

Meeting commenced at 2.00pm.

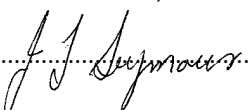
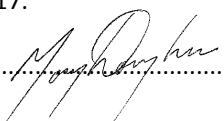
BUSINESS:

- 1) Apologies
- 2) a. Confirmation of Minutes of the Meeting held 21st September, 2017.
b. Matters arising out of Minutes. (Not elsewhere reported)
- 3) Correspondence
 - a. Agenda A (Information Only)
 - b. Agenda B
- 4) General Manager's Report
 - 4.1 General Manager's Report
 - 4.2 Executive Manager, Corporate & Community Services' Report
 - 4.3 Executive Manager, Engineering & Technical Services' Report
 - 4.4 Executive Manager, Development & Environmental Services' Report
- 5) Reports: Delegates/Mayor/Councillors
- 6) Minutes of the Noxious Weeds Meeting of Coolamon, Junee & Temora held 26th September, 2017.

PRESENT: Ctrs John Seymour, Bruce Hutcheon, Alan White, Steven Jones, Colin McKinnon, Kerrilee Logan and Kathy Maslin.

STAFF: Tony Donoghue, General Manager;
Courtney Armstrong, Executive Manager, Corporate & Community Services;
Tony Kelly, Executive Manager, Engineering & Technical Services;
Colby Farmer, Executive Manager, Development & Environmental Services;
Samantha Jennings, Finance Manager.

APOLOGIES: Clr David McCann and Clr Jeremy Crocker.

.......... MAYOR.....GENERAL MANAGER.

1) APOLOGIES

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McKinnon that the apologies of Clr McCann and Clr Crocker be received and accepted. 190/10/2017

2a) CONFIRMATION OF MINUTES OF THE MEETING HELD 21ST SEPTEMBER, 2017.

RESOLVED on the motion of Clr Logan and seconded by Clr Maslin that the Minutes of the Meeting held 21st September, 2017 as circulated be confirmed and adopted. 191/10/2017

2b) MATTERS ARISING OUT OF THE MINUTES

There were no matters arising out of the Minutes.

3) CORRESPONDENCE

AGENDA A (FOR INFORMATION ONLY)

1a) INFORMATION PAPERS

➔ The following papers have been **distributed** with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed then that can be raised with the General Manager. Attachment No. 1

- 1) NSW Shires Association Weekly Circulars 36, 37, 38 and 39.
- 2) Minutes of the Advance Ardlethan Committee Meetings held 8th August, 2017 and 4th September, 2017.

2a) ACTIVITY REPORTS

- 1) Operating Statistics of the Coolamon Shire Library for September 2017.
- 2) Community Development Officer's Report for September 2017.
- 3) Tourism and Business Development Officer's Report for September 2017.

General Manager's Note

- The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only. **Attachment No. 2**

3a) LOCAL GOVERNMENT GRANTS COMMISSION (G.03-02, SC202)

Forwarding correspondence to Council about the way Financial Assistance Grants are calculated.

General Manager's Note

- A detailed summary of the 2017-18 grant calculations for Coolamon Shire Council have been attached for the information of Councillors. **Attachment No. 3**

AGENDA B

1b) COOTAMUNDRA ELECTORATE OFFICE (H.03-03, SC225)

Advising that response has been received from the Hon Brad Hazzard MP regarding Council's concerns relating to the proposed blended staffing model for the new Ambulance Station at Coolamon.

General Manager's Note

- A copy of the correspondence is attached for the information of Councillors. **Attachment No. 10**

RESOLVED on the motion of Clr Logan and seconded by Clr Maslin that the correspondence listed in Agenda A and Agenda B be received. **192/10/2017**

4) GENERAL MANAGER REPORTS

4.1) GENERAL MANAGER REPORTS

GM1) DECLARATION OF PECUNIARY INTEREST (P.02-01, SC296)

- In accordance with Section 450A of the Local Government Act, all Pecuniary Interest forms that have been returned are **tabled** for the information of Council.

Recommendation

That the report be noted.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Jones that the report be received. 193/10/2017

GM2) EASTERN RIVERINA ARTS (A.10-02, SC32)

- ➔ Information has been provided in the form of a Scoping Paper proposing changes to the Board Structure of Eastern Riverina Arts (ERA). A copy of this Scoping Paper has been attached. Attachment No. 4

The reason around this proposed change is to move the Eastern Riverina Arts Board away from a representative based board to a Skills based Board, but still have the input and participation from the Local Government Members who make up this Committee.

ERA are asking for Councils input into this proposed structure. As members (there would be 8 LGA members, ie: Bland, Coolamon, Cootamundra-Gundagai, Junee, Lockhart, Snowy Valleys, Temora and Wagga). Council would have the opportunity to sit on the Advisory Committee with two LGA representatives proposed. Depending on the skill sets required, Council may also have the possibility of someone sitting on the Board of Management, but I would suggest more than one Board Member from any Council would be considered excessive.

This is an attempt to put the right skills in place and streamline the operation of ERA and therefore see benefits to delivery of programmes.

Recommendation

That Council support the proposed changes to the Board Structure of Eastern Riverina Arts.

RESOLVED on the motion of Clr White and seconded by Clr Maslin that Council support the proposed changes to the Board Structure of Eastern Riverina Arts. 194/10/2017

GM3) 65 STINSON STREET, COOLAMON (LD3CD, LF433)

Council resolved to subdivide the abovementioned site and to proceed with the sale of the existing dwelling. Council's General Manager has negotiated with a purchaser and a purchase price has been agreed. To proceed with the sale a Contract for the Sale of the land has been drawn up and requires signature and the affixing of the Seal of Council.

Recommendation

✍ That the Seal of Council be affixed to any Sale Contract.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr White that the Seal of Council be affixed to any Sale Contract of both 65 Stinson Street, Coolamon and 38 Loch Street, Ganmain. 195/10/2017

GM4) LOCAL GOVERNMENT NSW ANNUAL CONFERENCE – VOTING RIGHTS (L.07-04, SC484)

➔ As can be seen from the attachment, the upcoming Local Government NSW Annual Conference allocates voting entitlements to each of the Member Councils. These voting rights are on a prorata system and Coolamon Council is allocated one vote. Attachment No. 11

The voting delegate in the past has been the Mayor, and it is recommended that this continue for the upcoming Conference.

Recommendation

That Mayor, Clr John Seymour be allocated the voting delegate to the NSW Local Government Annual Conference.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr White that Mayor, Clr John Seymour be allocated the voting delegate to the NSW Local Government Annual Conference. 196/10/2017

**GM5) ARDLETHAN SEWERAGE SCHEME – PROJECT STATUS REPORT (S.03-02,
SC361)**

The Ardlethan Sewer Project is underway and Council's Consultant has provided a report on the works undertaken to date. A copy of this report is attached.

This report is provided for your information to ensure that you are up to date with this project.

Recommendation

For Council information.

RESOLVED on the motion of Clr Jones and seconded by Clr Logan that the report be received. 197/10/2017

.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*.....GENERAL MANAGER.

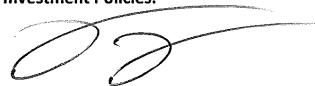
4.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

CS1) FINANCE REPORT AS AT 30 SEPTEMBER, 2017

RESOLVED on the motion of Clr Maslin and seconded by Clr Jones that the report be received. 198/10/2017

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
24/10/2016	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.70%	24/10/2017
10/11/2016	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	365	3.00%	10/11/2017
21/12/2016	Beyond Bank	A2/BBB	Term Deposit	\$ 1,700,000	365	2.80%	21/12/2017
1/02/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.90%	1/02/2018
2/05/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.80%	2/05/2018
8/05/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.80%	8/05/2018
15/06/2017	AMP	A1/A	Term Deposit	\$ 2,000,000	365	2.60%	15/06/2018
19/06/2017	AMP	A1/A	Term Deposit	\$ 1,000,000	365	2.60%	19/06/2018
8/08/2017	AMP	A1/A	Term Deposit	\$ 1,000,000	273	2.60%	8/05/2018
9/09/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	9/09/2018
14/09/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	14/09/2018
26/09/2017	AMP	A1/A	Term Deposit	\$ 500,000	273	2.60%	26/06/2018
23/09/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.50%	23/09/2018
TOTAL INVESTED				\$ 15,200,000			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policies.



(Samantha Jennings, Finance Manager)

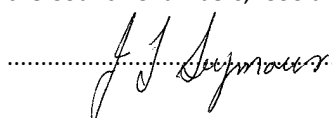
RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS

ESTIMATED EXTERNAL RESTRICTIONS AS AT 30TH JUNE, 2017

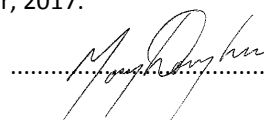
Allawah Lodge - Accommodation Bonds/Payments	\$ 3,706,673.19
Allawah Village - Loan-Licence	\$ 2,977,399.15
Section 94 Contributions	\$ -
Specific Purpose Unexpended Grants & Contributions & Other Funding	\$ 305,461.01
Sewerage Fund	\$ 1,879,720.20
Waste Management	\$ 944,034.25
	<u>\$ 9,813,287.80</u>

ESTIMATED INTERNAL RESTRICTIONS AT 30TH JUNE, 2017

Asset/Plant Replacement	\$ 1,000,000.00
Employees Leave Entitlements	\$ 970,000.00
Deferred Works	\$ 739,000.00
Ardlethan Preschool	\$ 17,791.45
Asset Management (inc. unrestricted cash)	\$ 1,110,298.78
Allawah Lodge Asset Mgt Reserve	\$ 602,759.22
Allawah Village Asset Mgt Reserve	\$ 260,407.31
CECC Asset Mgt Reserve	\$ 203,907.81
Financial Assistance Grant	\$ 1,683,001.00
Swimming Pools	\$ -
Rehabilitation of Gravel Pits	\$ 152,000.00
	<u>\$ 6,739,165.57</u>
	<u>\$ 16,552,453.37</u>



MAYOR



GENERAL MANAGER.

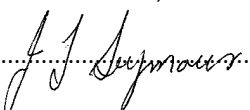
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

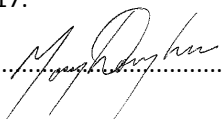
COOLAMON SHIRE COUNCIL
INCOME STATEMENT

for the period 1st July 2017 to 30th June 2018

	SEPTEMBER 2017	AUGUST 2017	JULY 2017	2017/2018 BUDGET	2016/2017 ACTUAL
Income from continuing operations					
Revenue:					
Rates & annual charges	3,418,688.77	3,429,284.66	3,438,666.91	3,410,000.00	3,342,541.82
User charges & fees	925,128.31	515,855.44	280,477.14	2,813,000.00	2,931,783.71
Interest and investment revenue	(71,151.55)	(168,302.89)	(187,188.01)	404,000.00	448,073.57
Other revenues	150,539.91	104,695.60	53,761.70	491,000.00	771,690.93
Grants & contributions provided for operating purposes	877,180.73	874,328.73	35,035.50	4,122,000.00	8,416,616.93
Grants & contributions provided for capital purposes	98,720.00	25,920.00	0.00	3,429,000.00	1,354,954.49
Internals	0.00	1,000.00	0.00		
Other income:					
Net gain from the disposal of assets	324,284.26	324,284.26	175,309.26	190,000.00	0.00
Total revenues from continuing operations	5,723,390.43	5,107,065.80	3,796,062.50	14,859,000.00	17,265,661.45
Expenses from continuing operations					
Employee benefits and on-costs	1,289,839.21	899,330.07	504,415.24	5,043,000.00	5,348,989.28
Borrowing costs	0.00	0.00	0.00	30,000.00	70,026.65
Materials & contracts	779,727.56	528,961.20	152,415.52	2,397,000.00	3,300,065.85
Depreciation, amortisation & impairment	0.00	0.00	0.00	3,022,000.00	2,790,897.03
Other expenses	587,954.49	457,386.80	351,365.87	1,578,000.00	1,390,196.61
Net loss from the disposal of assets					222,922.14
Total expenses from continuing operations	2,657,521.26	1,885,678.07	1,008,196.63	12,070,000.00	13,123,097.56
Operating result from continuing operations	3,065,869.17	3,221,387.73	2,787,865.87	2,789,000.00	4,142,563.89
Net operating result for the year before grants and contributions provided for capital purposes	2,967,149.17	3,195,467.73	2,787,865.87	-640,000.00	2,787,609.40

This is Page No. 8 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....

..... MAYOR

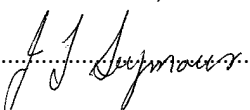
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..... GENERAL MANAGER.

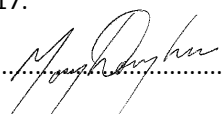
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

COOLAMON SHIRE COUNCIL
INCOME STATEMENT BY FUND

September 2017			
CONSOLIDATED			
	GENERAL FUND	SEWERAGE FUND	TOTAL
Income from continuing operations			
Revenue:			
Rates & annual charges	2,902,153.29	516,535.48	3,418,688.77
User charges & fees	916,992.31	8,136.00	925,128.31
Interest and investment revenue	(71,728.83)	577.28	-71,151.55
Other revenues	149,312.56	1,227.35	150,539.91
Grants & contributions provided for operating purposes	875,916.11	1,264.62	877,180.73
Grants & contributions provided for capital purposes	98,720.00	0.00	98,720.00
Internals	0.00	0.00	0.00
Other income:			
Net gain from the disposal of assets	324,284.26	0.00	324,284.26
Total revenues from continuing operations	5,195,649.70	527,740.73	5,723,390.43
Expenses from continuing operations			
Employee benefits and on-costs	1,254,968.39	34,870.82	1,289,839.21
Borrowing costs	0.00		0.00
Materials & contracts	725,806.69	53,920.87	779,727.56
Depreciation & amortisation	0.00	0.00	0.00
Other expenses	578,465.81	9,488.68	587,954.49
Total expenses from continuing operations	2,559,240.89	98,280.37	2,657,521.26
Operating result from continuing operations	2,636,408.81	429,460.36	3,065,869.17
Net operating result for the year before grants and contributions provided for capital purposes	2,537,688.81	429,460.36	2,967,149.17

This is Page No. 9 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....  MAYOR

.....  GENERAL MANAGER.


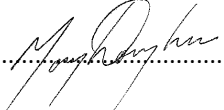
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

COOLAMON SHIRE COUNCIL
BALANCE SHEET

for the period 1st July 2017 to 30th June 2018

	SEPTEMBER 2017	AUGUST 2017	JULY 2017	2017/2018 BUDGET (ADJ FOR OPENING BALS)	2016/2017 ACTUAL
ASSETS					
Current assets					
Cash and cash equivalents	1,268,780.78	1,757,439.04	784,868.29	1,807,816.66	1,352,453.37
Investments	15,200,000.00	15,200,000.00	15,200,000.00	15,900,000.00	15,200,000.00
Receivables	2,680,487.53	2,830,333.48	3,934,644.77	438,603.96	938,409.07
Inventories	1,394,561.22	1,383,538.73	1,392,911.21	368,169.98	1,383,565.16
Other					
Total current assets	20,543,829.53	21,171,311.25	21,312,424.27	18,514,590.60	18,874,427.60
Non-current assets					
Investments					
Receivables	3,925.13	3,925.13	3,925.13	326,297.13	3,925.13
Inventories	1,941.00	1,941.00	1,941.00	2,000.00	1,941.00
Infrastructure, property, plant & equipment	213,941,378.99	213,216,840.72	212,768,640.20	229,991,172.68	212,611,209.09
Accumulated Dep'n - Infrastructure, PP&E	(43,473,384.70)	(43,473,384.70)	(43,473,384.70)	(49,374,774.74)	(43,473,384.70)
Accumulated Imp't - Infrastructure, PP&E	(1,456,499.18)	(1,456,499.18)	(1,456,499.18)	(1,456,499.18)	(1,456,499.18)
Other					
Total non-current assets	169,017,361.24	168,292,822.97	167,844,622.45	179,488,195.89	167,687,191.34
Total assets	189,561,190.77	189,464,134.22	189,157,046.72	198,002,786.49	186,561,618.94
LIABILITIES					
Current liabilities					
Payables	7,122,536.61	6,871,810.25	7,000,614.68	7,585,387.96	7,191,922.68
Overdraft					
Interest bearing liabilities	1,157.00	1,157.00	1,157.00	1,846.00	1,157.00
Provisions	1,576,362.76	1,574,514.01	1,572,143.94	1,557,596.01	1,573,274.03
Total current liabilities	8,700,056.37	8,447,481.26	8,573,915.62	9,144,829.97	8,766,353.71
Non-current liabilities					
Payables	990.91	990.91	990.91	798.98	990.91
Interest bearing liabilities	1,448.86	1,448.86	1,448.86	(2,179.14)	1,448.86
Provisions	1,095,890.93	1,095,890.93	1,095,890.93	1,099,682.86	1,095,890.93
Total non-current liabilities	1,098,330.70	1,098,330.70	1,098,330.70	1,098,302.70	1,098,330.70
TOTAL LIABILITIES	9,798,387.07	9,545,811.96	9,672,246.32	10,243,132.67	9,864,684.41
Net assets	179,762,803.70	179,918,322.26	179,484,800.40	187,759,653.82	176,696,934.53
EQUITY					
Retained earnings	87,768,343.96	87,923,862.52	87,490,340.66	89,685,581.01	84,702,474.79
Reserves	91,994,459.74	91,994,459.74	91,994,459.74	98,074,072.81	91,994,459.74
Internal Assets/Liabilities	0.00	0.00	0.00		0.00
Total equity	179,762,803.70	179,918,322.26	179,484,800.40	187,759,653.82	176,696,934.53

This is Page No. 10 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.


.....  MAYOR  GENERAL MANAGER.

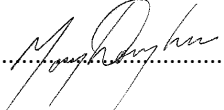
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

COOLAMON SHIRE COUNCIL
BALANCE SHEET BY FUND

September 2017			
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	COOLAMON SHIRE TOTAL
ASSETS			
Current assets			
Cash and cash equivalents	(737,155.66)	2,005,936.44	1,268,780.78
Investments	15,200,000.00		15,200,000.00
Receivables	2,338,995.72	341,491.81	2,680,487.53
Inventories	1,394,561.22		1,394,561.22
Other			0.00
Total current assets	18,196,401.28	2,347,428.25	20,543,829.53
Non-current assets			
Investments			0.00
Receivables	3,925.13		3,925.13
Inventories	1,941.00		1,941.00
Infrastructure, property, plant & equipment	197,773,328.33	16,168,050.66	213,941,378.99
Accumulated Depreciation	(37,573,089.68)	(5,900,295.02)	(43,473,384.70)
Accumulated Impairment	(1,456,499.18)		(1,456,499.18)
Other			0.00
Total non-current assets	158,749,605.60	10,267,755.64	169,017,361.24
Total assets	176,946,006.88	12,615,183.89	189,561,190.77
LIABILITIES			
Current liabilities			
Payables	7,122,536.61	0.00	7,122,536.61
Interfunding			0.00
Interest bearing liabilities	1,157.00		1,157.00
Provisions	1,576,362.76		1,576,362.76
Total current liabilities	8,700,056.37	0.00	8,700,056.37
Non-current liabilities			
Payables	990.91		990.91
Interest bearing liabilities	1,448.86		1,448.86
Provisions	1,095,890.93		1,095,890.93
Total non-current liabilities	1,098,330.70	0.00	1,098,330.70
TOTAL LIABILITIES	9,798,387.07	0.00	9,798,387.07
Net assets	167,147,619.81	12,615,183.89	179,762,803.70
EQUITY			
Retained earnings	81,150,730.36	6,617,613.60	87,768,343.96
Reserves	85,996,889.45	5,997,570.29	91,994,459.74
Internal Assets & Liabilities	0.00		0.00
Total equity	167,147,619.81	12,615,183.89	179,762,803.70

This is Page No. 11 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....  MAYOR

.....  GENERAL MANAGER.


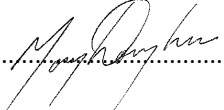
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

COOLAMON SHIRE COUNCIL
INTERNAL & EXTERNAL RESTRICTIONS

for the period 1st July 2017 to 30th June 2018


	SEPTEMBER 2017	AUGUST 2017	JULY 2017	2017/2018 BUDGET (ADJ FOR OPENING BALS)	2016/2017 ACTUAL
GENERAL FUND					
<i>EXTERNALLY RESTRICTED</i>					
Grants & Subsidies & Other	197,440.84	279,745.13	332,871.42	305,461.01	305,461.01
Waste Management	1,096,424.91	1,086,250.04	956,672.11	970,303.67	944,034.25
Allawah Lodge Accommodation Payments	3,755,913.56	3,706,673.19	3,706,673.19	3,799,148.19	3,706,673.19
Allawah Village Loan-Licence	3,365,648.15	3,170,648.15	3,170,648.15	3,087,162.15	2,977,399.15
	8,415,427.46	8,243,316.51	8,166,864.87	8,162,075.02	7,933,567.60
<i>INTERNALLY RESTRICTED</i>					
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
Employees Leave Entitlements Reserve	970,000.00	970,000.00	970,000.00	980,000.00	970,000.00
Stormwater Management Reserve				-32,725.00	
Swimming Pools Reserve				0.00	
Deferred Works Reserve	207,000.00	452,104.41	706,579.12	679,000.00	739,000.00
Ardlethan Preschool	22,206.35	32,803.62	44,339.83		17,791.45
Financial Assistance Grant	0.00	0.00	0.00		1,683,001.00
Community Housing Programme Reserve				0.00	
Allawah Lodge Asset Mgt Reserve	691,700.95	536,178.13	580,838.88	714,334.75	602,759.22
Allawah Village Asset Mgt Reserve	228,531.49	220,027.20	246,514.01	371,162.15	260,407.31
CECC Asset Mgt Reserve	241,007.50	227,596.56	209,950.06	212,964.81	203,907.81
Gravel Pits Rehabilitation Reserve	152,000.00	152,000.00	152,000.00	167,000.00	152,000.00
	3,512,446.29	3,590,709.92	3,910,221.90	4,091,736.71	5,628,866.79
Asset Management/Available for Working Funds	2,534,970.59	3,126,458.34	2,006,278.30	953,450.52	1,110,298.78
Total Cash Balance - General Fund	14,462,844.34	14,960,484.77	14,083,365.07	13,207,262.25	14,672,733.17
SEWERAGE FUND					
Sewerage Fund	2,005,936.44	1,996,954.27	1,901,503.22	1,937,371.83	1,879,720.20
	2,005,936.44	1,996,954.27	1,901,503.22	1,937,371.83	1,879,720.20
Total Cash Balance - Sewerage Fund	2,005,936.44	1,996,954.27	1,901,503.22	1,937,371.83	1,879,720.20
TOTAL CONSOLIDATED CASH	16,468,780.78	16,957,439.04	15,984,868.29	15,144,634.08	16,552,453.37

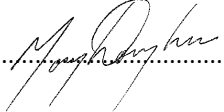
This is Page No. 12 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....  MAYOR  GENERAL MANAGER.

RATE COLLECTIONS

	ARREARS BFWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADI TOTAL	% TO TOTAL	COLLECTABLE BALANCE
30/09/2003	280,098.47	2,032,447.59	2,312,546.06	786,475.07	34.01%	101,616.96	2,210,929.10	35.57%	1,424,454.03
30/09/2004	181,374.69	2,088,310.77	2,269,685.46	792,620.41	34.92%	106,486.81	2,163,198.65	36.64%	1,370,578.24
30/09/2005	163,566.58	2,161,602.60	2,325,169.18	819,254.52	35.23%	106,739.28	2,218,429.90	36.93%	1,399,175.38
30/09/2006	185,519.90	2,238,327.83	2,423,847.73	813,812.57	33.58%	106,455.19	2,317,392.54	35.12%	1,503,579.97
30/09/2007	236,912.33	2,411,740.88	2,648,653.21	927,417.05	35.01%	117,989.76	2,530,663.45	36.65%	1,603,246.40
30/09/2008	277,343.62	2,494,944.30	2,772,287.92	918,838.29	33.14%	119,260.57	2,653,027.35	34.63%	1,734,189.06
30/09/2009	239,371.45	2,586,732.54	2,826,103.99	945,123.22	33.44%	121,683.64	2,704,420.35	34.95%	1,759,297.13
30/09/2010	292,105.99	2,707,202.01	2,999,308.00	1,004,718.49	33.50%	124,667.90	2,874,640.10	34.95%	1,869,921.61
30/09/2011	239,162.46	2,855,777.06	3,094,939.52	1,078,136.90	34.84%	124,382.82	2,970,556.70	36.29%	1,892,419.80
30/09/2012	207,935.41	2,990,079.08	3,198,014.49	1,141,925.07	35.71%	126,749.85	3,071,264.64	37.18%	1,929,339.57
30/09/2013	230,923.44	3,133,024.16	3,363,947.60	1,137,346.26	33.81%	124,350.25	3,239,597.35	35.11%	2,102,251.09
30/09/2014	263,562.88	3,288,463.25	3,552,026.13	1,206,137.92	33.96%	121,049.23	3,430,976.90	35.15%	2,224,838.98
30/09/2015	335,520.44	3,396,545.39	3,732,065.83	1,334,922.00	35.77%	122,736.97	3,609,328.86	36.99%	2,274,406.86
30/09/2016	300,944.76	3,489,119.81	3,790,064.57	1,340,646.97	35.37%	124,736.75	3,665,327.82	36.58%	2,324,680.85
2017-2018									
31/07/2017	303,728.87	3,573,820.19	3,877,549.06	172,064.39	4.44%	114,532.52	3,763,016.54	4.57%	3,590,952.15
31/08/2017	303,728.87	3,567,981.97	3,871,710.84	1,194,571.78	30.85%	116,519.77	3,755,191.07	31.81%	2,560,619.29
30/09/2017	303,728.87	3,557,918.45	3,861,647.32	1,379,589.62	35.73%	116,266.64	3,745,380.68	36.83%	2,365,791.06

.....  MAYOR

.....  GENERAL MANAGER.

CS2) DELIVERY PLAN REVIEW (S.11-06, SC516)

The following progress report in relation to the 2016-2020 Delivery Program is presented to Council reporting on the period **1 January 2017 to 30 June 2017**.

Delivery Program Actions 2016-2017

Support local community organisations.

Over the past six months, Council has continued to support local community organisations in the following ways:

- Advertising in the Ganmain Guardian and Kelpie Bark where appropriate.
- Accounting and administrative support provided to the Coolamon Shire Community Benefit Fund.
- Support to the Coolamon Lions Club with the provision of premises and subsidised transport to aid their recycling activities.
- Continued support to various section 355 committees of Council.

Volunteer base to be maintained and expanded.

Council has continued its efforts to maintain volunteerism throughout the Shire as follows:

- Council has continued to support the Coolamon Lions Club in their recycling program by subsidising the transport costs of the recyclable materials.
- Council provides plant and equipment to the smaller villages of Beckom, Marrar and Matong that are then used by enthusiastic volunteers to maintain the various public areas in the towns

Provide information and resources to shire communities so that new residents can be welcomed and informed.

Council has continued to provide resources to welcome and inform new residents as follows:

- Ongoing updating of the Resident's Guide, with distribution to new residents of the shire and publishing on Council's Website
- Websites Coolamon Shire Council and Coolamon Shire Tourism and Business continually maintained, together with Facebook pages for the Coolamon Shire Council, Coolamon Shire Library and Coolamon Shire Tourism
- Council's support of the Coolamon Shire Council Community Drug Action Team

To provide childcare services that meets the needs of the Community.

Council continues to support the provision of preschool education in the towns of Coolamon and Ganmain with the provision of buildings. The operation of the Coolamon Early Childhood Centre and Ardlethan Preschool has continued over the last six months.

To provide a full range of Community Services to the frail, aged and disabled persons within the community within the constraints of Grants provided by State and Federal Governments.

Council continues to provide “home care” services and packages and community transport services from Allawah Community Care. These services maintain a holistic approach to the delivery of these services with ongoing Continuum of Care meetings held by other service providers for the Shire.

To promote services and access to services for people with diverse cultural, socially isolated and linguistic backgrounds where a need has been identified.

Council’s Access and Equity principles ensure that services for people with needs due to diverse cultural, socially isolated and linguistic backgrounds are met. Council prepared and adopted its first Disability Inclusion Action Plan.

To ensure that the needs of young people in the Coolamon Shire are identified and met within financial constraints.

Council continues to address the needs of young people within the Shire by the ongoing employment of Council’s Community Development Officer. Various activities have been organised as part of the School Holiday Program and Council staff have participated in youth forums arranged by REROC.

That Council continue to provide accommodation for those persons with particular needs which will ensure that they continue to reside within those communities.

Provision of low cost Aged Accommodation in the townships of Coolamon, Ganmain and Ardlethan along with Allawah Village and Allawah Lodge ensure that Council provides accommodation for a wide cross section of people. Council has undertaken a subdivision in Ganmain to allow for the construction of additional units dependent on the sale of those surplus to Council’s requirements.

To assist frail aged and disabled persons to continue to reside with dignity in their local Communities.

Council aged services facilities including Allawah Village, Allawah Lodge and Allawah Community Care ensure that people can continue to reside within their local communities with adequate in-home or residential support.

To provide professional, effective and cost efficient responses to all emergency incidents within the Shire in accordance with Service Level Agreement between Council and RFS.

To provide efficient and effective measures for the prevention and mitigation of fire impact on the local Community through effective planning initiatives, fuel management strategies, fire trail maintenance, and the continual assessment of bushfire risk across the District.

Council remained a member of the Riverina Zone of the Rural Fire Service over the past six months. Ongoing monitoring of service level and fire plans ensures that Council is happy with the service that is provided by the Zone to the communities of the Coolamon Shire. Council provides administrative services to the Riverina Zone of the Rural Fire Service at a fee. Council continued to make representations to the State Government regarding the engagement of Local Government in the financial management of the NSW Rural Fire Service. Council had undertaken the necessary preparation work to enable the levying of an Emergency Services Levy on the 2017/2018 Rate Notices but the NSW State Government decided to delay the implementation.

To provide support to the Local State Emergency Services Group and ensuring they are capable of responding in an adequate manner to all emergency situations.

Council continues to support local SES activities with the provision of joint RFS/SES premises in Coolamon and payment of the annual levy with respect to the State Emergency Service. Meetings of the Local Emergency Management Committee have been attended by Council representatives.

To minimise and control the public nuisance effect of straying stock and animals.

When received, reports relating to straying stock and animals are dealt with by Council's Ranger to ensure that the required responses are actioned. Where necessary, reports relating to dangerous dogs have been presented to Council meetings for Council to determine the appropriate course of action. Council has also undertaken activities to ensure the compliance of animal owners in relation to their responsibilities under the Companion Animals Act.

To develop and implement projects that address local road safety issues.

Coolamon Shire Council commenced discussions with the Temora Shire Council, Junee Shire Council and Bland Shire Council to have a joint Road Safety Officer across the four local government areas. This arrangement is to commence at the start of the 2017/2018 financial year. Council staff continue to play a lead role in REROC's Regional Infrastructure Plan that identifies transport barriers including those related to safety.

Lobby for adequate local police working presence.

Council has continued to lobby for adequate police presence within the Shire's communities with letters sent to the Minister for Emergency Services and the Local Member. Representations continue to be made also at a local level in an effort to boost the policing presence throughout the Shire. Council has a good working relationship with the Sergeant at Junee. Council staff and Councillors have represented the Shire at Police Community meetings.

The preservation and enhancement of public health by regulating and inspecting all premises and vehicles used for the preparation, storage, delivery and sale of food and refreshments.

Council staff continue to monitor and enforce where necessary all public health regulations including annual Food Shop inspections.

Address social standards and values in particular growing issues of alcohol abuse and vandalism

Council's established Alcohol Free Zones expire in 2019. Council continues to monitor incidence of vandalism and anti-social behaviour. Council continued to support of the Coolamon Shire Community Drug Action Team. Following the establishment of the Coolamon Shire Liquor Accord, Council has agreed to hold an administrative/secretariat roll to support the committee.

Provide support for NSW Fire Brigades

Council continues to provide support to NSW Fire & Rescue through the payment of an annual contribution.

To ensure that all land and buildings owned and controlled by Council are maintained in an appropriate manner and utilised for their designated and appropriate community purpose.

All maintenance requests are directed to the Facilities Maintenance Foreman who then assesses whether the works can be undertaken by staff or whether they need to be contracted out. Fire inspections have been undertaken in accordance with required timelines and results of inspections have been acted upon. Council continued work on the priorities identified in its Asset Management Plan.

Ensure that all aspects of Council's Cemetery operations are carried out in an appropriate and dignified manner with due respect and accuracy.

Council's Cemetery operations have been carried out with nil complaints.

To continue to maintain the existing public conveniences in a clean and tidy manner.

Contracts were renewed for Street & Public Privies cleaning in Coolamon, Marrar and Ganmain. An expired contract is in place for Ardlethan and following a

.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*..... GENERAL MANAGER.

restructure of staff, Council will be advertising an amended contract removing tasks that will be taken on by day labour staff. Contracts are managed by Council's Facilities Maintenance Foreman.

To provide an overall system of management that allows Community Committees to control their own Halls in accordance with their needs and requirements.

Council's Advance Committees for the towns of Beckom, Ardlethan, Ganmain and Marrar, together with the Rannock Community Centre Committee manage the various halls and community centres within the shire.

To ensure all urban roads within all communities are sealed or where unsealed are maintained via a system of programmed management.

To ensure that a quality sealed rural road system is in existence throughout the Shire.

To provide a quality unsealed rural road network throughout the Shire.

The provision and maintenance of a safe and adequate footpath system in close proximity to the commercial areas and public facilities of all communities.

Maintenance of Council's sealed and unsealed local rural roads system has been undertaken in accordance with Council's adopted Operational Plan. Inspections continue to be undertaken on a regular basis for both Council road and footpath assets.

The provision and maintenance of a suitable stormwater system inclusive of an adequate kerb and gutter network.

Regular inspections of Council's stormwater network are being undertaken. Income raised via Stormwater Management Annual Charges will be utilized to support maintenance and asset management of the stormwater management network.

The provision of an adequate system of Street Lighting to all developed commercial and residential areas of the towns and villages.

Council continues to ensure that the street lighting network remains adequate as defined by Council's policies.

To provide, maintain and operate a sewage disposal system and treatment works that meets the needs of the Coolamon and Ganmain Communities and to continue monitoring the developing areas in respect of the need for sewerage extensions.

Council has continued to meet all of its licensing requirements in relation to the Coolamon and Ganmain sewerage systems. Council engaged the Department of Public Works to develop an options study regarding the adequacy of the Coolamon STW.

To continue to investigate the most appropriate means of constructing and financing a sewerage scheme in the township of Ardlethan.

Council was successful in its application for \$3.28 million in funding under the NSW Government Water Security for Regions program for the construction of the Ardlethan Sewerage Scheme.

Support the provision of improved public transport within the Shire.

Council staff have not pursued the provision of public transport within the Shire during the reporting period. The existing public transport available within the Shire is considered satisfactory.

Support the provision of adequate health services to the whole Shire.

Council continues to rent professional consultancy rooms in both Coolamon and Ganmain to the local Medical Practice and other allied health services. The construction of an Ambulance Station in Coolamon commenced during the reporting period along with alterations to the station in Ardlethan. Council continues to have a good relationship with Murrumbidgee Medical Local.

Support local businesses with improvements to the access to their premises.

Council provides appropriate advice to businesses on access requirements to their premises when so requested.

Ensure the maintenance and enhancement of existing educational facilities within the Shire.

Council staff have not pursued this action during the reporting period.

Support the provision of equitable telecommunication and broadband services for all residents of the Shire.

Council continues to make representations on behalf of its communities in relation to the provision of telecommunications and broadband services when required. Negotiations with the contractors responsible for the National Broadband Network were completed regarding the use of Council assets. NBN is now operational in some parts of the Shire.

Provide effluent reuse water to the benefit of sporting organisations.

Recycled water is being delivered to users when required.

Support sporting organisations with the retention of their assets.

Council is trustee of a number of showgrounds, community reserves and walking tracks. Council staff continue to assess Council's involvement in activities undertaken on properties where Council is the trustee. The use of recycled water on the sporting fields of Kindra Park, the Coolamon Touch fields and the Coolamon

Golf Course is continuing allowing residents to participate in the various sporting activities.

To continue to provide a Mobile Library Service, in order to satisfy the information, cultural, educational and recreational needs of residents.

Continued operation of static library in Coolamon.

The provision of the static Coolamon Shire Library as part of the Up-to-Date Cultural and Learning Centre in addition to the visiting service of the Riverina Regional Mobile Library continues to ensure that Library services can be accessible to all residents.

Implement initiatives that will develop and maintain a vibrant and creative community, involved in cultural activities

Provide appropriate guidance for community organisations in identifying funding sources for cultural events.

Council acknowledge Aboriginal culture

Ongoing implementation of the Strategic Plan for the Up-to-Date Cultural & Learning Centre during the reporting period. Council commenced the tech upgrade, new alarm system, automatic sliding door, signage and display shelving at the Up to Date Cultural & Learning Centre funded in conjunction with Arts NSW. Letters of support have been provided to community organisations seeking grant funding where required. Council is a member of the Eastern Riverina Arts.

To provide a safe and secure swimming pool facility in the towns of Ardlethan, Coolamon and Ganmain.

Pool lessees were trained in Pool Supervisors Course prior to the commencement of the swimming season. Council awarded the contract for the demolition and construction of the Ardlethan and Ganmain Pool amenities and began the upgrades to the Ganmain Pool Plant and Equipment which will be funded with Federal and State Government Grants and Council funds.

To provide parks and gardens that are aesthetically attractive and are available for passive recreational pursuits.

Inspections undertaken on playground equipment in accordance with Council's inspection regime.

To implement an Urban Tree Management Plan and Tree Removal Programme that is both aesthetically attractive and ensures that Council's civil infrastructure is not damaged by such plantings. Furthermore, that the assets of Essential Energy are given consideration during the implementation of the programme.

Where necessary staff have continued tree planting throughout the urban areas of the Shire, incorporated with this has been a tree lopping program.

To enhance & promote local cultural heritage within the Shire to create benefit for the community

Council continues to receive funding for the engagement of a Heritage Advisor and for the Local Heritage Fund.

To promote the celebration & awareness of Australia Day

Successful Australia Day celebrations took place in Rannock. Council has nominated that the Ardlethan community host the 2018 Australia Day celebrations.

Support local community activities

Councils Tourism and Business Development Manager has supported a number of local community organisations/individuals in preparing for and conducting events within the Coolamon Shire over the past six months including the seasonal marketing campaign and the events marketing fund.

Provide appropriate guidance for sports clubs in identifying funding sources.

No requests have been received from sporting clubs in relation to grant applications.

Establish "need-based" tracks and paths within the Shire

Active Transport works undertaken were completed as per the funding requirements and approvals of Roads and Maritime Services. Application under the "Active Transport" funding program will be made for future projects when funding is announced.

Support local communities with endeavours to hold events that attract visitors.

Council Events Management Strategy and event manual are available as a reference guide for event co-ordinators. Council has also provided support where necessary in relation to Risk Management. Allocations were made from Council's event marketing fund.

Adapt to climate variability through development of a climate variability strategy

Council adopted a Climate Change Strategy in conjunction with Statewide Mutual in a previous reporting period. Council, over the past few years, has been a member to a project headed by REROCC funded under the Federal Government's Strengthening Basin Communities initiative. The project resulted in regional and specific LGA reports and plans being developed addressing water security and climate change impacts, mapping of water dependent industries and infrastructure and planning documents.

Develop leadership on becoming energy efficient including carbon capture, water recycling and solar efficiency

Secure sustainable, affordable supplies of water and use our water even more wisely.

Encourage efficient water usage by Shire communities.

Encourage solar energy usage by Shire communities.

Council staff continue to investigate possible energy efficient and water efficient opportunities for Council facilities in addition to those measures that have previously implemented. Council has power saving kits available at the Coolamon Library to enable residents to identify potential energy savings within their homes, thus helping the environment. Solar panel installations have been undertaken at the Council Chambers, Coolamon Shire Library, Up-to-Date Store, Coolamon Early Childhood Centre, Allawah Lodge, Coolamon Pool and Ardlethan Pool. Council has also established effluent reuse on a number of parks and gardens in the township of Coolamon. Council staff have been investigating opportunities for the community to invest in solar power initiatives.

To protect the local environment or assist in maximising productivity of prime agricultural land by the removal of infestation of noxious plants.

Council has continued its relationship with Junee and Temora Shire Council's with regards to the control of noxious weeds, with ongoing spraying and inspections undertaken.

To ensure all septic tanks throughout the Shire are operating in accordance with the minimum requirements of the Local Government Regulations, Public Health guidelines and industry standards.

Implementation of Council's On-site Sewage Management Policy continued during the reporting period.

To develop an environment that is sustainable for future generations in terms of visual attractiveness and pollution free.

All environmental protection requests and requirements were undertaken during the reporting period.

To operate the quarrying service to Council's programmes in an environmentally sensitive manner.

Council maintains the appropriate approvals to undertake quarrying activities. Council staff continue to investigate potential sites for future quarrying activities. Council staff have undertaken a review of its quarries in an effort to determine the potential rehabilitation requirements.

To ensure the protection of natural vegetation on Council controlled land.

Council has continued to support the two voluntary conservation agreements for the preservation of native vegetation.

To provide a Planning Instrument that ensures all land within the Shire is developed in an appropriate manner and reflects the rural nature of the communities.

Council's LEP and Development Control Plan are now in place ensuring appropriate development across the entire shire is controlled. A review of Council's Section 94 plan was initiated during the reporting period.

Ensure that all building activity within the Coolamon Shire meets the requirements of the EP&A Act and the Local Government Act 1993.

Council staff continue to monitor building activity within the Coolamon Shire to ensure it meets all regulatory requirements. All building inspection staff have maintained accreditation with the Building Professional Board during the reporting period.

Identify, protect, enhance and celebrate all significant Indigenous and non-Indigenous heritage sites

Maintain our heritage through ensuring that development and restoration of shops and buildings is compatible with the heritage value of the surrounding area(s)

Funding is allocated under the Local Heritage Fund for the restoration and improvement of heritage assets within the Shire. This together with the engagement of a Heritage Advisor ensures that the heritage value of the Shire is maintained and enhanced.

The effective collection of all household garbage from within the defined scavenging areas in a regular and clean manner.

Minimise landfill disposal methods whilst still maintaining effective garbage depots within the Shire that are safe, environmentally friendly and effectively managed.

Council continues to collect household garbage and recyclables from defined areas within the Shire. Recycling is transferred to a recycling operation in Cootamundra and continues to ensure that the landfill sites have extended useful lives. Council continues to collect organics recycling for residences within the townships of Coolamon and Ganmain with the organic materials being composted at one of Council's landfill sites into a reusable product. Council, together with REROC, have been investigating the effect of that Container Deposit Legislation may have on the operations of Council's Garbage Depots and Collections.

Council support the promotion of businesses within the Shire.

Provide high quality infrastructure to support the investment by businesses within the Shire

Encourage the development or relocation of employment generating industries within the Shire.

Ongoing maintenance of the dedicated Tourism and Business website for the Shire. Council continues close ties with Industry & Investment and Regional Development Australia Riverina for the benefit of businesses within the Shire.

To advertise training available throughout the Shire.

Council makes available facilities to training providers when requested.

Emphasis the importance of consolidating Council's resources to defined focal points

Council continues to emphasise Coolamon as the Shire's headquarters and Ardlethan as the northern entry point to the Shire. Council staff continue to develop "strategic plans" for the towns and villages detailing infrastructure requirements.

To provide fully serviced residential land at a reasonable purchase price from Council's land bank.

Development of the "Hornby" subdivision was finalised and a number of contracts had been entered into for the sale of allotments.

Promote the Coolamon Shire as a place to work and live.

Council continues to participate in advertising campaigns to promote the Allawah Retirement Village, Allawah Lodge and Coolamon Early Childhood Centre. Ongoing maintenance of Council's websites with a dedicated site for Business and Tourism as well as updated information for Residents in relation to services and events.

Proactively communicate the community and council's achievements and events to the wider community

Council has continued to maintain contact with media outlets and used its website and Facebook to communicate news, events and achievements.

To encourage visitation and generally promote the area.

Council has maintained its membership with Riverina Regional Tourism and continued the engagement of Tilma Management in the role of Tourism & Business Development.

To provide a Caravan Park in Ardlethan and Coolamon that constitutes a basic level of service/short term accommodation to the travelling community.

Council continued with the staged improvements to the Coolamon Caravan Park. Plans underway to implement more formal arrangements for the caretaking of the facility. The establishment of an overnight stay area in Ardlethan in previous years has proved successful. Council staff continue to work on plans regarding the proposed upgrades at the Coolamon Caravan Park.

Improve the signage throughout our towns and villages

Council continues to monitor signage needs and appropriateness.

Identify opportunities, programs and funding available for maintaining farming productivity

Council leases office accommodation for the Rural Financial Counsellor.

Investigate alternative farming initiatives suitable to the area and climate

Contact has not been made with the Department of Industry and Investment to investigate alternate farming initiatives suitable to the area and climate.

Encourage farmers to investigate and undertake "green" economic opportunities.

Council has not undertaken any activities to encourage farmers in relation to "Green" economic opportunities.

Provide development programs to grow capability in our current and prospective leaders

Council has continued to encourage youth to be representative amongst their communities. Council has actively participated in Youth Programs offered by REROC.

Encourage involvement of respected community representatives in providing mentoring to youth.

Council will continue to identify opportunities where youth can be mentored by respected community representatives.

Involve the community in Council's planning processes

Community consultation with Council's Advance Committees and a Communities tour were undertaken in February 2017 to aid in the preparation of the 2017-2018 Operational Plan and other forward planning documents. Council continued community consultation as part of the review of the Community Strategic Plan during the reporting period.

Continue communication between Council and the Community.

During the reporting period, Council continued to distribute a monthly newsletter to residents detailing Council information and business and provided regular updates to Council's website and Facebook.

Development of long-term resourcing strategy, including long-term financial planning, workforce planning and asset planning to achieve the objectives of the Community Strategic Plan

Council's Long Term Financial Plan, Workforce Management Plan, Asset Management Plan and Sewerage Strategic Plan have been developed and are implemented as part of Council's day-to-day activities.

To provide an effective staffing structure that is capable of carrying out Council's objectives in an efficient manner.

Council's operational procedures in relation to staff appraisals/assessments have been in place for a number of years and were completed within the required timeframes. Training programs for staff have been implemented in accordance with training requirements

The continued maintenance of a realistic Delivery Program and Operational Plan.

Council staff continually assess the actions and activities detailed in the Delivery Program and Operational Plan to ensure that they are realistic and community focused. Ongoing reporting on both the Delivery Program (this report) and Quarterly Budget Review Statements inform Councillors on Council's capacity to deliver facilities and services.

Participate with other councils in resource sharing projects to reduce operational costs

Council continues to participate in resource sharing projects with other Council's including projects managed by REROC, membership of Eastern Riverina Arts, Internal Audit Alliance, Noxious Weeds Authority, Riverina Zone of NSW Rural Fire Service and Destination Riverina Murray. Council as part of the Pilot Riverina JO worked diligently in determining what this region believes that a Joint Organisation should do.

To ensure that Council's finances are managed in an effective and timely manner.

To continue to maintain sound finances, Council staff review investments and investment returns on a timely basis. Staff are in the process of developing sound financial indicators that Council can use to benchmark its performance. Staff present monthly abridged financial reports along with Quarterly Budget Review Statements to assess performance against budgets. Under the new auditing arrangements for local government authorities in NSW, the Audit Office of NSW appointed Crowe Horwath as the contract auditors for Coolamon Shire Council.

Develop and implement Customer Service policies and procedures that are customer focused.

Council staff comply with its Customer Service Policy and Statement of Business Ethics.

Develop and implement a Risk Management System suitable for Council operations.

Council staff continually review and report in relation to the adopted Risk Management System. Senior Management receive a report regarding Risk Management activities at Senior Management Meetings. Council's Risk Operations Committee continued to meet during the reporting period encompassing membership from Council's Works Staff, Allawah Lodge, Allawah Community Care and Coolamon Early Childhood Centre.

Develop and implement suitable Internal audit process for Council operations.

Council is part of a group of Council's that determine a rolling audit program that is then implemented in each individual Council by an externally contracted Internal Audit Consultant.

To ensure consultation with respect to Work, Health & Safety is carried out on a systematic basis.

Council staff continue to review of all WHS documentation and processes. Council's Health & Safety Committee meets quarterly with recommendations presented to Council. Monthly reports regarding Council's Risk Management System are presented to Council's Senior Staff.

To ensure that training, instruction and performance evaluation of relevant parties is carried out.

Staff receive initial training and instruction on commencement, together with a copy of Council's induction booklet and policy familiarisation. Evaluation of performance is undertaken on an annual basis.

To ensure that Council's Accident/Injury/Public Liability Claims Management are administered in a competent manner.

The review of Work Activity Statements is ongoing annually with the Work Activity Statements to be discussed at tool-box meetings. Council has in place an incident reporting system which is operating satisfactorily. Council staff continue to carry out risk assessment inspections with the necessary remedial action being performed where risks are identified.

To ensure that documentation & records management provide a framework for easy retrieval and reference.

Council staff comply with its Records Management Policy and Procedures and utilize TRIM as its Electronic Document Management System.

Report to the community on the implementation of the Community Strategic Plan

Council receives reports twice a year on the activities that Council is undertaking as part of the Delivery Plan. The last Report on the Implementation of Community Strategic Plan was included in the 2015/2016 Annual Report.

Undertake community satisfaction surveys to gauge the community's response to the implementation of the Community Strategic Plan.

Council received its Community Satisfaction Survey in August 2016 and considered the responses as part of the review of the Community Strategic Plan. Council will continue to use the Community Satisfaction Survey results to inform decision making.

Strongly advocate our local interests with the State and Federal Governments.

Council has continued to make representations on behalf of its communities during the six month reporting period including representation on policing and health.


To provide and maintain a clean and pleasant streetscape.

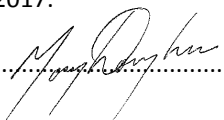
Streets in the central business district of the various towns have been cleaned in accordance with contract requirements. Rubbish has been collected and disposed of in accordance with designated practices and frequency. All the three major towns have well developed and planned central business districts.

Recommendation

For Council information.

RESOLVED on the motion of Clr Jones and seconded by Clr Hutcheon that the report be received. 199/10/2017

.......... MAYOR

..........GENERAL MANAGER.

CS3) FINANCIAL STATEMENTS (S.11-04, A.12-01)

- Following the referral of the Draft 2016/2017 Financial Statements to the NSW Audit Office at the August 2017 meeting of Council, the audit has been undertaken and Council has been issued with a Client Service Report.

Attachment No. 5.1

In accordance with guidelines issued by the Office of Local Government, as a result of changes made through the audit process to the Draft 2016/2017 Financial Statements, it is appropriate that a further review is undertaken by Council prior to submission to the Office of Local Government.

- To enable this review, the five main statements have been attached together with the Statement by Councillors and Management which requires signing.

Attachment No. 5.2

Recommendation

That Council delegate authority to the General Manager to authorise the Accounts for issue in accordance with Section 413(2)(c) of the Local Government Act 1993 (as amended).

RESOLVED on the motion of Clr Logan and seconded by Clr White that Council delegate authority to the General Manager to authorise the Accounts for issue in accordance with Section 413(2)(c) of the Local Government Act 1993 (as amended). 200/10/2017

CS4) POLICY REVIEW (P.12-01, SC316)

- As part of Council's ongoing policy review, the following policies are presented without proposed amendment by staff for re-adoption: Attachment No. 6.1

- Keeping Of Horses Within The Coolamon Shire Policy
- Keeping Of Pigs In Areas Zoned RU5 – Village Policy
- Rural Local Roads – Unsealed Road Hierarchical System Policy

- The following policies are presented with proposed amendments marked in red:

Attachment No. 6.2

- Debt Recovery Policy
- Pensioner Rebates for Rates and Charges Policy
- Rates & Charges Hardship Policy
- Swimming Pool Safety Policy

- Urban Streetlighting Policy

Recommendation

That the following policies as presented be adopted:

- Keeping Of Horses Within The Coolamon Shire Policy
- Keeping Of Pigs In Areas Zoned RU5 – Village Policy
- Rural Local Roads – Unsealed Road Hierarchical System Policy
- Debt Recovery Policy
- Pensioner Rebates for Rates and Charges Policy
- Rates & Charges Hardship Policy
- Swimming Pool Safety Policy
- Urban Streetlighting Policy

RESOLVED on the motion of Clr Maslin and seconded by Clr White that the following policies as presented be adopted: 201/10/2017

- **Keeping Of Horses Within The Coolamon Shire Policy**
- **Keeping Of Pigs In Areas Zoned RU5 – Village Policy**
- **Rural Local Roads – Unsealed Road Hierarchical System Policy**
- **Debt Recovery Policy**
- **Pensioner Rebates for Rates and Charges Policy**
- **Rates & Charges Hardship Policy**
- **Swimming Pool Safety Policy**
- **Urban Streetlighting Policy**

.....*J. J. Seymour*..... MAYOR

.....*M. J. ...*.....GENERAL MANAGER.



COOLAMON SHIRE COUNCIL

KEEPING OF HORSES WITHIN THE COOLAMON SHIRE POLICY

OBJECTIVE

To provide for the safety of horses on land zoned RU5 – Village and RU4 – Primary Production Small Lots, whilst maintaining existing landholder rights to enjoy their property as they have done so for numerous years and the neighbour rights to enjoy their land in accordance with the amenity of urban living.

GENERAL REQUIREMENTS

Certain areas within each town will be exclusive of horses. These will be indicated on the planning maps.

The reason for this exclusion is that these areas are high profile parks with high use from children, visitors etc. The use of these parks by horses creates unsightly pollution from manure and can create uneven surfaces from animal use.

Exceptions to these areas may be made upon application to Council when conducting certain events that are run for public displays and special events etc.

KEEPING OF HORSES

Notwithstanding these exclusion zones, properties that house or keep horses must at all times be kept to a satisfactory standard.

- All areas where horses are to be kept are to be maintained free of manure. All manure is to be collected daily and stored in bins with sealable lids until disposed of at the waste landfill depot.
- All the areas where horses are kept must be kept free from odor, flies and vermin.
- All areas where horses are kept must not be overgrazed to create a barren paddock. A good vegetation cover must be kept to ensure that the area does not create dust and run-off problems.

Note: The above dot point was added to policy on 21 May 2009. Adopted: Council Meeting held 21 May 2009 (Minute No.150/05/2009)

- The construction of all new stables must be approved by Council. Any proposed stable must be advertised to surrounding properties for comment prior to assessment. The only exception to this requirements will be if a proposed stable complies with the requirements of the State Environmental Planning Policy (Exempt & Complying Development Codes) 2008, with specific reference made to Part 2 (Exempt Development) Division 1 (General Exempt Development Code) Subdivision 3A (Animal Shelters) Clauses 3 & 4.
- No horse will be permitted to be kept on the following premises:
 - Shop
 - Commercial premises, office, factory
 - Service Stations, workshop
 - Schools, public halls
 - Premises used for the manufacture, preparation or storage of food for sale
 - Church, places of worship
 - or the like

KEEPING OF HORSES WITHIN LAND ZONES RU5 - Village

1. All horses shall be stabled and these stables shall be located in the rear yard of the subject property and comply with all other requirements of this code
2. No horses are to be kept on RU5 zoned land less than 2,000 square metres.
Note: Existing stables that have been erected and operated satisfactorily are exempt from this clause.
3. A maximum of one horse can be kept on land with a total area up to 3,000 square metres
Note: Existing stables that have been erected and operated satisfactorily are exempt from this clause.
4. No more than two horses can be kept on any property within the residential zoning no matter the land area.
5. The floors of stables must be constructed of a suitable dust free and impervious surface. They must be properly graded to drain. This drain must be directed to ensure no adverse affect on the subject land or any neighbouring property.
6. The horse yards and stable must be so enclosed as to prevent the escape of any horses.
7. If horses are allowed out of the stables for any period at all, they must be kept a minimum of 3 metres from any side or rear boundary.
8. The stables that horses shall be kept in must be a minimum of 20 metres from any:
 - Dwelling (not associated with the ownership of the horse)
 - Shop
 - Commercial premises, office, factory
 - Service Stations, workshop
 - Schools, public halls
 - Premises used for the manufacture, preparation or storage of food for sale
 - Church, places of worship
 - or the like
9. In regard to items 7 & 8 the owners of property are required to provide adequate screening and landscaping to enhance the visual amenity of the area.
10. Having regard to the disparate development within the RU5 zones of the Coolamon Shire, that Council reserves the right to determine each application for approval for the keeping of a horse by undertaking a merit assessment, even in the event that the application meets the terms of the policy.

KEEPING OF HORSES WITHIN LAND ZONED RU4 – PRIMARY PRODUCTION SMALL LOTS

1. A maximum of one horse per hectare may be kept in this zoning
2. The area shall not be overgrazed to create a barren paddock. This becomes an issue in late summer and creates dust problems to neighbouring properties. Rotation of paddocks must be practiced or alternatively the horse should be stabled.
3. The floors of stables must be constructed of a suitable dust free and impervious surface. They must be properly graded to drain. This drain must be directed to ensure no adverse affect on the subject land or any neighbouring property.
4. The horse yards and stables must be so enclosed as to prevent the escape of any horses.
5. The exception to the above requirements will be that a maximum of one horse per acre may be kept in this zoning subject to stables being constructed in accordance with this code and the horses should be predominantly stabled and allowed to graze only on an intermittent basis as conditions allow. The property requirements as outlined in point (2) will be maintained.

6. A stable may be classified as being exempt development if it complies with the development standards as specified within the State Environmental Planning Policy (Exempt & Complying Development Codes) 2008, specifically relating to Part 2 (Exempt Development) Division 1 (General Exempt Development Code) Subdivision 3A (Animal Shelters) Clauses 3 and 4.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required, the policy will be reviewed at least once during a term of Council.

Version 6 Adopted: Council Meeting held 19 October 2017 (Minute No. 201/10/2017)
Version 5 Adopted: Council Meeting held 16 May 2013 (Minute No. 125/05/2013)
Version 4 Adopted: Council Meeting held 21 May 2009 (Minute No.141/05/2009)
Version 3 Adopted: Council Meeting held 15 May 2008 (Minute No. 129/05/2008)
Version 2 Adopted: Council Meeting held 20 February 2008 (Minute No. 22/02/2008)
Version 1 Adopted: Council Meeting held 16 December 2004 (Minute No. 449/12/2004)

.....*J. J. Seymour*..... MAYOR

.....*Michael Douglas*.....GENERAL MANAGER.



COOLAMON SHIRE COUNCIL

**KEEPING OF PIGS IN AREAS
ZONED RU5 – VILLAGE POLICY**

GENERAL

That all pigs be kept out of all areas Zoned RU5 - Village within the Shire.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required, the policy will be reviewed at least once during a term of Council.

Version 5 Adopted: Council Meeting held 19 October 2017 (Minute No. 201/10/2017)
Version 4 Adopted: Council Meeting held 16 May 2013 (Minute No. 117/05/2013)
Version 3 Adopted: Council Meeting held 19 March 2009 (Minute No. 64/03/2009)
Version 2 Adopted: Council Meeting held 13 December 2007 (Minute No. 398/12/2007)
Version 1 Adopted: Council Meeting held 19 August 2004 (Minute No. 277/8/2004)

.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*..... GENERAL MANAGER.



COOLAMON SHIRE COUNCIL

**RURAL LOCAL ROADS – UNSEALED ROAD
HIERARCHICAL SYSTEM POLICY**

OBJECTIVE

To provide criteria for the evaluation of Councils Rural Local Road System.

GENERAL

The following point scoring system shall be used to evaluate the hierarchy priorities of unsealed roads throughout Council's Rural Local Road area:-

- a) Traffic Volume
 - 0-15 vehicles per day - 4 points
 - 16-30 vehicles per day - 6 points
 - 31-60 vehicles per day - 8 points
 - Greater than 60 vehicles per day - 10 points
- b) Number of dwelling houses in use on the road - 4 points per house
- c) Number of property owners along the road - 1 point per property
- d) Link Road (connecting other major roads) 0-10 points
- e) School Bus Route - 10 points
- f) Mail Route - 3 points

REVIEW

This policy may be reviewed at any time but unless otherwise requested at least every two (2) years from date of adoption

Version 4 Adopted: Council Meeting held 19 October 2017 (Minute No. 201/10/2017)

Version 3 Adopted: Council Meeting held 21 May 2009 (Minute No.141/05/2009)

Version 2 Adopted: Council Meeting held 19 June 2008 (Minute No.162/6/2008)

Version 1 Adopted Council Meeting held 19 August 2004 (Minute No. 277/8/2004)



COOLAMON SHIRE COUNCIL

DEBT RECOVERY POLICY

OBJECTIVES

1. To ensure consistency, fairness, integrity and confidentiality of all proceedings for both the Council and the debtor;
2. To fulfill the statutory requirements of the Local Government Act, 1993 with respect to the recovery of rates, charges and other debts;
3. To maximize collections of outstanding debts and to optimize Council's cash flow;
4. To be sympathetic and helpful to ratepayers and other debtors suffering genuine financial hardship.

RATES AND ANNUAL CHARGES

1. Reminder Letter
 - A "Reminder Letter" is to be issued to all ratepayers with more than one instalment overdue and a total arrears balance greater than \$500.00
 - If a "Reminder Letter" does not result in payment in full or suitable arrangements being made within 14 days of the date of the letter, the debt is referred to Council's Debt Recovery Agency.
2. Interest

Interest accrues on a daily basis in accordance with Section 566 of the Local Government Act 1993 on rates and charges that remain unpaid after they become due and payable. The rate to be charged is the maximum allowed as announced by the Office of Local Government.
3. Arrangements
 - Council is empowered under Section 564 of the Act to enter into an agreement with a person to accept variable payments of rates and charges due and payable.
 - Arrangements are to be negotiated in accordance with the adopted procedures with the aim of recovering all arrears and the current year's rates and charges within the current rating year, where possible.
 - Where a ratepayer defaults on approved arrangements for payment, recovery action will recommence from the stage which had been reached prior to the last arrangement being negotiated.
4. Sale of Land for Unpaid Rates and Charges
 - Where any rate or charge is overdue and has remained unpaid for more than five (5) years from the date on which it became payable, Council may proceed to sell the land in accordance with Division 5 of Part 2 of Chapter 17 of the Local Government Act, 1993.
 - Where any ratepayer or charge is overdue in respect of vacant land and the amount overdue exceeds the Valuer General's current valuation of the property, Council may proceed to sell the land in accordance with Division 5 of Part 2 of Chapter 17 of the Local Government Act, 1993.
 - On a 3 yearly basis, a report shall be referred to Council for consideration listing all rate assessment numbers who fall into the above two sections. The report

will provide a detailed history of the circumstances of each case together with a recommendation in relation to the possible sale of the land to recover the overdue rates and charges.

SUNDRY DEBTORS

1. Private Works

- In the case of non-property owners or owners who do not own property in Coolamon Shire, or the work does not constitute a charge on the land, payment is required based on estimated cost, prior to the commencement of works.
- In the case of Government Departments, Public Authorities or companies, a written official order form is required prior to the commencement of works.
- In the case of developers or sub-dividers, payment up front is required based on estimated costs.
- Council reserves the right to refuse credit for private work accounts where a property owner has other overdue amounts owing to Council, or has a poor payment of debt history with Council.
- Accounts that remain overdue after 30 days may have interest charged. The interest rate will be the equivalent amount set for Council Rates.
- A "Reminder Letter" is to be issued for all private works accounts unpaid 60 days after the invoice date.
- If a "Reminder Letter" does not result in payment in full or suitable payment arrangements being made, recovery action shall be commenced.
- Arrangements for payments shall be made in accordance with Council's adopted procedures.

2. Compulsory Capital Contributions to Footpath, Kerb and Guttering Works

- Accounts that remain overdue after 30 days may have interest charged. The interest rate will be the equivalent amount set for Council Rates.
- A "Reminder Letter" is to be issued for all capital contribution accounts unpaid 60 days after the invoice date.
- If a "Reminder Letter" does not result in payment in full or suitable payment arrangements being made, recovery action shall be commenced.
- Arrangements shall be made in accordance with Council's adopted procedures for capital contribution accounts.

3. Coolamon Early Childhood Centre

- a. Accounts that are not fully paid on the last day of each month are charged a \$10 late fee
- b. If no payment is made or arrangement entered into after 7 days the enrolment will be cancelled.
- c. Where an enrolment has ceased and the account remains overdue, a reminder letter will be issued 7 days after cessation of enrolment.
- d. If the account remains outstanding and no arrangement has been entered into 14 days after issue of reminder letter, a late fee of \$10 will be charged and the account will be referred to Council's debt recovery agency.

4. Other Sundry Debtors

- Accounts that remain overdue after 30 days may have interest charged. The interest rate will be the equivalent amount set for Council Rates.
- A "Reminder Letter" is to be issued for all sundry debtor accounts unpaid 60 days after the statement date.
- If a "Reminder Letter" does not result in payment in full or suitable payment arrangements being made, recovery action shall be commenced.
- Arrangements for payments shall be made in accordance with Council's adopted procedures.

RECOVERY ACTION

1. A final notice shall be issued reminding the ratepayer/debtor of the outstanding debt and requesting payment in full or negotiation of suitable payment arrangements to avoid the commencement of legal action.
2. If no payment is received or no arrangements negotiated the debt is to be referred to Council's Debt Recovery Agency for the appropriate legal action.
3. As provided for under Section 605 of the Local Government Act 1993 Council will add to the amount of rates and charges any reasonable out-of-pocket expenses incurred in tracing the person liable to pay the rates or charges.
4. All legal costs and expenses incurred in recovering outstanding sundry debts shall be added to the debt outstanding.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise requested at least once during a term of Council.

Version 3 Adopted: Council Meeting held 19 October 2017 (Minute No. 201/10/2017)

Version 2 Adopted: Council Meeting held 13 December 2007 (Minute No. 398/12/2007)

Version 1 Adopted Council Meeting held 28 October 2004 (Minute No. 365/10/2004)

PROCEDURES FOR DEBT CONTROL

1. Rates and Annual Charges
 - Rates Notices are issued in July each year and Instalment Notices issued quarterly in accordance with the Local Government Act, 1993.
 - Instalments are due on the last day of the following months:
 - August
 - November
 - February
 - May
 - Interest is calculated daily on overdue rates at the maximum rate announced by the Department of Local Government each year.
 - Within thirty (30) days after each instalment, "Reminder Letters" are to be issued to ratepayers who have rates and/or charges outstanding over the amount of \$100.00 or the balance due is in excess of two full instalments.
 - If no response has been received from the "Reminder Letter" a "Letter of Demand" is issued prior to the commencement of recovery action.
 - Recovery action, in accordance with Council's Debt Recovery Policy, will commence on ratepayers who fail to contact Council to make suitable arrangements or pay the balance outstanding in full within fourteen (14) days from the date of the "Letter of Demand".
2. Sundry Debtors
 - Sundry Debtor invoices will be issued at least fortnightly and due and payable within thirty (30) days of the date of issue.
 - Statements are issued monthly.
 - Recovery action will commence on debtors who fail to contact Council to make suitable payment arrangements or pay the balance outstanding. Prior to commencement of recovery action, the staff shall attempt to contact the debtor by telephone to request payment.
3. Arrangements - General
 - Arrangements may be requested in person, or in writing (including fax and email).
 - Arrangements which will clear the arrears and current balance within the current financial year may be approved by any staff member in the Administration and Finance Department. Requests for arrangements which go beyond the current financial year must be authorised by either the Finance Manager or the Executive Manager of Corporate & Community Services. Staff should have regard to all debts owing to Council before making any arrangement.
 - Arrangements will be monitored monthly.
4. Arrangements – Rates and Charges
 - Arrangements for Rates and Charges and Arrears where a Final Notice has been issued shall require a signed agreement where a direct periodic debt is made to the debtors bank account, a copy of the bank agreement should be attached to the agreement.
 - All arrangements relating to outstanding rates and charges shall be recorded in the Debt Recovery Register on each individual assessment.

5. Arrangements – Sundry Debtor Accounts
 - All sundry debtor account arrangements require a signed Agreement debt is in excess of \$500.00 or recovery action has commenced.
 - All arrangements relating to outstanding sundry debtor accounts shall be recorded in the Debt Recovery Register.
6. Arrangements – Sundry Debtor Accounts
 - All compulsory Capital Contribution Arrangements require a signed Agreement where the debt will not be cleared in the current financial year.
 - In cases where recovery action is likely to cause personal hardship the Finance Manager or the Manager Corporate and Community Services may recommend to Council an arrangement whereby a nil or minimal payment is required until the property is sold.
 - All arrangements relating to outstanding Compulsory Capital Contribution Debtors shall be recorded in the Debt Recovery Register and recorded on each individual rating assessment.
7. Defaulted Arrangements
 - A letter will be send reminding the Ratepayer/Debtor of their repayment commitments. Failure to recommence arrangements within the time specified will result in recovery action being commenced or continued (as appropriate).

RECOVERY ACTION

1. For all accounts where recovery action is to commence a “Letter of Demand” is issued to the Ratepayer/Debtor within fourteen (14) of the payment date specified in the reminder notice.
2. Within seven (7) days after the expiration of the payment date specified in the “Letter of Demand”, a report detailing all ratepayers/debtors where no payment has been received and no suitable arrangements negotiated shall be forward to the Finance Manager for approval to proceed with legal action.

SALE OF PROPERTY FOR OVERDUE RATES

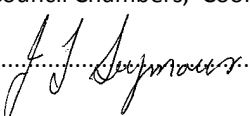
Chapter 17 Division 5 – Sections 713-726 LGA 1993

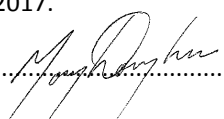
1. In September of each year, outstanding debts are to be reviewed to identify all properties where any rates or charges are overdue and have remain unpaid for more than 5 years from the date from which they became payable.
2. Obtain a title search to establish all owners and interested parties.
3. In accordance with Sec 713(3) the General Manager or Public Officer shall certify the debt in writing.
4. A report shall then be put to Council requesting a resolution to enable the sale to proceed.
5. Council shall call for expressions of interest from local real estate agents and appoint an agent to conduct the auction.
6. Council’s Solicitor shall be advised of the intention to sell the land and be requested to prepare sale contracts and to attend the auction.
7. Completed Section 149 Certificates, Drainage Diagram and Section 603 Certificates shall be forwarded to the solicitors for preparation of contracts (Section 603 Certificates to be updated at the time of settlement).
8. All owners and interested parties will be notified of Council’s intention to sell the property using the last known addresses or information available.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

9. A date for the auction shall be set being not more than six months and not less than three months from the publishing of the proposed notice of sale.
10. The venue for the auction selected and booked (eg the Council Chambers or Town Hall).
11. Council shall publish the proposed sale in the local newspaper and the Government Gazette.
12. Assessments must be checked daily as the sale will not take place if full payment is received or if a satisfactory arrangement (at least 75% of the outstanding debt paid in a lump sum) is negotiated. An "important note" is to be attached to the assessment notifying staff of the impending sale and advising that arrangements are only to be authorised by:
 - i. General Manager
 - ii. Manager Corporate and Community Services
13. On the date of sale 10% deposit shall be paid by cash or bank cheque.
14. If the land is not sold at auction, Council may organize another public auction or the property may then be sold by private treaty upon a resolution of Council.
15. All costs associated with the sale are to be raised against the individual assessment or apportioned over all assessments.
16. Upon the settlement of the sale:
 - If the amount is less than the outstanding balance Council will consider the debt to be paid in full in accordance with Section 719 of the Act.
 - If the money received is more than the amount outstanding Council will hold the money for persons having estates or interests in the land immediately before the sale according to their respective estates and interests. Section 720 of the Act provides for Council to pay the balance of the purchase money or any part of the balance to or among the persons who are, in its opinion, clearly entitled to it, and the receipt of the person to whom any payment is so made is an effectual discharge to the Council for it.
17. Upon finalization, the sale results shall be reported to Council.

This is Page No. 41 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.......... MAYOR

.......... GENERAL MANAGER.



COOLAMON SHIRE COUNCIL
PENSIONER REBATES FOR RATES AND
CHARGES POLICY

OBJECTIVE

To provide to an eligible pensioner (as defined by the Local Government Act 1993) who satisfies the criteria, qualifies for a concession upon rates and charges in accordance with Section 575 of the Local Government Act 1993.

2. DEFINITION

2.1 Eligible Pensioners

A person who receives a pension, benefit or allowance under Chapter 2 of the Social Security Act 1991, or a Service Pension under Part 3 of the Veterans Entitlements Act 1986 and who hold a Pensioner Concession Card issued by or on behalf of the Commonwealth Government.

2.2 War Widows and Widowers

Persons who receive a pension from the Department of Veterans' Affairs as:

- A widow or widower of a Defence or Peacekeeping Force member.
- An partner of a deceased unmarried Defence or Peacekeeping Force member.
- A widowed mother of a deceased Defence or Peacekeeping Force member.
- Totally Permanently Incapacitated (TPI) Veterans receiving a special rate of pension under Section 24 of the Veterans' Entitlements Act 1986.
- PTEC Holders entitled to full treatment benefits as:
 - WWI Veteran
 - Former Prisoners of War including Australian Merchant Mariners
 - 100% Disability Rate Pensioners
 - Extreme Disablement Adjustment Pensioners
 - Intermediate Rate Pensioners
 - Special Rate (T & P) Pensioners
 - WWII Veterans receiving a Disability pension at or above 50% of the general rate plus any Service Pension.
 - Veterans with service-related amputations or loss of vision in one eye who receive a Disability Pension.
 - Any Australian Veteran who satisfies the Service Pension Fringe Benefits Test and has any other condition for which the Department has accepted responsibility for treatment.
 - Veterans who receive a Service Pension with fringe benefits who have had an injury or disease accepted by a relevant authority of another country as "service related".
 - Veterans who were receiving a pension for pulmonary tuberculosis before 2 November, 1978.
 - WWII female Veterans with qualifying service.

3. PROVISIONS

- 3.1 Applications for Rate Rebates must be made during the year the rate is levied on the prescribed form.**

COOLAMON SHIRE COUNCIL
ADM.04.02_PENSIONER REBATES AND CHARGES POLICY

- 3.2 Retrospective concessions shall be granted for the current financial year only as it is the sole responsibility of the eligible Pensioner to apply for the concession upon receipt of their Concession Card. Council clearly displays on the reverse side of its Annual Rate Notice that concessions are available to eligible Pensioners.
- 3.3 Under normal circumstances if a Ratepayer's eligibility as a Pensioner ceases, then, in accordance with Section 582 of the Local Government Act 1993, the rebate is reversed for the number of full installment periods remaining thereafter.

However, Council will not write back a rebate under Section 584 on the death of an eligible Pensioner where Council is provided with evidence that the property will subsequently devolve to a relative of the deceased who is an eligible pensioner.

In this way the devisee is responsible for the payment of the rates is not denied the benefit of the concession during the interim period between the original owners death and the actual transmission of the property.

4. LIFE INTEREST IN A PROPERTY

As provided by Section 577 of the Local Government Act, Council will grant a rate concession where an eligible pensioner, not the owner of the property, has a life interest in the property and is responsible for payment of rates. Council will require documentation from the applicant's solicitor stating they have a life interest in the property and are responsible for rates payments.

5. RESPONSIBILITY/ACCOUNTABILITY

The processing of all applications will be the responsibility of the Corporate & Community Services Division.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required the policy will be reviewed at least once during a term of Council.

Version 5 Adopted: Council Meeting held 19 October 2017 (Minute No. 201/10/2017)
Version 4 Adopted: Council Meeting held 15 August 2013 (Minute No. 201/08/2013)
Version 3 Re-Adopted: Council Meeting held 19 March 2009 (Minute No.64/03/2009)
Version 3 Adopted: Council Meeting held 13 December 2007 (Minute No. 398/12/2007)
Version 2 Adopted: Council Meeting held 17 August 2006 (Minute No. 249/8/2006)
Version 1 Adopted: Council Meeting held 28 October 2004 (Minute No 365/10/2004)

.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*..... GENERAL MANAGER.



COOLAMON SHIRE COUNCIL
RATES & CHARGES HARDSHIP POLICY

OBJECTIVE

1. To provide assistance to ratepayers and others debtors, experiencing genuine financial hardship of their rates and charges.
2. To provide an administrative process to determine hardship applications.
3. Fulfill the statutory requirements of the Local Government Act with respect to hardship applications.

STATUTORY COMPLIANCE CRITERIA:

- Local Government Act 1993
- Local Government (General) Regulation 2005

POLICY

Any ratepayer who cannot pay their rates or charges for reason of financial hardship can apply to Council for assistance at any time. Each individual case will be considered on its merits.

The following conditions will apply:

- That actual hardship exists;
- That a repayment schedule is devised;
- That provided the repayment schedule is adhered to, that no interest is payable;
- That a default in the repayment schedule will involve interest being levied from the day after the date of the last payment;
- Any repayment schedule less than 12 months will require certain, but limited, financial information as per the Hardship Application Form;
- Any repayment schedule greater than 12 months will require:
 - evidence of meetings with financial advisors and their recommendations;
 - copies of operating statements, balance sheets, cash flow statements and budgets;
- No arrangements greater than two (2) years;
- The property must be the ratepayers principal place of residence

The assistance provided will be determined under the legal requirements of the Local Government Act 1993.

BACKGROUND

Council recognises that due to exceptional circumstances certain ratepayers do encounter difficulty in paying their rates and charges. The Local Government Act allows Council to provide a range of measures to assist those ratepayers in cases of genuine financial hardship.

COOLAMON SHIRE COUNCIL
ADM.04.04_RATES AND CHARGES HARDSHIP POLICY

HARDSHIP PROVISIONS:

The Local Government Act, 1993 provides Council with two options for providing assistance to ratepayers who are finding it difficult to pay their rates and charges because of financial hardship. A summary of the options is as follows-

SECTION 601, OF THE LOCAL GOVERNMENT ACT 1993

Any ratepayer who incurs a rate increase in the first year following a revaluation of land values can apply to Council for rate relief if the increase in the amount of rates payable would cause them substantial hardship.

Council has the discretion to waive, reduce or defer the payment of the whole or any part of the increase in the amount of the rate payable.

Council set the period of time for when ratepayer applications can be made under this Section be limited to within three months of receipt of their first instalment notice.

SECTION 564 AND 567, OF THE LOCAL GOVERNMENT ACT 1993

Council can enter into payment agreements with ratepayers, who cannot meet their instalments payments and may write off interest charges.

APPLICATION :

This policy is applicable to Coolamon Shire Council in all its operations and functions, including those situations where employees are required to work off site.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required the policy will be reviewed at least once during a term of Council.

Version 5 Adopted: Council Meeting held 19 October 2017 (Minute No. 201/10/2017)
Version 4 Adopted: Council Meeting held 15 August 2013 (Minute No. 201/08/2013)
Version 3 Adopted: Council Meeting held 19 March 2009 (Minute No. 64/03/2009)
Version 2 Adopted: Council Meeting held 13 December 2007 (Minute No. 398/12/2007)
Version 1 Adopted: Council Meeting held 17 August, 2006 (Minute No. 249/8/2006)



**RATES AND CHARGES HARDSHIP
APPLICATION FORM**

Assessment No:.....

I, (name):

Of (address):

Phone:Email:

apply for a concession on the basis of financial hardship for the following property description:

Lot / Deposited Plan No:

I have been given a copy of the Council's *Rates and Charges Hardship Policy* and understand that the Policy only relates to people experiencing actual hardship and that a default on the proposed repayment schedule will involve interest being recalculated.

The information below is true and accurate to the best of my ability:

DECLARATION

Signature:

Name:Date:

FINANCIAL INFORMATION:

Suggest that the Budget Planner information on www.understandingmoney.gov.au is completed by the applicant.

Do you have the Exceptional Circumstances Declaration from Centrelink? YES / NO

Is this your principal place of residence? YES/NO

Do you own the property by yourself? YES/NO


If no, who do you own the property with and what is their share of ownership

.....

Do you own any other property? YES/NO

If YES, please state address

.....

.....  MAYOR

.....  GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
 HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

INCOME & ASSETS:


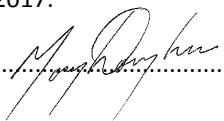
Please advise weekly amounts received	Self	Spouse
Net Wage	\$.....	\$.....
Pensions/Benefits	\$.....	\$.....
Compensation/Insurance/Retirement Benefits	\$.....	\$.....
Other Income	\$.....	\$.....
Interest	\$.....	\$.....
Family Allowance	\$.....	\$.....

List below bank names & current balance

.....	\$.....	\$.....
.....	\$.....	\$.....
.....	\$.....	\$.....

Assets	Value	Loan Amount
House & Land	\$.....	\$.....
Car	\$.....	\$.....
Boat/Caravan	\$.....	\$.....
Furniture & Equipment	\$.....	\$.....
Collectibles	\$.....	\$.....
Other Motor Vehicles	\$.....	\$.....
Shares	\$.....	\$.....
Investments	\$.....	\$.....


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.....  MAYOR  GENERAL MANAGER.

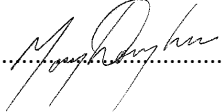
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

Expenses – State Weekly amounts	
Rent/Board/Mortgage Repayments	\$.....
Other Mortgages	\$.....
Loans (Personal/Car)	\$.....
Health Costs	\$.....
Council Rates & Charges	\$.....
Insurance	\$.....
Gas/Electricity	\$.....
Phone/Internet	\$.....
Transport/Petrol	\$.....
Car Registration	\$.....
Education Expenses	\$.....
Food	\$.....
Personal Expenses	\$.....

This is Page No. 48 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

..... 

MAYOR

..... 

GENERAL MANAGER.

HARDSHIP:

What is the cause of your financial hardship?

.....

How long have you been experiencing financial hardship?

.....

What debts are you looking for relief from (e.g. rates etc.)?

.....

What is the amount outstanding?

.....

PROPOSED REPAYMENT SCHEDULE:

Date	Amount \$

PRIVACY STATEMENT:

The information contained in this application form will only be used for the purpose of evaluating the hardship status of the applicant.

Council will store the information appropriately and not use it for any other purpose, without the approval of the applicant.



Coolamon Shire Council

SWIMMING POOL SAFETY POLICY

Version 2 Adopted: Council Meeting held 19 October 2017 (Minute No. 201/10/2017)
Version 1 Adopted: Council Meeting held 12 December 2013 (Minute No 316/12/2013)

This is Page No. 50 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....*J. J. Seymour*..... MAYOR *Michael Douglas*..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.




Coolamon Shire Council

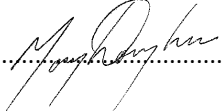
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..... 

MAYOR

..... 

GENERAL MANAGER.



PART 1: INTRODUCTION

Coolamon Shire Council is concerned about the dangers presented to young children, particularly those under the age of five years, by domestic swimming pools. Statistics from the Royal Lifesaving Society indicate that 70% of child drownings occur in swimming pools, 80% of which occur when the child has direct access to the pool after leaving the bounds of the associated dwelling.

Coolamon Shire Council requires that all new swimming pools are separated from buildings on site by a barrier complying with AS 1926.1-2012 as required by the *Swimming Pool Act 1992* and *Swimming Pools (Amendment) Act 2012*. It is apparent that many owners are unaware of the requirements, choose not to comply with the requirements, or are oblivious to the potential for tragedy or legal ramifications resulting from non compliance.

There is no substitute for constant adult supervision of children in and around swimming pools to prevent drowning and other accidents. Swimming pool owners should be familiar with first aid and resuscitation techniques.

In 2012, a comprehensive review of the Swimming Pools Act 1992 was finalised. This review identified a number of amendments designed to enhance the safety of children under the age of five years around private swimming pools in NSW.

The Swimming Pools Amendment Act 2012 commenced on 29 October 2012 and makes a number of amendments to the Swimming Pools Act 1992: This policy captures the impact of these legislative amendments for pool owners and ensures that council meets all of its required legislative requirements.

Policy Objectives

- To save and protect lives by preventing drowning in backyard pools.
- To inform pool owners of their responsibilities and obligations under the *Swimming Pool Act 1992* and *Swimming Pools (Amendment) Act 2012*

Scope of Policy

This Policy applies to swimming pools (both outdoor and indoor) that are situated, or proposed to be constructed or installed, on premises on which a residential building, a moveable dwelling or tourist and visitor accommodation is located, but does not apply to swimming pools that are situated, or proposed to be constructed or installed, on any premises occupied by the Crown or by a public authority.



Definitions

For the purpose of this Policy the following definitions apply:

Act	<i>Swimming Pool Act 1992 and Swimming Pools (Amendment) Act 2012</i>
Existing Pool	A swimming pool whose construction had commenced prior to August 1, 1990.
New Pool	A swimming pool whose construction or installation had commenced after August 1, 1990.
Swimming Pool	A permanent or temporary excavation, structure or vessel that is: <ul style="list-style-type: none">• Capable of being filled to a depth of 300mm or more; and• Solely or principally used or that is designed, manufactured or adopted to be used for the purpose of swimming, wading, paddling or any other human aquatic activity and includes a spa pool or tub but does not include a spa bath situated within a private bath room.

Legislative Context

This policy has been created to promote compliance with:

- *Swimming Pool Act 1992*
- *Swimming Pools (Amendment) Act 2012*
- *Swimming Pools Regulation 1990, 1992, 1998 and 2008*
- State Environmental Planning Policy (Infrastructure) 2007
- State Environmental Planning Policy (Exempt and Complying Development Codes) 2008
- Australian Standard 1926 -1986
- Australian Standard 1926.1 - 2007
- Australian Standard 2783 – 1992
- Australian Standard/NZS 1838 – 1994
- Australian Standard/NZS 1839-1994
- Australian Standard 1926.1-2012
- Local Government Act 1993
- Environmental Planning and Assessment Act 1979

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.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*.....GENERAL MANAGER.



Responsibilities

Coolamon Shire Council is responsible for:

- promoting awareness within the Local Government Area of the requirements applying to swimming pools as provided for under the Swimming Pool Act and Regulations;
- establishing and implementing a program for the inspection of swimming pools within the area.

Review procedures

This policy is to be reviewed every four (4) years or within 12 months of the re-election of a new Council.

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.....*J. J. Seymour*..... MAYOR

.....*M. J. Douglas*..... GENERAL MANAGER.



PART 2: INSTALLATION OF NEW POOLS

2.1 Approval

2.1 General

- a. Prior to constructing or installing a pool, an applicant must obtain either:
 - A development consent and associated construction certificate; or
 - A complying development certificate.
- b. A complying development certificate can be issued where the proposed pool complies with the criteria listed within the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.
- c. A BASIX Certificate must be provided with any application for the installation of any swimming pool where the capacity is 40,000 litres or more. The details provided on this BASIX Certificate are to be reflected on the plans. These details are to be carried out for the pool. For example: BASIX Certificate reflects that the pool is to have a pool cover; this is then checked prior to Council issuing a Final Occupation Certificate on the pool.
- d. Applications for swimming pools must generally be accompanied by:
 - A site plan showing measurements of where the location of the pool is in relation to all other buildings and all boundaries on the property;
 - A plan clearly showing the location and height of the required swimming pool safety barrier and gate, with height complying with AS 1926.1- 2012
 - Location of proposed swimming pool pump;
 - A section through the pool indicating the height of any coping or decking in relation to the ground level or dividing fences to ascertain any privacy issues that may exist;
 - All plans are to be legible and to a suitable scale eg 1:100;

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.....*J. J. Seymour*..... MAYOR

.....*M. J. ...*..... GENERAL MANAGER.



2.2 Structural

- a. A pool construction site or pre-fabricated pool shall comply with the relevant Australian Standard; including:
 - AS 2783 – 1992 – use of concrete for swimming pools;
 - AS/NZS 1838 – 1994 Swimming Pools – pre-moulded fibre-reinforced plastics – design and fabrication; and
 - AS/NZS 1839-1994 Swimming Pools – pre-moulded fibre-reinforced plastics – installations.
- b. Where a pool is constructed of reinforced concrete it shall be finished with a suitable surface and shall be designed by a practising structural engineer.

.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*..... GENERAL MANAGER.



PART 3 – EXISTING SWIMMING POOL FENCING REQUIREMENTS

A child proof barrier surrounding the pool must separate the pool from any private or public place but is not required to separate the pool from the house on the property. Windows and doors from the house accessing the pool area must be treated in accordance with the provisions of the *Swimming Pool Act 1992* and *Swimming Pools (Amendment) Act 2012*, the regulations under the Act and AS 1926.1 – 2012.

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.....*J. J. Seymour*..... MAYOR

.....*M. J. ...*..... GENERAL MANAGER.



PART 4 – PRIVATE SWIMMING POOL REQUIREMENTS

4.1 Water Quality

- a. The pool must be provided with filtration equipment that will maintain the water in a clean and hygienic condition and compliant with the installation requirements of AS 1926.3-2003 „Water recirculation systems.”
- b. Water Quality for spa pools shall be in accordance with AS 2610.2-1993 Spa Pools – water quality.
- c. Water quality for swimming pools must be in accordance with AS 3633 – 1989 Private swimming pools – water quality.

4.2 Backwash/ Used Water Disposal

All backwash, used water or waste pool water must be discharged to the sewer or where sewer is not available, these waste waters must be disposed of on-site in accordance with the relevant provisions of Australian Standard 3500, provided they do not enter a water course or an adjoining property.

Note: A Section 68 Activity Approval is required for all sewerage works in accordance with the Local Government Act 1993.

4.3 Position of New Pools

- a. A pool is to be located a minimum of 1 metre from its vertical water line to a side and/or rear boundary (this must be a clear space).
- b. A minimum 1.5 metre clear space must be provided from the vertical water line to at least one internal side boundary

4.4 Exemptions

- a. An application may be made by the owner of the land under Section 22 of the *Swimming Pool Act 1992* and *Swimming Pools (Amendment) Act 2012* for an exemption from complying with the requirements of the Act if:
 - It is impractical or unreasonable for the swimming pool to comply with those requirements; or

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.



Coolamon Shire Council

- An alternative provision, no less effective than those requirements, exists for restricting access to the pool.
- b. Any such application must be in writing and accompanied by the prescribed fee (refer to section 13 of the Regulations).

Note:

1. Exemption sought to allow access to the pool to be gained via a doorway *will not* generally be considered.
2. The automatic exemptions for new pools on very small, large and water front properties ceased on 1 July 2010.

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.....*J. J. Seymour*..... MAYOR

.....*M. J. [Signature]*..... GENERAL MANAGER.



PART 5 – POOL DECKS AND PRIVACY SCREENS

5.1 Required Approvals

Prior to constructing any deck or privacy screen (other than those deemed “exempt”) an applicant shall ensure that a Development Approval and a Construction Certificate approval or a Complying Development Certificate approval is obtained. Approval for such may be obtained with the application for the pool installation.

5.2 Design Requirements

Privacy screening should generally be designed with the following features:

- It may be trellis, fence or panel. Dividing fences may be used with agreement of the adjoining neighbour;
- It should be behind the building line; and
- It must be structurally adequate.

Note: No part of any privacy screen shall be constructed within the 900mm climbable free zone of any child resistant barrier.

.....*J. J. Seymour*..... MAYOR

.....*M. J. [Signature]*..... GENERAL MANAGER.



PART 6 – GENERAL INFORMATION

6.1 Aboveground Pools

- a. For aboveground pools, including inflatable pools, the walls may be considered an effective barrier provided they comply with clauses 2.3.1, 2.3.3, 2.3.4 and 2.3.5 of AS 1926.1-2012.
- b. A barrier must be provided around ladders at the access point of an above ground pool. The ladders must not compromise non-climbable zones as specified in AS 1926.1-2012.

6.2 Spa Pools

Spa pools may either be surrounded by a child resistant barrier, or covered or secured by a child-safe structure (such as a lockable door, lid, grille or mesh) that is fastened to the spa by a child resistant device/lock at all times when the spa is not in use.

6.3 Indoor Swimming Pools

The access doorways to indoor pools must be kept securely closed at all times, and are to be fitted with approved closers and latching devices, as outlined in the *Swimming Pools Act 1992*, the Regulations under the Act, and AS 1926.1-2012.



PART 7 – GENERAL SAFETY, HEALTH AND AMENITY REQUIREMENTS

7.1 Safety Requirements

- a. A child resistant barrier (fence), complying with the requirements of the *Swimming Pool Act 1992*, *Swimming Pools (Amendment) Act 2012* and AS 1926.1-2012 must be installed and maintained whilst the pool remains on site.
- b. During construction, and prior to the erection of the child resistant barrier, the pool must be surrounded by a temporary fence to the dimensions provided in AS 1926.1-2012.
- c. All gates to the child resistant barrier (fence) shall be adequately maintained. The gate must latch from any open position without the need for manual assistance. The gates must be kept closed at all times. The self closing mechanism must be located a minimum of 1.5 m (above ground level) AGL. The self closing mechanism must be located a minimum of 1.5 m (above ground level) AGL. However where the release to either the latching device or the latch is located at a height less than 1.5 m AGL, the latch and its release shall be so shielded that no opening greater than 10 mm occurs within an area bounded by either an effective radius of 450 mm from the operating parts of the latch; and the top of the fence, if this intersects the area described above.
- d. Adequate means of egress from the pool must be provided (ladder/steps).
- e. A resuscitation sign depicting resuscitation methods must be displayed and maintained in a prominent position adjacent to the pool. Such posters can be obtained from the Royal Life Saving Society or pool installation companies.
- f. Any pool chemicals shall be stored and handled in accordance with manufacturer's instructions.

Note: Should any inconsistency occur between this guideline and AS 1926.1, the Australian Standard shall prevail.

7.2 Noise Control

- a. Any potential noise generating equipment must be located or treated so as to not cause a noise nuisance to neighbours.



PART 8 – FENCING OF NEW SWIMMING POOLS

8.1 Fencing must comply with AS 1926.1-2012

- a. Fencing and gates must be designed and installed so that at any point along their length the fence will present an effective barrier to young children. This also applies to above ground pools and inflatable pools;
- b. Gates incorporated in a child proof barrier must be fitted with a device to return the gate to a closed position and operate a latch without use of manual force from any position. The gate will only open outwards (away from the pool);
- c. Each child resistant barrier (fence) must be approved by Council's Building Surveyor or a Private Certifier prior to the use of the pool;
- d. Boundary fences may be used as effective child resistant barriers provided they comply with AS 1926.1-2012. In essence the boundary fence must be a minimum 1800mm high with a non-climbable zone on the inside at a distance of 900 mm from the top of the fence;
- e. Windows may open to a pool area provided:
 - The bottom of the lowest opening panel of the window must, when measured in a closed position, be a minimum of 1.2m above finished floor level; or
 - The window is fitted with a permanently fitted security screen preventing access from the window; or
 - The window is installed so that it is only able to be opened to a maximum of 100mm.
- f. The rails to any fence intersecting with the child resistant barrier must be shielded from the bottom of that fence to a height of 1200mm, for a distance of 1200mm on the outside of the pool area and 300mm inside the pool area, to maintain the non-climbable zone.

.....*J. J. Seymour*..... MAYOR

.....*M. J. ...*..... GENERAL MANAGER.




PART 9 – ADDITIONAL INFORMATION

State Environmental Planning Policy (Infrastructure) 2007

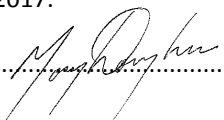
45 Determination of development applications—other development

- (1) This clause applies to a development application (or an application for modification of a consent) for development comprising or involving any of the following:
 - (a) the penetration of ground within 2m of an underground electricity power line or an electricity distribution pole or within 10m of any part of an electricity tower,
 - (b) development carried out:
 - (i) within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists), or
 - (ii) immediately adjacent to an electricity substation, or
 - (iii) within 5m of an exposed overhead electricity power line,
 - (c) installation of a swimming pool any part of which is:
 - (i) within 30m of a structure supporting an overhead electricity transmission line, measured horizontally from the top of the pool to the bottom of the structure at ground level, or
 - (ii) within 5m of an overhead electricity power line, measured vertically upwards from the top of the pool,
 - (d) development involving or requiring the placement of power lines underground, unless an agreement with respect to the placement underground of power lines is in force between the electricity supply authority and the council for the land concerned.
- (2) Before determining a development application (or an application for modification of consent) for development to which this clause applies, the consent authority must:
 - (a) give written notice to the electricity supply authority for the area in which the development is to be carried out, inviting comments about potential safety risks, and
 - (b) take into consideration any response to the notice that is received within 21 days after the notice is given.

This is Page No. 64 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

..... 

MAYOR

..... 

GENERAL MANAGER.



PART 10 – SWIMMING POOL STATE –WIDE REGISTRATION REQUIREMENTS

All Swimming Pool Owners in NSW are required to -

1. Register their swimming pools on the state-wide on-line register from 29 April 2013 and before 29 October 2013 at www.swimmingpoolregister.nsw.gov.au
2. Swimming Pool owners will be required to self-assess, and state in the register that, to the best of their knowledge, their swimming pool complies with the applicable standard when registering their pool. A copy of a self assessment applicable to the timeframe the pool was built can be downloaded at the time of registering the owners pool and the self assessment is also undertaken at this time.
3. Failure to register pools by 29 October 2013 may result in potential penalty notices for owners for the amount of \$ 220.
4. Swimming pool owners will be required to provide a valid swimming pool compliance certificate before being able to sell or lease a property with a pool.

This is Page No. 65 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....*J. J. Seymour*..... MAYOR

.....*M. J. [Signature]*.....GENERAL MANAGER.



PART11 – SWIMMING POOL AUDIT INSPECTION PROGRAM

Council will undertake Swimming Pool Compliance inspections on all tourist and visitor accommodation as well as premises with more than 2 dwellings which commenced on 29 April 2014, on a three year rolling basis.

Council also undertakes Swimming Pool Compliance inspections where pool owners require a Swimming Pool Compliance Certificate before the sale or lease of their property.

Council will issue a compliance certificate after an inspection which finds a pool barrier compliant with the requirements of the legislation. Compliance certificates are valid for three years.

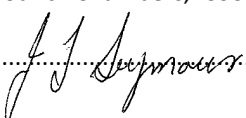
All swimming pools subject to the provisions of this policy will be inspected to ensure compliance with the provisions of:

- This policy;
- *Swimming Pool Act 1992, Swimming Pools (Amendment) Act 2012;*
- *Swimming Pools Regulation 1990, 1992, 1998 and 2008;* and
- AS 1926.1-2012.

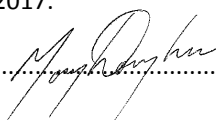
An inspection fee will apply and will be charged and the rate adopted in Council's schedule of Fees and Charges.

As a result of audit inspections, properties identified as having pool safety issues (fencing etc) are –

- Firstly issued a 14 day outstanding works letter.
- Following this a reinspection occurs and if compliance is not achieved the owner is then served with notices to ensure that they comply with the applicable swimming pool legislation.
- Potential fines and or court action can also occur.

.....


MAYOR

.....


GENERAL MANAGER.



COOLAMON SHIRE COUNCIL
URBAN STREETLIGHTING POLICY

This policy generally applies to all land within the Zone RU5 of the urban centres of the Shire.

NEW DEVELOPMENTS

The need for Residential or Commercial street lighting provisions would need to be assessed with any Development Application. It is generally considered that lighting upgrades would be required where developments exceed / include

- Residential (proposed dwelling development > 1 dwelling / 1000m²)
- Commercial / Industrial - Consider all circumstances in RU5 Zone and possibly RU4 1(c) Zone areas.

Each application would be considered on an individual basis, however the overall objective is to meet lighting standard 'P4' category. AS/NZS 1158.0 2005.

EXISTING DEVELOPMENT

Within the prescribed Village RU5 Zone the general objective is that Council only provide street lights at the intersection of individual street blocks and unless special circumstances exist, then mid block lighting would be considered.

FUTURE STREET LIGHTING – EXISTING DEVELOPMENT

Improvements for existing development

GENERAL PROVISIONS

- a) That adoption of the high pressure sodium vapour light (HPSV) (yellow light) as the standard fixture for any new and modified locations.
- b) That a 4.5m extension arm be provided where feasible at all existing and new street lighting locations.
- c) Adopt specific upgrading (using the above mentioned measures) according to the following priorities:
 - Priority 1: Main commercial or Regional Urban Roads
150-250 HP Sodium vapour pending sight details (50-100m spacing)
 - Priority 2: Urban Collector
intersection - 150w HP Sodium vapour
mid street location – 70w HP Sodium vapour 50-100 spacing)
 - Priority 3: Residential General
intersections – 70w Sodium Vapour
mid street location – 70w Sodium vapour (70-100m spacing)
- d) That each town be allocated staged funding according to the above mentioned priorities and that the matter be considered by Council during its Budgetary discussions.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

Priority	Town	Street	Description
1	Coolamon	Cowabbie Street	(Booth to Dunrobin)
		Wade Street	(Devlin to Jacarandah)
	Ganmain	Waterview Street	(High to Ford)
		Ford Street Lake Street	(Waterview to Lake) (Ford to Menangle)
	Ardlethan	Mirrool Street	(SR84 to Aria Street)
		Aria Street	(Mirrool to Hawthorne Pde)
Marrar	York Street	(Ryan to See)	
Matong	Matong Street	(Olive to Wood)	
2	Coolamon	Loughnan Street	(Wallace to Lewis)
		Stinson Street	(Iverach to Lewis)
	Ganmain	Ford Street	(Grave to Waterview)
		Devlin Street	(Derry to Cowabbie)
	Ardlethan	Wilson Street	(Aria Street to Redmond)
		Mithul Street	(Aria Street to Redmond)
		Yithan Street	(Aria Street to Barellan)
Marrar	See Street	(York to Webb)	
Matong	Deepwater Street	(Matong to Bourke)	
Beckom	Aria Street	(Moore to Reid)	
3	All Towns	Any sustained residential development	

Version 3 Adopted: Council Meeting held 19 October 2017 (Minute No. 201/10/2017)

Version 2 Re-Adopted: Council Meeting held 21 May 2009 (Minute No.141/05/2009)

Version 2 Adopted: Council Meeting held 19 June 2008 (Minute No.162/6/2008)

Version 1 Adopted Council Meeting held 19 August 2004 (Minute No. 277/8/2004)

This is Page No. 68 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*..... GENERAL MANAGER.

4.3) EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES' REPORTS

ES1) SHIRE ROAD RESHEETING, STABILISATION AND MAINTENANCE

The following roads have received attention:

1) MAINTENANCE

- McPhails Lane (Wallerobie Road to London Hill Road)
- Berry Jerry Lane (Marrar North Road to Rannock Road)
- Doyles Lane (Seberrys Lane to Walleroobie Road)
- Seberrys Lane (Wallerobie Road to East West Road)
- Rands Tank Road (Boundary to end bitumen)
- Elliots Lane (Old Roping Pole Road to Kockibitoo Road)
- Croziers Lane (Kookibitoo Road to Halbischs Lane)
- Seberrys Lane (East West Road to start of bitumen)
- East West Road (Ardlethan Road to Methul Road)
- Allens Lane (Springwood Road to Berry Jerry Road)
- Hawthornes Lane (Rannock Road to Carlisle Park Road)
- Bootheys Lane (Rannock Road to Bria Bush Lane)
- Gilmores Lane (East West Road to gate)
- Bria Bush Lane (Bootheys Lane to Johnsons Hill Road)
- Brangalgan Road (Ardlethan Road to Matong North Road)
- Halbishchs lane (Canola Way to Pritchards Lane)

2) RESHEETING

- Berry Jerry Lane (Marrar North Road to Rannock Road)
- Rands Tank Road (Boundary to end bitumen)
- Hawthornes Lane (Rannock Road to Carlisle Park Road)

ES2) PARKS AND GARDENS

With the warmer weather and recent rain, Parks and Gardens staff have focused on mowing Council's open areas and main streets of the respective towns. Irrigation systems have been activated resulting in a number of faults identified and requiring repair. Irrigation repairs are being tendered to as a priority.

ES3) GANMAIN POOL FILTRATION UPGRADE

Contractors are continuing with the refurbishment of the pool filtration system. On completion the new system will operate within the guidelines required for water turnover and quality.

As to date the following works have been completed:

- Demolition and removal of existing concrete pump house and sand filtration Tanks.
- Removal of all underground piping associated with the existing filtration system.
- Construction of new filtration pump house.
- Installation of all underground services. (filtration for big and small pool, balance tank, subsurface drainage, electrical and water)
- Under bore and installation of main pressure feed line to big pool.
- Installation of new pressure filters, valve manifolds, pumps and pump house plumbing.
- Installation of a new beach entry including water feature to existing small pool.
- Internal repairs to existing big pool balance tank.
- Site levelling, soil top dressing.
- Internal concrete footpath and concourse construction.

Outstanding works to be perform are as follows:

- Small pool tile repairs, replacement and releveling.
- Small pool internal water rain dome feature.
- Turf and gardening.
- Big pool tile repairs only, replacement and releveling to commence at completion of swim season with installation of new starting platforms.
- Big and small pool internal painting.
- Big and small pool commissioning.

These works are scheduled for completion prior to season opening.

RESOLVED on the motion of Clr Logan and seconded by Clr McKinnon that the Executive Manager, Engineering & Technical Services' Reports (ES1 to ES3) be received. 202/10/2017

ES4) RESTART NSW – ARDLETHAN SEWERAGE SCHEME

- Council has received confirmation from the Treasury of NSW that the Restart NSW – Ardlethan Sewerage Scheme Funding Deed has been executed. Attachment No. 7

Up to this point, Council have been working with its Contract Project Manager in developing the design brief documents which have now been finalized and advertised. The request for Quotations will close in approximately 3 weeks where submissions will then be presented to Council for their consideration.

RESOLVED on the motion of Clr Maslin and seconded by Clr Logan that the report be received. 203/10/2017

ES5) NOXIOUS WEEDS OFFICER'S REPORT (N.02-01, SC284)

Noxious Weeds Officer Reports

- Private property inspections undertaken on the urban fringe (Southern) of Coolamon.
- Much time has been spent developing and testing the new BIS compliant mapping and recording system.
- Attended a meeting with Regional Landcare coordinator Maddy Gorham and Coolamon Landcare.
- Some minor spraying of African Boxthorn has been undertaken on the limited days of good weather.
- Jeremy Crocker attended the Ardlethan show with a Biosecurity Legislation display and all members of staff attended the Henty Field Days and provided information to the public.
- Funding has been allocated to the region, disbursement of that funding is now waiting on LLS decisions and process.
- Education and inspection will be the RENWA focus for the immediate future

Recommendation

For Council information.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr McKinnon that the report be received. 204/10/2017

ES6) GRAINCORP – ROAD PURCHASE REQUEST (R.09-02, SC336)

- ➔ Following on from the report presented at the September 2017 Ordinary Meeting of Council, GrainCorp were notified of Council’s resolution and have since responded with a counter offer. Attachment No. 12.1
- ➔ The September report (attached) valued the land at \$119,959 with GrainCorp providing a counter offer of \$75,000. This figure was determined by GrainCorp on the grounds that this is the expenditure required to reconfigure the current Traffic Plan and upgrade the internal site road for efficient site flow. Attachment No. 12.2

Recommendation

For Council consideration.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Maslin that the General Manager and the Mayor be delegated authority to negotiate with GrainCorp relating to the proposed purchase of the road. 205/10/2017

ES7) QUOTATION FOR THE SUPPLY OF MOTOR GRADER (Q.01-03, SC552)

INTRODUCTION

Quotations have been received for the supply and replacement of one of Council’s major motor graders under the Local Government Procurement Process (LGP). As Councillors are aware this unit is the major plant item owned by Council and will be used by our major road construction gang. The normal replacement cycle (as adopted in our annual plant report) is 10 years (approximately 10,000 to 11,000 hours), however the item of plant for replacement has been brought forward due to the poor reliability and excessive down time being experienced over the last eight years. The item to be renewed is a 2009 12M Caterpillar motor grader with approximately 7,500 hours accrued.

QUOTATIONS RECEIVED

The specification called for a CCF Class 15 category grader. All quotations received are within the range.

Reference is made to the table details, “APPENDIX A” that provide the specific quotation amounts for each Company under the “Local Government Procurement” Process.

Two machines have been quoted from two Companies. Hitachi (John Deere) and Westrac (Caterpillar).

TENDER EVALUATION

Six "Heads of Consideration" have been identified and used as the principal areas of evaluation. From these item heads each machine will be allocated a ranking from 1 to 5 (ie. "1" being the poorest through to "5" being the best).

Under each "consideration head" each machine will be evaluated and ranked. At the conclusion of the evaluation process "weighted" ranking will be tallied. This should provide a means of determining a plant priority for final selection.

The six "Heads of Consideration" are:

- 1) Quotation Price (inclusive of Trade-in)
- 2) Performance Evaluation
- 3) Service and Parts Backup
- 4) Resale Values
- 5) Market Acceptability
- 6) Other Considerations

1) QUOTATION PRICE (INC GST)

Of the two quotations received the cheapest price being the John Deere 670 GP for \$360,800.00. Nett cost of **\$228,800** and the dearest being \$390,170.00 a net cost of **\$252,670.00** from Westrac for the Caterpillar 12M Grader.

2) PERFORMANCE EVALUATION

a) Statistical Details

Reference is made to the "General Information Table". (APPENDIX B).

The table provides key plant statistics with Council's three current graders. We have included the statistics of our Caterpillar 140H grader purchased in 2005, one Caterpillar 12M Grader purchased in 2009 (replacement unit) and one John Deere 770GP grader purchased in 2012 for the purposes of existing comparison.

.....*J. J. Seymour*.....

MAYOR

.....*M. J. ...*.....

GENERAL MANAGER.

b) Inspections

Since quotations have been received inspections and operation demonstrations have been completed on both plant items. A staff unit (comprising Works Engineer, Senior Grader Operator and Council's Plant Supervisor) have inspected and assessed the following machines:

- John Deere 770 GP
- Caterpillar 12M

See rankings adopted in Appendix "C".

Of the two machines inspected the John Deere Grader was very difficult to fault and continues to improve in power, performance and the technology advances on its previous model. The 670GP model has been upgraded to meet the specifications of our current 2012 John Deere 770GP, with increased power and torque through the full transmission range and machine dimensions. Council's current 2012 770GP grader has proven to be very reliable in the past five years with outstanding performance. John Deere offer two operational configurations within the GP series being fingertip-actuated control or joystick control.

Council's current 2009 12M series Caterpillar grader has proven to be unreliable with continuing down time being experienced over the past eight years. For this reason as adopted in March 2017 Council's Ordinary Meeting, the 12M Caterpillar grader has been brought forward as per plant report 2017/2018 considerations.

The new Caterpillar 12M series grader inspected meet all our requirements with power, performance and technology advances from the early M series grader. It should be noted that the industry we have referenced are happy with the reliability of the current 12M series grader.

The operator clearly indicated preference to the John Deere 670GP grader with the new joystick control (optional), dual steering technology and hydraulic grading power.

3) SERVICE AND PARTS BACKUP

As the Grader Fleet is Council's flagship and indeed the backbone of Council's plant and equipment, it is essential that service backup and the supply of parts and equipment is reliable, economic and efficient. To accept any quotation with the possibility of future problems in inadequate service or parts supply would be a major shortcoming.

"Down Time"

If a grader item alone is unavailable for work activities due to repairs then the immediate costs to Council is approximately \$5000 per week.

However, as graders are usually the principle item of a works gang "down time" has a multiplicity factor which incorporates the costs of other plant items, (ie. trucks, loader, roller, etc). These compound costs could easily more than double that amount (ie. in excess of \$10,000 per week).

The following comments have been provided for each Company:

- **HITACHI (JOHN DEERE)** – Service facilities are located in Sydney, Canberra and Albury with the nearest field service technician stationed in Young, Albury and Canberra. Over the past five years Council's experience with this company has always been good with excellent response times.
- **WESTRAC (CATERPILLAR)** - Council experience with this Company in regard to parts and servicing has always been good especially with a branch service centre at Wagga Wagga.

See Ranking adopted in APPENDIX "C".

4) MARKET ACCEPTABILITY

It is generally always in Council's interest (and indeed a requirement) to encourage competition between suppliers in an endeavour to secure the best product at the cheapest price.

However, it is also prudent that Council should be aware of the "market acceptability" of a product as provided in the recent sales. This should give a reasonable indication of the overall reliability of that product as well as providing a level of consumer confidence for both now and the future.

.....*J. J. Seymour*.....

MAYOR

.....*M. J. ...*.....

GENERAL MANAGER.

2016-2017 John Deere (670GP model) has 11 units for NSW and 43 units Australia wide. Note; sale figures from supplier.

2016-2017 Caterpillar (M series grader) has 66 units for NSW and 130 units Australia wide. Note; sale figures from supplier.

As Council is aware the experience over the past 8 years with the 2009 Caterpillar 12M grader has not been productive as previous Caterpillar grader products. The ongoing down time of this grader and other M series in the industry back in 2012 lead to Council purchasing a John Deere Grader replacing Caterpillar as a preferred machine. Caterpillar has made vast improvements on the first M series released back in 2009 with new machine frame and power units for reliability. The high acceptance of joystick control has been proven in the grader market.

Rankings determined are in Appendix "C".

5) OTHER CONSIDERATIONS

a) Councils Operators

Council has at current three grader configurations across our road construction and maintenance teams. Consideration for a uniformed grading plant is acknowledge as an advantage for servicing and repairs, along with operator product awareness and relief operator plant consistency between all grading teams into the future.

In most cases these employees have had access (either through field days or contact with other Councils) to view or see the performance of similar plant items. In the selection process it is considered appropriate that the operator is both confident and happy with the capabilities of that particular plant item. This in turn should lead to a higher quality work standard and a more efficient output.

b) Spare Parts

Cost of parts and equipment – Reference is made to Appendix "B", Section 33. A difference occurs between some of the comparison costs of parts and equipment. Note; parts are subject to interpretation.

An overall comparison would suggest John Deere parts are 18% dearer than Caterpillar.

c) Plant Operation and Training

In most circumstances the three current Grader Operators generally operate the same machine all the time, however, in some circumstances it is necessary for these operators to interchange machines. Different graders sometimes provide significant differences in operation (i.e. particularly the grader control operations). Such variations can cause problems if operators need to regularly exchange machines, thus operator training is provided by both manufactures, this is essential to achieve the best performance and productivity of the machine.

d) New Technology

John Deere and Caterpillar Graders have made advances in control and operation. Caterpillar M series particularly the joy stick control which eliminates driving wheel steering and lever control operations and the John Deere GP series with the fingertip-actuated controls or Joystick controls with both control operations incorporating a dual steering arrangement.

e) GPS 3D Grade Control

John Deere and Caterpillar have included options for GPS 3D base kit ready. A base kit ready system allows GPS grade control systems to operate with GPS on motor graders for a wide range of earthmoving applications. This allows a full 3D control system that puts the site plan, design surfaces, grades and alignments inside the cab. The exact grader position, accurate cross slope, and heading of the blade is measured. This is especially beneficial for complex design surfaces such as super elevation grading tasks, resulting in time savings in grader operation and survey set-out with improved final trim road product during construction.

CONCLUSION

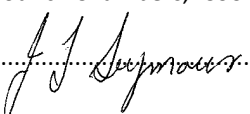
Reference is made to the summary tables "APPENDIX C" where the total assessment rankings of each "Consideration Head" are provided. A weighting factor has been applied which emphasises initial purchase price and resale values.

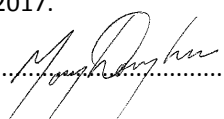
The table prioritises the John Deere 670 GP machine from the Caterpillar 12M.

Recommendation

That Council accept the Quotation from Hitachi Construction for the supply of a John Deere 670 GP Grader (as per specification) with included options of Joystick control and GPS 3D base kit ready for the net figure of \$382,982.00 with trade of \$132,000 (i.e. net **\$250,982.00**) including GST.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Logan that Council accept the Quotation from Hitachi Construction for the supply of a John Deere 670 GP Grader (as per specification) with included options of Joystick control and GPS 3D base kit ready for the net figure of \$382,982.68 with trade of \$132,000.00 (i.e. net \$250,982.68) including GST. 206/10/2017

.......... MAYOR

..........GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

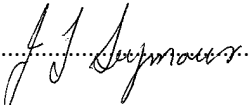
APPENDIX A

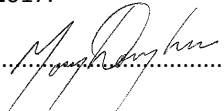
TENDER No	TENDERER	MAKE	MODEL	Price with Trade (GST Inc)			Without Trade		
				Price	Trade	Net	Discount	Quote	Net
1	HITACHI	John Deere	670GP	\$360,800	\$132,000	\$228,800	\$0		\$360,800
2	WESTRAC	Caterpillar	12M	\$390,170	\$137,500	\$252,670	\$0		\$390,170
grader purchased in 2009	WESTRAC	Caterpillar	12M	\$359,400	\$125,000	\$234,400	\$10,000		\$349,400

QUOTATIONS for grader purchase	Tender (GST Inc)	(GST Exc)
Alan McKail - WA Machinery Brokers Ptd Ltd	\$99,000	
Pickles Auctions Estimate	\$130,000 - \$135,000	

G:\Eng\PLANT\2017_2018\Grader 17_18\Appendix_B

This is Page No. 79 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....  MAYOR

.....  GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

APPENDIX B

MOTOR GRADER TENDER 2017/03 EVALUATION

GRADER CLASS	HITACHI CONST MACHINERY P/L COX CLASS 15	WESTRAC PTY LTD CAT 12M	Councils Existing Grader- Purchased 2012 JOHN DEERE 770 GP COX CLASS 15	Councils Existing Grader- Purchased 2009 CATERPILLAR 12M MG 8	Councils Existing Grader- Purchased 2006 CATERPILLAR 140H MG 8
TENDERED PRICES: GST Incl					
PRICE COMPLETE	\$360,800.00	\$380,170.00	\$388,850.00	\$385,400.00	\$349,200.00
TRADE-IN PRICE	\$132,000.00	\$137,500.00	\$148,500.00	\$138,000.00	\$150,000.00
NET CHANGEOVER WITH TRADE-IN PRICE WITHOUT TRADE-IN TENDER QUESTIONNAIRE	\$228,800.00	\$242,670.00	\$240,350.00	\$247,400.00	\$199,200.00
1. Name of Tenderer:	HITACHI CONST MACHINERY P/L	WESTRAC PTY LTD	HITACHI CONST MACHINERY P/L	WESTRAC PTY LTD	WESTRAC PTY LTD
2. Address:	51 Milperra Road Revesby NSW 2212	149 Hammond Ave East Wagga Wagga NSW 2680	51 Milperra Road Revesby NSW 2212	1 Crescent St Holroyd NSW 2142	28-28 Frank St Wetherill Park 2164
3. Telephone Number:	02 82391409	02 82391201	02 82391201	02 88424200	02 82928888
4. Contact:	Mark Kovy 0418236708	Robert Mackay 0428 248 385	Stuart Gardiner	Robert Mackay	Robert Mackay
5. Make & Model of Plant Tendered:	JOHN DEERE 670GP	CATERPILLAR 12M	JOHN DEERE 770GP	CATERPILLAR 12M	CATERPILLAR 140H
6. Delivery Date:	4-8 Weeks from order	3-4 Weeks from order	8-8 Weeks from order	Ex Stock	Within 4-8 Weeks
7. Date of Manufacture:	2017	2017	2017	2009	2009
8. Warranty (Give brief details):	Standard & extended	Standard & extended	Standard & extended	Standard & extended	Standard & extended
9. Normal Warranty (Include items not manufactured by tenderer):	Full 60 Months / 5000hrs Includes travel	12 Months Whole Machine complete parts & labour	Full 12 Months / 2000hrs Complete parts & labour	12 Months Whole Machine complete parts & labour	12 Months Whole Machine complete parts & labour
10. Extended or Special Warranty:	Full 60 Months / 5000hrs Includes travel	36 month powertrain and hydraulics	48 Months / 6000hrs Included	3 Year / 6000hrs powertrain and hydraulics	4 Year / 6000hrs powertrain and hydraulics
11. Terms of Payment or Deferred Payments Plan (Give brief details):	30 Days after Delivery	21 days from date of Invoice			
12. Australian Content % (Also specify documentary evidence):	35%	15%	27%		
13. Engine Make & Model No. (Specify):	John Deere Power Tech 9.0L	Caterpillar C7 ACERT VHP	John Deere Power Tech 9.0L	Caterpillar C8.6 ACERT	Caterpillar 3175 (10.3 Litre)
14. Net Power (kW @ 1800 rpm) (4):	123 kW (165hp)	138 kW (185hp)	123 kW (165hp)	143 kW (193hp)	138 kW (185hp)
15. Net Power (kW @ 2000 rpm) (4):	153 kW (205hp)	143 kW (193hp)	143 kW (193hp)	144 kW (193hp)	156 kW (210hp)
16. Net Power (kW @ 2200 rpm) (4):	172 kW (230hp)	169 kW (228hp)	172 kW (230hp)	172 kW (230hp)	168 kW (225hp)
17. Maximum Torque (Nm @ 1800 rpm) (4):	1260	1132	1227 @ 900	144 @ 900	155 @ 1400
18. Engine Displacement (litre):	9	7.5	9	9	9.15-10.95 @ 1000
19. Number of Cylinders:	6	6	6	6	6
20. Operating Weight incl. (operator/cabler fuel):	18800	18400	18800	Approx 17000	21261
21. Transmission Type:	Direct Drive Powershift	CATERPILLAR Powershift	Direct Drive Powershift	Counter Shaft Powershift	Powershift
22. Drive:	Direct Drive Tandem	Direct Drive Tandem	Direct Drive Tandem	4WD	Direct
23. Gears - fwd & rev:	8 forward & reverse	6 forward & reverse	6 forward & reverse	8 forward & reverse	8
24. Maximum Travel Speed:	45.9	46.6	45	44.5/3.8	44/34.7
25. Hydraulic System and Operation Type:	Fingertip-actuated Controls Closed centre load sense	Full Joy Stick Control Closed centre load sense	Fingertip-actuated Controls Closed centre load sense	Full Joy Stick Control Load Sensing electro-hydraulics	Lever Operation Control Closed Centre Load Sense
26. Blade Length (mm):	4070 (146")	4217 (165")	4213	4247	4267
27. Wheel Base Length (mm):	4160	4180	4180	342	367
28. Wheel Base Length (mm):	1910	1910	1910	347	367
29. Overall Machine Length (mm):	3990	3818	3950	3915	3188
30. Tyre Size (mm) (Nominal):	27.5 x 24 (radial)	14.00 x 24 (radial)	27.5 x 25	27.5 x 25	14.00 x 24 VU/UT EnduroStone
31. Lights Details:	Front & rear cab work lights, driving (high/low beam), blade work lights.	2x rear facing lights mounted on radiator side panels + 2x front facing lights underneath cabin + 4xwd facing & 2x rear facing roof lights	Front & rear cab work lights, driving (high/low beam), blade work lights.	2x rear facing lights mounted on radiator side panels + 2x front facing lights underneath cabin + 4xwd facing & 2x rear facing roof lights	Working lights, indicators, lighting to comply with NSW RTA Reg's & Workcover.
32. Cabin Noise Rating (dB(A) 1m):	70	70	70	74	74
33. Nearest Service Facility:	Cambera, Albury & Revesby	Wagga, Camb, Alb, Grmth	Cambera, Albury & Revesby	Wagga, Camb, Alb, Grmth	Wagga Wagga
34. After Sales Service Backup Details:	ACT & Albury	Wagga Wagga	ACT & Albury	Wagga Wagga	Wagga Wagga
35. OPTIONAL EQUIPMENT:					
36.1 Mouldboard Length > 4287mm (if not stated):	Included	Included			
37.1. Drive shaft slip clutch (if not standard):	Included	Included			
38.3. Front mounted push plate:	Included	Included			
39.2. Front mounted wedge:	Included	Included			
39.10. Other options available with price (GST Incl):	Operator joystick kit \$4,950		Operator joystick kit \$4,950		
39.11. Live option 17.5 x 25 (radial):	Included	Included	Included		
39.12. Spare parts (Price GST Incl):	\$17,235.88	\$8,655.00	\$8,655.00		
39.13. Air Cleaner element primary:	\$157.30	\$77.70			
39.14. Air Cleaner element secondary:	\$95.70	\$49.80			
39.15. Engine oil filter:	\$51.70	\$14.84			
39.16. Transmission oil filter:	\$144.77	\$108.05			
39.17. Hydraulic oil filter:	\$167.70	\$73.00			
39.18. Fuel filter:	\$184.74	\$77.90			
39.19. Fan belt set:	\$117.94	\$102.65			
39.20. Water Pump complete:	\$669.00	\$688.00			
39.21. Alternator:	\$1,994.59	\$1,898.85			
39.22. Starter motor:	\$17,739.00	\$17,609.80			
39.23. Turbo Charger:	\$4,019.87	\$2,747.00			
39.24. Greaser set:	\$25.80	\$37.85			
39.25. Air conditioner air filter:	\$850.50	\$1,070.10			
39.26. Oil pump:	\$920.50	\$1,070.10			
39.27. Hydraulic Oil Pump:	\$7,204.12	\$5,090.90			
39.28. Mouldboard end bits x2:	\$145.48	\$149.60			
39.29. Blade bolts x15:	\$3.66	\$2.00			
39.30. Ripper boots x3:	\$102.55	\$330.00			
39.31. Longest hydraulic hose:	\$443.00	\$30.00			
39.32. (incl. hose end connectors):	\$7,834.89	\$15,248.25			
Total Parts:	110%	100%			
39.33. Resent Sales Numbers of Tendered Grader (within last 24 months) - NSW:	11 (670GP Only)	66 (M Series)			
39.34. Resent Sales Numbers of Tendered Grader (within last 24 months) - Australia:	43 (670GP Only)	130 (M Series)			
39.35. Owner List:	Cambera Shire, Brownsville Shire, Illawarra Shire, Juncos Shire, Marrangaroo Shire, Central Coast Shire, Inverell Shire, Warrego Shire, Eden Shire.	130 (M Series) Councils: Condamine-Gundagai Council, Dubbo City Council, Hilltop Shire, Temora Shire, Snowy Valleys Council, Narrabri Shire, Grmth Shire, Murrumbidgee Shire, Edward River Council.			

G:\Eng\PLANT\2017_03\Grader 17_16Appendix B

This is Page No. 80 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

J. J. Supina

MAYOR

Michael Ryan

GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

APPENDIX C

2017-03 Plant
Grader Assessment by
Criteria Weighting


John Deere 670GP			
Weighting Criteria	Weighting (A) %	Assessment Rating (B) 1-5	Score =AxB
Quoted Price & Trade-in	20	4	80
Performance Evaluation	15	5	75
Service & Parts Backup	15	3	45
Resale Value	20	3	60
Market Acceptability	15	4	60
Other Considerations	10	4	40
Total Score			360


Caterpillar 12M			
Weighting Criteria	Weighting (A) %	Assessment Rating (B) 1-5	Score =AxB
Quoted Price & Trade-in	20	3	60
Performance Evaluation	15	4	60
Service & Parts Backup	15	3	45
Resale Value	20	3	60
Market Acceptability	15	4	60
Other Considerations	10	4	40
Total Score			325

NOTE: On site performance evaluation was based on Operation, Maintenance and Risk

G:\Eng\PLANT\2017_2018\Grader 17_18\Appendix_B

This is Page No. 81 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....  MAYOR

.....  GENERAL MANAGER.

4.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES' REPORTS

HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 30TH SEPTEMBER, 2017 (B.05-01, SC58)

Summary

This report advises of the Development Application activity for the month of September 2017.

Development Activity Table

Application Number	Type	Address	Determination	Value
DA 2017/53	New Stable & Horse Training Establishment	2349 Millwood Road, Coolamon	Approved	\$45,000.00
DA 2017/58	Studio & Shed	4 Mirrool Street, Coolamon	Approved	\$15,000.00
DA 2017/59	New Shed	59 Langham Street, Ganmain	Approved	\$19,000.00
CDC 2017/6	New Shed & New Pergola	30 Ford Street, Ganmain	Approved	\$17,000.00
DA 2017/60	Subdivision of 1 Lot into 5 Lots (Residential)	48 Iverach Street, Coolamon	Approved	N/A
DA 2017/61	New Single Dwelling & Shed	7 William Kelly Drive, Coolamon	Approved	\$315,181.00
DA 2017/54	New Single Dwelling	22 Lerida Street, Ganmain	Approved	\$100,000.00
DA 2017/63	New Shed & Patio	52 Lewis Street South, Coolamon	Approved	\$2,000.00
DA 2017/64	Subdivision of 1 Lot into 2 Lots (Residential)	20 Loughnan Street, Coolamon	Approved	N/A
TOTAL: 9			9	\$513,181.00

Financial Implications

There are nil financial implications to Council as a result of this report.

Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

Recommendation

That Council receive and note this report on development activity for the period up to 30th September, 2017.

RESOLVED on the motion of Clr Maslin and seconded by Clr Jones that the report be noted. 207/10/2017

HS2) FACILITIES MAINTENANCE SUPERVISOR REPORT (B.05-01, SC56)

This report provides Council with an update for notation on building asset maintenance works recently undertaken by Council.

Works Schedule

Item	Works Undertaken	Status
Caravan Park Upgrade	Landscaping, fencing, paths and turf	Screen fence around clothesline to be constructed with garden bed adjacent to that area yet to be completed. Waiting on materials.
Council House	Retaining wall construction complete	Landscaping to commence across site.
Coolamon Museum/UTDS Grant Project	Shelving, lighting, display cabinet, technology upgrade, sliding glass door	Complete.
Marketing of Gregor House	5 people shown through the property in total	Property sold. Staff to fill in pool in back yard.
Community Service	Tree planting at Coolamon Showground scheduled for this month, held due to machinery availability	Site prepared waiting to confirm community service availability.
Inspection of Skate Park	Weekly inspections of skate park	Ongoing.
Pools	Prepare Coolamon, Ardlethan, Ganmain Pools for upcoming season	Coolamon to commence cleaning 11/10 other pools as construction work is complete.
Ardlethan Bins	New wheelie bin enclosures ordered for Ardlethan Lions Park	Delivered and will be installed when resources allow.
Cleaning Contract – Council Buildings	Deal with enquiries relating to Cleaning Contract Tender	Ongoing.
Solar Power Scheme for Allawah	Energy data collected , liaison with Shoalhaven Repower	Proposal for solar system to be sent through for community investment opportunity in coming weeks.

Consultation

Consultation has been undertaken with internal and external stakeholders in regards to the works/projects identified in this report.

Financial Implications

There are no adverse financial implications resulting from the projects or works identified in this report. Works are funded under relevant budget items.

Recommendation

That Council note the report.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Maslin that the report be received. 208/10/2017

HS3) COOLAMON SHIRE COUNCIL DRAFT SECTION 94 CONTRIBUTIONS PLAN (P.03-05, SC300)

Summary

This report recommends to Council the adoption of the draft Coolamon Shire Council Section 94 Contributions Plan 2017.

Background

The draft Coolamon Section 94 Plan was presented to the August 2017 Ordinary Council Business Meeting where it was RESOLVED on the motion of Clr White and seconded by Clr McCann that:

Council endorse the public exhibition of the Coolamon Shire Council Section 94 Plan for a period of 28 days and then receive a further report on the exhibition period.

The draft Plan was exhibited from 25th August 2017 to 21st September 2017.

Section 94

Section 94 of the Environmental Planning and Assessment Act 1979 enables Councils to levy contributions for public amenities and services as a consequence of development.

The Act and the Act's Regulations require Council to prepare a Contributions Plan, if Council intends to levy any contributions under the terms of the Act, and make Council publicly accountable for the use and administration of contributions it receives.

The Plan

The draft Coolamon Section 94 Plan was prepared in accordance with the EP&A Act 1979 and Environmental Planning and Assessment Regulation 2000; and having regard to the latest Practice Notes issued by the NSW Department of Planning and Environment.

This plan includes the following:

- A schedule showing the development types that are subject to contributions, and the respective contribution rates
- Location maps of the Local Infrastructure items supported by a works schedule setting out an estimate of their cost and staging
- The relationship between the expected development in the Coolamon Shire and the Local Infrastructure included in the plan
- The administrative and accounting arrangements applying to levies that are required by and collected under the plan.

Legislative/Policy Implications

The draft policy has been created with reference to:

- Environmental Planning and Assessment Act 1979; and
- Practice Notes issued by the NSW Department of Planning and Environment

Financial Implications

Financial implications resulting from this plan essentially related to a contribution rate being levied for the following types of development:

- Residential accommodation development and subdivision related to these developments that will or are likely to require the provision of, or increase the demand for, the Local Infrastructure included in this plan. This means development that would, if approved, result in additional dwellings or result in additional lots with a dwelling entitlement.
- Heavy Haulage Developments.

Note: Residential accommodation development includes the subdivision of land for residential purposes and the erection of additional dwelling houses (multi-unit, dual occupancy etc.) on land in Coolamon town only that is zoned RU4 Rural Small Holdings and RU5 Village.

The contribution rates are identified in table 1 below:

Development Type	Contribution Rate
1 or 2 bedroom dwelling in a residential accommodation development	\$2,087.10 per dwelling
Residential lot, dwelling with 3 or more bedrooms in a residential accommodation development	\$3,617.64 per dwelling or lot
Heavy Haulage Development	5.25 cents per tonne of hauled material per kilometre of haul road Or 30 cents per ESA per kilometre of haul road

Table 1: Contribution Rates

It is considered that there would be positive financial implications resulting from the implementation of this plan as the plan would generate funds to undertake infrastructure works required as a result of new developments, as opposed to the community funding such works.

Whilst it is important for Council to promote the economic development of the Shire in the form of attracting new developments, it should also be considered equally important for new developments to make a reasonable contribution towards the provision of new and / or augmented Local Infrastructure to meet the increased demands caused by those developments.

Consultation

Internal consultation has occurred with relevant staff members.

The plan was placed on public exhibition from the 25th August 2017 to 21st September 2017 no submissions were received during the submission period.

➔ Attachments

Draft Section 94 Plan. Attachment No. 8

Recommendation

- 1) That Council note the report on the public exhibition of the Coolamon Shire Council Section 94 Plan 2017.
- 2) That Council adopt the draft Coolamon Shire Council Section 94 Plan 2017.

The Mayor called for a division.

RESOLVED on the motion of Clr Logan and seconded by Clr Jones: 209/10/2017

- 1) That Council note the report on the public exhibition of the Coolamon Shire Council Section 94 Plan 2017, and
- 2) That Council adopt the draft Coolamon Shire Council Section 94 Plan 2017.

Those voting in favour of the motion: All those present

Those voting against the motion: Nil

HS4) COOLAMON SHIRE COUNCIL DRAFT WASTE MANAGEMENT AND RESOURCE RECOVERY STRATEGY 2017 – 2023 (S.11-14, SC396)

Summary

This report recommends to Council the adoption of the draft Coolamon Shire Council Waste Management and Resource Recovery Strategy 2017 – 2023.

Background

The draft Waste Management and Resource Recovery Strategy 2017 – 2023 was presented to the August 2017 Ordinary Council Business Meeting where it was RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that

Council note the report on the Draft Waste Management and Resource Recovery Strategy 2017 – 2023 and endorse the public exhibition of the Strategy for a period of 28 days.

The draft Strategy was exhibited from 25th August 2017 to 21st September 2017.

Draft Strategy

To ensure that as a local government area, Council is contributing towards achieving State wide waste objectives and waste targets the Draft Strategy addresses 6 overall themes, which have been aligned to the State Waste and Resource Recovery Strategy:

- Avoid and reduce waste generation
- Increase recycling

.....*J. J. Seymour*..... MAYOR

.....*Michael Douglas*.....GENERAL MANAGER.

- Divert more waste from landfill
- Manage problem wastes better
- Reduce litter
- Reduce illegal dumping

The key strategic outcomes that the strategy promotes are to:

- Make a positive contribution towards the achievement of NSW's WARR Strategy targets;
- Reduce the amount of waste that is being directed to landfills;
- Improve and increase current services for household recycling and organics collection;
- Provide community education on best practice waste management; and
- Provide a sustainable and healthy environment through reducing the incidences of litter, illegal dumping, and number of landfills across the region.

Legislative/ Policy Implications

The draft Strategy has been created with reference to the:

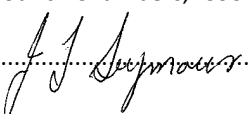
- Environmental Planning and Assessment (EP&A) Act 1979
- Protection of Environment Operations (POEO) Act 1997
- Waste Avoidance and Resource Recovery (WARR) Act 2001
- Protection of the Environment Operations (Waste) Regulation 2005
- Protection of Environment Operations (Waste) Amendment (Residue Wastes) Regulation 2005

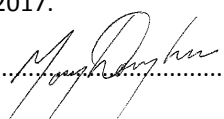
Financial Implications

There are no immediate financial implications resulting from the implementation of the strategy, however it is considered that such implications can be reasonable funded from both available grant funding sources and Councils waste reserves.

Consultation

The draft Strategy was placed on public exhibition for a period of 28 days from 25th August 2017 to 21st September 2017. No submissions were received during the exhibition period.

.......... MAYOR

..........GENERAL MANAGER.

➔ **Attachments**

Draft Waste Management and Resource Recovery Strategy. **Attachment No. 9**

Recommendation

- 1) That Council note the report on the public exhibition of the Draft Waste Management and Resource Recovery Strategy 2017 – 2023; and
- 2) That Council adopt the Coolamon Shire Council Draft Waste Management and Resource Recovery Strategy 2017 – 2023.

RESOLVED on the motion of Clr Maslin and seconded by Clr Jones: **210/10/2017**

- 1) **That Council note the report on the public exhibition of the Draft Waste Management and Resource Recovery Strategy 2017 – 2023; and**
- 2) **That Council adopt the Coolamon Shire Council Draft Waste Management and Resource Recovery Strategy 2017 – 2023.**

**HS5) COOLAMON NYE STREET PARTY 2017 ALCOHOL FREE ZONE SUSPENSION
(A.07-02, SC20)**

Summary

This report seeks Council approval for the suspension of the current Alcohol Free Zone within Coolamon for the 2017 New Year's Eve Party.

This request has occurred in previous years for New Year's Eve street parties and is considered appropriate for the function being held.

Background

The drinking of alcohol is prohibited in an alcohol-free zone that has been established by a council. Public places that are public roads, footpaths or public car-parks may be included in a zone. Alcohol-free zones promote the use of these roads, footpaths and car-parks in safety and without interference from irresponsible street drinkers.

Council has the ability to suspend the Alcohol Free Zone provided the appropriate advertising and notification has taken place. Police have been happy to patrol this change and have in the past been supportive.

Legislative Implications

Alcohol-Free Zones prohibit the drinking of alcohol in public places such as roads or car parks under Part 4 of the NSW Local Government Act 1993, Sections 642 - 649. The purpose of these zones is to create a safe environment in which individuals may move about without interference from irresponsible street drinkers. Alcohol Free Zones operate 24 hours a day, 7 days a week.

In accordance with Section 645 of the Act, Council has the power to suspend or cancel the Zone at an earlier date if deemed necessary, or to hold a specific community event. Council is required to do so via a Council resolution and must publish a notice of suspension and/or cancellation. Section 645 *Suspension or cancellation* provides that:

- (1) *The Council may, at the request of any person or body or of its own motion, suspend the operation of an alcohol-free zone by publishing notice of the suspension in a newspaper circulating in the area as a whole or in a part of the area that includes the zone concerned.*
- (2) *During the period indicated in such a notice as the period of suspension, the zone does not operate as an alcohol-free zone.*
- (3) *In like manner the council may at any time cancel the operation of an alcohol-free zone.*

Prior to cancellation or suspension Council would be required to liaise with Police both prior to and after the Council resolution.

Financial Implications

There are no financial implications to Council or the community resulting from this report.

Consultation

The NSW Police (Wagga Licensing Sergeant) and the Coolamon Police Station were contacted on 29th September 2017 and advised of the proposed suspension of the zone and confirmed that NSW Police have no issues with supporting such a proposal.

Further consultation is required to occur in accordance with the Local Government Act 1993 if Council resolves to support the suspension by publishing notice of the

suspension in a newspaper circulating in the area as a whole or in a part of the area that includes the zone concerned.

Recommendation

That Council temporarily suspends the Alcohol Free Zone in Coolamon on 31st December, 2017 between the hours of 6.00pm and 12.00am.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr White that Council temporarily suspends the Alcohol Free Zone in Coolamon on 31st December, 2017 between the hours of 6.00pm and 12.00am. 211/10/2017

HS6) DEVELOPMENT APPLICATION 2017/62 - INSTALLATION OF 3 X 2044 TONNE GRAIN SILOS AND ASSOCIATED INFRASTRUCTURE (RT1002222)

Applicant	Rodney Dennis
Owner	Rodney Dennis
Development Cost	\$749,007.00
Development Description	The development involves the installation of 3 x 2044 tonne grain silos for grain storage. The development includes 3 augers that will be used to unload the grain into the silos. The silos are approximately 18 metres high. The silos are proposed to be located 20 metres away from the front boundary and in the same area as the existing silos are situated. The development proposes to process /store and transport a maximum 25,000 tonnes of grain annually.

Key Considerations

- The use is permitted in the RU1 (Primary Production) Zone with Council consent.
- Existing approved use.
- Noise and amenity considerations.
- Objections received to the development proposal.

Assessment

Criteria for the Development Application Report

Determination Body Reason

The application has been referred to Council for determination as it has received objections.

Consultation

The application was notified to adjoining land owners for 14 days in accordance with Section 14.3 of the CDCP 2015. The development was notified to adjoining residents from 27th September 2017 to 13th October 2017

Three submissions 'against' the development were received during the notification/exhibition period and two submissions 'for' the proposal were received during the notification/exhibition period.

The submissions are summarized as follows:

Submissions against:

- **Noise:** Objection to the noise generated from the existing development and additional noise that will be generated from the proposed development from trucks and general operations on the site.

***Comment:** The development currently has unrestricted hours of operation as issued under a previous consent. The proposed development has suggested amended hours which will assist greatly in reducing noise related impacts.*

The applicant will also address noise impacts via an operational management plan that will address driver behaviours and the noise generated from vehicles. The plan will also establish criteria/guidelines around the use of operational machinery on the site.

Landscaping will also be required to be implemented along the front boundary as a noise barrier to further address any noise concerns.

Irrespective of the consent, the applicant is bound to compliance with State Government Noise legislation in the form of the EPA's Industrial Noise Policy which establishes amenity noise criteria that must be met and will be monitored and enforced by Council.

- **Hours of Operation:** Concerns raised over the use of the site at night and noise generation.

Comment: See above. Amended and proposed hours of operation will address this concern and are considered a reasonable compromise on current operational hours.

The hours of operation of the depot are currently unrestricted. The applicant has proposed after discussion with Council on the matter to nominate, and effectively reduce, the hours of operation of the depot. Proposed hours are 6.00am to 10.00pm Monday to Saturday during harvest season (November – December) and 6.00am to 6.00pm from January to October. Hours of operation proposed for Sundays are 8.00am to 1.00pm.

The proposed hours of operation are considered acceptable with only one amendment this being changing the proposed 6.00am starting time to 6.30am.

- **Decrease in value of Property Value:** Property value will be affected as a result of this development.

Comment: This is not a planning consideration and does not form a consideration in the assessment of the application.

- **Visual Impact:**

Comment: The assessment considers that the matter has been accurately addressed by the applicant in that 'The proposal would not affect the views of adjoining or nearby properties. The depot is currently predominant on the landscape and the addition of three silos towards the western property boundary would minimally impact the appearance of the existing site to surrounding neighbours'.

The site is zoned Primary Production and is used for associated and ancillary primary production purposes. An adjoining farmer could potentially without consent locate a similar structure on land without the need for development consent.

- **Traffic Build Up When Gates are Locked:** Traffic cues onto Rannock Road when the facility is locked and trucks arrive.

Comment: The development will be required to address this issue in the operational management plan which will form a condition of development consent.

.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*..... GENERAL MANAGER.

- **Lack of Information in Application:** The original application lacked any detail to assist in understanding the nature of the proposal.

Comment: Council staff agree that the original application lacked required detail to inform both Council and adjoining landowners of the nature of the development.

The applicant was requested by Council to provide additional information which was submitted on 13 October 2017. The additional information was much more comprehensive than the original application and allowed the development assessment to be finalised in an informed manner.

The additional information was also distributed to the adjoining landowners via email on the 13th October 2017 for comment. Comments were requested to be provided to Council by COB 17th October 2017.

Submissions of Support:

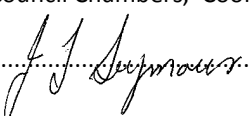
Submissions of support essentially provided that the development is a great asset to the farming community due its close proximity to farmers and that extended hours of operation provide convenience to users.

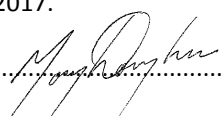
Further detail on submission and applicant / Council response is included in the attached 79 C Assessment Report.

Reasons for Approval (Summary)

The Staff assessment has identified that:

- The application is for a use which is permitted in the RU1, Primary Production Zone.
- The development is an existing approved development and this application seeks to upgrade infrastructure to modernise and streamline existing operations.
- It is considered that impacts identified during the assessment process are acceptable and can be addressed via conditions of development consent.
- It is considered that the potential benefits of the proposed development will outweigh any potential negative impacts associated with subject approval.
- It is considered that the proposed development has the potential to positively contribute to the social and economic viability of the locality.
- The development complies with the requirements of the Environmental Planning and Assessment Act 1979 and will not compromise the outcomes

.......... MAYOR

.......... GENERAL MANAGER.

sought for the Coolamon Local Environmental Plan 2011 and Coolamon Development Control Plan 2015.

Site Location

The subject site is located at Lot 31, DP 1025946, 2250 Rannock Road, Rannock. The site is accessed off Rannock Road. The land is currently used as a Freight Transport Facility for the purpose of grain and associated agricultural produce.

The site currently contains infrastructure in the form of internal; access roads, storage bunkers, silo's, weighbridge, site office, sample stand and hut and is generally devoid of vegetation.

The property is surrounded by agricultural land uses to the North, South and East and is zoned Primary Production (RU1). The land situated to the west of the site is also zoned Primary Production (RU1) but due to historical lot layout of the village of Rannock, is used for rural residential purposes. The closest dwelling is located 250 metres to the development site.

Diagram: Site and Locality Plan



Policy

Coolamon Local Environmental Plan 2011
Coolamon Development Control Plan 2015

Quadruple Bottom Line Analysis

For a complete analysis of the social, environmental and economic considerations please refer to s79C Report, attached.

.....*J. J. Seymour*..... MAYOR

.....*Michael Douglas*.....GENERAL MANAGER.

Risk Management Issues from the Council

Refusal of the application on unjustified grounds or approval of the application without adequate statutory planning or impact considerations may result in an appeal process in the Land and Environment Court which will have to be defended by Council.

Internal / External Consultation

See the Section 79C Assessment report for full details of all consultation.

➔ Attachments Attachment No. 13

- 1) Site Plan
- 2) Statement of Environmental Effects
- 3) 79C Assessment Report

Recommendation

That Council note the report on development application 2017/62 for the installation of 3 x 2044 tonne grain silos and associated infrastructure located at Lot 31, DP 1025946, 2250 Rannock Road, Rannock, subject to the conditions listed in the attached 79 C Assessment Report.

The Mayor called for a division.

RESOLVED on the motion of Clr Hutcheon and seconded by Clr Jones: 212/10/2017

- 1) **That Council note the report on Development Application 2017/62 for the installation of 3 x 2044 tonne grain silos and associated infrastructure located at Lot 31, DP 1025946, 2250 Rannock Road, Rannock, subject to the conditions below:**
- 2) **That a condition of consent be included to the approval that upon request, requires the applicant to provide evidence of the annual tonnage taken by the site.**

CONDITIONS OF CONSENT

Approved Plans and Documentation

1. **The development must be carried out in accordance the stamped approved plans and specifications.**

The Development Application has been determined by the granting of consent subject to and as amended by the conditions of development consent specified below.

NOTE: Any modifications to the proposal shall be the subject of an application under Section 96 of the Environmental Planning and Assessment Act, 1979.

REASON: It is in the public interest that work is carried out in accordance with the approved plans. Section 79C(1)(e) of the Environmental Planning and Assessment Act 1979, as amended.

Prior to Works Commencing

- 2. An Operational Plan of Management prepared by a suitably qualified and experienced person/s must be submitted to Council for approval prior to the commencement of any works.**

The Plan of Management is to include, but not be limited to, the following details:

- **Truck delivery times and methods to control and manage the noise generated from such vehicles when entering and leaving the site and unloading product within the site for both harvest and non-harvest operational periods.**
- **Identification of plant and machinery types used on the site and methods to control and manage the noise generated from such plant and equipment when in operation for both harvest and non-harvest operational periods.**
- **Identification of sources of dust generation and methods to control and manage the dust generated from the development for both harvest and non-harvest operational periods**

REASON: It is in the public interest that the development does not create adverse impacts on the amenity of the area. Section 79C(1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 3. Prior to works commencing, a sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:**
 - **stating that unauthorised entry to the site is prohibited, and**
 - **showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside work**

hours

- **the development consent or complying development consent number, the name and contact details of the Principal Certifying Authority.**

Any sign must be removed when the work has been completed.

REASON: To ensure the development complies with the requirements imposed under Clause 98 of the Environmental Planning and Assessment Regulations 2000, as amended, and Section 80A(11) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 4. At least two (2) days prior to the commencement of any works, the attached 'Notice of Commencement of Building or Subdivision Works and Appointment of Principal Certifying Authority', must be submitted to Council.**

REASON: Because it is in the public interest that Council receive notification in accordance with the provision of the *Environmental Planning and Assessment Act 1979*, as amended. Section 79C(1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

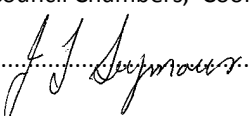
- 5. Prior to operation of the development/use of the silos, the applicant shall ensure that all access/egress points servicing the site comply with Councils minimum access width and construction standards. Such standards shall be maintained at all times for the life of the development.**

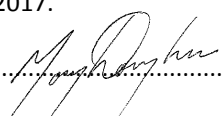
Note: Access will be required to be upgraded to provide for a 50 mm asphalt overlay of the existing widened entry splay back/driveway from property boundary to edge of Rannock Road seal.

REASON: To ensure the access to the site is sufficient to promote the effective and efficient movement of traffic to and from the site. Section 79C(1)(c) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 6. A detailed landscape plan and legend for the Rannock Road development frontage shall be submitted and approved prior to any works commencing on the site.**

A Plant Schedule indicating all plant species, pot sizes, spacings and numbers to be planted within the development shall be submitted with the Landscape Plan. Plant species are to be identified by full botanical name. All plants proposed in the landscape plan are to be detailed in the plant schedule.

.......... MAYOR

..........GENERAL MANAGER.

Landscaping shall maintained in a healthy state for the life of the development.

REASON: To ensure that landscaping will be provided on the subject land. Section 79C(1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 7. Prior to works commencing a container must be erected on site for the enclosure of all building rubbish and debris, including that which can be wind blown. The enclosure shall be approved by Council and be retained on site at all times prior to the disposal of rubbish at a licenced Waste Management Centre.**

Materials and sheds or machinery to be used in association with the construction of the building must not be stored or stacked on Council's footpath, nature strip, reserve or roadway.

NOTE 1: No building rubbish or debris must be placed, or be permitted to be placed on any adjoining public reserve, footway, road or private land.

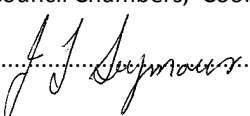
NOTE 2: Weighbridge certificates, receipts or dockets that clearly identify where waste has been deposited must be retained. Documentation must include quantities and nature of the waste. This documentation must be provided to Council prior to application for an Occupation Certificate for the development.

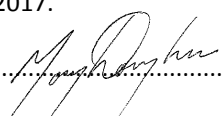
NOTE 3: The suitable container for the storage of rubbish must be retained on site until an Occupation Certificate is issued for the development.

REASON: To ensure that the building site and adjoining public places are maintained in a clean and tidy condition so as not to interfere with the amenity of the area. Section 79C (1)(b) and (e) of the *Environmental Planning and Assessment Act 1979*, as amended.

During works

- 8. Where works involve excavation, filling or grading of land, or removal of vegetation, including ground cover, dust is to be suppressed by regular watering until such time as the soil is stabilised to prevent airborne dust transport. Where excessive dust generation is occurring due to high winds and/or dry conditions it may be necessary to temporarily cease operations.**

.......... MAYOR

..........GENERAL MANAGER.

REASON: To ensure building and development works do not have adverse impact on the amenity of the area. Section 79C(1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 9. All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant Construction Certificate or Complying Development Certificate was made).**

REASON: To ensure the development complies with the requirements imposed under Clause 98 of the Environmental Planning and Assessment Regulations 2000, as amended, and Section 80A(11) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 10. The Builder must at all times maintain, on the job, a legible copy of the plan and specification approved with the Construction Certificate.**

REASON: It is in the public interest that a copy of the Construction Certificate plans are available, and Section 79C(1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 11. The permitted construction hours are Monday to Friday 7.00am to 6.00pm and Saturday 7.00am to 5.00pm, excepting public holidays. All reasonable steps must be taken to minimise dust generation during the demolition and/or construction process. Demolition and construction noise is to be managed in accordance with the Office of Environment and Heritage Guidelines.**

REASON: To ensure building works do not have adverse effects on the amenity of the area. Section 79C(1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

General

- 12. The development is limited to the storage on site and transporting from the site of 25,000 tonnes of grain harvest /agricultural produce per annum. Upon request the proponent must supply Council with a quantity surveyors report and weighbridge receipts at the end of any financial year that clearly certifies the amount of material stored on and transported from the site and further certifies that approved storage and transporting limits have not been exceeded.**

REASON: It is in the public interest that the development complies with all the conditions of the development consent. Section 79C(1)(e) of the Environmental Planning and Assessment Act 1979, as amended.

- 13. The LA10* noise level emitted from the premises shall not exceed the background noise level in any Octave Band Centre Frequency (31.5Hz–8kHz inclusive) by more than 5dB between 6.30am and 6.00pm (or 8.00am – 1.00pm on Sundays) at the boundary of any affected property during non-harvest time approved operating hours.**

The LA10* noise level emitted from the premises shall not exceed the background noise level in any Octave Band Centre Frequency (31.5Hz–8kHz inclusive) by more than 5dB between 6.30am and 10.00pm (or 8.00am – 1.00pm on Sundays) at the boundary of any affected property during harvest time approved operating times.

Notwithstanding compliance with the above, the noise from the premises shall not be audible within any habitable room in any affected property between the hours of 7.00am and 6.00pm during any approved operating time period.

REASON: It is in the public interest that the amenity of the area is not affected. Section 79C(1)(e) of the Environmental Planning and Assessment Act 1979, as amended.

- 14. The approved use must only be conducted between:**

- 6.30am to 10.00pm, Monday to Saturday during harvest season;
- 6.30am to 6.00pm, non-harvest season (1st January to 31st October); and
- 8.00am to 1.00pm on any Sunday.

Note: The above hours apply to use of the site and deliveries to the site.

REASON: To ensure development does not reduce the amenity of the area. Section 79C(1)(b) of the Environmental Planning and Assessment Act 1979, as amended.

- 15. At no times is the cueing/stacking of any vehicle to occur on or over any part of Rannock Road or its verge.**

REASON: It is in the public interest that the development does not create adverse impacts on the amenity of the area. Section 79C(1)(e) of the Environmental Planning and Assessment Act 1979, as amended.

- 16. All exterior lighting associated with the development must be designed and installed so that no obtrusive light will be cast onto any adjoining property.**

NOTE: Compliance with Australian Standard AS4282.1997 "Control of the Obtrusive Effects of Outdoor Lighting" will satisfy this condition.

REASON: To prevent the proposed development having a detrimental effect on the developments existing on adjoining land. Section 79C(1)(b) and (e) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 17. The development shall not interfere with the amenity of the neighbourhood by reason of the omission of noise, vibrations, smell, fumes, smoke, vapour, steam, soot, ash, dust or water waste, waste products or grit, oil or any other form of pollution that may affect the neighbouring amenity.**

REASON: It is in the public interest that the development does not create adverse impacts on the amenity of the area. Section 79C(1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 18. As a minimum the off-street car park and vehicle movement areas associated with the proposed development including driveway design and location, internal aisle widths, parking bay dimensions and loading bays shall be in accordance with AS 2890.1-2004 "Off-street car parking", AS 2890.2-2002 "Off-street commercial vehicle facilities" and the Austroads Guide to Traffic Management Part 11: Parking.**

REASON: To adequately provide for the safe, all weather loading, unloading, manoeuvring and parking of vehicles within the development. Section 79C(1)(c) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 19. No advertising signage is approved as part of the application, no signs or advertising material (other than those classed as exempt development) shall be erected on or in conjunction with the proposed occupation of the site without a subsequent application being approved by Council.**

REASON: Advertising structures and signs may require a development application to assess the impact on the amenity and safety of the area. Section 79C(1)(a) of the *Environmental Planning and Assessment Act 1979*, as amended.


20. Provision must be made in the building and on the site for:

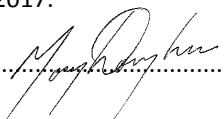
- access to the building for people with disabilities in accordance with the Building Code of Australia;
- toilet facilities for people with disabilities in accordance with the Building Code of Australia, and such toilet facilities must be accessible to all persons working in, or using, the building; and
- motor vehicle parking spaces on the site for the exclusive use of people with disabilities in accordance with Table D3 of the Building Code of Australia.

REASON: To provide for the use of the development by people with disabilities. Section 79C(1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

21. If the Council is appointed as the Principal Certifying Authority the following inspections must be undertaken by Council and a satisfactory Inspection Report must be issued by Council for such works prior to any further works being undertaken in respect of the subject development. Inspection Stages for construction are listed in Column 1 and must be inspected by Council at the times specified in Column 2.

COLUMN 1	COLUMN 2
Footings	When the footings have been excavated and all steel reinforcement has been placed in position.
Slab	When reinforcement steel has been placed in position in any concrete slab, whether or not the slab is suspended, on the ground, or on fill.
Wall frame	When the frame has been erected and prior to sheeting and or brick veneer outer wall has been constructed and tied to the frame.
Roof frame	When external roof covering has been installed and prior to the installation of the ceiling lining and eaves soffit lining.
Final	Required prior to occupation of the building.

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NOTE 1: A Final Occupation Certificate in relation to the building cannot be issued by Council until all Inspection Reports required by this condition have been issued by Council. Prior to or at the time of the application for Occupation Certificate the application for "Occupation Certificate" form attached to the Council issued Construction Certificate must be completed and submitted to Council with all required attachments - failure to submit the completed Occupation Certificate application form will result in an inability for Council to book and subsequently undertake occupation certificate inspection.

NOTE 2: The above Inspection Reports are required whether or not the work has been inspected by a Structural Engineer, a lending authority or any other person. If the Inspection Reports are not issued Council may refuse to issue a Building Certificate under Section 149A of the *Environmental Planning and Assessment Act 1979*, as amended.

NOTE 3: Submission of the bracing plan and the Truss and Frame Certificate is required seven (7) working days before the frame inspection.

REASON: It is in the public interest that critical stage inspections be issued for these components of the development in accordance with Section 162A of the *Environmental Planning and Assessment Regulations 2000* as amended.

22. All weather access, manoeuvring and parking areas shall be provided and maintained within the site in accordance with Council's Engineering Standards.

REASON: To adequately provide for the safe, all weather loading, unloading, manoeuvring and parking of vehicles within the development. Section 79C(1)(c) of the *Environmental Planning and Assessment Act 1979*, as amended.

23. All roofed and paved areas must be drained and the water from those areas and from any other drainage conveyed to an appropriately sized and sited on-site disposal area, in accordance with AS/NZS 3500.3.2003 'Stormwater Drainage'.

REASON: The character of the development is such that storm water runoff will be increased and must be safely conveyed to the storm water drainage system. Section 79C(1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

Prior to release of Occupation Certificate / Prior to Operation

- 24. All landscaping works identified under the approved landscaping plan shall be completed prior to operation of the development.**

REASON: To ensure that landscaping will be provided on the subject land. Section 79C(1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 25. Prior to the issue of Occupation Certificate, the building must comply with the Fire Safety Schedule, attached.**

NOTE: The Fire Safety Schedule supersedes any earlier Fire Safety Schedule and will cease to have effect when any subsequent Fire Safety Schedule is issued.

REASON: It is in the public interest that the building provides an adequate level of fire protection. Section 79C (1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.


- 26. Prior to the issue of an Occupation Certificate, the owner must submit to Council a final Fire Safety Certificate stating that each essential fire safety measure specified in the current Fire Safety Schedule for the building to which the certificate relates:**

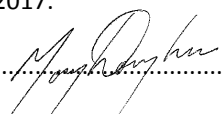
- a) has been assessed by a properly qualified person; and
- b) was found, when it was assessed, to be capable of performing to a standard not less than that required by the current Fire Safety Schedule for the building.

Further, the assessment must be carried out within a period of three (3) months of the date on which the final Fire Safety certificate was issued. The owner of the building must forward a copy of the certificate to the New South Wales Fire Brigades and must prominently display a copy in the building.

NOTE: A final Fire Safety Certificate must be provided before a final Occupation Certificate can be issued for the building and must be provided if a Fire Safety Order is made in relation to the building premises.

REASON: To ensure the development complies with the requirements imposed under clause 153 of the Environmental Planning and Assessment Regulation

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..........GENERAL MANAGER.

2000, as amended. Section 80A(11) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 27. The owner must submit to Council an Annual Fire Safety Statement, each 12 months after the final Safety Certificate is issued. The certificate must be on, or to the effect of, Council's Fire Safety Statement (copy attached).**

REASON: It is in the public interest that the development provides an Annual Fire Safety Statement. Section 79C (1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 28. The applicant shall also ensure that prior to any operations commencing /occupation certificate being issued/ use of the development that 'truck turning signage' is installed at required locations on the Rannock Road Frontage to the development site in accordance with the Roads and Maritime Services 'Traffic Control Work Site Guide 2010, as amended'.**

REASON: To ensure the development functions in a safe and efficient manner and to reduce the likelihood of traffic conflict being promoted as a result of the development. Section 79C(1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

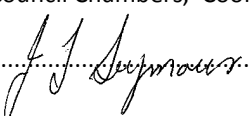
- 29. Prior to the issue of Occupation Certificate, signs must be erected that clearly indicate to drivers of vehicles, both on and off the subject land, the location and means of access to the car parking area(s). Such signage shall also clearly indicate that no vehicle shall stack or cue onto any public road at any time.**

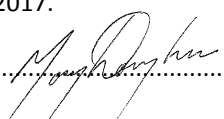
REASON: To ensure the car parking functions in the proper manner and to increase the likelihood of people parking on the subject land. Section 79C(1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

- 30. An Occupation Certificate, must be obtained pursuant to Section 109C of the *Environmental Planning and Assessment Act 1979*, from either Council or an accredited certifying authority, prior to occupation of the building.**

In order to obtain this, the "Final Occupation Certificate" form must be completed and submitted to Council with all required attachments – failure to submit the completed Occupation Certificate Application form will result in an inability for Council to book and subsequently undertake Occupation Certificate inspection.

NOTE: The issuing of an Occupation Certificate does not necessarily indicate that all conditions of development consent have been

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complied with. The applicant is responsible for ensuring that all conditions of development consent are complied with.

REASON: It is in the public interest that an Occupation Certificate be issued prior to occupation of the building. Section 79C (1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

Those voting in favour of the motion: All present

Those voting against the motion: Nil

5) REPORTS: DELEGATES/MAYOR/COUNCILLORS

- Clr White advised that he had been contacted by Bernard Hart expressing thanks for the recent roadworks on Ramp Road.
- Clr Logan expressed thanks from the Ganmain Community for Council's support of the Ganmain Quasquicentennial Celebrations. It was a very successful event.

6) MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD 26TH SEPTEMBER, 2017.

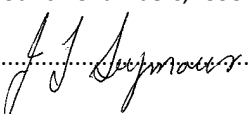
RESOLVED on the motion of Clr Maslin and seconded by Clr Hutcheon that the Minutes of the Noxious Weeds Meeting of Coolamon, Junee & Temora held 26th September, 2017 be adopted. 213/10/2017

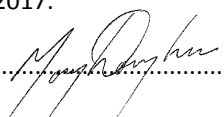
Meeting Closed at 4.08pm

Confirmed and signed during the Meeting held this 16th day of November, 2017.

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MAYOR

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..... MAYOR

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.....GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNE & TEMORA HELD AT
COOLAMON SHIRE COUNCIL ON TUESDAY, 26 SEPTEMBER 2017 AT 2.00PM.

BUSINESS:

- 1) Present and Apologies.
- 2) Confirmation of the Minutes of the Meeting held 9th May, 2017.
- 3) Matters arising from Previous Minutes.
- 4) Correspondence
- 5) Agenda Items
 - 5.1) Rob Ferguson Management Pty Ltd – Quarterly Report
 - 5.2) NSW Biosecurity Set- LG in relation to let and enforcement
 - 5.3) Project Officer – Position funding
 - 5.4) WAP – Funding
 - 5.5) Regional Strategic Weed Management Plan (RSWMP)
 - 5.6) Riverina Regional Weeds Committee/LLS
 - 5.7) BIS mapping – meeting outcomes
 - 5.8) Inspection areas
- 6) General Business
- 7) Next Meeting

PRESENT: Tony Kelly, Coolamon Shire Council
David Carter, Junee Shire Council
Robert Ferguson, Robert Ferguson Management Pty Ltd
Kris Dunstan, Temora Shire Council
Clr Colin McKinnon, Coolamon Shire Council

APOLOGIES: Clr John Seymour, Coolamon Shire Council
Will Barton, Junee Shire Council

1) APOLOGIES

RESOLVED that the apologies of Clr John Seymour and Will Barton be received and accepted.

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This is Page No. 108 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....*J. J. Seymour*..... MAYOR

.....*M. J. Dunstan*..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
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COOLAMON SHIRE COUNCIL ON TUESDAY, 26 SEPTEMBER 2017 AT 2.00PM.

- 2) **CONFIRMATION OF THE MINUTES OF THE MEETING HELD 9 MAY, 2017.**
RESOLVED that the Minutes of the Meeting held 9 May, 2017 be received.
- 3) **MATTERS ARISING FROM THE MINUTES HELD 9 MAY, 2017.**
There were no matters arising.
- 4) **CORRESPONDENCE**
Nil.
- 5) **AGENDA ITEMS**
- 5.1) **Rob Ferguson Management Pty Ltd – Quarterly Report**
- WAP 16/17 completed
 - NSW Biosecurity Act 2015 No 24 enabled 1/7/2017
 - The document Biosecurity for Local Government addresses the changes that arrived with the new Act.
 - DPI has released new guidelines and terminology for the WAP
 - Despite recent changes to the WAP, DPI sees it as a long-term program.
 - Regional Strategic Weed Management Plan completed June 2017.
 - The LLS Regional Weeds Committee cannot fulfil the role that DPI envisioned for it. The vision and the structure do not match.
 - Local Land Services have commenced discussions regarding their role as Lead Agency and potential role in the Weeds Coordinator position.
 - Due to a change in project area from CMA based to the LLS region based, part of Hilltops Council has been absorbed into the Riverina WAP project area. The Riverina WAP funding now includes Hilltops Council. There is no ongoing increase in funding to cater for the addition of Hilltops.
 - Funding has been allocated to the Riverina LLS area but has not been distributed yet as the LLS and Hilltops Council impact is as yet undefined.
 - WAP review completed by DPI. Some small adjustment made to the funding matrix. No long-term solution to the annual funding issue provided.
 - All RENWA staff completed the DPI provided online and face to face Biosecurity Legislation training for Authorised Officers.
 - Robert Ferguson & Jeremy Crocker have completed a legal training bridging course provided by the Australian Centre for Financial and Environmental Compliance at the University of Canberra. Jane Goldsworthy will complete Authorised Officer legal training with the University of Canberra in late October.

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This is Page No. 109 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....*J. J. Seymour*..... MAYOR

.....*M. J. ...*..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
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- A sample of a grass, collected at the Temora Agricultural innovation Centre has been sent to the Herbarium for identification. We suspect it may be Cane Needlegrass. A species that was used by DPI for bank stabilisation and could be a carryover from the old experiment farm days. If that is the case, has not moved far and should be manageable.
- Other than the potential Cane Needlegrass there were no new weed incursions.
- RENWA has attended 4 local shows and Henty Field Days to promote awareness and understanding of the new Biosecurity Act. At every opportunity, we push the message of change and promote the new terminology and responsibility's. At present, the knowledge of land managers regarding the new Act is very low.
- We are trying to work with the local LLS and stay involved with local Landcare groups
- The fact that Noxious weeds lists do not exist anymore is difficult for most people to grasp.
- Wide spread weeds such as Khaki weed are still the focus of a high proportion of the community.
- Inspection, and education will be the focus for the future for the WAP.
- Meeting local needs and keeping local Government compliant is the future for RENWA

5.2) NSW Biosecurity Set- LG in relation to let and enforcement

This is the current position of Local Government as a Local Control Authority under the NSW Biosecurity Act 2015 No 24 (the Act).

The following is taken directly from the Act so that there can be no misinterpretation. This is an information source for Local Government management and staff, to assist with understanding the implementation of the Biosecurity Act 2015 No24.

LEGISLATION - BIOSECURITY ACT 2015 NO 24

Council has a General Biosecurity Duty regarding its own lands and land under its control.

Part 3 General biosecurity duty

22 Biosecurity duty—dealings with biosecurity matter and carriers

Any person who deals with biosecurity matter or a carrier and who knows, or ought reasonably to know, the biosecurity risk posed or likely to be posed by the biosecurity matter, carrier or dealing has a biosecurity duty to ensure that, so far

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This is Page No. 110 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....*J. J. Seymour*..... MAYOR *M. J. Dwyer*..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
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COOLAMON SHIRE COUNCIL ON TUESDAY, 26 SEPTEMBER 2017 AT 2.00PM.

as is reasonably practicable, the biosecurity risk is prevented, eliminated or minimised.

LGA relationship to Local Control Authority

Part 22 Administration

Division 2 Local control authorities – weeds

370 Local control authority—meaning

(1) The council of a local government area is the local control authority for land within that local government area unless the weed control functions for that area have been conferred on a county council under any other Act. If the weed control functions for an area have been conferred on a county council, the county council is the local control authority for that area.

371 Functions of local control authority

(1) A local control authority has the following functions, in relation to the land for which it is the local control authority:

- (a) the prevention, elimination, minimisation and management of the biosecurity risk posed or likely to be posed by weeds,
- (b) to develop, implement, co-ordinate and review weed control programs,
- (c) to inspect land in connection with its weed control functions,
- (d) to keep records about the exercise of the local control authority's functions under this Act,
- (e) to report to the Secretary about the exercise of the local control authority's functions under this Act.

(2) Nothing in this section limits the functions of the Secretary under this Act in relation to the control of weeds in any area.

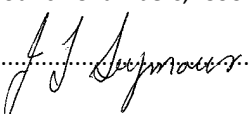
(3) A function of a local control authority under this Act is to be exercised in accordance with any requirements specified in the regulations and any directions (not inconsistent with the regulations) given by the Secretary.

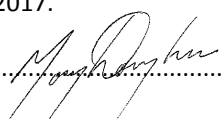
What's new?

- A properly delegated Authorised Officer is the person responsible for carrying out the functions of the Local Control Authority (LCA).
- Under the Act, enforcement actions are served on a person, not a specific site or lot/DP number.
- The new Act is a risk based instrument as opposed to the previous Act which was prescriptive.
- The enforcement of the Act therefore depends on the assessment of risk and impact or potential impact of weeds as they relate to specific sites and circumstances by an Authorised Officer.
- Every decision made in the enforcement role of the LCA is based on and stems from the Authorised Officers' risk assessment and subsequent recording of events from that point.

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.......... MAYOR

.......... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
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MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT
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- The Acts two primary enforcement tools for the LCA, are the Individual Biosecurity Direction and the Biosecurity Undertaking.
- A person who fails to comply with a Direction or Undertaking is charged with the original biosecurity breach as well as the failure to comply. (2 charges)
- Penalty Notices may be served in certain circumstances and may be challenged in court.

Part 9 Biosecurity directions

Division 4 Individual biosecurity directions

128 Individual biosecurity direction

(1) An authorised officer may give an individual biosecurity direction that prohibits, regulates or controls (absolutely or conditionally) the doing of anything by the person to whom the biosecurity direction is given if the authorised officer reasonably believes the direction is necessary for any of the following purposes:

- (a) to prevent the person from contravening or continuing to contravene a requirement imposed by or under this Act,
- (b) to prevent, eliminate or minimise a biosecurity risk,
- (c) to prevent, manage or control a biosecurity impact that has occurred, is occurring or is likely to occur,
- (d) to enforce, administer or execute this Act (including an instrument made under this Act).

(2) An authorised officer may also give an individual biosecurity direction that requires a person to do anything if the authorised officer reasonably believes the direction is necessary for any of the following purposes:

- (a) to ensure the person discharges a biosecurity duty of the person under this Act,
- (b) to ensure that the person remedies a contravention, suspected contravention or likely contravention by the person of a requirement imposed by or under this Act,
- (c) to prevent, eliminate, minimise or manage a biosecurity risk posed by a dealing of the person, or suspected dealing of the person, with biosecurity matter, a carrier or a potential carrier,
- (d) to enforce, administer or execute this Act (including an instrument made under this Act).


Division 6 General

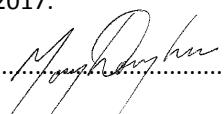
138 Offence not to comply with biosecurity direction

- (1) A person who contravenes a biosecurity direction is guilty of an offence.
- (2) An offence against this section is a category 2 offence.
- (3) An offence against this section is an executive liability offence.
- (4) A person who is guilty of an offence against this section because the person contravenes a requirement of a biosecurity direction to do or refrain from doing something:

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This is Page No. 112 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.......... MAYOR

.......... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT
COOLAMON SHIRE COUNCIL ON TUESDAY, 26 SEPTEMBER 2017 AT 2.00PM.

(a) continues, until the requirement is complied with and despite the fact that any specified period or time for compliance has expired or passed, to be liable to comply with the requirement, and

(b) is guilty of a continuing offence for each day the contravention continues.

(5) Subsection (4) does not apply to the extent that a requirement of a biosecurity direction is revoked.

139 Defence of reasonable excuse

In proceedings in which a person is charged with an offence of contravening a biosecurity direction, it is a defence to the prosecution of the offence if the person charged proves that the person had a reasonable excuse for the contravention concerned.

Part 10 Biosecurity undertakings

142 Authorised officer may accept undertakings

(1) An authorised officer may accept a written undertaking (a *biosecurity undertaking*) given by a person if the person has contravened or the authorised officer suspects that the person has contravened or is likely to contravene a requirement imposed by or under this Act.

(2) An authorised officer may accept a biosecurity undertaking from a person instead of giving the person a biosecurity direction.

(3) The giving of an undertaking does not constitute an admission of guilt by the person giving it in relation to the contravention, suspected contravention or likely contravention to which the undertaking relates.

143 Contents of biosecurity undertaking

(1) A biosecurity undertaking must specify:

(a) the contravention, suspected contravention or likely contravention to which the biosecurity undertaking relates, and

(b) the measures that the person has agreed to implement to remedy or prevent the contravention, suspected contravention or likely contravention, and

(c) the period or periods by the end of which the measures must be implemented.

(2) A failure to comply with this section does not affect the validity of a biosecurity undertaking.

145 Contravention of biosecurity undertaking


(1) A person who contravenes a biosecurity undertaking given by that person, and that is in effect, is guilty of an offence.

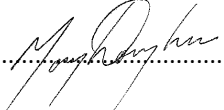
(2) An offence against this section is a category 2 offence.

(3) An offence against this section is an executive liability offence.

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(4) A person who is guilty of an offence against this section because the person contravenes a requirement of a biosecurity undertaking to do or refrain from doing something:

- (a) continues, until the requirement is complied with and despite the fact that any specified period or time for compliance has expired or passed, to be liable to comply with the requirement, and
- (b) is guilty of a continuing offence for each day the contravention continues.

(5) Subsection (4) does not apply to the extent that a requirement of a biosecurity undertaking is withdrawn in accordance with this Part.

Part 18 Offences and criminal proceedings

Division 1 Criminal proceedings generally

279 Maximum penalty for category 1 offence

The maximum penalty for a category 1 offence is:

- (a) in the case of an individual—\$1,100,000 or imprisonment for 3 years, or both, and, in the case of a continuing offence, a further penalty of \$137,500 for each day the offence continues, or
- (b) in the case of a corporation—\$2,200,000 and, in the case of a continuing offence, a further penalty of \$275,000 for each day the offence continues.

280 Maximum penalty for category 2 offence

(1) The maximum penalty for a category 2 offence is, subject to subsection (2):

- (a) in the case of an individual—\$220,000 and, in the case of a continuing offence, a further penalty of \$55,000 for each day the offence continues, or
- (b) in the case of a corporation—\$440,000 and, in the case of a continuing offence, a further penalty of \$110,000 for each day the offence continues.

(2) The maximum penalty for a category 2 offence that is committed negligently is:

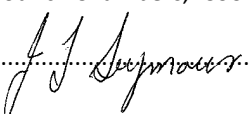
- (a) in the case of an individual—\$1,100,000 and, in the case of a continuing offence, a further penalty of \$137,500 for each day the offence continues, or
- (b) in the case of a corporation—\$2,200,000 and, in the case of a continuing offence, a further penalty of \$275,000 for each day the offence continues.

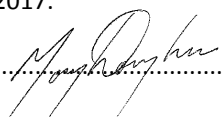
(3) An offence is **committed negligently** if the court that finds the person guilty of the offence is satisfied (to the criminal standard of proof) that the person committed the offence negligently.

(4) A court cannot impose a penalty for an offence on the basis of subsection (2) unless the process by which the proceedings are commenced specifies that the offence is alleged to have been committed negligently and the factors that were alleged to constitute negligence.

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.......... MAYOR

.......... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
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COOLAMON SHIRE COUNCIL ON TUESDAY, 26 SEPTEMBER 2017 AT 2.00PM.

Issues arising:

- Lack of knowledge within Local Government regarding the role of a Local Control Authority.
- Councils LCA role is to ensure compliance with the Biosecurity Legislation and complete tasks as described in the Act, regardless of funding received.
- Lack of Policy and Procedure to support enforcement under risk based legislation.
- Understanding the ramifications of undertaking enforcement action.
- There are no gentle, encouraging options provided in this legislation for enforcement.
- Enforcement is high penalty or not at all.
- Enforcement relies entirely on the initial risk assessment made by the Authorised Officer.
- Authorised Officers may not be fully aware of their key role and responsibility in implementing and enforcing a risk based piece of legislation.
- Authorised Officers (AO) have very substantial powers under this Act. LCA's need to be very mindful of these powers when making appointments under the act. There are provisions within the act that allow LCA's to limit the powers of AO's. Reasons for applying limitations may be inexperience, probationary periods, policy or whatever reason the LCA deems necessary to meet its statutory obligations.
- To manage corporate risk, a person within Council management, other than the AO, should have a full working knowledge of the Biosecurity Act and its implementation as it is applied within the LCA. If that is not possible, robust policy and procedure needs to be in place and arrangements made that guarantee qualified oversight prior to commencing legal action.
- Funding is still an annual challenge.
- The Weed Action Program has required actions attached to funding now administered by LLS.
- Unless the State Government locks in an increase to the existing allocation, the insertion of the LLS into Biosecurity management in NSW will mean a decrease in funding to Local Control Authorities which guarantees degraded biosecurity compliance by Local Control Authorities in NSW.
- The Local Control Authority may wish to articulate a standard of service delivery policy that is directly linked to available funds.
- We are gaining oversight and coordination and losing funding that provides legislatively required actions.
- The Local Control Authority has roles and responsibilities regarding weeds required by legislation.

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.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
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- The LLS and DPI have roles designated by the relevant Minister of the Government of the day.

5.3) Project Officer – Position changes and funding

Weed management is now carried out in Regions defined by Local Land Services (LLS) boundaries. As of July 1 2017, LLS have a “management” role in the weeds area. As yet that role is not specifically defined. LLS will be assuming the roles previously provided by the Regional Weeds Project Officer and Greater Hume Shire (administrative and lead agency). The Regional Weeds Project Officer position provided WAP project management, reporting and support across the Riverina and Murray LLS areas to LCA’s and other project partners.

That project cost \$110,000 annually to provide 1fte employee, vehicle and on costs. The position was hosted by Greater Hume Shire, at their Jindera office. LCA’s provided approximately 60% of the funds with the remainder coming from the State WAP allocation.

As a result of the NRC Weeds Review, and defined in the NSW WAP guidelines, **Regional Weed Coordinators** will now be directly employed or contracted to each LLS region. *WAP1520 will provide a core allocation of \$100,000 per annum to each LLS region to provide for a mandatory Regional Weed Coordinator. Any additional amounts must be approved by the Regional Weed Committee and Department.*

The change to a LLS based position will likely take place from July 1 2018. LCA General Managers should receive correspondence from Riverina LLS soon regarding regional weed coordinator position funding and LCA continued involvement.

Riverina LLS is proposing to provide 1 FTE employee to service the Riverina LLS area at a base starting cost of \$130,000 per annum. The funding for this position is to be sourced from the WAP allocations (\$100,000) and LCA contributions (\$30,000) or entirely from the WAP (\$130,000).


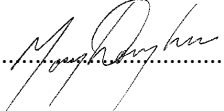
In the interim, the current arrangements may continue in a modified format that supplies required services and allows for role development and recruitment by the LLS. The coordination role is the undefined element.

Murray LLS is yet to finalise its position and funding requirements.

It is proposed WAP funding will be managed and distributed by the LLS.

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.......... MAYOR ..... GENERAL MANAGER.

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5.4) WAP – Report and Funding

There is an additional funding issue in the Riverina area involving Hilltops Council.

When the WAP1520 project areas were aligned with LLS boundaries, a portion of the Hilltops Council was added to the Riverina WAP. No additional funding came with it. DPI assessed the Riverina area for funding requirements and deemed the amount sufficient to include Hilltops Council. Consequently, Hilltops Council is to receive their 17/18 WAP funding allocation from Riverina LLS through the Riverina WAP allocation. This additional drawing on the allocation amounts to a dilution effect and will reduce individual allocations to Riverina LCA's. WAP remains an annual allocation with no year to year guarantee of supply.

All that reporting is up to date with a copy of the Submission attached. An additional attachment is provided indicating WAP requested and predicted allocation funding for the years 2015-2020. It should be noted that funding is approved on an annual basis and no long term security or reassurance of funding is provided.

5.5) Regional Strategic Weed Management Plan (RSWMP)

To assist in regional weed management, a **Riverina Regional Strategic Weed Management Plan 2017 – 2022** (RRSWMP) has been developed. This document was mandated by the State government. Its development was led by the LLS.

It is a non-regulatory, land manager guidance document.

It contains the following weeds lists in Appendix 1 & 2:

- **State Priority Weeds.**
These are weeds that have been risk assessed at a state level and have a required mandatory measure or strategic response applied to them.
- **Regional Priority Weeds for the Riverina Region**
These are weeds that have been assessed to be a Regional Priority and have recommended measures to demonstrate compliance with the General Biosecurity Duty. Some of these weeds have the Mandatory Measure, "A person must not import into the State or sell."
- **Other Regional Weeds List**
This list contains weeds that are widespread in parts of the Region and are of high community concern and or are a high priority to manage because of their extent and impact. It contains the bulk of the widespread weeds that concern the land managers in the RENWA area.

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.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
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All the weeds in the lists mentioned above have been risk assessed through a formal process. Those risk assessments for widespread weeds are useful information. Risk and impact, both potential and current, must be evaluated relative to the specific site in question, its surrounds, and operations and activities taking place at that site.

5.6) Riverina Regional Weeds Committee/LLS

As part of the weeds reform, **Regional Weeds Committees** (RWC) have been formed.

These committees are promoted by the Department of Primary Industries (DPI) as central to regional weed management. They are set up under the LLS Board as a Community Advisory Group (CAG).

The RWC has a Board appointed Chair and membership from LCA's, community and business stakeholders. The committee is to be involved in Regional oversight, direction and development of weed management in the LLS region.

The RWC has no statutory authority, no funds and no staff.

In weed management hierarchy, Local Government (LCA) has representation on the LLS RWC and operates in the implementation space. It has no place in State or Regional governance or planning.

5.7) BIS Mapping – Meeting Outcomes

The programme is performing well with only fine tuning now occurring. Areas being tweaked relate to inspections, templates, attachments for individual lots and metadata improvements to ensure it satisfies current standards.

5.8) Inspection Areas

Please refer to recent Council monthly reports for inspection areas for respective Councils.

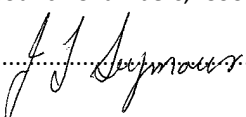
6) GENERAL BUSINESS

6.1) Roadside Spraying

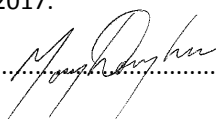
Unless rain is received, spraying of roads and shoulders is likely to be ineffective, slashing where possible is recommended, consideration of fire danger is also to be considered.

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.....


MAYOR

.....


GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
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6.2) **Political Points**

Rob Ferguson to provide a short dot point list of key issues for Councils to raise
in political avenues when opportunity arises.

7) **NEXT MEETING**

RESOLVED that the next Meeting be held on Tuesday, 5 December, 2017 at 2.00pm at
Junee Shire Council.

Meeting Closed at 4.00pm.

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.....*J. J. Seymour*..... MAYOR*M. J. Douglas*..... GENERAL MANAGER.

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Item No	Activity	Activity Type	Comments	2017/18										2017/18 Grand Total	2018/19 Grand Total		
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct				
1.1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
1.2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
1.3	1	1	1	1	1	1	1	1	1	1	1	1	1	1
1.4	1	1	1	1	1	1	1	1	1	1	1	1	1	1
1.5	1	1	1	1	1	1	1	1	1	1	1	1	1	1
TOTAL				5	5	5	5	5	5	5	5	5	5	5	5	5	5
Grand Total Expenditure for 2017/18				11,000										11,000	11,000		
Grand Total Expenditure for 2018/19				11,000										11,000	11,000		

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..... *J. J. Seymour* MAYOR *M. J. ...* GENERAL MANAGER.

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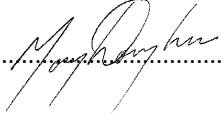
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Activity Name		Activity Details														Financial Summary														
Activity ID	Activity Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	
Activity ID	Activity Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	2017/18	
4.1	General Council Business - 2017/18	1														1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
4.2	General Council Business - 2017/18	1														500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
4.3	General Council Business - 2017/18	1														250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
4.4	General Council Business - 2017/18	1														125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
4.5	General Council Business - 2017/18	1														62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500
4.6	General Council Business - 2017/18	1														31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250
4.7	General Council Business - 2017/18	1														15,625	15,625	15,625	15,625	15,625	15,625	15,625	15,625	15,625	15,625	15,625	15,625	15,625	15,625	15,625
4.8	General Council Business - 2017/18	1														7,812	7,812	7,812	7,812	7,812	7,812	7,812	7,812	7,812	7,812	7,812	7,812	7,812	7,812	7,812
4.9	General Council Business - 2017/18	1														3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906
4.10	General Council Business - 2017/18	1														1,953	1,953	1,953	1,953	1,953	1,953	1,953	1,953	1,953	1,953	1,953	1,953	1,953	1,953	1,953

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 MAYOR

 GENERAL MANAGER.

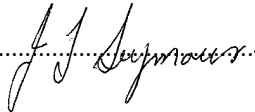
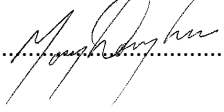
MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT COOLAMON SHIRE COUNCIL ON TUESDAY, 26 SEPTEMBER 2017 AT 2.00PM.

Riverina WAP 2015-2020 LCA/LLS/RNWPO Allocations & Predictions - note all request & allocation figures are ex GST

LCA/LLS	2015/2016 Allocation		2016/2017 Allocation		2017/2018 Allocation		2018/2019 Prediction		2019/2020 Prediction	
	15/16 Request	15/16 Actual Allocation	16/17 Request	16/17 Actual Allocation	17/18 Request	17/18 Actual Allocation	18/19 Request	18/19 Predicted	19/20 Request	19/20 Predicted
Blaird Shire	\$27,621.98	\$27,288.62	\$39,270.00	\$42,880.68	\$60,862.26	\$64,378.93	\$82,376.64	\$84,460.00	\$83,031.63	\$84,318.14
Cameroonian Shire	\$44,307.87	\$43,892.45	\$49,422.13	\$49,296.43	\$49,857.50	\$49,857.50	\$49,857.50	\$49,857.50	\$49,857.50	\$49,857.50
Coonambidge Shire	\$26,738.95	\$26,484.11	\$26,895.00	\$26,895.00	\$26,895.00	\$26,895.00	\$26,895.00	\$26,895.00	\$26,895.00	\$26,895.00
Griffith City	\$122,607.71	\$121,341.53	\$125,666.75	\$111,507.40	\$128,676.00	\$115,101.90	\$128,676.00	\$128,676.00	\$128,676.00	\$128,676.00
Grange Shire	\$36,602.41	\$36,238.19	\$45,475.00	\$45,475.00	\$45,475.00	\$45,475.00	\$45,475.00	\$45,475.00	\$45,475.00	\$45,475.00
Hilltops (Westerm)	\$29,432.83	\$29,130.10	\$36,006.00	\$36,775.07	\$36,847.75	\$37,604.09	\$37,604.09	\$37,604.09	\$37,604.09	\$37,604.09
Ledbury Shire	\$38,895.40	\$38,528.50	\$39,879.06	\$39,895.74	\$42,492.40	\$42,198.00	\$42,198.00	\$42,198.00	\$42,198.00	\$42,198.00
Murrumbidgee Shire	\$21,771.10	\$21,654.85	\$21,771.10	\$21,771.10	\$21,771.10	\$21,771.10	\$21,771.10	\$21,771.10	\$21,771.10	\$21,771.10
Murrumbidgee Shire	\$21,771.10	\$21,654.85	\$21,771.10	\$21,771.10	\$21,771.10	\$21,771.10	\$21,771.10	\$21,771.10	\$21,771.10	\$21,771.10
Narrandine Shire	\$41,268.88	\$40,824.17	\$50,026.56	\$50,026.56	\$50,026.56	\$50,026.56	\$50,026.56	\$50,026.56	\$50,026.56	\$50,026.56
Renwick Shire	\$39,820.00	\$39,528.48	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
Victoria Plains Shire	\$33,862.25	\$33,862.04	\$33,862.25	\$33,862.25	\$33,862.25	\$33,862.25	\$33,862.25	\$33,862.25	\$33,862.25	\$33,862.25
Riverina LLS	\$11,824.12	\$11,702.98	\$12,189.78	\$10,754.14	\$12,189.78	\$11,100.79	\$12,189.78	\$12,189.78	\$12,189.78	\$12,189.78
Riverina LLS EG	\$25,433.42	\$25,171.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RNWPO	\$782,655.98	\$781,282.00	\$812,478.33	\$717,878.00	\$1,177,533.81	\$807,244.67	\$804,044.09	\$804,044.09	\$804,044.09	\$804,044.09
Totals	\$1,196,185.35	\$1,196,185.35	\$1,196,185.35	\$1,196,185.35	\$1,196,185.35	\$1,196,185.35	\$1,196,185.35	\$1,196,185.35	\$1,196,185.35	\$1,196,185.35

Amount received as a percentage of that requested: \$17,298.00 (Actual allocation) / \$165,848.00 (Predicted) = 10.43%

Draft for discussion 28/8/17
 includes \$100k total for regional coordination
 + Hilltops allocation

.....  MAYOR  GENERAL MANAGER.

**ATTACHMENTS FOR THE MEETING HELD
19TH OCTOBER, 2017**

ITEMS DISTRIBUTED WITH THE AGENDA

- 1) Information Papers:
 - 1) NSW Shires Association Weekly Circulars 36, 37, 38 & 39
 - 2) Minutes of the Advance Ardlethan Committee Meetings held 8th August, 2017 and 4th September, 2017.
Refer Correspondence Item (1a).
- 2) Staff Activity Reports:
 - 1) Operating Statistics of the Coolamon Shire Library for September 2017.
 - 2) Community Development Officer's Report for September 2017.
 - 3) Tourism and Business Development Officer's Report for September 2017.
Refer Correspondence Item (2a).
- 3) Correspondence from the Local Government Grants Commission regarding the calculation of Financial Assistance Grants.
Refer Correspondence Item (3a), [File No. G.03-02].
- 4) A copy of the Scoping Paper of proposed changes to the Board Structure of Eastern Riverina Arts (ERA).
Refer General Manager's Report (GM2), [File No. A.10-02].
- 5) Correspondence in regard to the report on the Financial Statements.
Refer Executive Manager, Corporate & Community Services' Report (CS3), [File No. S.11-04, A.12-01].
- 6) A copy of the various Policies in relation to the Policy Review.
Refer Executive Manager, Corporate & Community Services' Report (CS3), [File No. P.12-01].
- 7) A copy of the letter from The Treasury regarding the Restart NSW Funding Deed for the Ardlethan Sewerage Scheme.
Refer Executive Manager, Engineering & Technical Services' Report (ES4), [File No. S.03-02].
- 8) A copy of the Draft Section 94 Plan.
Refer Executive Manager, Development & Environmental Services' Report (HS3), [File No. P.03-05].
- 9) A copy of the Draft Waste Management and Resource Recovery Strategy.
Refer Executive Manager, Development & Environmental Services' Report (HS4), [File No. S.11-14].
- 10) Correspondence regarding the Coolamon Ambulance Station.
Refer Correspondence Item (1b), [File No. H.03-03].

.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 19TH OCTOBER, 2017.

- 11) A copy of the letter from Local Government NSW regarding voting entitlements at the Local Government NSW Annual Conference 2017.
Refer General Manager's Report (GM4), [File No. L.07-04].
- 12) Correspondence from GrainCorp regarding the report on Road Purchase Request.
Refer Executive Manager, Engineering & Technical Services' Report (ES6), [File No. R.09-02].
- 13) Correspondence in regard to Development Application 2017/62 for the installation of 3 x 2044 tonne Grain Silos and associated infrastructure.
Refer Executive Manager, Development & Environmental Services' Report (HS6), [File No. RT1002222].

ITEMS TABLED AT THE MEETING

- 1) Disclosures by Councillors and Designated Persons Returns.

This is Page No. 126 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 19th October, 2017.

.....*J. J. Seymour*..... MAYOR

.....*M. J. Dwyer*..... GENERAL MANAGER.