

**Meeting commenced at 2.00pm.**

**BUSINESS:**

- 1) Apologies
- 2)
  - a. Confirmation of Minutes of the Meeting held 16<sup>th</sup> August, 2018.
  - b. Matters arising out of Minutes. (Not elsewhere reported)
- 3) Correspondence
  - a. Agenda A (Information Only)
  - b. Agenda B
- 4) General Manager's Report
  - 4.1 General Manager's Report
  - 4.2 Executive Manager, Corporate & Community Services' Report
  - 4.3 Executive Manager, Engineering & Technical Services' Report
  - 4.4 Executive Manager, Development & Environmental Services' Report
- 5) Recommendations of a Committee of a Whole Meeting held 20<sup>th</sup> September, 2018.
- 6) Minutes of the Noxious Weeds Meeting of Coolamon, Junee & Temora held 5<sup>th</sup> September, 2018.
- 7) Reports: Delegates/Mayor/Councillors

**PRESENT:** Clrs John Seymour, David McCann, Jeremy Crocker, Steven Jones, Colin McKinnon, Kathy Maslin, Alan White and Bruce Hutcheon.

**STAFF:** Tony Donoghue, General Manager;  
Courtney Armstrong, Executive Manager, Corporate & Community Services;  
Tony Kelly, Executive Manager, Engineering & Technical Services;  
Colby Farmer, Executive Manager, Development & Environmental Services;  
Samantha Jennings, Finance Manager.

**APOLOGY:** Clr Kerrilee Logan.

**1) APOLOGY:**

**RESOLVED on the motion of Clr White and seconded by Clr Jones that the apology of Clr Logan be accepted.** 173/09/2018

**2a) CONFIRMATION OF MINUTES OF THE MEETING HELD 16<sup>th</sup> AUGUST, 2018.**

**RESOLVED on the motion of Clr McCann and seconded by Clr Jones that the Minutes of the Meeting held 16<sup>th</sup> August, 2018 as circulated be confirmed and adopted.** 174/08/2018

**2b) MATTERS ARISING OUT OF THE MINUTES**

There were no matters arising out of the Minutes.

**3) CORRESPONDENCE**

**AGENDA A (FOR INFORMATION ONLY)**

**1a) INFORMATION PAPERS**

→ The following papers have been **distributed** with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed, then that can be raised with the General Manager. Attachment No. 1

- 1) Minutes of the Annual General Meeting of the Advance Marrar Committee held 28<sup>th</sup> August, 2018.
- 2) Minutes of the Advance Ardlethan Committee Meetings held 6<sup>th</sup> August, 2018 and 3<sup>rd</sup> September, 2018.

**2a) ACTIVITY REPORTS**

- 1) Operating Statistics of the Coolamon Shire Library for August 2018.
- 2) Community Development Officer's Report for August 2018.

General Manager's Note

- The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only. **Attachment No. 2**

**3a) LORAINÉ & JOHN GILBERT (C.01-03, SC65)**

Forwarding an email advising that they have just visited Coolamon, and stayed at the Coolamon Caravan Park and commenting that residents and members of Council should be very proud of how lovely the town and the new park is and that it sets a good example for other small and large towns.

General Manager's Note

- A copy of the letter is attached with the information papers. **Attachment No. 3**

**4a) DON HARWIN MLC (L.03-04, SC553)**

Correspondence has been received from Don Harwin MLC advising that the NSW Government has announced an extra \$60 Million in funding over four years to transform NSW Public Libraries across the state.

General Manager's Note

- A copy of the letter is attached with the information papers.  
**Attachment No. 18**

**AGENDA B**

**1b) NSW LOCAL GOVERNMENT GRANTS COMMISSION - ALLOCATION (G.03-02, SC202))**

Correspondence has been received from the NSW Local Government Grants Commission providing information to Councils about the way it calculates Financial Assistance Grants (FAGs).

Coolamon Shire Council's estimated entitlement for 2018-2019 compared to 2017-18 final entitlement is as follows:

Year	General Purpose	Local Roads	Total	
2017-18	\$2,227,075	\$1,180,907	\$3,407,982	<b>Change</b>
2018-19	\$2,379,115	\$1,224,347	\$3,603,462	5.7%

General Manager's Note

- A copy of the correspondence is attached with the information papers.  
Attachment No. 4

**2b) NSW RURAL FIRE SERVICE – ALLOCATION (F.03-11, SC459)**

Forwarding correspondence regarding the 2018-19 Allocations for the NSW Rural Fire Fighting Fund.

General Manager's Note

- A copy of the correspondence is attached with the information papers.  
Attachment No. 5

**RESOLVED on the motion of Clr Maslin and seconded by Clr Hutcheon that the correspondence listed in Agenda A and Agenda B be received.** 175/09/2018

## 4) GENERAL MANAGER REPORTS

### 4.1) GENERAL MANAGER REPORTS

#### GM1) ELECTION OF MAYOR, COMMITTEES AND DELEGATES (C.11-01)

1) ELECTION OF MAYOR - LOCAL GOVERNMENT (GENERAL) REGULATIONS  
2005, CLAUSE 394, SCHEDULE 7)

The Regulations provide the following:-

- The General Manager (or a person appointed by the General Manager) is the Returning Officer.
- A Councillor may be nominated without notice for election as Mayor.
- The nomination is to be made in writing by two or more Councillors (one of whom may be the nominee).
- The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- The nomination is to be delivered or sent to the Returning Officer.
- The Returning Officer is to announce the names of the nominees at the Council Meeting at which the election is to be held.
- If only one Councillor is nominated that Councillor is elected.
- If more than one Councillor is nominated the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
- The election is to be held at the Council Meeting at which the Council resolves on the method of voting.

#### DEFINITIONS

Ballot has its normal meaning of secret ballot and open voting means voting by a show of hands or similar means.

- **Distributed** with this agenda are copies of nomination forms for use in respect of the election of the Mayor. Attachment No. 6.1

***The General Manager advised that he had received only one nomination, that being Councillor John Seymour for the position of Mayor. Clr Seymour accepted nomination.***

**In accordance with the Local Government Act, the General Manager advised the Council that Councillor Seymour had been elected to the position of Mayor for the next two years.**

- 2) ELECTION OF DEPUTY MAYOR – LOCAL GOVERNMENT ACT 1993 (SECTION 231)

The position of Deputy Mayor is an optional position. The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Mayor.

Council has traditionally elected such a person and the election procedures are the same as for the Mayor.

- **Distributed** with this agenda are copies of nomination forms for use in respect of the election of the Deputy Mayor. Attachment No. 6.2

***The General Manager advised that he had received only one nomination, that being Councillor Bruce Hutcheon for the position of Deputy Mayor. Clr Hutcheon accepted nomination.***

**In accordance with the Local Government Act, the General Manager advised the Council that Councillor Hutcheon had been elected to the position of Deputy Mayor for the next two years.**

- 3) DETERMINATION OF DATE AND TIME OF MEETING

The Local Government Act requires that Council should meet at least ten times per annum, each time being in a different month. (Section 365). It is appropriate therefore that Council determine the date and time for its Ordinary Meeting. Current policy is that Council meets on the third Thursday of the month commencing at 2.00pm.

**RESOLVED on the motion of Clr McCann and seconded by Clr White that the Ordinary Meeting of Council be held at 2.00pm on the third Thursday of the month. 176/09/2018**

4) APPOINTMENT OF DELEGATES

The following delegates are appointed usually for the term of Council unless Council proposes changes. The Organisations are external to Council's Administration.

	ORGANISATION	DELEGATES
a	Riverina Regional Library	<ul style="list-style-type: none"> <li>• Clr K Logan</li> <li>• General Manager, T Donoghue</li> <li>• Alternate Delegate: Executive Manager, Corporate &amp; Community Services, C Armstrong</li> </ul>
b	Traffic Facilities Committee	<ul style="list-style-type: none"> <li>• Executive Manager, Engineering &amp; Technical Services, T Kelly</li> </ul>
c	Riverina Eastern Regional Organisation of Councils (REROC)	<ul style="list-style-type: none"> <li>• Mayor, Clr J Seymour</li> <li>• General Manager, T Donoghue</li> </ul>
d	Goldenfields Water County Council	<ul style="list-style-type: none"> <li>• Clr D McCann</li> </ul>
e	Local Emergency Management Committee	<ul style="list-style-type: none"> <li>• Executive Manager, Engineering &amp; Technical Services, T Kelly</li> <li>• General Manager, T Donoghue</li> </ul>
f	Eastern Riverina Arts	<ul style="list-style-type: none"> <li>• Community Development Officer, J Inch</li> </ul>
g	Community Safety Precinct Committee (CSPC)	<ul style="list-style-type: none"> <li>• Mayor, Clr J Seymour</li> <li>• Deputy Mayor, Clr B Hutcheon</li> <li>• General Manager, T Donoghue</li> <li>• <i>Alternate Delegate: Clr D McCann</i></li> </ul>
h	Noxious Weeds Authority Joint Venture Operating Committee	<ul style="list-style-type: none"> <li>• Clr J Seymour</li> <li>• Clr C McKinnon</li> <li>• Executive Manager, Engineering &amp; Technical Services, T Kelly</li> </ul>
i	NSW Rural Fire Service Agreement Committee	<ul style="list-style-type: none"> <li>• Clr C McKinnon</li> </ul>
j	Riverina Regional Weeds Committee	<ul style="list-style-type: none"> <li>• Clr K Maslin</li> </ul>
k	Riverina Joint Organisation of Councils	<ul style="list-style-type: none"> <li>• Mayor, Clr J Seymour</li> <li>• General Manager, Tony Donoghue</li> </ul>

**RESOLVED** on the motion of Clr McCann and seconded by Clr Hutcheon that the following delegates be appointed: 177/09/2018

	<b>ORGANISATION</b>	<b>DELEGATES</b>
a	Riverina Regional Library	<ul style="list-style-type: none"> <li>• Clr K Logan</li> <li>• General Manager, T Donoghue</li> <li>• Alternate Delegate: Executive Manager, Corporate &amp; Community Services, C Armstrong</li> </ul>
b	Traffic Facilities Committee	<ul style="list-style-type: none"> <li>• Executive Manager, Engineering &amp; Technical Services, T Kelly</li> </ul>
c	Riverina Eastern Regional Organisation of Councils (REROC)	<ul style="list-style-type: none"> <li>• Mayor, Clr J Seymour</li> <li>• General Manager, T Donoghue</li> </ul>
d	Goldenfields Water County Council	<ul style="list-style-type: none"> <li>• Clr D McCann</li> </ul>
e	Local Emergency Management Committee	<ul style="list-style-type: none"> <li>• Executive Manager, Engineering &amp; Technical Services, T Kelly</li> <li>• General Manager, T Donoghue</li> <li>• Clr Dave McCann</li> </ul>
f	Eastern Riverina Arts	<ul style="list-style-type: none"> <li>• Community Development Officer, J Inch</li> </ul>
g	Community Safety Precinct Committee (CSPC)	<ul style="list-style-type: none"> <li>• Mayor, Clr J Seymour</li> <li>• Deputy Mayor, Clr B Hutcheon</li> <li>• General Manager, T Donoghue</li> <li>• <i>Alternate Delegate: Clr D McCann</i></li> </ul>
h	Noxious Weeds Authority Joint Venture Operating Committee	<ul style="list-style-type: none"> <li>• Clr J Seymour</li> <li>• Clr C McKinnon</li> <li>• Executive Manager, Engineering &amp; Technical Services, T Kelly</li> </ul>
i	NSW Rural Fire Service Agreement Committee	<ul style="list-style-type: none"> <li>• Clr C McKinnon</li> </ul>
j	Riverina Regional Weeds Committee	<ul style="list-style-type: none"> <li>• Clr K Maslin</li> </ul>
k	Riverina Joint Organisation of Councils	<ul style="list-style-type: none"> <li>• Mayor, Clr J Seymour</li> <li>• General Manager, Tony Donoghue</li> </ul>



5) COUNCIL COMMITTEE STRUCTURE

The following Committees are structured as Council Committees and as such cannot make binding decisions. Their role is to review issues directed to them and to make recommendations to the following Council Meeting.

- Committee of a Whole  
All Councillors

- To consider matters referred to this Committee that are in accordance with the relevant sections of the Local Government Act 1993 and to then make recommendations to the open Council Meeting.

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- General Manager Performance Review ~~Committee~~ Panel:  
Councillor J Seymour  
Councillor B Hutcheon  
Councillor D McCann

- To implement a General Manager Performance Appraisal System that is in accordance with the Guidelines issued by the Office of Local Government.
- To determine the General Manager's Performance Agreement and to undertake the Performance Appraisal in its entirety.
- To review and adjust the current General Manager's Employment Contract and the total Remuneration Package subject to Clause 8.3 of that Contract (refers to Performance Appraisal) and the Guidelines.

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- Executive Management Committee:

General Manager, T Donoghue (Chairman)  
Executive Manager, Engineering & Technical Services, T Kelly  
Executive Manager, Corporate & Community Services, C Armstrong  
Executive Manager, Development & Environmental Services, C Farmer

- To consider operational issues as determined by the General Manager.
- To review and prepare budgets and other financial documentation prior to submission to Council.
- To review Council's Strategic 10 Year Plan prior to submission to Council.

- To undertake policy and strategic review issues prior to Council consideration.

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- Consultative Committee:  
General Manager, T Donoghue  
Mr J Mitchell  
Mrs N Johnson

- Council by law is required to constitute a Consultative Committee. The Committee considers issues of an industrial nature with recommendations coming to Council.

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- Code of Conduct Committee

Coolamon Code of Conduct Committee

Gary Lavelle, Temora Shire Council  
Kris Dunstan, Temora Shire Council  
Steve Firth, Temora Shire Council

Temora Code of Conduct Committee

Tony Donoghue  
Courtney Armstrong

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- Audit, Risk & Improvement Committee  
Mr Gary Lavelle, Temora Shire Council  
Mr Steve Firth, Temora Shire Council  
Clr Bruce Hutcheon  
Clr Alan White

**Alternate Delegate: Clr Dave McCann**

Lockhart Audit, Risk & Improvement Committee

Tony Donoghue  
Courtney Armstrong

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- Work Health & Safety Committee

Elected Representatives:

*Works Staff*

- Stephen Buttigieg
- Craig Whitmore

*Assets Waste Contractors*

- Jason Mitchell

*Coolamon Early Childhood Centre*

- Karina Bourke

*Administration*

- Margaret Payton

*Allawah Lodge Aged Persons Hostel*

- Julie Witt

*Allawah Community Care and Volunteers*

- Karly Robinson

Management Appointed:

- Courtney Armstrong
- Scott Buchanan

Human Resources / Risk Management Officer:

- Nyrelle Johnson

- Under Work, Health & Safety Legislation, Council Staff are entitled to request the formation of a Work, Health & Safety Committee.

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- Events Funding Committee:

Clr J Seymour  
Clr K Maslin  
Clr D McCann  
Clr K Logan

- The purpose of the Committee is to review the various applications and make recommendations for formal approval by Council.

**RESOLVED** on the motion of Clr Maslin and seconded by Clr McCann that Council's Committee Structure be adopted as follows: 178/09/2018

- **Committee of a Whole**  
All Councillors

- To consider matters referred to this Committee that are in accordance with the relevant sections of the Local Government Act 1993 and to then make recommendations to the open Council Meeting.

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- **General Manager Performance Review Panel:**  
Councillor J Seymour  
Councillor B Hutcheon  
Councillor D McCann

- To implement a General Manager Performance Appraisal System that is in accordance with the Guidelines issued by the Office of Local Government.
- To determine the General Manager's Performance Agreement and to undertake the Performance Appraisal in its entirety.
- To review and adjust the current General Manager's Employment Contract and the total Remuneration Package subject to Clause 8.3 of that Contract (refers to Performance Appraisal) and the Guidelines.

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- **Executive Management Committee:**  
General Manager, T Donoghue (Chairman)  
Executive Manager, Engineering & Technical Services, T Kelly  
Executive Manager, Corporate & Community Services, C Armstrong  
Executive Manager, Development & Environmental Services, C Farmer

- To consider operational issues as determined by the General Manager.
- To review and prepare budgets and other financial documentation prior to submission to Council.
- To review Council's Strategic 10 Year Plan prior to submission to Council.
- To undertake policy and strategic review issues prior to Council consideration.

- **Consultative Committee:**

General Manager, T Donoghue

Mr J Mitchell

Mrs N Johnson

- Council by law is required to constitute a Consultative Committee. The Committee considers issues of an industrial nature with recommendations coming to Council.
- 

- **Code of Conduct Committee**

**Coolamon Code of Conduct Committee**

Gary Lavelle, Temora Shire Council

Kris Dunstan, Temora Shire Council

Steve Firth, Temora Shire Council

**Temora Code of Conduct Committee**

Tony Donoghue

Courtney Armstrong

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- **Audit, Risk & Improvement Committee**

Mr Gary Lavelle, Temora Shire Council

Mr Steve Firth, Temora Shire Council

Clr Bruce Hutcheon

Clr Alan White

Alternate Delegate: Clr Dave McCann

**Lockhart Audit, Risk & Improvement Committee**

Tony Donoghue

Courtney Armstrong

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- **Work Health & Safety Committee**

**Elected Representatives:**

***Works Staff***

- Stephen Buttigieg
- Craig Whitmore

***Assets Waste Contractors***

- Jason Mitchell

***Coolamon Early Childhood Centre***

- Karina Bourke

***Administration***

- Margaret Payton

***Allawah Lodge Aged Persons Hostel***

- Julie Witt

***Allawah Community Care and Volunteers***

- Karly Robinson

**Management Appointed:**

- Courtney Armstrong
- Scott Buchanan

**Human Resources / Risk Management Officer:**

- Nyrelle Johnson

- Under Work, Health & Safety Legislation, Council Staff are entitled to request the formation of a Work, Health & Safety Committee.
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● **Events Funding Committee:**

Clr J Seymour

Clr K Maslin

Clr D McCann

Clr K Logan

- The purpose of the Committee is to review the various applications and make recommendations for formal approval by Council.
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6) DELEGATION OF VARIOUS AUTHORITIES TO COMMITTEES AND COUNCIL STAFF

Pursuant to a new Council being elected it is the responsibility of that Council to either reaffirm or revoke previous delegations to Council Staff and Committees. Delegations made to Staff or Committees allow the organisation to function without constant reference to Council. Decisions made are generally in accordance with Council's policies and as such expedite the decision making process. The following is a formal list of delegations that have existed in the past or have evolved through general practice.

DELEGATIONS FROM COUNCIL TO THE MAYOR

That subject to the requirements of the Local Government Act 1993 and regulations there under and any expressed policy of Council or the requirements or regulations under any other Act and pursuant to Section 377 of the Local Government Act 1993, the MAYOR, ..... be authorised to exercise or perform on behalf of the Coolamon Shire Council the following powers, authorities, duties and functions:

- To carry out any function conferred on and duty imposed on the Mayor under any Act or regulation.
- To carry out the general supervision, control and direction of the General Manager.
- To approve Applications of Leave by the General Manager.
- To sign cheques drawn on Council's bank accounts in conjunction with the General Manager or any other Staff Member authorised by the General Manager.
- To affix the Common Seal of Council in conjunction with the General Manager to any necessary document pursuant to or consequent upon any decision of Council.
- To respond to media publicity on Council matters and to issue media releases and make statements to the media on behalf of Council.
- Approve attendance by Elected Members and Senior Staff at Conferences and Seminars etc., within New South Wales and the ACT to a maximum of three days and within budget provisions.

- Authorise urgent works up to an amount of \$20,000.

DELEGATIONS FROM COUNCIL TO DEPUTY MAYOR

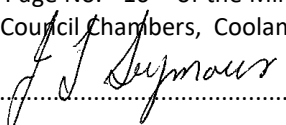
That subject to the requirements of the Local Government Act 1993 and regulations there under and any expressed policy of Council or the requirements or regulations under any other Act and pursuant to Section 377 of the Local Government Act 1993, the DEPUTY MAYOR, ..... be authorised to exercise on behalf of Coolamon Shire Council the following powers, authorities, duties and functions:-

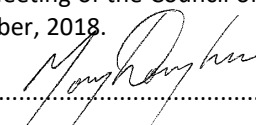
- To carry out the statutory functions of the Mayor and exercise the delegations conferred upon the Mayor whenever the Mayor is absent from the Council area or is otherwise unable to carry out his duties.
- To affix the Common Seal of the Council in conjunction with the General Manager to any necessary document pursuant to or consequent upon any decision of Council.

FUNCTIONS OF THE GENERAL MANAGER

In pursuance of Section 335 of the Local Government Act, 1993 the GENERAL MANAGER, Anthony Gerard Donoghue has the following functions:

- 1) The General Manager is generally responsible for the efficient and effective operation of the Council's organisation and for ensuring the implementation, without undue delay, of decisions of the Council.
- 2) The General Manager shall have the following particular functions:
  - the day to day management of the Council;
  - to exercise such of the functions of the Council as are delegated by the Council to the General Manager;
  - to appoint staff in accordance within the organisation structure and resources approved by the Council provided. The General Manager may appoint or dismiss Senior Staff only after consultation with the Council;
  - to direct and dismiss staff; and
  - to implement the Council's equal employment opportunity management plan.

..... MAYOR

.....GENERAL MANAGER.



- 3) The General Manager has such other functions as may be conferred or imposed on the General Manager by or under this or any other Act.

These functions include but are not limited to the following:

- To carry out the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with any policy or resolution of the Council.
- To perform or authorise any action necessary to comply with any decision, policy or code of Council, any statutory requirements of the Local Government Act or regulation or any other law, rule or regulation affecting Council.
- Reject any application within the prescribed period if it is not clear as to the approval sought or if it is not easily legible.
- Request any additional information that is reasonably necessary to determine any application.
- Authorise the purchase of stationery; seek quotes for office equipment and acceptance of quotes for amounts covered within the Budget.
- Letters of reference may be issued by the General Manager under Council's letterhead at his discretion.
- Grant the tenancy on behalf of Council to permanent residents of Kindra Lodge, Centenary Lodge, Ganmain Aged Persons Units, Ardlethan Aged Persons Units, Allawah Lodge, Allawah Village and other Council dwellings subject to such discussions on appropriateness of tenants with the Mayor.
- To sign purchase orders on Council's behalf.
- To determine the matters which are to be included in the Business Papers subject to the inclusion of the following items whenever they arise, namely:-
  - a) Reports on matters which cannot be determined under Delegated Authority.
  - b) Reports required to be submitted under any Act or regulation.
  - c) Reference to any deputations which the Council has agreed

- to receive.
- d) Matters requiring a determination of policy.
  - e) Reports directed by Council to be submitted.
  - f) Matters essential for the Councils information.
  - g) Matters requiring a vote of money.
  - h) Matters where the General Manager is of the opinion that any application should be refused.
- To reply to all routine correspondence not involving a monetary vote by Council, not effecting Council policy and not requiring the consideration of Council.
  - To authorise the payment of salaries and wages of the employees of the Council within the sums voted by the Council for expenditure thereon.
  - To authorise payment of accounts in respect of works or votes authorised by Council or associated with the functions of Council.
  - To approve applications for extension of time to pay accounts where acceptable case is made out.
  - To sign cheques drawn on Council's bank account and authorise and transmit electronic transfers from Council's bank account in conjunction with any other person authorised to sign cheques or electronic transfers on Council's behalf.
  - Refund of Trust Fund Deposits including Contract Deposits on the recommendation and certification of the appropriate servant.
  - Accept quotations for the purchase of and replacement of light vehicles.
  - To authorise approval of leave of absence for all Staff of the Council.
  - To apply to wages and salaries any automatic award variations basic wage variation or cost of living adjustments subject to official notification from Local Government NSW or total financial resource allocation in Council's Operational Plan.

- To approve attendance by Council Officers and Staff at Conferences and Seminars which are conducted by or endorsed by the Office of Local Government and other relevant authorities and/or Local Government NSW.
- To approve attendance by Staff at training courses included in Council's Staff Training Programme together with associated User Group Meetings and for which funds are available in Council's Budget.
- To authorise Council Staff to attend Professional Conferences in accordance with Councils policy.

#### DELEGATIONS OF AUTHORITY TO THE GENERAL MANAGER

That pursuant to Section 377 of the Local Government Act, 1993, Council delegates to the GENERAL MANAGER, Anthony Gerard Donoghue the functions of Council under the Local Government Act, 1993 other than those functions which, pursuant to sub-section (1) of that section, cannot be delegated by the Council.

That pursuant to Section 381 of the Local Government Act, 1993, Council delegates to the GENERAL MANAGER, Anthony Gerard Donoghue the exercise of functions conferred or imposed on Council employees under other Acts.

The General Manager shall exercise the functions herein delegated in accordance with and subject to:-

- (i) the provisions of the Local Government Act, 1993 and other relevant legislation; and
- (ii) each and every policy of the Council adopted by resolution and current at the time of the exercise of the function herein delegated.

*The delegations under Section 377 and 381 of the Local Government Act, 1993 include but are not limited to the following:*

#### Local Government Act, 1993

- (a) Chapter 6 - Services Function
  - (i) PART 2 - PUBLIC LAND
    - s.54 - Issue of Land Classification Certificates.
- (b) Chapter 7 - Regulatory Function

(i) PART 1 - APPROVALS

- s.68 - Approval of activities specified in the table (Section 68 Local Government Act), except in so far as the Local Government Act, 1993, the regulations or a local policy adopted by the Council allows the activity to be carried out without approval.
- s.82 - To modify provisions of Clauses 54 and 55 of the (Approvals) Regulations.
- s.94 - Determination of Applications by granting approval, either conditionally or subject to conditions, or by refusing approval.
- s.95 - Exercising Council's power for deferred commencement of approvals.
- s.96 - Exercising Council's power to grant Staged Approval.
- s.97 - Exercising Council's power to apply Conditions concerning security.
- s.98 - Exercising Council's power to impose Other Conditions.
- s.99 - Giving of notice to applicants of determination of Applications.
- s.100 - Review of Determination where made by a delegation of Council.
- s.106 - Exercising Council's power to amend an approval, in accordance with the procedures outlined in Section 106.
- s.107 - Exercise Council's power to extend or review an approval.
- s.108-109 - Exercise Council's power to revoke or modify an approval in any of the following circumstances:-
- (a) if the approval was obtained by fraud, misrepresentation or concealment of facts;
  - (b) for any cause arising after the granting of the

- approval which, had it arisen before the approval was granted, would have caused the Council not to have granted the approval (or not have granted it in the same terms);
- (c) for any future failure to comply with a requirement made by or under the Local Government Act, 1993 relating to the subject of the approval; and
- (d) for any failure to comply with a condition of the approval.

(ii) PART 2 - ORDERS

- s.124 - Order a person to do or refrain from doing a thing specified in Column 1 Table No.2 (Chapter 7 - Orders) if the circumstances specified opposite in Column 2 of the Table exists and the person comes within the description opposite it in Column 3 of the Table.
- s.125 - Order a person responsible for a public nuisance to abate such nuisance.
- s.132 - Give notices of an Order under Section 121.

(c) Chapter 8 - Ancillary Functions

(i) PART 1 - ACQUISITION OF LAND

- s.186-187 - Negotiate on Council's behalf for the acquisition of land for the purpose of exercising any of the functions, up to the stage of presenting offers to Council for determination.

(ii) PART 2 - ENTRY ON TO LAND AND OTHER POWERS

- s.191-192 - Authorise Council employees (or other persons) to enter any premises for the purpose of enabling the Council to exercise its functions.
- s.194 - Authorise the use of force for the purposes of entering premises.
- s.201 - Make application to an authorised Justice for the

issue of a Search Warrant.

- (d) Chapter 11 – How Are Councils Staffed
  - (i) PART 3 – PUBLIC OFFICER
    - s.342 - Designate a member of staff as a Public Officer.
    - s.353 - Prohibit staff from engaging in private employment or contract work outside Council.
  - (e) Chapter 12 - Operation of Councils
    - (i) PART 3 - SALE OF COUNCIL PROPERTY - PLANT AND EQUIPMENT  
To dispose of Council plant and equipment by way of sale at the best offer received when:
      - (1) The sale of such item of plant and equipment is approved in the current year's annual operating plan and budget or approved by the Asset Management Committee; or
      - (2) The item of plant, equipment or material is obsolete, unserviceable and/or surplus to Council's requirements and the sale of such item of plant or equipment represents the most cost effective option.
    - (ii) PART 4 – INSURANCE
      - s.382 - Make arrangements for adequate insurance against public liability and professional liability.
  - (f) Chapter 15 - Council Finances
    - (i) PART 3 - ORDINARY RATES
      - s.514 - Determine and declare the categorisation of land for the purpose of making an ordinary rate.
      - s.515 - Determine and declare the categorisation of land as farmland.
      - s.516 - Determine and declare the categorisation of land as residential.

- s.517 - Determine and declare the categorisation of land as mining.
- s.518 - Determine and declare the categorisation of land as business.
- s.519 - Determine and declare the categorisation of vacant land.
- s.520 - Issue notices of categorisation of land.
- s.523 - Review determinations of categorisation of land.
- s.525 - Determine applications for change of categorisation of land.
- s.548A - Determine applications for aggregation of land values by Council and to adjust and re-levy accordingly.
- (ii) PART 5 - LEVYING OF RATES AND CHARGES
- s.552 - Determination of what land may be subject to a water supply special rate or charge.
- s.553 - Determination of time at which land becomes subject to special rate or charge.
- (iii) PART 6 - RATEABLE LAND
- s.555 - Determination of what land is exempt from all rates.
- s.556 - Determination of what land is exempt from all rates, other than water supply special rates and sewerage special rates.
- (iv) PART 7 - PAYMENT OF RATES AND CHARGES
- s.564 - Approval of agreements as to periodical payment of rates and charges.
- s.567 - Write-off accrued interest on rates or charges payable by a rateable owner if, in the General Manager's opinion:-

- (a) the rateable owner is unable to pay the accrued interest for reasons beyond the rateable owner's control; or
- (b) payment of the accrued interest would cause the rateable owner hardship. Section 569 - Issue and serve notices on occupiers for liability for payment of unpaid rates and charges.
- (v) LOCAL GOVERNMENT GENERAL REGULATION (2005)
- cl.131 - To write off Rates and Charges in accordance with the regulation under this clause.
- To write off Rates and Charges up to \$10,000 in accordance with this clause (errors, at law or cost effectiveness).
  - To write off debts to Council up to \$500.00 in accordance with this clause.
- (vi) PART 13 - INVESTMENTS
- s.625 - Arrange the investment of money that is not, for the time being, required by the Council for any other purpose.
- Money may only be invested in the following:-
- (a) in any security authorised by the Trustee Act; or
- (b) in a form of investment notified by order of the Minister published in the Government Gazette.
- (vii) LOCAL GOVERNMENT GENERAL REGULATION, 2000
- cl.144 - To apply water restrictions under the terms of this clause.

Council delegates to the General Manager the functions, powers, duties and authorities conferred upon it by the following Acts:-

- Aged Care Act, 1997
- Children and Young Persons (Care and Protection) Act, 1998



- Companion Animals Act, 1998 & Regulations  
Part 5 Division 1 relating to the declaration of dangerous dogs, the consideration of objections by owners of proposed dangerous dogs, revocation of dangerous dog declarations where it is appropriate to do so and to authorise persons for the purposes of that Act.
- Contaminated Land Management Act, 1997 & Regulations
- Environmental Planning and Assessment Act, 1979 & Regulations
  - i) The authority to determine development applications lodged for consent under Part 4 of the Environmental Planning & Assessment Act, 1979 which:
    - a) Comply with the provisions of any Environmental Planning Instrument;
    - b) Are consistent with relevant Development Control Plans, Codes or Policies adopted by the Council;
    - c) May be considered under Part 4 Division 2 (Existing Use) of the Environmental Planning & Assessment Act, 1979;
    - d) Are the subject of public submissions to which the objection relates;
      - (i) solely to the type of development proposed;
      - (ii) to possible market competition arising, if the development is approved;
      - (iii) to a design standard contained within an adopted Development Control Plan, Code or Policy;
      - (iv) to an issue that may be reasonably alleviated by the imposition of a condition of development consent.
  - ii) The authority to, on behalf of the Director-General, prepare Section 65 Certificates and Section 69 Reports to the Minister to approve such amendments.  
(N.B. Council must still apply to the Director to complete the relevant documents under Sections 65 and 69 of the Act).
  - iii) The authority to impose conditions on a development consent granted under Part 4 of the Environmental Planning & Assessment Act, 1979, which are:
    - (a) for a purpose identified in Section 80A of the Environmental Planning and Assessment Act 1979;
    - (b) in accordance with the terms of any environmental planning instrument;
    - (c) in accordance with any development control plan, code

- or policy adopted by the Council;
- (d) requirements specified by any public authority or public undertaking.
- iv) The authority to refuse a development application which:
  - (a) is prohibited under the provisions of any environmental planning instrument;
  - (b) does not comply with the statutory provisions of the Environmental Planning & Assessment Act, 1979;
  - (c) does not contain adequate information to enable assessment under the relevant heads of consideration listed in Section 76(C) of the Environmental Planning & Assessment Act, 1979.
- v) The authority to determine any request for reconsideration or variation of a condition of development consent under Section 96 of the Environmental Planning & Assessment Act, 1979.
- vi) The authority to approve an extension of any development consent in accordance with the provisions of Section 95 of the Environmental Planning & Assessment Act, 1979.
- vii) The function of the Council in relation to Part 5 of the Environmental Planning & Assessment Act, 1979 for an activity which is not of a prescribed kind or an activity that is not likely to significantly affect the environment.
- viii) The authority to reject a development application within 7 days after its receipt if it is not clear as to the development consent sought or it is not easily legible.
- ix) The function of the Council under Section 118B of the Environmental Planning and Assessment Act 1979 to authorise a person to carry out inspections for the purposes of that Act, the regulations under that Act and any environmental planning instrument under that Act.
- x) The function of the Council under Section 123 of the Environmental Planning and Assessment Act 1979 to bring proceedings to remedy or restrain a breach of that Act.
- xi) Authority to forward a Draft Local Environmental Plan under Section 68 of the Environmental Planning & Assessment Act, 1979 to the Department of Planning where no public

submissions are received as a result of the public exhibition required under Section 66 of the Act.

- xii) Authority to vary any numeric standard contained within any Council code, policy or development control plan by up to 10% provided the development still meets the objectives of the particular code, policy or development control plan.
- xiii) The authority to require the lodgement of a cash bond or bank guarantee for work outstanding in any partly completed development with the amount of the bond being sufficient to complete the approved work allowing for inflation and administration costs or as provided for in Council's policy.
- xiv) The authority to act on Council's behalf in relation to legal proceedings lodged with the Land & Environment Court as follows:
  - (a) To determine the nature of action to be taken to defend the appeal and thereafter institute any action deemed necessary in the circumstances.
  - (b) To negotiate on matters in issue during conferences between parties when presided over by an assessor appointed by the Land & Environment Court and to delegate such authority to the Director - Works and/or the Director – Environmental & Community Services, where appropriate.
- xv) The function of the Council under Section 149, 149A, 149C and 149D.
- xvi) The authority to issue Certificates under Part 4A including Construction, Occupation, Compliance and Subdivision Certificates.
- xvii) Part 6 - Division 1A Power of Entry onto Land and Other Powers.
- xviii) Issue Notice of Intent under Section 21H for an Order under Section 121B.
- ixx) Issue Orders under Section 121B.

- Environmental Planning & Assessment Amendment Act, 1997
  - a. Approving application which:
    - 1. Comply with the provisions of an environmental planning instrument.
    - 2. Are consistent with relevant Development Control Plans, Codes or Policies adopted by Council.
    - 3. May be considered under Part 4, Division 10, Existing Uses.
    - 4. Are the subject of public submissions to which the objection relates:
      - i) solely to the type of development proposal.
      - ii) to possible market competition arising, if the development is approved.
      - iii) to a design standard contained within an adopted Development Control Plan, Code or Policy.
      - iv) to an issue that may be reasonably alleviated by the imposition of a condition of development consent.
      - (v) To make decisions on matters in issues during any mediation between parties whether presided over by a mediator appointed by the Court (Commissioner) or by a commercial mediator appointed to determine such matters.
  - b. Imposing conditions on a development consent granted under Part 4 which are:
    - 1) For a purpose identified in Section 80A.
    - 2) In accordance with the terms of an environmental planning instrument.
    - 3) In accordance with any Development Control Plan, code or policy adopted by Council.
    - 4) Requirements specified by any public authority or public undertaking including a Commissioner appointed by the Land & Environment Court.
  - c. Refusing application which:
    - 1) are prohibited under the provisions of any environmental planning instrument.
    - 2) do not comply with the statutory provisions of the Environmental Planning and Assessment Amendment Act, 1997.
    - 3) do not contain adequate information to enable assessment under the matters for consideration listed in Section 79C.

- d. The authority to approve an extension of any development consent in accordance with the provisions of Section 95A.
  - e. The authority to determine any request for reconsideration or variation of a condition of development consent under Section 96.
  - f. The authority to revoke or modify a development consent under Section 96A.
  - g. The authority to determine, issue or revoke the following certificates in accordance with the provisions of:
    - a) Section 109C – Part 4
      - 1) Compliance Certificates
      - 2) Construction Certificates
      - 3) Occupation Certificates
      - 4) Subdivision Certificates
    - b) Section 149A
      - 5) Building Certificates
  - h. The function of the Council to determine in relation to Part 5A for an activity which is not a prescribed activity that is not likely to significantly affect the environment.
  - i. The function of the Council under Section 188A to authorise a person to enter any premises in accordance with Sections 118B – 118K.
  - j. The functions of the Council in the giving of orders to do or to refrain from doing such things as specified in the Table detailed in Section 121B if the circumstances specified opposite it in Column 2 of the Table exist and the person comes within the description opposite it in Column 3 of the Table.
  - k. The function of the Council to authorise an employee of Council to issue Penalty Notices in accordance with Section 127A.
- Government Information (Public Access) Act 2009
  - Food Act, 2003 & Regulations
  - Heritage Act, 1977
  - Impounding Act, 1993
  - Independent Commission Against Corruption Act, 1998

- Biodiversity Conservation Act 2016
- Biosecurity Act 2015
- Work Health & Safety Act 2011 & Regulations 2017
- Privacy and Personal Information Protection Act, 1998
- Health Records and Information Privacy Act 2002
- Protection of the Environment Operations Act, 1997 & Regulations
  - s.91 - Issue Clean Up Notices
  - s.92 - Undertake clean up and recover costs in relation to reasonable costs and expenses.
  - s.94 - Recover costs
  - s.96 - Issue Prevention Notices
  - s.98 - Take action where a person does not comply with Prevention Notice
  - s.187 - Appoint authorised officers
  - s.224 - Serve a Penalty Notice
  - s.264 - Issue Noise Control Notices
- Public Health Act, 2010 & Regulations
  - s.10 - Exercise Functions
  - s.10F - Power to Enter and Inspect Premises or a supplier of Water
  - s.10I - Closure of Water Supply
  - s.47 - Power of Authorised Officer under Part 4 – Microbial Control
  - s.51 - Power of Authorised Officer under Part 5 – Skin Penetration
  - s.70 - Inspection of Records
  - s.72 - Power of Entry
- Roads Act, 1993
- Rural Fires Act, 1997 & Regulations
  - s.66 - Issue notices requiring owners or occupiers (not being a public authority) of land to carry out bush fire hazard reduction work.
  - s.67 - Resolve objections to Section 66 Notices.
  - s.70 - Enter on land and carry out bush fire hazard reduction work.
  - Div2A - Investigate bush fire hazard complaints.
  - s.100D, 100E, 100F & 100G - Issue bush fire hazard certificates.
  - s.100H - Remedy and restraint for breaches under Sections 100F and 100G by bringing proceedings in the Land & Environment Court.

s.131 - To serve penalty notices on a person.

- State Emergency & Rescue Management Act, 1989
- State Records Act, 1998
- Swimming Pools Act, 1992
  - s.27 - Power to Appoint Inspector
  - s.28 - Power of Entry and Inspection
  - s.24 - Issue Compliance Certificates
  - s.34 - Serve Notices
  - s.35 - Issue Penalty Notices
- Transport Administration Act 1988
- Waste Minimisation Act
- Water Management Act, 2010 & Regulations
- Workers Compensation Act, 1987

**RESOLVED** on the motion of Clr Maslin and seconded by Clr McCann that the following delegations be approved: 179/09/2018

**DELEGATIONS FROM COUNCIL TO THE MAYOR**

That subject to the requirements of the Local Government Act 1993 and regulations there under and any expressed policy of Council or the requirements or regulations under any other Act and pursuant to Section 377 of the Local Government Act 1993, the MAYOR, Clr John Seymour be authorised to exercise or perform on behalf of the Coolamon Shire Council the following powers, authorities, duties and functions:

- To carry out any function conferred on and duty imposed on the Mayor under any Act or regulation.
- To carry out the general supervision, control and direction of the General Manager.
- To approve Applications of Leave by the General Manager.
- To sign cheques drawn on Council's bank accounts in conjunction with the General Manager or any other Staff Member authorised by the General Manager.

- To affix the Common Seal of Council in conjunction with the General Manager to any necessary document pursuant to or consequent upon any decision of Council.
- To respond to media publicity on Council matters and to issue media releases and make statements to the media on behalf of Council.
- Approve attendance by Elected Members and Senior Staff at Conferences and Seminars etc., within New South Wales and the ACT to a maximum of three days and within budget provisions.
- Authorise urgent works up to an amount of \$20,000.

#### **DELEGATIONS FROM COUNCIL TO DEPUTY MAYOR**

That subject to the requirements of the Local Government Act 1993 and regulations there under and any expressed policy of Council or the requirements or regulations under any other Act and pursuant to Section 377 of the Local Government Act 1993, the DEPUTY MAYOR, Cllr Bruce Hutcheon be authorised to exercise on behalf of Coolamon Shire Council the following powers, authorities, duties and functions:-

- To carry out the statutory functions of the Mayor and exercise the delegations conferred upon the Mayor whenever the Mayor is absent from the Council area or is otherwise unable to carry out his duties.
- To affix the Common Seal of the Council in conjunction with the General Manager to any necessary document pursuant to or consequent upon any decision of Council.

#### **FUNCTIONS OF THE GENERAL MANAGER**

In pursuance of Section 335 of the Local Government Act, 1993 the GENERAL MANAGER, Anthony Gerard Donoghue has the following functions:

- 1) The General Manager is generally responsible for the efficient and effective operation of the Council's organisation and for ensuring the implementation, without undue delay, of decisions of the Council.
- 2) The General Manager shall have the following particular functions:



- the day to day management of the Council;
- to exercise such of the functions of the Council as are delegated by the Council to the General Manager;
- to appoint staff in accordance within the organisation structure and resources approved by the Council provided. The General Manager may appoint or dismiss Senior Staff only after consultation with the Council;
- to direct and dismiss staff; and
- to implement the Council's equal employment opportunity management plan.

3) The General Manager has such other functions as may be conferred or imposed on the General Manager by or under this or any other Act.

These functions include but are not limited to the following:

- To carry out the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with any policy or resolution of the Council.
- To perform or authorise any action necessary to comply with any decision, policy or code of Council, any statutory requirements of the Local Government Act or regulation or any other law, rule or regulation affecting Council.
- Reject any application within the prescribed period if it is not clear as to the approval sought or if it is not easily legible.
- Request any additional information that is reasonably necessary to determine any application.
- Authorise the purchase of stationery; seek quotes for office equipment and acceptance of quotes for amounts covered within the Budget.
- Letters of reference may be issued by the General Manager under Council's letterhead at his discretion.
- Grant the tenancy on behalf of Council to permanent residents of Kindra Lodge, Centenary Lodge, Ganmain Aged Persons Units, Ardlethan Aged Persons Units, Allawah Lodge, Allawah Village and other Council dwellings subject to such discussions on appropriateness of tenants with the Mayor.

- To sign purchase orders on Council's behalf.
- To determine the matters which are to be included in the Business Papers subject to the inclusion of the following items whenever they arise, namely:-
  - a) Reports on matters which cannot be determined under Delegated Authority.
  - b) Reports required to be submitted under any Act or regulation.
  - c) Reference to any deputations which the Council has agreed to receive.
  - d) Matters requiring a determination of policy.
  - e) Reports directed by Council to be submitted.
  - f) Matters essential for the Council's information.
  - g) Matters requiring a vote of money.
  - h) Matters where the General Manager is of the opinion that any application should be refused.
- To reply to all routine correspondence not involving a monetary vote by Council, not effecting Council policy and not requiring the consideration of Council.
- To authorise the payment of salaries and wages of the employees of the Council within the sums voted by the Council for expenditure thereon.
- To authorise payment of accounts in respect of works or votes authorised by Council or associated with the functions of Council.
- To approve applications for extension of time to pay accounts where acceptable case is made out.
- To sign cheques drawn on Council's bank account and authorise and transmit electronic transfers from Council's bank account in conjunction with any other person authorised to sign cheques or electronic transfers on Council's behalf.
- Refund of Trust Fund Deposits including Contract Deposits on the recommendation and certification of the appropriate servant.
- Accept quotations for the purchase of and replacement of light vehicles.

- To authorise approval of leave of absence for all Staff of the Council.
- To apply to wages and salaries any automatic award variations basic wage variation or cost of living adjustments subject to official notification from Local Government NSW or total financial resource allocation in Council's Operational Plan.
- To approve attendance by Council Officers and Staff at Conferences and Seminars which are conducted by or endorsed by the Office of Local Government and other relevant authorities and/or Local Government NSW.
- To approve attendance by Staff at training courses included in Council's Staff Training Programme together with associated User Group Meetings and for which funds are available in Council's Budget.
- To authorise Council Staff to attend Professional Conferences in accordance with Councils policy.

#### **DELEGATIONS OF AUTHORITY TO THE GENERAL MANAGER**

That pursuant to Section 377 of the Local Government Act, 1993, Council delegates to the GENERAL MANAGER, Anthony Gerard Donoghue the functions of Council under the Local Government Act, 1993 other than those functions which, pursuant to sub-section (1) of that section, cannot be delegated by the Council.

That pursuant to Section 381 of the Local Government Act, 1993, Council delegates to the GENERAL MANAGER, Anthony Gerard Donoghue the exercise of functions conferred or imposed on Council employees under other Acts.

The General Manager shall exercise the functions herein delegated in accordance with and subject to:-

- (i) the provisions of the Local Government Act, 1993 and other relevant legislation; and
- (ii) each and every policy of the Council adopted by resolution and current at the time of the exercise of the function herein delegated.

*The delegations under Section 377 and 381 of the Local Government Act,*

**1993 include but are not limited to the following:**

**Local Government Act, 1993**

- (a) Chapter 6 - Services Function**
- (i) PART 2 - PUBLIC LAND**
  - s.54 - Issue of Land Classification Certificates.**
- (b) Chapter 7 - Regulatory Function**
- (i) PART 1 - APPROVALS**
  - s.68 - Approval of activities specified in the table (Section 68 Local Government Act), except in so far as the Local Government Act, 1993, the regulations or a local policy adopted by the Council allows the activity to be carried out without approval.**
  - s.82 - To modify provisions of Clauses 54 and 55 of the (Approvals) Regulations.**
  - s.94 - Determination of Applications by granting approval, either conditionally or subject to conditions, or by refusing approval.**
  - s.95 - Exercising Council's power for deferred commencement of approvals.**
  - s.96 - Exercising Council's power to grant Staged Approval.**
  - s.97 - Exercising Council's power to apply Conditions concerning security.**
  - s.98 - Exercising Council's power to impose Other Conditions.**
  - s.99 - Giving of notice to applicants of determination of Applications.**
  - s.100 - Review of Determination where made by a delegation of Council.**
  - s.106 - Exercising Council's power to amend an approval, in accordance with the procedures outlined in Section 106.**

**s.107 - Exercise Council's power to extend or review an approval.**

**s.108-109 - Exercise Council's power to revoke or modify an approval in any of the following circumstances:-**

- (a) if the approval was obtained by fraud, misrepresentation or concealment of facts;**
- (b) for any cause arising after the granting of the approval which, had it arisen before the approval was granted, would have caused the Council not to have granted the approval (or not have granted it in the same terms);**
- (c) for any future failure to comply with a requirement made by or under the Local Government Act, 1993 relating to the subject of the approval; and**
- (d) for any failure to comply with a condition of the approval.**

**(ii) PART 2 - ORDERS**

**s.124 - Order a person to do or refrain from doing a thing specified in Column 1 Table No.2 (Chapter 7 - Orders) if the circumstances specified opposite in Column 2 of the Table exists and the person comes within the description opposite it in Column 3 of the Table.**

**s.125 - Order a person responsible for a public nuisance to abate such nuisance.**

**s.132 - Give notices of an Order under Section 121.**

**(c) Chapter 8 - Ancillary Functions**

**(i) PART 1 - ACQUISITION OF LAND**

**s.186-187 - Negotiate on Council's behalf for the acquisition of land for the purpose of exercising any of the functions, up to the stage of presenting offers to Council for determination.**

**(ii) PART 2 - ENTRY ON TO LAND AND OTHER POWERS**

**s.191-192 - Authorise Council employees (or other persons) to enter any premises for the purpose of enabling the Council to exercise its functions.**

**s.194 - Authorise the use of force for the purposes of entering premises.**

**s.201 - Make application to an authorised Justice for the issue of a Search Warrant.**

**(d) Chapter 11 – How Are Councils Staffed**

**(i) PART 3 – PUBLIC OFFICER**

**s.342 - Designate a member of staff as a Public Officer.**

**s.353 - Prohibit staff from engaging in private employment or contract work outside Council.**

**(e) Chapter 12 - Operation of Councils**

**(i) PART 3 - SALE OF COUNCIL PROPERTY - PLANT AND EQUIPMENT  
To dispose of Council plant and equipment by way of sale at the best offer received when:**

**(1) The sale of such item of plant and equipment is approved in the current year's annual operating plan and budget or approved by the Asset Management Committee; or**

**(2) The item of plant, equipment or material is obsolete, unserviceable and/or surplus to Council's requirements and the sale of such item of plant or equipment represents the most cost effective option.**

**(ii) PART 4 – INSURANCE**

**s.382 - Make arrangements for adequate insurance against public liability and professional liability.**

**(f) Chapter 15 - Council Finances**

**(i) PART 3 - ORDINARY RATES**

- s.514 - Determine and declare the categorisation of land for the purpose of making an ordinary rate.
- s.515 - Determine and declare the categorisation of land as farmland.
- s.516 - Determine and declare the categorisation of land as residential.
- s.517 - Determine and declare the categorisation of land as mining.
- s.518 - Determine and declare the categorisation of land as business.
- s.519 - Determine and declare the categorisation of vacant land.
- s.520 - Issue notices of categorisation of land.
- s.523 - Review determinations of categorisation of land.
- s.525 - Determine applications for change of categorisation of land.
- s.548A - Determine applications for aggregation of land values by Council and to adjust and re-levy accordingly.

**(ii) PART 5 - LEVYING OF RATES AND CHARGES**

- s.552 - Determination of what land may be subject to a water supply special rate or charge.
- s.553 - Determination of time at which land becomes subject to special rate or charge.

**(iii) PART 6 - RATEABLE LAND**

- s.555 - Determination of what land is exempt from all rates.

s.556 - Determination of what land is exempt from all rates, other than water supply special rates and sewerage special rates.

(iv) PART 7 - PAYMENT OF RATES AND CHARGES

s.564 - Approval of agreements as to periodical payment of rates and charges.

s.567 - Write-off accrued interest on rates or charges payable by a rateable owner if, in the General Manager's opinion:-

- (a) the rateable owner is unable to pay the accrued interest for reasons beyond the rateable owner's control; or
- (b) payment of the accrued interest would cause the rateable owner hardship. Section 569 - Issue and serve notices on occupiers for liability for payment of unpaid rates and charges.

(v) LOCAL GOVERNMENT GENERAL REGULATION (2005)

cl.131 - To write off Rates and Charges in accordance with the regulation under this clause.

- To write off Rates and Charges up to \$10,000 in accordance with this clause (errors, at law or cost effectiveness).
- To write off debts to Council up to \$500.00 in accordance with this clause.

(vi) PART 13 - INVESTMENTS

s.625 - Arrange the investment of money that is not, for the time being, required by the Council for any other purpose.

Money may only be invested in the following:-

- (a) in any security authorised by the Trustee Act; or
- (b) in a form of investment notified by order of the Minister published in the Government Gazette.



(vii) **LOCAL GOVERNMENT GENERAL REGULATION, 2000**

cl.144 - To apply water restrictions under the terms of this clause.

Council delegates to the General Manager the functions, powers, duties and authorities conferred upon it by the following Acts:-

- **Aged Care Act, 1997**
- **Children and Young Persons (Care and Protection) Act, 1998**
- **Companion Animals Act, 1998 & Regulations**  
Part 5 Division 1 relating to the declaration of dangerous dogs, the consideration of objections by owners of proposed dangerous dogs, revocation of dangerous dog declarations where it is appropriate to do so and to authorise persons for the purposes of that Act.
- **Contaminated Land Management Act, 1997 & Regulations**
- **Environmental Planning and Assessment Act, 1979 & Regulations**
  - i) The authority to determine development applications lodged for consent under Part 4 of the Environmental Planning & Assessment Act, 1979 which:
    - a) Comply with the provisions of any Environmental Planning Instrument;
    - b) Are consistent with relevant Development Control Plans, Codes or Policies adopted by the Council;
    - c) May be considered under Part 4 Division 2 (Existing Use) of the Environmental Planning & Assessment Act, 1979;
    - d) Are the subject of public submissions to which the objection relates;
      - (i) solely to the type of development proposed;
      - (ii) to possible market competition arising, if the development is approved;
      - (iii) to a design standard contained within an adopted Development Control Plan, Code or Policy;
      - (iv) to an issue that may be reasonably alleviated by the imposition of a condition of development consent.
  - ii) The authority to, on behalf of the Director-General, prepare Section 65 Certificates and Section 69 Reports to the Minister

to approve such amendments.

(N.B. Council must still apply to the Director to complete the relevant documents under Sections 65 and 69 of the Act).

- iii) The authority to impose conditions on a development consent granted under Part 4 of the Environmental Planning & Assessment Act, 1979, which are:
  - (a) for a purpose identified in Section 80A of the Environmental Planning and Assessment Act 1979;
  - (b) in accordance with the terms of any environmental planning instrument;
  - (c) in accordance with any development control plan, code or policy adopted by the Council;
  - (d) requirements specified by any public authority or public undertaking.
  
- iv) The authority to refuse a development application which:
  - (a) is prohibited under the provisions of any environmental planning instrument;
  - (b) does not comply with the statutory provisions of the Environmental Planning & Assessment Act, 1979;
  - (c) does not contain adequate information to enable assessment under the relevant heads of consideration listed in Section 76(C) of the Environmental Planning & Assessment Act, 1979.
  
- v) The authority to determine any request for reconsideration or variation of a condition of development consent under Section 96 of the Environmental Planning & Assessment Act, 1979.
  
- vi) The authority to approve an extension of any development consent in accordance with the provisions of Section 95 of the Environmental Planning & Assessment Act, 1979.
  
- vii) The function of the Council in relation to Part 5 of the Environmental Planning & Assessment Act, 1979 for an activity which is not of a prescribed kind or an activity that is not likely to significantly affect the environment.
  
- viii) The authority to reject a development application within 7 days after its receipt if it is not clear as to the development consent sought or it is not easily legible.

- ix) **The function of the Council under Section 118B of the Environmental Planning and Assessment Act 1979 to authorise a person to carry out inspections for the purposes of that Act, the regulations under that Act and any environmental planning instrument under that Act.**
- x) **The function of the Council under Section 123 of the Environmental Planning and Assessment Act 1979 to bring proceedings to remedy or restrain a breach of that Act.**
- xi) **Authority to forward a Draft Local Environmental Plan under Section 68 of the Environmental Planning & Assessment Act, 1979 to the Department of Planning where no public submissions are received as a result of the public exhibition required under Section 66 of the Act.**
- xii) **Authority to vary any numeric standard contained within any Council code, policy or development control plan by up to 10% provided the development still meets the objectives of the particular code, policy or development control plan.**
- xiii) **The authority to require the lodgement of a cash bond or bank guarantee for work outstanding in any partly completed development with the amount of the bond being sufficient to complete the approved work allowing for inflation and administration costs or as provided for in Council's policy.**
- xiv) **The authority to act on Council's behalf in relation to legal proceedings lodged with the Land & Environment Court as follows:**
  - (a) **To determine the nature of action to be taken to defend the appeal and thereafter institute any action deemed necessary in the circumstances.**
  - (b) **To negotiate on matters in issue during conferences between parties when presided over by an assessor appointed by the Land & Environment Court and to delegate such authority to the Director - Works and/or the Director – Environmental & Community Services, where appropriate.**
- xv) **The function of the Council under Section 149, 149A, 149C and 149D.**

- xvi) The authority to issue Certificates under Part 4A including Construction, Occupation, Compliance and Subdivision Certificates.
  - xvii) Part 6 - Division 1A Power of Entry onto Land and Other Powers.
  - xviii) Issue Notice of Intent under Section 21H for an Order under Section 121B.
  - ixx) Issue Orders under Section 121B.
- **Environmental Planning & Assessment Amendment Act, 1997**
    - a. Approving application which:
      - 1. Comply with the provisions of an environmental planning instrument.
      - 2. Are consistent with relevant Development Control Plans, Codes or Policies adopted by Council.
      - 3. May be considered under Part 4, Division 10, Existing Uses.
      - 4. Are the subject of public submissions to which the objection relates:
        - i) solely to the type of development proposal.
        - ii) to possible market competition arising, if the development is approved.
        - iii) to a design standard contained within an adopted Development Control Plan, Code or Policy.
        - iv) to an issue that may be reasonably alleviated by the imposition of a condition of development consent.
        - v) To make decisions on matters in issues during any mediation between parties whether presided over by a mediator appointed by the Court (Commissioner) or by a commercial mediator appointed to determine such matters.
    - b. Imposing conditions on a development consent granted under Part 4 which are:
      - 1) For a purpose identified in Section 80A.
      - 2) In accordance with the terms of an environmental planning instrument.
      - 3) In accordance with any Development Control Plan, code or policy adopted by Council.
      - 4) Requirements specified by any public authority or public undertaking including a Commissioner appointed by the

**Land & Environment Court.**

- c. **Refusing application which:**
  - 1) are prohibited under the provisions of any environmental planning instrument.
  - 2) do not comply with the statutory provisions of the Environmental Planning and Assessment Amendment Act, 1997.
  - 3) do not contain adequate information to enable assessment under the matters for consideration listed in Section 79C.
- d. **The authority to approve an extension of any development consent in accordance with the provisions of Section 95A.**
- e. **The authority to determine any request for reconsideration or variation of a condition of development consent under Section 96.**
- f. **The authority to revoke or modify a development consent under Section 96A.**
- g. **The authority to determine, issue or revoke the following certificates in accordance with the provisions of:**
  - a) **Section 109C – Part 4**
    - 1) **Compliance Certificates**
    - 2) **Construction Certificates**
    - 3) **Occupation Certificates**
    - 4) **Subdivision Certificates**
  - b) **Section 149A**
    - 5) **Building Certificates**
- h. **The function of the Council to determine in relation to Part 5A for an activity which is not a prescribed activity that is not likely to significantly affect the environment.**
- i. **The function of the Council under Section 188A to authorise a person to enter any premises in accordance with Sections 118B – 118K.**
- j. **The functions of the Council in the giving of orders to do or to refrain from doing such things as specified in the Table detailed in Section 121B if the circumstances specified opposite it in Column 2 of the Table exist and the person comes within the description opposite it in Column 3 of the Table.**

k. The function of the Council to authorise an employee of Council to issue Penalty Notices in accordance with Section 127A.

- **Government Information (Public Access) Act 2009**
- **Food Act, 2003 & Regulations**
- **Heritage Act, 1977**
- **Impounding Act, 1993**
- **Independent Commission Against Corruption Act, 1998**
- **Biodiversity Conservation Act 2016**
- **Biosecurity Act 2015**
- **Work Health & Safety Act 2011 & Regulations 2017**
- **Privacy and Personal Information Protection Act, 1998**
- **Health Records and Information Privacy Act 2002**
- **Protection of the Environment Operations Act, 1997 & Regulations**
  - s.91 - Issue Clean Up Notices
  - s.92 - Undertake clean up and recover costs in relation to reasonable costs and expenses.
  - s.94 - Recover costs
  - s.96 - Issue Prevention Notices
  - s.98 - Take action where a person does not comply with Prevention Notice
  - s.187 - Appoint authorised officers
  - s.224 - Serve a Penalty Notice
  - s.264 - Issue Noise Control Notices
- **Public Health Act, 2010 & Regulations**
  - s.10 - Exercise Functions
  - s.10F - Power to Enter and Inspect Premises or a supplier of Water
  - s.10I - Closure of Water Supply
  - s.47 - Power of Authorised Officer under Part 4 – Microbial Control
  - s.51 - Power of Authorised Officer under Part 5 – Skin Penetration
  - s.70 - Inspection of Records
  - s.72 - Power of Entry

- **Roads Act, 1993**
- **Rural Fires Act, 1997 & Regulations**
  - s.66 - Issue notices requiring owners or occupiers (not being a public authority) of land to carry out bush fire hazard reduction work.
  - s.67 - Resolve objections to Section 66 Notices.
  - s.70 - Enter on land and carry out bush fire hazard reduction work.
  - Div2A - Investigate bush fire hazard complaints.
  - s.100D, 100E, 100F & 100G - Issue bush fire hazard certificates.
  - s.100H - Remedy and restraint for breaches under Sections 100F and 100G by bringing proceedings in the Land & Environment Court.
  - s.131 - To serve penalty notices on a person.
- **State Emergency & Rescue Management Act, 1989**
- **State Records Act, 1998**
- **Swimming Pools Act, 1992**
  - s.27 - Power to Appoint Inspector
  - s.28 - Power of Entry and Inspection
  - s.24 - Issue Compliance Certificates
  - s.34 - Serve Notices
  - s.35 - Issue Penalty Notices
- **Transport Administration Act 1988**
- **Waste Minimisation Act**
- **Water Management Act, 2010 & Regulations**
- **Workers Compensation Act, 1987**

7) SECTION 355 COMMITTEES

Council is required to reappoint its Committees that have been structured under Section 355 of the Local Government Act 1993. That particular Section allows Council to delegate authority to individuals or Committees to carry out functions on behalf of Council, or to take the care, control and management of various facilities. A number of these Committees are made up purely of citizen representation whilst others do have Council delegates. In a number of instances there may be a Councillor Representative on the Committee but that has been purely a personal choice rather than Council actually nominating them as a delegate or Council actually needing representation on that particular Committee. Council Staff do not need to be nominated as delegates to the Committees and they can attend the various meetings as and when required depending on the agenda for each particular meeting.

• Advance Ardlethan Committee

Committee Members:

Dell Garrett, Pauline Beard, Dianne McDermott, Aileen Bound, Jenny Kuemmel, ~~Janice Lewis~~, Ann Popple, Karen Wood, Bessie Brill, ~~Grant Beard~~, Lyn Litchfield, ~~Jo Kuemmel~~, ~~Kris Kuemmel~~, June Currie, ~~Janet Popple~~, ~~Fun Clark~~, Rex Brill, Denise Hollingsworth, ~~Shirley Tyrell~~, Sandra Werner, ~~Relle Miell~~, ~~Neil Corey~~, Ian Bonny, Sue Diggelman, Danielle Garrett, Kristen Johns, Yianni Johns.

Objective:

- i) To control, manage and maintain the following assets on Council's behalf:-
  - Ardlethan Hall
  - ACDC Facility
  - Mullins Centre
- ii) To represent the Community of Ardlethan to consult, engage and work with Council to achieve outcomes identified for the Ardlethan Community included in Coolamon Shire's Community Strategic Plan or otherwise.
- iii) To carry out general promotional activities for the benefit of the Ardlethan Community.



- iv) To conduct fundraising activities within the Community on behalf of the Advance Ardlethan Committee.
- 

• **Advance Ganmain Committee**

Committee Members:

Bernadette Bodel, Michael Quinn, Cathryn Booth, Val Brill, Peter Warran, ~~Ray Cox, Jan Cox~~, Melissa Corbett, ~~Ann Brill~~, Bronwyn Hatty, Rudi Linklater, Guy Purcell, ~~Michael Ingrey~~, Renee Lucas, ~~Stewart Winrow~~, Megan Hardman, Cayley Tonacia, **Adele Hearn, Annaleise Guthrie.**

Objective:

- i) To control, manage and maintain the following assets on Council's behalf:-
- Ganmain Hall
  - Ganmain Haystack
- ii) To represent the community of Ganmain to consult, engage and work with Council to achieve outcomes identified for the Ganmain Community included in Coolamon Shire's Community Strategic Plan or otherwise.
- iii) To carry out general promotional activities for the benefit of the Ganmain Community.
- iv) To conduct fundraising activities within the Community on behalf of the Advance Ganmain Committee.
- 

• **Advance Marrar Committee**

Committee Members:

Joanne Langtry, Ian Charlton, David Fox, Collette Wallace, John Pattison, Cathie Fox, Tom Pattison, Brendan Pattison, Kirsty McKelvie, Mike O'Donnell.

Objective:

- i) To control, manage and maintain the following assets on Council's behalf:-

- Marrar Hall
  - Marrar Recreation Reserve
- ii) To represent the Community of Marrar to consult, engage and work with Council to achieve outcomes identified for the Marrar Community included in Coolamon Shire's Community Strategic Plan or otherwise.
- iii) To carry out general promotional activities for the benefit of the Marrar Community
- iv) To conduct fundraising activities within the Community on behalf of the Advance Marrar Committee.
- 

• **Beckom Hall & Community Committee**

Committee Members:

Paul Bray, Marie Whyte, Janesse Bundy, Colin Thew, Errol Thomson, Julie Thomson, Linda Griffin, Paul Griffin, Anne Stewart, Jim Bundy, Paul Horan, ~~Jim Gardner~~, Margie Rees, Mike O'Hare, Graham Maslin, Kathy Maslin, Leo Griffin, Stan Maslin, Judy Maslin, John O'Brien, Kevin Pople, Ellie Walton, Lyn Mason, **Maurine Wykes, Neil Wykes, Christine Fairman.**

Objective:

- i) To control, manage and maintain the following assets on Council's behalf:-
- Beckom Hall
  - Soldiers Memorial Hall
  - Beckom Community Park
- ii) To represent the community of Beckom to consult, engage and work with Council to achieve outcomes identified for the Beckom Community included in Coolamon Shire's Community Strategic Plan or otherwise.
- iii) To carry out general promotional activities for the benefit of the Beckom Community.
- iv) To conduct fundraising activities within the Community on behalf of the Beckom Hall & Community Committee.
-

- **Ambulance Establishment Committee**

Committee Members:

Colin Patterson, Coolamon (Chair); Allan Patterson, Coolamon; John Pattison, Marrar; Sharon Walsh, Ganmain; Henk Hulsman, Coolamon; Mike O'Donnell, Marrar.

Objective:

To support Council with its efforts to have an Ambulance Station established in Coolamon and servicing the Southern Region of the Shire by gaining public support and promoting the cause.

*This Committee can be deleted as it is no longer needed.*

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- **Ardlethan Sewerage Community Committee**

Committee Members:

Clr John Seymour, Clr Kathy Maslin, Clr Steve Jones, Grant Beard, Brett Wood, Jim Slater, President of Advance Ardlethan Committee and Secretary of Advance Ardlethan Committee.

Objective:

To act as community liaison and consultation for seeking funding and ultimate construction of the Ardlethan Sewerage Scheme.

---

- **Community Drug Action Team**

Committee Members:

John Piltz, Bill Thompson, Eileen Knox, Cationa Kendall, ~~John Dean,~~  
~~Matt Dombrowski,~~ Stephanie Perrot, ~~Paul Weston.~~

Council Delegates:

Clr Bruce Hutcheon, Clr Alan White, Clr Jeremy Crocker, Tony Donoghue, **Jessica Inch**

Objective:

- i) To work with all communities and all sections of those communities within the Coolamon Shire on Drug and Alcohol issues.
  - ii) To liaise with the Drug and Alcohol Team from NSW Health on appropriate Drug and Alcohol Education Programs.
  - iii) To manage and implement Drug and Alcohol Education Programs throughout the Community including but not limited to Schools and all Sporting Clubs.
  - iv) To liaise with NSW Police on Drug and Alcohol issues within the Coolamon Shire Community on behalf of that Committee.
  - v) To conduct fundraising activities within the Coolamon Shire that support the above terms of reference.
- 

• **Coolamon Shire Community Benefit Fund Committee**

Committee Members:

Bill Thompson; Grant Beard; Alan White; Terrey Kiss, Barrie Logan, Angela McCann.

Council Delegate:

Tony Donoghue

Objective:

The Coolamon Shire Community Benefit Fund Committee is to assess applications for funding from the Community Benefit Fund to assist residents of the Coolamon Shire with disaster situations such as:

- a. A natural disaster such as a fire, flood or storm,
  - b. Serious illness or injury
  - c. Financial assistance required due to a crisis situation
-

- **Coolamon Shire Photographic Competition**

Committee Members:

Daniel Smith, Bronwyn Hatty, Helen McLoughlin, Jodie Harris, Jordan Bos.

Council Delegate:

Jessica Inch.

Objective:

To co-ordinate and manage the "Capture Coolamon Shire Photographic Competition"

---

- **Coolamon Showground Management Committee**

Committee Members:

Helen Turner, Wendy Dennis, Barry Brill.

Objective:

- i) The Committee is vested with general control over the Coolamon Showground Reserve and is responsible for the general maintenance of all assets contained within this Reserve area.
  - ii) To conduct fundraising activities within the Community on behalf of the Coolamon Showground Management Committee.
  - iii) To control and regulate the community use of the Showground Reserve, including the collection of fees associated with the use and operation of the facility.
- 

- **Friends of the Coolamon Up-to-Date Cultural Precinct**

Committee Members:

Sandra West, Peter Lucas, Wayne Pearse, Bill Levy, Angela McCann, Chris Berry, Joanne Berry, Jeanette Campbell.

Council Delegates:

Clr John Seymour, Clr Dave McCann.

Objective:

- i) To facilitate the operation of the Up-to-Date Store Precinct, and to develop a vibrant cultural and conference centre for the Shire.
  - ii) To work alongside the Precinct Co-ordinator to implement regular and ongoing activities and events which raises the profile of the Coolamon Shire and the Precinct.
  - iii) To research and recommend ideas and initiatives for the development and enhancements to the Up-to-Date Store Precinct.
  - iv) To work co-operatively with the Precinct Co-ordinator to achieve the goals and objectives set out in the Strategic Plan.
- 

• **Local Heritage Fund Committee**

Committee Members:

Pauline Beard, Rose Higgins, Cliff Hamilton, Guy Purcell.

Council Delegates:

Clr Kathy Maslin, Clr Bruce Hutcheon, Clr John Seymour, Clr Dave McCann, Clr Alan White.

Objective:

To make recommendations for the disbursement of the Local Heritage Fund with the recommendations being submitted to Council for approval.

---

• **Kindra Bike and Walking Trail Management Committee**

Committee Members:

Ian Jennings, Terrey Kiss, Dick Jennings, Mick O'Neill.

Council Delegate:

Tony Kelly.

Objective:

- i) The Committee is vested with control over the licensed area of the bike/walking trail and is responsible for the general management and maintenance of all work associated with this track.
- ii) To conduct fundraising activities within the community on behalf of the Kindra Bike and Walking Trail Management Committee.
- iii) The authority to grant approval to events subject to the applicant providing Public Liability that meets the interest of Coolamon Shire Council, the State Forests and the Wiradjuri Aboriginal Land Council.
- iv) In regard to any approvals, the applicant must submit to the Committee the appropriate Risk Management Plans covering all Risk Management and Forest Management Plans.
- v) The Committee investigate the establishment of a bike/walking off-road trail between Coolamon and Ganmain
- vi) The Committee submit funding applications where appropriate, that may assist in the establishment of an off-road trail and/or the creation of a green corridor between Coolamon and Ganmain.

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• **Rannock Community Centre – Reserve No. 89397**

Committee Members:

Bruce Chant, Bruce Rollins, Barry Dennis, Royston Moncrieff, Murray Higman, Felicity Grinter, Merrill Rollins.

Objective:

- i) To provide management control over the Rannock Community Centre being responsible for the general maintenance of this asset.

- ii) To conduct fundraising activities within the Community on behalf of the Rannock Community Centre.
- 

• **Volunteer Workers**

That the following persons be authorised to operate Council equipment on behalf of the following Communities:

Beckom: Natt Herden, Kevin Popple  
Marrar: Steve Buttegieg, Ron Curtis, Roy Walker, Chris Nicholes  
Matong: John Doherty, David Greenwell

**RESOLVED on the motion of Clr McCann and seconded by Clr White that the Section 355 Committees listed below be appointed:** 180/09/2018

• **Advance Ardlethan Committee**

**Committee Members:**

Dell Garrett, Pauline Beard, Dianne McDermott, Aileen Bound, Jenny Kuemmel, Ann Popple, Karen Wood, Bessie Brill, Lyn Litchfield, June Currie, Rex Brill, Denise Hollingsworth, Sandra Werner, Ian Bonny, Sue Diggleman, Danielle Garrett, Kristen Johns, Yianni Johns.

**Objective:**

- i) To control, manage and maintain the following assets on Council's behalf:-
- Ardlethan Hall
  - ACDC Facility
  - Mullins Centre
- ii) To represent the Community of Ardlethan to consult, engage and work with Council to achieve outcomes identified for the Ardlethan Community included in Coolamon Shire's Community Strategic Plan or otherwise.
- iii) To carry out general promotional activities for the benefit of the Ardlethan Community.
- iv) To conduct fundraising activities within the Community on behalf of the Advance Ardlethan Committee.
-



- **Advance Ganmain Committee**

**Committee Members:**

**Bernadette Bodel, Michael Quinn, Cathryn Booth, Val Brill, Peter Warran, Melissa Corbett, Bronwyn Hatty, Rudi Linklater, Guy Purcell, Renee Lucas, Megan Hardman, Cayley Tonacia, Adele Hearn, Annaleise Guthrie.**

**Objective:**

- i) **To control, manage and maintain the following assets on Council's behalf:-**
    - **Ganmain Hall**
    - **Ganmain Haystack**
  - ii) **To represent the community of Ganmain to consult, engage and work with Council to achieve outcomes identified for the Ganmain Community included in Coolamon Shire's Community Strategic Plan or otherwise.**
  - iii) **To carry out general promotional activities for the benefit of the Ganmain Community.**
  - iv) **To conduct fundraising activities within the Community on behalf of the Advance Ganmain Committee.**
- 

- **Advance Marrar Committee**

**Committee Members:**

**Joanne Langtry, Ian Charlton, David Fox, Collette Wallace, John Pattison, Cathie Fox, Tom Pattison, Brendan Pattison, Kirsty McKelvie, Mike O'Donnell.**

**Objective:**

- i) **To control, manage and maintain the following assets on Council's behalf:-**
  - **Marrar Hall**
  - **Marrar Recreation Reserve**

- ii) To represent the Community of Marrar to consult, engage and work with Council to achieve outcomes identified for the Marrar Community included in Coolamon Shire's Community Strategic Plan or otherwise.
  - iii) To carry out general promotional activities for the benefit of the Marrar Community
  - iv) To conduct fundraising activities within the Community on behalf of the Advance Marrar Committee.
- 

- **Beckom Hall & Community Committee**

**Committee Members:**

Paul Bray, Marie Whyte, Janesse Bundy, Colin Thew, Errol Thomson, Julie Thomson, Linda Griffin, Paul Griffin, Anne Stewart, Jim Bundy, Paul Horan, Margie Rees, Mike O'Hare, Graham Maslin, Kathy Maslin, Leo Griffin, Stan Maslin, Judy Maslin, John O'Brien, Kevin Popple, Ellie Walton, Lyn Mason, Maurine Wykes, Neil Wykes, Christine Fairman.

**Objective:**

- i) To control, manage and maintain the following assets on Council's behalf:-
    - Beckom Hall
    - Soldiers Memorial Hall
    - Beckom Community Park
  - ii) To represent the community of Beckom to consult, engage and work with Council to achieve outcomes identified for the Beckom Community included in Coolamon Shire's Community Strategic Plan or otherwise.
  - iii) To carry out general promotional activities for the benefit of the Beckom Community.
  - iv) To conduct fundraising activities within the Community on behalf of the Beckom Hall & Community Committee.
-

- **Ardlethan Sewerage Community Committee**

**Committee Members:**

Clr John Seymour, Clr Kathy Maslin, Clr Steve Jones, Dianne McDermott, Brett Wood, Jim Slater, President of Advance Ardlethan Committee and Secretary of Advance Ardlethan Committee.

**Objective:**

To act as community liaison and consultation for seeking funding and ultimate construction of the Ardlethan Sewerage Scheme.

---

- **Community Drug Action Team**

**Committee Members:**

John Piltz, Bill Thompson, Eileen Knox, Cationa Kendall, Stephanie Perrot.

**Council Delegates:**

Clr Bruce Hutcheon, Clr Alan White, Clr Jeremy Crocker, Tony Donoghue, Jessica Inch

**Objective:**

- To work with all communities and all sections of those communities within the Coolamon Shire on Drug and Alcohol issues.
  - To liaise with the Drug and Alcohol Team from NSW Health on appropriate Drug and Alcohol Education Programs.
  - To manage and implement Drug and Alcohol Education Programs throughout the Community including but not limited to Schools and all Sporting Clubs.
  - To liaise with NSW Police on Drug and Alcohol issues within the Coolamon Shire Community on behalf of that Committee.
  - To conduct fundraising activities within the Coolamon Shire that support the above terms of reference.
-

- **Coolamon Shire Community Benefit Fund Committee**

**Committee Members:**

Bill Thompson, Karen Wood, Alan White, Terrey Kiss, Barrie Logan,  
Angela McCann.

**Council Delegate:**

Tony Donoghue

**Objective:**

The Coolamon Shire Community Benefit Fund Committee is to assess applications for funding from the Community Benefit Fund to assist residents of the Coolamon Shire with disaster situations such as:

- d. A natural disaster such as a fire, flood or storm,
  - e. Serious illness or injury
  - f. Financial assistance required due to a crisis situation
- 

- **Coolamon Shire Photographic Competition**

**Committee Members:**

Daniel Smith, Bronwyn Hatty, Helen McLoughlin, Jodie Harris, Jordan Bos.

**Council Delegate:**

Jessica Inch.

**Objective:**

To co-ordinate and manage the "Capture Coolamon Shire Photographic Competition"

---

- **Coolamon Showground Management Committee**

**Committee Members:**

Helen Turner, Wendy Dennis, Barry Brill.

**Council Delegate:**

Clr Jeremy Crocker.

**Objective:**

- i) The Committee is vested with general control over the Coolamon Showground Reserve and is responsible for the general maintenance of all assets contained within this Reserve area.
  - ii) To conduct fundraising activities within the Community on behalf of the Coolamon Showground Management Committee.
  - iii) To control and regulate the community use of the Showground Reserve, including the collection of fees associated with the use and operation of the facility.
- 

• **Friends of the Coolamon Up-to-Date Cultural Precinct**

**Committee Members:**

Sandra West, Peter Lucas, Wayne Pearse, Bill Levy, Angela McCann, Chris Berry, Joanne Berry, Jeanette Campbell.

**Council Delegates:**

Clr John Seymour, Clr Dave McCann.

**Objective:**

- i) To facilitate the operation of the Up-to-Date Store Precinct, and to develop a vibrant cultural and conference centre for the Shire.
  - ii) To work alongside the Precinct Co-ordinator to implement regular and ongoing activities and events which raises the profile of the Coolamon Shire and the Precinct.
  - iii) To research and recommend ideas and initiatives for the development and enhancements to the Up-to-Date Store Precinct.
  - iv) To work co-operatively with the Precinct Co-ordinator to achieve the goals and objectives set out in the Strategic Plan.
-

- **Local Heritage Fund Committee**

**Committee Members:**

Karen Wood, Rose Higgins, Cliff Hamilton, Guy Purcell.

**Council Delegates:**

Clr Kathy Maslin, Clr Bruce Hutcheon, Clr John Seymour, Clr Dave McCann, Clr Alan White.

**Objective:**

To make recommendations for the disbursement of the Local Heritage Fund with the recommendations being submitted to Council for approval.

---

- **Kindra Bike and Walking Trail Management Committee**

**Committee Members:**

Ian Jennings, Terrey Kiss, Dick Jennings, Mick O'Neill.

**Council Delegate:**

Tony Kelly.

**Objective:**

- i) The Committee is vested with control over the licensed area of the bike/walking trail and is responsible for the general management and maintenance of all work associated with this track.
- ii) To conduct fundraising activities within the community on behalf of the Kindra Bike and Walking Trail Management Committee.
- iii) The authority to grant approval to events subject to the applicant providing Public Liability that meets the interest of Coolamon Shire Council, the State Forests and the Wiradjuri Aboriginal Land Council.

- iv) In regard to any approvals, the applicant must submit to the Committee the appropriate Risk Management Plans covering all Risk Management and Forest Management Plans.
  - v) The Committee investigate the establishment of a bike/walking off-road trail between Coolamon and Ganmain
  - vi) The Committee submit funding applications where appropriate, that may assist in the establishment of an off-road trail and/or the creation of a green corridor between Coolamon and Ganmain.
- 

- **Rannock Community Centre – Reserve No. 89397**

**Committee Members:**

Bruce Chant, Bruce Rollins, Barry Dennis, Royston Moncrieff, Murray Higman, Felicity Grinter, Merrill Rollins.

**Objective:**

- i) To provide management control over the Rannock Community Centre being responsible for the general maintenance of this asset.
  - ii) To conduct fundraising activities within the Community on behalf of the Rannock Community Centre.
- 

- **Volunteer Workers**

That the following persons be authorised to operate Council equipment on behalf of the following Communities:

Beckom: Natt Herden, Kevin Popple

Marrar: Steve Buttegieg, Ron Curtis, Roy Walker, Chris Nicholes

Matong: John Doherty, David Greenwell

**GM2) LOCAL GOVERNMENT NSW CONFERENCE (L.07-04, SC484)**

- As per previous resolutions of Council, two motions will be placed before the Annual LGNSW Conference for consideration and hopefully resolution. The first motion relates to the Fuel Excise Levy and R2R funding, whilst the second is about RFS Infrastructure and the implications on Council Financial Statements. A copy of these two issues have been attached for your information. Attachment No. 7

Recommendation

For Council information.

**GM3) MODEL CODE OF CONDUCT (P.06-01, SC310)**

- Councils have been provided with the soon to be prescribed Model Code of Conduct and the associated Procedures. These are quite lengthy documents and they are provided as electronic links for your information. Hard copies will be tabled at the Council Meeting. It must be noted that Councils cannot adopt the new Code and Procedures until they are prescribed. <https://www.olg.nsw.gov.au/strengthening-local-government/conduct-and-governance/model-code-of-conduct>

In addition, a Media Release from Gabrielle Upton, the Minister for Local Government, and the Circular from OLG has been included for your information.

Attachment No. 8.1

Attachment No. 8.2

Recommendation

For Council information.

**RESOLVED on the motion of Clr McCann and seconded by Clr Crocker that the General Manager's Reports (GM2 to GM3) be received and noted.** 181/09/2018

**GM4) ARDLETHAN BANKING (B.01-01, SC48)**

Coolamon Shire Council has been holding some discussions with Beyond Bank to determine if there is any opportunity for a service to be provided in the Ardlethan Community. Discussions were instigated as a result of the NAB Bank withdrawing their branch from the township of Ardlethan.

Council has subsequently received the following statement form the Regional Manager of Beyond Bank:



*“After long considered consultation and deliberation, Beyond Bank Australia is unfortunately unable to open a branch in the township of Ardlethan. We will continue to support the Coolamon Shire through our branches in the towns of Coolamon and Ganmain and would like to continue to provide the service of a mobile banking specialist for any banking needs for those in Ardlethan and surrounding communities. Beyond Bank are continuing to explore solutions in order to support towns in Regional New South Wales, such as being able to transact on your Beyond Bank Accounts through Bank@post at the local Post Office.*

*We are dedicated to remaining in and supporting the Coolamon Shire and the Riverina as a whole, through our presence in five localities across the region and through our support with over 300 not for profit groups across the local area. We will continue to be the best local bank for the communities we operate”.*

Whilst this is not the outcome that Council had hoped for, it should be remembered that it was not Beyond Bank that ceased its operations in Ardlethan – but rather NAB. Beyond Bank were willing to see if there were opportunities to expand their regional presence, but found the need for 2 staff and the banking/transaction numbers were not sufficient to justify opening a branch.

Discussions have been held with the Post Office and there appears to have been an adjustment by the majority of the community to use this service. The Post Office has access to all banks and the ability to get change or deposit money can now be covered. These were some of the big issues that were raised by the community when NAB closed their doors.

Some businesses have advised that there is still difficulty with banking cheques. Obviously the lack of physical presence of a bank and the empty shop fronts also create a concern.

This information has been provided to the Advance Ardlethan Committee and we will await a formal reply from them in regard to their position.

Recommendation

For Council information.

**RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon that the report be received and noted.** 182/09/2018

**GM5) MATONG HALL (H.01-07, SC217)**

- Council received a request from the current Trustees of the Matong Hall enquiring if Council would consider taking over as Trustee of this property. [Attachment No. 9.1](#)

As this request was lacking some detail in regard to the reasons for this request and the expectations of the Trustees, a meeting was convened between the Trustees and the General Manager.

Four of the current Trustees of the Matong Hall were in attendance being Graham Hatty, Roger Hamblin, John Steel and David Henderson.

Currently this Trustee incorporates two parcels of land:

- 1) The Mechanics Institute (Lot 3, Section 6, DP 758657) AND
- 2) The Rec Reserve (Lot 13, DP 903226)

- A map and some photos have been provided and indicates that the Rec Reserve is on the Eastern entry to Matong beside the School, whilst approximately 500 metres to the west is the Mechanics Institute Hall. [Attachment No. 9.2](#)

The Committee advised that money was slowly running out and that fundraising and income was not meeting outgoings and therefore the future of the trusteeship was in doubt. Currently the Committee hold approximately \$4,000.00 in their savings and trust accounts. It is estimated that they raise approximately \$500.00 per annum, in what was termed a good year. Outgoings of rates, water and power currently exceed fundraising.

In regard to current uses, the Mechanics Institute (Hall) holds an annual School Concert, Intermittent Fire Brigade meetings, and random agricultural/farm based meetings. Currently within the Matong community there is a Church Hall and limited facilities at the Matong School. Council manage the park that includes toilets, playground equipment, BBQ and the Basketball Court/ Skate Park.

The Trustees whilst not being negative, are pragmatic and have no great expectations in relation to what could be achieved. They indicated that in the past, they have asked the community to use the Hall as this would increase its viability and long term sustainability. To date this has not happened.

The Hall was constructed in 1930 and has timber piers, wooden floor, pressed metal and weatherboard exterior with tin roof. The expansive soil conditions have created an uneven floor. Also on the site is a set of entry gates that commemorate the district war efforts and are considered important to the community.

The Matong Sportsground incorporates an Australian Rules football oval, associated sheds, abandoned tennis courts and entry gates. It was identified in the Community based Heritage Study where it was found to have social significance. It has an area of approximately 5.5ha. It was last used as a sporting oval in 2014 for a one off match between Ganmain-Grong Grong-Matong and Narrandera, and has not been used since. The infrastructure whilst quite neat, is not considered adequate for future use.

The community of Matong suffered when it lost the Matong Hotel in 2008 that served as an important part of the social fabric of this community.

The current Community Committee in Matong is the old Matong Social Committee that was based out of the pub. It does not hold Section 355 status of Council and is therefore not under Council's direction nor control.

Whilst Council acknowledges the need to facilitate and support the local community, it should be mindful of not being landed with numerous assets with an expectation to maintain their upkeep and the associated cost burden.

In the past when Council has taken on community assets, it has come on the back of community support and a 355 Committee that has been tasked with managing this asset. If Council did decide to accept these assets, then it would be expected that a Section 355 Committee would be formed that would be charged with maintaining the Mechanics Institutes Hall.

Another consideration is the current state of the hall and whether or not it is in a usable state. Discussions were previously held around the time of the Stronger Country Communities Fund and whether or not this building should be repaired or replaced. The current thinking is that the money needed to renovate would be better spent on a new building.

Council representatives with members of the Trust attended the Brookdale Hall where a new shed was built to replace the old and dilapidated Community Hall. This saw a revitalization of the Brookdale Community and more events in the Hall.

The question Council needs to ask itself is, "would a new building revitalize the community, or does the community need to show some commitment to the existing hall in order for Council to justify any expenditure?"

It is an objective of Council to support and facilitate the communities within our Shire and Matong should be treated no differently to any other. Council has no ability to compel the existing Social Club to become a Section 355 Committee.

Prior to proceeding any further, it is thought appropriate that Council ascertain the desire within the community to form a Section 355 Committee of Council to manage the building and land.

Recommendation

For Council discussion.

**RESOLVED on the motion of Clr McCann and seconded by Clr Maslin that Council source expressions of interest from within the community to form a Section 355 Committee that manages a Council asset.** 183/09/2018

**GM6) VOLUNTARY PLANNING AGREEMENT WITH AUSTRALIAN TIN RESOURCES – COMMUNITY ENHANCEMENT FUND (P.03-13, SC602)**

At the last Council Meeting a report was presented that discussed how the Community Enhancement Fund could be administered. As a result of the resolution, a subsequent report was to be presented to a future Council Meeting that provided draft guidelines for consideration and assessment.

Whilst this is a Coolamon Shire Community Enhancement Fund, there is a clear nexus between the benefactor of this Fund and the Communities of Ardlethan and Beckom. It is for this reason that any Committee that is given the task of administering this fund consists of representatives that reflect this.

As an example, a Section 355 Committee could be set up that consists of:

- the Mayor;
  - 3 Councillors;
  - the General Manager (or a Council Delegated Officer);
  - a Representative from ATR; and
  - 3 Community Members.
- ➔ The 3 community representatives could include the Chairman and Secretary and/or Treasurer of the Advance Ardlethan Committee and 1 other community member. See Attached. Attachment No. 10.1

This Committee will be given the task, on Coolamon Shire Council's behalf, to determine and administer the allocation of funds from the Community Enhancement Fund. As it is a Section 355 Committee, any recommendation would require Council resolution to proceed.

- As this will be an annual allocation of funding towards community enhancement, projects will need to be in accordance with the guidelines and charter of this fund. A draft guideline has been developed for discussion. [Attachment No. 10.2](#)

These guidelines are at Council's discretion and these need to be seriously considered as they will set the criteria around what will be eligible and how it is to be distributed.

For example, it could be compartmentalized, ie:

\$20,000 – Ardlethan/Beckom Community  
\$10,000 – Shire Wide Community  
\$10,000 – Sponsorship/bursary

*These can be under any heading that would contribute to community enhancement.*

Another alternative would be open applications. All money is in one big bucket and each application is decided upon by merit.

Another way of looking at it could be '*what is it that Council do not want this fund to allocate money towards*'. This could be things like wages for staff or volunteers, or a direct financial benefit to commercial business.

The draft guidelines attempt to convey the thoughts in this report. The public notification period for submissions to the VPA finishes on the 21<sup>st</sup> September, 2018. A report will be provided to the next meeting that considers any submissions.

#### Recommendation

For Council discussion.

**RESOLVED on the motion of Clr Hutcheon and seconded by Clr McKinnon that the General Manager prepare guidelines that reflect the draft and ensure it includes a focus on:** [184/09/2018](#)

- **Infrastructure Projects**
- **An ability to roll over unspent or unallocated funds**
- **A preference for co-contributions when considering applications**

**GM7) PLAINS WATER – DROUGHTMASTER PROJECT (W.01-01, SC473)**

- ➔ Information has been received from Michael Jones from Plains Water requesting in principle support for the Droughtmaster Project. A copy of the correspondence has been provided for your information. [Attachment No. 11](#)

Numerous reports have been presented to Council over the years that have discussed this project. These have varied from intensive agricultural zones in Ardlethan to provision of water to North Parkes Mine and the Jemalong irrigation districts. The principle objective of the project is to provide water at predominantly three points, being:

- a) North of the Coolamon Shire into Bland Shire and potentially beyond.
- b) To Ardlethan and the Ardlethan Tin Resource Project.
- c) To Grong Grong and agricultural production.

With the recent rounds of Stronger Country Communities funding the project is suitable, however, it has required Local Government to submit applications for consideration. Bland have indicated that they will be the Local Government body to do this. In principle support has been provided by the Narrandera Council and this request is now seeking Coolamon Council's inprinciple support.

This project has many concerns and benefits that should be considered so that Council can provide an appropriate response.

BENEFITS

Any development that can value add or create any improved agricultural productivity and jobs to the area, should be seen as a positive outcome and worthy of Council's support.

The provision of water to the Ardlethan Tin Mine and potentially additional mining activities in the close proximity of Ardlethan is a positive for Industry and the Community, but in reality this is a commercial proposition between the Owner/Supplier and the Mining Companies. It must be noted that all contact with the Mine Proponent during the Development Application and approval have indicated that the Project can proceed on the water it has available.

Provision of water to farms that do not currently have access to reticulated connection would be drought proofing sections of the Coolamon Shire and this is positive to both the individual farmers and the community. It is estimated that this will be 150 farms of which 15% to 20% will be in the Coolamon LGA.

This has the possibility of augmenting Goldenfields Water County Council's supply, although this hasn't been fleshed out in great detail yet.

#### CONSIDERATIONS

Whilst it is understood that the need for funding and capital investment for such a project is large and complex, this in itself makes it a financial risk for the project operator. For such a project to go ahead only with Local Government involvement as the body required to submit and manage grant funding, then there is some concerns. Coolamon Shire Council should not be exposed to unnecessary financial risk.

Whilst it is an objective to drought proof an area and provide water security for farms, it seems illogical to take water away from the MIA and deliver it further afield to customers such as the Jemalong Irrigation District (as has been indicated in previous models associated with this project). This is picking water up out of one catchment and delivering it into another. To give irrigation opportunities to an area outside our immediate region when restrictions for water allocation are affecting irrigation production in Narrandera, Leeton and Griffith is not considered a wise decision from a regional growth perspective. The letter asking for support does not indicate such a proposal but does identify that the commercial component is being separated from the non-commercial.

#### CONCLUSION

Whilst Council can see the benefits and considerations identified above, the request from Plains Water indicate that they are seeking inprinciple support for the project, and indicating that there will be no financial implications to this support.

In light of this information, it is thought appropriate that Council provide a letter of inprinciple support.

#### Recommendation

That Council provide inprinciple support for the Droughtmaster Project.

**RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that the report be received and noted.** 185/09/2018

**GM8) DECLARATION OF PECUNIARY INTEREST (P.02-01, SC296)**

- In accordance with Section 450A of the Local Government Act, all Pecuniary Interest forms that have been returned and are **tabled** for the information of Council.

Recommendation

That the report be noted.

**RESOLVED on the motion of Clr Hutcheon and seconded by Clr Maslin that the report be noted.** 186/09/2018

**GM9) COOLAMON SHIRE COMMUNITY BENEFIT FUND (A.09-02, SC30)**

Coolamon Shire Council operates as the administrator and secretarial role to this community based benefit fund and attended the Beyond Bank Award Ceremony on Wednesday, 19<sup>th</sup> September, 2018. At this Ceremony, Council were advised that \$4,456.66 was the community reward payment, thanks to those in the community that had identified the benefit fund as their beneficiary.

This is an excellent outcome and together with other donations this fund now sits at approximately \$50,000.

Recommendation

For Council information.

**RESOLVED on the motion of Clr Crocker and seconded by Clr Hutcheon that the report be noted.** 187/09/2018



## 4.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

### CS1) FINANCE REPORT

RESOLVED on the motion of Clr McKinnon and seconded by Clr Crocker that the report be received. 188/09/2018

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
9/09/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	9/09/2018
14/09/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.70%	14/09/2018
23/09/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	2.50%	23/09/2018
25/06/2018	Bankwest	A2/BBB	Term Deposit	\$ 1,000,000	91	2.80%	24/09/2018
24/10/2017	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.50%	24/10/2018
2/05/2018	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	184	2.60%	2/11/2018
10/11/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 2,000,000	365	2.70%	10/11/2018
21/12/2017	Beyond Bank	A2/BBB	Term Deposit	\$ 1,700,000	365	2.75%	21/12/2018
19/06/2018	AMP	A1/A	Term Deposit	\$ 1,000,000	216	2.85%	21/01/2019
26/06/2018	AMP	A1/A	Term Deposit	\$ 500,000	210	2.85%	22/01/2019
8/05/2018	AMP	A1/A	Term Deposit	\$ 1,000,000	272	2.75%	4/02/2019
9/05/2018	Bankwest	A2/BBB	Term Deposit	\$ 1,000,000	271	2.70%	4/02/2019
15/06/2018	AMP	A1/A	Term Deposit	\$ 2,000,000	245	2.80%	15/02/2019
15/06/2018	Bankwest	A2/BBB	Term Deposit	\$ 1,000,000	270	2.80%	7/05/2019
30/08/2018	NAB	A1+/AA-	Term Deposit	\$ 1,000,000	365	2.70%	30/08/2019
<b>TOTAL INVESTED</b>				<b>\$ 17,200,000</b>			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policies.

  
(Samantha Jennings, Finance Manager)

### PROPOSED RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS

#### EXTERNAL RESTRICTIONS AS AT 30TH JUNE, 2018

Allawah Lodge - Accommodation Bonds/Payments	\$ 4,049,012.71
Allawah Village - Loan-Licence	\$ 3,688,781.28
Developer Contributions	\$ 3,398.37
Specific Purpose Unexpended Grants & Contributions & Other Funding	\$ 559,206.24
Sewerage Fund	\$ 2,044,259.35
Waste Management	\$ 1,106,984.12
	<u>\$ 11,451,642.07</u>

#### INTERNAL RESTRICTIONS AT 30TH JUNE, 2018

Asset/Plant Replacement	\$ 1,000,000.00
Employees Leave Entitlements	\$ 1,160,000.00
Deferred Works	\$ 195,800.00
Ardlethan Preschool	\$ 47,101.19
Asset Management (inc. unrestricted cash)	\$ 2,083,751.22
Allawah Lodge Asset Mgt Reserve	\$ 536,927.45
Allawah Village Asset Mgt Reserve	\$ 325,655.84
CECC Asset Mgt Reserve	\$ 263,052.78
Financial Assistance Grant	\$ 1,766,160.00
Swimming Pools	\$ -
Rehabilitation of Gravel Pits	\$ 162,000.00
	<u>\$ 7,540,448.48</u>

\$ 18,992,090.55

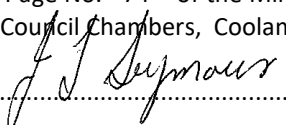
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

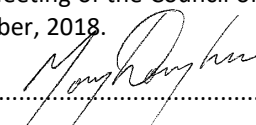
COOLAMON SHIRE COUNCIL  
INCOME STATEMENT

for the period 1st July 2018 to 30th June 2019

	AUGUST 2018	JULY 2018	2018/2019 BUDGET	2017/2018 ACTUAL UNAUDITED
<b>Income from continuing operations</b>				
<i>Revenue:</i>				
Rates & annual charges	3,523,108.16	3,525,152.95	3,483,000.00	3,418,398.58
User charges & fees	619,632.05	324,212.30	3,473,000.00	3,571,344.54
Interest and investment revenue	(145,286.30)	(159,264.90)	463,000.00	447,205.86
Other revenues	108,102.19	49,005.55	780,000.00	834,547.58
Grants & contributions provided for operating purposes	817,205.93	37,945.86	6,054,000.00	6,592,101.64
Grants & contributions provided for capital purposes	65,802.00	2,100.00	6,047,000.00	2,408,411.30
Internals	0.00	0.00		
<i>Other income:</i>				
Net gain from the disposal of assets	344,423.03	94,423.03	145,000.00	258,633.44
<b>Total revenues from continuing operations</b>	<b>5,332,987.06</b>	<b>3,873,574.79</b>	<b>20,445,000.00</b>	<b>17,530,642.94</b>
<b>Expenses from continuing operations</b>				
Employee benefits and on-costs	970,057.05	530,242.89	5,977,000.00	5,571,764.55
Borrowing costs	2,001.50	29.13	21,000.00	5,848.71
Materials & contracts	603,894.49	274,091.53	3,071,000.00	3,410,283.95
Depreciation, amortisation & impairment	0.00	0.00	3,617,000.00	2,965,294.87
Other expenses	498,710.96	431,666.65	1,497,000.00	1,499,968.07
Net loss from the disposal of assets				
<b>Total expenses from continuing operations</b>	<b>2,074,664.00</b>	<b>1,236,030.20</b>	<b>14,183,000.00</b>	<b>13,453,160.15</b>
<b>Operating result from continuing operations</b>	<b>3,258,323.06</b>	<b>2,637,544.59</b>	<b>6,262,000.00</b>	<b>4,077,482.79</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>3,192,521.06</b>	<b>2,635,444.59</b>	<b>215,000.00</b>	<b>1,669,071.49</b>

This is Page No. 74 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.

..... MAYOR

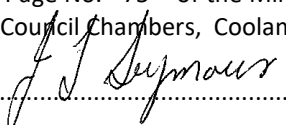
.....GENERAL MANAGER.

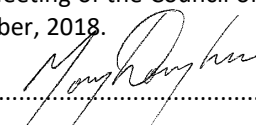
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

COOLAMON SHIRE COUNCIL  
INCOME STATEMENT BY FUND

	August 2018		
	GENERAL FUND	SEWERAGE FUND	TOTAL
<b>Income from continuing operations</b>			
<i>Revenue:</i>			
Rates & annual charges	2,974,460.07	548,648.09	3,523,108.16
User charges & fees	611,100.05	8,532.00	619,632.05
Interest and investment revenue	(145,631.92)	345.62	-145,286.30
Other revenues	108,047.64	54.55	108,102.19
Grants & contributions provided for operating purposes	801,906.93	15,299.00	817,205.93
Grants & contributions provided for capital purposes	61,602.00	4,200.00	65,802.00
Internals	0.00		0.00
<i>Other income:</i>			
Net gain from the disposal of assets	344,423.03	0.00	344,423.03
<b>Total revenues from continuing operations</b>	<b>4,755,907.80</b>	<b>577,079.26</b>	<b>5,332,987.06</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	943,651.23	26,405.82	970,057.05
Borrowing costs	2,001.50		2,001.50
Materials & contracts	505,462.88	98,431.61	603,894.49
Depreciation & amortisation	0.00	0.00	0.00
Other expenses	483,454.31	15,256.65	498,710.96
<b>Total expenses from continuing operations</b>	<b>1,934,569.92</b>	<b>140,094.08</b>	<b>2,074,664.00</b>
<b>Operating result from continuing operations</b>	<b>2,821,337.88</b>	<b>436,985.18</b>	<b>3,258,323.06</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>			
	<b>2,759,735.88</b>	<b>432,785.18</b>	<b>3,192,521.06</b>

This is Page No. 75 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.

..... MAYOR

.....GENERAL MANAGER.

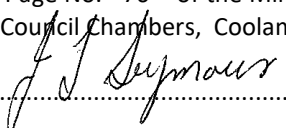
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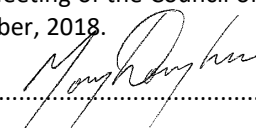
COOLAMON SHIRE COUNCIL  
BALANCE SHEET

for the period 1st July 2018 to 30th June 2019

	AUGUST 2018	JULY 2018	2018/2019 BUDGET (ADJ FOR OPENING BALS)	2017/2018 ACTUAL UNAUDITED
<b>ASSETS</b>				
<b>Current assets</b>				
Cash and cash equivalents	2,579,994.98	2,187,664.41	2,985,638.30	2,792,090.55
Investments	17,200,000.00	16,200,000.00	15,200,000.00	16,200,000.00
Receivables	2,616,445.37	3,687,373.27	895,702.48	896,111.55
Inventories	585,467.24	595,349.93	1,520,583.28	605,810.67
Other				
<b>Total current assets</b>	<b>22,981,907.59</b>	<b>22,670,387.61</b>	<b>20,601,924.06</b>	<b>20,494,012.77</b>
<b>Non-current assets</b>				
Investments				
Receivables	0.00	0.00	294,231.87	0.00
Inventories	102,397.55	102,397.55	102,000.00	102,397.55
Infrastructure, property, plant & equipment	225,060,086.79	224,834,326.11	234,211,291.56	224,642,652.60
Accumulated Dep'n - Infrastructure, PP&E	(48,814,098.80)	(48,814,098.80)	(52,429,415.10)	(48,814,098.80)
Accumulated Imp't - Infrastructure, PP&E	(486,730.78)	(486,730.78)	(486,730.78)	(486,730.78)
Other				
<b>Total non-current assets</b>	<b>175,861,654.76</b>	<b>175,635,894.08</b>	<b>181,691,377.55</b>	<b>175,444,220.57</b>
<b>Total assets</b>	<b>198,843,562.35</b>	<b>198,306,281.69</b>	<b>202,293,301.61</b>	<b>195,938,233.34</b>
<b>LIABILITIES</b>				
<b>Current liabilities</b>				
Payables	7,721,314.76	7,806,945.92	8,069,457.89	8,072,600.76
Overdraft				0.00
Interest bearing liabilities	0.00	0.00	(1,157.00)	0.00
Provisions	1,578,160.93	1,578,343.21	1,658,910.58	1,582,184.61
<b>Total current liabilities</b>	<b>9,299,475.69</b>	<b>9,385,289.13</b>	<b>9,727,211.47</b>	<b>9,654,785.37</b>
<b>Non-current liabilities</b>				
Payables	1,603.25	1,603.25	1,612.34	1,603.25
Interest bearing liabilities	0.00	0.00	(291.86)	0.00
Provisions	1,127,803.39	1,127,803.39	1,149,849.63	1,127,803.39
<b>Total non-current liabilities</b>	<b>1,129,406.64</b>	<b>1,129,406.64</b>	<b>1,151,170.11</b>	<b>1,129,406.64</b>
<b>TOTAL LIABILITIES</b>	<b>10,428,882.33</b>	<b>10,514,695.77</b>	<b>10,878,381.58</b>	<b>10,784,192.01</b>
<b>Net assets</b>	<b>188,414,680.02</b>	<b>187,791,585.92</b>	<b>191,414,920.03</b>	<b>185,154,041.33</b>
<b>EQUITY</b>				
Retained earnings	92,038,280.64	91,417,502.17	95,041,296.02	88,779,957.58
Reserves	96,374,083.75	96,374,083.75	96,373,624.01	96,374,083.75
Internal Assets/Liabilities	0.00	0.00		0.00
Trust Transfer	2,315.63			
<b>Total equity</b>	<b>188,414,680.02</b>	<b>187,791,585.92</b>	<b>191,414,920.03</b>	<b>185,154,041.33</b>

This is Page No. 76 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.

..... MAYOR

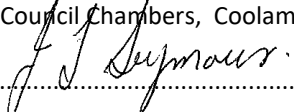
.....GENERAL MANAGER.

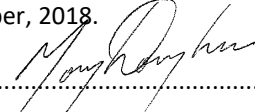
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

COOLAMON SHIRE COUNCIL  
BALANCE SHEET BY FUND

	August 2018		COOLAMON SHIRE
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	TOTAL
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	439,903.83	2,140,091.15	2,579,994.98
Investments	17,200,000.00		17,200,000.00
Receivables	2,228,860.98	387,584.39	2,616,445.37
Inventories	585,467.24		585,467.24
Other			0.00
<b>Total current assets</b>	<b>20,454,232.05</b>	<b>2,527,675.54</b>	<b>22,981,907.59</b>
<b>Non-current assets</b>			
Investments			0.00
Receivables	0.00		0.00
Inventories	102,397.55		102,397.55
Infrastructure, property, plant & equipment	208,688,119.92	16,371,966.87	225,060,086.79
Accumulated Depreciation	(42,190,169.12)	(6,623,929.68)	(48,814,098.80)
Accumulated Impairment	(486,730.78)		(486,730.78)
Other			0.00
<b>Total non-current assets</b>	<b>166,113,617.57</b>	<b>9,748,037.19</b>	<b>175,861,654.76</b>
<b>Total assets</b>	<b>186,567,849.62</b>	<b>12,275,712.73</b>	<b>198,843,562.35</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	7,721,314.76	0.00	7,721,314.76
Interfunding			0.00
Interest bearing liabilities	0.00		0.00
Provisions	1,578,160.93		1,578,160.93
<b>Total current liabilities</b>	<b>9,299,475.69</b>	<b>0.00</b>	<b>9,299,475.69</b>
<b>Non-current liabilities</b>			
Payables	1,603.25		1,603.25
Interest bearing liabilities	0.00		0.00
Provisions	1,127,803.39		1,127,803.39
<b>Total non-current liabilities</b>	<b>1,129,406.64</b>	<b>0.00</b>	<b>1,129,406.64</b>
<b>TOTAL LIABILITIES</b>	<b>10,428,882.33</b>	<b>0.00</b>	<b>10,428,882.33</b>
<b>Net assets</b>	<b>176,138,967.29</b>	<b>12,275,712.73</b>	<b>188,414,680.02</b>
<b>EQUITY</b>			
Retained earnings	85,406,902.18	6,631,378.46	92,038,280.64
Reserves	90,729,749.48	5,644,334.27	96,374,083.75
Internal Assets & Liabilities	0.00		0.00
Trust Transfer	2,315.63		
<b>Total equity</b>	<b>176,138,967.29</b>	<b>12,275,712.73</b>	<b>188,414,364.39</b>

This is Page No. 77 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.

  
..... MAYOR

  
.....GENERAL MANAGER.

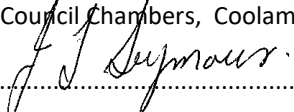
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

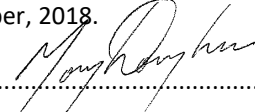
COOLAMON SHIRE COUNCIL  
INTERNAL & EXTERNAL RESTRICTIONS

for the period 1st July 2018 to 30th June 2019

	AUGUST 2018	JULY 2018	2018/2019 BUDGET (ADJ FOR OPENING BALS)	2017/2018 ACTUAL UNAUDITED
<b>GENERAL FUND</b>				
<i>EXTERNALLY RESTRICTED</i>				
Grants & Susidies & Other	607,101.86	597,109.42	304,948.24	559,206.24
Developer Contributions	3,398.37	3,398.37		3,398.37
Waste Management	1,247,111.80	1,179,632.22	974,652.08	1,106,984.12
Allawah Lodge Accommodation Payments	4,099,326.20	4,048,681.71	4,045,371.71	4,049,012.71
Allawah Village Loan-Licence	3,688,781.28	3,688,781.28	3,688,781.28	3,688,781.28
	9,645,719.51	9,517,603.00	9,013,753.31	9,407,382.72
<i>INTERNALLY RESTRICTED</i>				
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
Employees Leave Entitlements Reserve	1,160,000.00	1,160,000.00	1,206,000.00	1,160,000.00
Stormwater Management Reserve			7,600.00	
Swimming Pools Reserve			0.00	
Deferred Works Reserve	172,950.00	195,800.00	85,800.00	195,800.00
Ardlethan Preschool	63,312.68	75,088.19		47,101.19
Financial Assistance Grant	0.00	0.00	0.00	1,766,160.00
Community Housing Programme Reserve			0.00	
Allawah Lodge Asset Mgt Reserve	411,571.95	532,023.28	730,505.37	536,927.45
Allawah Village Asset Mgt Reserve	288,113.46	286,821.50	321,449.13	325,655.84
CECC Asset Mgt Reserve	270,893.72	261,824.55	262,502.78	263,052.78
Gravel Pits Rehabilitation Reserve	162,000.00	162,000.00	192,000.00	162,000.00
	3,528,841.81	3,673,557.52	3,805,857.28	5,456,697.26
Asset Management/Available for Working Funds	4,465,342.51	3,096,646.28	2,016,061.75	2,083,751.22
<b>Total Cash Balance - General Fund</b>	<b>17,639,903.83</b>	<b>16,287,806.80</b>	<b>14,835,672.35</b>	<b>16,947,831.20</b>
<b>SEWERAGE FUND</b>				
Sewerage Fund	2,140,091.15	2,099,857.61	1,528,588.95	2,044,259.35
	2,140,091.15	2,099,857.61	1,528,588.95	2,044,259.35
<b>Total Cash Balance - Sewerage Fund</b>	<b>2,140,091.15</b>	<b>2,099,857.61</b>	<b>1,528,588.95</b>	<b>2,044,259.35</b>
<b>TOTAL CONSOLIDATED CASH</b>	<b>19,779,994.98</b>	<b>18,387,664.41</b>	<b>16,364,261.30</b>	<b>18,992,090.55</b>

This is Page No. 78 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.

.....  
  
 ..... MAYOR

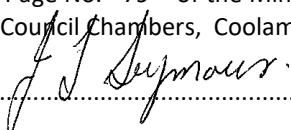
.....  
  
 ..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

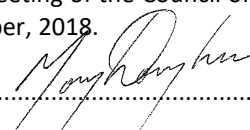
RATE COLLECTIONS

	ARREARS BFWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADJ. TOTAL	% TO TOTAL	COLLECTABLE BALANCE
31/08/2003	280,098.47	2,030,567.42	2,310,665.89	552,682.60	23.92%	99,416.03	2,211,249.86	24.99%	1,658,567.26
31/08/2004	181,374.69	2,074,680.79	2,256,055.48	477,399.35	21.16%	105,671.55	2,150,383.93	22.20%	1,672,984.58
31/08/2005	163,566.58	2,150,297.78	2,313,864.36	703,888.31	30.42%	105,176.98	2,208,687.38	31.87%	1,504,799.07
31/08/2006	185,519.90	2,228,402.63	2,413,922.53	686,537.38	28.44%	106,058.44	2,307,864.09	29.75%	1,621,326.71
31/08/2007	236,912.33	2,410,090.04	2,647,002.37	670,180.72	25.32%	117,989.76	2,529,012.61	26.50%	1,858,831.89
31/08/2008	277,343.62	2,493,027.96	2,770,371.58	613,559.42	22.15%	117,339.70	2,653,031.88	23.13%	2,039,472.46
31/08/2009	239,371.45	2,566,302.58	2,805,674.03	782,339.20	27.88%	120,986.57	2,684,687.46	29.14%	1,902,348.26
31/08/2010	292,105.99	2,704,117.82	2,996,223.81	741,132.23	24.74%	123,252.92	2,872,970.89	25.80%	2,131,838.66
31/08/2011	239,162.46	2,851,336.37	3,090,498.83	782,158.97	25.31%	124,934.50	2,965,564.33	26.37%	2,183,405.36
31/08/2012	207,935.41	2,986,757.72	3,194,693.13	890,111.95	27.86%	126,528.35	3,068,164.78	29.01%	2,178,052.83
31/08/2013	230,923.44	3,129,180.21	3,360,103.65	922,713.93	27.46%	124,096.84	3,236,006.81	28.51%	2,313,292.88
31/08/2014	263,562.88	3,285,814.30	3,549,377.18	829,247.65	23.36%	119,661.73	3,429,715.45	24.18%	2,600,467.80
31/08/2015	335,520.44	3,394,298.07	3,729,818.51	1,091,402.37	29.26%	121,811.97	3,608,006.54	30.25%	2,516,604.17
31/08/2016	300,944.76	3,487,399.70	3,788,344.46	1,042,917.80	27.53%	124,652.38	3,663,692.08	28.47%	2,620,774.28
31/08/2017	303,728.87	3,567,981.97	3,871,710.84	1,194,571.78	30.85%	116,519.77	3,755,191.07	31.81%	2,560,619.29
<b>2018-2019</b>									
31/07/2018	319,410.16	3,661,117.73	3,980,527.89	321,821.40	8.08%	113,914.23	3,866,613.66	8.32%	3,544,792.26
31/08/2018	319,410.16	3,661,932.07	3,981,342.23	1,222,999.11	30.72%	114,757.98	3,866,584.25	31.63%	2,643,585.14

This is Page No. 79 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.



MAYOR



GENERAL MANAGER.

#### 4.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES' REPORTS

##### ES1) SHIRE ROAD RESHEETING, STABILISATION AND MAINTENANCE

The following roads have received attention:

1) MAINTENANCE

- Rayments Lane (Burley Griffin Way to boundary)
- Bygoo Road shoulders (Ardlethan to boundary)
- Ariaah Road (Menzies Lane to Freers Lane)
- Allens Lane (Springwood Road to East West Road)
- Coxs Lane (Devlin Street to end)
- Freers Lane (Ariaah Road to Rannock Road)
- Whites Lane (Matong North Road to Pamandi Road)
- Walshs Lane (Whites Lane to Yarrawong Road)
- Old Wagga Road (East West Road to Springwood Road)
- Willows Road (SH17 to Narrandera boundary)
- Yarrawong Road (Matong North to Pamandi Road)
- Murrell Creek Road (Ardlethan Road to N Gillette driveway)

2) RESHEETING

- Allens Lane (Springwood Road to East West Road)
- Currajong Lane (Old Wagga Road to Rannock Road)
- Logans Lane (Canola Way to Croziers Lane)

The limited water reserves have restricted Council's ability to provide unsealed road maintenance. Grader Gangs are addressing hazards where water reserves are available in addition to performing sealed road table drain and sucker clearing. Moving into the warmer months, water availability will be a concern and Council will need to consider alternate plans to supply water during construction program.

##### ES2) STRONGER COUNTRY COMMUNITIES PROGRAMME – BASKETBALL COURTS

The status of the three courts are as follows:

- **Marrar:** Posts in, concrete poured, slab backfilled, awaiting line marking and fitting of backboard. Mobile Skate Park placed on slab.



- **Ganmain:** Trees cleared, old services removed, posts in, slab poured, slab to be back filled by meeting. Awaiting line marking and fitting of backboard.
- **Ardlethan:** Trees cleared, site excavated, post and concrete slab to be in place by meeting day. Once concrete has cured, backfilling will occur.

Line marking Contractors have been scheduled for the first week of October in addition to installation of backboards by this date.

### **ES3) TOWN WORK – GOLF CLUB DAM RELINING/SEALING**

Weather conditions have been in Council's favour and contractors were able to commence relining of the effluent storage dam at the Golf Club earlier than scheduled. Considerable material was imported from the Government Dam to achieve an impermeable membrane and works were completed satisfactorily without incident. The dam's capacity has now increased by approximately 30% and will service the irrigation needs of Council, Golf Club and Kindra Park during the high demand summer months.

### **ES4) PARKS AND GARDENS**

Parks and Gardens Staff have continued with preparations for the warmer high growth months by performing the following:

- Testing and repairing the irrigation networks
- Bark chipping garden beds
- Trimming town main street hedges
- Cemetery maintenance
- Child Care Centre maintenance
- Refurbishing garden beds
- Allawah Complex maintenance
- Effluent pump system maintenance

#### Recommendation

That the Executive Manager, Engineering & Technical Services' Reports (ES1 to ES4) be received and noted.

**RESOLVED on the motion of Clr McKinnon and seconded by Clr Jones that the Executive Manager, Engineering & Technical Services' Reports (ES1 to ES4) be received and noted.** 189/09/2018

**ES5) NOXIOUS WEEDS OFFICER'S REPORT (N.02-01)**

Noxious Weeds Officer Reports

CSC SEPTEMBER REPORT 2018

- LLS now is now responsible for the Weed Action Program management, funds dispersal and reporting.
- DPI has re shuffled its weeds staff and the senior positions seem to be largely filled by temporary appointments.
- WAP 17/18 reporting completed and submitted on time.
- No 18/19 funding has been announced as yet.
- The new RENWA employee is currently undergoing training to gain Authorised Officer status.
- Some boxthorn management has been carried out in Coolamon.
- Coolatai grass has been inspected and controlled at Old Junee/Marrar in conjunction with a John Holland Rail Contractor.
- The Local Show season has commenced with the attendance of the Ganmain Show.
- A display will also be conducted at Aria Park, Ardlethan, Temora, Illabo and Junee.
- Inspections for prickly Pear and Tiger Pear have been carried out across the RENWA area. Control will be carried out when the day time temperatures rise sufficiently.
- High risk pathways are continuously under inspection due to the large numbers of hay transports passing through the LCA's.
- Any rain event provides an opportunity for an invasive species outbreak.
- Representations have been made to Steph Cooke regarding the current and future levels of funding for biosecurity in NSW.
- Ms Cooke advised that at every opportunity and meeting with State Government officials, Local Government should put forward the case for guaranteed higher levels of funding over minimum 5-year periods.

RIVERINA LOCAL LAND SERVICES REGIONAL WEEDS COMMITTEE  
REPORT FOR MEETING NARRANDERA 6/09/18

- No timeline is available for 2018/19 funding allocations.
- DPI and LLS are working to have payment mechanisms in place when funds are to be distributed.
- We were assured by the LLS that there will be no changes in the funding distribution methodology within the current WAP 2015-2020.

- The development of a Weed Compliance Standard is ongoing. The standard is envisaged as a measure of capacity to deliver rather than a score card of service delivery.
- There are no changes to the reporting requirements of the Biosecurity Information System at this time.
- A new simplified Weed Risk Assessment system will be rolled out over the next 3-6 months. It will simplify the process for assessing weeds at regional and local levels.
- The State Weed Committee (SWC) is assessing a proposal for mandatory inspections as part of property transactions. This work is ongoing and further consideration is required.
- A representative from John Holland Rail attended the meeting to outline a new weeds management structure within the company. It is a promising development.
- The recent Glyphosate related court case in America where a massive financial settlement was awarded against Monsanto over a possible link between glyphosate use and cancer was discussed. This was a civil case brought in an American court where the onus of proof is not as stringent. The court verdict is currently under challenge. The immediate public perception is that- They won the court case, glyphosate must be bad and we should stop using it. Not so. Australian authorities are satisfied with the evidence-based decision-making process that allows the use of registered Glyphosate based products in Australia under strict registered label conditions.
- As promoted by DPI, RENWA staff will be applying for the newly created Ground Applicator Licence.
- This is now a requirement under the NSW Pesticide Regulation 2017 for public land managers if you are a contractor or a council employee who does work on lands other than lands owned or managed by council.

#### WAP 15-20 - 17/18 REPORTING YEAR SUMMARY

- All targets achieved.
- Both Authorised Officers involved in the WAP project are current with required Biosecurity training.
- A new RENWA part time employee is currently undergoing training to achieve current Authorised Officer status.
- The RENWA WAP contractor has upgraded spray application equipment to current industry peak standard.
- Temora, Coolamon and Junee Local Control Authorities are compliant with current Biosecurity legislation requirements and meeting all obligations as a participant of the NSW Weed Action Program.

- The Riverina Local Land Services has now taken control of the management of the NSW Weed Action Program across the Riverina. LLS will distribute funds, collect reporting data and assist Local Control Authorities to meet their obligations. To assist the LLS Regions in their new roles, every LLS Region has been given \$100,000.00 from the Weed Action Program budget. Their primary support will be in the form of the Riverina LLS Weeds Coordinator Tammy Galvin.
- Regional weed management is entering a new era, with two years to run in the current 15-20 WAP plan.
- We do not expect significant changes to the works plan in this period.
- The funding arrangements for the next two years are not looking particularly stable or promising. With the addition of the LLS as a management layer, and Hilltops Council area being included in the Riverina LLS WAP funding pool, funding levels are expected to drop. It is simply a case of more hands in the till with no additional funds.
- The predicted allocation for RENWA in 18/19 is \$119,417.32 as opposed to the 17/18 allocation of \$151,523.59.
- Continuous cuts to funding allocations for mandated activities directly compromises the intent of the Biosecurity Act and actual biosecurity in the Riverina area.

Recommendation

For Council information.

**RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon that the report be received and noted.** 190/09/2018

**ES6) COOLAMON ROAD SPEED ZONING (R.09-03, SC337)**

- ➔ Council is in receipt of correspondence from Phillip Saville requesting consideration of introducing a new 80kph speed zone from Pykes Lane to Coolamon existing 50kph zone at Orr Street. Council has replied advising that as the road is a Regional road, it will require a report to be presented to the Traffic Committee for their consideration. Attachment No. 12

The issue was raised with Council's Road Safety Officer (Michelle Doolan) who sought advice from the Roads and Maritime Services (RMS). RMS have since advised that being a Regional Road speed zone issue, it will not need to go to the Traffic Committee and that RMS will treat this as an official request and perform the appropriate assessments. Ultimately RMS are the legislated authority, will perform the assessment considering the existing environment against the

Austrroads Guidelines, Australian Standards and NSW Speed Zoning guidelines and advise Council of the outcome.

Recommendation

For Council information.

**RESOLVED on the motion of Clr Hutcheon and seconded by Clr McCann that the report be received and noted.** 191/09/2018

**ES7) ARDLETHAN SEWERAGE SCHEME - PROJECT STATUS REPORT TO 6TH SEPTEMBER 2018 (S.03-02, SC361)**

**Project Status**

The detailed design for the Ardlethan Sewerage Scheme was completed on 15 August 2018. The detailed design has been reviewed by Council and was forwarded to the NSW Department of Industry Water (DoI Water) for review, feedback and approval. A teleconference was held between Council and DoI Water staff on 30 August 2018 to discuss the detailed design and opportunities for improvement and refinement. Formal feedback was received from DoI Water on 5 September 2018. Clarification has been sought on a few elements of the feedback provided by DoI Water. Currently Council and DoI Water review and feedback are being collated for consideration by the design consultant Cardno and incorporation into the design.

The primary focus of the feedback on the detailed design review is on opportunities to reduce complexity in the sewerage treatment plant design and the potential to make minor amendments to the design to improve constructability and to reduce construction costs.

Council staff are currently preparing correspondence to DoI Water formally requesting a Section 60 approval on the basis of incorporation of DoI feedback into the design.

Tender and contract documentation is currently being prepared so that Council can request tenders for construction as soon as the feedback is incorporated into the detailed design and the design issued for tender/construction.

Geotechnical investigation was undertaken and completed in March 2018.

Detailed survey was undertaken and completed in April 2018.

The Review of Environmental Factors (REF) was completed on 28 August 2018.

### Time

The detailed design has been completed and reviewed by Council and Dol Water. Feedback from Council and Dol Water is currently being collated to be provided to the design consultant for incorporation into the detailed design. Once this has been done the design will be issued for tender/construction and tenders invited. It is envisaged that this will occur within the next fortnight.

The following are some estimated key milestone dates:

Detailed design amended, finalised and issues for tender/construction	mid September 2018
Tender for construction awarded	October 2018
Payment of capital contribution by ratepayers	end May 2019
Construction completed	end June 2019
Ardlethan Sewerage Scheme completed and commissioned	end July 2019

### Quality

The brief for the RFQ referenced the relevant codes, standards and agency requirements, and subsequently forms part of the design contract. The design consultant, Cardno, is extremely experienced in this type of work. They have assembled a highly qualified and experienced team for the project.

### Risk

ISSUES REGISTER	
Issue	S60 Approval
Actions to Date	Contact made with NSW DOI Water Manager Water and Sewerage and Regional Manager Water and Sewerage Nil feedback or input provided to date despite numerous attempts to make further contact S60 approval process requirements incorporated into design brief Relevant NSW DPI Water contact details provided to the design consultant Concept design forwarded to Dol Water Positive contact made with Dol Water confirming receipt of concept design Feedback received from Dol Water on the concept design Detailed design forwarded to Dol Water Discussions held with Dol Water on the detailed design and opportunities for improvements Feedback received from Dol Water on the detailed design
Further Actions	Prepare correspondence to Dol Water formally requesting S60 approval on the basis of incorporation of Dol feedback into the detailed design

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

<b>Issue</b>	<b>Rail Crossing</b>
Actions to Date	Contact made with John Holland Rail regarding requirements for rail line service crossings Engineering standards provided to the design consultant John Holland Rail contact details provided to the design consultant
Further Actions	Obtain 3rd Party Application Form and provide to design consultant for reference Ongoing liaison between design consultant, project manager and John Holland Rail Apply for in principal approval for the rail crossing on DoI Water approval of the concept design
<b>Issue</b>	<b>Burley Griffin Way Crossing(s)</b>
Actions to Date	Contact to be made with NSW Roads and Maritime Services to ascertain engineering standards and requirements
Further Actions	Apply for in principal approval for the road crossing(s) on DoI Water approval of the concept design
<b>Issue</b>	<b>Acquisition of Land for Pump Station</b>
Actions to Date	Critical dates for finalisation of pump station location incorporated into design brief The proposed location of the pump station site has been amended to refine the design, reduce cost and use already available land negating the requirement for further acquisition
Further Actions	Confirm site and Council ownership
<b>Issue</b>	<b>Bygoo Road Realignment Project</b>
Actions to Date	Design requirements around the road realignment project, including critical dates, incorporated into design brief Image of road realignment plan overlaid on aerial imagery incorporated into the design brief Project deferred due to land acquisition issues Refinements made to the concept design to minimise the number of crossings of the new road alignment
Further Actions	Design to be reviewed progressively during its development to ensure that the sewer is set at a level so that it does not clash with the road or table drains and so that it does not impact unduly on constructability of the road
<b>Issue</b>	<b>Flood Works Approval for Treatment Plant</b>
Actions to Date	Research requirements for flood works approval Local analysis of flood extent and depth at treatment plant location Advice obtained from GHD regarding flood behaviour at treatment plant site (flood fringe low hazard and flood free) Concept process design and layout indicate that the treatment plant can be accommodated on the available land outside of the 1 in 100 year flood extent Concept design layout completed confirming that the treatment plant lies outside of the 1 in 100 year flood extent Council resolution obtained confirming the floodplain extent for the purposes of project planning and environmental impact assessment
Further Actions	No further action
<b>Issue</b>	<b>Availability of Suitable Contractors</b>
Actions to Date	Contact made with potential design consultants to ascertain interest in bidding for and completing the work Design contract awarded to a suitably qualified and experienced consultant
Further Actions	Contact to be made with potential construction contractors to gauge interest, capability and capacity on completion of the detailed design Consider the possibility of splitting the construction contract into a number of separable portions to match typical industry capabilities

Issue	Construction Cost vs Available Budget
Actions to Date	Discussions held with DoI Water on opportunities to reduce cost
Further Actions	Provide feedback to the design consultant to reduce complexity and construction cost of treatment plant and reduce capacity of pump infrastructure and rising main Identify elements of the sewerage scheme that can be deferred until growth occurs Separate the construction contract into separable portions and identify areas where Council can provide materials and services more efficiently than external contractors that specialise in the construction of sewerage infrastructure

### Procurement

Tender and contract documentation is currently being prepared so that Council may request tenders for construction on finalisation of the detailed design.

The tender will be split into a number of separable portions to allow contractors to bid for work that they are more specialised in and to allow Council to award the contract(s) to the contractor(s) that provide best value for money. Additional separable portions may be incorporated into the tender to allow Council to defer some elements if this becomes necessary due to budgetary constraints.

Council will request tenders for the supply of a packaged pump station and require the installation of the pump station as part of the reticulation separable portion.

Items where it is believed that Council may provide materials and services more cost effectively due to internal resources or existing arrangements/relationships with contractors and service providers will be identified and removed from the main construction contract.

### Activities Since Last Report

- Review of concept design by NSW DoI Water completed on 3 July 2018
- A meeting was held with Ardlethan residents to discuss the sewerage scheme on 5 July 2018
- Detailed design was completed on 15 August 2018
- REF was completed on 28 August 2018
- DoI Water feedback on detailed design was received on 5 September 2018

### Upcoming Activities

- Incorporate Council and DoI feedback into the detailed design then have the design issued for tender/construction
- Invite tenders for the construction of the Ardlethan Sewerage Scheme
- Commence construction



Project Management Hours  
Since last report  
56  
Total  
290

Recommendation

For Council information.

**RESOLVED on the motion of Clr McCann and seconded by Clr Jones that the report be received and noted.** 192/09/2018

**ES8) RFQ 2018/04 – SUPPLY OF INSITU PAVEMENT STABILISATION FOR THE YEAR 2018/2019**

Quotations were called for the Supply of Insitu Pavement Stabilisation for the year 2018/2019 in Coolamon Shire Council.

- Attached to this report is a table summary of the quotations received (excluding GST).

Seven quotations have been received via the Local Government Procurement Vender Panel ranging from \$343,860 to \$952,013. Stabilised Pavements Australia (SPA) have provided the most financially beneficial quotation and have been Council's Contractor for the last 26 years. They are large national operation and proved to be a reliable, efficient contractor who works well with Council staff to a satisfactory standard.

Recommendation

That Council accept the quotation from Stabilised Pavements of Australia for the 2018/2019 financial year.

**RESOLVED on the motion of Clr Hutcheon and seconded by Clr McCann that Council accept the quotation from Stabilised Pavements of Australia for the 2018/2019 financial year.** 193/09/2018

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

21/09/2018

ITEM	DESCRIPTION OF WORK	QTY	UNIT	1			2			3			4			5			6			7			
				Rate	Total		Rate	Total		Rate	Total		Rate	Total		Rate	Total		Rate	Total		Rate	Total		
1	SITE ESTABLISHMENT	4	Per Vehi	\$973.75	\$3,495.00		\$7,695.00	\$30,740.00	\$4,000.00	\$16,000.00	\$14,400.00	\$5,000.00	\$20,000.00	\$1,000.00	\$4,000.00		\$5,000.00	\$20,000.00	\$1,000.00	\$4,000.00		\$5,000.00	\$20,000.00		
2.1	3% QUICK LIME (Minimum 21 tonne Loads)	80884	M2	\$2.57	\$207,871.68	\$3.18	\$257,211.12	\$7.12	\$575,894.08	\$2.79	\$224,857.52	\$2.78	\$224,857.52	\$2.70	\$219,398.80	\$2.23	\$180,371.32								
2.2	3% QUICK LIME (Minimum 21 tonne Loads)	4789	M2	\$3.69	\$17,690.32	\$4.18	\$20,059.82	\$7.95	\$38,200.04	\$3.92	\$18,932.18	\$3.45	\$16,596.55	\$3.45	\$16,596.55	\$2.98	\$14,301.02								
2.3	70/30 3% SLAG/LIME (Minimum 21 tonne Loads)	11900	M2	\$2.60	\$30,940.00	\$3.14	\$37,366.00	\$5.39	\$99,722.00	\$3.17	\$37,723.00	\$3.19	\$37,981.00	\$3.10	\$39,890.00	\$2.79	\$32,844.00								
2.4	70/30 3% SLAG/LIME (Minimum 21 tonne Loads)	0	M2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00									
3	PLANT OPERATION COSTS																								
3.1	2 MIX PROCESS - 150mm DEEP	82782	M2	\$5,250.00	\$432,750.00	\$3,650.00	\$300,325.00	\$4,200.00	\$347,400.00	\$3,592.71	\$297,692.68	\$5,721.00	\$470,689.00	\$3,400.00	\$280,000.00	\$4,000.00	\$328,000.00								
3.2	2 MIX PROCESS - 200mm DEEP	25782	M2	\$1,419	\$36,566.26	\$0.99	\$25,524.18	\$4.60	\$118,697.20	\$0.87	\$22,495.74	\$1.12	\$28,876.64	\$0.00	\$0.00	\$0.00	\$0.00								
3.3	1 MIX PROCESS - 150mm DEEP	10000	M2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00									
	TOTAL CONTRACT VALUE			\$419,685.46		\$455,581.12		\$952,073.32		\$393,902.21		\$415,303.91		\$354,033.35		\$343,860.28									

This is Page No. 90 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.

*J. J. Seymour*

MAYOR

*Ray Douglas*

GENERAL MANAGER.

**ES9) RFQ 2018/05 – SPRAYED BITUMINOUS SURFACING (T.03-04, SC419)**

- Six quotations were received under the Local Government Procurement Tender Panel for the above Contract ranging from \$1,748,845 to \$2,156,498. The attached sheets provide a detailed breakdown of the quotations. This is a schedule of rates quotation. Attachment No. 13

The request for Quotation (RFQ) was a group quotation between Coolamon and Temora Shire Councils in an effort to achieve efficiencies of scale. Coolamon are seeking full supply of services Contract with Temora a supply and spray contract only.

COST

All contractors have provided rise and fall quotation for the twelve-month period. Taking into consideration the volatility of the current market, no contractor was willing to give a fixed rate for the term of the contract. Of all the contractors, Downer has submitted the lowest tender overall, with another two contractors (Fulton Hogan and State Asphalt) within another \$41,845. With such close margins careful analysis must be given to the contractor bitumen purchase rate and date of rate provided. Recent months have seen an increase in the bitumen rate and Downer have provided the most recent rate at 1 September 2018. Other contractors will be required to apply the price increases which will increase contract values considerably.

PERFORMANCE

Downer has been Coolamon and Temora Council's Contractor in recent years and demonstrated they are capable of performing supply and spray and full service works to Council's satisfaction. Boral have also been a contractor of Council in previous years and are equally capable. State Asphalt Services and Fulton Hogan have not been engaged by either of the Councils.

AVAILABILITY

The majority of contractors are not located in the region with State Asphalt Services Sydney based, Patches – Canberra and Fulton Hogan – Sydney & Dubbo. Boral and Downer are the only contractors with depots located in the region being Wagga Wagga and Narrandera respectively. A large number of establishments are required which can be on short notice and is thought that a contractor from outside the region would not be able to service the needs of the Councils. Contractors from outside the region would implement an establishment fee for volumes under 20,000 litres which would elevate the rates provided. Downer have no establishment fee.

Downer has a spray sealing crew based in Narrandera along with additional crews in Wodonga, Forbes, Mogo and Hume. During the recent years this service to Council was considered to be satisfactory. Boral has crews based in Wagga Wagga and are equally available.

Recommendation

That the quotation from Downer be accepted for a twelve-month period.

**RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that the quotation from Downer be accepted for a twelve-month period.** 194/09/2018

**ES10) ROAD HIERARCHY REVIEW (R.09-01, SC502)**

- ➔ Following the presentation of the Road Hierarchical Review at the August Ordinary Meeting, Councillors requested data on rates to perform various road capital works. Rates have been determined for both sealed and unsealed roads and is presented in the attached spreadsheets. Attachment No. 14

The first sheet provides rates per kilometer for the various capital works across the different road types. On the second sheet these rates are applied across the total road lengths taking into consideration useful life/renewal cycle to provide an annual funding requirement.

What the calculations highlight is that Regional Roads are sufficiently funded via the State Government whilst Council's Local Roads are underfunded at all road designation levels. Figures indicate a shortfall of \$268,500 for sealed roads and \$348,710 unsealed, on an annual basis which is compounded yearly.

Roads to Recovery (R2R) has been the main funding source for use on Local Roads. In recent years Councils have benefitted from a doubling of the annual allocation but we are now back to the standard allocation and is why Councils are campaigning hard for the full fuel excise to be returned to local roads as was the Scheme's initial claim. Councils revenue streams are limited, local sealed and unsealed roads are underfunded and hence why Council needs to be prudent when considering road hierarchical designations and expense required to maintain the roads at their designated levels.

Recommendation

That the above information be noted and that the Road Hierarchy as presented to the August Meeting be adopted.

**RESOLVED on the motion of Clr McCann and seconded by Clr McKinnon that the above information be noted and that the Road Hierarchy as presented to the August Meeting be adopted.** 195/09/2018

**ES11) KAMARAH TANK ROAD CLOSURE (R.09-10, SC344)**

- Following a request from Graincorp and report to the September 2017 Ordinary Meeting of Council, it was resolved: *“that Council offer the land for sale to Graincorp at a total value of \$95,000”*. On 9<sup>th</sup> April 2018 Council received correspondence from Graincorp accepting Council’s offer. Attachment No. 19.1

As the closure of Council Public Road process was in a transitional period with the Roads Act 1993 being amended, it was considered pointless to commence the process until the new Act was implemented on 1<sup>st</sup> July, 2018.

- As per the recommended process, Council has obtained a Road Status Report from Crown Lands and commenced the authority notification. All required authorities as per the Roads Act 1993 and Roads Regulation 2008 have been notified, in addition to surrounding landholders and advertisements placed in the local paper. (Sample letter and advertisement). Attachment No. 19.2

- The 28 day period for interested parties to make a submission closed on Friday, 14<sup>th</sup> September, 2018 without any objections received. Copy of reply’s received attached. Attachment No. 19.3

As no objections have been received, Council may by notice published in the Gazette, close the public road concerned (S38D).

Recommendation

That Council proceed with the road closure, instruct the Surveyor to prepare plan for registration and gazette Road Closure Notice.

**RESOLVED on the motion of Clr Crocker and seconded by Clr McCann that Council proceed with the road closure, instruct the Surveyor to prepare plan for registration and gazette Road Closure Notice.** 196/09/2018

#### 4.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES' REPORTS

##### HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 31<sup>ST</sup> AUGUST 2018 (B.05-03, SC58)

###### Summary

This report advises of the Development Application activity for the month of August 2018.

###### Development Activity Table

Application Number	Type	Address	Determination	Value
DA 2018/67	Carport	24 Loughnan Street, Coolamon	Approved	\$5,250.00
DA 2018/71	Installation of 2 Light Poles	Langtry Oval, Lyne Street, Marrar	Approved	\$24,500.00
DA 2018/74	Installation of 3 Cricket Nets	Kindra Park, Lewis Street, Coolamon	Approved	\$50,000.00
CDC 2018/10	Inground Swimming Pool	67 Waterview Street Ganmain	Approved	\$35,000.00
CDC 2018/11	New Single Dwelling	166-168 Cowabbie Street, Coolamon	Approved	\$527,828.00
CDC 2018/13	New Single Dwelling	145 Wallace Street, Coolamon	Approved	\$350,000.00
<b>TOTAL: 6</b>			<b>6</b>	<b>\$992,578.00</b>

###### Financial Implications

There are nil financial implications to Council as a result of this report.

###### Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required

###### Recommendation

That Council receive and note this report on development activity for the period up to 31<sup>st</sup> August, 2018.

**RESOLVED on the motion of Clr White and seconded by Clr Maslin that Council receive and note this report on development activity for the period up to 31<sup>st</sup> August, 2018.** 197/09/2018

**HS2) CHANGES TO CROWN RESERVE MANAGEMENT UNDER THE CROWN  
LAND MANAGEMENT ACT 2016 (L.02-02, SC570)**

**Summary**

This report provides information to Council on changes to Crown reserve land management under the Crown Land Management Act 2016 and presents recommendations for Councils consideration and endorsement to assist in addressing and transitioning to new land management arrangements.

**Background**

On 1 July 2018, the Crown Land Management Act 2016 (NSW) (the Act) came into effect.

Crown Land comprises over 42% of NSW land (not including national parks and state forests), valued at \$11 billion, and the new Act is expected to deliver a more modern, streamlined and consistent approach to managing Crown Land in NSW.

Crown Land generally consists of:

- Beaches, estuaries and waterways
- Parks, ovals, walking tracks and other recreational grounds (which are Crown reserves managed by councils or community trusts)
- Community halls and other tourism facilities
- Land used for grazing
- Commercial ventures such as marinas, restaurants and aged care facilities.

Prior to the introduction of the Crown Land Management Act 2016, Crown Land was governed by various pieces of legislation which have resulted in duplication and inconsistencies when dealing with Crown Land. The 2016 Act has replaced the following legislative instruments:

- Crown Lands Act 1989 (NSW)
- Crown Lands (Continued Tenures) Act 1989 (NSW)
- Hay Irrigation Act 1902 (NSW)
- Irrigation Areas (Reduction of Rents) Act 1974 (NSW)
- Murrumbidgee Irrigation Areas Occupiers Relief Act 1934 (NSW)
- Orange Show Ground Act 1897 (NSW)
- Public Reserves Management Fund Act 1987 (NSW)
- Trustees of Schools of Arts Enabling Act 1902 (NSW)
- Wentworth Irrigation Act 1890 (NSW)
- Western Lands Act 1901 (NSW), and

- Western Lands Amendment Act 2009 (NSW).

**Key changes from 1 July 2018**

Councils will continue to manage certain land that is dedicated or reserved as Crown land. However, the new Act ensures that in the future, Councils will manage Crown land under the Local Government Act 1993 (NSW) (LG Act) in accordance with the provisions that apply to 'community land' owned by Council, including the requirement for a plan of management, with oversight rights maintained by the Minister.

The majority of Crown land that is identified as local land will be transferred to local councils as community land and will be managed under the LG Act, although in limited circumstances the land may be vested as operational land. The categorisation of the majority of transferred land as community land has been included in the Act to prevent the land being sold and so it is retained for a public purpose. All income derived from land transferred to Councils will be retained by Councils.

Crown Land managed by community members and groups (known as non-council managers) will be managed under a different legislative framework. The current three-tier structure of reserves, reserve trusts and reserve trust managers will be replaced with an incorporated non-council manager responsible for each Crown Land reserve. The non-council managers will be categorised as either:

- Category 1 non-council managers, who will be permitted to grant leases or licences for a term of 10 years or less (including any option for the grant of a further term) and make changes to leases or licences and grant easements without the Minister's consent; or
- Category 2 non-council managers, who will be able to grant leases or licences for a term of one year or less (including any option for the grant of a further term) and make changes to leases or licences and grant easements without the Minister's consent.

Existing land managers of Crown reserves will automatically be appointed as Crown Land managers (or non-council managers) under the Act and will continue to manage their reserves.

The Act will provide for the payment of market rent as the default position under leases of Crown Land.

Council Crown Land managers must ensure that a compliant plan of management is adopted for all Crown Land that they manage as community land within three years from commencement of the Act.



The Minister will give consent for certain lower-impact development applications (requested by a lessee under a continued perpetual lease) to repair and maintain buildings, fences, signs and structures. The Minister will also approve those development applications that comply with the approved plan of management for the Crown reserve.

The Minister can vest transferrable Crown Land in a local council subject to any native title rights and interests and reservations and exceptions published in the Gazette. The majority of Crown Land that is identified as local land will be transferred to local councils as community land and managed under the Local Government Act 1993 (NSW), unless classified as operational land. The Act allows for the majority of transferred land to be categorised as community land to ensure the land is retained for public purposes (and not sold for profit).

### **Key Impacts**

The new Act is expected to:

- Improve the way Crown reserves are managed and facilitate better decision making on the use of Crown Land.
- Benefit tenants (as the Act provides greater flexibility for lease and licence arrangements).
- Benefit community groups and organisations using community facilities as the restructuring of administration should provide more efficient management processes in relation to the use of Crown Land and tenures, and
- Recognise and facilitate aboriginal involvement in the management of Crown Land.

### **Interim Schedule and Initial Categorisation of Crown Land Managed by Councils**

Correspondence was recently received from Crown Land NSW providing Council with an interim schedule of Crown reserves that are either under the management of council as the appointed reserve trust manager or devolve to council management under section 48 of the Local Government Act 1993.

The number of reserves identified in the interim schedule was 22, comprising Reserve Trust (16) and Devolved (6).

Council staff reviewed the interim schedule and identified 11 additional reserves that should be included on the schedule bringing the total number of reserves to be managed by Council to 31 (6 x Devolved x 5 Reserve Trust).

Under the Crown Land Management Act 2016 (CLM Act), council managers must assign to all Crown land under their management one or more initial categories of community land referred to in section 36 of the Local Government Act 1993 (LG Act). The initial category must be assigned as soon as practicable after a council's appointment as a Crown land manager.

Council managers must assign a categorisation they consider to be most closely related to the purposes for which the land is dedicated or reserved. In assigning an initial categorisation, council managers should refer to the LG Act provisions that govern the management and use of each community land category. Council managers should consider how these categories would preserve and facilitate the use of the land for the purpose for which the land was originally set aside by its dedication or reservation.

Council managers must select a category that closely matches the original reservation or dedication purpose, or their land management activities may infringe upon native title rights and council may lose the legal right to continue those activities.

After council has assigned an initial categorisation to Crown land under their management, council must provide written notice to the minister as soon as is practicable.

The below table identifies all Crown land that will be managed by Council and an initial Categorisation that has been assigned by staff for Councils consideration.

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Map Id.	Reserve Number	Reserve Type	Reserve Name	Management Type	Manager	Purpose	Legal Description	Initial Categorisation
1	1000446	DEDICATION	OLD FIRE BRIGADE STATION	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Fire Brigade Station	Lot 1 DP 1099329 Parish Kindra County Bourke	General Community Use
2	1003288	RESERVE	COOLAMON GOLF CLUB RESERVE	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Public Recreation	Lot 315 DP 725031, Lot 44 DP 750846, Lots 320-321 DP 1034246, Lot 1 DP 1115859 Parish Kindra County Bourke	Sportsground
3	37447	RESERVE	MARRAR RECREATION RESERVE	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Public Recreation	Lot 7006 DP 96255, Lot 1 Section 7 DP 758650, Lot 1 Section 10 DP 758650 Parish Kinilbah County Bourke	General Community Use
4	43485	RESERVE	COOLAMON WASTE DEPOT	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Night Soil Depot; Rubbish Depot	Lot 58 DP 750829 Parish Coolamon County Bourke	General Community Use
5	45082	RESERVE	COOLAMON SHOW GROUND	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Racecourse; Showground	Lot 262 DP 750846 Parish Kindra County Bourke	General Community Use and Sportsground
6	58636	RESERVE	DULAH RECREATION RESERVE	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Public Recreation	Lot 41 DP 750837 Parish Dulah County Bourke	General Community Use
7	62899	RESERVE	WINCHENDON VALE RECREATION RESERVE	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Public Recreation	Lot 7001 DP 94531 Parish Lachlan County Bourke	General Community Use
8	81324	RESERVE	REDGRAVE PARK	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Public Recreation	Lot 701 DP 94473, Lot 6 DP 1143212 Parish Kindra County Bourke	General Community Use and Park

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..... MAYOR .....GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

9	85877	RESERVE	ARDLETHAN SHOWGROUND	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Public Recreation; Showground	Lots 105, 201 DP 750867 Parish Warri County Bourke	General Community Use
10	86755	RESERVE	ARDELTHAN FAUNA & FLORA RESERVE	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Preservation Of Native Flora	Lots 69, 193, 200 DP 750867, Lot 7008 DP 1120462, Lot 7007 DP 1120739, Lot 7009 DP 1122019 Parish Warri County Bourke	Natural Area
11	88443	RESERVE	GANMAIN SWIMMING POOL	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Public Baths	Lot 191 DP 750834 Parish Derry County Bourke	General Community Use and Park
12	89397	RESERVE	OLD RANNOCK SCHOOL	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Community Centre; Public Hall	Lots 80, 114-115 DP 750861 Parish Robertson County Bourke	General Community Use
13	89609	RESERVE	ARDLETHAN FAUNA & FLORA RESERVE	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Public Recreation	Lot 263 DP 750867 Parish Warri County Bourke	Natural Area and Park
14	90907	RESERVE	ROAD RESUMPTION FROM KINDRA STATE FOREST	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Public Recreation	Lot 2 DP 245240 Parish Kindra County Bourke	General Community Use
15	95861	RESERVE	GANMAIN CEMETERY CARPARK	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Parking	Lots 9-12 Section 28 DP 758428 Parish Derry County Bourke	General Community Use
16	96541	RESERVE	WEE WAA DRAINAGE	RESERVE TRUST	Coolamon Public Recreation (R96541) Reserve Trust	Public Recreation	Lot 7004 DP 1127475 Parish Kindra County Bourke	General Community Use
17	1025588	DEDICATION		DEVOLVED TO COUNCIL	Coolamon Shire Council	General Cemetery	Lot 7007 DP 96256 Parish Kinilabah County Bourke	General Community Use

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..... MAYOR .....GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

18	1028128	DEDICATION		DEVOLVED TO COUNCIL	Coolamon Shire Council	General Cemetery	Lot 7009 DP 94476 Parish Kindra County Bourke	General Community Use
19	1028148	DEDICATION		DEVOLVED TO COUNCIL	Coolamon Shire Council	General Cemetery	Lot 7302 DP 1154625 Parish Derry County Bourke	General Community Use
20	1030068	DEDICATION		DEVOLVED TO COUNCIL	Coolamon Shire Council	General Cemetery	Lots 11-13 DP 114846, Lot 7300 DP 1159821 Parish Berry Jerry County Bourke	General Community Use
21	44388	RESERVE		DEVOLVED TO COUNCIL	Coolamon Shire Council	Public Recreation	Lot 701 DP 96102 Parish Ariah County Bourke	General Community Use
22	89657	RESERVE		DEVOLVED TO COUNCIL	Coolamon Shire Council	Public Recreation	Lots 205-208 DP 750867, Lots 7021-7022 DP 1027350, Lot 7302 DP 1155249 Parish Warri County Bourke	General Community Use
23	43487	Reserve	ESTABLISHED BUT NOT NAMED	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Rubbish Depot	Lot 4 DP 750834	General Community Use
24	45901	Reserve	ESTABLISHED BUT NOT NAMED	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Night Soil and Rubbish Depot	Lot 137 DP 750838	General Community Use
25	44942	Reserve	ESTABLISHED BUT NOT NAMED	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Night Soil and Rubbish Depot	Lot 69 DP 750847	General Community Use
26	42429	Dedication		DEVOLVED TO COUNCIL	Coolamon Shire Council	General Cemetery	Lots 7005-7006 DP 94894	General Community Use
27	1027948	Dedication		DEVOLVED TO COUNCIL	Coolamon Shire Council	General Cemetery	Lot 7003 DP 94525	General Community Use

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..... MAYOR .....GENERAL MANAGER.

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28	41158	Dedication		DEVOLVED TO COUNCIL	Coolamon Shire Council	Cemetery Extensions and Plantation	Lot 7001 DP 94526	General Community Use
29	35002	Dedication		DEVOLVED TO COUNCIL	Coolamon Shire Council	Cemetery Extensions and Plantation	Lot 7004 DP 96256	General Community Use
30	62493	Reserve	ESTABLISHED BUT NOT NAMED	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Rubbish Depot	Lot 73 DP 750818	General Community Use
31	50431	Reserve	ESTABLISHED BUT NOT NAMED	RESERVE TRUST	Coolamon Shire Council Crown Reserves Reserve Trust	Sanitary Purposes	Lot 107 DP 750867	General Community Use
32	9356	Dedication		DEVOLVED TO COUNCIL	Coolamon Shire Council	Plantation and Cemetery Extension	Lot 7003 DP94475	General Community Use
33	31067	Dedication		DEVOLVED TO COUNCIL	Coolamon Shire Council	For Plantation to Cemetery	Lot 7009 DP94349	General Community Use

**Table 1: Crown Land to be managed by Council and Initial Categorisation**

## **Next Steps**

### Endorsement and Notification

If Council is satisfied with the initial categorisation of Crown land under its management, council must provide written notice to the minister as soon as is practicable.

Advice to the minister must be provided in the approved form and clearly set out the applicable Crown land, the dedication or reserve purpose, the assigned categorisation and (if required) justification.

The minister or the department may direct a council manager to alter an assigned categorisation if they consider that:

- the category is not the most closely related to the purposes for which the land is dedicated or reserved, or
- the management of the land by reference to the assigned category is likely to materially harm the use of the land for any of the purposes for which it is dedicated or reserved.

Upon receipt of the council manager's notice, the department will consider the assigned categorisation this will result in endorsement or a direction to alter the categorisation.

### Plans of Management

Upon endorsement of Initial Crown Land Categorisation, Council must proceed to develop plans of management for all Crown Land that it manages.

Under the Local Government Act, a 'plan of management' (PoM) must be adopted by council for all community land. The plan categorises the land and governs its use and management.

Council managers must ensure that there is a compliant PoM for all Crown land that they manage as community land within three years of the commencement of Part 3 of the CLM Act (i.e.: by 30 June 2021). A compliant PoM must be in place before the deadline to ensure that the Crown land is lawfully used and occupied. Ensuring lawful use and occupation is an essential part of councils' role as the manager of Crown land.

Council staff will work on developing compliant plans of management and will ensure council has input into the process which will ultimately result in presentation of the plan (s) to Council for endorsement.

### **Financial Implications**

There are no immediate financial implications resulting from this report with the exception of staff costs associated with preparation of the report.

The preparation of Plans of Management for Crown Land to be managed by Council will have financial implications.

The financial implications associated with this task will be offset by a one off funding allocation of \$65,687.00 by the Office of Local Government to assist in the implementation of the new Crown Land Management Act 2016 reforms.

### **Consultation**

Consultation has been undertaken with relevant internal Council stakeholders and with staff from NSW Department of Industry: Crown Lands and Water Division.

### **Attachments**

Coolamon Shire Council Crown Land Maps

### **Recommendation**

That Council:

- 1) Note the Report titled 'Changes to Crown Reserve Management under the Crown Land Management Act 2016'; and
- 2) Endorse the initial Categorisation of Crown Land Reserves and forward to the NSW Department of Industry: Crown Lands and Water Division for endorsement.

**RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that Council:** 198/09/2018

- 1) **Note the Report titled 'Changes to Crown Reserve Management under the Crown Land Management Act 2016'; and**
- 2) **Endorse the initial Categorisation of Crown Land Reserves and forward to the NSW Department of Industry: Crown Lands and Water Division for endorsement.**



**HS3) AMENDED DEVELOPMENT APPLICATION 2018/60.2: RURAL INDUSTRY  
(RT1004246)**

<b>Applicant</b>	Greg Carroll on behalf of MC Croker Pty Ltd
<b>Owner</b>	MC Croker Pty Ltd
<b>Development Cost</b>	\$2,000,000.00
<b>Development Description</b>	Construction of Grain Bunker Storage and Grain Silo Storage with associated civils works (road and drainage)
<b>Amended Development Application Description</b>	The modification is requesting: <ul style="list-style-type: none"><li>• An amendment of condition 13 (Contribution Rate).</li></ul>

**Key Considerations**

- The use is permitted in the RU1 (Primary Production) Zone with Council consent and has an approved development consent.
- Section 94 Contribution (Heavy Haulage).

**Assessment**

Criteria for the Development Application Report

**Determination Body Reason**

The application has been referred to Council for determination as it seeks to modify the adopted Heavy Haulage Developer Contribution Rate.

**Consultation**

The application was notified to adjoining land owners for 14 days in accordance with Section 14.3 of the CDCP 2015. The original development application was notified from 9th July 2018 until the 24th of July 2018. No Submissions were received.

No notification for Amendment Development Application was required.

### Reasons for Approval (Summary)

The Staff assessment has identified that:

- The proposed amendments are consistent and in keeping with the original development application.
- The development complies with the requirements of the Environmental Planning and Assessment Act 1979 and will not compromise the outcomes sought for the Coolamon Local Environmental Plan 2011 and Coolamon Development Control Plan 2015.

### Site Location

The site is located on the corner of Lyne Street and Eastick Lane in the Village of Marrar.

The land is zoned RU4 Primary Production Small Lots and is surrounded by land that is zoned RU5 Village to the North, RU4 Primary Production Small Lots to the East and RU1 Primary Production land to the South and West. The Marrar land fill site abuts a portion of the southern boundary of the development site.

The development site comprises a total area of 15.6 Ha and is bounded by Lyne Street and Eastick Lane. The site is proposed to be accessed off from an existing and a proposed new access point located off Lyne Street.



**Diagram: Site and Locality Plan:**

**Policy**

- State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007
- State Environmental Planning Policy No.33 – Hazardous and Offensive Development
- State Environmental Planning Policy No 55 – Remediation of Land
- Coolamon Local Environmental Plan 2011
- Coolamon Development Control Plan 2015

**Proposed Amendments**

- *Condition 13 ‘Section 94 Contributions’*

The Coolamon Section 94 Plan 2017 applies to this development as per Section 2.6 of the Plan.

Section 3.5 of the Plan specifies the ‘Heavy Haulage Development infrastructure demands and contributions’. The plan authorises a single contribution rate of 5.84 cents per tonne/km or 42 cents/ Equivalent Standard Axle/km of hauled material, inbound or outbound from the development. The original consent condition contained both a contribution rate and an assumed haul road length. The condition required the applicant to make periodic payments to Council based on either the tonnes of material hauled along that haul road length in the preceding quarter.

The contribution rate enables the Consent Authority, in any particular case, to impose a contribution amount on a development, with the amount being directly related to the length of local and regional roads that will be used by heavy vehicles for the haulage of material.

It should be noted that the applicant did not identify a total length of local or regional road network that the development will utilise in the original proposal. As such, Council staff, for the purpose of the development and in accordance with the provisions of the Coolamon S94 Plan, created the following table and applied the following haulage distance to the contribution calculation:

Route Option (From Development Site)	Destination (Along most probable route)	Local Roads (Distance Km)	Regional Roads (Distance Kilometres)	Total (Distance Kilometres)
1	Junee Shire Boundary	1.0	5.6	6.6
2	Wagga City Boundary	9.6	0	9.6
3	Temora Shire Boundary	23.2	0	23.2
Total		33.8	5.6	39.4

**Note 1:** It was assumed that there will generally be little to no haulage movements west of the site in the direction of the Narrandera Shire Council Boundary and as such this haulage route and distance has not been included in the calculations (even noting that there will in all probability be traffic/haulage movement to the site from this direction).

Council as per the Council Resolution from the July 2018, Council Meeting, only requested / applied a levy for the additional increase in storage tonnes that the new development created. Council also requested that the contributions for haulage recognise / provide a discount for the \$27,500.00 contribution to road works undertaken on Lyne Street, Marrar by the applicant, approximately 4 years ago. The original consent provided for a \$27, 500.00 discount from the first year's contribution amount.

The Haulage contribution applicable to this development in the original application was calculated as:

- 5.84 cents per tonne / km of travel on local and regional roads
- 5.84 cents per x 24350 tonnes x 39.4 km = \$58, 028.37 (maximum contribution p/a if maximum tonnages are achieved).

As identified above, the applicant in their original development application failed to nominate a haulage route and this section 4.55 modification application now presents a haulage route provided by the applicant for council's consideration.

Councils Section 94 Plan under Appendix B 'Alternative to Roads Maintenance Contribution - Transport Study Requirements' provides opportunity for an applicant to justify the deviation of the plans standard heavy haulage contribution rate.

The applicant seeks to nominate a total haul route distance of 2.76 kms and provides the following justification (see also attached justification letter from the applicant):

The below table is a summary of the proposed travel directions from Croker Grain, Lyne Street.

Customer	Est. Quantity (Tonnes)	Percentage of Sales (%)	Distance (k/m)
Marrar Site to Wagga	1,650	6	8.275
Marrar Site to Junee	3,300	14	6.825
Marrar Site to Marrar Railyard	19,400	80	1.6
	24,350	100	2.76 (Average kms)

The applicant therefore requests that Council amend condition 13 to ensure that:

- The distance on local roads is nominated as 2.76 kms for the purpose of identifying haulage length applicable to the contributions calculation;
- A minimum out turn be included as some years there has been significantly less tonnes (i.e. droughts). A trigger of 50,000 tonnes and Croker Grain would pay for the next 24,350 tonnes after 50,000 tonnes are out turned. This was already included in original application.
- Council to provide a one off discount of \$27,500 in recognition of the contribution made by Croker Grain to the Lyne Street Road Upgrade Works.

Council staff recommend that the haulage route distance be modified and nominated as 2.76 km and that the contribution calculation be applied only for all tonnages over the first 50,000 tonnes for the purpose of calculating S 94 Haulage Contribution.

It is further recommended that a discount of \$1000.00 be applied on each year's contribution until the \$27,500.00 contribution previously made by Croker grain for Lyne Street road upgrade works has been recovered.

If Council endorses the recommendation to adopt an average haul route the new calculation will be:

- 5.84 cents per tonne / km of travel on local and regional roads
- 5.84 cents per x 24350 tonnes x 2.76 km = \$3, 924.80 (maximum contribution p/a if maximum tonnages are achieved.

It would appear after consideration during the assessment of the modification application that the proposed alternate haulage route calculation could be considered justified and equitable to all parties. Condition 13 has been amended to reflect the above.

### **Quadruple Bottom Line Analysis**

For a complete analysis of the governance, social, environmental and economic considerations please refer to s 4.15 Report, attached.

### **Risk Management Issues from the Council**

Refusal of the application on unjustified grounds or approval of the application without adequate statutory planning or impact considerations may result in an appeal process in the Land and Environment Court which will have to be defended by Council.

**Internal / External Consultation**

See the Section 4.15 Evaluation report for full details of all consultation.



**Attachments**

Cover / Justification Letter Attachment No. 16.1

Attachment No. 16.2

Recommendation

That Council approve the amended Development Application 2018/60.2 for Construction of Grain Bunker Storage and Grain Silo Storage with associated civils works (road and drainage), located at Lot: 76 and 201, DP: 750847 Eastick Lane and Lyne Streets Marrar NSW 2652, subject to the conditions listed in the attached 4.15 Evaluation Report.

**RESOLVED on the motion of Cllr McKinnon and seconded by Cllr Hutcheon that Council approve the amended Development Application 2018/60.2 for Construction of Grain Bunker Storage and Grain Silo Storage with associated civils works (road and drainage), located at Lot: 76 and 201, DP: 750847 Eastick Lane and Lyne Streets Marrar NSW 2652, subject to the conditions listed in the attached 4.15 Evaluation Report.** 199/09/2018

*The Chairperson called for a division.*

*Those voting in favour: All present*

*Those voting against: Nil*

**HS4) AMENDED DEVELOPMENT APPLICATION 2018/50.2: GRAVEL QUARRY  
(RT1003526)**

<b>Applicant</b>	Duncan McCallum
<b>Owner</b>	Brian & Debra Pleming
<b>Development Cost</b>	\$30,000.00
<b>Development Description</b>	The development involves the extraction of gravel material, at no greater than 29,500 cubic metres per year. Extraction will be staged to allow for the staged rehabilitation of disturbed areas by the planting of native plant species. The proposal also involves the construction of an internal road on the site to access the quarry.
<b>Amended Development Application Description</b>	The modification is requesting: That the approved access / egress point on Hodges Lane be changed/replaced to enable an access / egress

	point onto McNabbs Lane. The amendment of condition 4 (Bank Guarantee to Trust Account); and The amendment of condition 7 (Contribution Rate).
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### **Key Considerations**

- The use is permitted in the RU1 (Primary Production) Zone with Council consent and has an approved development consent.
- Traffic and Access Considerations.
- Proposed Changes to Rehabilitation Bond Provisions.
- Section 94 Contribution (Heavy Haulage).

### **Assessment**

#### Criteria for the Development Application Report

#### **Determination Body Reason**

The application has been referred to Council for determination as it seeks to modify the adopted Heavy Haulage Developer Contribution Rate.

#### **Consultation**

The application was notified to adjoining land owners for 14 days in accordance with Section 14.3 of the CDCP 2015. The development was notified to adjoining residents from 16 August 2018 to 5 September 2018.

No submissions were received in relation to the proposed modification.

#### **Reasons for Approval (Summary)**

The Staff assessment has identified that:

- The proposed amendments are consistent and in keeping with the original development application.
- The development complies with the requirements of the Environmental Planning and Assessment Act 1979 and will not compromise the outcomes sought for the Coolamon Local Environmental Plan 2011 and Coolamon Development Control Plan 2015.

### Site Location

The subject site is located at Lot 11, DP 1172840, Johnsons Hill Road, Coolamon. The site is proposed to be accessed off McNabbs Lane. The land is currently and has previously been used for agricultural, primary grazing, purposes.

The property is surrounded by agricultural land uses to the North, South, West and East and is zoned Primary Production (RU1). The closest dwelling is located approximately 800 metres to the development site.

**Diagram: Site and Locality Plan:**



### Policy

- State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007
- State Environmental Planning Policy No.33 – Hazardous and Offensive Development
- State Environmental Planning Policy No 55 – Remediation of Land
- Coolamon Local Environmental Plan 2011
- Coolamon Development Control Plan 2015



### Proposed Amendments

- *Access*

The applicant seeks to modify the original applications proposed access / egress location.

The development originally proposed to access/egress the site via an internal access road onto Hodges Lane, the amendment proposes that this be changed so as to provide access/egress onto McNabbs Lane.

Material will be transported from the site via McNabbs Lane, Hodges Lane then onto Canola Way.

The internal spur road will be constructed by D and L McCallum Pty Ltd and used throughout the life of the quarry. This road will be constructed and maintained by D and L McCallum Pty Ltd to satisfy current Coolamon Shire Council specifications.

It is recommended that the proposed amendment be endorsed and that the applicant be required via condition of development consent to enter into a maintenance agreement with Coolamon Shire Council for the regular maintenance of McNabbs Lane.

Any agreement shall ensure the total maintenance of McNabbs Lane from the site entrance / exit to Hodges Lane. Maintenance works shall include, but are not limited to, the re – sheeting, reconstruction and any works required to keep the section of road to its hierarchical designation of ‘2’ which requires regular resheet cycle with a minimum depth of 50mm. Such works shall be undertaken when the applicant identifies that such works are required or as directed by Council.

A maintenance agreement must be prepared and entered into prior to commencement and operation of the development. Condition 9 has been included into the amended development consent to address this matter (refer to attached Section 4.15 Report).

- *Condition 4 ‘Bank Guarantee’*

The original development consent required that the applicant establish a bank guarantee for the purpose of accruing funds for site rehabilitation. The applicant has requested that as an alternate option, that Council consider a bank account (trust account) be used with Council as sole signatory.

It is recommended that Council endorse the request and provide the applicant with the choice of either establishing a bank guarantee or bank account (trust account) with Council as the sole signatory. Condition 4 of the development consent has been amended to read:

*Prior to the commencement of works the applicant is to establish a bank guarantee or a trust account (bank account) with Council being legally empowered to call upon funds, to act as a trust deed or trust account to be managed by an agreed solicitor in order to accrue funds for the proposed rehabilitation. These funds are to be accrued on a monthly, quarterly or annual basis via an Environmental Levee. The levee will be calculated upon an agreed cubic metre extracted rate and determined by a surveyor's report at the end of each financial year that clearly identifies the amount of material extracted. The funds are to be managed in such a manner that they may only be released via written approval by Coolamon Shire Council for the purpose of rehabilitation of the site in accordance with the approved rehabilitation plan.*

*The cost of formulating such an agreement will be wholly borne by the applicant; these costs will include the engagement of Council's solicitor for the purpose of creating such an agreement between the applicant and Council.*

- *Condition 7 'Section 94 Contributions'*

The Coolamon Section 94 Plan 2017 applies to this development as per Section 2.6 of the Plan.

Section 3.5 of the Plan specifies Heavy Haulage Development infrastructure demands and contributions. The plan authorises a single contribution rate of 5.84 cents per tonne/km or 42 cents/ Equivalent Standard Axle/km of hauled material, inbound or outbound from the development. The consent condition will contain both a contribution rate and an assumed haul road length (10.08km).

The applicant in their original development application failed to nominate a haulage route and this section 4.55 modification application now presents a haulage route for council's consideration.

Councils Section 94 Plan under Appendix B 'Alternative to Roads Maintenance Contribution - Transport Study Requirements' provides opportunity for an applicant to justify the deviation of the plans standard heavy haulage contribution rate.

The original development assessment nominated an average of 10kms for haulage route calculations. This figure was identified by staff. The applicant

was required to nominate haulage rate length but didn't. This situation has now been rectified by virtue of the lodgement of this Amended Development Application.

The applicant now seeks to nominate a total haul route distance, as an average, of 10.08 kms and provides the following justification (see also Section 11 of the Statement of Environmental Effects):

Customer	Est. Quantity (Tonnes)	Percentage of Sales (%)	Distance (k/m)
Coolamon Shire Council	20,000	67%	10
Coolamon Steel Supplies	500	2%	8.76
Coolamon Steel Works	500	2%	6.18
Coolamon Sub-divisions	1,000	3%	10
Emerald Grain	1,000	3%	1.79
Local Land Owners	6,000	20%	12
Marrar Sub-divisions	500	2%	11.6
MC Croker Grain	500	2%	10.66
	30,000	100%	10.08 (Average)

It should be noted that the applicant has sought consent for extraction of 29, 500 m<sup>3</sup> or an equivalent tonnage of 70, 800 per annum. Any calculations should be based on the figure of 70,800 tonnes.

In theory if council supports the proposed haulage rate calculation which is essentially an average of all haulage routes that the development will utilise then S 94 Haulage calculations would be calculated, if maximum extraction volumes are reached, as

$$5.84 \text{ cents} \times 70,800 \text{ tonnes} \times 10.08 = \$41,677.9 \text{ per annum.}$$

The section 94 condition will require the applicant to make periodic payments to Council based on the tonnes of material hauled along that haul road length, measured at the vehicular exit of the development, in the preceding quarter.

It would appear after consideration during the assessment of the modification application that the proposed alternate haulage route calculation could be considered justified and equitable to all parties. Condition 4 has been amended and nominates the average haulage distance. The proposed alternate contribution rate (haulage length) is presented for Councils consideration.

### **Quadruple Bottom Line Analysis**

For a complete analysis of the governance, social, environmental and economic considerations please refer to s4.15 Report, attached.

### **Risk Management Issues from the Council**

Refusal of the application on unjustified grounds or approval of the application without adequate statutory planning or impact considerations may result in an appeal process in the Land and Environment Court which will have to be defended by Council.

### **Internal / External Consultation**

See the Section 4.15 Evaluation report for full details of all consultation.

➔ **Attachments** Attachment No. 17.1  
Attachment No. 17.2

- 1) Cover Letter
- 2) Amended Statement of Environmental Effects

### Recommendation

That Council approve the amended Development Application 2018/50.2 for a Gravel Quarry (Extractive Industry) located at Lot 11, DP 1172840, Johnsons Hill Road, Coolamon, subject to the conditions listed in the attached 4.15 Evaluation Report.

*Clr Hutcheon declared a non-pecuniary interest due to potential business dealings identified in the report and left the Meeting at 4.35pm.*

**RESOLVED** on the motion of Clr Maslin and seconded by Clr McKinnon that Council approve the amended Development Application 2018/50.2 for a Gravel Quarry (Extractive Industry) located at Lot 11, DP 1172840, Johnsons Hill Road, Coolamon, subject to the conditions listed in the attached 4.15 Evaluation Report. 200/09/2018

*The Chairperson called for a division.  
Those voting in favour: All present  
Those voting against: Nil*

*Clr Hutcheon returned to the Meeting at 4.41pm.*

**HS5) COOLAMON NYE STREET PARTY 2018 ALCOHOL FREE ZONE SUSPENSION  
(A.07-02, SC20)**

**Summary**

This report seeks Council approval for the suspension of the current Alcohol Free Zone within Coolamon for the 2018 New Year's Eve Party.

This request has occurred in previous years for New Year's Eve street parties and is considered appropriate for the function being held.

**Background**

The drinking of alcohol is prohibited in an alcohol-free zone that has been established by a council. Public places that are public roads, footpaths or public car-parks may be included in a zone. Alcohol-free zones promote the use of these roads, footpaths and car-parks in safety and without interference from irresponsible street drinkers.

Council has the ability to suspend the Alcohol Free Zone provided the appropriate advertising and notification has taken place. Police have been happy to patrol this change and have in the past been supportive.

**Legislative Implications**

Alcohol-Free Zones prohibit the drinking of alcohol in public places such as roads or car parks under Part 4 of the NSW Local Government Act 1993, Sections 642 - 649. The purpose of these zones is to create a safe environment in which individuals may move about without interference from irresponsible street drinkers. Alcohol Free Zones operate 24 hours a day, 7 days a week.

In accordance with Section 645 of the Act, Council has the power to suspend or cancel the Zone at an earlier date if deemed necessary, or to hold a specific community event. Council is required to do so via a Council resolution and must publish a notice of suspension and/or cancellation. Section 645 *Suspension or cancellation* provides that:

- 1) *The Council may, at the request of any person or body or of its own motion, suspend the operation of an alcohol-free zone by publishing notice of the suspension in a newspaper circulating in the area as a whole or in a part of the area that includes the zone concerned.*
- 2) *During the period indicated in such a notice as the period of suspension, the zone does not operate as an alcohol-free zone.*

- 3) *In like manner the council may at any time cancel the operation of an alcohol-free zone.*

Prior to cancellation or suspension Council would be required to liaise with Police both prior to and after the Council resolution.

#### **Financial Implications**

There are no financial implications to Council or the community resulting from this report.

#### **Consultation**

The NSW Police (Wagga Licencing Sergeant) and the Coolamon Police Station were contacted on 14 September 2018 and advised of the proposed suspension of the zone and confirmed that NSW Police have no issues with supporting such a proposal.

Further consultation is required to occur in accordance with the Local Government Act 1993 if Council resolves to support the suspension by publishing notice of the suspension in a newspaper circulating in the area as a whole or in a part of the area that includes the zone concerned.

#### Recommendation

That Council temporarily suspends the Alcohol Free Zone in Coolamon on 31st December, 2018 between the hours of 6.00pm and 12.00am.

**RESOLVED on the motion of Clr McCann and seconded by Clr Hutcheon that Council temporarily suspends the Alcohol Free Zone in Coolamon on 31st December, 2018 between the hours of 6.00pm and 12.00am.** 201/09/2018

### **↑ ADJOURNMENT**

**RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon that Council resolve into Committee of a Whole for the purpose of considering confidential matters as listed in the Committee of a Whole agenda for the reason that such matters are considered to be of a confidential nature and in accordance with Council's policy thereto.** 202/09/2018

**Council adjourned at 4.44pm into Committee of a Whole and reconvened at 4.56pm.**

**5) RECOMMENDATIONS OF A COMMITTEE OF A WHOLE MEETING HELD  
19<sup>TH</sup> SEPTEMBER, 2018.**

**RESOLVED** on the motion of Clr Maslin and seconded by Clr Hutcheon that the Recommendations of the Committee of a Whole Meeting held 19<sup>th</sup> September, 2018 be adopted. 203/09/2018

**6) MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE  
& TEMORA HELD 5<sup>TH</sup> SEPTEMBER, 2018.**

**RESOLVED** on the motion of Clr McCann and seconded by Clr McKinnon that the Minutes of the Noxious Weeds Meeting of Coolamon, Junee & Temora held 5<sup>th</sup> September, 2018 be adopted. 204/09/2018

**7) REPORTS: DELEGATES/MAYOR/COUNCILLORS**

There were no Reports.

*Meeting Closed at 5.10pm.*

Confirmed and signed during the Meeting held this 18th day of October, 2018.

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**MAYOR**

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

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MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNE & TEMORA HELD AT JUNE  
SHIRE COUNCIL ON WEDNESDAY, 5 SEPTEMBER 2018 AT 2.00PM.

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**BUSINESS:**

- 1) Apologies.
  - 2)
    - a) Confirmation of the Minutes of the Meeting held 13 March 2018.
    - b) Matters arising from Previous Minutes.
  - 3) Correspondence
  - 4) Agenda Items:
    - 4.1. Rob Ferguson Management Pty Ltd – Quarterly Report
    - 4.2 WAP – Report
    - 4.3 Riverina Regional Weeds Committee/LLS
    - 4.4 Inspection Areas/Drought Impact
    - 4.5 General Business
    - 4.6 Next Meeting
- 

**PRESENT:** Robert Ferguson, Robert Ferguson Management Pty Ltd  
Councillor Colin McKinnon, Coolamon Shire Council  
Kris Dunstan, Temora Shire Council  
James Davis, Junee Shire Council  
Cole Davis, Junee Shire Council

**APOLOGIES:** Tony Kelly, Coolamon Shire Council  
Councillor David Carter, Junee Shire Council  
Councillor John Seymour, Coolamon Shire Council  
Councillor Graham Sinclair, Temora Shire Council  
Jeremy Crocker, RENWA

**1) APOLOGIES**

**RESOLVED** on the motion of Kris Dunstan seconded James Davis that the apologies of Tony Kelly, Coolamon Shire Council; Councillor David Carter, Junee Shire Council; Councillor John Seymour, Coolamon Shire Council; Councillor Graham Sinclair, Temora Shire Council and Jeremy Crocker, RENWA, be accepted.

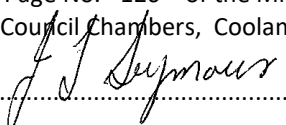
**2a) CONFIRMATION OF THE MINUTES OF THE MEETING HELD 12 JUNE 2018.**

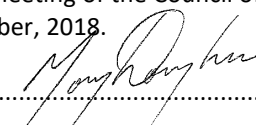
**RESOLVED** on the motion of James Davis seconded Kris Dunstan that the Minutes of the meeting held 12 June 2018 be received.

Page 1

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This is Page No. 120 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.

  
..... MAYOR

  
.....GENERAL MANAGER.



MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

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MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNE & TEMORA HELD AT JUNE SHIRE COUNCIL ON WEDNESDAY, 5 SEPTEMBER 2018 AT 2.00PM.

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**2b) MATTERS ARISING FROM THE MINUTES HELD 12 June 2018.**

There were no matters arising.

**3) CORRESPONDENCE**

Nil

**4) AGENDA ITEMS**

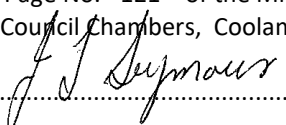
**4.1) RENWA Report**

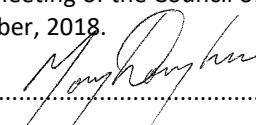
- Local Land Services (LLS) is now responsible for the Weed Action Program management, funds dispersal and reporting.
- The Riverina LLS regional Weeds Committee meeting has been transferred to 6/9/18.
- Department Primary Industries (DPI) has reshuffled its weeds staff and the senior positions seem to be largely filled by temporary appointments.
- Weeds Action Plan (WAP) 17/18 reporting completed and submitted on time.
- No 18/19 funding has not been announced as yet.
- A new employee for Ferguson Management is currently undergoing training to gain Authorised Officer status.
- Some boxthorn management has been carried out in Coolamon.
- Coolatai grass has been inspected and controlled at Old June/Marrar in conjunction with a John Holland Rail Contractor.
- The Local Show season has commenced with the attendance of the Ganmain Show.
- A display will also be conducted at Aria Park, Ardlethan, Temora, Illabo and June.
- Inspections for Prickly Pear and Tiger Pear have been carried out across the RENWA area. Control will be carried out when the day time temperatures rise sufficiently.
- High risk pathways are continuously under inspection due to the large number of hay transports passing through the Local Government Area's.
- Representations have been made to Steph Cooke regarding the current and future levels of funding for biosecurity in NSW.
- Ms Cooke advised that at every opportunity and meeting with State Government officials, Local Government should put forward the case for guaranteed higher levels of funding over minimum 5-year periods.

Page 2

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This is Page No. 121 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.

  
..... MAYOR

  
..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

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MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT JUNEE  
SHIRE COUNCIL ON WEDNESDAY, 5 SEPTEMBER 2018 AT 2.00PM.

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4.2) WAP Report

- All targets achieved.
- Both Authorised Officers involved in the WAP project are current with required Biosecurity training.
- A new employee is currently undergoing training to achieve current Authorised Officer status so that Council issues that person the appropriate delegations.
- The RENWA WAP contractor has upgraded spray application equipment to current industry standards.
- Temora, Coolamon and Junee Local Control Authorities are compliant with current Biosecurity legislation requirements and meeting all obligations as a participant of the NSW Weed Action Program.
- The Riverina Local Land Services has now taken control of the management of the NSW Weed Action Program across the Riverina. LLS will distribute funds, collect reporting data and assist Local Control Authorities to meet their obligations. Their primary support will be in the form of the Riverina LLS Weeds Coordinator Tammy Galvin.
- Regional weed management is entering a new era, with two years to run in the current 15-20 WAP plan.
- We do not expect significant changes to the works plan in this period.
- The funding arrangements for the next two years are not looking particularly stable or promising. With the addition of the LLS as a management layer, and Hilltops Council area being included in the Riverina LLS WAP funding pool, funding levels are expected to drop.
- The predicted allocation for RENWA in 18/19 is \$119,417.32 as opposed to the 17/18 allocation of \$151,523.59.
- Continuous cuts to funding allocations for mandated activities directly compromises the intent of the Biosecurity Act and actual biosecurity in the Riverina area.

4.3) Riverina Regional Weeds Committee/LLS

- Minutes of the meetings to be distributed to this Committee.

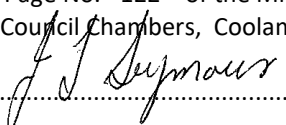
4.4) Inspection Areas/Drought Impact

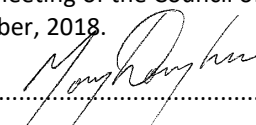
- High threat of potential invasive species due to large number of trucks travelling through the Shire carrying hay and grain to drought affected areas.

Page 3

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This is Page No. 122 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.

  
..... MAYOR

  
.....GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

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MINUTES OF THE NOXIOUS WEEDS MEETING OF COOLAMON, JUNEE & TEMORA HELD AT JUNEE  
SHIRE COUNCIL ON WEDNESDAY, 5 SEPTEMBER 2018 AT 2.00PM.

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5) **GENERAL BUSINESS**

- New oil-based product being used for spraying cactus as opposed to the old spray which was diesel based.
- Rob Ferguson to do up an easy to read fact sheet with dot points including information regarding new legislation and high risk matters that may affect the Shire.

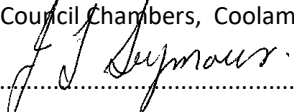
6) **NEXT MEETING**

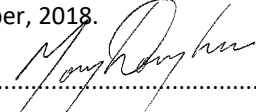
**RESOLVED** that the next meeting be held on Wednesday, 5 December 2018 at 1.00pm at Temora Shire Council.

Meeting closed at 2.50pm.

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This is Page No. 123 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 20<sup>th</sup> September, 2018.

  
..... MAYOR

  
.....GENERAL MANAGER.

**ATTACHMENTS FOR THE MEETING HELD  
20TH SEPTEMBER, 2018**

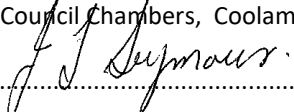
**ITEMS DISTRIBUTED WITH THE AGENDA**

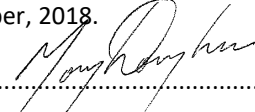
- 1) INFORMATION PAPERS
  - 1) Minutes of the Annual General Meeting of the Advance Marrar Committee held 28<sup>th</sup> August, 2018.
  - 2) Minutes of the Advance Ardlethan Committee Meetings held 6<sup>th</sup> August, 2018 and 3<sup>rd</sup> September, 2018.  
Refer Correspondence Item (1a).
- 2) ACTIVITY REPORTS
  - 1) Operating Statistics of the Coolamon Shire Library for August 2018.
  - 2) Community Development Officer's Report for August 2018.  
Refer Correspondence Item (2a).
- 3) An email from Loraine & John Gilbert commenting on Coolamon and the Caravan Park.  
Refer Correspondence Item (3a), [File No. C.01-03].
- 4) Correspondence from the Local Government Grants Commission concerning Financial Assistance Grants.  
Refer Correspondence Item (1b), [File No. G.03-02].
- 5) Correspondence from the NSW Rural Fire Service regarding the 2018-19 Allocations for the NSW Rural Fire Fighting Fund.  
Refer Correspondence Item (2b), [File No. F.03-11].
- 6) Nomination forms in respect of the Election of the Mayor and Deputy Mayor.  
Refer General Manager's Report (GM1), File No. C.11-01].
- 7) A copy of the Motions to be forwarded to LGNSW Annual Conference.  
Refer General Manager's Report (GM2), File No. L.07-04].
- 8) Correspondence in regard to the report on the Model Code of Conduct.  
Refer General Manager's Report (GM3), File No. P.06-01].
- 9) Correspondence in regard to the report on the Matong Hall.  
Refer General Manager's Report (GM5), File No. H.01-07].
- 10) Information in regard to the report on the Voluntary Planning Agreement with Australian Tin Resources – Community Enhancement Fund.  
Refer General Manager's Report (GM6), File No. P.03-13].
- 11) Correspondence in regard to the report on Plains Water – the Droughtmaster Project.  
Refer General Manager's Report (GM7), File No. W.01-01].

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON  
HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 20<sup>TH</sup> SEPTEMBER, 2018.

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- 12) Correspondence from Phillip Saville regarding the Coolamon Road Speed Zoning.  
Refer Executive Manager, Engineering & Technical Services' Report (ES6), [File No. R.09-03].
- 13) Correspondence in regard to the report on RFQ 2018/05 for Sprayed Bituminous Surfacing.  
Refer Executive Manager, Engineering & Technical Services' Report (ES9), [File No. T.03-04].
- 14) Correspondence in regard to the report on the Road Hierarchy Review.  
Refer Executive Manager, Engineering & Technical Services' Report (ES10), [File No. R.09-01].
- 15) Maps of Coolamon Shire Council Crown Land.  
Refer Executive Manager, Development & Environmental Services' Report (HS2), [File No. L.02-02].
- 16) Correspondence regarding the report on Amended Development Application 2018/60.2 – Rural Industry.  
Refer Executive Manager, Development & Environmental Services' Report (HS3), [File No. RT1004246].
- 17) Correspondence regarding the report on Amended Development Application 2018/50.2 – Gravel Quarry.  
Refer Executive Manager, Development & Environmental Services' Report (HS4), [File No. RT1003526].
- 18) A letter from Don Harwin MLC regarding funding for Public Libraries.  
Refer Correspondence Item (4a), [File No. L.03-04].
- 19) Correspondence in regard to the report on the Kamarah Tank Road Closure.  
Refer Executive Manager, Engineering & Technical Services' Report (ES11), [File No. R.09-10].

  
..... MAYOR

  
.....GENERAL MANAGER.