(7,056,012.25)	(49,620,734.94)
Accumulated Impairment	0.00		0.00
Other	(2,176.19)		(2,176.19)
Total non-current assets	169,502,110.15	12,915,738.81	182,417,848.96
Total assets	193,796,546.67	15,063,647.89	208,860,194.56
LIABILITIES			
Current liabilities			
Payables	9,060,296.24	0.00	9,060,296.24
Interfunding			0.00
Interest bearing liabilities	0.00		0.00
Provisions	1,895,318.88		1,895,318.88
Total current liabilities	10,955,615.12	0.00	10,955,615.12
Non-current liabilities			
Payables	2,866.83		2,866.83
Interest bearing liabilities	0.00		0.00
Provisions	560,674.64		560,674.64
Total non-current liabilities	563,541.47	0.00	563,541.47
TOTAL LIABILITIES	11,519,156.59	0.00	11,519,156.59
Net assets	182,277,390.08	15,063,647.89	197,341,037.97
EQUITY			
Retained earnings	91,529,155.53	9,357,004.99	100,886,160.52
Reserves	90,748,234.55	5,706,642.90	96,454,877.45
Internal Assets & Liabilities			0.00
Trust Transfer			0.00
Total equity	182,277,390.08	15,063,647.89	197,341,037.97

This is Page No. 17 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th November, 2020.

..... MAYOR

.....GENERAL MANAGER.

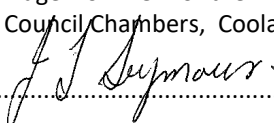
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH NOVEMBER, 2020.

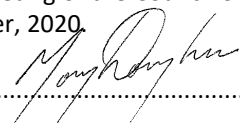
COOLAMON SHIRE COUNCIL
INTERNAL & EXTERNAL RESTRICTIONS

for the period 1st July 2020 to 30th June 2021

	OCTOBER 2019	SEPTEMBER 2019	AUGUST 2019	2020/2021 BUDGET (ADJ FOR OPENING BALS)	2019/2020 ACTUAL
<i>EXTERNALLY RESTRICTED</i>					
Contract Liabilities	1,026,941.83	1,029,072.34	1,054,990.09	1,056,768.83	1,056,768.83
Allawah Lodge Accommodation Payments	4,358,918.34	3,959,756.27	4,147,460.08	4,148,285.63	4,148,285.63
Allawah Village Loan-Licence	3,502,501.96	3,502,501.96	3,502,501.96	3,592,264.96	3,502,501.96
Home Care Packages	528,172.39	508,148.19	494,319.80	484,493.73	484,493.73
Developer Contributions	63,834.53	63,834.53	63,834.53	69,533.53	63,834.53
Grant Revenues	35,455.43	69,262.20	160,191.17	117,195.23	993,495.23
Sewerage Fund	1,713,086.92	1,601,770.84	1,709,677.79	1,641,562.31	1,624,359.98
Waste Management	903,353.20	924,690.34	1,009,385.39	946,192.36	889,467.80
Stormwater Management Reserve	102,601.83	102,266.12	105,264.54	48,344.62	64,569.62
Other - Community Transport	247,836.93	226,951.12	246,676.88	230,864.00	230,864.00
	12,482,703.36	11,988,253.91	12,494,302.23	12,335,505.20	13,058,641.31
<i>INTERNALLY RESTRICTED</i>					
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
Employees Leave Entitlements Reserve	1,160,000.00	1,420,000.00	1,420,000.00	1,499,000.00	1,420,000.00
Deferred Works Reserve	101,911.54	101,911.54	101,911.54	28,284.10	127,574.10
Ardlethan Preschool	36,759.63	10,677.35	28,891.23	19,542.72	19,542.72
Asset Management	3,500,000.00	3,500,000.00	3,500,000.00	3,500,000.00	3,500,000.00
Financial Assistance Grant	0.00	0.00	0.00	1,950,938.00	1,950,938.00
Swimming Pools Reserve	35,000.00	35,000.00	35,000.00	55,000.00	35,000.00
Gravel Pits Rehabilitation Reserve	148,000.00	148,000.00	148,000.00	168,000.00	148,000.00
CECC Asset Mgt Reserve	289,562.57	284,615.02	389,929.57	358,115.39	343,432.11
Allawah Lodge Asset Mgt Reserve	1,259,219.95	1,201,082.01	1,522,494.11	440,739.37	920,231.02
Allawah Village Asset Mgt Reserve	450,594.73	445,357.55	472,463.69	581,660.03	540,952.33
	7,981,048.42	8,146,643.47	8,618,690.14	9,601,279.60	10,005,670.28
Unrestricted	3,974,527.17	3,735,993.86	3,718,451.00	1,612,879.57	350,511.89
TOTAL CONSOLIDATED CASH	24,438,278.95	23,870,891.24	24,831,443.37	23,549,664.37	23,414,823.48

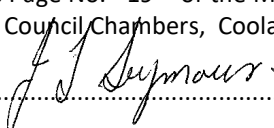
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..... MAYOR

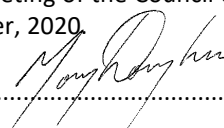
.....GENERAL MANAGER.

RATE COLLECTIONS

	ARREARS B.F.W.D	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADJ TOTAL	% TO TOTAL	COLLECTABLE BALANCE
31/10/2003	280,098.47	2,027,632.31	2,307,730.78	857,746.23	37.17%	102,580.86	2,205,149.92	38.90%	1,347,403.69
31/10/2004	181,374.69	2,089,378.64	2,270,753.33	833,155.25	36.69%	106,390.81	2,164,362.52	38.49%	1,331,207.27
31/10/2005	163,566.58	2,161,087.40	2,324,653.98	854,022.98	36.74%	106,595.28	2,218,058.70	38.50%	1,364,035.72
31/10/2006	185,519.90	2,240,125.29	2,425,645.19	840,742.52	34.66%	106,570.62	2,319,074.57	36.25%	1,478,332.05
31/10/2007	236,912.33	2,413,436.48	2,650,348.81	954,343.56	36.01%	118,883.99	2,531,464.82	37.70%	1,577,121.26
31/10/2008	277,343.62	2,494,636.91	2,771,980.53	952,397.05	34.36%	120,425.91	2,651,554.62	35.92%	1,699,157.57
31/10/2009	239,371.45	2,597,036.84	2,836,408.29	987,381.20	34.81%	121,497.64	2,714,910.65	36.37%	1,727,529.45
31/10/2010	292,105.99	2,709,127.81	3,001,233.80	1,042,643.73	34.74%	125,062.93	2,876,170.87	36.25%	1,833,527.14
31/10/2011	239,162.46	2,859,628.99	3,098,791.45	1,119,459.58	36.13%	125,040.19	2,973,751.26	37.64%	1,854,291.68
31/10/2012	207,935.41	3,022,197.05	3,230,132.46	1,202,563.74	37.23%	127,580.85	3,102,551.61	38.76%	1,899,987.87
31/10/2013	230,807.22	3,134,372.75	3,365,179.97	1,208,882.77	35.92%	124,161.24	3,241,018.73	37.30%	2,032,135.96
31/10/2014	263,562.88	3,292,140.97	3,555,703.85	1,291,979.03	36.34%	121,405.48	3,434,298.37	37.62%	2,142,319.34
31/10/2015	335,520.44	3,407,861.74	3,743,382.18	1,408,399.46	37.62%	123,775.98	3,619,606.20	38.91%	2,211,206.74
31/10/2016	300,944.76	3,493,051.04	3,793,995.80	1,388,403.60	36.59%	124,149.25	3,669,846.55	37.83%	2,281,442.95
31/10/2017	303,728.87	3,562,633.59	3,866,362.46	1,444,201.69	37.35%	117,122.89	3,749,239.57	38.52%	2,305,037.88
31/10/2018	319,410.16	3,669,568.75	3,988,978.91	1,488,272.81	37.31%	115,319.36	3,873,659.55	38.42%	2,385,386.74
31/10/2019	368,193.86	3,782,998.90	4,151,192.76	1,577,874.73	38.01%	115,986.06	4,035,206.70	39.10%	2,457,331.97
2020/2021									
31/07/2020	342,642.82	4,017,095.68	4,359,738.50	303,348.63	6.96%	117,176.29	4,242,562.21	7.15%	3,939,213.58
31/08/2020	342,642.82	4,023,933.68	4,366,576.50	1,341,376.91	30.72%	120,795.04	4,245,781.46	31.59%	2,904,404.55
30/09/2020	342,642.82	4,023,102.76	4,365,745.58	1,606,987.32	36.81%	122,054.41	4,243,691.17	37.87%	2,636,703.85
31/10/2020	342,642.82	4,023,871.76	4,366,514.58	1,685,841.25	38.61%	122,810.66	4,243,703.92	39.73%	2,557,862.67



MAYOR



GENERAL MANAGER.

CS2) ARDLETHAN PRESCHOOL FEES (C.04-02, SC76)

Council staff have discussed internally the fees for the Ardlethan Preschool. It is recommended that each child be provided with a shirt, hat and drink bottle and that fruit for fruit break be provided by the preschool. To do enable this a \$2.00 increase to the fees per week is necessary.

The proposed fees for 2021 incorporating the \$2.00 increase would be:

Tier 1 - \$7.00 per week (HCC/ATSI)

Tier 2 - \$9.50 per week

Recommendation

That the fees proposed for the Ardlethan Preschool for the 2021 Calendar Year be put on public exhibition for the required 28 days and be brought back, with any submission, to the February 2021 Meeting of Council.

RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon that the fees proposed for the Ardlethan Preschool for the 2021 Calendar Year be put on public exhibition for the required 28 days and be brought back, with any submission, to the February 2021 Meeting of Council. 237/11/2020

CS3) QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2020 (F.02-02, SC178)

- Enclosed with the attachments is the Quarterly Budget Review Statements to the 30 September 2020 for Council's information. The Review reveals a change in Council's anticipated operating result after capital amounts from an original surplus of \$2,870,846 to a surplus of \$1,717,291. Attachment No. 8

Council's anticipated nett cash position has decreased from an original surplus of \$134,844 to a deficit of \$3,356,367 being an unfavourable variance of \$3,561,300.

The following items have been subject to material forecast changes:

Income

General Purpose Revenues

Item	Original Budget	YTD 30/09/2020	Amended Budget	Variance (\$)	Variance (%)
Financial Assistance Grant	3,772,929	481,620	1,926,478	-1,846,451	48.94 U

Financial Assistance Grant – Council received \$1,950,938 of the FY2021 grant during the 2020 financial year. These funds were internally restricted at year’s end.

Economic Affairs

Item	Original Budget	YTD 30/09/2020	Amended Budget	Variance (\$)	Variance (%)
Allawah Lodge Care Fees & Subsidy	2,418,000	579,719	2,157,364	-260,636	10.78 U

Allawah Lodge Care Fees & Subsidy – the current renovation project has meant that three rooms have been unavailable for a number of months. Council staff have offered permanent residency to a number of people but they have not had the required paperwork completed which has resulted in a number of other rooms being vacant for some time. The estimates are the “best guess” that staff can provide without having the correct financial assessments for new residents on hand.

**Expenditure
Economic Affairs**

Item	Original Budget	YTD 30/09/2020	Amended Budget	Variance (\$)	Variance (%)
Allawah Lodge – Agency Costs	0	21,996	40,000	-40,000	U
Cleaning Supplies	30,000	13,718	50,000	-20,000	66.66 U
Interest Expense	0	1,772	20,000	-20,000	U

Allawah Lodge - Agency Costs – As a result of ongoing staff shortages, Council has incurred \$21,996 in agency costs year to date. This was not included in Council’s original budget.

Allawah Lodge – Cleaning Supplies – This variance has been reported as a result of additional cleaning requirements relating to the COVID-19 pandemic.

Allawah Lodge – Interest Expense – Council has yet to refund a number of accommodation payments to the estate of previous residents as the required paperwork has not been submitted to Council. Whilst Council holds the money, interest accrues from the date of death until the date it is refunded. This was not included in Council’s original budget.

Capital Incomes

Item	Original Budget	YTD 30/09/2020	Amended Budget	Variance (\$)	Variance (%)
SCCF 2 & 3	507,860	29,784	295,410	-212,450	41.83 U
DCP 1 & 2	1,170,000	0	123,613	-1,046,387	89.43 U
Stimulus Safety	0	0	200,000	200,000	F
Fixing Country/Local Roads	0	0	881,830	881,830	F

LRCIP	0	0	772,445	772,455	F
RNSW – Ardlethan Sewerage	0	0	557,787	557,787	F
Aged Care Regional Rural & Remote	124,284	0	0	-124,284	100.00 U

SCCF 2 & 3 – Council’s original budget allowed for income based on the estimated progress of a number of projects when the budget was formulated.

DCP 1 & 2 – Council received the majority of funding during the 2020 financial year and unspent funds were restricted at year’s end.

Stimulus Safety – Council has been granted \$1.2 million over two years to undertake an upgrade on Mary Gilmore Way.

Fixing Country/Local Roads – Council was successful in obtaining \$881,830 in funding for projects that were not included in Council’s original budget

LRCIP – Council has been granted \$772,445 to undertake projects on roads and community infrastructure

RNSW Ardlethan Sewerage – this variance accounts for the outstanding grant income relating to the construction of the scheme.

Aged Care Regional Rural & Remote – Council received these funds during the 2020 financial year.

Capital Expenditure

Item	Original Budget	YTD 30/09/2020	Amended Budget	Variance (\$)	Variance (%)
Emulsion Tank	0	0	77,000	77,000	U
Ardlethan Museum (SCCF2, DCP & LRCIP)	184,625	50,821	261,223	76,598	41.49 U
CECC Alterations (DCP1)	0	124,671	124,671	124,671	U
Allawah Lodge Refurbishment (DCP2)	1,121,197	236,939	987,187	134,010	11.95 F
DCP1	156,000	132,476	197,476	41,476	26.59 U
DCP2	50,000	79,923	106,746	56,746	113.49 U
LRCIP	0	35,183	692,445	692,445	U
Safety Stimulus	0	0	200,000	200,000	U
Fixing Country/Fixing Local	0	0	883,438	883,438	U
Gravel Pit	0	0	130,000	130,000	U
Pound Facilities	0	0	166,658	166,658	U
Urban Drainage	44,500	29,029	72,784	28,284	63.56 U
Mimosa St Real Estate	0	0	200,000	200,000	U
Allawah Village Unit	0	0	250,000	250,000	U
Sewer Extension	114,145	0	132,765	18,620	16.31 U
Ardlethan Sewerage	0	0	568,520	568,520	U

Emulsion Tank – Due to a failure of Council’s existing tank, a decision has been made by staff to purchase a new tank

Ardlethan Museum, CECC Alterations, Allawah Lodge Refurbishment, DCP1 & DCP2 Projects – the progress of these projects at the end of the 2020 financial year was not as far as what had been estimated in the original budget. Funding previously received was held as a restricted asset to complete the projects

LRCIP, Safety Stimulus, Fixing Country/Fixing Local Roads – these projects were not included in Council’s original budget and are offset by the favourable income variance.

Gravel Pit – the purchase of the additional land to extend Lewis Pit was not included in the original budget.

Pound Facilities – Council considered a report at the September 2020 meeting and resolved to construct these facilities.

Urban Drainage – Council’s original budget did not allow for the completion of the drainage works in Wallace Street, Coolamon. These works are funded by restricted funds.

Mimosa Street Real Estate – purchase of additional land for real estate development on the corner of Dunrobin & Mirrool Streets, Coolamon approved by Council at the August 2020 meeting.

Allawah Village Unit – construction of an additional retirement village unit approved by Council at the September 2020 meeting.

Sewer Extension – Quotations for the north west sewer extension in Coolamon have exceeded the original budget allowance.

Ardlethan Sewerage – the project was not completed in the 2020 financial year. The unfavourable variance is offset by the favourable income variance.

Responsible Accounting Officer Statement

It is my opinion that the Quarterly Budget Review as presented to Council for the quarter ended 30th September 2020 indicates that Council’s projected financial position at 30th June 2021 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Recommendation

That the Quarterly Budget Review Statements as at 30th September 2020 be received and noted and the revised budgeted income and expenditure be voted.

RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that the Quarterly Budget Review Statements as at 30th September 2020 be received and noted and the revised budgeted income and expenditure be voted. 238/11/2020

CS4) BUSINESS IMPROVEMENT FUND FOR AGED CARE (A.05-02, SC7)

The Department of Health's Business Improvement Fund gives short-term targeted grants to eligible aged care providers who are at risk of severe financial difficulty, ensuring senior Australians' needs are met. The aim of the fund is to provide targeted, grant-based assistance to residential aged care providers. The fund will target providers at greatest risk of service failure, particularly where there are impacts on residents.

Any residential care provider can apply, however, the fund primarily supports small- to medium-sized residential care providers (particularly in rural and remote areas and/or affected by the 2019-202 bushfires), which:

- have limited access to other financial support
- are facing significant financial pressures which may impact on care to residents or risk service closure

Funding will be targeted and will, generally, be available to support one of the following sets of actions:

- Supporting a provider to go through a process of business improvement for example to assist in the restructuring of business operations and upgrading of financial management and IT systems;
- Supporting the transition of a business to a new provider; and
- Where there is no other option, supporting the safe and orderly close down of a business and transition of residents to appropriate alternative facilities.

Council has participated in the free business advisory service where PwC has undertaken an independent evaluation of Allawah Lodge and its operations. Staff are awaiting the final report from PwC.

Council staff are preparing an application under the business improvement stream (up to \$7,500 per residential aged care bed) and requires evidence that the grant activity is supported by Council and can be completed over the grant period.

Things currently being considered as part of the application include:

- Security swipe access
- Visitor Management System
- Rostering System
- Technology for new multi-purpose room
- Adjustable beds for Aitken Logan Wing
- Furniture and equipment upgrades (WHS compliant)

Recommendation

That Council support an application to the Business Improvement Fund for Allawah Lodge.

RESOLVED on the motion of Clr McKinnon and seconded by Clr White that Council support an application to the Business Improvement Fund for Allawah Lodge. 239/11/2020

4.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES' REPORTS

ES1) SHIRE ROAD RESHEETING, STABILISATION AND MAINTENANCE

The following roads have received maintenance attention:

MAINTENANCE

- Holgates Lane (Deepwater Road to Flanagans Lane)
- Flanigans Lane (Canola Way to Boundary)
- Whites Lane (Matong North Road to Pamandi Road)
- Walshs Lane (Whites Lane to Yarrowong Road)
- Yarrowong Road (Matong North Road to Pamandi Road)
- Harrisons Lane (Matong North Road to Pamandi Road)
- Walls Lane (Evans Lane to gate)

Council's two main grader gangs are now on major reconstruction works and the third gang will continue with gravel harvest maintenance well into the New Year.

ES2) FIXING LOCAL ROADS

1) BYGOO ROAD (2.44 TO 4.89KMS) 2.45KMS

Reconstruction works including formation corrections, stabilisation and two coat seal have now been completed. The second stage to Keogh Avenue is scheduled for February/March 2021.

2) CARLISLE PARK ROAD (2.3KMS)

Rubber reseal has been applied to the full length of Carlisle Park Road.

3) COOPERS LANE (MILLWOOD ROAD TO COOLAMON ROAD) 1.3KMS

Construction works involving formation corrections, stabilisation and two coat seal (6.0m) have been applied to the full length of Coopers Lane converting it from gravel to seal road.

ES3) ROADS TO RECOVERY 2020/2021 PROGRAMME

1) DEEPWATER ROAD (0.9 TO 6.22KMS) 5.32KMS

Roadside widening works and extending of seal by 600mm has been performed on the section of Council's Rural Local Sealed Network taking it to a full seal width of 6.2m. A full width reseal is scheduled to occur in coming weeks.

2) ROPING POLE ROAD (0.0 TO 1.54KMS) 1.54KMS

Like Deepwater Road, widening works have been completed to extend seal from 5.6m to 6.2m. A full width reseal will also be performed in coming weeks.

3) MIRROOL SOUTH ROAD (8.70 TO 10.04KMS) 1.34KMS

Reconstruction works involving formation corrections, stabilisation have commenced on this very southern section of Mirrool South Road. A 6.2m two coat bitumen seal is scheduled to be completed by meeting day.

ES4) TOWN WORKS

1) STINSON STREET (METHUL TO BRUCE STREET)

Contractors have completed installation of a 2.1 x 120m concrete path.

2) ORR STREET (COWABBIE TO METHUL STREET)

Contractors have completed extension of the piped drainage network with provision of inlet pits in preparation for kerb and gutter works.

3) WADE STREET (COWABBIE STREET TO LIONS PARK TOILETS)

Contractors have commenced construction of 2.1 x 55m concrete path linking the rail crossing to public toilets, playground and Railway Station.

4) IRRIGATION TELEMETRY

Contractors have completed installation of irrigation telemetry at the following parks:

- Redgrave Park, Coolamon

- Allawah Village, Coolamon
- Rest Area, Marrar

Recommendation

That the Executive Manager, Engineering & Technical Services' Reports (ES1 to ES4) be noted.

RESOLVED on the motion of Clr Jones and seconded by Clr Logan that the Executive Manager, Engineering & Technical Services' Reports (ES1 to ES4) be noted. 240/11/2020

ES5) BIOSECURITY WEEDS REPORT (N.02-01, SC284)

Biosecurity Weeds Officer Reports

Activities

- Private property inspections are continuing in an ad hoc basis, the commencement of fodder making/harvest is affecting availability of landholders.
- Coordinated sealed road shoulder spraying program. Resistant rye grass is becoming a major issue in the efficacy of the program, timing and chemical selection need to be at the forefront of future planning.
- High risk roadways inspected across the Shire.
- Staff have completed roadside inspections of high risk sites and pathways.
- Coolatai control undertaken at Marrar by both RENWA.
- St John's Wort control is underway, a significant increase on last year's crop.
- Staff attended WAP funding sub-committee meetings. Funding is expected to be at a similar level to past years.

WAP targets addressed:

- 1.1 High risk species and pathways identified and managed
- 1.22 Discussion of High Risk Weeds list at Regional level
- 2.1 Timely detection of new incursions
- 2.11 Regional inspection program implemented. High risk sight inspection
- 3.22 Impacts reduced, (control applied) to priority pathways.

Recommendation

For Council information.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Maslin that the report be noted. 241/11/2020

ES6) FIXING LOCAL ROADS PROGRAMME - ROUND 2 (R.07-11, SC1256)

- Council has received correspondence from the NSW Government advising of the Second Round of Fixing Local Road Programme (FLR). As indicated in the provided Fact Sheet, applications are open to 4th December 2020 and must be delivered within 24 months of notification. Council were very successful in Round 1 with \$875,526 in funding approved. [Attachment No. 9.1](#)

The assessment process for Round 2 has changed, it is thought that the programme will be oversubscribed from Councils and will be more difficult this time to achieve funding.

- Whilst Council already have a very busy Works Programme, it will always make submission for funding and recommend the following projects be submitted. (See attachments). [Attachment No. 9.2](#)

Recommendation

That the report be noted.

RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that applications be made for the projects identified in the attachments. [242/11/2020](#)

ES7) HANCOCKS LANE (L.02-02, SC570)

As explained at the October Meeting of Council, following an approach by landholders to Steph Cooke MP regarding maintenance of Hancocks Lane, it was resolved that a report be presented to the November Council Meeting detailing the landholder's issues.

- The issues of the landholders are not new to Council with various requests, correspondence and reports to Council going back over 30 years. At all times in considering these issues, Council have resolved that Hancocks Lane is excessive to its needs in satisfying road access policy, not to provide maintenance or reclassify as Council Public Road and that it remain as Crown Road. Previous correspondence and 2018 Review is attached. [Attachment No. 10.1](#)

1) PROPERTY ACCESSES POLICY:

- Council's Property Accesses Policy states: [Attachment No. 10.2](#)

Objective

To provide the opportunity for the landholder to gain road access to a property parcel (a property parcel is defined as a single or number of lots/assessments in the same ownership collectively adjacent to each other).

General

Council will provide access to the road network at the nearest point of the property parcel. This access point will be onto the higher hierarchical designated road. Use of alternative roads will not result in an elevated hierarchical designation.

Whilst Council receive many requests for maintenance of additional roads, this policy permits it to provide and maintain property access to all property parcels via a 1401km Road Network and limited available funds.

This policy is based on providing a Network that caters to all users and attempts to get them from their property boundary to the next hierarchy road as quickly as possible.

In effect it channels landowners from the boundary point into service centres from the benefit of the majority. It is not based on the quickest route from A to B and required to change as individual circumstances change.

2) LANDHOLDER ISSUES:

Brian Fleming

- Leases land off Eva Anderson at N/E corner intersection Kinilibah School Lane / Lynham Lane.
- Hancocks Lane is preferred route between farm operations.
- Hodges Lane and Redgrave Lane used as alternate route but considered dangerous due to crests along Redgrave Lane and safety issues.
- Other alternate route of Turners Lane not considered due to distance issue.
- Johnsons Hill Road is impassable.
- Hancocks Lane has deteriorated over last 10 years.

John Pattison

- Not landholder in the area, has arrangement with Mark Irvin that he sprays crops and Mark hauls his grain, requires access to Marks paddocks.
- Condition of road creates safety issues and has negative impact on machinery
- Main area of concern is 400m section between Irvin gateway and pepper trees, rest is trafficable.
- John will drive machinery along Hancocks Lane himself to avoid putting employees in dangerous position.

Karen & Michael Buchegger

- Owns land shown, no leased land.
- Is preferred access to Marrar for delivery of grain and performs contract stripping and spraying for Mark Irvin.
- Fuel tank deliveries come up Hancocks Lane for delivery to storage tanks and machinery in paddock. Lane is utilized for fuel deliveries to other landholders in the region including Irvin, Seymours etc.
- Agronomists frequently utilize the lane during their normal business operations and occasionally used by cyclists.
- Fairweathers Lane is utilized for access to Coolamon (mail boxes for Buchegger and Irvin located at intersection Fairweathers / Briar Bush Lane).
- Northern lots of farm parcel are accessed via Hancocks Lane, Kinilabah School Lane and Lawrences Lane.
- Johnsons Hill Road not an option as considered unsafe.
- Alternate route of Hodges and Turners Lane can be utilized when Hancocks Lane is impassable but adds approx 12.9kms to trip, 8.8kms via Johnsons Hill Road.

Stuart & Wendy Jennings

- Hancocks Lane utilized to travel between farms for machinery and stock, sheep yards located north of Buchegger residence.
- Issue is damage to machinery and safety risk.
- Utilized for passage of RFS and Ambulance if required.
- Main farm operations depot is located at N/E corner intersection Briar Bush Lane / Johnsons Hill Lane and is preferred route to other farm.
- First alternate route is Redgrave Lane and second is Turners Lane but is a bit out of way.
- Big area with poor access.

Mel & Mark Irvin

- Leases land East of Kinilibah School off uncle (Kennedy).
- Property access ramp onto Fairweathers Lane is damaged.
- Hancocks Lane gateway is main access to farm and was main access at time of purchasing farm.
- Condition of road is dangerous and causes damage to plant. Hazard with stock truck high centre of gravity.
- Carts grain to both Emerald and Croker Grain.
- Operates truck business from farm. Works mainly for local farmers in the region and requires access onto Hancocks Lane to service them.
- Daughter works in Wagga and route via Hancocks Lane and Marrar is quickest route.
- Machinery gets serviced in Marrar and Hancocks Lane utilized to get there.
- Fuel used to come from Marrar but now comes from Ganmain due to road condition.
- Contractors such as Gaynor's from Wagga use lane.
- Lane required for emergency access, RFS and Ambulance.
- Road was maintained by Council up to approx 8-10 years ago. Road sign was placed for short period but removed.
- Funding is available from outside Council.
- Could be utilized as bus route, save extended bus trip.

3) POLICY ATTAINED STATUS AND IMPLICATIONS

Pleming

As can be seen from the attached ownership plan and issues raised, Mr Pleming does not own land that borders Hancocks Lane and utilizes it to gain shortest access (convenience) to leased land at intersection of Lynham Lane/Kinilibah School Lane.

Due to the fluctuating short term nature of lease arrangements, it is not possible for Council to determine a road hierarchy which is nomadic in nature and would result in an extended Road Network well beyond Council's financial limitations. Roads could be upgraded one year to only find the lease no longer exists the following year. Funds applied to upgrade the road would now be wasted, need for road would now be obsolete and funds could have been applied elsewhere to maintain existing road.

- ➔ As it currently stands, all Mr Pleming's property parcels have road access, and the Property Accesses Policy is satisfied. It should be noted that during the meeting with Steph Cooke MP that Mr Pleming faced an

identical situation as with Hancocks Lane on Bartletts Lane. He has numerous properties that could be linked by Council taking on Crown Roads. Mr Fleming obviously identified this as a priority for his farming operations and invested funds issued to all farmers from NSW Government – Natural Disaster to upgrade the Crown Road known as Bartletts Lane.

Attachment No. 10.3

Pattison

Mr Pattison does not have land in the area but has business arrangements requiring access to Mark Irvin's paddocks. As per Council's Property Access Policy, access is achieved by the Hierarchical designation 3 - roads of Kinilibah School Lane and Fairweathers Lane. From these roads it is the landholder's responsibility to provide safe access to individual lots/assessments within the parcel.

If Council were to provide access to each individual lot/assessment/gateway, there would not be a paper, Crown or Council road receiving maintenance. The consequence of this is that the limited funds available would be spread extremely thinly across the Network resulting in higher strategic routes deteriorating to a standard where they cannot serve the needs of the wider community.

Buchegger

- The main issues raised by K & M Buchegger relate to access to Marrar and the farm's northern lots. As can be seen in the attached plan, Council have provided a Road Hierarchical Network which achieves access to their required destinations, satisfies Property Accesses Policy and Hancocks Lane is considered a convenience route. Attachment No. 10.4

When comparing trip distances to Marrar via Fairweathers Lane, it is 3.0kms longer than via Hancocks Lane, this distance is not considered excessive, and access to Marrar is achievable.

When considering the northern lots, these lots are adjoining creating one property parcel. As one property parcel, two property access options are available off Lawrences Lane and Fairweathers Lane and as mentioned previously, it is the landholder's responsibility to provide safe access to individual lots / assessments within the parcel. It is acknowledged that Hancocks Lane is the most convenient route to access these northern lots, but this case is not dissimilar to many other cases of convenience such as Evans Lane, Rutlands Lane, Bartletts Lane, Uley Road, eastern end of Chards, Kellys, Corbetts and Dead Camel Lane to name a few.

When considering similar requests from landholders for Council to maintain or provide higher level of maintenance, an additional 168.7kms is identified (Crown 82kms, Council Unclassified 52.1kms, Council hierarchical 24.7kms). Attachment No. 10.5

Whilst some may view Council's Property Accesses Policy as tough, it has been developed to permit Council to develop a Road Hierarchy which provides property access, serves the community, and can be maintained with available funds. Council has made many tough decisions over the years and deviation from the policy could set a dangerous precedence which it cannot deliver across the Shire.

The other issues raised by the Bucheggars such as fuel tankers and Agronomists are also considered convenience issues with existing Road Network providing access to required property parcels.

Johnsons Hill Road is classified as 5 – Minor Road (unformed limited harvest/emergency maintenance only). Sections either side of the crest between Redgrave Lane and McNabbs Lane have deep erosion ruts which are considered unsafe and require emergency attention for it to achieve hierarchical designation.

Jennings

- The issues raised by the Jennings are not dissimilar to the others with a preference to utilize Hancocks Lane for convenience access between farms. As indicated on the attached Plan, the Jennings have a large property parcel fronting Briar Bush Lane and a separate parcel to the east which has frontage on to the Council maintained roads of Lynham Lane, Kinilibah School Lane and Seymours Lane. Attachment No. 10.6

All roads accessing these property parcels are either Hierarchy 2 – Gravel Pavement or 3 – Light gravel pavement and of good condition. Council satisfies its Property Accesses Policy via the existing Road Network and have the option of utilizing routes via Johnsons Hill Road (6.8kms) or Redgrave Lane (10.9kms) compared to Hancocks Lane (7.0kms).

It is acknowledged improvements to Johnsons Hill road are required to achieve hierarchical designation and once done will provide the shortest route. The route via Redgrave Lane is not considered excessive and ultimately it is the landholder's responsibility to consider the existing Road Network and how farm operations will be managed when purchasing land.

Irvin

In discussions with the Irvin's it was evident that Mel and kids worked and schooled in Coolamon and Fairmans Lane was their main route. The main issues related to farming operations, Mark's trucking business which he contracts to many farmers over the region, desire to utilise Hancocks Lane for travel east, access to property lots/assessments and leased land.

- As indicated on the attached Plan, the Irvins own land fronting both Fairweathers Lane, Kinilabah School Lane and lease adjoining land fronting Kinilabah School Lane and Seymours Lane. Eight lot access gateways are identified with seven off Hancocks Lane and one off Fairweathers Lane.

Attachment No. 10.7

- The Irvins have identified an access off Hancocks Lane as their main access and have mail sent to this Rural Address. In correspondence dated 21st January 2014, it was confirmed that 208 Fairweathers Lane was to be their primary address to permit property access and emergency provision. The alternate address of 169 Hancocks Lane would still be available for their preferred postal address if desired. Emergency Services follow the maintained Road Network to Council confirmed access point and as a Crown Road, it has no reason to be used for emergencies. No more than a host of other such roads in the Shire. Attachment No. 10.8

In Council's 2014 Road Hierarchical Review, the primary property access for both Buchegger and Irvin were acknowledged as off Fairweathers Lane resulting in its designation being elevated from 5 – Minor Road (limited harvest maintenance) to 3 – Light Gravel Pavement (Regular resheet cycle, minimum depth 25mm). Following this reclassification, gravel resheeting works were performed to Fairweathers Lane at a cost of \$43,200.

Essentially what the Irvins are requesting is for Council to provide road access to a secondary preferred point and to individual property lots/assessments. As explained previously, the ability of Council to provide access to individual lot/assessment gateways would set a dangerous precedence and would likely result in an avalanche of similar applications from across the Shire, and well beyond Council's financial limitations.

- The other main issue raised relates to the daughter travelling to Wagga to work and preference to utilise Hancocks Lane for travel through Marrar. As indicated in the attached Plan, alternate routes available utilizing Council maintained roads include via Chamberlains Lane (30.6kms), via Coolamon (36.7kms) via Fairweathers Lane to Marrar (35.2kms).

Attachment No. 10.7

Council's Road Network should not be determined on when and where people get employment, nor should it be a replacement for an internal farm road to get to a designated road.

As can be seen a number of options are available utilizing existing Council maintained roads and distances are comparable or marginally longer than utilizing Hancocks lane (31.6kms). Again Council's Road Network satisfies its Property Accesses Policy and the preference to utilise Hancocks Lane as additional access to individual lots/assessments is deemed for convenience purposes.

As with all other issues raised, the existing Road Network permits access to required property parcel and is a matter of Landholders and Contractors adjusting route to required destination utilizing existing Council Maintained Network.

4) ROAD CONDITION, CAPITAL AND MAINTENANCE COSTS

- The condition of Hancocks Lane is acknowledged with approximately 730 metres displaying deep erosion ruts and steep gradient with traffic deviating around hazards. The remaining sections are considered flat, earth formed with minor defects but still trafficable. Due to the long term deterioration, lack of maintenance and use, extensive works are required to achieve a satisfactory standard where Council would be alleviated of liability. Attachment No. 10.9

It is estimated that it would cost Council \$20,000 to perform capital works and achieve minimum standard. These works include gravelling the deep erosion ruts and flat low lying section at the bottom end and formation grading the remaining lengths. The concern of only formation grading is that the red clay soil type in the area once disturbed is likely to become dangerous and impassable during wet events. If to achieve all weather access and designated bus route, a full length gravel resheet is recommended to achieve hierarchy 3 – Light Gravel Pavement at cost of \$47,700.

Ongoing maintenance costs would be one day annual gravel maintenance (\$2,340) and 10 yearly gravel resheet (\$36,800) which equates to an annual cost of \$6,020.

5) EXPENSE AND FUNDING

- As indicated previously, the initial capital expense is estimated at \$20,000 (minimum), \$47,700 (Full Resheet) and ongoing maintenance is calculated

at \$6,020 per year. During the September Meeting, Steph Cooke MP indicated she would support Council in any application of funding but it should be noted that any funding application is not guaranteed and Council need to consider if this is appropriate spending of available funding when it is already challenged to maintain existing networks with available funds.

Attachment No. 10.10

Council also need to consider the ongoing maintenance expenses which it will be burdened with from that time on, any additional roads which it will adopt as a consequence of setting precedence and approaches from landholders in identical situations.

6) OPTIONS AVAILABLE

As discussed at the Meeting held Wednesday, 30th September 2020, options available include:

- 1) Council have the road gazetted as a Council Public Road and provide required maintenance.
- 2) Landholders purchase the road off Crown Lands.
- 3) Landholders arrange for maintenance of the road at their own expense.

The process and implications of the above options have been raised with Crown Land and the following response received:

1. **Council adopt the road as a Council Public Road. As you indicated this will only take a number of weeks and will require submission prior to next Gazettal. Can you advise if Council is required to purchase the land from Crown and what expenses would Council incur in the process.**

This is a road transfer process, for this to occur the Department requires a letter from Council requesting that the Road be transferred to Council along with the Council resolution to do so. Please also submit the request with an application form. I have provided the link from the Departments website. https://www.industry.nsw.gov.au/_data/assets/pdf_file/0006/162717/roads-crown-road-transfer-application-form.pdf

There is no cost associated with the transfer relating to applications fees or purchase. After receiving the application and letter from Council the Department can proceed with the transfer, requiring a notice to be placed into the Gazette.

2. Landholders purchase road off Crown. Can you advise roughly what this would cost landholders and duration for this to occur.

A Road Closing application is \$673.20 plus additional costs relating to the purchase of the land. I have provided the link from the Departments website for a Road Closing Application and the Road Closing fact sheet which identifies the cost of a Road Closing.
https://www.industry.nsw.gov.au/_data/assets/pdf_file/0019/164044/roads-crown-road-purchase-application.pdf
https://www.industry.nsw.gov.au/_data/assets/pdf_file/0017/142730/Roads-crown-road-purchase-application.pdf

A Road Closing is where the road is closed and purchased. The process is subject to public consultation and to any objections raised by the community should they wish to use the road in the future. Generally, before the application is lodged the Department recommends obtaining consent from adjoining or affected landholders.

3. Landholders arrange for maintenance of the road at their expense. What would be required of Crown for this to occur? It is assumed a suitably licensed and insured contractor would be required and notification to the Crown.

The Department is not a road construction authority and does not undertake road construction or maintenance activities on Crown Roads. The Department may authorise a road user to undertake works under section 71 of the Roads Act 1993 on its behalf. The Department may consent to small scale works on roads in relation to maintenance (slashing, tree clearing, light grading, and placement of gravel). The full details are identified in the guidelines (below link).

The Department requires the applicant to submit an application form with a description of the proposed works and a Review of Environmental Factors. If the works are determined to be small scale works, the Department will proceed with the investigation and if the proposed works meet the requirements, approval is provided and a Deed of agreement and Condition is developed. The conditions in the Deed include indemnity, all authorisation for the works to be obtained, hold appropriate insurances, applicant is responsible for all costs of the project, comply with WHS and ensure appropriate access control, environmental protection, waste management and incident management. The applicant is provided with a consent to undertake works. There are no fees

associated with the application however all cost of works are the responsibility of the applicant.

If the works are determined to be large construction works (pipes, culverts, causeways or bridges, or requires engineering design) the applicant is referred to Council to seek Development Consent, the Department will need to issue a Land Owners Consent. Where development consent is provided by Council, it will trigger the need to transfer the road to Council. The applicant is responsible for the application fees for the DA and LOC and the costs of the works.

I have attached a link from the Departments Website of the Crown Roads Guidelines.

https://www.industry.nsw.gov.au/_data/assets/pdf_file/0017/164033/Administration-of-Crown-roads-guideline.pdf

Council may pass the costs of future maintenance of the road onto the applicant by agreement.

SUMMARY

As stated in the report, this has been an ongoing issue for landholders and Council going back over 30 years and at all times Council has resolved to retain the road as Crown.

- In all instances Council satisfies its Property Accesses Policy via the existing Road Hierarchy.
- Request for access to individual lots is outside the Policy, well beyond Council's financial limitations and reasoning of landholders and contractors is defined as for convenience purposes.
- Council regularly receive identical requests and at times have been tough in applying the Property Accesses Policy. The Policy has been developed to permit Council to provide and maintain a Road Network which services the community within its financial limitations and deviation would set a dangerous precedence which it cannot support into the future.
- Having the road reclassified as Council Public Road is not the only option for the landholders and across the Shire other landholders have accepted and implemented the alternate options.
- Johnsons Hill Road is not of a standard which satisfies its hierarchical designation and requires emergency maintenance.

Council Staff are presented with requests regularly and rely on the policies of Council to respond. This particular policy has been reviewed regularly and found to be very robust in dealing with maintaining an extensive Road Network. It is fair and equitable across 250,000ha of prime agricultural land that must consider access and productivity needs for all.

As can be seen in previous reports in this meeting, Council are always pro-active in seeking additional funding to improve Council's Road Network. Staff are conscious of the incremental increase on truck weights to our Network and focus on these improvements across the existing Network, particularly to our 2nd tier arterial roads. These increase demands are undertaken sustainably and apply to the higher use roads that benefit the majority of users.

When reviewing a policy to address a specific issue, Council should consider:

- a) The policy is appropriate and should not be altered.
- b) The Policy is inappropriate and should be reviewed to make adjustments.
- c) The issue is of such specific needs that the policy is considered appropriate but that in the circumstances any variation is permitted to occur as an exemption.

In determining that option (c) is the case, it should be explained why, and for what reason, this exception is permitted. This is the only way for Council Staff to continue to address the matter at a practical level without them having to bring every issue to Council for adjudication.

The Road hierarchy matrix supports these previous policy decisions in regard to Hancocks Lane and it is believed that the policy is appropriate for this situation.

Recommendation

That Hancocks Lane be retained as a Crown Road and Council provide emergency maintenance to Johnsons Hill Road to achieve hierarchical designation 5 – Minor Road.

RESOLVED on the motion of Clr McCann and seconded by Clr Jones that Hancocks Lane be retained as a Crown Road and Council provide emergency maintenance to Johnsons Hill Road to achieve hierarchical designation 5 – Minor Road. 243/11/2020

↑ **ADJOURNMENT**

Council adjourned at 4.10pm to conduct a Citizenship Ceremony for Susan Mary Sawtell.

Council reconvened at 4.50pm.

4.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES' REPORTS

HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 31ST OCTOBER, 2020 (B.05-03, SC58)

Summary

This report advises of the Development Application activity for the month of October 2020.

Development Activity Table

Application Number	Type	Address	Determination	Value
DA 2020/68	New Toilet/Storage Area & Consolidation of 2 Lots into 1 Lot	85 Cowabbie Street, Coolamon	Approved	\$16,000.00
DA 2020/70	New Shed & Installation of Shipping Container	41 Lime Street, Marrar	Approved	\$9,600.00
DA 2020/69	New Shed	1 Rannock Road, Coolamon	Approved	\$5,000.00
DA 2020/71	Retail Premises (Food & Drink Premises & Shop)	99-101 Cowabbie Street, Coolamon	Approved	\$10,000.00
CDC 2020/15	New Above Ground Swimming Pool	30-32 Mann Street, Coolamon	Approved	\$2,000.00
CDC 2020/16	New Single Dwelling & Attached Garage	83 Iverach Street North, Coolamon	Approved	\$399,300.00
DA 2020/73	Alterations & Additions to Dwelling	60 Cowabbie Street, Coolamon	Approved	\$18,000.00
DA 2020/74	Extension of Undercover Facilities with Storage Shed	McKelvies Lane, Marrar	Approved	\$77,854.00
DA 2020/77	New Shed	91 Learys Lane, Coolamon	Approved	\$17,555.00
DA 2020/78	New Farm Shed	2124 Old Wagga Road, Rannock	Approved	\$50,000.00
DA 2020/80	Retail Shop Selling Plants & Giftware	98 Cowabbie Street, Coolamon	Approved	N/A
CDC 2020/17	New Inground Swimming Pool	4 Banksia Street, Coolamon	Approved	\$32,350.00
TOTAL: 12			12	\$637,659.00

Financial Implications

There are nil financial implications to Council as a result of this report.

Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

Recommendation

That Council receive and note this report on development activity for the period up to 31st October, 2020.

RESOLVED on the motion of Clr Logan and seconded by Clr White that Council receive and note this report on development activity for the period up to 31st October, 2020. 244/11/2020

HS2) BUILDING AND ASSET PROJECT STATUS REPORT (B.05-01, SC56)

Summary

This report provides a brief update on the status of various building projects within the Shire.

Project Status

Project Item	Commencement Date	Estimated Completion Date
Ardlethan Museum	February 2020	Completed
Allawah Stage 2 and 3	May 2020	Commenced
Allawah New Self Care Unit	February 2021	August 2021
Beckom Hall Upgrades	March 2020	Completed
Coolamon Child Care Centre	November 2020	Completed
Ganmain Historical Society	June 2020	Completed
Coolamon Showground Upgrade Works - various	April 2020	Completed
Coolamon SES / RFS Shed Upgrade	March 2020	Completed
Ardlethan Showground	June 2020	December 2020
LRCIP - Ardlethan Entries	February 2021	April 2021
LRCIP -Ardlethan Museum Solar	July 2020	Completed
LRCIP - Mullins Centre Solar	July 2020	Completed
Ardlethan Preschool Landscaping	July 2020	December 2020
LRCIP -Beckom Park Upgrade	August 2020	February 2021
LRCIP -Ganmain Plaza Landscaping	August 2020	Partial Completion
LRCIP - UTDS Landscaping and Storage	September 2020	March 2021

Recommendation

That Council note the report titled 'Building Project Status Report'.

RESOLVED on the motion of Clr McCann and seconded by Clr Jones that Council note the report titled 'Building Project Status Report'. 245/11/2020

HS3) COUNCIL BUILDING AND LAND ASSET MANAGEMENT INVENTORY REPORT (A.11-01, SC33)

Summary

This report presents to Council the 2021 Council Building and Land Asset Management Inventory Report.

Background

The annual inspection of all buildings and land assets has been carried out with the 2021 *Council Building and Land Asset Management Inventory Report* being developed. This document is now attached for Council's information.

Council Staff will continue to utilise these documents as the primary method to identify upcoming and/or required works across the majority of Council's assets. This will assist in the preparation of forthcoming budgets, particularly in regards to ensuring that sufficient maintenance, repair and operational budgets are provided.

Financial Implications

The financial implications associated with this report will be required to be addressed via allocated general revenue funds or state and federal grants and will form part of the annual budgetary review process with the elected Council.

➔ Attachments

1. Building and Land Asset Management Inventory Report 2021. Attachment No. 11.1
2. Proposed Asset Capital Costings. Attachment No. 11.2

Recommendation

That Council note the report titled Council Building and Land Asset Management Inventory Report.

RESOLVED on the motion of Clr White and seconded by Clr Jones that Council note the report titled Council Building and Land Asset Management Inventory Report. 246/11/2020

HS4) COUNCIL SWIMMING POOLS – 2020-21 SEASON (S.19-01, SC556)

Summary

This report provides information to Council on the operating arrangements for the 2020/21 season.

Background

Council has received confirmation from the three (3) current operators at Council's Ardlethan, Coolamon and Ganmain Swimming Pools that they would like to continue with their leases of the pools for the upcoming 2020-21 season.

The current contracts for the managing of the pools are as follows:

- 1) Ardlethan Swimming Pool – Donna Horan
- 2) Coolamon Swimming Pool – Bill and Michelle Roberts
- 3) Ganmain Swimming Pool – Bruce Tenhave

The contracts are each for the 2019-2022 period.

Proposed Opening Hours

1) ARDLETHAN SWIMMING POOL

Council has received advice from Mrs Horan indicating the proposed opening hours of the Ardlethan Swimming Pool, which are as follows:

- 2.00pm to 7:00pm, Monday to Friday
- 12.00pm to 7:00pm, Saturday and Sunday
- 12.00pm to 7:00pm, throughout school holidays
- 6.00am to 8:00am, Monday, Wednesday and Friday

Mrs Horan has proposed the entry fees as follows:

- Adult – \$3.00
- Student - \$2.00
- Non Swimmers - \$1.00

The proposed season ticket prices as:

- Family - \$150.00
- Adult - \$90.00
- Student (10yr – 17yr) - \$60.00

The Deed of Agreement specifies that the tenant must ensure that the pool is open:

- Monday – Friday outside of school holidays between 2.00pm to 7.00pm.
- Saturday, Sunday, Public Holidays and School Holidays between 1.00pm to 7.00pm.
- At such times during school hours as are required by the Central School and other Government Bodies to run swimming programs.

The opening hours proposed by Mrs Horan meet the minimum opening hours.

The Deed of Agreement also specifies extra hour's provisions, which is as follows:

- Opening the pool for a minimum of three mornings per week for at least two hours prior to 9.00am being in addition to the minimum weekly operating hours listed above.

The proposed hours that Mrs Horan has specified meets the extra hour's provision.

2) COOLAMON SWIMMING POOL

Council has received advice from Bill and Michelle Roberts indicating the proposed opening hours of the Coolamon Swimming Pool, which are as follows:

- 10.00am to 6:00pm, Monday to Sunday
- 6.30am to 8:30am, Sunday to Friday

Mr & Mrs Roberts has proposed the entry fees as follows:

- Adult – \$3.00
- Child - \$2.00
- Non Swimmers - \$1.00

The proposed season ticket prices as:

- Family - \$250.00
- Adult - \$120.00
- Child - \$80.00

The Deed of Agreement specifies that the tenant must ensure that the pool is open:

- Monday – Friday outside of school holidays between 2.00pm to 7.00pm.
- Saturday, Sunday, Public Holidays and School Holidays between 1.00pm to 7.00pm.
- At such times during school hours as are required by the Central School and other Government Bodies to run swimming programs.

The opening hours proposed by Mr and Mrs Roberts meet the minimum opening hours.

The Deed of Agreement also specifies extra hour's provisions, which is as follows:

- Opening the pool for a minimum of three mornings per week for at least two hours prior to 9.00am being in addition to the minimum weekly operating hours listed above.

The proposed hours that Mr and Mrs Roberts has specified meets the extra hour's provision.

3) GANMAIN SWIMMING POOL

Council has received advice from Mr Tenhave indicating the proposed opening hours of the Ganmain Swimming Pool, which are as follows:

- 2.00pm to 7:00pm, Monday to Friday
- 12.00pm to 7:00pm, Saturday and Sunday
- 12.00pm to 7:00pm, throughout school holidays
- 6.30am to 8.30am, Monday, Wednesday and Friday

Mr Tenhave has proposed the entry fees as follows:

- Adult– \$3.00
- Child - \$2.00
- Non Swimmers - \$1.00

The proposed season ticket prices as:

- Family - \$230.00
- Adult - \$110.00
- Child - \$80.00

The Deed of Agreement specifies that the tenant must ensure that the pool is open:

- Monday – Friday outside of school holidays between 2.00pm to 7.00pm.
- Saturday, Sunday, Public Holidays and School Holidays between 1.00pm to 7.00pm.
- At such times during school hours as are required by the Central School and other Government Bodies to run swimming programs.

The opening hours proposed by Mr Tenhave meet the minimum opening hours.

The Deed of Agreement also specifies extra hour's provisions, which is as follows:

- Opening the pool for a minimum of three mornings per week for at least two hours prior to 9.00am being in addition to the minimum weekly operating hours listed above.

The proposed hours that Mr Tenhave has specified meets the extra hour's provision.

Consultation

Consultation was between internal Council staff, Donna Horan, Bill and Michelle Roberts and Bruce Tenhave.

The opening times and fees for each of the swimming pools were notified in the October Council newsletter.

Recommendation

That Council note the report and endorse the proposed opening hours and fees for the Ardlethan, Coolamon and Ganmain Swimming Pool Facilities for the 2020/21 season.

RESOLVED on the motion of Clr Maslin and seconded by Clr White that Council note the report and endorse the proposed opening hours and fees for the Ardlethan, Coolamon and Ganmain Swimming Pool Facilities for the 2020/21 season. 247/11/2020

**HS5) DEVELOPMENT APPLICATION 2020/72: INSTALLATION OF TWO (2)
SHIPPING CONTAINERS WITH DOME SHELTER & NEW WASH PAD - 36
CAMPBELLS LANE, COOLAMON (RT1004291)**

Applicant	Rodney & Cindy Bartram
Owner	Rodney & Cindy Bartram
Development Cost	\$14,000.00
Development Description	The proposal involves the installation two shipping containers and a dome roof shelter in between the two shipping containers. The application also proposes the installation of an 8 metre by 6 metre concrete wash pad that will be used for residential purposes. The shipping containers and dome shelter will be used for residential storage purposes.

Key Considerations

- The development is permitted in the RU4 Rural Small Holdings Zoned Land) with Council consent.
- The Development Proposal does not comply with the relevant shipping container controls specified in the Coolamon Development Control Plan 2015.
- The development was notified to nearby land owners and two (2) submissions against the development were received.

Assessment

Criteria for the Development Application Report

Determination Body Reason

The application has been referred to Council for determination as it does not comply with all of the Development Controls listed in Section 27, 'Shipping Containers & Rail Carriages', of the Coolamon Development Control Plan 2015 and two (2) submissions against the proposal have been received.

It should be noted that at the previous Council Meeting Council endorsed the change to allow two shipping containers to be installed on RU4 zoned land with development approval. This amended section of the Development Control Plan is currently on public exhibition.

Below is a list of the relevant Development Controls, confirmation of compliance and comments.

Development Controls for Shipping Containers

Development Control	Comply	Comments
Must not be visually intrusive when viewed from a public place or neighbouring property, and therefore must be screened and painted in a colour consistent with other development on the site.	No	The shipping containers have the potential to be visually intrusive from the road. This control can be complied with by conditioning the development consent to ensure that the shipping containers are either painted or are screened so that they cannot be seen from the road.
Must be provided with a means of exit whereby persons within the container can exit should it be closed from the outside.	To be determined	This would form a condition of development consent and would be required to be complied with prior to the issuing of an Occupation Certificate.
Are not to be located within a front or side setback.	Yes	The shipping containers are located in compliance with the DCP minimum setback requirements.
Are limited to either 1 shipping container or rail carriage per property.	No	The application is seeking consent for the installation of two (2) shipping containers on the site.
Are to be free of major rust or rot and be in a structurally stable condition.	Yes	It is considered that the shipping containers are free of major rust and rot and appear to be in a structurally stable condition.
Must be installed and tied-down to a concrete slab or foundations capable of supporting the weight of the container and its contents.	No	The application has included a detail from a structural Engineer advising of how the containers will be tied-down to a concrete foundation. This is to be completed and inspected by Council staff if the Development Consent is granted by Council.

Note: Detailed assessment of the abovementioned controls can be located in the attached Section 4.15 Assessment.

Consultation

The application was notified to adjoining land owners in accordance with Section 14.3 of the CDCP 2015.

The notification period was from 1/10/2020 until 15/10/2020.

Two (2) submissions were received throughout the notification period. Both of the submissions were against the development for the following reasons:

- The proposed development does not comply with the covenant.

- The structure is out of character with the residential and rural surrounds of the subdivision and adjacent properties.
- Shade cloth is a very fragile material and is not a suitable covering for such a large structure where neighbouring properties keep livestock. Concerns with strong winds where the shade cloth could disintegrate and/or become detached and cause problems for neighbours and frighten livestock.
- Concerns that the structure may be a precursor for starting a business from this block. The subject block could be considered as the entry to the Estate and could have been a show piece for the Estate, but if this structure is allowed to be built it could be viewed as an industrial estate which is not in keeping with the residential purpose of the subdivision.
- Concerns regarding the overall height of the dome.
- Concerns regarding the dome roof material wearing and becoming unsightly.
- The impact on resale and appeal for the growing estate of 'Austral Eden'.
- The influence and acceptance of future lots applying for approval of similar constructions impacting the impression of 'Austral Eden' as a residential estate.

Staff Assessment of Submissions:

The private developer covenant that the submissions refer to includes the following restrictions on the use of the land:

- a. No lot and no main building shall be used for any purpose other than a single private dwelling house.
- b. No dwelling shall be of re-locatable type.
- c. No dwelling shall have an inner floor space of less than one hundred and sixty square metres (160m²) inclusive of the interior space of any carport or garage which is under the main roof.
- d. No dwelling shall be constructed of other than new materials.
- e. No external wall of any dwelling erected or standing upon the land shall be of material other than brick, brick veneer, stone, concrete construction, masonry, hebel, exin and hardieplank or similar material with or without walls or panels of glass.
- f. No roof of any such main residence shall be of material other than slate, tiles, shingles or colour bond roofing material.
- g. No shed or other outbuildings shall be constructed of other than new materials.

- h. No shed or other outbuildings shall be of any materials other than brick, brick veneer, stone, concrete construction, masonry, hebel, exin, hardieplank, non-reflective metal or similar material.
- i. No shed or other outbuildings shall have a roof of material other than slate, tiles, shingles or non-reflective metal.
- j. No shed or other outbuilding shall have walls or roof with different coloured materials in the wall or roof.
- k. No lands to be overgrazed to the point of being susceptible to soil erosion and consequential nuisance to adjoining owners.
- l. No pigs or goats may be run upon any lot hereby burdened.
- m. No external fencing to be erected upon any lot shall be other than the rural style ringlock and no such fencing shall incorporate materials other than new material.

The submissions specifically related to the proposed development not complying with g, h & i of the above restrictions on the use of the land. Council does not have any power to enforce private developer covenants. It is up to the land developer to enforce the covenant.

The proposed development, in particular the installation of the dome shelter has the potential to be out of character with the surrounding land. The two containers can be screened adequately and painted to ensure that it matches in with the existing shed on the site. Council can put a condition of consent on the Development Consent to ensure that the containers are adequately screened or painted to match in with existing structures located on the site. It should be noted that the containers and dome shelter will be located approximately 150 metres off the Campbells Lane road frontage and therefore is likely to have minimal impact on the overall streetscape.

Manufacturers specifications are provided for the installation of the dome shelter and this includes details for the securing of the fabric. It would be up to the owners to ensure that the fabric is maintained and kept secure at all times.

The intended use of the structure is for residential uses only. A separate application would be required to be lodged and approved if the applicant wanted to change the use of the structure for commercial or industrial uses. Part of this process would be notification to neighbours and also a determination would need to be made to confirm if the proposed use was permitted in the zone. Council staff will monitor the land use as appropriate and investigate any complaints regarding the approved land use.

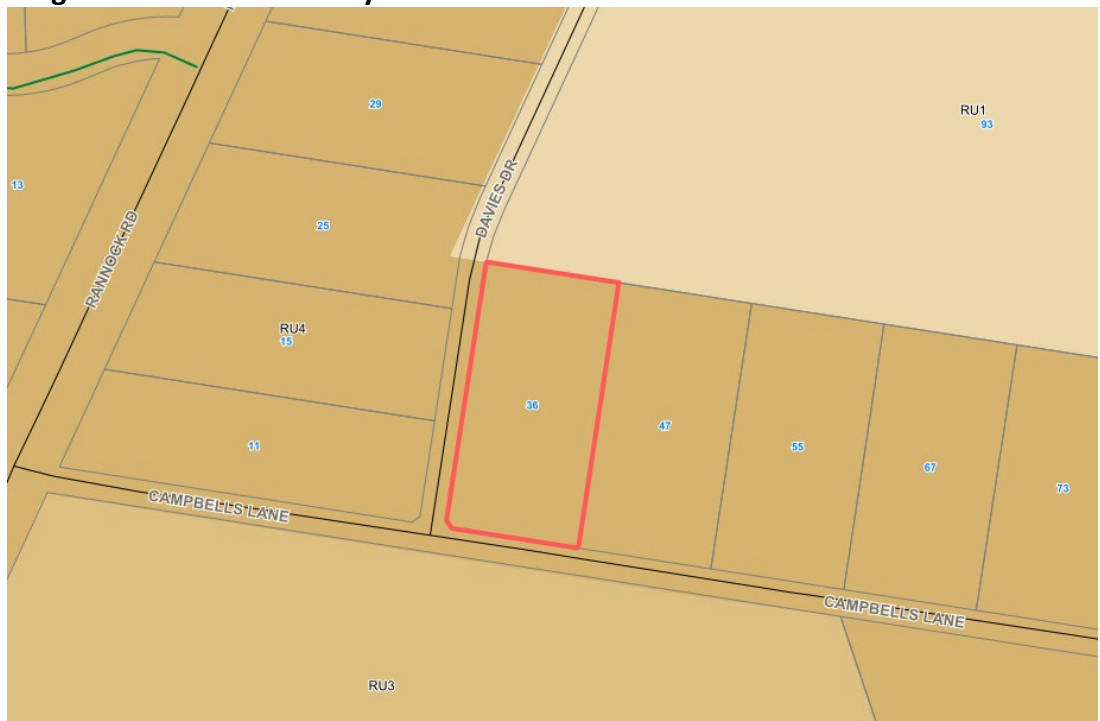
Site Location

The subject site is located at, 36 Campbells Lane, Coolamon, (Lot: 8, DP: 1224134) Coolamon, NSW.

The site is located on RU4 Rural Small Holdings Zoned Land. The site is 2Ha in area. Surrounding properties consist of RU4 Rural Small Holdings Zoned Land and RU1 Primary Production Zoned Land.

The site is generally flat and devoid of vegetation. An existing shed is located at the rear of the site and a new dwelling is under construction on the site as well.

Diagram 1: Site and Locality Plan



Options

There are two (2) options relevant to the consideration of this application:

- 1) Approve the development application, subject to conditions, for the installation of two (2) shipping containers and a dome roof shelter contrary to the relevant development controls in the Coolamon Development Control Plan 2015; or
- 2) Refuse the development application for the installation of the two (2) shipping containers and dome roof shelter in its entirety.

Policy

Coolamon Local Environmental Plan 2011
Coolamon Development Control Plan 2015

Assessment

For a complete analysis of the social, environmental, economic and governance considerations please refer to s 4.15 Report, attached.

The assessment has identified that whilst the proposal does not comply with the DCP control relating the number of shipping container's allowed on an allotment it has been demonstrated via the assessment that the application should be approved as:

- The shipping containers and dome shelter are setback over 150 metres off the front boundary;
- The shipping containers, dome shelter and concrete wash pad are to be used for residential purposes only; and
- The approval would be conditioned to ensure that many of the reasons against the development are mitigated/eliminated. This includes adding conditions regarding the development not to be used for commercial or industrial use and painting or screening the shipping containers to ensure that they are not visually intrusive.

Risk Management Issues for the Council

Refusal of the application on unjustified grounds or approval of the application without adequate statutory planning or impact considerations may result in an appeal process in the Land and Environment Court which will have to be defended by Council.

Internal / External Consultation

See the Section 4.15 Assessment report for full details of all consultation.

➔ Attachments

1. Site Plan Attachment No. 12.1
2. Elevations & Layout Plan Attachment No. 12.2
3. Statement of Environmental Effects Attachment No. 12.3
4. Photos of shipping containers Attachment No. 12.4

5. Section 4.15 Assessment Report Attachment No. 12.5

Recommendation

That Council consider and approve Development Application 2020/72, subject to conditions listed in the attached Section 4.15 Assessment Report, for the installation of two (2) shipping containers with a dome shelter and wash pad, at 36 Campbells Lane (Lot: 8, DP: 1224134), Coolamon.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that Council consider and approve Development Application 2020/72, subject to conditions listed in the attached Section 4.15 Assessment Report, for the installation of two (2) shipping containers with a dome shelter and wash pad, at 36 Campbells Lane (Lot 8 DP 1224134), Coolamon 248/11/2020

The Mayor called for a division.

Those voting in favour of the motion: All those present

Those voting against the motion: Nil

HS6) DEVELOPMENT APPLICATION 2020/84: NEW SINGLE DWELLING & ATTACHED GARAGE – 15 STINSON STREET, COOLAMON (RT1003023)

Applicant	Desmond Ross
Owner	Desmond Ross
Development Cost	\$380,600.00
Development Description	The proposal involves the construction of a new 3-bedroom timber framed brick veneer dwelling with an attached double garage. The dwelling includes 3 bedrooms, an ensuite, main bathroom, laundry, kitchen, lounge room, living area and meals area. The total floor area of the new dwelling and attached double garage is 274.7m ² .

Key Considerations

- The development is permitted in the RU5 (Village Zoned Land) with Council consent.
- The Development Proposal does not comply with Council's minimum front setback specified in the Coolamon Development Control Plan 2015.

- The development was notified to nearby land owners and no submissions against the development were received at the time of writing this report.

Assessment

Criteria for the Development Application Report

Determination Body Reason

The proposed dwelling and attached garage fronts Stinson Street, Coolamon and has a secondary frontage to Wallace Street, Coolamon. The application proposes a front setback of 4.5 metres off the front boundary.

The application does not comply with Section 15.3 of the Coolamon Development Control Plan 2015 in regards to the front boundary setback. The control requires that a minimum front setback of 8 metres be achieved for residential development types.

The applicant and builder have provided justification as to why the proposed front setback is 4.5 metres. The justification is that the neighbouring allotment has an existing dwelling located on it that is setback approximately 4 metres off the front boundary.

Diagram 1: Aerial image showing the subject block and the existing dwellings fronting Stinson Street



Consultation

The application was notified to adjoining land owners in accordance with Section 14.3 of the CDCP 2015.

The notification period was from 30/10/2020 until 13/11/2020.

At the time of writing this report no submissions have been received.

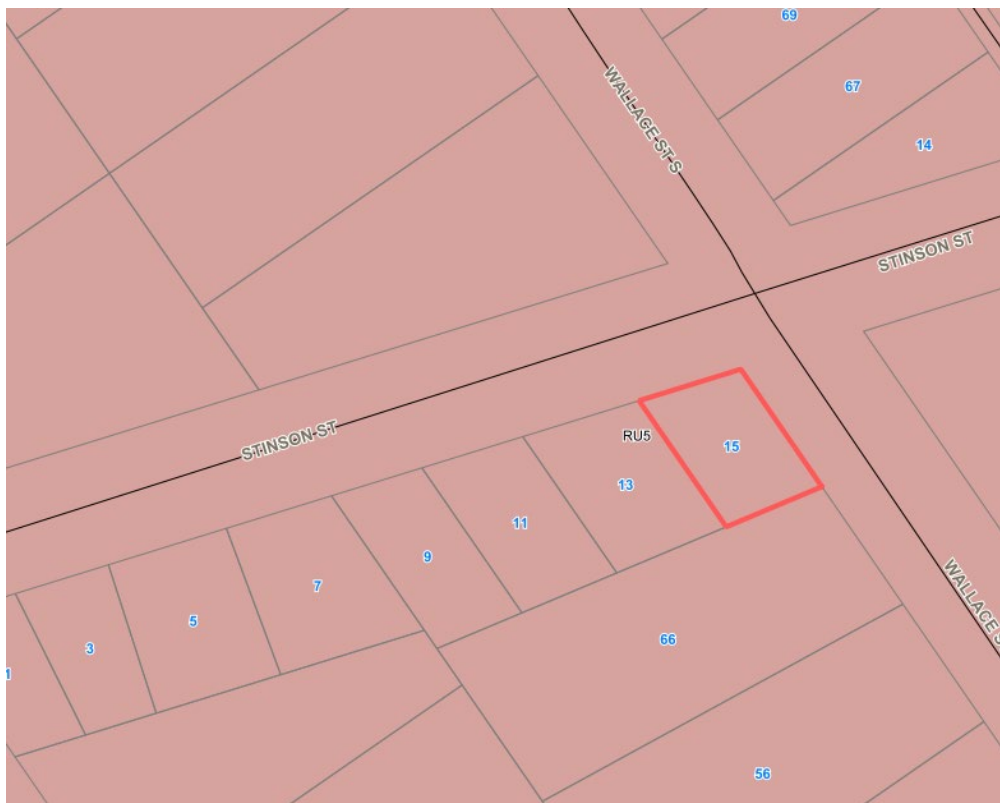
Site Location

The subject site is located at, 15 Stinson Street, Coolamon, (Lot: 4, DP: 1095153) Coolamon, NSW.

The site is located on RU5 Village Zoned Land. The site is 910.86m² in area. Surrounding properties consist of single residential dwellings, associated structures and an aged care facility.

The site is generally flat and devoid of vegetation. An existing shed is located at the rear of the site.

Diagram 2: Site and Locality Plan



Options

There are two (2) options relevant to the consideration of this application:

- 1) Approve the development application, subject to conditions, for the construction of the new single dwelling and attached garage contrary to the front boundary setback control in the Coolamon Development Control Plan 2015; or
- 2) Refuse the development application for the construction of the new single dwelling and attached garage in its entirety.

Policy

Coolamon Local Environmental Plan 2011
Coolamon Development Control Plan 2015

Assessment

The assessment has identified that whilst the proposal does not comply with the DCP control relating to the minimum front setback controls provided for under the development control plan, it may be considered appropriate to approve the variation to the required setback of 8 metres as:

- The existing dwelling located on the neighbouring property is located approximately 4 metres off the front boundary;
- The approval of the development with a variation to the front setback will not create an adverse impact to the streetscape, when viewed from the street and given the adjoining existing residence is set back at 4 metres; and
- No submissions were received against the development.

An alternate view may be that it is not in the public interest for Council to vary the development control given that there is ample site area available to build on and that an alternate housing design and siting would easily be able to achieve the required setback.

For a complete analysis of the social, environmental, economic and governance considerations please refer to s 4.15 Report, attached.

Risk Management Issues for the Council

Refusal of the application on unjustified grounds or approval of the application without adequate statutory planning or impact considerations may result in an

appeal process in the Land and Environment Court which will have to be defended by Council.

Internal / External Consultation

See the Section 4.15 Assessment report for full details of all consultation.

➔ Attachments

1. Site Plan Attachment No. 13.1
2. Elevation Plans Attachment No. 13.2
3. Section 4.15 Assessment Report Attachment No. 13.3

Recommendation

- 1) That Council note the report of Development Application 2020/84 for the erection of a single dwelling located at 15 Stinson Street Coolamon (Lot 4, DP 1095153);
- 2) That Council approve Development Application 2020/84 for the erection of a single storey dwelling with a variation to the Coolamon Development Control Plan 2015, setback controls, to allow a 4.5 metre front set back in lieu of the required 8 metre setback, subject to the conditions outlined in the attached Section 4.15 Assessment Report.

RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon:
249/11/2020

- 1) **That Council note the report of Development Application 2020/84 for the erection of a single dwelling located at 15 Stinson Street, Coolamon (Lot 4, DP 1095153).**
- 2) **That Council approve Development Application 2020/84 for the erection of a single storey dwelling with a variation to the Coolamon Development Control Plan 2015, setback controls, to allow a 4.5 metre front set back in lieu of the required 8 metre setback, subject to the conditions outlined in the attached Section 4.15 Assessment Report.**

The Mayor called for a division.

Those voting in favour of the motion: All those present.

Those voting against the motion: Nil

5) MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA COUNCILS HELD 29TH SEPTEMBER 2020.

RESOLVED on the motion of Clr McCann and seconded by Clr White that the Minutes of the Noxious Weeds Meeting of Coolamon, Junee & Temora Councils held 29th September 2020 be adopted. 250/11/2020

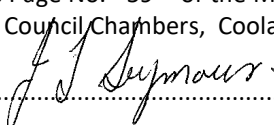
6) REPORTS: DELEGATES/MAYOR/COUNCILLORS

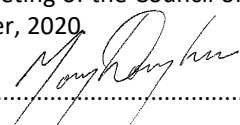
- Clr Kathy Maslin requested representations be made to Telstra Regional Manager regarding declining coverage, and invite his attendance at a future Council Meeting.
- Clr Kathy Maslin raised the issue of the Eastern Riverina Arts and recruitment of new personnel.
- Clr Bruce Hutcheon raised the matter that he had been advised at a recent function of people returning to Coolamon, that they were very impressed with the town and its continued prosperity.

Meeting Closed at 5.27pm.

Confirmed and signed during the Meeting held this 17th day of December, 2020.

.....
MAYOR

.....
.....
MAYOR

.....
.....
GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH NOVEMBER, 2020.

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT
JUNEE SHIRE COUNCIL ON TUESDAY, 29TH SEPTEMBER, 2020 AT 2.00PM.

BUSINESS:

- 1) Apologies.
- 2a) Confirmation of the Minutes of the Meeting held 30th June, 2020.
- 2b) Matters arising from Previous Minutes.
- 3) Correspondence
- 4) Agenda Items:
 - 4.1) Rob Ferguson Management Pty Ltd – Quarterly Report
 - 4.2) WAP Report 20/25 Plan
 - 4.3) Riverina Regional Weeds Committee/LLS
 - 4.4) Ferguson Management Contract Rollover
 - 4.5) Glyphosate Update
 - 4.6) Inspection Areas
- 5) General Business
- 6) Next Meeting

PRESENT: Tony Kelly, Coolamon Shire Council
Robert Ferguson, Robert Ferguson Management Pty Ltd
Clr David Carter, Junee Shire Council
Cole Davis – Junee Shire Council
Kris Dunstan, Temora Shire Council

APOLOGIES: Clr John Seymour, Coolamon Shire Council
Clr Colin McKinnon, Coolamon Shire Council
Clr Graham Sinclair, Temora Shire Council
Jeremy Crocker, RENWA

1) APOLOGIES

RESOLVED that the apologies of Clr John Seymour, Clr Colin McKinnon, Clr Graham Sinclair & Jeremy Crocker be received and accepted.

2a) CONFIRMATION OF THE MINUTES OF THE MEETING HELD 30th June, 2020.

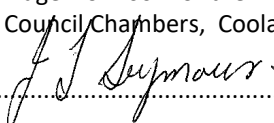
RESOLVED that the Minutes of the Meeting held 30th June, 2020 be received.

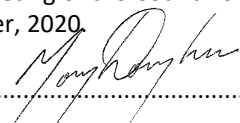
2b) MATTERS ARISING FROM THE MINUTES HELD 30th June, 2020.

There were no matters arising.

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This is Page No. 60 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held
in the Council Chambers, Coolamon on the 19th November, 2020.

..... MAYOR

.....GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH NOVEMBER, 2020.

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT
JUNEE SHIRE COUNCIL ON TUESDAY, 29TH SEPTEMBER, 2020 AT 2.00PM.

3) **CORRESPONDENCE**
Nil.

4) **AGENDA ITEMS**

4.1) **ROB FERGUSON MANAGEMENT PTY LTD – QUARTERLY REPORT**

As per report provided by Jeremy Crocker

- Training - J Crocker & G Bussenschutt have completed AQF 3 course online.
- Coolatai grass controlled in Old Junee/Marrar area, infestations at Ardlethan and Mirrool are less vigorous.
- Wild radish across the three shires.
- St John's Wort is starting to pop us. It will be a heavy season for this plant and we need to figure this into our programs so sub-contractors can be booked in and secured.
- No new incursions of previously unknown weeds discovered.
- Road shoulder spraying is about to commence across the three shires weather permitting.
- Control works have continued as normal. We will take all measures necessary to ensure the health and safety of our staff and the general public when working in public spaces.
- Field days and training courses are still limited to online or very small number.
- An application to the Federal Government's Combating Pest and Weeds program has been made. The application was for the roll out of Horehound biocontrol agents across the three shires.

4.2) **WAP REPORT & 20/25 PLAN**

Allocation is expected to be similar to that of last year.

New WAP has been submitted. We are still waiting on the LLS and DPI to bring it back to us after they have reviewed it.

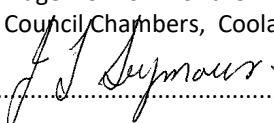
4.3) **RIVERINA REGIONAL WEEDS COMMITTEE/LLS**

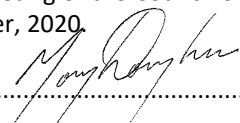
Meetings resumed on the morning of the Tuesday 29th September 2020 via zoom. Items discussed during the meeting include:

- Daniel Francis being notified as the LLS contact.
- Growth of wild radish across the region.
- Silverleaf nightshade project at the University.
- A stop spray project in Griffith. CSIRO bio control project at Booroowa.
- Bushfire recovery funds.
- GoConnect website and funding information and plans for a weeds conference to proceed in October/November and the next meeting is scheduled for 1st December 2020.

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This is Page No. 61 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th November, 2020.

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..... MAYOR

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..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH NOVEMBER, 2020.

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT
JUNEE SHIRE COUNCIL ON TUESDAY, 29TH SEPTEMBER, 2020 AT 2.00PM.

4.4) FERGUSON MANAGEMENT CONTRACT ROLLOVER

All contract renewal arrangements have been completed and a new 5 year contract in line with the Weed Action Plan has commenced with Rob Ferguson Management. Rob is to check biosecurity appointments and check their currency.

4.5) GLYPHOSATE UPDATE

For the current COVID world the glyphosate issue appears to have calmed down a bit with no issues for Council raised.

4.6) INSPECTION AREAS

- Inspections – private property inspections have continued on an ad-hoc basis.
- Particular focus on small holdings that can be done contactless.
- High risk pathways continue to be monitored, parthenium weed has become an issue this season with the movement of fodder from all ends of the country due to drought.
- To comply with a State parthenium alert, inspections of all main transport routes within the RENWA area have been carried out with no parthenium sighted.

Councils resolved to return back to normal scheduled inspections and is thought that this could be achieved while still maintaining COVID social distancing restrictions.

5) GENERAL BUSINESS

All Councils are busy slashing in preparation of spraying of roadside shoulders. Much of this will be funded via the RFS to achieve desired fire mitigation measures. Due to the ongoing wet weather and increased temperatures, it is thought that two spray treatments might be required this season. Heavy khaki seed germination is expected when temperatures rise and Councils are to be ready for treatment.

6) NEXT MEETING

RESOLVED that the next meeting be held at 2.00pm on Tuesday, 8th December, 2020 at Coolamon Shire Council.

Meeting Closed at 3.15pm.

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ATTACHMENTS FOR THE MEETING HELD 19TH NOVEMBER, 2020

ITEMS DISTRIBUTED WITH THE AGENDA

- 1) Activity Reports:
 - 1) Operating Statistics of the Coolamon Shire Library for October 2020.
 - 2) Tourism and Business Development Officer's Report for October 2020.
 - 3) Road Safety Officer's Activity Report for October 2020.Refer Correspondence Item (1a).
- 2) Information Papers:
 - 1) Minutes of the AGM and Ordinary Meeting of REROC held 23rd October, 2020.
 - 2) Minutes of the Advance Matong Committee Meeting held 23rd October, 2020.
 - 3) Minutes of the Advance Ardlethan Committee Meeting held 2nd November, 2020.Refer Correspondence Item (2a).
- 3) A copy of Bulletin No. 3 issued by the NSW Electoral Commission.
Refer Correspondence Item (5a), [File No. E.01-08, SC1129]
- 4) A copy of General Purpose Financial Report, Special Purpose Financial Report and Special Schedules in respect of the financial year ending 30th June, 2020
Refer General Manager's Report (GM1), [File No. A.12-01].
- 5) A copy of the maps relating to the report on Review and Redistribution of Electoral Boundaries.
Refer General Manager's Report (GM3), [File No. E.01-04].
- 6) Correspondence regarding the report on Local Roads & Community Infrastructure Programme (LRCIP) – Extension.
Refer General Manager's Report (GM8), [File No. P.06-01].
- 7) A copy of the 2021 Coolamon Shire Council Event Funding Guidelines.
Refer General Manager's Report (GM9), [File No. E.07-01].
- 8) A copy of the Quarterly Budget Review Statements to the 30 September 2020.
Refer Executive Manager, Corporate & Community Services' Report (CS3), [File No. F.02-02]
- 9) Correspondence in regard to the report on Fixing Local Roads Programme – Round 2.
Refer Executive Manager, Engineering & Technical Services' Report (ES6), [File No. R.07-11].
- 10) Correspondence regarding the report on Hancocks Lane.
Refer Executive Manager, Engineering & Technical Services' Report (ES7), [File No. L.02-02].

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH NOVEMBER, 2020.

- 11) A copy of Council's Annual Building & Land Asset Management Inventory 2021/22.
Refer Executive Manager, Development & Environmental Services' Report (HS3), [File No. P.03-03].
- 12) Development Application 2020/72: Installation of Two (2) Shipping Containers with Dome Shelter & New Wash Pad - 36 Campbells Lane, Coolamon.
Refer Executive Manager, Development & Environmental Services' Report (HS5), [File No. RT1004291].
- 13) Development Application 2020/84: New Single Dwelling & Attached Garage – 15 Stinson Street, Coolamon.
Refer Executive Manager, Development & Environmental Services' Report (HS6), [File No. RT1003023].
- 14) An email from The Hon Shelley Hancock MP regarding the Local Government Elections 2021.
Refer Correspondence Item (6a), [File No. E.01-08]
- 15) An email from Local Government NSW regarding the NSW Budget Overview.
Refer Correspondence Item (7a), [File No. L.07-01]

ITEMS TABLED AT THE MEETING

- 1) Riverina Eastern Regional Organisation of Councils (REROC) – Annual Report for 2019-2020.
- 2) Riverina Regional Library – Annual Report for 2019-2020.